

The meeting was called to order at 6:45 p.m. by Chair J. Chesney.

1.0 Roll Call – Present: Chair J. Chesney. Trustees: M. Bennett, T. Brinkmeier, S. Riemer, and Pres. D. Besson. Trustee I. Thomson, absent. Staff: Village Administrator S. Kulik. Audience (0).

2.0 PUBLIC COMMENT – none.

3.0 AGENDA ITEMS

3.1 Minutes February 2, 2026 – M. Bennett proposed changes, consensus to amend as proposed.

3.2 Appointments: 75th Anniversary Ad-Hoc Committee – D. Besson presented proposed committee appointments for T. Brinkmeier, S. Riemer, J. Holz, B. Rienke and E. Hayward. Discussion that appointment end date would be January 31, 2028 to ensure all matters are wrapped up. **Motion** (Besson, Brinkmeier) to forward recommended appointments to the Village Board for approval; motion passes unanimously.

3.3 Discussion on new administrator priorities – Committee members presented list of priorities for future candidate.

Jeff	Mary	Scott		Dan		Todd
financial stability	municipal budget experience & financial background & long range	1 Budgets, new software exposure to conversions	2	financial stability	2	Financial strategy & Planning
economic development		2 economic development	1	redevelopment	1	redevelopment & marketing, TIF experience
leadership/communication (public staff & VB)	responsive oral & written					
employee retention	employment stability	4 collaborative style in working w/ staff - approachable	3	leadership		
IT improvements		IT Improvements	4	IT improvements	3	IT awareness & strategic requirements, hold vendors & ee's accountable
Continuing Ed for Admin						
	Ethics		6	Ethics		
	Approachable for public staff and VB	3 other: elections, execution of policy	7	employee retention	4	Staff & dept mgmt - CEO role, MBO experience
	Responsible for presenting policy	relations with board and other govts				
	Management of staff experience (staff mtgs)	enough knowledge of IT & HR and how it affects financial				
	Human Resource roll		5	Human Resource role		
	Dept Mgmt, oversight &					
	Election Experience					
	Financial Software exposure /					
	Completing Road & Drainage	5 Roads & Drainage Fin Impact	2.5	Roads & Drainage Fin Impact		

3.4 Administration staffing update. – S. Kulik advised the Committee of the new hire starting 3/16/26 and reported on task transfers from her position to the Assistant Administrator.

4.0 ADJOURNMENT – **Motion** (Bennett, Brinkmeier) to adjourn at 8:44 p.m.; motion passes unanimously.

Submitted,



Sandra M. Kulik, Administrator