

OFFICIAL PROCEEDINGS
CITY OF HERREID, SOUTH DAKOTA
August 8, 2023

The Herreid City Council was called to order by Mayor Gary Weismantel on the above date at 7:30pm at City Hall. The following members were present: A. Dupper, K. Rossow, P. Weisbeck, L. Fuehrer, and B. Rossow. B. Vander Vorst was absent. Also present were: K. Hall, Finance Officer; Brett Van Vugt, Maintenance; Orland Geigle, Prairie Pioneer; and Karen Speidel, Selby Record.

Moved by K. Rossow, seconded by Fuehrer to approve the agenda. All members present voted aye; motion carried.

Moved by B. Rossow, seconded by Weisbeck to approve the minutes from the July 10, 2023 and July 17, 2023 meetings. All members present voted aye; motion carried.

K. Rossow moved, B. Rossow seconded to approve the following regular and additional July claims. All members present voted aye; motion carried.

Claims for July 2023

24/7 Gas	Repairs & Fuel	\$1,568.17
Associated Pool Supplies	Equipment & Supplies	\$6,414.33
Agtegra	Chemicals	\$104.54
Ashley Hague	Services	\$100.00
Campbell Co. Sheriff	Services for May - July	\$8,486.88
Civic Plus	Service Fees	\$41.64
Curtis Rud Oil Co.	Parts & Repairs	\$266.43
ENG Tech	Design Services	\$1,093.75
Financial Agent	Payroll Taxes	\$2,242.50
Heartland Waste	Garbage Collection	\$4,725.00
Herreid Civic Club	Annual Library Donation	\$250.00
Herreid Lumber	Supplies	\$289.51
Herreid Parks & Rec	Annual Donation	\$2,000.00
Herreid Super Stop	Fuel	\$763.90
Huber & Son	Equipment Repairs	\$3,364.45
Jada Rossow	Lifeguard Cert Reimbursement	\$150.00
MET	Supplies & Repairs	\$515.71
MDU	Utilities	\$1,916.28
Prairie Pioneer	Publishing	\$501.39
Premier Equipment	Mower Parts	\$680.73
Quill Corporation	Supplies	\$139.17
Recreation Supply Co.	Pool Equipment	\$980.92
Recreation Supply Co.	Pool Equipment paid w/donations	\$7,784.94
Runnings	Supplies & Materials	\$185.90
Selby Record	Supplies	\$281.85
Servall	Rugs	\$33.68
SD Dept of Health	Samples	\$15.00
SD Dept of Revenue	Sales Taxes	\$653.06

SD Municipal League	Conferences	\$300.00
SD Retirement	June & July Payments	\$2,645.18
SD Reemployment	Unemployment Payment	\$33.59
Town & Country Gals	Calendar Ads	\$100.00
US Bank & Trust	Quarterly Loan Payment	\$9,079.38
USDA	Loan Payments for Sewer Projects	\$7,727.00
US Treasury	Backpay on Payroll Taxes	\$2,777.84
Valley Telco	Utilities	\$25.65
VISA	City Cards	\$1,884.64
WEB Water	Bulk Water	\$11,884.17

	Payroll for July 2023	
Finance Office		\$3,346.72
Streets		\$3,282.00
Water		\$1,938.86
Sewer		\$1,938.86
Cemetery		\$279.50
Swimming Pool		\$6,885.21

Sheriff's Report: No Report

Problem Resolution Forms: None

Building Permits: Moved by K. Rossow, seconded by Dupper, to approve the following building permits: Steve Ford to build a 24' x 8' x 8' garage extension; Cordell Meidinger for demolition and removal of 2 houses at 506 Main St; Herreid School for new school addition project. All members present voted aye; motion carried.

Public Comments: Heard that there are properties that needed mowing and notices should be sent. Also heard that there have been a couple of instances of grass clippings being blown onto the streets which is not allowed.

Old Business:

Pool – Discussed the issues with the concrete outside the pool house and around the small pool. The council was unhappy with the quality of work and discussed what the option were to have it properly fixed by the contractor before they are completely finished with the project. The concern was that the condition of the concrete would not hold up through winter and that there will be more issues if this is not fixed before winter. Heard that the council will continue to discuss this issue with the contractor to have this fixed after the swimming season is over. Also involved in the discussion were the floor drainage problems in and around the pool house that needed to be corrected by the contractor. These matters will continue to be discussed until resolved.

