

MINUTES
OFFICIAL PROCEEDINGS
FEBRUARY 5, 2024 COUNCIL MEETING

Herreid City Hall
102 Main St N.
Herreid, SD 57632

I. Call to Order

The Herreid City Council was called to order by Council President, Adrienne Dupper, on the above date at 7:30pm at City Hall

II. Roll Call

The following members were present: Adrienne Dupper; Kim Rossow; Paul Weisbeck; Bob Rossow; and Lacy Fuehrer. Mayor Gary Weismantel and member Brady Vander Vorst were absent. Also present were: Keith Hall, Finance Officer; Brett Van Vugt; Maintenance; Karen Speidel, Selby Record; Orland Geigle, Prairie Pioneer, and Toby Mauck, Heartland Waste Management. Joining later were Mark Bates, Lance Vander Vorst, Chad Fuehrer, Ryan Horner, Robert Weisbeck, Karson Vander Vorst, and Jesse Weisbeck all representing the Herreid Fire Department.

III. Approval of Agenda

Moved by Fuehrer, seconded by B. Rossow to approve the agenda. All members present voted aye; motion carried.

IV. Approval of Minutes

Moved by Weisbeck, seconded by K. Rossow to approve the January 3rd and January 22nd meeting minutes. All members present voted aye; motion carried.

V. Approval of Claims

Moved by B. Rossow, seconded by Fuehrer to approve the normal and additional January claims. All members present voted aye; motion carried. Additional claims included two invoices from Schilling Excavating totaling \$2,745.45 for service work last year.

JANUARY 2024 Claims

24/7 Gas	Fuel	\$282.23
A-1 Heating & Air	City Hall Repairs	\$534.69
Agtegra	LP Fuel	\$818.58
Cahill Bauer & Associates	Services	\$80.00
Campbell County Bank	Security Box Fee	\$25.00
Campbell County Hwy Dept	Parts & Supplies	\$87.00
Campbell County Sheriff	Services	\$3,112.80
Code Enforcement Specialists	2024 Retainer Fee	\$1,500.00
Dakota Pump Inc	Repairs	\$3,906.45
DANR	Permit Renewal Fees	\$550.00
DANR	Water Dist Cert Exam	\$60.00
DVL Fire & Safety	Services	\$296.25
Ferguson Waterworks	Meters	\$2,250.77
gWorks	2024 Annual Fees	\$5,304.00
Heartland Waste	Garbage Collection	\$4,725.00
Herreid Concrete	Materials	\$245.00
Herreid Lumber	Supplies & Materials	\$91.07
Herreid Super Stop	Fuel	\$272.77
Huber & Son	Services	\$144.57
MDU	Utilities	\$2,183.50
NECOG	Annual Membership Dues	\$1,748.45
Prairie Pioneer	Publishing	\$447.26
Quill Corp	Supplies	\$33.61
SD Dept of Health	Sampling Fees	\$30.00
SD Dept of Revenue	Sales Taxes	\$342.54
SD One Call	Locates	\$2.24
SD Reemployment	Unemployment Insurance	\$1.60
Selby Record	Publishing	\$120.00

Servall	Rugs	\$37.21
US Bank & Trust	Qtrly Loan Payment - Sewer Proj	\$9,079.38
USA Bue Book	Materials	\$106.06
USDA	Loan Payments for Sewer Projects	\$7,727.00
Valley Telco	Utilities	\$352.15
Visa	Supplies	\$719.68
WEB Water	Bulk Water	\$7,543.25
Payroll		
Finance Dept		\$3,309.17
Streets Dept		\$1,922.98
Water Dept		\$1,670.59

VI. Sheriff's Report

None

VII. Problem Resolution Forms

One problem resolution submitted was discussed with no decisive action taken. The matter will be discussed again in future meetings to determine the proper resolution.

VIII. Building Permits

None

IX. Public Comments

One public comment brought to member Weisbeck was discussed concerning work to be completed in front of a resident's property. It was noted that the work is scheduled to be completed in the spring. No action was taken.

