

OFFICIAL PROCEEDINGS
CITY OF HERREID, SOUTH DAKOTA
DECEMBER 2, 2024
Herreid City Hall
102 Main St N.
Herreid, SD 57632

I. Call to Order

The Herreid City Council was called to order by Council President, Adrienne Dupper, on the above date at 7:30pm at the Herreid City Hall.

II. Roll Call

The following members were present: Adrienne Dupper, Kim Rossow, Brady Vander Vorst, and Troy Fuehrer. Mayor Gary Weismantel and members Bob Rossow and Canaan Winthrop were absent. Also present were: Keith Hall, Finance Officer; Brett Van Vugt; Maintenance; Karen Speidel, Selby Record; LeAnda Staebner, Prairie Pioneer; Don & Kathy Bohle, citizens.

III. Approval of Agenda

Moved by K. Rossow, seconded by Fuehrer to approve the agenda. All members present voted aye; motion carried.

IV. Approval of Minutes

Moved by Fuehrer, seconded by Vander Vorst to approve the November 4, 2024 meeting minutes. All members present voted aye; motion carried.

V. Approval of Claims

Moved by Vander Vorst, seconded by K. Rossow to approve the normal claims for November, 2024. All members present voted aye; motion carried. Moved by Vander Vorst, seconded by Fuehrer to approve the additional claims. Additional claims included one invoices from Todd Pudwill totaling \$1,500.00 for sewer line service work.

November 2024 Claims		
24/7 Gas	Fuel	\$167.71
AmericInn	SDML Conference	\$545.73
Kathy Bohle	Fitness Center Cleaning	\$100.00
Campbell County Bank	Fees	\$20.40
Campbel County Insurance	Audit 2024	\$886.00
Campbell County Sheriff	Services	\$3,112.80
Civic Plus LLC	Ordinance Software Renewal	\$1,512.00
Code Enforcement Specialist	Services	\$395.40
Financial Agent	Payroll Taxes	\$2,500.77
Fresh Start Market	Supplies	\$16.08
Heartland Waste	Garbage Collection	\$5,670.00
Herreid Lumber	Supplies & Materials	\$447.60
Herreid Super Stop	Fuel	\$54.73
Huber & Son	Repairs & Maintenance	\$159.96
Maguire Iron	Water Tower Contract Payment	\$28,394.75
MDU	Utilities	\$2,266.41
Prairie Pioneer	Publishing	\$368.03
Quality Quick Print	Sign for Community Center	\$525.00
Quill Corp	Supplies	\$45.53
Rieker Electric	Supplies	\$46.92
Runnings	Supplies	\$82.98
SD Dept of Health	Sampling Fees	\$196.00
SD Dept of Revenue	Sales Tax	\$386.03
SD Municipal League	2025 Annual Fees	\$664.00
SD One Call	Locates	\$7.84
SD Retirement	Contributions	\$1,217.24
SD Rural Water	Annual Dues	\$410.00

Servall	Rugs	\$74.42
Share Corp	Chemicals	\$4,526.16
Tim Pudwill	Services	\$120.00
USDA	Loan Payments for Sewer Projects	\$7,727.00
Valley Telco	Utilities	\$232.26
Visa	Supplies	\$165.15
WEB Water	Bulk Water	\$9,242.57

Payroll

Finance Dept	\$3,936.32
Streets Dept	\$1,944.74
Water Dept	\$1,621.39
Sewer Dept	\$1,621.39
Parks Dept	\$388.95
Total Payroll	\$9,512.79

VI. Problem Resolution Forms

None

VII. Public Comments

None

VIII. Old Business

a. Pool

Moved to Executive Session SDCL 1-25-2 (4) legal

b. Property Platting

Moved by K. Rossow, seconded by Fuehrer to approve a platting request from Frank and Milo Mitzel. All members present voted aye; motion carried.

c. 2024-03 Supplemental Appropriations Ordinance (2nd Reading)

Moved by K. Rossow, seconded by Fuehrer to approve the second and final reading of the 2024-03 Supplemental Appropriations Ordinance. All members present voted aye; motion carried.

d. Rubble Site

Held discussion concerning a recent land survey completed at the rubble site. No action was taken.

e. Parking Issue

Tabled for a later date

IX. New Business

a. Utility Bill

Moved to Executive Session SDCL 1-25-2 (4) legal

b. GIS Mapping

Heard that the organization Midwest Assistance Program (MAP) offers to set up GIS mapping at no cost for cities and counties. The only cost would be the annual software fee that ranges from \$300-\$500. More discussion will be held on this topic later. No action was taken.

