

**OFFICIAL PROCEEDINGS
CITY OF HERREID, SOUTH DAKOTA**

August 4, 2025

Herreid City Hall
102 Main St N.
Herreid, SD 57632

I. Call to Order

The Herreid City Council was called to order by Council President, Adrienne Dupper, on the above date at 7:30pm at the Herreid City Hall.

II. Roll Call

The following members were present: Adrienne Dupper, Kim Rossow, Brady Vander Vorst, Troy Fuehrer, and Bob Rossow. Mayor Gary Weismantel and councilman Canaan Winthrop were absent. Also present were: Keith Hall, Finance Officer; Alan Allbee, Deputy Finance Officer; Brett Van Vugt, Maintenance; Karen Speidel, Selby Record; Orland Geigle, Prairie Pioneer; Chris Lutz, Agtegra.

III. Approval of Agenda

Moved by Fuehrer, seconded by B. Rossow to approve the agenda. All members present voted aye; motion carried.

IV. Approval of July Minutes

Moved by Vander Vorst, seconded by K. Rossow to approve the July 7th and July 21st 2025 meeting minutes. All members present voted aye; motion carried.

V. Approval of Claims

Moved by B. Rossow, seconded by Fuehrer to approve the normal and additional claims for July, 2025. All members present voted aye; motion carried. Additional claims included: George Logan LLC, \$35,300.00 for street repairs; Wurtz Detailing/Repair, \$998.28 for equipment repairs; Dakota Pump & Control, \$5,400.00 for lift station parts.

JULY 2025 Claims

24/7 Gas	Fuel	\$194.86
Agtegra	Chemical Supplies	\$88.75
Breanna Jochim	Swimsuit Reimbursement	\$100.00
Bridget Heutmaker	Swimsuit Reimbursement	\$100.00
Campbell County Bank	Service Fee	\$20.30
Campbell County Sheriff	Services	\$3,308.45
Code Enforcement Specialist	Services	\$805.29
Dakota Pump & Control	Annual Inspections	\$739.80
Elmers Welding	Services - Pool	\$385.00
Financial Agent	Payroll Taxes	\$2,493.51
Fresh Start Market	Supplies	\$104.13
George Logan LLC	Street Repairs	\$35,300.00
Heartland Waste	Garbage Collection	\$5,670.00
Heidi Meidinger	Swimsuit Reimbursements	\$159.58
Herreid Civic Club	Annual Library Donation	\$250.00
Herreid Lumber	Supplies & Materials	\$176.09
Herreid School	Contribution to Sidewalk Project	\$13,403.45
Herreid Super Stop	Fuel	\$369.56
Huber & Son	Repairs & Maintenance	\$118.25
Janelle Rossow	Swimsuit Reimbursements	\$200.00

Jenna Jochim	Swimsuit Reimbursement	\$100.00
Katie Allbee	Swimsuit Reimbursement	\$73.97
MDU	Utilities	\$1,958.89
Prairie Pioneer	Publishing	\$554.70
Quill Corp	Supplies	\$70.14
Ramkota Hotel Pierre	FO School Travel	\$357.00
Schaeffbauer Electric	Services	\$220.94
SD Dept of Health	Sampling Fees	\$15.00
SD Dept of Revenue	Sales Tax	\$851.18
SD One Call	Locates	\$5.60
SD Reemployment Assistance	2Q Unemployment Payment	\$7.25
SD Retirement	Retirement Contributions	\$1,256.00
Servall	Linen Services	\$38.94
SRP Supplemental Retirement	Supplemental Retirement	\$100.00
US Bank & Trust	Quarterly Loan Payment - Sewer Proj.	\$9,079.38
USDA	Loan Payments for Sewer Projects	\$7,727.00
Valley Telco	Utilities	\$405.09
Visa	Supplies & Fees	\$1,656.80
WEB Water	Bulk Water	\$9,712.07
Wurtz Detailing/Repairs	Repair Services	\$998.28
Payroll		
Finance Dept		\$3,834.31
Streets Dept		\$2,961.69
Water Dept		\$1,771.37
Sewer Dept		\$1,771.37
Cemetery Dept		\$462.53
Parks Dept		\$1,150.31
Pool		\$7,286.45
Council / Mayor		\$1,828.51
Total Payroll		\$21,066.54

VI. Public Comments

The council held discussion concerning a few public comment topics. They addressed a concern from a local business owner who had found fish remains illegally tossed in their dumpster. The council noted as a reminder that dumpsters around town are paid for by individuals and businesses, and are not for general public use.

VII. Building Permits

The council reviewed a building permit application submitted by Herreid Area Housing Development (HAHD). The project would be a small motel on Main Street in the empty lot across from the school and would cost an estimated \$587,220. The council supports adding another motel in Herreid but tabled the discussion for a future meeting, to be scheduled in August, where the public and school board members will be encouraged to attend, ask questions, and share concerns. No action was taken at this time.

