

OFFICIAL PROCEEDINGS
CITY OF HERREID, SOUTH DAKOTA

January 3, 2022

The Herreid City Council was called to order by Council President Adrienne Dupper on the above date at 7:30pm at City Hall. The following members were present: K. Rossow, P. Weisbeck, A. Dupper, L. Fuehrer, R. Rossow, K. Haar (via z=Zoom) and Mayor Weismantel (via z=Zoom). Also, present were: C. Dodds, Finance Officer; R. Goehring, Maintenance Supervisor; Orland Geigle, Prairie Pioneer.

Moved by, Fuehrer seconded by R. Rossow to approve the agenda. All members present voted aye, motion carried.

Moved by R. Rossow seconded by K. Rossow to approve the minutes from December 6, 2021. All members present voted aye, motion carried.

Fuehrer moved, R. Rossow seconded, all members present voted aye, to approve the following regular claims:

DECEMBER 2021 CLAIMS

FINANCE	PAYROLL	\$729.23
SEWER	PAYROLL	\$1,827.70
STREETS	PAYROLL	\$3,295.42
COUNCIL	PAYROLL	\$1,893.18
MAYOR	PAYROLL	\$637.21
BAUMANN'S SERVICE STATION	FUEL & JETTER SUPPLIES	\$386.52
CAMPBELL COUNTY BANK	ACH FEES	\$29.60
CAMPBELL COUNTY-SHERIFF S DEPT	SERVICES	\$2,062.46
CAROL OTTENBACHER	CLEANING	\$80.00
DANR	ENVIRONMENTAL FEES	\$450.00
ELMERS WELDING	STEEL WELDING BUILD CRATES	\$358.75
FINANCIAL AGENT	PAYROLL TAXES	\$1,410.85
HEARTLAND WASTE MANAGEMENT	GARBAGE COLLECT	\$4,725.00
HERREID LUMBER	SUPPLIES/SERVICES	\$19.46
HERREID SUPER STOP	FUEL	\$85.29
INDUSTRIAL EQUIP & PARTS	JETTER PARTS	\$913.95
KROONTJE, HEATHER	REFUND UB PAYMENTS	\$2.50
LESTER GOEHRING	HEADSTONE RON ROSSOW	\$50.00
MEYER, STEVE	REFUND UB PAYMENTS	\$49.01
MOBRIDGE TRIBUNE	ADVERTISING	\$632.50
MUNICODE	SOFTWARE LIC RENEWAL	\$1,200.00
NICHOLAS DEIBERT	MATERIALS/SUPPLIES	\$11.98
RIEKER ELECTRIC	MATERIALS/REPAIRS	\$56.00
ROSSOW, WAYNE & LISA	REFUND UB PAYMENTS	\$86.68
RYAN GOEHRING	CELL PHONE REIMBURSEMENT	\$50.00
SABERTOOTH ELECTRIC	GENERATOR DOWN PAYMENT	\$14,875.58

SABERTOOTH ELECTRIC	SERVICE & BATTERY	\$560.49
SD ASSOC. OF CODE ENFORCEMENT	CODE ENFORCEMENT MEMBERSHIP	\$40.00
SD DEPT OF HEALTH	SERVICES/FEES	\$15.00
SD GOV HUMAN RESOURCE ASSOC	HR ASSOCIATION MEMBERSHIP	\$25.00
SD GOV. FINANCE OFFICERS ASSOC	FINANCE OFFICERS' ASSOCIATION	\$40.00
SD MUNICIPAL LEAGUE	2022 MEMBERSHIP DUES	\$595.22
SD MUNICIPAL STREET MAINT ASSO	MAINTENANCE ASSOCIATION	\$35.00
SD ONE CALL	LOCATES	\$1.12
SERVALL	RUGS	\$98.79
SERVALL	UNIFORMS	\$71.64
SLATER OIL & LP	LP-CITY HALL	\$465.40
STEVE DUPPER	8 LOADS OF GRASS	\$328.00
TRUENORTH STEEL	SEWER SUPPLIES	\$1,378.74
USDA - RURAL DEVELOPMENT	2010 HWY PROJ SEWER-INT	\$7,727.00
VALLEY TELCO	LIFT STATION	\$170.78
VISA	SUPPLIES/SERVICES	\$1,895.22
WEB WATER DEVELOPMENT	WATER	\$6,543.86

K. Rossow moved, Dupper seconded, all members present voted aye, to approve the additional claim from A&B Repair LLC for sewer jetter repair services/fees in the amount of \$400.00.

