Village of Hales Corners

5635 S. New Berlin Road

Hales Corners, WI 53130
Phone: (414) 529 -6161
Fax: (414) 529 -6179
www.halescorners.org

James R. Ryan Municipal Building

PUBLIC WORKS COMMISSION
Meeting Notice/Agenda
September 18, 2025 (Thursday) – 5:30 p.m.
Hales Corners Village Hall (5635 S. New Berlin Road)
Notice is hereby given that the Public Works Commission will meet at the above date, time, and place.

Notice is given that a majority of the Village Board may attend this meeting to gather information about an agenda item over which they have decision-making responsibility. This would constitute a meeting of the Board per State ex rel. Badke v. Greendale Village Board even though the Board will not take formal action at this meeting.

A G E N D A

1.0 ROLL CALL

M. Postotnik: ☐ Present ☐ Excused ☐ Absent; A. Fritz: ☐ Present ☐ Excused ☐ Absent;
R. Merkel: ☐ Present ☐ Excused ☐ Absent; T. Spottek: ☐ Present ☐ Excused ☐ Absent;
M. MacGillis: ☐ Present ☐ Excused ☐ Absent; M. Eternicka: ☐ Present ☐ Excused ☐ Absent;

Staff: S. Houte, DPW Project Manager

Public:

2.0 GENERAL BUSINESS

- Approval of Minutes – August 21, 2025

3.0 ADMINISTRATION REPORT

3.1 DPW Task Updates
3.2 DPW Manager Updates

4.0 PROJECTS:

4.1 2024 Road Program – Update
4.2 Village Library Project - Update
4.3 Village Fire Station Parking Lot Project - Update
4.4 Village Hall Exterior Maintenance - Update
4.5 Hales Happiness Water Main – Update
4.6 Lory Lane Lift Station - Update

5.0 NEXT SCHEDULED MEETING – October 16, 2025 @ 5:30pm

6.0 ADJOURNMENT

Steven Houte, Public Works Project Manager
September 15, 2025

Note: Upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities through appropriate aids and services by contacting the Clerk's Office, 414-529-6161.

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PUBLIC WORKS COMMISSION
Meeting Notice/Agenda
August 21, 2025 (Thursday) – 6:00 p.m.
Hales Corners Village Hall (5635 S. New Berlin Road)
Notice is hereby given that the Public Works Commission will meet at the above date, time, and place.

Notice is given that a majority of the Village Board may attend this meeting to gather information about an agenda item over which they have decision-making responsibility. This would constitute a meeting of the Board per State ex rel. Badke v. Greendale Village Board even though the Board will not take formal action at this meeting.

DRAFT

MINUTES

- *Meeting called to Order by MacGillis at 6:00 PM*

1.0 ROLL CALL

M. Postotnik: ☒ Present ☐ Excused ☐ Absent; A. Fritz: ☒ Present ☐ Excused ☐ Absent;
R. Merkel: ☒ Present ☐ Excused ☐ Absent; T. Spottek: ☒ Present ☐ Excused ☐ Absent;
M. MacGillis: ☒ Present ☐ Excused ☐ Absent; M. Eternicka: ☐ Present ☒ Excused ☐ Absent;

Staff: S. Houte, DPW Project Manager

Public:

- *None*

2.0 GENERAL BUSINESS

- Approval of Minutes – August 21, 2025
  - *Postotnik motioned to approve the minutes and Merkel seconded it. No discussion and passed 4-0. Spottek abstained from voting.*

- Public Comment -
  - *None*

3.0 ADMINISTRATION REPORT

3.1 DPW Task Updates

- *Mowing Village areas and roadside*
- *ROW tree pruning*
- *Emergency tree clearing*
- *Emergency response to rain event*
- *Repairing sink Holes*
- *Managing dumpsters*
- *Village Welcome Sign replacement work*

3.2 DPW Manager Updates

- *Mitigating rain event*
  - *Shoulder wash out on S 116th St.*
  - *Pavement failure on Brookside*
  - *Village Hall water damage*
    - *Failed sump pumps*
    - *Re-pipe sump pumps and four pump replacements.*
    - *Wet carpet and drywall.*
- *Response from DNR regarding CMAR Report.*
- *Submitted CMOM Report to MMSD.*
- *Sanitary Sewer Rate Evaluation and fee adjustment.*
- *Garden Ct. emergency culvert repairs.*
- *Responding to resident calls and emails.*
- *Dumpster coordination for storm damage.*
- *Rain event damage tracking, assessment, time and material tracking.*

4.0 PROJECTS:

4.1 2024 Road Program – Update

- *Working on project closeout.*

4.2 Village Library Project – Update

- *Roof shingles have been replaced, cedar siding removed, building wrapped, and waiting on materials.*

4.3 Village Fire Station Parking Lot Project – Update

- *Remove and replace concrete, pulverized pavement and graded. To begin paving in the next day.*

4.4 Village Hall Exterior Maintenance – Update

- *Clean exterior areas, paint and caulk areas.*

4.5 Hales Happiness Water Main – Update

- *60% of the 8" water main installed, Began installing water services on Copeland. Experiencing some weather delays. Following up with Contractor to keep site clean and possible. Review Contractor schedule for adjustment to install water main on S 116th St prior to school beginning and the need for traffic control. Coordination with We-Energies for gas main relay and services.*

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4.6 Lory Lane Lift Station – Update

- *Project ongoing with minor items remaining.*

5.0 NEXT SCHEDULED MEETING – September 18, 2025 @ 6:00pm

6.0 ADJOURNMENT

- *Fritz motioned to adjourn the meeting, Postotnik seconded the motion, and the motion passed 5-0 at 6:28 PM.*

Steven Houte, Public Works Project Manager
August 19, 2025, 2025

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