

OFFICIAL PROCEEDINGS
CITY OF HERREID, SOUTH DAKOTA

March 1, 2021

The Herreid City Council was called to order by Mayor Gary Weismantel on the above date at 7:30pm at City Hall. The following members were present: A. Dupper, P. Weisbeck, and K. Rossow with K. Haar attending via zoom. R. Rossow and A. McNeil were absent, with A. McNeil joining via Zoom at 7:45. Also present were: M. Neeley, Finance Officer; R. Goehring, Maintenance Supervisor; and Orland Geigle, Prairie Pioneer.

Moved by Rossow, seconded by Dupper to approve the agenda. All members present voted aye, motion carried.

Moved by Weisbeck, seconded by Rossow to approve the minutes from January 4, 2021. All members present voted aye, motion carried.

Dupper moved, Rossow seconded to approve the following regular claims, no additional claims were received; all members present voted aye, motion carried.

Regular Claims February 2021

STREETS	PAYROLL	\$1,644.91
SEWER	PAYROLL	\$1,289.75
WATER	PAYROLL	\$1,289.75
FINANCE OFFICE	PAYROLL	\$2,449.88
CAMPBELL CO. SHERIFF'S DEPT	SERVICES	\$2,062.46
CAMPBELL CO BANK	ACH FEES	\$30.10
CAROL OTTENBACHER	SERVICES/FEES	\$100.00
CES CODE ENFORCEMENT SPEC.	SERVICES/FEES	\$1,500.00
FINANCIAL AGENT	PAYROLL TAXES	\$1,842.05
HEARTLAND WASTE MANAGEMENT	GARBAGE COLLECT	\$4,425.00
HELMS AND ASSOCIATES INC	SEWER PROJ FEES	\$2,980.30
HERREID CIVIC CLUB	ANNUAL LIBRARY BUDGET	\$250.00
HERREID LUMBER	SUPPLIES	\$7.50
HERREID SUPER STOP	FUEL	\$67.79
JENSEN ROCK & SAND, INC.	ROAD BASE WORK PROJ-NORTH	\$128,182.36
MEIERHENRY SARGENT, LLP	SEWER PROJ FEES	\$19,080.00
MONTANA DAKOTA UTILITIES	UTILITIES	\$2,119.34
PRAIRIE PIONEER	PUBLICATION	\$130.44
RITEWAY BUSINESS FORMS	SUPPLIES	\$68.00
RUNNINGS SUPPLY, INC	SUPPLIES	\$48.91
RYAN GOEHRING	REIMB SIGNS	\$26.03
SCHICK'S REPAIR & SERVICE	REPAIR/MAINT	\$210.00
SD DEPT OF REVENUE	SALES TAX	\$406.75
SD RETIREMENT	RETIREMENT	\$910.92
SDATAT	ANNUAL DUES	\$329.50
SERVALL	SERVICES/FEES	\$73.30
SHARE CORPORATION	SUPPLIES	\$149.33
SLATER OIL & LP GAS	UTILITIES	\$1,407.84
USDA - RURAL DEVELOPMENT	2010 HWY PROJ SEWER	\$1,161.00
USDA - RURAL DEVELOPMENT	2012 WASTEWATER PROJ LOAN	\$1,032.00
USDA - RURAL DEVELOPMENT	2020 SEWER IMP LOAN #1	\$4,991.00
USDA - RURAL DEVELOPMENT	2020 SEWER IMP LOAN #2	\$543.00
VALLEY TELCO	UTILITIES	\$285.63
VISA	SUPPLIES/SVC/FEES	\$186.98
WEB WATER DEVELOPMENT	WATER	\$4,394.38

Sheriff's report-none available

Problem Resolution Forms-none received.

Building Permits-none received

Public Comments-none noted

Old Business 2020

Board of Equalization

2021 meeting will be on Monday, March 15th at 5:00PM.

2021 Election

Heard that the City and School with both have contested races, and will combine for the April 13th election. Moved by Rossow, seconded by Weisbeck to appoint Marion Goehring; supt.; Michelle Delzer & Gladys Bauer, judges at a pay rate of \$200.00, to be split with the School, all members present voted aye, motion carried.

Pool Project

Heard that BINGO and Queen of Diamonds Tournament will start back up on March 18th as community fundraising for the Pool Project-article to appear in Prairie Pioneer.

Housing

Heard that HAHD and HEDC members are hoping to work together to develop some plans to address community needs and that a list of all vacant/seasonal properties has been developed for review by Code Enforcement in the spring.

Sewer Project

Heard that many punch list forms have been received with many mentioning concrete work to be addressed.

