

Village of Hales Corners

5635 S. New Berlin Road
Hales Corners, WI 53130
Phone: (414) 529-6161
Fax: (414) 529-6179
www.halescorners.org



James R. Ryan Municipal Building

VILLAGE BOARD - COMMITTEE OF THE WHOLE

August 4, 2025 (Monday) - 6:55 PM

Or immediately following Board of Trustees Meeting
Meeting Notice/Agenda

Notice is hereby given that the Village Board will meet as a Committee of the Whole (COW), at the above date and time, at the James R. Ryan Municipal Building (5635 S. New Berlin Road).

Pursuant to Resolution 20-61, members of the Committee of the Whole may attend this meeting in an electronic platform. The meeting electronic platform link is: <https://meet.goto.com/984742341> or you may dial in at +1 (571) 317-3122 access code: 984-742-341. Requests to access the meeting must be 48 hours in advance of the meeting.

AGENDA

- 1.0 **ROLL CALL**
- 2.0 **PUBLIC COMMENT** – Comments from the public are limited to three (3) minutes.
- 3.0 **AGENDA ITEMS**

- 3.1 Minutes July 1 2025
- 3.2 IT Department Update
- 3.3 Reimbursement resolution – Hales Happiness Water Conversion Project
- 3.4 St. Mary's Royal Run – Sept 12, 2025
- 3.5 Public Library 50th Anniversary
- 3.6 October Budget Meetings
- 3.7 Village Hall staffing update
- 3.8 Village Administrator Annual Evaluation

The Committee of the Whole may enter closed session pursuant to Wis. Stat. §19.85(1)(c), for consideration of the employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility for the annual evaluation of the Village Administrator over which the governmental body has jurisdiction or exercises responsibility, and to re-enter open session at the same place thereafter to act on such matters as discussed therein as it deems appropriate.

- 4.0 **ADJOURNMENT**

Sandra M. Kulik, Village Administrator
August 1, 2025

NOTE: Issues that require public input or for which citizens are present will receive priority on the agenda. Hearing or speech impaired persons who require special services should notify the Village staff in advance of the meeting.

Memo

To: Village Board
From: Sandy Kulik, Village Administrator
Date: July 30, 2025
Re: Agenda Item : 3.6 October Budget Meeting(s)

The regular meetings of the BOT are 10/13 & 10/27. As part of the departmental submissions, each department meets with at the BOT to go over their requests.

The options for dates are:

October 9, 2025 – Thursday
October 13, 2025 – Monday – as part of normal BOT
October 16, 2025 – Thursday
October 21, 2025 – Tuesday

This would leave 10/22/25 if we need to follow up on anything prior to the publication requirement (due to the newspaper on 10/27/25 before 3 p.m.). The second “normal” BOT will not work as the publication deadline is 3 p.m. that day).

Memo

To: Village Board
From: Sandy Kulik, Village Administrator
Date: July 30, 2025
Re: Agenda Item : 3.7 – Village Hall Staffing

Update to be provided at the meeting.

The meeting was called to order at 6:45 p.m. by Chair S. Riemer.

