

OFFICIAL PROCEEDINGS
CITY OF HERREID, SOUTH DAKOTA
Monday, November 4, 2024

The Herreid City Council was called to order by council Mayor Gary Weismantel on the above date at 7:30pm at City Hall. The following members were present: Adrienne Dupper, Bob Rossow, Kim Rossow, Brady Vander Vorst, and Troy Fuehrer with Canaan Winthrop being absent. Also present were: Keith Hall, Finance Officer; Brett Van Vugt, Maintenance; LeAnda Staebner, Prairie Pioneer; Karen Speidel, Selby Record; and joining later was Frank Mitzel, resident.

Moved by Dupper, seconded by Fuehrer to approve the agenda. All members present voted aye; motion carried.

Moved by Dupper, seconded by B. Rossow to approve the minutes from the Oct 2nd council meeting and the Oct 7th special meeting. All members present voted aye; motion carried.

Moved by K. Rossow, seconded by Fuehrer to approve the normal and additional October claims. All members present voted aye; motion carried. The unusual October claims were; \$2,447.00 to Town Web – annual website hosting fee, \$28,394.75 to Maguire Iron Inc. – final 2024 payment for the water tower refurbish project, \$4,526.16 to Share Corp – lift station chemicals, \$886.00 to Campbell Co. Insurance Agency – 2024 unemployment audit, \$1,512.00 to Civic Plus – annual software fees. All members present voted aye; motion carried.

October 2024 Claims

24/7 Gas	Fuel	\$243.60
Best Western Hotel	SDML Conference	\$249.98
Kathy Bohle	Fitness Center Cleaning	\$100.00
Campbell County Bank	Fees	\$22.00
Campbell County Sheriff	Services	\$3,112.80
Code Enforcement Specialist	Services	\$557.27
Cunningham Rec	Park Benches - Pass Through	\$2,542.57
Curtis Rud Oil	LP Fuel	\$272.50
Dakota Pump & Control	Annual Lift Station Inspection	\$709.18
Financial Agent	Payroll Taxes	\$3,659.02
Fresh Start Market	Supplies	\$9.94
Keith Hall	Travel Reimbursement	\$427.00
Heartland Waste	Garbage Collection	\$5,670.00
Herreid Lumber	Supplies & Materials	\$42.28
Herreid Super Stop	Fuel	\$250.76
Huber & Son	Repairs & Maintenance	\$955.87
Maguire Iron	Water Tower Contract Payment	\$60,781.25
MDU	Utilities	\$2,389.66
Northern Improvement	Street Repair Supplies	\$572.00
Pheasantland Industries	Signage - Rubble Site	\$230.10
Prairie Pioneer	Publishing	\$238.02
Quill Corp	Supplies	\$114.02
Quill Corp	Equipment	\$367.54
Rieker Electric	Supplies	\$60.00
SD Dept of Health	Sampling Fees	\$45.00
SD Dept of Revenue	Sales Tax	\$364.40
SD One Call	Locates	\$5.60
SD Retirement	Retirement	\$1,114.86
SD Reemployment	Unemployment Insurance	\$47.28
Servall	Rugs	\$37.21
USDA	Loan Payments for Sewer Projects	\$7,727.00
US Bank & Trust	Qtrly Loan Payment - Sewer Proj	\$9,079.38
US Treasury	1st Qtr Fee	\$5.00
Valley Telco	Utilities	\$201.51

Visa	Supplies	\$198.75
WEB Water	Bulk Water	\$10,168.39
Canaan Winthrop	Travel Reimbursement	\$427.00
Payroll		
Finance Dept		\$3,172.57
Streets Dept		\$1,780.96
Water Dept		\$1,392.22
Sewer Dept		\$1,392.22
Parks Dept		\$356.19
Council / Mayor		\$2,207.16
Total Payroll		\$10,301.32

Problem Resolution Forms: Discussed one problem resolution submitted.

Public Comments: Held discussion on several public comments presented. They included the fitness center, trees hanging over the streets, a few sidewalks in town that need repaired, and stray cats.

OLD BUSINESS:

Pool – No update on pool project finalization. Learned that the pool has been fully winterized.

Rubble Site – Discussed having the rubble site land surveyed and fixing the damaged fence around it.