Pool Pay Request – Pay Request #8 for \$310,241.38 and #9 for \$16,298.48

New Business:

2022 Annual Report – Heard from FO Hall that the 2022 Annual Report was complete and had been officially accepted by the SD Dept of Legislative Audit. The report can be located under the City Gov tab on the city website at www.herreidsd.com.

Transfer Funds - Dupper moved, K. Rossow seconded to approve the transfer of \$25,000.00 from the General Fund to the Water Fund. All members present voted aye; motion carried. This transfer is to cover shortages in the Water Fund.

Contingency Transfer Resolution 2023-02 – Weisbeck moved, Fuehrer seconded to approve the Contingency Transfer Resolution 2023-02. All members present voted aye; motion carried.

2023 Supplemental Appropriations Ordinance (1st Reading) – Heard the first reading of the 2023 Supplemental Appropriations Ordinance (1st Reading) which will cover the following shortages: \$25,000.00 - Operating Transfers Out (for the Water Fund); \$4,000.00 – Council Payroll; \$3,000.00 – Street Lighting Repairs & Maintenance; \$1,500.00 – Street Lighting Supplies & Materials; \$1,500.00 – Street Lighting Utilities; and \$195,000.00 – Street Maintenance Machinery & Equipment, for a total of \$230,000.00. The second reading will be held in the next regular meeting.

Fitness Center Cleaning – Heard that there is still a need for someone to clean the Fitness Center on a regular basis. Dupper informed that she will be speak to someone that could possibly be interested and accept.

Mosquito Control Conference – Heard from FO Hall that the SD Mosquito Control & West Nile Conference will be held in Aberdeen, SD on September 19, 2023 and is only a one-day conference. There is no charge to attend. Moved by K. Rossow, seconded by B. Rossow to send Maintenance Van Vugt to the conference which would include travel costs only. All members present voted aye; motion carried.

Code Enforcement Update – Read the latest update from the Code Enforcement official. No action was taken and there will be more updates to come.

Surplus Item Bids Opening – There were no bids submitted.

WEB Water Rates – No discissions were made on new rates which will continue to be discussed as FO Hall gathers more information. The expected increase could begin as early as October 2023 due to the increased rates from WEB Water.

Maintenance Report: Discussion was held about repairs to various city-owned properties. Items discussed were repairs to buildings and alley ways, and jetting culverts before winter.

Finance Report:

Reviewed the financial reports and delinquent utility accounts.

At 8:17pm Dupper moved, B. Rossow seconded to go into Executive Session pursuant to SDCL 1-25-2 (1) personnel and SDCL 1-25-2 (4) contracts. All members present voted aye; motion carried. At 9:36pm Mayor Weismantel declared the council out of Executive Session. Upon coming out of Executive Session, Dupper moved, Fuehrer seconded to adjust the pool manager pay to \$20/hr and include retro pay for hours worked since the beginning of the season. With B. Rossow recusing himself from the vote, all other members present voted aye; motion carried. Motion was made by Dupper, seconded by Weisbeck to pay \$16,298.48 for Pay Request #9 (Change Order) for the pool improvement project. All members present voted aye; motion carried. The approval for Pay Request #8 was tabled until the next council meeting.

The next meeting will be a special meeting scheduled for Tuesday, Aug. 22nd at 7:30pm to discuss the 2024 Budget.

The next regularly scheduled Council meeting will be Wednesday, Sept. 6th at 7:30pm

With no further business, the meeting was adjourned at 9:46pm

APPROVED:

Gary Weismantel, Mayor

ATTEST: _____
Keith Hall, Finance Officer

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Resolution No. 2023-02
Transfer From Contingency Fund

WHEREAS, insufficient appropriation was made in the 2023 adopted budget for the following departments to discharge just obligations of said appropriations; and

WHEREAS SDCL 9-21-6.1 provides that transfers be made by resolution of the board from the contingency appropriations established pursuant to SDCL 9-21-6.1 to other appropriations;

THEREFORE BE IT RESOLVED that the \$20,000.00 appropriation be transferred from the contingency budget to the following department budgets:

101-4111-423	Council - Publishing	\$1,800.00
101-4142-422	Finance - Services & Fees	\$3,900.00
101-4142-411	Finance – Payroll	\$4,000.00
101-4142-426	Finance – Supplies & Materials	\$1,000.00
101-4210-411	Police – Payroll	\$9,300.00

This transfer is for normal expenses incurred.

Dated this 8th day of August, 2023.

APPROVED:

Gary Weismantel, Mayor

ATTEST:

Keith Hall, Finance Officer

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