

**OFFICIAL PROCEEDINGS  
CITY OF HERREID, SOUTH DAKOTA**

**January 5, 2026**

Herreid City Hall  
102 Main St N.  
Herreid, SD 57632

**I. Call to Order**

The Herreid City Council was called to order by Council President Adrienne Dupper, on the above date at 7:30 p.m. at Herreid City Hall.

**II. Roll Call**

The following members were present: Adrienne Dupper, Kim Rossow, Troy Fuehrer, Brady Vander Vorst, and Canaan Winthrop. Absent were Mayor Gary Weismantel and council member Bob Rossow. Also present were Keith Hall, Finance Officer; Alan Allbee, Deputy Finance Officer; Brett Van Vugt, Maintenance; Karen Speidel, Selby Record; LeAnda Staebner, Prairie Pioneer; Tom Rice, Herreid School Superintendent; and Dick Werner and several members of the HAHD committee.

**III. Approval of Agenda**

Moved by K. Rossow, seconded by Fuehrer, to approve the agenda. All members present voted aye; motion carried.

**IV. Approval of December Meeting Minutes**

Moved by Winthrop, seconded by Fuehrer, to approve December 1<sup>st</sup> and December 23, 2025 meeting minutes. All members present voted aye; motion carried.

**V. Approval of December Claims**

Moved by Winthrop, seconded by Vander Vorst, to approve the normal and additional claims for December 2025. All members present voted aye; motion carried. Additional claims included Schaeffbauer Electric, \$538.45 for services.

**DECEMBER 2025 Claims**

24/7 Gas	Fuel	\$208.04
Associated Pool Builders	Services	\$2,256.25
Campbell County Bank	Service Charge	\$20.60
Campbell County Sheriff	Services	\$3,308.45
Ray & Carol Ottenbacher	Community Center Services	\$665.00
Curtis Rud Oil	LP Fuel	\$354.25
Dakota Supply Group	Manhole Parts	\$245.39
Elmer's Welding	Services	\$396.00
Financial Agent	Payroll Taxes	\$3,010.10
Fresh Start Market	Supplies	\$51.99
Griese Construction	Concrete Services	\$7,617.62
Heartland Waste	Garbage Collection	\$5,670.00
Herreid Concrete	Materials	\$650.00
Herreid Concrete	Materials & Delivery	\$1,275.30
Herreid Lumber	Supplies & Materials	\$76.81
Herreid Super Stop	Fuel	\$421.03
Huber & Son	Repairs & Maintenance	\$1,238.00

J&R Plumbing	Pool Services	\$447.67
Kroontje Law Office	Legal Services	\$773.00
MDU	Utilities	\$1,794.01
Northwest Blade	Publishing	\$69.00
Prairie Pioneer	Publishing	\$591.08
Quill Corp	Supplies	\$17.62
Runnings	Supplies & Materials	\$278.95
SD Dept of Health	Sampling Fees	\$20.00
SD Dept of Revenue	Sales Tax	\$347.51
SD One Call	Locates	\$6.72
SD Retirement	Retirement Contributions	\$1,168.50
Selby Record	Publishing	\$65.00
Servall	Linen Services	\$38.94
SRP Supplemental Retirement	Supplemental Retirement	\$150.00
Steve Dupper	Hauling Services	\$605.00
Todd Pudwill	Water/Sewer Line Digging	\$5,948.57
USDA	Loan Payments for Sewer Projects	\$7,727.00
Valley Telco	Utilities	\$363.70
Visa	Supplies & Fees	\$2,869.93
WEB Water	Bulk Water	\$7,312.81
<b>Payroll</b>		
Finance Dept		\$3,498.87
Streets Dept		\$2,440.15
Water Dept		\$1,523.48
Sewer Dept		\$1,523.48
Parks Dept		\$892.71
Fitness Center		\$110.82
<b>Total Payroll</b>		<b>\$9,989.51</b>

## VI. Public Comments

Heard a brief update concerning an unoccupied property in town.

## VII. Old Business

### a. City Hall Sidewalk Proposal

Reviewed a proposal from Blackburn Foundation Repair for leveling the sidewalks around City Hall. The proposal total was \$6,231 and included a full 5-year warranty. The decision was made to table the decision until the next meeting to allow time for consultation with other residents regarding potential interest in similar services while the company is in town. If approved, Blackburn is expected to perform the work this spring.

### b. Maintenance Agreement

Held a second review of a proposed road maintenance agreement between the county and the city. Following discussions, it was agreed to not accept the proposed agreement at this time.

