

**OFFICIAL PROCEEDINGS
CITY OF HERREID, SOUTH DAKOTA
Monday, July 8, 2024**

The Herreid City Council was called to order by council Mayor Gary Weismantel on the above date at 7:30pm at City Hall. The following members were present: Brady Vander Vorst; Canaan Winthrop; Kim Rossow; Adrienne Dupper; Bob Rossow and Troy Fuehrer. Also present were: Keith Hall, Finance Officer; Brett Van Vugt; Maintenance; LeAnda Staebner, Prairie Pioneer; Karen Speidel, Selby Record; Chad Fjeldheim & Mindy Quaschnick, CCPA.

Moved by Dupper, seconded by Fuehrer to approve the agenda. All members voted aye; motion carried.

Moved by Dupper, seconded by B. Rossow to approve the minutes from the June 10th meeting. All members voted aye; motion carried.

Moved by K. Rossow, seconded by B. Rossow to approve the normal June claims. There were no additional or unusual claims. All members voted aye; motion carried.

June 2024 Claims

24/7 Gas	Fuel	\$436.16
Adrienne Dupper	Reimburse - Pressure Washer	\$306.92
Agtegra	Chemicals	\$825.00
Associate Supply Co	Pool Chemicals	\$9,215.38
Cahill Bauer & Associates	2023 Audit Services	\$6,300.00
Campbell County Sheriff	Services	\$3,112.80
Campbell County Insurance	Policy Renewal	\$60,307.00
City Pool	Beginning Cash	\$100.00
Dakota One Coating	Community Center Refurbish	\$6,000.00
David & Stacy Schumacher	Utility Refund	\$212.50
Fresh Start Market	Supplies	\$12.54
Heartland Waste	Garbage Collection	\$5,670.00
Herreid Concrete	Materials	\$1,216.00
Herreid Lumber	Supplies & Materials	\$1,879.08
Herreid Super Stop	Fuel	\$269.52
Huber & Son	Supplies & Services	\$686.85
Kathy Bohle	Fitness Center Cleaning	\$100.00
Keith Hall	Travel Reimbursement	\$355.24
MDU	Utilities	\$2,287.09
Prairie Pioneer	Publishing	\$671.84
Premier Equipment	Parts	\$120.25
Rec Supply	Pool Supplies	\$15.38
Runnings	Supplies	\$649.02
SD Dept of Health	Sampling Fees	\$15.00
SD Dept of Revenue	Sales Tax	\$351.92
SD Retirement	Retirement	\$1,272.34
SD Retirement	Payment	\$56.75
SD One Call	Locates	\$13.44
Servall	Rugs	\$37.21
USA Blue Book	Supplies	\$95.09
USDA	Loan Payments for Sewer Project	\$7,727.00
Valley Telco	Utilities	\$367.52
Visa	Supplies	\$90.46
Visa	Supplies	\$283.77
WEB Water	Bulk Water	\$9,116.43

Payroll

Finance Dept	\$3,059.64
Streets Dept	\$2,621.99
Water Dept	\$1,494.51
Sewer Dept	\$1,494.51
Cemetery Dept	\$270.39
Parks Dept	\$673.86

Sheriff's Report: None

Problem Resolution Forms: None

Building Permits: Moved by K. Rossow, seconded by Winthrop, to approve the following building permits: Steve & Wanda Berndt to replace siding on a storage shed; Bella Brandner to erect fence for dogs. All members voted aye; motion carried.

Public Comments: Heard a concern about semi-trucks driving on residential streets around the 6th Ave area on the west side of town. Following discussion, the council wanted to reiterate that drivers of semi-trucks should keep in mind that heavy equipment can damage residential streets and that common sense should be used.

Old Business:

- **Pool** – Heard updates on the situation with the concrete at the pool. Also heard that the city is trying to get the contractor to submit a full list of subcontractors used in the project, but the contractor, Inside & Out, is not cooperating. The council will speak with city attorney Mark Kroontje about sending a letter to the contractor about the issue. No action was taken.

- **Code Enforcement** – Heard an update on code enforcement. No action was taken.

- **Water/Wastewater Certification Contract** – Learned that Mayor Weismantel had approached the City of Eureka about a potential contract with their city maintenance supervisor. The contract would allow the City of Herreid to carry out daily operations of the water/wastewater system under Eureka's certification until Van Vugt earns his certification for Herreid. Weismantel later learned that Eureka's maintenance supervisor has since resigned and is no longer working for the city. Therefore, the possibility of a contract with Eureka is no longer on the table. Heard that FO Hall has been in contact with the City of Java and has information on another individual that Java contracts with for the same thing. FO Hall said that he will continue reaching out to the individual and see if things can be arranged.

- **Water Tower Logo** – Discussed the final decision for the new water tower logo that will be used for the tower refurbish project that will take place later this summer.

