

OFFICIAL PROCEEDINGS
CITY OF HERREID, SOUTH DAKOTA

October 4, 2021

The Herreid City Council was called to order by Council President Adrienne Dupper on the above date at 7:30pm at City Hall. The following members were present: K. Rossow, P. Weisbeck, and Lacy Fuehrer, K. Haar, R. Rossow, and Mayor Weismantel, with A. Dupper absent-arriving at 7:33PM. Also, present were: M. Neeley, Finance Officer; R. Goehring, Maintenance Supervisor; and Orland Geigle; Prairie Pioneer.

Moved by Fuehrer, seconded by K. Rossow to approve the agenda. All members present voted aye, motion carried.

Moved by Weisbeck, seconded by R. Rossow to approve the minutes from September 7, 2021. All members present voted aye, motion carried. A. Dupper arrived at 7:33PM.

Dupper moved, K. Rossow seconded to approve the following regular claims. All members present voted aye, motion carried. Additional claims for B&B (\$635,869.23 & \$14,154.91) and Helms (\$3,411.20) were not approved, with discussion of the need for all work to be completed prior to payment. All members present voted aye, motion carried.

September 2021 Claims

FINANCE	PAYROLL	\$1,451.09
SEWER	PAYROLL	\$4,371.03
STREETS	PAYROLL	\$1,932.42
WATER	PAYROLL	\$267.48
POOL	PAYROLL	\$2,103.66
MAYOR	PAYROLL	\$332.46
COUNCIL	PAYROLL	\$2,401.09
ADRIENNE DUPPER	LAYLA HAAR TRG REIMB	\$50.00
AGTEGRA COOPERATIVE	SUPPLIES	\$64.69
BAUMANN'S SERVICE STATION	FUEL	\$707.33
CAMPBELL COUNTY BANK	ACH FEES AUGUST	\$29.60
CAMPBELL COUNTY-SHERIFF S DEPT	SERVICES	\$2,062.46
CAROL OTTENBACHER	CLEANING	\$80.00
CEMETERY PERPETUAL HERREID, SD	PERPETUAL CARE FUNDS TO COMM FOUND	\$49,769.92
FERGUSON WATERWORKS	PARTS	\$462.25
FINANCIAL AGENT	PAYROLL TAXES	\$7,711.68
HAWKINS, INC.	POOL SUPPLIES	\$15.00
HEARTLAND WASTE MANAGEMENT	GARBAGE COLLECT	\$4,725.00
HERREID LUMBER	SUPPLIES	\$106.19
HERREID SUPER STOP	FUEL	\$79.72
JENNA JOCHIM	TRG REIMB-LIFEGUARD	\$50.00
MARC	LAGOON SUPPLIES	\$392.72
MONTANA DAKOTA UTILITIES	UTILITIES	\$2,042.74
PRAIRIE PIONEER	PUBLICATION	\$156.28
REGISTER OF DEEDS	COPY FEES	\$8.00
RIEKER ELECTRIC	POOL SERVICE	\$436.70
RIEKER ELECTRIC	SUPPLIES	\$13.00
RUNNINGS SUPPLY, INC	SUPPLIES	\$93.21

SD DEPT OF HEALTH	SVCS/FEES	\$211.00
SD DEPT OF REVENUE	SALES TAX	\$271.73
SD DEPT OF TRANSPORTATION	OUOTDOOR ADV FEE	\$16.00
SD MUNICIPAL LEAGUE	2021 ANNUAL CONF	\$200.00
SD ONE CALL	SERVICES/FEES	\$6.72
SD RETIREMENT	RETIREMENT CONT	\$1,064.04
SERVALL	SERVICES/UNIFORMS	\$71.64
TONY ZACHER	REPAIR CITY SHOP ROOF	\$841.50
USDA - RURAL DEVELOPMENT	SEWER/WATER LOANS PRIN AND INT PMT	\$7,727.00
VALLEY TELCO	UTILITIES	\$318.75
VISA	SERVICES/FEES/STREET SUPPLIES	\$382.92
WEB WATER DEVELOPMENT	WATER	\$8,131.09

Sheriff's Report none available.

Problem Resolution Forms

Discussed complaint received from the Sheriff's Department about dog off-leash in town. Conversation included prior complaints regarding similar issues in other locations in town. FO Neeley was directed to ask the City Attorney, Mark Kroontje to draft a notice to the animal owner, regarding the Animal Ordinance, and asked that Kroontje advise them at the next meeting regarding potential Animal Ordinance updates.

Building Permits

None

Public Comments

Heard that there was follow up to the complaint of vehicles parking at the North 400 block of the alley between Main and Elm. Discussion involved concerns that students and visitors of the school were blocking the alley, and that the school had recently notified the student body to refrain from the activity. Council members indicated they would drive by and observe the issue over the next month for discussion at the November meeting.

