

OFFICIAL PROCEEDINGS
CITY OF HERREID, SOUTH DAKOTA

February 8, 2022

The Herreid City Council was called to order by Mayor Gary Weismantel on the above date at 7:30pm at City Hall. The following members were present: K. Rossow, P. Weisbeck, A. Dupper, L. Fuehrer, and Mayor Weismantel. Also, present were: C. Dodds, Finance Officer; R. Goehring, Maintenance Supervisor; Orland Geigle, Prairie Pioneer; Dick Werner, HAHD; Todd Pudwill, TP Contracting; Trevor Huffaker, EngTech; George Smith, EngTech; Melissa Weisbeck, Wolverine Youth Wrestling; Sarah Wientjes, Wolverine Youth Wrestling; Mikala Van Der Merwe, Wolverine Youth Wrestling; Kevin Wientjes, HEDC; Sandy Weismantel, Pool Committee; and Kaytlin Beck, Herreid Pool (via=zoom). Not present were members: R. Rossow and K. Haar.

Moved by A. Dupper, seconded by K. Rossow to approve the agenda. All members present voted aye, motion carried.

Moved by P. Weisbeck, seconded by L. Fuehrer to approve the minutes from January 3, 2022. All members present voted aye, motion carried.

K. Rossow moved, L. Fuehrer seconded, all members present voted aye, to approve the following regular claims and the additional claim from B&B for \$6,000.00:

JANUARY 2022 CLAIMS

FINANCE	PAYROLL	\$ 2,206.26
SEWER	PAYROLL	\$ 3,280.60
STREETS	PAYROLL	\$ 3,223.04
ANTHONY SANDERSON	SEWER JETTER REPAIR	\$ 400.00
BAUMANN'S SERVICE STATION	FUEL	\$ 288.88
CAMPBELL CO. SHERIFF'S DEPT	SERVICES	\$ 2,134.26
CAMPBELL COUNTY BANK	ACH FEES	\$ 54.30
CAROL OTTENBACHER	CLEANING	\$ 100.00
DVL FIRE & SAFETY	CITY HALL	\$ 804.74
FINANCIAL AGENT	PAYROLL TAXES	\$ 2,034.26
FRESH START MARKET	SUPPLIES	\$ 30.29
HEARTLAND WASTE MANAGEMENT	GARBAGE COLLECT	\$ 4,725.00
HERREID SUPER STOP	FUEL	\$ 139.01
KROONTJE LAW OFFICE	NOV 2021 - DEC 2021	\$ 208.10
MONTANA DAKOTA UTILITIES	WATER TOWER	\$ 2,013.41
POSTMASTER	PO BOX 676 ANNUAL FEE	\$ 72.00
PRAIRIE PIONEER	OFFICIAL PROCEEDINGS 11/8/21	\$ 242.03
QUILL CORPORATION	SUPPLIES	\$ 413.12
RYAN GOEHRING	NOV 9 - DEC 8 2021	\$ 100.00
SD DEPT OF REVENUE	FIT CENT SALES TAX	\$ 350.73
SD ONE CALL	LOCATES	\$ 2.24
SD REEMPLOYMENT ASSISTANCE DIV	4th QUARTER 2021	\$ 12.04
SD RETIREMENT	RETIREMENT	\$ 615.60
SERVALL	RUGS	\$ 46.69
SLATER OIL & LP GAS	LP-CITY HALL	\$ 3,708.22
US BANK TRUST	2014 LOAN WW PROJ-QTR PAY	\$ 9,079.38
USDA - RURAL DEVELOPMENT	USDA 2010	\$ 7,727.00
VALLEY TELCO	LIFT STATION	\$ 208.12
WEB WATER DEVELOPMENT	WATER	\$ 5,759.07

Additional claims from EngTech for services/fees in the amount of \$32,213.50 were discussed later during the pool project presentation by T. Huffaker.

Sheriff's Report – January 2022 Sheriff's report was reviewed.

Problem Resolution Forms-none

Building Permits- Moved by A. Dupper, seconded by P. Weisbeck to approve the building permit submitted by HAHD for Lot 7, Quaschnick 3rd Addition to add a Governors House to the lot. Todd Pudwill will provide materials and labor for 6"

city water line to be extended from the highway main line to the water hydrant located on the Wientjes property to improve circulation and prevent freezing. T. Pudwill has quoted approximately \$18,000 to complete the project. A special meeting will be scheduled for the variance request. All members present voted aye, motion carried.

