

Village of Hales Corners

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James R. Ryan Municipal Building

Fire and Police Commission Village of Hales Corners

Meeting Notice and Agenda

June 17, 2025 (Tuesday) - 6:30 p.m.

Notice is hereby given that the Fire and Police Commission of the Village of Hales Corners will meet at the above date and time at the **Village Hall (Board Room)**, 5635 South New Berlin Road, Hales Corners.

1.0 Call to Order and Roll Call

2.0 Approval of Minutes

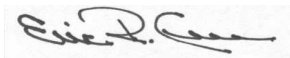
- 2.1 Minutes from April 15, 2025 special meeting.
- 2.2 Minutes from May 7, 2025 special meeting.

3.0 General Business

- 3.1 Chiefs' Reports
 - 3.1.1 Police Department Report
 - 3.1.2 Fire Department Report
- 3.2 Succession Planning
 - 3.2.1 Police Chief promotional process - Reschedule interview panel date
 - 3.2.2 Fire Chief promotional process – Establish timeline
- 3.3 Election of Commission Officers
 - 3.3.1 Secretary

4.0 Next Fire & Police Commission meeting – September 16, 2025 at the Village Hall (Board Room.)

5.0 Adjournment



Eric Cera, Police Chief
June 12, 2025

Hearing or speech impaired persons who require special services should notify the Village Clerk's office in advance of the meeting at 414-529-6161.

President Schwartz called the meeting to order at 6:30 PM.

1.0 Roll Call – Present: President Schwartz, Commissioners; Dzick, Mixon, Riemer (Trustee Liaison) and Smyczek. Staff Present: Police Chief Cera and Fire Chief Jaskulski. Audience present: Village President Besson and Village Trustee Bennett.

2.0 Approval of Minutes

2.1 March 11, 2025 – Motion (Smyczek/Riemer) to approve. Motion passed 4-0-1

3.0 General Business

3.1 Chiefs' Reports

3.1.1 Police Department Report – Cera presented. He stated the current recruitment ends May 1st. It resulted in one recommended candidate and two alternates. He explained that the appointment of the recommended candidate will bring staffing to 17 but not have an effect on minimum staffing levels until March 2026. Another recruitment for laterals only will begin as soon as practicable to prefill a scheduled 2026 vacancy.

3.2 Action Item

3.2.1 Appointment of Police Officer – A motion was made (Riemer/Smyczek) to appoint Anthony Harmon to the position of Police Officer, on a date to be determined by the needs of the service and subject to a one year probationary period from the completion of Police Recruit Training. Motion passed 4-0-1

3.3 Succession Planning

3.3.1 Police Chief Promotional Process Interview Questions – All the approved interview questions were reviewed, robustly discussed and 16 final questions discerned. Mixon will promulgate the interview packets for the panelists.

3.3.2 Police Chief Promotional Process Interview Date – September 13th is tentatively scheduled as the preferred date and August 2nd as an alternate. Final determination will be based on the availability of the Village Administrator.

3.3.3 Fire Chief Promotional Process Timeline – Chief Jaskulski indicated an estimate in the latter part of April 2026 would be appropriate for determining the timeline. Riemer advised he will develop the schedule draft accordingly and present at the next meeting.

3.4 Election of Commission Officers

3.4.1 Secretary – Dzick nominated Mixon and Riemer volunteered. A motion was made (Smyczek/Mixon) to appoint Riemer as Secretary until the next regular election of officers. Motion passed 5-0-0.

3.4.2 Vice-President – Dzick volunteered and no nominations were presented. A motion was made (Smyczek/Riemer) to appoint Dzick as Vice-President until the next regular election of officers. Motion passed 5-0-0.

4.0 Next: Date, Time and Location of next Fire & Police Commission meeting –

The next regular meeting: Tuesday, June 17, 2025 at 6:30 PM.

Location: Village Hall (Board Room,
5635 S. New Berlin Road, Hales Corners.

5.0 Adjournment - Motion (Smyczek/Mixon) to adjourn at 7:57 PM. Motion passed 5-0-0.



Prepared by: Eric R. Cera, Police Chief

President Schwartz called the meeting to order at 6:40 PM.

1.0 Roll Call – Present: Commission President Schwartz, Commissioners; Dzick and Smyczek.
Staff: Police Chief Cera, Fire Chief Jaskulski, Fire Captain Young, Police Lieutenant Jacobi,
Driver Operator - AEMT Malak. Excused Absent: Commissioner Mixon and Trustee Liaison Riemer.
Audience: None.