VIII. Old Business

a. Rubble Site Land Survey

Discussed updates on the land parameters at the rubble site. No action was taken

b. Service Lines – Cost of Connections

Following discussion, it was unanimously agreed that the city will cover all costs for installing new water and sewer lines from the city's main lines to the property boundary for new properties, including the water shut-off valve and sewer cleanouts. For existing properties, the

city will own, maintain, and repair these same portions of the water and sewer lines. Currently, city ordinance (Code 11.04.100) states, "The cost of installing all pipes and plumbing between the city water and sewer mains... as well as all repairs, shall be borne entirely by the user." FO Hall was directed to work with the city attorney to revise the ordinance to reflect these changes.

IX. New Business

a. End of Summer Bash

The council reviewed a request to close 2nd Ave and 3rd Ave between Main St. and Elm St. for the End of Summer Bash. They also discussed preapproving these closures for future End of Summer Bash events to eliminate the need for annual requests. Moved by K. Rossow, seconded by B. Rossow to approve request for this year and future years. All members present voted aye; motion carried.

b. Road by Elevator

Heard the request by Agtegra representative, Chris Lutz, for permission to barricade portions of Ash St. and Birch St. between 1st Ave. East and Railway Ave. during harvest and spring fertilizer seasons for safety reasons amid increased truck traffic near the facility. The council agreed to the request, and also agreed that the Agtegra should communicate this with the nearby residents that use those roads daily.

c. Law Enforcement (CC Sheriff Office)

Tabled

d. Elm St Lighting

Heard an update from FO Hall that he had spoken to MDU about adding more street lighting on the north end of Elm Street around the new development lots. He reported that MDU will provide the poles & lights and that the city would only be responsible for the trenching for the section that would be underground.

e. Fitness Center Cleaning

Moved to Executive Session – SDCL 1-25-2 (1) personnel

f. Code Enforcement

Moved to Executive Session – SDCL 1-25-2 (4) legal

g. 2025-06 Ordinance Amendment to 11.04.150 (1st Reading)

Moved by K. Rossow, seconded by Fuehrer to approve the first reading of 2025-06 Ordinance Amendment to 11.04.150 (1st Reading). All members present voted aye; motion carried. The amendment clarifies minor changes to monthly reporting of delinquent utilities to the council.

h. 2025-05 Supplemental Appropriation Ordinance (2nd Reading)

Motion was made by B. Rossow, seconded by Vander Vorst to approve the 2nd reading of the 2025-05 Supplemental Appropriation Ordinance as read. All members present voted aye; motion carried. The supplement will total \$69,000 distributed to several departments.

j. SDML Annual Conference

Moved by K. Rossow, seconded by B. Rossow to approve Deputy FO Allbee to attend the 2025 SDML Annual Conference in place of FO Hall at the cost of \$125. All members present voted aye; motion carried.

X. Maintenance Report

Van Vugt provided updates on maintenance activities.

XI. Finance Report

Reviewed financial reports.

XII. Executive Session – SDCL 1-25-2 (1) personnel

At 8:28pm, the motion was made by Dupper, seconded by Fuehrer to go into Executive Session pursuant to SDCL 1-25-2 (1) personnel and SDCL 1-25-2 (4) legal. At 9:04pm, Council President Dupper declared the council out of Executive Session. Upon coming out of Executive Session, motion was made by K. Rossow, seconded by B. Rossow to hire Katelyn Hall at \$120.00 per

month to clean the fitness center. All members present voted aye; motion carried. No action was taken concerning SDCL 1-25-2 (4) legal.

XIII. Executive Session – SDCL 1-25-2 (4) legal

XIV. Next Meeting

The next regularly scheduled Council meeting is scheduled for Wednesday, September 3, 2025 at 7:30pm.

XV. Adjournment

With no further business, the meeting was adjourned at 9:06pm.

APPROVED:

Adrienne Dupper, Board President

ATTEST:

Keith Hall, Finance Officer

This institution is an equal opportunity provider.

Ordinance No. 2025-05
Supplemental Appropriations Ordinance

BE IT ORDAINED, by the governing body of the City of Herreid, Campbell County, South Dakota, that the following sum is supplementally appropriated to meet the obligations of the municipality.

	<u>General Fund</u>
Source of Funding:	
3463 Community Center Rentals	\$2,500.00
3670 Donations	\$8,000.00
Estimated Unobligated Cash Balance	<u>\$58,500.00</u>
Total Source of Funding:	<u>\$69,000.00</u>
Appropriations:	
101 General	
4310 Street Maintenance	
425 Repairs & Maintenance	\$35,000.00
101 General	
4310 Street Maintenance	
429 Other	\$14,000.00
101 General	
4511 Community Center	
422 Services & Fees	\$2,500.00
101 General	
4511 Community Center	
425 Repairs & Maintenance	\$4,000.00
101 General	
4512 Swimming Pool	
425 Repairs & Maintenance	\$2,000.00
101 General	
4410 Clinic	
425 Repairs & Maintenance	\$500.00
101 General	
4229 Volunteer Fire Dept.	
425 Repairs & Maintenance	\$8,000.00
101 General	
4229 Volunteer Fire Dept.	
428 Utilities	\$3,000.00
Total Appropriations	<u>\$69,000.00</u>

APPROVED:

Gary Weismantel, Mayor

ATTEST:

Keith Hall, Finance Officer

First Reading: July 7, 2025

Second Reading: _August 4, 2025

Published: August 13, 2025

Effective: August 24, 2025