New Business:

-- **Campbell Co. Pickleball Assoc (CPPA)** – Heard from Chad Fjeldheim about several smaller additional projects that the CPPA would like to do at the courts for safety and improvement. Following discussion, the council mutually agreed to allow the CCPA to go forward with implementing and researching the projects. The projects discussed will be funded by the CCPA.

-- **Potholes mix/street repairs** – Discussed the possibility of ordering a new form of asphalt patching mix called Omegamix to use on potholes in town. More discussion will be held on that matter after Van Vugt researches the costs and benefits of the mix. Learned that arrangements have been made for the current potholes to be filled starting immediately.

-- **Budget Meeting** – Set a budget meeting for Monday, July 22nd at 7:30pm.

-- **Cybersecurity** - Heard from FO Hall that the State of South Dakota has approved 7 million dollars to be used by cities and counties across the state to help strengthen themselves against cyber-attacks. In order to be considered for receiving some of the funding, Hall stated that cities must pass several requirements and one of the main requirements is to have a full cybersecurity assessment completed. Heard that while at FO School in June, Hall had spoken to the Director of Digital Forensics Services from Dakota State University. He learned that they provide a free onsite cybersecurity assessments for cities & counties through a program called Project Boundary Fence. The purpose is to get a full evaluation of how vulnerable your city system is to a cyber-attack. Upon completion of the assessment, the city is given a detailed report of what steps need to be taken to strengthen itself against an attack. FO Hall explained that this would be a very important assessment to give us a snapshot of where we're at from a cybersecurity standpoint, and what we need to do to make us less vulnerable. Hall noted that the assessment could start in September. The council unanimously agreed to have Hall move forward with the project.

-- **Lead Free SD Project** – Learned that Lead-Free SD is a mandatory project administered by the government to identify lead pipes in resident homes across the state. Heard the city will be working with residents over the coming weeks to complete surveys that are required by each resident/homeowner

within the city limits. This will be a joint effort by the Finance Office, maintenance, and the council, along with participation from Herreid residents.

The project requires each home (especially those built prior to 1987) to complete a survey on the water pipe coming into house at the meter. Heard that the survey only takes 5 minutes or less to complete and that the preferred method to submit the results is online, however, there is also a paper version for those that not able to do things online or are uncomfortable with that. Discussion was held on what the best way would be to approach this project and how to get the community involved in submitting the surveys.

Following discussion, it was agreed that the city start posting this information in the coming weeks and assist homeowners with the survey if needed. In some instances, the city may need to request access to the pipes in a home if the homeowner is unable or unwilling to complete the survey. The hard deadline for the completion of the project is October 16, 2024.

-- **Community Access Grant** – Heard from Mayor Weismantel concerning the window of opportunity to submit an application for the latest Community Access Grant. Learned that the grant is an 80/20 grant, meaning that the city would be required to provide 20% of the funds for the project. Weismantel explained that the project would include paving 2 areas on the south end of town on 1st Ave & Railway Ave. According to Helms & Associates, the total estimated project cost \$753,000. The deadline for submitting an application for the grant is mid-July, so Mayor Weismantel needed approval if the council would like to have NECOG proceed with submitting it on the city's behalf. Motion was made by Dupper, seconded by Fuehrer to approved submission of the grant application. All members voting, voted aye; motion carried. Member K. Rossow abstained from voting on the issue.

-- **Ordinance Amendment 2024-04 (1st reading)** – Held the first reading of Ordinance Amendment 2024-04 which will amend city code 6.08.050 to move the stated fee charged for garbage collection to the Appendix A – City Fee Schedule of the code. It will also amend city code 6.08.080 and 6.08.110 to address violations and penalties for abusing the city's rubble site rules. Motion made by K. Rossow, seconded by Fuehrer to approve as read. All members voted aye; motion carried.

-- **Ordinance Amendment 2024-05 (1st reading)** - Held the first reading of Ordinance Amendment 2024-05 which will amend city code 3.04.030 to move the stated building department fees schedule to the Appendix A – City Fee Schedule of the code. Motion made by K. Rossow, seconded by Vander Vorst to approve as read. All members voted aye; motion carried

Maintenance Report:

Heard maintenance updates from Van Vugt. Discussed the road on the south side of the school, repairs of the sprinkler heads at the community center, and alley maintenance.

Finance Report:

Reviewed financial reports and heard an update on delinquent utility accounts.

At 9:04pm, the motion was made by B. Rossow and seconded by Fuehrer to go into Executive Session pursuant to SDCL 1-25-2 (1) personnel. All members voted aye; motion carried. At 9:27pm, Mayor Weismantel declared the council out of Executive Session. Upon coming out of Executive Session, motion was made by Dupper, seconded by Vander Vorst hire Kaytlin Beck as seasonal help for lessons at the pool at the hourly wage of \$12.75 for having worked 4 or more years at the pool.

The next regularly scheduled Council meeting is scheduled for Monday, Aug 5th at 7:30pm.

With no further business, the meeting was adjourned at 9:29pm.

APPROVED: _____
Gary Weismantel, Mayor

ATTEST: _____
Keith Hall, Finance Officer