

OFFICIAL PROCEEDINGS
CITY OF HERREID, SOUTH DAKOTA
May 5, 2025
102 Main St N.
Herreid, SD 57632

I. Call to Order

The Herreid City Council was called to order by Mayor Gary Weismantel on the above date at 7:31 p.m. at Herreid City Hall.

II. Roll Call

The following members were present: Adrienne Dupper, Kim Rossow, Brady Vander Vorst, Troy Fuehrer, Bob Rossow, with member Canaan Winthrop being absent. Also present were Keith Hall, Finance Officer; Alan Allbee, Deputy Finance Officer; Brett Van Vugt, Maintenance; Orland Geigle, Prairie Pioneer; and Kody Conlon, Pheasants Forever. Joining later were Dick Werner, HAHD and Kayla Huber, HEDC.

III. Approval of Agenda

Moved by Dupper, seconded by Vander Vorst, to approve the agenda. All members present voted aye; motion carried.

IV. Approval of Minutes

Moved by K. Rossow, seconded by Fuehrer, to approve the April 2025 meeting minutes. All members present voted aye; motion carried.

V. Approval of Claims

Moved by Dupper, seconded by Fuehrer, to approve the normal and unusual claims for April 2025. All members present voted aye; motion carried. An unusual claim from Elemer’s welding for \$2,785.00 was not approved until more information was gathered. Approved unusual claims included: Campbell County Insurance Agency, 2025-2026 policy, \$62,369.00; Campbell County Insurance Agency, 2025-2026 Airport Policy, \$2,129.00; Les’s Standard, Fire Hall heater replacement, \$4,336.44; Carlson Services, Water stop repairs, \$2,419.07.

April 2025 Claims

Ace Hardware	Supplies	\$51.96
Agtegra	Supplies	\$110.00
Campbell County Bank	ACH Service Fee	\$20.30
Campbell County Sheriff	Services	\$3,308.45
Code Enforcement Specialist	Services	\$841.85
Curtis Rud Oil	LP Fuel	\$312.50
Ferguson Waterworks	Parts & Supplies	\$22.68
Ferguson Waterworks	Software Fee	\$1,228.50
Financial Agent	Payroll Taxes	\$2,331.87
Fresh Start Market	Supplies	\$45.14
Heartland Waste	Garbage Collection	\$5,670.00
HEDC	Annual Donation	\$20,000.00
Herreid Lumber	Supplies & Materials	\$785.14
Herreid Parks & Rec	Annual Donation	\$2,000.00
Herreid Super Stop	Fuel	\$89.88
House of Glass	Parts & Supplies	\$113.99
MDU	Utilities	\$2,079.39
Prairie Pioneer	Publishing	\$875.00
Stacy Pudwill	Security Deposit Refund	\$95.28
Quill Corp	Supplies	\$16.59

Runnings	Supplies	\$119.98
Schaeffbauer Electric	Services & Materials - Main St Lights	\$19,205.68
SD Dept of Revenue	Sales Tax	\$415.41
SD One Call	Locates	\$2.24
SD Retirement	Retirement Contributions	\$1,169.52
SD Reemployment Assistance	Q1 Payment	\$58.02
SRP Supplemental Retirement	Supplemental Retirement	\$100.00
US Bank & Trust	Q1 Loan Payment - Sewer Project	\$9,079.38
USA Blue Book	Supplies	\$116.04
USDA	Loan Payments for Sewer Projects	\$7,727.00
Valley Telco	Utilities	\$354.07
Visa	Supplies & Fees	\$801.59
WEB Water	Bulk Water	\$7,782.57
Jim Wurtz	Sewer Damage Reimbursement	\$6,637.82
Payroll		
Finance Dept		\$3,891.73
Streets Dept		\$1,810.12
Water Dept		\$1,557.99
Sewer Dept		\$1,557.99
Parks Dept		\$362.02
Council / Mayor		\$2,197.93
Total Payroll		\$11,377.78

VI. Public Comments

The council discussed concerns about livestock trailers parking on city streets, noting potential issues with flies and odors affecting nearby residents during summer months. It was agreed that FO Hall should consult the city attorney to discuss drafting an ordinance prohibiting parking livestock trailers within city limits.