## VIII. New Business

### a. Herreid School Sidewalk

Heard from Herreid School Superintendent, Tom Rice, concerning the sidewalk on the west side of the school that joins Elm Street. Rice wanted to inform the city that the school would like to address some issues with the sidewalk and that at this point he was just visiting with the council to learn more details about the history of the situation.

**b. Variance Request - HAHD**

Heard from Dick Werner of HAHD concerning a variance request. The request involved a proposed 3-plex unit they plan to build this summer on Main St just north of the Pebble Drive-in. The variance requested was for an additional 2ft on both the north and south end of the property. The city zoning codes state that there must be an 8ft setback on each end, but HAHD is requesting the variance for 6ft. There will be a variance hearing set that will coincide with the next regular council meeting in February, and the notice will be published as required by law. No action was taken at this time.

**c. Municipal Day & Rib Dinner**

Heard that the annual Municipal Government Day at the Legislature in Pierre is set for Feb 4<sup>th</sup> and the deadline for registration is January 20<sup>th</sup> for any council member interested in attending the rib dinner on February 3<sup>rd</sup>.

**d. DPC Inspection Agreement**

Moved by Fuehrer, seconded by Vander Vorst to approve the Dakota Pump & Control agreement for 2026. All members present voted aye; motion carried. It includes annual inspection of the sewer lift station.

**e. Combining Elections**

Motion made by Fuehrer, seconded by K. Rossow, to combine elections, election workers and costs with the Herreid School as in years past if both have contested races. All members present voted aye; motion carried.

**f. 2026-01 Yearly Payroll Resolution**

Final 2026 wage discussions to be held in Executive Session, followed by a vote on the resolution.

**IX. Maintenance Report**

Heard a couple of maintenance updates from Van Vugt.

**X. Finance Report**

Reviewed financial reports and noted updates on the number of delinquent utility accounts. Also heard that recent annual cybersecurity assessments and reviews came back very positive with improved results over last year's results.

**XI. Executive Session – SDCL 1-25-2 (1) personnel**

At 8:43pm, the motion was made by Fuehrer, seconded by Winthrop to go into Executive Session pursuant to SDCL 1-25-2 (1) personnel. At 9:52pm, Council President Dupper declared the council out of Executive Session. Upon coming out of Executive Session, K. Rossow moved, Vander Vorst seconded to approve the 2026-01 Yearly Payroll Resolution as read. All members present voted aye; motion carried.

**YEARLY PAYROLL RESOLUTION 2026-01**

PAYROLL PUBLICATION: WHEREAS SDCL 6-1-10 provides that the governing board of each municipal corporation shall publish with the minutes of the first meeting following the beginning of the fiscal year a complete list of salaries of all officers and employees and thereafter shall publish once any salary paid to any officer or employee who has been added or whose salary has been increased. The governing board shall publish, in their minutes, at least monthly, a total of payroll by department.

NOW THEREFORE BE IT RESOLVED that the entire wage schedule for the City of Herreid for the year 2026 includes wage increases, and be published as follows: Mayor, Gary

Weismantel \$600/year, plus \$60 per meeting attended; Council Members: Adrienne Dupper, Troy Fuehrer, Brady Vander Vorst, Kim Rossow, Canaan Winthrop, and Robert Rossow \$500/year, plus \$50 per meeting attended; Maintenance Supervisor, Brett Van Vugt \$23.50/hour, plus \$3.50/hour in-lieu-of insurance; Finance Officer, Keith Hall \$28.00/hour, plus \$3.50/hour in-lieu-of insurance; Part-time Deputy Finance Officer, Alan Allbee \$17.00/hour, Part-time Maintenance, Rick Quaschnick \$17.00/hour, Part-time Maintenance, Leehvi Stokes \$15.45/hour; Code Enforcement Officer, Alan Allbee \$20.00/hour; Part-time Fitness Center Cleaner, Katelyn Hall \$120.00/month. The mayor and council will be paid quarterly; full-time, part-time and/or seasonal will be paid monthly.

**XII. Executive Session – SDCL 1-25-2 (4) legal**

None

**XIII. Next Meeting**

The next regularly scheduled Council meeting is scheduled for Monday, February 2, 2026 at 7:30pm.

**XIV. Adjournment**

With no further business, the meeting was adjourned at 9:55pm.

APPROVED:

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Adrienne Dupper, Board President

ATTEST:

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Keith Hall, Finance Officer

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