

OFFICIAL PROCEEDINGS  
CITY OF HERREID, SOUTH DAKOTA

December 6, 2021

The Herreid City Council was called to order by Council President Adrienne Dupper on the above date at 7:30pm at City Hall. The following members were present: K. Rossow, P. Weisbeck, A. Dupper, Lacy Fuehrer, R. Rossow, and Mayor Weismantel (via z=Zoom) with K. Haar absent. Also, present were: M. Neeley, Finance Officer (via zoom); R. Goehring, Maintenance Supervisor; Nick Deibert, Part Time; Orland Geigle, Prairie Pioneer.

Moved by, Fuehrer seconded by R. Rossow to approve the agenda. All members present voted aye, motion carried.

Moved by K. Rossow seconded by Fuehrer to approve the minutes from November 8, 2021. All members present voted aye, motion carried.

Fuehrer moved, K Rossow seconded, all members present voted aye, to approve the following regular and additional claims:

|                                   | November 2021 CLAIMS            |              |
|-----------------------------------|---------------------------------|--------------|
| FINANCE                           | PAYROLL                         | \$1,451.09   |
| SEWER                             | PAYROLL                         | \$4,371.03   |
| STREETS                           | PAYROLL                         | \$1,932.42   |
| WATER                             | PAYROLL                         | \$267.48     |
| B & B CONTRACTING                 | MILLING/SHAPING/GRADING 6TH AVE | \$27,820.46  |
| B & B CONTRACTING                 | SEWER PROJECT                   | \$635,869.23 |
| BAUMANN'S SERVICE STATION         | STREETS SUPPLIES-TIRES          | \$492.56     |
| CAHILL BAUER & ASSOCIATES, LLC    | AUDIT                           | \$2,000.00   |
| CAMPBELL CO. SHERIFF'S DEPT       | SERVICES                        | \$2,062.46   |
| Campbell County Bank              | FEES                            | \$29.60      |
| CAROL OTTENBACHER                 | SERVICES                        | \$120.00     |
| ELMERS WELDING                    | STREETS MAINT/REPAIR            | \$573.96     |
| FERGUSON WATERWORKS #2516         | WATER-SUPPLIES                  | \$582.08     |
| FINANCIAL AGENT                   | PAYROLL TAXES                   | \$2,579.49   |
| HEARTLAND WASTE MANAGEMENT        | GARBAGE SERVICE                 | \$4,725.00   |
| HELMS AND ASSOC. INC              | SEWER PROJECT                   | \$10,660.00  |
| HERREID LUMBER                    | SUPPLIES                        | \$55.40      |
| HERREID SUPER STOP                | FUEL                            | \$50.39      |
| HUBER & SON                       | STREETS SUPPLIES                | \$161.88     |
| MOBRIDGE TRIBUNE                  | PUBLISHING                      | \$101.20     |
| MOBRIDGE TRIBUNE                  | PUBLISHING                      | \$126.50     |
| MONTANA DAKOTA UTILITIES          | UTILITIES                       | \$1,883.14   |
| MY AQUATIC SERVICES               | POOL MAINT/REPAIR               | \$1,697.50   |
| Prairie Pioneer                   | PUBLISHING                      | \$254.71     |
| Prairie Pioneer                   | PUBLISHING                      | \$220.03     |
| SD DEPT OF HEALTH                 | WATER FEES                      | \$15.00      |
| SD DEPT OF REVENUE                | SALES TAX                       | \$499.19     |
| SD ONE CALL                       | FEES                            | \$7.84       |
| SD REEMPLOYMENT ASSISTANCE<br>DIV | UI 3RD QUARTER 2021             | \$85.30      |
| SD RETIREMENT                     | RETIREMENT                      | \$954.46     |
| SD RURAL WATER                    | FEES                            | \$385.00     |
| SERVALL                           | SERVICES                        | \$71.64      |
| US BANK TRUST                     | LOAN                            | \$9,079.38   |

|                          |                          |            |
|--------------------------|--------------------------|------------|
| USDA - RURAL DEVELOPMENT | 2010 HWY PROJ SEWER PRIN | \$7,727.00 |
| Valley Telco             | UTILITIES                | \$303.16   |
| VISA                     | SDML-TRAVE-CONF          | \$1,835.85 |
| WEB WATER DEVELOPMENT    | WATER                    | \$7,302.72 |
|                          | ADDITIONAL CLAIMS        |            |
| ELMERS WELDING           | SERVICES                 | \$358.75   |
| MUNICODE                 | SERVICES/FEES            | \$1,200.00 |

An additional claim from EngTech for services/fees in the amount of \$8,012.00 was not approved, pending more information about the services billed.

