

OFFICIAL PROCEEDINGS
CITY OF HERREID, SOUTH DAKOTA
APRIL 7, 2025
102 Main St N.
Herreid, SD 57632

I. Call to Order

The Herreid City Council was called to order by Mayor Gary Weismantel on the above date at 7:00 p.m. at Herreid City Hall.

II. Roll Call

The following members were present: Adrienne Dupper, Kim Rossow, Brady Vander Vorst, Troy Fuehrer, Bob Rossow, and Canaan Winthrop. Also present were Keith Hall, Finance Officer; Alan Allbee, Deputy Finance Officer; Brett Van Vugt, Maintenance; Karen Speidel, Selby Record; Orland Geigle, Prairie Pioneer; Chad Fjeldheim, CCPA; Joanne Bauer and Rick Quaschnick, CAG; and Jose Diaz, Campbell County Insurance Agency.

III. Approval of Agenda

Moved by Dupper, seconded by Vander Vorst, to approve the agenda. All members voted aye; motion carried.

IV. Approval of Minutes

Moved by K. Rossow, seconded by B. Rossow, to approve the March 2025 meeting minutes. All members voted aye; motion carried.

V. Approval of Claims

Moved by K. Rossow, seconded by Fuehrer, to approve the normal and additional claims for March 2025. All members voted aye; motion carried. Additional claims included: Schaeffbauer Electric, replacement cost and labor for installation of new LED streetlights on Main St., \$19,205.68; Jim Wurtz, reimbursement for basement repairs due to city sewer backup, \$6,637.82; HEDC, annual donation, \$20,000; Herreid Parks & Rec, annual donation, \$2,000.

March 2025 Claims

24/7 Gas	Fuel	\$280.46
Campbell County Bank	ACH Service Fee	\$20.40
Campbell County Collision	Repairs	\$258.00
Campbell County Sheriff	Services	\$3,308.45
CAN Surety	Bonds	\$601.50
Canaan Winthrop	Mileage Reimbursement	\$65.50
Curtis Rud Oil	LP Fuel	\$2,178.75
Steve Dupper	Compost Removal	\$600.00
Financial Agent	Payroll Taxes	\$2,580.08
Fresh Start Market	Supplies	\$11.25
Hase Plumbing	Services-Fire Hall	\$2,445.66
Heartland Waste	Garbage Collection	\$5,670.00
Herreid Lumber	Supplies & Materials	\$3,028.98
Herreid Super Stop	Fuel	\$338.84
Huber & Son	Repairs & Maintenance	\$939.22
Chris Huber	Services	\$1,345.00
Larson Electric	Services-Community Center	\$2,129.31
London Foggars	Parts	\$36.62
MDU	Utilities	\$2,035.62
Prairie Pioneer	Annual Subscription	\$50.00
Prairie Pioneer	Publishing	\$220.29

Quill Corp	Supplies	\$40.05
Record Keepers LLC	Shredding Services	\$79.20
Runnings	Supplies	\$549.99
Sabretooth Electric	Community Center Generator Repair	\$622.04
Schaeffbauer Electric	Services at Community Center	\$1,704.32
SD Dept of Health	Sampling Fees	\$30.00
SD Dept of Revenue	Sales Tax	\$405.24
SD Municipal League	District Meeting	\$32.00
SD One Call	Locates	\$3.36
SD Retirement	Retirement Contributions	\$1,150.36
SRP Supplemental Retirement	Supplemental Retirement	\$100.00
Servall	Linen Services	\$38.94
USDA	Loan Payments for Sewer Projects	\$7,727.00
Valley Telco	Utilities	\$338.59
Visa	Supplies & Fees	\$957.03
WEB Water	Bulk Water	\$7,419.59

Payroll

Finance Dept	\$3,586.75
Streets Dept	\$1,888.11
Water Dept	\$1,523.83
Sewer Dept	\$1,523.83
Parks Dept	\$377.62

Total Payroll \$8,900.14

VI. Public Comments

The council held a brief discussion regarding a complaint filed by neighbors about dogs running loose. The council advised Hall to send a violation and correction letter to the pet owner. One other comment was heard. No further actions were taken.

VII. Old Business

a. Pool

The council heard that the quote for replacing the defective area of concrete had been received from Griesse Construction in Aberdeen. The quote was \$30,561.28 and included all materials and labor to complete the job. It was noted that the majority of the cost would be covered by funds retained from the original pool contractor. The work is expected to be completed before the pool opens for the season. After further discussion, a motion was made by K. Rossow, seconded by B. Rossow, to hire Griesse Construction to complete the job. All members voted aye; motion carried.

b. Rubble Site

Hall reported on the timing of implementing the new ordinance amendment for the rubble site. After discussion, the council advised Hall to work with the city attorney to develop the ordinance and establish the changes. It was noted that, if the timeline progresses as planned, the changes could take effect in July. The hours of operation for the rubble site will be Wednesdays and Fridays, 4:00 p.m.–7:00 p.m., and Saturdays, 12:00 p.m.–2:00 p.m., until further notice.

c. UB Ordinance Amendment

Hall reported ongoing discussions with HAHD regarding the implications for organizations like HAHD and HEDC if the proposed changes were passed and implemented. The concern was that requiring utilities to remain in the landlord's name would create an administrative burden for organizations with multiple tenants who typically pay rent via bank draft. HAHD and HEDC requested an exemption to avoid this issue. It was noted that, even with an exemption, these organizations would remain liable for unpaid dues if tenants vacate, similar to individual landlords. Further discussion included amending the ordinance to require utility security deposits to be paid in full at the time of service request, eliminating

the option to add them to the first billing cycle. The council agreed that Hall should work with the city attorney to develop the ordinance and establish the changes.

