

OFFICIAL PROCEEDINGS
CITY OF HERREID, SOUTH DAKOTA
July 7, 2025
Herreid City Hall
102 Main St N.
Herreid, SD 57632

I. Call to Order

The Herreid City Council was called to order by Council President, Adrienne Dupper, on the above date at 7:30pm at the Herreid City Hall.

II. Roll Call

The following members were present: Adrienne Dupper, Kim Rossow, Brady Vander Vorst, Troy Fuehrer, and Canaan Winthrop. Mayor Gary Weismantel and councilman Bob Rossow were absent. Also present were: Keith Hall, Finance Officer; Brett Van Vugt, Maintenance; Karen Speidel, Selby Record; Orland Geigle, Prairie Pioneer; Ted Dickey & Kayla Heuer, NECOG.

III. Approval of Agenda

Moved by K. Rossow, seconded by Winthrop to approve the agenda. All members present voted aye; motion carried.

IV. Approval of Minutes

Moved by Fuehrer, seconded by Vander Vorst to approve the June 2, 2025 meeting minutes. All members present voted aye; motion carried.

V. Approval of Claims

Moved by K. Rossow, seconded by Fuehrer to approve the normal and additional claims for June, 2025. All members present voted aye; motion carried. Additional claims included: Herreid School, \$13,403.45 for the North sidewalk construction project pledge.

June 2025 Claims

24/7 Gas	Fuel	\$106.06
Arnie Hanson	Reimbursement - Basketball Backboard	\$490.00
Associated Supply Co.	Pool Supplies	\$60.64
Cahill Bauer & Associates	2024 Audit Fees	\$9,500.00
Campbell County Bank	ACH Service Fee	\$20.50
Campbell County Sheriff	Services	\$3,308.45
Carol Ottenbacher	Community Center Services	\$500.00
Chris Huber	Fire Hall Repairs	\$323.00
Code Enforcement Specialist	Services	\$901.63
Curtis Rud Oil	LP Fuel	\$1,612.50
DANR	Annual Dues	\$180.00
Financial Agent	Payroll Taxes	\$2,553.14
Fresh Start Market	Supplies	\$51.42
Heartland Waste	Garbage Collection	\$5,670.00
Herreid Lumber	Supplies & Materials	\$124.14
Herreid Super Stop	Fuel	\$77.88
Huber & Son	Repairs & Maintenance	\$1,340.32
Janelle Rossow	Reimbursement - Pool Supplies	\$10.09
Keith Hall	Travel Reimbursement	\$601.63
MDU	Utilities	\$1,669.09
Prairie Pioneer	Publishing	\$252.72

Premier Equipment	Mower Parts	\$177.06
Quill Corp	Supplies	\$135.31
Runnings	Supplies	\$54.97
SD Dept of Health	Sampling Fees	\$15.00
SD Dept of Revenue	Sales Tax	\$398.54
Simplot	Supplies	\$525.50
SD One Call	Locates	\$5.60
SD Retirement	Retirement Contributions	\$1,225.88
Servall	Linen Services	\$38.94
SRP Supplemental Retirement	Supplemental Retirement	\$100.00
USDA	Loan Payments for Sewer Projects	\$7,727.00
Valley Telco	Utilities	\$432.25
Visa	Supplies & Fees	\$698.98
WEB Water	Bulk Water	\$8,684.07
Payroll		
Finance Dept		\$3,831.98
Streets Dept		\$1,902.31
Water Dept		\$1,582.06
Sewer Dept		\$1,582.06
Parks Dept		\$380.46
Total Payroll		\$9,278.87

VI. Public Comments

The council held a brief discussion concerning a couple of public comments; no action was taken.

VII. Building Permits

Motion was made by Vander Vorst, seconded by K. Rossow to approve the building permit for Tom Rice to construct a 1,200 sq/ft. house made of steel on Lot 4 of Elm St. North. Also approved in the motion was the building permit for Dale Rueb to construct a 10' x 12' wood storage shed at the rear of the lot of the former Delbert Rueb house. All members present voted aye; motion carried.

VIII. Old Business

a. Service Lines – Cost of Connections

FO Hall shared details and options with the council about potential ordinance changes, clarifying responsibilities for water and sewer service lines. The council will discuss the matter at the next meeting, allowing time for consideration. No action was taken.

b. Elm St. Development Update

The council discussed future development of Elm Street's north end, where new properties are being sold, but no final decision on road development was reached. Discussions will continue at future meetings.

c. Emergency Siren Location

FO Hall informed the council that a location must be chosen before the siren company can provide full quotes for a new emergency siren. After reviewing options, the council agreed the north end of Elm Street, on city property near the roadway and not on airport land, is the most likely spot.