Sheriff's Report none available.

Problem Resolution Forms-none

Building Permits-none

Public Comments

Heard that Tony Giron had complained about being charged garbage fees when he was not in residence. FO Neeley explained that his charges were activated in June because his dog had been observed tied in the front yard. Giron was in City Hall in October when he was told he would be credited with 3 months, as he reported he was not in town this summer, but that charges would be applied for October, since he was in residence at that time. FO Neeley reported that charges will be discontinued on the next bill as that bill is for November service, and the home was vacant in November. Discussed was past practice of removing garbage fees from accounts when the owner is not in residence. No action was taken.

Old Business:

Marijuana Dispensary Ordinance-Kroontje to investigate and provide guidance.

Animal Ordinance-Kroontje to provide updated information and guidance

Pool Project- No new information.

Sewer Project-Heard that B&B has submitted a bill for \$19,076.08, stating 3 months of interest is due on payment #7 of the Sewer as they believe payment was due July 22, 2021 and not received until Nov 5, 2021. FO Neeley reports that guidance is being sought from Brandon Smid of Helms & Associates, and Val Jensen of USRDA.

SDDOT-no action

Paving project-Heard that the next step of the project will be to prepare a roster of property owners with legal descriptions and associated costs. FO Neeley has started a spreadsheet that will be shared with the future FO for use in the future.

Street Lights

Heard that Maintenance Goehring has Sabertooth Electric of Bismarck scheduled to inspect and repair the street lights that are not working along Highway 83.

Code Enforcement

Reviewed the report provided by CES, as the winter season is here, no action was taken. Council noted that several properties will need to be addressed in the spring.

Cemetery

Heard that a donor stepped forward to contribute the \$230.08 needed to increase the city's contribution to the Fairview Cemetery Perpetual Care Fund, established by Carol Quenzer Shoquist to a total of \$50,000 as an initial contribution.

New Business:

SDML Membership Dues

Moved by K. Rossow, seconded by Fuehrer, all members present voted aye, motion carried to approve memberships in the same affiliate organizations as was approved last year, FO Neeley to issue payment.

CD Renewals

Moved by Weisbeck, seconded by R. Rossow, all members present voted aye, motion passed to renew CDs: 509601 and 509600

NECOG Joint Cooperative Agreement

Moved by K. Rossow, seconded by Fuehrer, all members present voted aye, motion passed to approve the Agreement for 2022.

2022 elections

Heard that Council vacancies in 2022 will be: Ward I (Weisbeck), Ward II (K. Rossow), Ward III ( R. Rossow), all vacancies will be for 2-year terms. Discussion involved city's desire to combine elections with the school, Dupper to reach out and discuss with Wayne Hanson at the school.

Maintenance Report-Maintenance Goehring reported that he has been busy will focus on cleaning the streets and continuing to prepare for snow. Generator quotes were again discussed, and moved by K. rossow, seconded by Weisbeck, all members present voted aye, motion carried to purchase the Generac generator from Sabertooth Electric out of Bismarck, ND for \$26,289.73.

Finance Report-Fund balances, expenditures, revenue accounts, sales tax receipts were reviewed. FO Neeley reported that delinquent utility accounts will need attention when the new FO is hired.

Executive Session

At 8:40PM K. Rossow moved, Dupper seconded to go into Executive Session pursuant to SDCL 1-25-2 (1) personnel. All members present voted aye; motion carried. At 9:22PM Mayor Gary Weismantel declared the council out of Executive Session. Moved by K. Rossow, seconded by Weisbeck, all members present voted aye to approve hiring Chessie Dodd as Finance Officer, to begin as soon as possible at a rate of \$15.50/hr plus \$3.50 insurance stipend. Previous FO Neeley will train Dodd in evening and weekend hours, so office hours will be limited during training.

The next regularly scheduled Council meeting will be Monday, January 3rd at 7:30pm.

With no further business, meeting was adjourned at 9:25PM.

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Adrienne Dupper, Council President

ATTEST: \_\_\_\_\_

Melinda Neeley, Finance Officer

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