X. Old Business

a. Herreid Fire Dept. at 7:45pm

The Herreid Fire Department appeared before the council to give an update on any donation commitments made toward the planned fire hall addition. It was noted that they have had very little success in gaining any commitments. When asked how much of the projected \$140,500 cost they were trying to raise, they expressed that the goal was to raise 70 to 75 thousand dollars. The council expressed that any sizable donation was not in this year's budget and asked if the city could pledge a donation to be made in 2025 so that it could be budgeted next year. Bates stated that a pledged donation would be sufficient to secure the funds needed to move forward starting this year. After further discussion, Weisbeck motioned and K. Rossow seconded to pledge \$70,000 toward the project to be paid out in 2025. All members present voted aye; motion carried.

b. Clinic Maintenance

Following a discussion concerning the purchase of a new furnace and a new commercial dehumidifier for the clinic, a motion was made by K. Rossow, seconded by B. Rossow to purchase both units at an approximate total cost of \$6,854. All members present voted aye; the motion carried.

c. Pool

During a discussion concerning the pool project, Hall noted that he was contacted earlier in the day by another subcontractor who still has outstanding unpaid invoices from their work completed on the project. They told Hall that Inside & Out, the main contractor, still has not paid them to date, leaving a total of \$12,656 due. It was also noted that Herreid Concrete still has not been paid the final \$2,203 owed to them by the contractor Inside & Out. Following further discussion, it was suggested that the city only pay the amount to cover the unpaid invoice totals but not the full remaining payment because of unresolved punch list items. Weisbeck motioned and B. Rossow seconded to pay \$14, 860.23 which totals the amount due to the unpaid subcontractors, but only if each check was made out to both Inside & Out and the respective subcontractors. All members present voted aye; motion carried.

d. City Hall Floors

No action taken

e. Community Center Furnace

Heard from Van Vugt on any updates on the status of the Community Center furnace repairs. It was noted that things were still in the process.

f. Water Tower Refurbish Project

Heard from Hall that according to Maguire Iron, the council should be considering what logo they want to be painted on the water tower during the refurbish project that is to be started this summer.

XI. New Business

a. Garbage Collection Contract Bid Opening

Only one qualifying bid was received for the three-year garbage collection contract. That bid was from Heartland Waste Management and was for three years at \$5,670 per month. That price is up from the current \$4,725 per month for a difference of \$945 per month. The motion was made by K. Rossow, seconded by Fuehrer to accept the bid from Heartland Waste. All members present voted aye; motion carried.

b. Surplus Items

Several items were discussed to be sold by surplus. Items listed were a sprayer for the old tractor that was sold in December, some tables and chairs, a generator, and the old pool fencing. The motion was made by Dupper, seconded by Fuehrer to surplus the listed items at a future date. All members present voted aye; motion carried.

c. NECOG Annual Report

The council reviewed the annual report from NECOG.

d. 2024 Dakota Pump Annual Contract Renewal

This will be tabled to the March meeting pending more information to be gathered to make any decisions.

e. Resident Utility Portal

Heard from Hall that the resident portal, FrontDesk, is now operable and ready for Herreid residents to begin using. It was noted that the portal allows residents to register their utility accounts which will help them stay better informed on their water usage and account history, and that it offers multiple payment methods.

XII. Maintenance Report

Heard from Van Vugt on a couple of minor updates.

XIII. Finance Report

Discussed delinquent utility accounts.

XIV. Executive Session – SDCL 1-25-2 (1) personnel

XV. Executive Session – SDCL 1-25-2 (4) legal

XVI. Next Meeting

The next regularly scheduled Council meeting is scheduled for Monday, March 4th at 7:30 pm.

XVII. Adjournment

With no further business, the meeting was adjourned at 8:43 pm

APPROVED: _____

Adrienne Dupper, Board President

ATTEST: _____

Keith Hall, Finance Officer