VIII. New Business

a. Pickleball Association (CCPA)

Chad Fjeldheim, representing the CCPA, requested approval to install wind screening at the courts to reduce wind interference during play. He noted that the CCPA has sufficient grant funds to cover the cost and that the screens can be easily removed during the off-season. The CCPA also requested that the city install a gate entrance on the north side of the courts to improve access for participants, city maintenance personnel, and mowing purposes. After discussion, a motion was made by K. Rossow, seconded by Winthrop, to allow the wind screening and approve the gate entrance installation. All members voted aye; motion carried. The council directed Van Vugt to contact fencing contractors to inquire about the cost of installing the additional entrance.

b. Community Center - CAG

The council met with Quaschnick and Bauer, representing the CAG (Community Action Group), to discuss the future of the organization. Quaschnick stated that CAG has fewer members and has not met in over a year. He proposed dissolving CAG and transferring responsibilities to the city. It was noted that the city currently pays all community center expenses except for personnel, sales taxes, and the phone bill. Since the finance office coordinates all community center reservations and deposits funds into the Skateland account, incorporating the accounting into the city's software would be feasible. After discussion, Quaschnick and Bauer agreed to call a meeting to officially dissolve CAG and work with the city for a smooth transition.

c. CC Insurance Renewals

Following a presentation from Diaz and discussion of the property coverage policy options, a motion was made by Winthrop, seconded by K. Rossow, to purchase Option 1 for an annual cost of \$65,700.00. All members voted aye; motion carried. Option 1 includes nearly identical coverage to the current policy with expected standard cost increases.

d. CD Renewals

Finance Officer Hall reported that three of the city's CDs are set to mature in April. He noted that the CDs could be renewed for 12 months at 4.10% interest. A motion was made by Dupper, seconded by Winthrop, to renew the CDs for the 12-month term. All members voted aye; motion carried.

e. Lifeguard Certifications

The council heard that Melinda Neeley has agreed to teach lifeguard certification classes for the 2025 season. The fee for non-Herreid lifeguards is \$250, while the city will cover the fee for Herreid lifeguards.

f. Records Destruction

A third and final list of records ready for destruction was presented, in accordance with the SD Municipalities Records Retention & Destruction Schedule. The list includes old financial records and other miscellaneous documents. After review, a motion was made by B. Rossow, seconded by Fuehrer, to approve their destruction. All members voted aye; motion carried.

g. City-Wide Cleanup Week

May 18–24, 2025, has been designated as City-Wide Cleanup Week. Televisions and computer monitors can be dropped off at City Hall for a \$5.00 disposal fee. City personnel will not pick up garbage at individual residences or properties; however, the rubble site will be open daily during those dates.

h. Finance Officer School

Heard that the 2025 Finance Officer School will take place in Pierre, SD, from June 10–13. A motion was made by Winthrop, seconded by K. Rossow, to approve Finance Officer Hall's attendance. All members voted aye; motion carried. It was noted that Deputy Finance Officer Allbee will keep the city finance office open during that time.

i. 2024 Drinking Water Report

The council reviewed the 2024 Drinking Water Report, which is now available on the city website and in the finance office.

j. 2024 Annual Report

After reviewing the 2024 Annual Report, a motion was made by K. Rossow, seconded by B. Rossow, to accept the report as presented. All members voted aye; motion carried. The report will be submitted to the SD Department of Legislative Audit as required and will be available on the city website and in the finance office soon.

k. Easter Holiday

It was noted that SD Governor Rhoden declared Good Friday and Easter Monday as paid holidays for state employees. The council agreed to adopt the same holiday schedule for city employees

l. Code Enforcement Update

The council reviewed the first round of code enforcement updates.

IX. Maintenance Report

Van Vugt provided updates on the upcoming annual airport inspection and resident concerns about cracks in back streets. Van Vugt and Mayor Weismantel will contact relevant parties to address the issue.

X. Finance Report

The council discussed delinquent utility accounts and reviewed financial reports.

XI. Executive Session – SDCL 1-25-2 (1) personnel

At 8:33 p.m., a motion was made by Dupper, seconded by Winthrop, to enter Executive Session pursuant to SDCL 1-25-2 (1) for personnel matters. At 9:02 p.m., Mayor Weismantel declared the council out of Executive Session. Upon returning, a motion was made by Dupper, seconded by Vander Vorst, to approve the hiring of Jenna Jochim, Katie Allbee, Alexis Goehring, Gavin Meidinger, Heidi Meidinger, Jada Rossow, Jordyn Rossow, Kodi Treer, Devan Brockel, and Maggie Neeley as lifeguards; Katelyn Hall as a non-certified staff member; and Janelle Rossow as pool manager. All members voted aye; motion carried.

XII. Next Meeting

The next regularly scheduled Council meeting is set for Monday, May 5, 2025 at 7:30 p.m.

XIII. Adjournment

With no further business, the meeting was adjourned at 9:03 p.m.

APPROVED:

Gary Weismantel, Mayor

ATTEST:

Keith Hall, Finance Officer