- 1.0 **Roll Call** – Present: Chair S. Riemer, Trustees: M. Bennett, T. Brinkmeier, J. Chesney, M. Eternicka, I. Thomson and Pres. D. Besson. Staff: Village Administrator S. Kulik and Health Officer K. Davidson. Audience (10).
- 2.0 **PUBLIC COMMENT** – Keith Laufer, 2474 S. 96th Street, West Allis presented the Committee with a check for \$2,500 from the Badgerland Striders in support of July 4th activities. *Committee moved to item 3.11.*
- 3.0 **AGENDA ITEMS – Committee moved to this item after item 3.11.**
 - 3.1 **Minutes June 2, 2025** – no changes, placed on file.
 - 3.2 **Health Dept Update** – Health Officer K. Davidson reported on activities and upcoming projects specifically related to the Community Health Assessment (CHA) and Community Health Improvement Program (CHIP) due in the next two years. She reported that the DHS 140 review is underway and will be completed by November, 2025. S. Riemer inquired on how the public is noticed about services provided by the Health Dept. K. Davidson responded that surveys are conducted and that the website includes this information. She also reported that community outreach activities are successful as well. S. Kulik commented that perhaps revamping the quarterly newsletter to be a departmental spotlight and rotate it through the departments.
 - 3.3 **IT Dept Update** – S. Kulik advised staff report on this item will need to be moved to August due to illness.
 - 3.4 **Other Post-Employment Benefits** – S. Kulik reported on memo in packet. **Motion** (Bennett, Chesney) to forward a recommendation to the Village Board to amend the employee handbook relative to OPEB as presented; motion passes 6-0-1 (Eternicka not present a vote).
 - 3.5 **Certified Local Government (CLG) Partnership Program – Historical Preservation** – S. Kulik reported on memo in packet. **Motion** (Chesney, Eternicka) to forward to the Village Board and direct staff to craft resolution and ordinance changes to rescind CLG status; motion passes unanimously.
 - 3.6 **Renewal 2025 Licenses** – S. Kulik reported that both Taj Mahal & Senft's Cocktails. **Motion** (Besson, Brinkmeier) to forward to the Village Board for approval; motion passes unanimously.
 - 3.7 **Sale of Fire Engine & Hurst generator and related tools** – S. Kulik reported on requirement for board approval to sell these assets per policy. **Motion** (Thomson, Eternicka) to forward to Village Board for approval; motion passes unanimously.
 - 3.8 **Budget Amendment Policy** – S. Kulik reported on proposal. Consensus to redraft sections of policy to address salary, benefit and operation restrictions to be presented with amendments in August, 2025.
 - 3.9 **Whitnall Rotary Grant Discussion** – D. Besson commented on items he felt met the criteria, a lift system for the Library for ADA assistance, renovations and improvements to the Schoetz Park and a potential for senior meal program to be offered at the Village Hall with the assistance of the County. The last item is not feasible as the County has no ability to expand their program. M. Eternicka commented that enhancements to the fishing piers or even adding a second pier at Schoetz Park could be included. T. Brinkmeier recommended technology enhancements such as software that would be used for meetings, minutes and packets that other municipalities use and potentially updating the meeting room to allow for live streaming of meetings that also has an AI transcription option. He also commented that a food truck corral area could be considered.

M. Eternicka asked if the Library endowment for the elevator could be used for this lift and would that then make this an item that shouldn't be on the grant proposal. D. Besson commented the had spoken to the Library Board President and that he thought the lift was a good idea but he will reach out to him again and have the Library Board take some action on the lift concept at their meeting on July 24. S. Kulik commented that the grant is due by Aug. 1, and that the next meeting of the BOT is July 28 which does not seem to be enough time to react.

T. Brinkmeier will contact the vendor and get information on the meeting streaming issue to tie into the OWL system currently installed.

M. Bennett commented that there is some granite marker at the fishing pier that they should probably look into the details of that as the Rotary grant requires acknowledgement or signage for their donation. She further commented that the pavilion could use not just ADA bathroom updates but water fountains as well.

Consensus to have a meeting on Friday, July 25, 2025 at 5 p.m. to review projects and develop the grant submittal narratives on the three proposals.

- 3.10 **Village Administrator Annual Evaluation** – S. Kulik reported on conference sessions from recent GFOA attendance. Item to remain on agenda for upcoming meetings. Committee did not convene in closed session.

- 3.11 **Pedestrian Pathways funding options** – Committee moved to this item after 2.0 due to citizens present in the audience. M. Eternicka presented a power point on survey data completed in 2023 and updated the Committee on funding proposals for grants and the impact of a potential borrowing for pathway systems.

Jamie Hennessy, 5460 S. 121st St., Hales Corners addressed the Committee in support of the pedestrian multi use pathways.

Jason Barndt, 5665 S. Meadow Park Dr., Hales Corners address the Committee in support of the pedestrian multi use pathways.

Justine Wagner, 11023 W. Copeland Ave., Hales Corners addressed the Committee in support of the pedestrian multi use pathways citing safety concerns and inquired if the Fire or Police Departments have provided any input on incidents in the pathway segments identified. D. Besson commented that they had not yet done so but would be asked for their feedback and input.

