Village of Hales Corners



5635 S. New Berlin Road

Hales Corners, WI 53130
Phone: (414) 529-6161
Fax: (414) 529-6179
www.halescorners.org

James R. Ryan Municipal Building

PUBLIC WORKS COMMISSION

Meeting Notice/Agenda

September 17, 2026 (Thursday) – 5:30 p.m.

Hales Corners Village Hall (5635 S. New Berlin Road)

Notice is hereby given that the Public Works Commission will meet at the above date, time, and place.

Notice is given that a majority of the Village Board may attend this meeting to gather information about an agenda item over which they have decision-making responsibility. This would constitute a meeting of the Board per State ex rel. Badke v. Greendale Village Board even though the Board will not take formal action at this meeting.

Pursuant to Resolution 20-61, members of the Public Works Commission may attend this meeting in an electronic platform. The meeting electronic platform link is: https://meet.goto.com/984742341 or you may dial in at +1 (571) 317-3122 access code: 984-742-341. Requests to access the meeting must be 48 hours in advance of the meeting.

AGENDA

1.0 ROLL CALL

VACANT: ☐ Present ☐ Excused ☐ Absent; A. Fritz: ☐ Present ☐ Excused ☐ Absent;
R. Merkel: ☐ Present ☐ Excused ☐ Absent; T. Spottek: ☐ Present ☐ Excused ☐ Absent;
M. MacGillis: ☐ Present ☐ Excused ☐ Absent; A. Dunning (Liaison): ☐ Present ☐ Excused ☐ Absent;

Staff:
Public:

2.0 GENERAL BUSINESS

- Approval of Minutes – August 20, 2026
- Public Comment

3.0 ADMINISTRATION REPORT

3.1 DPW Task Updates
3.1.1 Verbal Report

3.2 Director Updates
3.2.1 Verbal Report

4.0 PROJECTS:

4.1 Hales Happiness Water Main – Update
4.2 Whitnall Way Lift Station – Update
4.3 2026 Road Program – Update

5.0 NEXT SCHEDULED MEETING – October 15, 2026 @ 5:30pm

6.0 ADJOURNMENT

Steven Houte, Director of Public Works
September 14, 2026

Note: Upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities through appropriate aids and services by contacting the Clerk's Office, 414-529-6161.

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DRAFT

MINUTES

- *Meeting called to by MacGillis @ 5:30 PM*

1.0 ROLL CALL

VACANT: ☐ Present ☐ Excused ☐ Absent; A. Fritz: ☒ Present ☐ Excused ☐ Absent;
R. Merkel: ☒ Present ☐ Excused ☐ Absent; T. Spottek: ☐ Present ☒ Excused ☐ Absent;
M. MacGillis: ☒ Present ☐ Excused ☐ Absent; A. Dunning (Liaison): ☒ Present ☒ Excused ☐ Absent;

Staff: *Director of Public Works*
Public: *0*

2.0 GENERAL BUSINESS

- Approval of Minutes – July 16, 2026
  - *Motion to approve the meeting minutes by Fritz and seconded by Merkel. Passed 3-0.*
- Public Comment
  - *None*

3.0 ADMINISTRATION REPORT

3.1 DPW Task Updates

3.1.1 Verbal Report

- *Refer to attached outline*

3.2 Director Updates

3.2.1 Wis-DOT HWY 100 SMA (colored sidewalk)

- *Merkel motioned that the Public Works Commission recommended that the Village Board not enter into an SMA with the Wis-DOT for colored concrete. MacGillis seconded the motion. No further discussion and the motion passed 3-0.*

3.2.2 Verbal Report

- *Refer to attached outline*

4.0 PROJECTS:

4.1 Hales Happiness Water Main – Update

- *Project is primarily complete, working through punch list items, progress payment, project final quantities, record drawing and project close out.*

4.2 Village Library Parking Lot Project – Update

- *Project is complete and working on project close out.*

4.3 Whitnall Way Lift Station – Update

- *Project is in Final design working with Engineer for bidding and construction.*

4.4 2026 Road Program – Update

- *Project has started and began on Luther Ave. with removals.*

4.5 Ridge Road Project – Update

- *Project is in evaluation.*

5.0 NEXT SCHEDULED MEETING – September 17, 2026 @ 5:30pm

6.0 ADJOURNMENT

- *Motion to adjourn by Merkel and seconded by Fritz. Passed 3-0 @ 5:58 PM.*

Steven Houte, Director of Public Works
August 17, 2026

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DRAFT

DEPARTMENT OF PUBLIC WORKS – COMMISSION – STAFF UPDATES/REPORT

AUGUST 20, 2026

DPW - OPERATIONS

- Responding to resident complaints
- Annual Lift Station Maintenance
  - Garden Ct pump guides are worn
  - PLC Screen is in poor condition
  - Heater – overheated and was replaced
  - Lory Ln. one pump is worn
- Smooth Drum Roller
  - Fuel pump failed and replaced
- Bucket Truck Inspection
- Overhead Crane Inspection
- Roadside mowing
- Roadside tree pruning
- Repair damaged fishing pier at Schoetz Park
- Road patching/Pothole filling
  - Ridge Road
  - Brookside
  - Meadow Park Area
  - Kelly

DPW – DIRECTOR UPDATES/REPORT

- Wis-DNR CMAR Annual Report
  - Report Response (Received an A Grade)
- WIS-DOT Coordination
  - Janesville Rd - Resurfacing
  - Forest Home Resurfacing Project
- Coordination with DPW Staff
  - Resident inquires
    - Culvert Replacements
- Right of Way Permitting
  - Resident driveway replacements
  - Utility relocates or replacements

- Project site visits & monitoring
    - Hales Happiness
    - 2026 Paving Program
    - Edgerton Elementary Extension Project
    - Misc.
- Daily correspondence and phone calls