Village of Hales Corners



5635 S. New Berlin Road

Hales Corners, WI 53130
Phone: (414) 529-6161
Fax: (414) 529-6179
www.halescorners.org

James R. Ryan Municipal Building

PUBLIC WORKS COMMISSION

Meeting Notice/Agenda

November 19, 2026 (Thursday) – 5:30 p.m.

Hales Corners Village Hall (5635 S. New Berlin Road)

Notice is hereby given that the Public Works Commission will meet at the above date, time, and place.

Notice is given that a majority of the Village Board may attend this meeting to gather information about an agenda item over which they have decision-making responsibility. This would constitute a meeting of the Board per State ex rel. Badke v. Greendale Village Board even though the Board will not take formal action at this meeting.

Pursuant to Resolution 20-61, members of the Public Works Commission may attend this meeting in an electronic platform. The meeting electronic platform link is: https://meet.goto.com/984742341 or you may dial in at +1 (571) 317-3122 access code: 984-742-341. Requests to access the meeting must be 48 hours in advance of the meeting.

AGENDA

1.0 ROLL CALL

D Thomson: ☐ Present ☐ Absent; A. Fritz: ☐ Present ☐ Absent;
R. Merkel: ☐ Present ☐ Absent; T. Spottek: ☐ Present ☐ Absent;
M. MacGillis: ☐ Present ☐ Absent; A. Dunning (Liaison): ☐ Present ☐ Absent;

Staff:
Public:

2.0 GENERAL BUSINESS

- Approval of Minutes – October 19, 2026
- Public Comment

3.0 ADMINISTRATION REPORT

3.1 DPW Task Updates
3.2 Director Updates

4.0 PROJECTS:

4.1 Whitnall Way Lift Station – Update
4.2 2026 Road Program – Update

5.0 NEXT SCHEDULED MEETING – December 17, 2026 @ 5:30pm

6.0 ADJOURNMENT

Steven Houte, Director of Public Works
November 16, 2026

Note: Upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities through appropriate aids and services by contacting the Clerk's Office, 414-529-6161.

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PUBLIC WORKS COMMISSION
Meeting Notice/Agenda
October 15, 2026 (Thursday) – 5:30 p.m.
Hales Corners Village Hall (5635 S. New Berlin Road)
Notice is hereby given that the Public Works Commission will meet at the above date, time, and place.

Notice is given that a majority of the Village Board may attend this meeting to gather information about an agenda item over which they have decision-making responsibility. This would constitute a meeting of the Board per State ex rel. Badke v. Greendale Village Board even though the Board will not take formal action at this meeting.

Pursuant to Resolution 20-61, members of the Public Works Commission may attend this meeting in an electronic platform. The meeting electronic platform link is: https://meet.goto.com/984742341 or you may dial in at +1 (571) 317-3122 access code: 984-742-341. Requests to access the meeting must be 48 hours in advance of the meeting.

MINUTES

- *MacGillis called the meeting to order at 5:32 p.m.*

1.0 ROLL CALL

D. Thomson: ☒ Present ☐ Absent; A. Fritz: ☒ Present ☐ Absent;
R. Merkel: ☒ Present ☐ Absent; T. Spottek: ☐ Present ☒ Absent;
M. MacGillis: ☒ Present ☐ Absent; A. Dunning (Liaison): ☒ Present ☐ Absent;

Staff: *Director of Public Works and Village President*
Public: *None*

2.0 GENERAL BUSINESS

- Approval of Minutes – September 17, 2026
  - *Motion to approve the meeting minutes by Merkel and seconded by MacGillis. Passed 3-0, with 1 abstention.*

- Public Comment
  - *None*

3.0 ADMINISTRATION REPORT

3.1 DPW Task Updates
- *Refer to attached outline*
  - *No discussion*

3.2 Director Updates
- *Refer to attached outline*
  - *No discussion*

4.0 PROJECTS:

4.1 Hales Happiness Water Main – Update
- *Working on project close out.*

4.2 Whitnall Way Lift Station – Update
- *After further discussion with our Engineer and issues with Garden Court Lift Station issues. It was identified that the Village can Award the Alternat No. 2 for the panel modification. Houte explained to the Commission the circumstances and can still re-bid for the Whitnall Way L.S. Generator Project.*
- *Motion made by Fritz and seconded by Merkel, The Commission recommends that the Village Board Award the Contract for Alternate Bid Item 2 to NEXT Electric, LLC. In the amount of $47,757.00.*

4.3 2026 Road Program – Update
- *Brief description of the project roads are under construction, pulverized, shaped graded, low flow piping installation and paving is scheduled for the end of the month and restoration to follow. Discussion of the storm water management improvements.*

5.0 NEXT SCHEDULED MEETING – November 19, 2026 @ 5:30pm

6.0 ADJOURNMENT
- *Motion to adjourn by Fritz and seconded by Thomson. Passed 4-0.*
- *Meeting adjourned at 6:01pm*



Steven Houte, Director of Public Works
October 10, 2026

Note: Upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities through appropriate aids and services by contacting the Clerk's Office, 414-529-6161.

DEPARTMENT OF PUBLIC WORKS – COMMISSION – STAFF UPDATES/REPORT

OCTOBER 15, 2026

DPW - OPERATIONS

- Street Lighting Order for outages along Forest Home
- Emergency Culvert installation across Parkview near 118th St
- Wis-DOT street sign requirement (HWY 100)
  - DPW Staff took inventory and made sign order
- Crack filling with Mastic – 6 Pallets
  - 92nd St, Vg. Hall, Bunzel, Lory Ln., Bridget, Seneca, Parkview and Lilac (County Park Road)
- Hales Happiness Water Main Project Repairs
  - Remove inlet protection.
  - Sign Order
  - Hardware Replacement
  - Fix damaged existing signs or placement
- Diggers Hot Line
  - Marking
  - Maps

DPW – DIRECTOR UPDATES/REPORT

- Coordination with DPW Staff
- Project site visits & monitoring
  - Hales Happiness
  - 2026 Paving Program
    - Respond to residents' inquiries
    - Review Contractor work
    - Work on project conflicts resolutions
  - Edgerton Elementary Extension Project
- Misc. Daily correspondence and phone calls
  - Address resident complaints
  - Respond to inquiries
  - Provide information
- Interview Mechanic/Laborer applicants

- Submitted Recycling Grant Application
- Coordination with We-Energies for a utility easement
- Garden Court Lift Station Pannel Repair
    - Replace motor overload contact switch
- Hales Happiness Corrective Work Coordination
    - Contracted for mowing and weed spraying
    - Contracted landscape company to fix selected areas
        - Areas that had bare sections and or significant weed issue
    - Corrective Driveway approach work
    - Coordinate for drain basin corrections (buried and broken)
- Annual Sprinkler Inspection and Backflow Inspection
- Annual Emergency Lights and Extinguisher Inspection
    - Replaced several batteries for lights
    - Replaced several expired extinguishers