County Supervisor Patti Logsdon addressed the Committee regarding Milwaukee County support options. She commented that the Oak Leaf Trail was all she had been advised about and expressed concern that the pathways addressed in the meeting were for school safety matters which is confusing and that Milwaukee County would not be involved in any sidewalk programs or pathways on Edgerton or Grange Avenue. She commented on the financial struggles Milwaukee County is facing and that the County Board is focusing on needs versus wants.

S. Riemer asked if any surveys have been done Village wide on the pathways proposals.

M. Bennett expressed concern that no surveys have been done on this other than what was presented by M. Eternicka which had been completed without the full Village Board being involved.

I. Thomson expressed concerns about the property owners whose lots would be directly impacted by the paths proposed in the power point as well as the impact on mature trees that may be in the pathway.

M. Eternicka commented that he is trying to move something forward as the concept is in the Village's 2050 Comprehensive Master Plan and no action has been taken on implementing anything in the 5 years since it was adopted. He is requesting that RA Smith be contacted to develop design and engineering estimates and the proposed grant options he reported on could use those funds for this first step.

D. Besson commented that each trustee come in with prepared set of questions for the proposed survey.

Motion (Besson, Brinkmeier) to develop a Village Board survey on multi use pathways at the next Board of Trustees meeting.

Motion (Riemer, Brinkmeier) to amend main motion and to direct staff to develop an additional survey to be sent to the home owners directly affected by the results of the first survey.

M. Eternicka inquired if the Committee discussion and the surveys then made any grant application premature. Consensus of Committee that no grants should be applied for until the survey results are completed.

On the amendment, motion passes unanimously.

On the main motion; motion passes unanimously.

Committee moved to item 3.1.

4.0 ADJOURN – Motion (Besson, Chesney) to adjourn at 9:25 p.m.; motion passes unanimously.

Submitted,

Sandra M. Kulik, Administrator

STATE OF WISCONSIN VILLAGE OF HALES CORNERS MILWAUKEE COUNTY

RESOLUTION NO. 25-XX

A RESOLUTION DECLARING AN OFFICIAL INTENT TO REIMBURSE
EXPENDITURES WITH PROCEEDS OF A BORROWING TO BE AUTHORIZED
PURSUANT TO TREAS. REG. SECTION 1.150-2.

WHEREAS, the Village Board adopted the 2025 Budget on November 25, 2024 which included a proposed borrowing for the Hales Happiness Water Conversion Project; and

WHEREAS, the funding for said project is intended to be the issuance of One Year General Obligation Notes issued on April 28, 2025 and a subsequent refunding of the notes issued for this purpose that has not yet been finalized ; and

WHEREAS, the Village of Hales Corners Village Board adopted Resolution 23-40 a Resolution Designating Official Intent Under Reimbursement Bond Regulations; and

WHEREAS, Resolution 23-40 designated the Village Administrator to issue a declaration of intent to reimburse expenditures with proceeds of a borrowing.

NOW, THEREFORE, that the Village Board of Trustees hereby recognizes the attached Declaration of Official Intent 25-02 and provided as Exhibit A as compliant with Resolution 23-40.

BE IT FURTHER RESOLVED, that said declaration be accepted as presented and published on the Village of Hales Corners website to provide for public inspection of the purpose outlined on Declaration 25-01.

PASSED AND ADOPTED this 10th day of February, 2025.

Daniel J. Besson, Village President

Sandra M. Kulik, Administrator/Clerk

NO. 25-02

DECLARATION OF OFFICIAL INTENT

This is a Declaration of Official Intent of the Village of Hales Corners (the "Issuer") to reimburse an expenditure with proceeds of a borrowing or borrowings authorized by the Issuer. This Declaration is made under and pursuant to Treas. Reg. Section 1.150-2. The undersigned has been designated as an official or employee authorized by the Issuer to make this Declaration of Official Intent pursuant to a Resolution adopted on November 20, 2023. This Declaration of Official Intent is a public record maintained in the files of the Issuer and is available for public inspection pursuant to Subchapter II of Chapter 19, Wisconsin Statutes.

