

OFFICIAL PROCEEDINGS
CITY OF HERREID, SOUTH DAKOTA
Wednesday, May 8, 2024

The Herreid City Council was called to order by council Mayor Gary Weismantel on the above date at 7:30pm at City Hall. The following members were present: Brady Vander Vorst; Paul Weisbeck; Kim Rossow; Adrienne Dupper with member Bob Rossow joining at 7:38pm. Lacy Fuehrer was absent. Also present were: Keith Hall, Finance Officer; Brett Van Vugt; Maintenance; LeAnda Staebner, Prairie Pioneer; Karen Speidel, Selby Record; Troy Fuehrer, citizen; Canaan Winthrop, citizen; and Julie Huber, citizen.

Moved by K. Rossow, seconded by Dupper to approve the agenda. All members present voted aye; motion carried.

Moved by Dupper, seconded by Weisbeck to approve the minutes for the April 4th meeting and the April 22nd special meeting. All members present voted aye; motion carried.

Moved by Dupper, seconded by Vander Vorst to approve the normal and additional April claims. The additional claim included an invoice from Bobcat of Mandan for the skid steer broom parts totaling \$1,825.84. All members present voted aye; motion carried.

APRIL 2024 Claims

24/7 Gas	Fuel	\$228.58
Agtegra	LP Fuel	\$1,841.89
Campbell County Sheriff	Services	\$3,112.80
Christopher Huber	Repair Work	\$225.00
CNA Surety	Annual Surety Bond Fees	\$601.50
Financial Agent	Payroll Taxes	\$2,226.00
Fresh Start Market	Supplies	\$34.76
Ferguson Waterworks	Meter Reading Software	\$1,305.00
Heartland Waste	Garbage Collection	5,670.00
Herreid Lumber	Supplies & Materials	\$48.74
Herreid Super Stop	Fuel	\$141.54
Huber & Son	Services	\$91.50
Jared Hahn Construction	City Hall Repairs	\$1,530.00
Kathy Bohle	Fitness Center Cleaning	\$100.00
Kayla Huber	Reimbursement/Supplies	\$31.83
MDU	Utilities	\$2,314.55
Prairie Pioneer	Publishing	\$496.52
SDATAT	Annual Membership	\$269.00
SD Dept of Health	Sampling Fees	\$15.00
SD Dept of Revenue	Sales Taxes	\$393.30
SD Municipal League	Conference Fee	\$75.00
SD Retirement	Retirement	\$1,108.06
SD Reemployment	Unemployment Insurance	\$32.38
Selby Record	Publishing	\$112.50
Servall	Rugs	\$74.42
Transource Truck & Equipment	Payloader Parts	\$528.39
USDA	Loan Payments for Sewer Projects	\$7,727.00
US Bank & Trust	Qtrly Loan Payment - Sewer Proj	\$9,079.38
Valley Telco	Utilities	\$334.66
Visa	Supplies	\$239.67
WEB Water	Bulk Water	\$8,796.56
	Payroll	
Finance Dept		\$2,830.94
Streets Dept		\$1,762.69
Water Dept		\$1,487.98
Sewer Dept		\$1,487.98
Council / Mayor		\$2,470.36

Sheriff's Report: No Report

Problem Resolution Forms: None

Building Permits: None

Public Comments: Held discussion on several public comment topics including; Property maintenance for the late Sandy Mitzel's yard, stray cats, noxious weeds reported, and new gravel in several alleys throughout town. Heard from citizen Julie Huber requesting the city to place a "no parking" sign at the half alley on the north side of the school that leads to the Deibert park since blocking an alley is against city ordinance and that alley is used to access a garage. Following discussions, the council directed Hall to post an ad with the hopes to re-home stray cats to farms in the area and to send letters to homeowners regarding noxious weed control. There was agreement for the city to find the correct location to place a permanent "no parking" sign as discussed to help control people from parking and blocking the alley of concern since it was a common occurrence.

Old Business:

- **Pool** – Heard updates on the situation with the concrete and the floors at the pool. No action was taken.