Public Comments

Heard D. Werner feels Herreid needs a new water tower. The current water tower holds 50k gallons and is approximately 100' high. D. Werner stated that a new 100k gallon tower would roughly cost \$1.2M and referenced SB62 to apply for grants available.

Heard D. Werner state that the council investigate the details of HB1076 as it may benefit the city.

Old Business:

Marijuana Dispensary Ordinance- Kroontje stated a special meeting will need to be held to move forward with determining the number of establishments, fees, hours of operations and referencing the appropriate zoning ordinance. Moved by A. Dupper, seconded by P. Weisbeck to schedule special meeting. All members present voted aye, motion carried.

Animal Ordinance-Kroontje stated fees are not less than \$5.00 and not more than \$100.00, but that the city would need to advertise and appoint a dog catcher to enforce.

Pool Project- T. Huffaker, EngTech, presented the board with an opinion of probable costs which listed the pool project total cost at \$888,732.90. Once approved, EngTech plans to send the project to bid which will open on February 10, 2022 and close March 3, 2022. Project is expected to start construction August 22, 2022 and be completed by May 5, 2023. Moved by A. Dupper, seconded by K. Rossow to approve the plans from EngTech and send the project to bid. All members present voted aye, motion carried. After a detailed explanation by EngTech of the outstanding invoices totaling \$32,213.50, another motion was made by A. Dupper, seconded by P. Weisbeck to approve the additional claims. All members present voted aye, motion carried.

Sewer- Council discussed sending a letter out with the water bill, posting in the paper and on the City's Facebook page to ask residents to contact City Hall by May 1, 2022 with any complaints so a punch list can be created for warranty work.

Paving project- FO Dodds provided a spreadsheet listing a roster of property owners, legal descriptions and five pricing options of the associated costs for the council to choose from for special assessment. K. Rossow motioned and A. Dupper seconded to approve option "C" of \$25.64 PLF, which is the cost of the asphalt and tax and set a special meeting to proceed with the special assessment process. All members present voted aye, motion carried.

Streetlights- no new information

Code Enforcement- no new information

New Business:

HEDC Daycare- Heard by K. Wientjes, HEDC, that they are looking into either expanding an existing daycare or opening another daycare to accommodate increased demand for childcare within the city. All daycare facilities in the area are full and have a waitlist until 2023. HEDC would like the city to consider renting the current Senior Citizen building to HEDC as a possible location.

Pool – Motion made by A. Dupper, seconded by P. Weisbeck to determine lifeguard wages during executive session. All members present voted aye, motion carried. K. Beck, Summer 2021 Pool Manager, stated that she anticipates all guards to return this summer along with an additional two new guards to certify. K. Beck asked that each guard be given a \$.25

increase for each year they return, \$10/hr. starting wage for new guards and would like to appoint a head guard in addition to the pool manager to oversee daily activities and be the point of contact between guards and pool manager.

Resolution Requests- Moved by A. Dupper seconded by L. Fuehrer to approve resolution requests for the Community Center to replace doors and install a cell phone booster; Jacob A. Heinrich American Legion Post 170 to replace both exterior doors and install windows. All members present voted aye, motion carried.

Community Center Youth Wrestling- Heard M. Van Der Merwe, Wolverine Youth Wrestling, state they paid \$800.00 rental fees to CAG for 16 practices and feels they have been not treated fairly in comparison to other clubs or organizations that have not been charged at all for rental or have had significantly lower rates. The Wolverine Youth Wrestling currently has 37 youth attend and are actively trying to fundraise to support costs. There was an incident that involved a hole in the wall while transporting mats, however that was repaired by Wolverine Youth Wrestling as well as several other small repairs that they feel they were not responsible for. K. Rossow suggested the council waive their rental fees as they are a youth program and asset to the community. Council agreed that everyone should be treated the same but decided that the CAG board oversees setting rental fees, and it should be addressed at their CAG board meeting on February 9, 2022.

Firehall Addition- P. Weisbeck spoke on behalf of Mark Bates, who would like to expand and add two additional stalls to the South.