The undersigned hereby declares that it is the reasonable expectation of the Issuer to use proceeds of a borrowing or borrowings to be incurred by the Issuer to reimburse expenditures for the property, project or program or from the fund(s)/account(s) described below:

1. Project description: Hales Happiness Water Conversion Project

(Provide a general functional description of the property, project or program for which the expenditure to be reimbursed is paid, e.g. "___ building program", "highway capital improvement program", "hospital equipment acquisition", "combined utility improvement program", etc.)

OR

2. Identify fund(s)/account(s): 203-542-999 HHWTR

(Provide a general functional description of the purpose of the fund or account from which the expenditure to be reimbursed is paid, e.g. "construction fund program" and "parks and recreation fund" and "highway fund".)

The maximum principal amount of the borrowing or borrowings to be incurred to reimburse expenditures for the above-described purposes is reasonably expected, on the date hereof, to be \$4,500,000.

The Issuer intends to reimburse itself from borrowed funds within eighteen (18) months, (3 years if the Issuer is a "small issuer") after the later of (a) the date the expenditure is paid or (b) the date the facility is placed in service, but in no event more than 3 years after the expenditure is paid.

* Each of the expenditures described must be one of the following: a capital expenditure (i.e. any cost which is properly chargeable to a capital account or would be so chargeable with a proper election), a cost of issuance for a bond, an expenditure relating to certain extraordinary working capital items, a grant, a qualified student loan, a qualified mortgage loan, or a qualified veterans' mortgage loan.

No money from sources other than the anticipated borrowing or borrowings is, or is reasonably expected to be, reserved, allocated on a long-term basis, or otherwise set aside by the Issuer with respect to the expenditure, pursuant to the budgetary and financial circumstances of the Issuer as of the date of this Declaration.

Dated this ____ day of _____, 20__.

By: _____

Title: Village Administrator

Village of Hales Corners

5635 S. New Berlin Road
Hales Corners, WI 53130
Phone: (414) 529-6161
halescornerswi.gov

3.4



James R. Ryan Municipal Building

Athletic and Fun Run/Walk Events Application

Village of Hales Corners (Res. 98-14)

A completed application must be submitted at least 90 days prior to event date.

Submittal Date: 7/7/2025

Event Name: St Mary Royal Run

Sponsoring Organization / Individual: St Mary Parish School

For Organization Sponsors: { Attach a List of Board of Directors and/or Officers }

Contact Person for Event: Rebekah Barrete

Address: 5890 S. Lory Lane Hales Corners WI 53130

Phone / Fax: [REDACTED]

Event Information

Date: 9-12-2025

Time: { Beginning and Ending } 4:30 pm - 9:30 pm (Run from 6-7 pm)

Route and Assembly / Termination Area Layout: { Attach drawing / map and include equipment, tents, signs, sanitary facilities, communications, and all ancillary structures }

Size: { Expected participants and spectators } ~250 participants/spectators

Proof of Insurance: { Attach documentation to this application }

Staffing: { Event marshals, workers, and command personnel } Run company staff, parent + school volunteers from St. Mary + community

Other Information: would like police presence on the route if possible (NO CONES NEEDED)