- **Fee Schedule Code Amendment Ordinance 2024-02 (2nd Reading)** - Motion was made by K. Rossow, seconded by B. Rossow to approve the second reading of the Ordinance 2024-02. All members voted aye in a roll call vote; motion carried. It was noted that the ordinance is designed to amend specific ordinances in the city code to allow for the implementation of a fee schedule. Having a fee schedule will streamline the process of changing specific fees by way of resolution in order to better keep those fees up-to-date in the future. None of the said fees have been changed to date, and all are currently already in the code. Hall noted that because of the size of the ordinance, it will not be published in full, but rather a notice will be published for two consecutive weeks, per SD code, stating that the full ordinance is available at the finance office and will be available online.

New Business:

-- **Vacancies/Oaths of Office** - (Mayor) No one filed a petition to run for Mayor in the 2024 election, leaving a vacancy. Motion made by Dupper, seconded by K. Rossow to appoint Gary Weismantel for Herreid Mayor for a 1-year term. All members present voted aye; motion carried. Weismantel was administered the Oath of Office. (Council - Ward 3) No one filed a petition to run for Council Member Ward 3 in the 2024 election, leaving a vacancy. Motion made by Vander Vorst, seconded by K. Rossow to appoint Bob Rossow to Herreid City Council to represent Ward 3 for a 1-year term. All members present voted aye; motion carried. B. Rossow was administered the Oath of Office. (Council - Ward 1) No one filed a petition to run for Council Member Ward 2 in the 2024 election, leaving a vacancy. Motion made by Dupper, seconded by K. Rossow to appoint Troy Fuehrer to Herreid City Council to represent Ward 1 for a 1-year term. All members present voted aye; motion carried. Fuehrer was administered the Oath of Office. (Council - Ward 1) No one filed a petition to run for Council Member Ward 2 in the 2024 election, leaving a 2nd vacancy for that Ward. Motion made by K. Rossow, seconded by Vander Vorst to appoint Canaan Winthrop to Herreid City Council to represent Ward 1 for a 1-year term. All members present voted aye; motion carried. Winthrop was administered the Oath of Office. (Council - Ward 2) Member Kim Rossow was the only candidate to file a petition for Ward 3 in the 2024 election, therefore he was reelected unopposed for a 2-year term. Rossow was administered the Oath of Office.

-- **Committee Appointments** - Manager of Water, Sewer, Streets, Rubble Site & Park- Brett Van Vugt; Finance Officer - Keith Hall; Pool Manager- Janelle Rossow; Cemetery/Perpetual Care- G. Weismantel, B. Rossow; Police-County Law- Campbell County; Building Inspector- Joel Johnson; NECOG- G. Weismantel; Economic Development- G. Weismantel, B. Vander Vorst; WEB Water- K. Rossow; Bank- Campbell County Bank, Herreid Branch; Newspaper- Prairie Pioneer; Finance Committee- A. Dupper, G. Weismantel, K. Rossow, K. Hall; Recreation (Pool/Parks)- B. Van Vugt, C. Winthrop; Street Lighting- K. Rossow, B. VanderVorst, T. Fuehrer; Rubble Site & Cemetery- B. Van Vugt, B. Rossow; Community Betterment- A. Dupper, C.

Winthrop, G. Weismantel; Ordinances- K. Hall, A Dupper; Skateland (CAG)- G. Weismantel, K. Rossow; Code Enforcement- Joel Johnson; Building Permits- A. Dupper, T. Fuehrer

-- **Community Center Landscaping** - Rick Quaschnick requested the city help fund some needed landscaping at the community center. Following discussion, motion was made by Dupper, seconded by K. Rossow to approve up to \$150 for the cause. All members present voted aye; motion carried.

-- **Area IV Senior Nutrition Donation** - Heard that the 2024 Area IV Senior Nutrition Fundraiser has begun. Learned that each of the 25 communities in the project area are assigned a fundraising goal based on the number of meals served in their community. This year's combined goal is about \$127,500 for all 25 communities. The purpose of the fundraiser is to raise "local" match money to earn the government dollars given to the program. It was noted that any support would directly benefit seniors served in the Herreid area. Mayor Weismantel informed that in the past, the city had donated \$300 but that it had been a few years since the last donation. Hall noted that there was \$500 for this donation approved in the 2024 budget. Motion was made by K. Rossow, seconded by Fuehrer to approve a \$500 donation to the fundraiser. With Dupper recusing herself from the vote, all remaining members voted aye; motion carried.