CD Renewals – Heard that the current quote for CDs included a 5-month term option for 4.5% interest. In the October meeting, it was approved to use \$100,000 of a soon maturing \$300,000 CD to help pay for the rock crushing project at the rubble site. However, since the city will not be moving forward with that project as originally thought, it was moved to place that \$100,000 into a new CD. The motion was made by Dupper, seconded by Fuehrer to approve renewing \$100,000 at the 5-month term, 4.5% interest option. All members present voted aye; motion carried.

NEW BUSINESS:

Property Platting – Discussion was held on a property platting matter with Frank Mitzel. No action was taken and the matter will be rediscussed at the next regular meeting in December.

Liquor License Renewal – Moved by K Rossow, seconded by Fuehrer to approve the following Liquor License renewals: The Waterhole--Package (on-sale) Liquor and Retail (off-sale) Liquor, Kim Moser, Herreid Community Center—Retail (on-sale) Liquor, Fresh Start Market—Package (off sale) Liquor. All members present voted aye, motion carried.

Code Enforcement Update – Heard and discussed the latest update from Code Enforcement.

Water Access - Schumacher – Tabled

2024-03 Supplemental Appropriations Ordinance (1st Reading) – Moved by Dupper, seconded by K. Rossow to approve the first reading as read. All members present voted aye; motion carried. Proposed budget supplements included: \$20,000 for General Gov. – Insurance; \$30,000 for Community Center – Repairs & Maintenance; \$10,250 for Spectator Recreation – Other; \$2,200 for Swimming Pool – Payroll; \$500 for Code Enforcement – Services & Fees; \$25,000 for General Fund – Transfers Out. The funding source will be Unobligated Cash for a total of \$87,950.

Funds Transfer – Moved by Fuehrer, seconded by Vander Vorst to approve a fund transfer of \$25,000 from the General Fund to the Water Fund to cover payment on the water tower project. All members present voted aye, motion carried.

Community Center Sign – Heard that the new sign to be placed on the Community Center building was ready for pick up.

Youth Football Organization Event – It was agreed to waive the rental fee of the Community Center for the upcoming Herreid/Selby Area Youth Football Organization annual awards dinner.

Herreid Community Foundation Donation Request – Heard that a request letter had been received from the Herreid Community Foundation requesting area donations. Learned that the deadline had passed.

SDATAT Annual Conference – Moved by K. Rossow, seconded by B. Rossow to approve Deputy Finance Officer Alan Allbee, to attend the SDATAT Annual Conference on Dec 5th & 6th in Aberdeen at a cost of \$50 for registration. All members present voted aye, motion carried. Heard that he will not need overnight accommodations. The City of Herreid is a member of the South Dakota Association of Towns and Townships.

SDARWS Annual Membership Renewal – Moved by K. Rossow, seconded by Fuehrer to approve payment of \$410 for membership renewal in the SD Association of Rural Water Systems. All members present voted aye, motion carried.

Computer Hardware – Heard that one of the concerns mentioned in the newly completed cybersecurity assessment report was that the City should have a complete backup of the system's hard drive in case of a failure or a cyber-attack event. Having that would ensure that the City would be able to fully recover should a failure or attack ever happen, thus be back up and running as normal within minutes. Learned that the hard drive would be an exact copy of the current hard drive and system and should cost under \$100 to purchase. Moved by Fuehrer, seconded by K. Rossow to approve the purchase of the hard drive. All members present voted aye, motion carried.

Maintenance Report:

Heard a brief update on a couple of maintenance matters which included an update on the finalization of the water tower project. Learned that the tower is back in full function and that the temporary pressure tank was scheduled to be picked up soon.

Finance Report:

Reviewed financial reports and heard an update on delinquent utility accounts from Hall. Heard a cybersecurity assessment update which included the fact that the assessment was complete and that the report was very encouraging. Heard that the

initial phase of the Lead-Free SD project was complete and has been submitted to the state. Heard that FO Hall and Allbee are beginning the process of updating and rough drafting several city policies that will be presented to the council or a designated council committee for discussion later on.

At 8:31pm, the motion was made by Dupper and seconded by K. Rossow to go into Executive Session pursuant to SDCL 1-25-2 (1) Personnel. All members present voted aye; motion carried. At 8:42pm, Mayor Weismantel declared the council out of Executive Session.

The next regularly scheduled Council meeting is scheduled for Monday, December 2nd at 7:30pm.

With no further business, the meeting was adjourned at 8:43pm.

APPROVED: _____
Gary Weismantel, Mayor

ATTEST: _____
Keith Hall, Finance Officer

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