for staff use only

Clerk Action & Date _____

☐ Approve

☐ Deny

☐ Other: _____

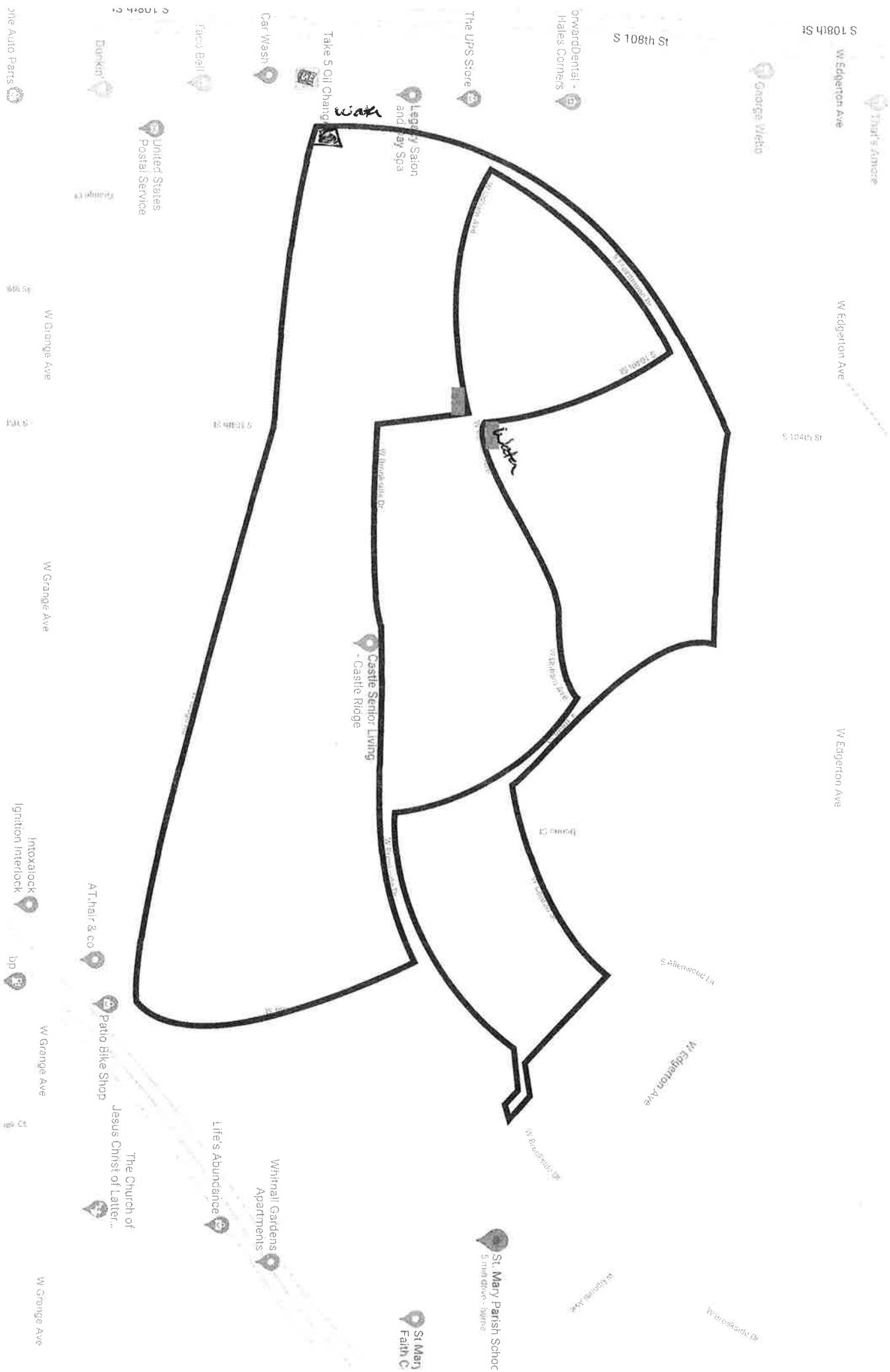
Public Works Director S. Hauer

Police Chief [Signature]

Fire Chief [Signature]

cc: Applicant, Public Works Dept., Police Dept. and Fire Dept.

water table



STMARY

ROYAL
RUN

RUN SITE MAP



Bags

Eagle
Park

Sign
Gypsies

Sponsor Signage

HandS
~ Jester ~

Complete
(DJ)

Field
Work-
shop



Water Table

Start/Finish

Certificate of Coverage

Date: 7/16/2025

Certificate Holder
 Archdiocese of Milwaukee
 3501 S. Lake Drive
 PO Box 070912
 Milwaukee, WI 53207-0912

This Certificate is issued as a matter of information only and confers no rights upon the holder of this certificate. This certificate does not amend, extend or alter the coverage afforded below.

Company Affording Coverage
 THE CATHOLIC MUTUAL RELIEF
 SOCIETY OF AMERICA
 10843 OLD MILL RD
 OMAHA, NE 68154

Covered Location
 St. Mary's Catholic Community
 9520 W. Forest Home Ave.
 Hales Corners, WI 53130

Coverages

This is to certify that the coverages listed below have been issued to the certificate holder named above for the certificate indicated, notwithstanding any requirement, term or condition of any contract or other document with respect to which this certificate may be issued or may pertain, the coverage afforded described herein is subject to all the terms, exclusions and conditions of such coverage. Limits shown may have been reduced by paid claims.

