

# Village of Hales Corners

5635 S. New Berlin Road

Hales Corners, WI 53130

Phone: (414) 529 -6161

Fax: (414) 529 -6179

[www.halescorners.org](http://www.halescorners.org)



James R. Ryan Municipal Building

## **PUBLIC WORKS COMMISSION**

Meeting Notice/Agenda

**August 21, 2025 (Thursday) – 6:00 p.m.**

**Hales Corners Village Hall (5635 S. New Berlin Road)**

Notice is hereby given that the Public Works Commission will meet at the above date, time, and place.

Notice is given that a majority of the Village Board may attend this meeting to gather information about an agenda item over which they have decision-making responsibility. This would constitute a meeting of the Board per State ex rel. Badke v. Greendale Village Board even though the Board will not take formal action at this meeting.

## **AGENDA**

### **1.0 ROLL CALL**

M. Postotnik: ☐ Present ☐ Excused ☐ Absent; A. Fritz: ☐ Present ☐ Excused ☐ Absent;  
R. Merkel: ☐ Present ☐ Excused ☐ Absent; T. Spottek: ☐ Present ☐ Excused ☐ Absent;  
M. MacGillis: ☐ Present ☐ Excused ☐ Absent; M. Eternicka: ☐ Present ☐ Excused ☐ Absent;

Staff: S. Houte, DPW Project Manager

Public:

### **2.0 GENERAL BUSINESS**

- Approval of Minutes – July 17, 2025
- Public Comment -

### **3.0 ADMINISTRATION REPORT**

**3.1** DPW Task Updates

**3.2** DPW Manager Updates

#### **4.0 PROJECTS:**

- 4.1** 2024 Road Program – Update
- 4.2** Village Library Project - Update
- 4.3** Village Fire Station Parking Lot Project - Update
- 4.4** Village Hall Exterior Maintenance - Update
- 4.5** Hales Happiness Water Main – Update
- 4.6** Lory Lane Lift Station - Update

#### **5.0 NEXT SCHEDULED MEETING – August 21, 2025 @ 6:00pm**

#### **6.0 ADJOURNMENT**



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Steven Houte, Public Works Project Manager  
August 19, 2025, 2025

Note: Upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities through appropriate aids and services by contacting the Clerk's Office, 414-529-6161.

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## PUBLIC WORKS COMMISSION

Meeting Notice/Agenda

**July 17, 2025 (Thursday) – 6:00 p.m.**

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Notice is given that a majority of the Village Board may attend this meeting to gather information about an agenda item over which they have decision-making responsibility. This would constitute a meeting of the Board per State ex rel. Badke v. Greendale Village Board even though the Board will not take formal action at this meeting.

## MINUTES

➤ *Meeting called to Order by MacGillis at 6:00 PM*

### **1.0 ROLL CALL**

M. Postotnik: ☒ Present ☐ Excused ☐ Absent; A. Fritz: ☒ Present ☐ Excused ☐ Absent;

R. Merkel: ☒ Present ☐ Excused ☐ Absent; T. Spottek: ☐ Present ☐ Excused ☒ Absent;

M. MacGillis: ☒ Present ☐ Excused ☐ Absent; M. Eternicka: ☐ Present ☐ Excused ☒ Absent;

Staff: S. Houte, DPW Project Manager

Public:

➤ *None*

### **2.0 GENERAL BUSINESS**

- Approval of Minutes – July 17, 2025

➤ *Fritz motioned to approve the minutes and Postotnik seconded it. No discussion and passed 4-0.*

- Public Comment -

➤ *None*

## **3.0     ADMINISTRATION REPORT**

### **3.1 DPW Task Updates**

- *Road Shouldering*
- *Filling potholes/road patching*
- *Repair Concrete base for light pole replacement*
- *Mowing Village areas and roadside*
- *ROW tree pruning*
- *Emergency tree clearing*
- *Whitnall Way lift Station power issues*
- *St. Mary Festival No Parking signage setup and take down*
- *Village Welcome Sign replacement work*
- *Contracted sewer cleaning has begun*

### **3.2 DPW Manager Updates**

#### **3.2.1 Village Hall Exterior Maintenance**

- *Contractor estimates.*

#### **3.2.2 Library tree removal**

- *Trees removed adjacent to building. This is associated with the exterior improvements.*

#### **3.2.3 Miscellaneous**

- *Outline provided at the meeting by Houte. Outline was verbally reported on. Minor discussion and answers for clarification. No action items for commission. Enclosed is a copy of the outline.*

## **4.0     PROJECTS:**

### **4.1 2024 Road Program – Update**

- *Working on project close out items.*

### **4.2 Village Library Project – Update**

- *Scheduled to begin next week*

### **4.3 Village Fire Station Parking Lot Project – Update**

- *Preconstruction meeting was held and Work anticipated to begin in August.*

### **4.4 MMSD Private Property Infiltration & Inflow Project – Update**

- *Dye Water testing project has been completed and awaiting report of findings.*

### **4.5 Hales Happiness Water Main – Update**

- *Ongoing, reviewing construction issues with site safety, cleanliness, and roadway surface maintenance.*

### **4.6 Lory Lane Lift Station – Update**

- *Ongoing, new pumps installed, and station is operational.*

### **4.7 Storm Sewer Easement Swale Enclosure – Update**

- *Forest Park and Garden Ct. area the installation has been completed.*

## **5.0 NEXT SCHEDULED MEETING – September 18, 2025 @ 6:00pm**

## **6.0 ADJOURNMENT**

- *Postotnik motioned to adjourn the meeting, Reimer seconded the motion, and the motion passed 4-0 at 6:38 PM.*



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Steven Houte, Public Works Project Manager  
July 11, 2025

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# **DEPARTMENT OF PUBLIC WORKS – COMMISSION** **– STAFF UPDATES/REPORT**

**JULY 17, 2025**

## **DPW - OPERATIONS**

- Attachment

## **DPW – MANAGER UPDATES/REPORT**

- Wis-DNR new Draft Storm Water Permit
  - Working with RootPike WIN for measurable goals
- Staff sending 8 sump pump nuisance notifications
  - Remove discharge from directly discharging onto public roads
    - Connect to available storm sewer or on yard surface
- Provided Admin with Vg Hall Ext Imp Estimates
- Staff working on Capital Improvement requests
  - Attachment
- Coordination with DPW Staff
  - Resident inquires
    - Line of sight
    - Tree removals
    - Tree Pruning
    - Drainage Complaints
- Right of Way Permitting
  - Resident driveway replacements
    - Inspection
    - Review
    - Coordination
  - Utility relocate or replacements
- DOT Coordination
  - W Forest Home Resurfacing project
    - Traffic Control for St Mary Festival
- City of Greenfield
  - Multi-use Path Project Plan review
- Cost estimating and grant application research
- Temp to hire agency
  - Part-time DPW Laborer
- Village Hall

- ABC PM
  - HVAC issue
  - Plumbing issue
    - Basement equipment room sump pump and floor drain
- Preparing information for parking assessments associated W Forest Home Resurfacing project
- Project site visits
  - Lory Lane Lift Station
  - Dye Water Flooding Investigation
  - Hales Happiness
- Whitnall Way Lift Station We- Energies Power supply issues
  - Insurance claim
- 2026 Road Project
  - Ridge Road
    - Survey and concept design
- Daily correspondence and phone calls