

OFFICIAL PROCEEDINGS
CITY OF HERREID, SOUTH DAKOTA
May 3, 2021

The Herreid City Council was called to order by Mayor Gary Weismantel on the above date at 7:30pm at City Hall. The following members were present: A. Dupper and K. Rossow, R. Rossow, and P. Weisbeck with Lacy Fuehrer attending via Zoom. A. McNeil and K. Haar were absent absent at 7:30pm, but Haar joined the meeting via Zoom at 8:00pm. Also present were: M. Neeley, Finance Officer; R. Goehring, Maintenance Supervisor; Orland Geigle, Prairie Pioneer; and Kevin Wientjes, HEDC.

Moved by K. Rossow, seconded by Dupper to approve the agenda. All members present voted aye, motion carried.

Moved by Weisbeck, seconded by K. Rossow to approve the minutes from April 6, April 14 Special Meeting, and April 14 Construction meeting. All members present voted aye, motion carried.

Dupper moved, R. Rossow seconded to approve the following regular and additional claims. All members present voted aye, motion carried.

STREETS	PAYROLL	\$1,984.31
SEWER	PAYROLL	\$1,572.29
WATER	PAYROLL	\$1,535.35
FINANCE OFFICE	PAYROLL	\$2,621.12
BAUMANS	FUEL BOBCAT	\$ 86.35
CAMPBELL COUNTY BANK	ACH FEES	\$ 29.90
CAMPBELL COUNTY INSURANCE AG	1YR POLICY-AIRPORT	\$1,482.00
CAMPBELL COUNTY-SHERIFF S DEPT	SERVICES	\$2,062.46
CARLSON SERVICES LLC	FROZEN LINES	\$ 796.00
CAROL OTTENBACHER	CLEANING	\$ 80.00
DENR	OP CERT RENEWAL	\$ 6.00
FINANCIAL AGENT	PAYROLL TAXES	\$2,455.48
FRESH START MARKET	PAPER PRODUCTS	\$ 2.18
HEARTLAND WASTE MANAGEMENT	GARBAGE COLLECT	\$4,725.00
HERREID SUPER STOP	FUEL	\$ 59.64
MCLEOD S	ELECTION SUPPLIES	\$ 88.76
MONTANA DAKOTA UTILITIES	UTILITIES	\$1,987.31
OVERHEAD DOOR	FIRE HALL GARGE DOOR REP	\$1,554.04
PRAIRIE PIONEER	PUBLISHING	\$ 106.70
PUDWILL & SONS	WATER LEAK REPAIRS	\$ 700.00
RIEKER ELECTRIC	REPAIRS TO MAINT SHOP	\$ 23.90
SD DEPT OF HEALTH	COLIFORM TEST	\$ 15.00
SD DEPT OF REVENUE	SALES TAX	\$ 462.55
SD ONE CALL	LOCATES	\$ 3.36
SD REEMPLOYMENT ASSISTANCE DIV	1ST Q 2021	\$ 87.32
SD RETIREMENT	RETIREMENT FOR MARCH	\$ 904.16
SERVALL	RUGS/UNIFORMS	\$ 79.20
SLATER OIL & LP	LP	\$ 577.85
SLATER OIL & LP	LP	\$ 723.45

US BANK TRUST	2014 LOAN WW-QTR PAY	\$9,079.38
USDA - RURAL DEVELOPMENT	SEWER LOANS	\$7,727.00
VALLEY TELCO	UTILITIES	\$ 281.92
VISA	MSOFT MO FEE	\$ 663.79
WEB WATER DEVELOPMENT	WATER	\$4,980.54

Problem Resolution Forms-none received.

Building Permits

Moved by Dupper, seconded by K. Rossow to approve building permits for Marcella Huber, patio deck at 106 5th Ave NW, and Jim Wurtz concrete curb and gutter at 901 Ford St., Brady & Faith Vander Vorst new prebuilt home on a cement basement at Quaschnick Dev Lot #6. All members present voted aye, motion passed. A building permit was received from Tina Doctor and Casey Tangen for a chicken coop at 505 Birch St NE, reviewing the permit request, it was determined that no permit was needed for the structure. Also discussed was the need for water/sewer lines at the Vander Vorst lot-Todd Pudwill has been approached about the work, care needs to be taken to be sure the lines are installed at the correct depth as frozen water lines has been an issue in area.

Public Comments

Heard that Pat Wiest has inquired about renting the tables and chairs from the Senior Citizens Center, through discussion agreed to negotiate a rental cost, with the agreement that any equipment broken while rented would be replaced.

Discussed stray cats in town, animal ordinance is still in process.

Heard that Mark Bates has asked to be notified when basin work will be done at 2nd Ave E, as he has concerns that the culverts are currently at the wrong elevation.

Heard that David Schumacher has asked to get water from the City well, if the well at the football field goes dry this summer. Through discussion, it was determined that Council would consider the request at the time that the football field well goes dry.

Heard that local businesses have asked that the Community Center restrooms be available to the public when Feeding South Dakota is in town for food distribution. FO Neeley is to contact Ray and Carol Ann Ottenbacher to arrange for the May distribution.

Old Business 2020

Pool Project

Received engineering/architectural estimates for the project from Helms & Associates, Ackerman Estvold, and EngTech. Issue was tabled until June meeting so Council members can review each proposal.

Lifeguards

Heard FO Neeley has heard that several high school students are interested in being lifeguards and participating in training, but that no applications have been received to date. Discussed Mayor's ability to hire, if the pool is able to open before next council meeting.