2.0 General Business

2.1 Action Items

2.1.1 Appointment of Firefighter-Paramedic – Chief Jaskulski provided the commissioners with a resume and contract materials for Driver Operator - AEMT Malak, candidate for the position. He also provided an oral update on the recruitment efforts for the position thus far. A five week recruitment; with more advertising than usual, at a cost of \$1200, resulted in no external applicants. He explained Malak stepped forward and asked to be considered for the position. This was met with enthusiasm not only by himself but the rest of the command staff. Chief explained they ordinarily prefer “homegrown” full-time staff and described Malak as very diligent and possessing skills above his rank earning him the nickname of “Doctor.” Chief allowed Malak to address the commission. Malak explained that he has a diverse educational and work background including the fields of education, emergency services and medicine. He has been a part-time member of staff since 2018 and would like to continue with the department in a greater capacity. The proposed promotion would provide personal growth and would also benefit the department by leveraging the network he’s established through his current employment at Froedtert to assist with medical direction. Commissioner Dzick mentioned that Malak’s resume speaks for itself. President Schwartz asked Jaskulski if he would be able to ensure scheduling flexibility for Malak to maintain his current employment and this position. Jaskulski replied affirmatively. Commissioner Smyczek stated he was impressed by the candidate’s qualifications and his demonstrated enthusiasm. A motion was made (Smyczek/Dzick) to appoint Malak to the position of Firefighter-Paramedic, effective May 24th, 2025 and subject to a one-year probationary period. Motion passed 3-0-2.

3.0 Adjournment – Motion (Smyczek/Dzick) to adjourn at 7:00 PM. Motion passed 3-0-2.



Prepared by: Eric R. Cera, Police Chief



HALES CORNERS POLICE

5635 South New Berlin Road, Hales Corners, WI 53130

2025 2nd quarter POLICE DEPARTMENT REPORT – 11 June 2025

Staffing

- Current staffing is sixteen of seventeen funded sworn positions, all meet minimum staffing standards.
- Anthony Harmon will begin July 1st and will be assigned to Police Recruit Training at Milwaukee Area Technical College. He is expected to graduate in December.

Recruiting

- There is no active recruitment effort occurring. The next will commence sometime between July 5th and August 1st.

Organization

- Preparation of the 2026 budget is underway.
- 27 of the 110 new or revised General Orders monitored by Custom Service Information LLC are complete.

Training

- A total of 327.25 hours of training were conducted March - May. All officers have met recertification standards for the 2024/2025 fiscal year.



Hales Corners Fire Department Summary Report March 2025- May 2025

June 12, 2025

Call Volume Through May 31, 2025

EMS (300)- 495
Fire (100)- 9
Hazmat/Nat Gas (400)- 16
Service Call/Wires Down (500)- 17
Dispatched and Canceled (600)- 46
False Alarms (700)- 48
Total = 631

12% reduction in calls compared to 2024

Staffing as of June 12, 2025

Paid on Premise = 36.

Fire Chief = 1

Assistant Fire Chief (Part Time) = 1

Fulltime Captains = 2

Fulltime FF/Paramedics = 0

Fulltime FF/AEMT = 2

Part Time Fire Inspector = 1

New Hires/Resignations

Fulltime Staff

Captain/Paramedic Sarah Kastern has resigned her fulltime position effective June 12, 2025. She will remain on staff as a Paid on Premise Lt/Paramedic.

Firefighter Paramedic Kevin Rentz resigned his position on March 28, 2025.

Firefighter/AEMT Thomas Malak was promoted from a part time position into a fulltime Firefighter/AEMT position effective May 24, 2025. He will attend the paramedic training course in the fall of 2025.

Paid on Premise Hires/Resignations

FF/Paramedic (Part Time) Luke Both started 03/13/2025



Hales Corners Fire Department Summary Report March 2025- May 2025

FF/Paramedic (Part Time) Allyson Flanagan started 3/25/2025

FF/Paramedic (Part Time) Lyndsey Whitaker started on 3/25/2025

FF/Paramedic (Part Time) Steven Paukner started 3/29/2025

FF/Paramedic (Part Time) Joe Wellens (Part Time) started 4/30/2025

FF/Paramedic Nicholas Gordon (Part Time) started 5/24/2025

FF/EMT Christopher Aiello started 4/27/2025

FF/EMT Gabriel Ostrowski started 4/30/2025

FF/AEMT Shadney Andreas resigned 3/24/2025- Hired by Sussex FD

FF/AEMT Wade Beadle resigned 4/20/2025- Hired by Greenfield FD

Apparatus

The new Engine 71 is in Indiana being detailed with graphics, having the radio installed along with cabinets, hardware and equipment. The expected completion date will be in August.

Building Maintenance

The bid for the re-paving of the parking lot has been awarded to Payne and Dolan. The start date has not yet been determined.

Training

Fulltime Firefighter/EMT Mark Witt continues his paramedic training at MATC. He will complete the training in August 2025.