VII. Old Business

a. Pool

The council reviewed updates on the pool's concrete replacement. The contractor and electrician are working with the state electrical inspector to complete required inspections, aiming to open the pool on time.

b. Community Center

The council discussed adjusting rental & skate rates, as well as the rate of pay for the Ottenbachers. No formal action was taken at this time. The matter will be further discussed and finalized at the next meeting.

VIII. New Business

a. Vacancies/Oaths of Office

Elected Officials: Dupper (Ward 2), Vander Vorst (Ward 3), and Winthrop (Ward 1) were elected unopposed. The oaths of office were administered to Dupper and Vander Vorst. Winthrop, who was absent, will take the oath at the next meeting.

Mayor Vacancy: No petition was filed for mayor, leaving a vacancy. Fuehrer moved, seconded by Vander Vorst, to appoint Gary Weismantel as Herreid Mayor for a one-year term. All members present voted aye; motion carried. Weismantel took the oath of office.

Council Vacancy - Ward 1: No petition was filed for Council Member Ward 1, leaving a vacancy. K. Rossow moved, seconded by B. Rossow, to appoint Troy Fuehrer to represent Ward 1 for a one-year term. All members present voted aye; motion carried. Fuehrer took the oath of office.

Council Vacancy – Ward 3: No petition was filed for Council Member Ward 3, leaving a vacancy. Dupper moved, seconded by Vander Vorst, to appoint Bob Rossow to represent Ward 3 for a one-year term. All members present voted aye; motion carried. B. Rossow took the oath of office.

b. Committee Appointments

Motion was made by Dupper, seconded by B. Rossow to approve the following appointments: Manager of Water, Sewer, Streets, Rubble Site & Park- Brett Van Vugt; Finance Officer – Keith Hall; Pool Manager- Janelle Rossow; Cemetery/Perpetual Care- G. Weismantel, B. Rossow; Police-County Law- Campbell County; Building Inspector- Shannon Speck; NECOG- G. Weismantel; Economic Development- G. Weismantel, B. Vander Vorst; WEB Water- K. Rossow; Bank- Campbell County Bank, Herreid Branch; Newspaper- Prairie Pioneer; Finance Committee- A. Dupper, G. Weismantel, K. Rossow, K. Hall; Recreation (Pool/Parks)- B. Van Vugt, C. Winthrop; Street Lighting- K. Rossow, B. VanderVorst, T. Fuehrer; Rubble Site & Cemetery- B. Van Vugt, B. Rossow; Community Betterment- A. Dupper, C. Winthrop, G. Weismantel; Ordinances- K. Hall, A Dupper; Community Center- G. Weismantel, K, Rossow; Code Enforcement- Shannon Speck; Building Permits- A. Dupper, T. Fuehrer. All members present voted aye; motion carried.

c. Pheasants Forever

Kody Conlon of Pheasants Forever presented plans for conservation projects and educational community outreach events in Herreid, along with a fundraiser scheduled for October.

d. HAHD New Development Request

Werner (HAHD) and Huber (HEDC) requested city support for water and sewer development on Elm Street North, including installing lines and graveling or paving the road to support future sales and development. The council agreed to begin the process.

e. Community Center AED

The council discussed a potential grant and purchasing a new automated external defibrillator (AED) for the Community Center, as the existing unit is shared with the swimming pool. Deputy FO Allbee will gather more information and submit a grant application for review at a future meeting.

f. CD Renewals

Finance Officer Hall reported that two of the city's certificates of deposit (CDs) will mature in June and can be renewed for 12 months at 4.0% interest. Dupper moved, seconded by K. Rossow, to renew the CDs for the 12-month term. All members present voted aye; motion carried.