	Type of Coverage	Certificate Number	Coverage Effective Date	Coverage Expiration Date	Limits	
	Property				Real & Personal Property	
	D. General Liability	8595	7/1/2025	7/1/2026	Each Occurrence	500,000
	☒ Occurrence				General Aggregate	1,000,000
	☐ Claims Made				Products-Comp/OP Agg	
					Personal & Adv Injury	
					Fire Damage (Any one fire)	
					Med Exp (Any one person)	
	Excess Liability	8595	7/1/2025	7/1/2026	Each Occurrence	500,000
					Annual Aggregate	
	Other				Each Occurrence	
					Claims Made	
					Annual Aggregate	
					Limit/Coverage	

Description of Operations/Locations/Vehicles/Special Items (the following language supersedes any other language in this endorsement or the Certificate in conflict with this language)

General liability coverage is evidenced for St. Mary Catholic Community's "Royal Run 5K" on September 12, 2025. Coverage only applies during the date and times of the planned event and only for claims arising out of their acts. Coverage does not apply to athletic injuries of the participants.

Holder of Certificate

Cancellation

The Village of Hales Corners
 5635 S. New Berlin Road
 Hales Corners, WI 53130

Should any of the above described coverages be cancelled before the expiration date thereof, the issuing company will endeavor to mail 30 days written notice to the holder of certificate named to the left, but failure to mail such notice shall impose no obligation or liability of any kind upon the company, its agents or representatives.

Authorized Representative

Paul A. Peterson

0065012192

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STATE OF WISCONSIN VILLAGE OF HALES CORNERS MILWAUKEE COUNTY

RESOLUTION NO. 25 - _____

A RESOLUTION IN RECOGNITION OF THE 50TH ANNIVERSARY OF
THE HALES CORNERS PUBLIC LIBRARY

WHEREAS, back in the 1970's, the Hales Corners Woman's Club
undertook a study to bring better library service to the Community; and

WHEREAS, the Hales Corners Woman's Club provided a comprehensive report to the
Village Board demonstrating the need, the desire for, and the practicality of a library in Hales
Corners, backing up their findings with an offer of \$20,000 to cover the start-up costs; and

WHEREAS, on March 13, 1972, the Village Board responded to the Hales Corner's
Woman's Club's support to establish a municipal library by appointing a committee
consisting of Sidne Weis, Dr. Charles Ziegler, Fred Reindenbach, Dan Carlton and
Charles Stevens, to look into organizing a municipal library; and

WHEREAS, two years later, the Study Committee became the statutory Library Board,
which then hired Margaret Rubush as the first Librarian and in January 1975, work
began in the Village Hall basement; and

WHEREAS, in March 1975 the St. Thomas Episcopal Church (Hwy 100 & Ridge Rd)
became the W. Ben Hunt Memorial Building; and

WHEREAS, in January 1976 the Hales Corners Public Library opened; and

NOW, THEREFORE, BE IT RESOLVED, by the Village Board of the Village of Hales
Corners, Wisconsin, that this Resolution is in recognition of how better library service
came to the Community through the efforts of the Hales Corners Woman's Club; and

BE IT FUTHER RESOLVED, that this Resolution is in recognition of the Community
members who worked to fully organize the Hales Corners Public Library under the
statutory requirements; and

BE IT FURTHER RESOLVED, that this Resolution now recognizes the 50 years of services
that the Hales Corners Public Library has provided to the Village of Hales Corners

PASSED AND ADOPTED this _____ day of _____, 2025

Daniel J. Besson, Village President

Sandra M. Kulik, Village Administrator

Sandra Kulik

From: Stephanie Lewin-Lane <Stephanie.Lewin-Lane@mcfls.org>
Sent: Friday, July 25, 2025 3:44 PM
To: Sandra Kulik
Cc: Daniel Besson; Tom Kiernan
Subject: MEMO Request for village board agenda item
Attachments: 2025.7 request for 50 yr service resolution.docx

Hi Sandy,

My board passed a motion last night to ask the Village to pass a special resolution for our 50 years of service. Can you add us to the next Village Board agenda? I attached a memo to make it official.