c. 2025 Law Enforcement Agreement

Moved by K. Rossow, seconded by Vander Vorst to approve the 2025 Law Enforcement Agreement with the Campbell County Sheriff's Office for police services in 2025. The monthly cost will be \$3,308.45 which is an increase of \$195.65 from 2024. All members present voted aye; motion carried.

d. Fee Schedule 2025

Moved by K. Rossow, seconded by Fuehrer to approve the reading of the 2024-04 Fee Schedule Resolution. All members present voted aye; motion carried. The resolution was an amendment to the City Fee Schedule and will raise the garbage collection rates by three percent beginning January 2025.

e. Official Newspaper Designation for 2025

Moved by Vander Vorst, seconded by K. Rossow to designate the Prairie Pioneer as the city's official newspaper for 2025. All members present voted aye; motion carried.

X. Maintenance Report

Heard from Van Vugt on a couple of minor updates. Van Vugt noted that the rubble site is now closed for the season and that he was working to repair the broken portion of the fence.

XI. Finance Report

Discussed delinquent utility accounts and reviewed financial reports. Heard that sales tax revenues are expected to meet or slightly exceed the 2024 budget figures.

XII. Executive Session – SDCL 1-25-2 (1) personnel

At 8:55pm, the motion was made by K. Rossow and seconded by Fuehrer to go into Executive Session pursuant to SDCL 1-25-2 (1) Personnel. All members present voted aye; motion carried.

At 9:34pm, Council President Dupper declared the council out of Executive Session. No action was taken.

XIII. Executive Session – SDCL 1-25-2 (4) legal

At 7:37pm, the motion was made by Dupper and seconded by Fuehrer to go into Executive Session pursuant to SDCL 1-25-2 (4) legal. All members present voted aye; motion carried. At 8:19pm, Council President Dupper declared the council out of Executive Session. Upon coming out of Executive Session, a motion was made by Vander Vorst, seconded by K. Rossow to approve leaving a utility bill in question as is as of August 1, 2024. All members present voted aye; motion carried. No action was taken on the Pool matter.

XIV. Next Meeting

The next regularly scheduled Council meeting is scheduled for Monday, January 6, 2025 at 7:00pm.

XV. Adjournment

With no further business, the meeting was adjourned at 9:35 pm

APPROVED:

Adrienne Dupper, Board President

ATTEST:

Keith Hall, Finance Officer

Ordinance No. 2024-03
Supplemental Appropriations Ordinance

BE IT ORDAINED, by the governing body of the City of Herreid, Campbell County, South Dakota, that the following sum is supplementally appropriated to meet the obligations of the municipality.

	<u>General Fund</u>
Source of Funding:	
Estimated Unobligated Cash Balance	<u>\$87,950.00</u>
Appropriations:	
101 General	
4190 General Government Buildings	
421 Insurance	\$20,000.00
101 General	
4511 Community Center	
425 Repairs & Maintenance	\$30,000.00
101 General	
4513 Spectator Recreation	
429 Other	\$10,250.00
101 General	
4512 Swimming Pool	
411 Payroll	\$2,200.00
101 General	
4230 Code Enforcement	
422 Services & Fees	\$500.00
101 General	
5110 Transfers Out	
429 Other	\$25,000.00
Total Appropriations	<u>\$87,950.00</u>

RESOLUTION 2024-04
A RESOLUTION TO SET FEES CHARGED BY THE CITY

BE IT RESOLVED, by the city council of the City of Herreid, South Dakota that the following fees shall be amended and/or charged by the City of Herreid:

HEALTH, SAFETY, AND SOCIAL SERVICES				3% Increase
SOLID WASTE COLLECTION			OLD	NEW
	SERVICE	UNIT	AMOUNT	AMOUNT
	Residential		\$17.15	\$17.66
	Commercial - dumpster			
		Small	\$20.92	\$21.54
		1.5 yard	\$29.88	\$30.78
		2 yard	\$38.85	\$40.02
		3 yard	\$56.77	\$58.47
		4 yard	\$74.70	\$76.94
		5 yard	\$92.61	\$95.38
		6 yard	\$110.55	\$113.87
		7 yard	\$128.47	\$132.32
		8 yard	\$146.39	\$150.78
		10 yard	\$182.25	\$187.72
		12 yard	\$218.10	\$224.64
		18 yard	\$325.64	\$335.41
		24 yard	\$433.19	\$446.19

Dated this 2nd day of December 2024.