Village of Hales Corners



5635 S. New Berlin Road

Hales Corners, WI 53130
Phone: (414) 529-6161
Fax: (414) 529-6179
www.halescorners.org

James R. Ryan Municipal Building

PUBLIC WORKS COMMISSION

Meeting Notice/Agenda

October 15, 2026 (Thursday) – 5:30 p.m.

Hales Corners Village Hall (5635 S. New Berlin Road)

Notice is hereby given that the Public Works Commission will meet at the above date, time, and place.

Notice is given that a majority of the Village Board may attend this meeting to gather information about an agenda item over which they have decision-making responsibility. This would constitute a meeting of the Board per State ex rel. Badke v. Greendale Village Board even though the Board will not take formal action at this meeting.

Pursuant to Resolution 20-61, members of the Public Works Commission may attend this meeting in an electronic platform. The meeting electronic platform link is: https://meet.goto.com/984742341 or you may dial in at +1 (571) 317-3122 access code: 984-742-341. Requests to access the meeting must be 48 hours in advance of the meeting.

AGENDA

1.0 ROLL CALL

VACANT: ☐ Present ☐ Absent; A. Fritz: ☐ Present ☐ Absent;
R. Merkel: ☐ Present ☐ Absent; T. Spottek: ☐ Present ☐ Absent;
M. MacGillis: ☐ Present ☐ Absent; A. Dunning (Liaison): ☐ Present ☐ Absent;

Staff:
Public:

2.0 GENERAL BUSINESS

- Approval of Minutes – September 17, 2026
- Public Comment

3.0 ADMINISTRATION REPORT

3.1 DPW Task Updates
3.2 Director Updates

4.0 PROJECTS:

4.1 Hales Happiness Water Main – Update
4.2 Whitnall Way Lift Station – Update
4.3 2026 Road Program – Update

5.0 NEXT SCHEDULED MEETING – November 19, 2026 @ 5:30pm

6.0 ADJOURNMENT

Steven Houte, Director of Public Works
October 10, 2026

Note: Upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities through appropriate aids and services by contacting the Clerk's Office, 414-529-6161.

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DRAFT

MINUTES

- *Meeting called to by MacGillis @ 5:31 PM*

1.0 ROLL CALL

VACANT: ☐ Present ☐ Absent; A. Fritz: ☐ Present ☐ Absent;
R. Merkel: ☒ Present ☐ Absent; T. Spottek: ☒ Present ☐ Absent;
M. MacGillis: ☒ Present ☐ Absent; A. Dunning (Liaison): ☒ Present ☐ Absent

Staff: *Director of Public Works and Village President*
Public: *0*

2.0 GENERAL BUSINESS

- Approval of Minutes – August 20, 2026
  - *Motion to approve the meeting minutes by Merkel and seconded by MacGillis. Passed 2-0. With 1 abstention.*

- Public Comment
  - *None*

3.0 ADMINISTRATION REPORT

3.1 DPW Task Updates

3.1.1 Verbal Report

- *Refer to attached outline*
  - *No discussion*

3.2 Director Updates

3.2.1 Verbal Report

- *Refer to attached outline*
  - *Question about waterless line repair and detection. Informed that an air pressure test is conducted.*
  - *Question about the mechanic position. Informed commission that the current mechanic is working part time. Receiving applicants that do not meet the requirements and sifting through applications.*
  - *Question asked about resident information within the Hales Happiness Water Trust project. Responded that the question will be addressed in 4.0.*

4.0 PROJECTS:

4.1 Hales Happiness Water Main – Update

- *We are unable to provide the residents with a timeline for completion. We are working with legal council to advise what the Villages options are. Staff is trying to get punch list items completed. Staff have contacted the paving contractor to repair or replace driveway aprons that are deficient. Staff has hired a Contractor to mow areas and to spray for weeds at locations. Question was asked about schedule, and Staff is unable to provide one because of Contractor responsiveness. Question about restoration and completion of the project times. A provision can be made in the Contract to enforce final completion of projects. Discussion about Contractor responsiveness and working with their Bond Company and possible process for completion.*

4.2 Whitnall Way Lift Station – Update

- *We received bids received were higher than expected. It is assumed that technology construction is creating product shortages. After some discussion the Commission recommend that the project be rebid and not awarded.*

4.3 2026 Road Program – Update

- *The project is ongoing Luther is scheduled for paving Thursday, some restoration completed, pulverize and shaped S 111th St and S. 112th St., continue to install low flow under drain system. A brief explanation of the under-drain system for storm water management.*

DRAFT

5.0 NEXT SCHEDULED MEETING – October 15, 2026 @ 5:30pm

6.0 ADJOURNMENT

- *Motion to adjourn by Spottik and seconded by Merkel. Passed 3-0.*
- *Meeting adjourned at 6:33pm*



Steven Houte, Director of Public Works
September 14, 2026

Note: Upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities through appropriate aids and services by contacting the Clerk's Office, 414-529-6161.

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DEPARTMENT OF PUBLIC WORKS – COMMISSION – STAFF UPDATES/REPORT

SEPTEMBER 17, 2026

DPW - OPERATIONS

- Responding to resident complaints
- Contracted out three (3) dead trees for removal on Grange
- Removed tree on S. 111th north of Grange after We-Energies "toped" it.
- Bucket Truck Inspection
  - There was a recommendation for maintenance repairs to be performed.
  - Repairs were made by staff
- Roadside Tractor Repairs
- Road pavement marking (cross walks & stop bars)
- Parking lots pavement marking
  - Library
  - Schoetz Park
  - Village Hall
  - DPW
  - Health Dept.
- Relocated a few street name signs in Wis-DOT ROW
- Programed School Beacons on Janesville
- Streetlight knockdown in Round-a-bout at Northeast radius.
- Patrol Truck 533 dump box replacement
- Parkview & S 118th St emergency culvert replacement for pipe failure creating a sink hole adjacent to road edge. To be completed Oct 2nd.

DPW – DIRECTOR UPDATES/REPORT

- Coordination with DPW Staff
- Right of Way Permitting
  - Resident driveway replacements
  - Utility relocates or replacements

- Project site visits & monitoring
    - Hales Happiness
        - Working with all available resources for project completion.
    - 2026 Paving Program
        - Respond to residents along Luther Ave
        - Review Contractor work
            - Luther grading and concrete
            - S 111th & S 112th St storm water management system
        - Work on project conflicts resolutions
    - Edgerton Elementary Extension Project
- Misc. Daily correspondence and phone calls
    - Address resident complaints
    - Address resident concerns
    - Respond to inquiries
    - Provide information
- Work on legal counsel information requests
- Reviewing Mechanic/Laborer applicants
- Contractor installation of section of piping for the fire suppression system
- Contractor coordination
    - HVAC maintenance
    - Custodial