Best,

Stephanie Lewin-Lane
Director, Hales Corners Library
She, Her, Hers
(414) 529-6150, ext. 20
HalesCornersLibrary.org

Open Meetings Disclaimer: This email contains the thoughts, opinions, and commentary of the author alone. It is intended as a one-way transmission of a thought, idea, or information related to my role as municipal official or issues within the municipality, but is not intended to serve as an invitation for reply, rebuttal, discussion, debate or responsive commentary. Please do not respond to this email as it is the author's intention to utilize the informality and convenience of this electronic message while simultaneously avoiding any and all violations of the Wisconsin Open Meetings Law contained in Section 19.81 of the Wisconsin Statutes or elsewhere within Wisconsin law, as applicable to this municipality as described in 66 Op. Att'y Gen. 237 (1977). Specifically, there is no intention on the part of the author to engage in or foster any "governmental business" as defined in State ex.rel. Newspapers v. Showers, 398 N.W.2d 154 (Wis. 1987). You are specifically requested to refrain from forwarding or "replying to all" with regard to its contents, so as to avoid the possible "walking quorum" proscriptions, including those considered in State ex.rel. Lynch v. Conta, 239 N.W.2d 313 (Wis. 1976). It is the author's motive and intent to comply with the overriding policy of the open meetings law - to ensure public access to information about governmental affairs. Your cooperation in accomplishing this end is most appreciated.

The Village of Hales Corners is required by law to store both outgoing and incoming electronic correspondence. The Village may be required to produce e-mail records upon request. E-mail transmission cannot be guaranteed to be secure, timely or error-free. The Village therefore recommends that you do not send confidential information to us via electronic mail, including account numbers, social security numbers or any personal identification numbers. Any review, forwarding, dissemination or other use of, or taking of any action in reliance upon this information by persons or entities other than the intended recipient is prohibited. If you received this in error, please contact the sender and delete the material from any computer on which it exists.

Hales Corners Public Library
1975 – 2025
50th Anniversary

Library beginnings – dates, people and organizations to remember:

- 1970's: Hales Corners Woman's Club
 - o Undertakes a study to bring better library service to community
 - o Committee is chaired by Sidne Weis
 - o Provides a comprehensive report to the Village Board demonstrating the need, the desire for, and the practicality of a library in Hales Corners
 - o Backs up their findings with an offer of \$20,000 to cover start-up expenses
- March 13, 1972: Village Board responds to the Hales Corners Woman's Club's support to establish a municipal library
 - o Appoints a committee to look into organizing a municipal library
 - o Committee members are Sidne Weis, Dr. Charles Ziegler, Frederick Reindenbach, Dan Carlton and Charles Stevens
 - o 2 years later (1974) the Study Committee becomes the statutory Library Board
- December 1974: Margaret Rubush is hired as the first Librarian
- January 1975: work on the library's collections begins in Village Hall basement
- March 1975: St. Thomas Episcopal Church (Hwy 100 & Ridge Rd) becomes the W. Ben Hunt Memorial Building
- January 1976: Hales Corners Library opens in remodeled church
- Hawthorn Garden Club and the new Hales Corners Friends of the Library group receives permission to hire a landscape architect to plan the library grounds.
- 1977: Judith Labott is hired as the second Librarian after Margaret Rubush moves out of the area

Sources:

Hales Corners, Wisconsin: a history in celebration of 150 years, 1837-1987, compiled and edited by Vera Shepherd and Ed Weiler, (Hales Corners Historical Society, Hales Corners, Wisconsin, 1988), pages 70-71

Hales Corners, Wisconsin: A History of the Village Since 1837, edited by Kathy O'Brien, Priscilla Riebs, Randy Sannes, Alan J. Strekow and Ruth V. A. Strekow (Hales Corners Historical Society, Hales Corners, Wisconsin, third edition, 2015), pages 169-173