Sewer Project

Next construction meeting will be May 5 at 1:00PM. Issues related to asphalt, culverts, concrete, etc. will be discussed. Moved by Dupper, seconded by Weisbeck to approve a change order to reallocate unused funds from USDA Grant for asphaltting. City streets impacted by the project will be repaved 25' across at a depth of 2.5".

Streets

SDDOT Small Communities Planning Grant-first meeting will be held at 9:00AM in City Hall on May 11th. Four SDDOT representatives will arrive in town early in the AM, will observe traffic flow and then attend the meeting. Community members are encouraged to attend.

Drainage

No update

Animal Code

No update

Emergency Siren

Pete Brandner has agreed to allow City to place siren at the campground, request has been submitted to FAA. FAA has responded the request is in process.

Senior Citizens Center

Information from the County Assessor was shared regarding values of comparable buildings. Kevin Wientjes, HEDC President expressed a desire to talk to HEDC Board about potential business opportunities and marketing for the Senior Center. No action was taken

Cemetery

Heard that SD Community Foundation is not recommending a third endowment be opened, but that the City's CD will be kept in a companion fund. The Cemetery CD matures on June 5, 2021 as per vote last month, the CD will be closed and funds sent to SD Community Foundation at that time.

New Business

Oath of Office

Dupper (elected unopposed), Fuehrer (elected), Haar (elected unopposed), and Weismantel (elected unopposed) were administered the Oath of Office.

Council Vacancy

One vacancy had no candidates file at election- a one year term in Ward 3. Moved by Dupper, seconded by K. Rossow to appoint R. Rossow to the remaining vacancy. All members present voted aye, motion passed. R. Rossow was administered the Oath of Office.

Council President/Vice President

K. Rossow nominated Dupper for President, seconded by Weisbeck. Moved by K. Rossow, seconded by R. Rossow that nominations cease, and a unanimous vote be cast for Dupper, all members present voted aye, motion passed.

Dupper nominated K. Rossow for President, seconded by Weisbeck. Moved by Dupper, seconded by R. Rossow that nominations cease, and a unanimous vote be cast for K. Rossow, all members present voted aye, motion passed.

Retirement

Heard that Willis Van Heukelom is retiring, and will not be mowing for the City this summer. Council expressed a desire to thank and recognize Willis Van Heukelom's service to the City of Herreid, and directed FO Neeley to schedule a retirement reception to be held at the Senior Citizens Center.

Zoning Change Request

Heard that Clinton Kost has requested a change in Zoning for a lot he purchased north of North Addition from Residential to General Business for the construction of a storage facility. Directed FO Neeley to schedule the hearing in conjunction with next Council meeting, June 7, 2021 and to make the appropriate notifications.

Heard that Tammy Mills has requested an exception to the R-1 General Residential District Regulations for 202 4th Ave NE. Mills intends to operate a daycare (nursery school) out of the structure on that site. Moved by K. Rosso, seconded by Weisbeck, to appoint City Council as the Planning Commission, all members present voted aye, motion passed. Planning Commission members to consider the request, and plan to discuss at a hearing to be scheduled in conjunction with next City Council meeting on June 7, 2021.

Retail Malt Beverage and SD Farm Wine License- Super Stop

Moved by Duper, seconded by R. Rossow, all members present voted aye, motion passed to approve the license renewal.

2020 Audit agreement

Moved by Weisbeck, seconded by K. Rossow, all members present voted aye, motion passed to sign the agreement with Cahill Bauer & Associates, LLC to audit the financial records for 2020.

Summer Pool Rates

Moved by Weisbeck, seconded by K. Rossow, all members present voted aye, motion passed to approve 2021 pool rates as follows: Season Pass Family \$105-Indiv \$50; Daily Rate HS/Adult \$4-child \$3; Water Aerobics Season Pass \$40; Swimming Lessons Private \$70.00 (\$50 to guard \$20 to city) Group \$30; Suit allowance guards Suits \$75 Trunks \$50. FO Neeley to look into weekly pass options.

Code Enforcement Report

Reviewed report provided, heard that notices will be sent by CES and updates will follow.

In the Maintenance Report:

Maintenance Goehring reported Airport Inspection was complete and issues regarding the asphalt have been identified. The state projects that runway is likely to last only another 3-5 years. Goehring had requested information about the maximum height of the grass collection site and was told that the structure could be up to 38' tall. Goehring will have the broken concrete block replaced and add another course of block to help resolve overflow issues. Goehring reported that Dakota Pump completed the lift station inspection in March, they have identified a gasket that needs to be replaced and will return later. Goehring has had the mosquito sprayer certified and has needed parts on order, he has been working on locates, and planting grass seed and watering trees at the cemetery. Discussed was the SD Rural Water recommendation that the city consider a replacement schedule for older equipment, to reduce the risk of large future expenditures to replace unplanned failures of equipment. Goehring was directed to get prices for a new crew cab (4 door) pick up.

In the Finance Report:

Fund balances, expenditures, revenue accounts, sales tax receipts, and delinquent utility accounts were reviewed. FO Neeley presented the annual report of finances and noted that the City's reserves continue to grow. Heard that FO Neeley has been awarded the following scholarships from SDML: Finance Officer School \$175, HR School \$150, Code Enforcement School \$175, the City will be reimbursed following attendance and submission of receipts.

The next regularly scheduled Council meeting will be Monday, June 7th at 7:30pm. Hearings will be held on June 7th to consider the re-zoning request and zoning exception.

With no further business, moved by Dupper, seconded by Weisbeck, all members present voted aye, motion passed, meeting was adjourned at 9:27PM.

Gary Weismantel, Mayor

ATTEST: _____
Melinda Neeley, Finance Officer

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