g. Surplus Items

Finance Officer Hall presented a list of items for a surplus sale. Following a review of the list, Fuehrer moved, seconded by K. Rossow, to declare the items as surplus. All members present voted aye; motion carried. Hall will advertise the surplus sale for bidding.

h. Alcohol License Renewal

K. Rossow moved, seconded by Fuehrer, to approve the alcohol license renewal for Herreid Super Stop. All members present voted aye; motion carried.

i. Resolution 2025-04 - Fee Schedule

K. Rossow moved, seconded by B. Rossow, to approve Resolution 2025-04 – Fee Schedule. All members present voted aye; motion carried. The resolution updates prices for swimming lessons.

j. Ordinance 2025-02 - Amendment to Code 11.04 (1st reading)

Fuehrer moved, seconded by Vander Vorst, to approve the first reading of Ordinance 2025-02 – Amendment to Code 11.04. All members present voted aye; motion carried. The amendment clarifies and restructures utility policies

k. Ordinance 2025-03 - Amendment to Code 6.08.050 (1st reading)

K. Rossow moved, seconded by Fuehrer, to approve the first reading of Ordinance 2025-03 – Amendment to Code 6.08.050. All members present voted aye; motion carried. The amendment clarifies and restructures garbage collection policies to align with Code 11.04 amendments

I. Ordinance 2025-04 - Addition of Code 6.08.065 User Fees (1st reading)

B. Rossow moved, seconded by Fuehrer, to approve the first reading of Ordinance 2025-04 – Addition of Code 6.08.065. All members present voted aye; motion carried. The ordinance establishes a rubble site fee structure.

m. Fitness Center Equipment

The council discussed the need to replace a treadmill at the fitness center. No formal action was taken. Hall and Allbee will continue collecting information and present at the next regular meeting.

n. Emergency Siren Update

Finance Officer Hall and Deputy Allbee updated the council on a proposed emergency siren for the north end of town, estimating a cost of approximately \$32,204, which includes installation. Currently, no grants are available, and funding is unlikely in the foreseeable future. The council discussed potential locations and the timeline for activation but made no final decisions pending further research. The matter will be revisited at the next meeting when Hall and Allbee provide additional information.

IX. Maintenance Report

Van Vugt provided updates on several maintenance activities, including pricing for adding wood chips at the Deibert Park playground. Dupper moved, seconded by Vander Vorst, to approve Carlson Services to repair a sewer line issue at Second Street and Elm Street for \$3,000. All members present voted aye; motion carried.

X. Finance Report

The council discussed delinquent utility accounts and reviewed financial reports.

XI. Executive Session – SDCL 1-25-2 (1) personnel

None

XII. Executive Session – SDCL 1-25-2 (4) legal

None

XIII. Next Meeting

The next regularly scheduled Council meeting is set for Monday, June 2, 2025 at 7:30 p.m.

XIV. Adjournment

With no further business, the meeting was adjourned at 10:17 p.m.

APPROVED:

Gary Weismantel, Mayor

ATTEST:

Keith Hall, Finance Officer

This institution is an equal opportunity provider.

RESOLUTION 2025-04

A RESOLUTION TO SET FEES CHARGED BY THE CITY

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HERREID, SOUTH DAKOTA that the following fees shall be amended and/or charged by the City of Herreid:

SWIMMING POOL			
		OLD	NEW
	PASSES	AMOUNT	AMOUNT
	Daily		
	High School - Adult	\$4.00	\$5.00
	Below High School	\$3.00	\$4.00
	Season		
	Single Pass	\$50.00	
	Family Pass	\$125.00	
	OTHER	AMOUNT	
	Water Aerobics		
	Season	\$50.00	
	Swimming Lessons		
	Private	\$80.00	\$100.00
	Group	\$30.00	\$50.00

Dated this 5th day of May 2025.

By: _____
 Gary Weismantel, Mayor

Attest:

 Keith Hall, Finance Officer

Adopted: _____

Published: _____

Effective: _____