Snow Removal-no update

Drainage

Heard that there are only two invoices left outstanding from the summer culvert replacement project.

Stray Cats

Dupper reported that some farmers have been in contact and would like to take some of the town's stray cats in the spring. Several cats were also removed from the south end of town by the Humane Society.

Municode-Animal Code

City Attorney, Mark Kroontje attended and made suggested changes/inclusions for the Animal Code draft. FO Neeley will work on the revision with Kroontje for next meeting.

Cemetery

The first year's earnings on the Endowments with the South Dakota Community Foundation (established by Carol Quenzer Shoquist) totaled \$2,517.30 on \$20200. 00 in contributions, which is much higher than the last two years earnings on the Cemetery CD. FO neeley was directed to contact the Community Foundation with questions about the investments, council will discuss moving the CD at next meeting.

SDML Annual District Meeting

Zoom event is scheduled for March 24th 5:30PM, FO Neeley will log into the meeting on the laptop at City Hall.

Emergency Siren

HEDC is working to designate a location on current HEDC lot for a second emergency siren on the north side of town. Andrew Van Kuren, Campbell County HEDC is completing a grant proposal for funding for the new siren. FO Neeley reported that per Van Kuren, the siren would only sound for emergencies and periodic testing, it will not sound at noon and 6pm each day.

Senior Citizens Center

FO Neeley reported that HEDC is working to find business opportunities, and may approach the City with a proposal at a later date. Discussion involved the importance of a sales tax and/or property tax generating endeavor.

New Business

Insurance renewal-valuations

Heard that valuation of City properties are increasing by \$113,900.00 for next policy renewal on 5-1-2021. FO Neeley was directed to solicit quotes from SDML affiliated carriers for comparison quotes on all lines of coverage.

Project Boundary Fence-Security Assessment Agreement

Heard that the project is a free program offered by the state, via Dakota State University, (DSU), to assess the City's technological vulnerability to outside interference. Moved by Weisbeck, seconded by Rossow, all members present voted aye, motion passed to sign Security Assessment Agreement with DSU.

Grocery-concrete

Discussed uneven pavement in front of grocery store, Maintenance Goehring to talk with Kost about grinding the uneven edges.

SDDOT Transportation Planning Program

Discussed the application process and need for an overall plan to address streets, traffic, sidewalks, ADA access/ramps, drainage, etc. Moved by Rossow, seconded by Weisbeck, all members present voted aye, motion carried to complete the application.

Lifeguard Training

Discussed anticipated lack of certified lifeguards in the coming pool season, and lack of available trainers to come to Herreid to teach certifications. Moved by Rossow, seconded by McNeil, all members present voted aye, motion carried for FO Neeley to become certified as a lifeguard instructor, and to then train local guards this summer.

Red Cross Agreement

Heard that the Red Cross is preparing documents that will certify the City as a training site. There is no cost for the agreement, but it will establish the rates the City is charged per certification.

Supplemental Budget Appropriation-1st reading

Moved by Dupper, seconded by Weisbeck, all members present voted aye, motion carried to approve the first reading of Supplemental Budget Appropriation 2021-01, transfer of \$128,182.36 to street maintenance from the general fund.

In the Maintenance Report:

Maintenance Goehring reported that he has been working on a frozen water line at Gilbert Orth's home, Carlson has been out and has been unable to thaw the lines. The hydrant is working, so the water main is not frozen. The frozen section must be in the service line, somewhere between the main and the meter. Goehring reported that the mattress pile at the rubble site caught fire and burnt sometime between Thursday and Friday afternoon last week. Goehring does not know how the fire started, the state has been advised and has asked that the City document the event. Goehring reported that he is working to prepare the mowers and cleaning up the parks in anticipation of spring, he will add the new bathrooms at the ballpark to his list of areas to regularly inspect this summer when school is out of session. Goehring is still working to secure generator and pickup truck estimates. Also discussed was the need to look at the shop roof to determine the repairs needed when shingles were blown off in the January high wind storms.

In the Finance Report:

Fund balances, expenditures, revenue accounts, sales tax receipts, and delinquent utility accounts were reviewed.

Heard that the city's required transfer to the reserve account for the new sewer project is approximately \$700/month and will continue until the balance reaches \$53,657, or for 6.5 years. Heard that the City does have the ability to fund the reserve account in advance with reserves or available funds from other accounts.

The next regularly scheduled Council meeting will be Tuesday, April 6th at 7:30pm.

With no further business, meeting was adjourned at 9:09PM.

Gary Weismantel, Mayor

ATTEST: _____
Melinda Neeley, Finance Officer

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