An additional claim from B&B for \$19,076.08, with a previous due date of December 31, 2021 stating 3 months of interest on payment #7 of the Sewer is now due February 1, 2022.

An additional claim from EngTech for services/fees in the amount of \$8,012.00 was not approved, pending more information from Trevor about the services billed.

Sheriff's Report – December 2021 Sheriff's report was reviewed.

Problem Resolution Forms-none

Building Permits-none

Public Comments

Heard that Herreid Postmaster received a complaint from a resident that experienced trouble with an icy handicap walkway by the post office and The Water Hole. Salt was put on the ice, however the concrete lifted and made the walkway uneven due to lack of rebar installed when the State put them in for the US Hwy 83 project. Council noted that the sidewalk in front of a business is the responsibility of the property owner.

Old Business:

Marijuana Dispensary Ordinance-Kroontje to investigate and provide guidance.

Animal Ordinance-Kroontje to provide updated information and guidance

Pool Project- Heard Maintenance Goehring supervised/assisted a utility crew that surveyed at the pool.

Sewer- no new information

SDDOT-no action

Paving project

Former FO, Neeley, started a spreadsheet that was shared with current FO, Dodds, who is working to prepare a roster of property owners with legal descriptions and associated costs.

Street Lights

Heard that Maintenance Goehring has Sabertooth Electric of Bismarck scheduled to inspect and repair the street lights that are not working along Highway 83. Sabertooth is waiting for photo eyes & new lift battery before repair is be done.

Code Enforcement- no new information

Cemetery- no new information

2022 Elections - City council election to be combined with the school board elections.

New Business:

Moved by R. Rossow seconded by Fuehrer to approve the new rate for Law Enforcement Funding Agreement for 2022 of \$2,134. All members present voted aye, motion carried.

Moved by R. Rossow seconded by Fuehrer to approve the Prairie Pioneer as the official newspaper designated for 2022. All members present voted aye, motion carried.

Salary Resolution – to be discussed during executive session.

Elections Date – City council election date will be April 12, 2022.

Published Vacancies

Council vacancies in 2022 will be: Ward I (Weisbeck), Ward II (K. Rossow), Ward III (R. Rossow), all vacancies will be for 2-year terms. Vacancies will be published for 2 weeks during January 15-30, 2022.

Maintenance Report

Maintenance Goehring reported that all his certificates are due for renewal. Three lights are on order for the street. Community Center generator was inspected by Sabertooth for \$400 fee. Upon inspection, a battery was replaced for \$149. A generator for the lift station is on order. All city fire extinguishers were also serviced. Goehring was approved to attend an upcoming January conference in Pierre for continuing education regarding new covid procedure requirements with rural water for \$250.00.

Finance Report

Fund balances, expenditures, revenue accounts, sales tax receipts were reviewed. FO Dodds noted USDA 2020 2 loan has been paid in full. The \$65.00 monthly debit from the USDA 2020 2 loan will now be applied in addition to the USDA 2020 1 loan monthly debit of \$630.00 for a new total of \$695.00 on future payments. FO Dodds reported that delinquent utility accounts reviewed during the mtg. will have delinquency notices sent out unless billing customers have made prior arrangements with the city for payment.

Executive Session

At 8:30PM K. Rossow moved, Dupper seconded to go into Executive Session pursuant to SDCL 1-25-2 (1) personnel. All members present voted aye; motion carried. At 9:47PM Dupper declared the council out of Executive Session. Moved by K. Rossow, seconded by R. Rossow, all members present voted aye to approve the rates for all Council and Mayor to remain the same. Moved by Haar, seconded by Weisbeck, all members present voted aye to approve a \$.50 wage

increase for the PT Maintenance, FT Maintenance Supervisor and FT Finance Officer positions to go into effect as of January 1, 2022.

The next regularly scheduled Council meeting will be Tuesday, February 8th at 7:30pm.

With no further business, meeting was adjourned at 9:50PM.

Adrienne Dupper, Council President

ATTEST: _____

Chessie Dodds, Finance Officer

This institution is an equal opportunity provider.