Fitness Center & Community Center Keys- FO Dodds stated that there is a problem with the keys matching/unlocking both doors at the Community Center. FO Dodds also provided the council with the current list of paid active members for the fitness center and suggested that the doors at both buildings be re-keyed. Council would like information on a lock that is coded instead of keyed so that they can track who goes in/out of the fitness center. They would also like to wait to re-key the Community Center due to the resolution that was approved earlier this evening that would result in replacing the doors. L. Fuehrer would like to see broken equipment discarded and older equipment surplused. Council would like to purchase at least one new treadmill and set of adjustable weights. L. Fuehrer to gather list of equipment to be removed and/or purchased. FO Dodds to provide list of new door lock options.

Board of Equalization- Meeting set for March 14, 2022 at 7pm.

SDML District 7 Annual Mtg.- Hosted by City of Herreid on March 22, 2022, 6:00pm at Herreid Community Center

CD Renewal- Moved by K. Rossow, seconded by P. Weisbeck to renew CD #507031 at Campbell County Bank. All members present voted aye, motion carried.

NECOG- FO Dodds confirmed the 2022 dues in the amount of \$1692.15 are to be paid. The 2021 Performance report was reviewed, and the SDDOT road changes map is to be completed by Maintenance Goehring.

SDATAT- Moved by K. Rossow, seconded by L. Fuehrer to pay \$244.00 for 2022 membership dues. All members present voted aye, motion carried

DANR- Surface water discharge permit renewal to be completed by Maintenance Goehring.

Emergency Siren- Moved by K. Rossow, seconded by P. Weisbeck to publish intent to file application for Rural Development grant. All members present voted aye, motion carried.

Notary Fees- Moved by A. Dupper, seconded by K. Rossow to approve the associated costs for FO Dodds to become a Public Notary in the state of SD. All members present voted aye, motion carried

Conferences & Training- Moved by K. Rossow, seconded by A. Dupper to approve the following: Maintenance Goehring to attend the Municipal Street Maint. Assoc. Spring Training on April 26-27, 2022, in Rapid City; Maint. Goehring & FO Dodds to attend SDML Annual Conference October 4-7, 2022 in Watertown; FO Dodds to attend Gov. Finance Officer

Association School and H.R. Training on June 7-10, 2022 in Huron; FO Dodds to attend Assoc. of Code Enforcement Spring Training on May 11-12, 2022 in Fort Pierre; FO Dodds to attend Budget Training on June 22, 2022 in Rapid City or June 29, 2022 in Sioux Falls. All members present voted aye, motion carried.

Maintenance Report

Maintenance Goehring reported that in addition to monthly maintenance on streets, sewer, water, buildings & equipment, Christmas lights were removed from Main St.; Cemetery research, measurements and pictures were taken to help FO Dodds with old paperwork that needed to be submitted to the county; lot measurements were confirmed to help FO Dodds on with the spreadsheet for special assessments on the paving project; attended a conference in Pierre for CE on rural water.

Finance Report

FO Dodds distributed January 2022 reports for fund balances, expenditures, revenue accounts, sales tax receipts for the board to review. Delinquent utility accounts were reviewed. Five disconnect notices and two delinquency notices will be sent out to billing customers. Residents who receive a disconnect notice will have until March 15, 2022 to pay their balance in full or arrange a payment plan that is approved by the council or service will be disconnected on April 15, 2022.

Executive Session

At 10.28pm K. Rossow moved, P. Weisbeck seconded to go into Executive Session pursuant to SDCL 1-25-2 (1) personnel. All members present voted aye; motion carried. At 10:54pm Mayor Weismantel declared the council out of Executive Session. Moved by A. Dupper, seconded by P. Weisbeck, all members present voted aye to approve the rates for Summer 2022 Lifeguards as follows: \$10/hr. at desk, \$10.50/hr. new 1st year guards, \$11/hr. returning 2nd and 3rd year guards, \$11.50/hr. returning 4th year guards, \$12.50/hr. for the Pool Manager, \$100.00 bonus for guards after 200 hours worked during season and all guard wages are not to exceed \$11.50/hr. Ads will be published in the paper and emailed to all surrounding schools to hire Lifeguards and Pool Manager for the Summer 2022 season.

The next regularly scheduled Council meeting will be Monday, March 7, 2022 at 6:30pm.

With no further business, meeting was adjourned at 10:55pm.

Gary Weismantel, Mayor

ATTEST: _____

Chessie Dodds, Finance Officer

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