Heard from Carol Quenzer-Shoquist that she was aware the Perpetual Care CD was closed and forwarded to the Community Foundation, and was appealing to the City Council to use some of the remaining funds in the Cemetery budget to increase the contribution by \$230.08 to make the initial contribution an even \$50,000. Following discussion, motion was made by Fuehrer to increase the contribution by \$230.08, seconded by Weisbeck with K. Rossow calling for a roll call vote: Weisbeck, Fuerer, and B. Rossow voting yes, with Dupper, K. Rossow, and Haar voting no. As the motion required the expenditure of funds, the Mayor was unable to cast a tie breaking vote, so the motion died.

Heard that inoperable light bulbs on main street are a concern of citizens. FO Neeley is to inquire with NECOG regarding the City's ability to use CLFRF (new COVID funding) to change the streetlights, as the 50' poles continue to create maintenance difficulties.

Old Business

Pool Project-Dupper reported that the Engineering firm is preparing plans, options, and recommendations for the pool improvement committee. The committee is still fundraising and hopes to have a more concrete budget estimate for the next Council meeting in November.

Moved by K. Rossow, seconded by Dupper that Final #8, Change Order #2, and Engineering Fees documents be signed, but payment will not be authorized until the project is finished. Outstanding issues: incorrect rock size delivered for Railway Ave.

Discussed Dick Werner's complaint from August meeting regarding drainage near new twin homes on Ash St. 6" schedule 40 has been delivered to be installed within the next month. Also noted was the completion of soil added to the twin home lots by HAHD, nearly 12" as that is the change in height added to the curb stops by Maintenance Goehring.

The Master Transportation Plan was discussed, the top two issues to be addressed were identified as Railway Avenue paving/repair-the Community Access Grant will be applied for in 2022, and updates to signage, which will be addressed by Council and Maintenance Goehring.

Moved by K. Rossow, Seconded by fuehrer to approve the 2022 Annual Appropriation Ordinance, all members present voted aye, motion carried.

Heard that Jensen's is in town working on the paving project. Moved by K. Rossow, seconded by B. Rossow to establish the interest rate for the repayment of project costs through special assessment at 3% APR over 10 years, all members present voted aye, motion carried.

Heard that \$37,195.94 has been received as the first installment of the CLFRF (Covid funding), with the second half to be received in 2022.

Heard that Maintenance Goehring and Mayor Weismantel will be in Spearfish for the SDML Annual Conference October 5-9. FO Neeley will be in the office.

New Business

Moved by Weisbeck, seconded by K. Rossow, all members present voted aye, motion carried to approve the first reading of Supplemental Appropriation 2021-02 for \$153,622.33 to transfer from the General fund to Streets.

Heard that the state is moving forward to approve legislation for zoning and permitting of cannabis dispensaries. If the City wishes to impose other restrictions or limitations, separate Ordinances will need to be established. No action was taken.

Heard that the Audit Findings for 2020 were received from Cahill Bauer & Associates. Findings are the same as in past years with the exception of the notice that FO Neeley had failed to sign two checks that were issued with only the signature of the Mayor.

Maintenance Report-Maintenance Goehring reported that he has been busy with winterization and inspections over the past month. Inspections have included: water tower, rubble site, and web water controls. Maintenance Goehring has winterized the pool and worked on getting the payloaders and street sweeper winter ready. Work in the coming month will focus on cleaning the streets and continuing to prepare for snow.

Finance Report-Fund balances, expenditures, revenue accounts, sales tax receipts, and delinquent utility accounts were reviewed. FO Neeley submitted a resignation as Finance Officer, to accept an employment offer elsewhere.

Executive Session

At 9:35PM Dupper moved, Fuehrer seconded to go into Executive Session pursuant to SDCL 1-25-2 (1) personnel. All members present voted aye; motion carried. At 10:20PM Mayor Gary Weismantel declared the council out of Executive Session. Moved by K. Rossow, seconded by R. Rossow, all members present voted aye to approve the following: FO Neeley will advertise the FO vacancy as part-time, FO Neeley will work with prior FO Keith Hall to complete essential City business over the next month, with both working some part-time hours, to be determined through coordination with Mayor Weismantel, both will be paid at a rate of \$30.00/hr. Nick Deibert will staff city hall for limited hours, approximately 2 days/week at 4 hours/day, Deibert will answer phone calls/voicemail/emails, collect and sort mail, etc. Deibert will be paid his regular rate of pay, \$11.50/hr.

The next regularly scheduled Council meeting will be Monday, November 8th at 7:30pm.

With no further business, moved by Weisbeck, seconded by Fuehrer, all members present voted aye, motion passed, meeting was adjourned at 10:30PM.

Gary Weismantel, Mayor

ATTEST: _____

Melinda Neeley, Finance Officer

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