-- **Herreid Parks & Rec Donation** - Heard that Herreid Parks & Rec formally requested a donation from the city to help fund coaching and field maintenance/upkeep costs for the summer. It was noted that in the past, the city had normally donated \$2,000 and that FO Hall confirmed that \$2,000 was consistent with approval in the 2024 budget. Motion was made by K. Rossow, seconded by Dupper to approve a donation of \$2,000. All members voted aye; motion carried.

-- **Relocating Shed** - Heard that school CEO-Superintendent, Lance Vander Vorst has requested permission to relocate a shed sitting on the school property. Motion was made by K. Rossow, seconded by B. Rossow to approve. All members voted aye; motion carried.

-- **Finance Officer School/Vacation** - Heard that the 2024 Finance Officer School will be held in Spearfish, SD from June 12th - 14th and that the registration fee is \$75. Also heard that Hall is requesting approval to take vacation the week following Memorial Day from May 28th - 31st. Motion was made by K. Rossow, seconded by Fuehrer to approve Hall to attend the FO School and take vacation on the said week. All members voted aye; motion carried.

-- **Alcohol License Renewal** - Motion was made by Duper, seconded by B. Rossow to approve the renewal of the alcohol license for the Herreid Super Stop. All members voted aye; motion carried.

-- **Mary's Sidewalk** - Heard that plans were still in place to have the said sidewalk repaired, but that the city was still waiting on timing confirmation from the contractor. No action was taken.

-- **2023 Annual Report** - After reviewing the 2023 Annual Report, motion was made by Duper, seconded by Vander Vorst to approve it as presented. All members voted aye; motion carried. The report can be found online or at the city finance office.

-- **2024 Pool Season** - Following discussion, it was agreed to set the tentative pool opening date to May 28th weather permitting.

-- **Lifeguard Certification Rates** - No changes

-- **Family Pool Passes** - Heard that in the past few years, family pool passes were being misused. It was noted by the council that family pool passes are for immediate/household family members only.

Maintenance Report:

Heard maintenance updates from Van Vugt. One update of note was that the fencing at the cemetery was needing repaired or replaced. Following discussion, the council advised Van Vugt to obtain options and prices for future review. Heard that Van Vugt will be gone May 31st - June 14th for Guard duty. Motion was made Dupper, seconded by B. Rossow to approve the seasonal hiring of Darion Barker for maintenance at his previous rate of \$14.50. All members voted aye; motion carried.

Finance Report:

Reviewed financial reports and heard an update on delinquent utility accounts. Discussion was also held concerning signage for the office and the City Hall front door. No action was taken.

At 9:23pm, the motion was made by Fuehrer and seconded by K. Rossow to go into Executive Session pursuant to SDCL 1-25-2 (1) personnel. All members voted aye; motion carried. At 9:32pm, Mayor Weismantel declared the council out of Executive Session. Immediately following, motion was made by B. Rossow, seconded by Dupper to go into Executive Session pursuant to SDCL 1-25-2 (4) legal. At 9:37pm, Mayor Weismantel declared the council out of Executive Session. Upon coming out of Executive Session, the motion was made by Dupper, seconded by K. Rossow to approve a \$.25 per hour wage increase pool lifeguards, a \$1.00 wage increase for the pool manager position, and to increase the water aerobics class fee to \$50. With B. Rossow recusing himself from the vote, all members voted aye; motion carried. With the Lifeguard increase, the hourly wages will be \$11.25 for the first year guards, \$11.75 for second year guards, \$12.25 for third year guards, and \$12.75 for guards that have worked 4 or more years. The pool manager position will increase from \$20/hr to \$21/hr.

The next regularly scheduled Council meeting is scheduled for Monday, June 10th at 7:30pm.

With no further business, the meeting was adjourned at 9:38pm.

APPROVED: _____
Gary Weismantel, Mayor

ATTEST: _____
Keith Hall, Finance Officer

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