IX. New Business

a. NECOG - Ted Dickey

Ted Dickey and Kayla Heuer from the Northeast Council of Governments (NECOG) updated the council on the city's Community Access Grant application, shared other potential grant opportunities, and discussed future projects needing financial support.

b. Community Access Grant Resolution

Moved by Dupper, seconded by K. Rossow to approve the resolution to the South Dakota Department of Transportation seeking approval for the Community Access Grant for the improvement project of Railway Ave & South 1st Street. All members present voted aye; motion carried.

c. Chip & Crack Seal Quote

The council reviewed a quote from George Logan LLC, a contractor previously used for crack sealing and pothole filling, for street maintenance. The quote included \$18,000 for crack sealing 8,000 feet at \$2.25 per foot and \$37,800 for chip sealing 37,800 sq. feet at \$1.00 per sq. foot, covering labor and materials. After discussion, the council prioritized crack sealing for this summer and decided to budget for chip sealing next year while seeking additional quotes. Moved by Fuehrer, seconded by Vander Vorst to approve the crack seal quote of \$18,000. All members present voted aye; motion carried.

d. Rubble Site Land Survey

The council discussed a survey completed last year for the rubble site and the need for new fencing. They agreed to meet with the owner of adjacent properties to discuss a land swap or agreement to straighten the site's boundaries for improved functionality. Better fencing is needed to help contain debris.

e. WEB Water Rates Increase

Held a brief discussion on the increase of water rates from WEB Water. No action was taken at this time.

f. Legislative Changes (July 1st)

The council reviewed some SD legislative changes effective July 1st. No action was needed at this time; however, Hall will be working to address the changes pertaining to city codes and update the council at future meetings.

g. HB 1130 Changes to Annual Elections

Hall informed the council about upcoming changes to state codes under HB 1130, effective 2026, which will shift city elections from April to June or November. The council will review these changes, and Hall will provide updates as more details are available.

h. 2025-06 Fee Schedule Amendment Resolution – Community Center

Motion was made by K. Rossow, seconded by Winthrop to approve the 2025-06 Fee Schedule Amendment Resolution as read. All members present voted aye; motion carried. Once effective (7/7/25), full-day rentals will be \$350, two-hour skating parties will be \$125, open skating will be \$5 per skater, and a \$50 skating season pass will be added. All changes can be found in the city code in Appendix A – City Fee Schedule.

i. 2025-07 Contingency Transfer Resolution

Motion was made by Winthrop, seconded by Vander Vorst to approve the 2025-07 Contingency Transfer Resolution as read. All members present voted aye; motion carried.

j. 2025-05 Supplemental Appropriation Ordinance (1st Reading)

Motion was made by Winthrop, seconded by K. Rossow to approve the 1st reading of the 2025-05 Supplemental Appropriation Ordinance as read. All members present voted aye; motion carried. The supplement will total \$69,000 distributed to several departments.

k. DLA 2024 Audit Acceptance Letter

FO Hall informed the council that the city has received a letter from the SD Department of Legislative Audit officially accepting the city's 2024 audit. No action or discussion was needed.

l. Museum Items Request

Discussed a request for some historical city-owned items to be donated for a future Campbell County Museum. No action was taken at this time.

m. Budget Meeting Date

Set Monday July 21st at 7:30pm for a 2026 budget meeting. The meeting is always open to the public.

X. Maintenance Report

Heard from Van Vugt that a new garage door at the shop was needed due to failure of the old door. The quote for a new door to match the other new door would be \$3,400 not including the opener motor. Also noted other updates.

XI. Finance Report

Discussed delinquent utility accounts and reviewed financial reports.

XII. Executive Session – SDCL 1-25-2 (1) personnel

At 9:30pm, the motion was made by Dupper, seconded by Winthrop to go into Executive Session pursuant to SDCL 1-25-2 (1) personnel. At 9:40pm, Council President Dupper declared the council out of Executive Session. No action was taken.

XIII. Executive Session – SDCL 1-25-2 (4) legal

XIV. Next Meeting

The next regularly scheduled Council meeting is scheduled for Monday, August 4, 2025 at 7:30pm.

XV. Adjournment

With no further business, the meeting was adjourned at 9:42 pm

APPROVED:

Adrienne Dupper, Board President

ATTEST:

Keith Hall, Finance Officer

RESOLUTION 2025-06

A RESOLUTION TO SET FEES CHARGED BY THE CITY

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HERREID, SOUTH DAKOTA that the following fees shall be amended, added, and/or charged by the City of Herreid:

COMMUNITY CENTER			
	RENTALS	AMOUNT	NEW
	Building Rental (Full Day)	\$200.00	\$350.00
	Includes day of event & one day prior or after		
	Additional Days (each)	\$50.00	\$100.00
	Meeting (minimum fee)	\$50.00	\$75.00
	Kitchen Use Only	\$25.00	\$50.00
	Kitchen w/meeting	\$10.00	\$25.00
	Skating Party (2 hours)		
	Up to 25 skaters	\$75.00	\$125.00
	Additional Skaters (each)	\$3.00	\$5.00
	Open Skating (each - during skate season)	\$3.00	\$5.00
	Season Skate Pass	N/A	\$50.00

Dated this 7th day of July 2025.

By: _____
Gary Weismantel, Mayor

Attest:

Keith Hall, Finance Officer

Adopted: _____

Published: _____

Effective: _____

Resolution No. 2023-07
Transfer From Contingency Fund

WHEREAS, insufficient appropriation was made in the 2025 adopted budget for the following departments to discharge just obligations of said appropriations; and

WHEREAS SDCL 9-21-6.1 provides that transfers be made by resolution of the board from the contingency appropriations established pursuant to SDCL 9-21-6.1 to other appropriations;

THEREFORE BE IT RESOLVED that the \$35,000.00 appropriation be transferred from the contingency budget to the following department budgets:

101-4512-436 Swimming Pool - Pool Project	\$33,000.00
101-4512-425 Swimming Pool - Repairs & Maintenance	\$2,000.00

This transfer is for normal expenses incurred.

Dated this 7th day of July, 2025.

APPROVED:

Gary Weismantel, Mayor

ATTEST:

Keith Hall, Finance Officer

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