

**HALES CORNERS LIBRARY
BOARD OF TRUSTEES
Thursday, May 22, 2025
6:30 PM Meeting Notice / Agenda**

Notice is hereby given that the Library Board will meet at the above date and time, in the **Library Board Room** (5885 S. 116th Street, Hales Corners).

[Notice is given that a majority of the Village of Hales Corners Board of Trustees may attend this meeting to gather information about the subject matter listed below. This meeting may constitute a meeting of the Village of Hales Corners Board of Trustees per *State ex rel. Badke v. Greendale Village Board*, even though the Board of Trustees will not take formal action at this meeting.]

1. CALL TO ORDER AND ROLL CALL

2. PUBLIC COMMENTS (3-minute limit per speaker)

3. CONSENT AGENDA

- 3.1. Minutes: April 24, 2025
- 3.2. Approval of Library Budget Report & Board Fund – April 2025
- 3.3. Approval of Library Payroll (pay periods: 4/12-4/25 & 4/26-5/9)
- 3.4. Summer Library Board meetings are:
 - Thursday, June 26, 2025 (Annual Meeting)
 - Thursday, July
 - Thursday, August

4. COMMITTEE & LIAISON REPORTS

- 4.1. Friends of the Library Liaison- S. Lewin-Lane
- 4.2. Library Foundation & Fundraising Updates- Wilkes
- 4.3. Whitnall School District Liaison- L. Komar
- 4.4. Village Liaison- M. Bennett

5. DIRECTOR'S REPORT

- 5.1. Greenfield Library Fine free June 1st
- 5.2. Programs Overview
- 5.3. Strategic Plan Spring Update
- 5.4. IMLS Updates 2025 & 2026

6. AGENDA ACTION ITEMS

- 6.1. Revisit MCFLS Postcard
- 6.2. Request from Village to remove trees
- 6.3. Discussion and Planning for Future Agenda Topics

7. ADJOURNMENT

Stephanie Lewin-Lane (e-signature)

Stephanie Lewin-Lane, Library Director
May 15, 2025

cc: Library Board, Library Staff, Library Bulletin Board, Village Board, Village Administrator, Village Hall Bulletin Board, Press

Note: Issues that require public input or for which citizens are present will receive priority on the agenda.

If you are a disabled individual who requires special services, please notify the Library Director in advance of the meeting.

The meeting was called to order at 6:32 pm by Chair Kiernan.

1.0 ROLL CALL – Present: T. Kiernan (Chair), Trustees: J. Just, N. Wilkes, E. Leonard, D. Sweet, P. Harycki, L. Komar (arrived during first agenda item) Library Director S. Lewin-Lane, Village Liaison M. Bennett

2.0 PUBLIC COMMENT – none

3.0 CONSENT AGENDA

- 3.1 Motion (Wilkes/Just) moves to approve minutes from 3/27/25 Library Board Meeting – passed 6-0-1
- 3.2 Motion (Wilkes/Just) moves to approve Library Budget Report and Board Fund March 2025 – passed 6-0-1
- 3.3 Motion (Wilkes/Just) moves to approve Library Payroll 3/15-3/28 & 3/29-4/11 – passed 6-0-1
- 3.4 Motion (Wilkes/Just) to hold next Library Board meeting is Thursday, May 22nd, 2025 – passed 6-0-1

4.0 COMMITTEE AND LIAISON REPORTS

5.0 DIRECTOR'S REPORT

6.0 AGENDA ITEMS

- 6.1 MCFLS library funding support program overview
Director Lewin-Lane provided a copy of MCFLS's talking points with regards to IMLS funding to the board. There was discussion on how this funding would affect Hales Corners Library's current budget. Further discussion about what library staff should do and say if a patron were to inquire as to how IMLS funds affect the Hales Corners Library. Motion (Harycki/Just) moves to delay this agenda item until the next board meeting and to have an update in the Director's Report for IMLS funding – passed 7-0
- 6.2 4th of July Vendor Contract Review
Trustee Sweet supplied a draft of the vendor contract to the members of the board. There was some discussion but no changes were made to the draft. Motion (Just/Leonard) moves to approve Vendor Contract – passed 7-0
- 6.3 Holz Grant Review
Director Lewin-Lane provided the library's proposal to the board which consisted of upgrades to the meeting room spaces. The board had discussion on what should be prioritized. Motion (Harycki/Wilkes) moves to submit the grant application to Holz by May 1st – passed 7-0
- 6.4 Discussion and Planning for Future Agenda Topics
Trustee Wilkes would like an update on the Strategic Plan at next month's board meeting

7.0 ADJOURNMENT Motion (Harycki/Komar) moves to adjourn – passed 7-0

Seth Harrison (e-signature)
Seth Harrison, Assistant Library Manager

Distribution: Library Board, Library Director, Library staff, Village Administrator, Village Board, MCFLS
Post: Library Bulletin Board, Village Hall Bulletin Board, Fire Department

DRAFT

2025 Budget								
Account			Approved budget	March	April	May	YTD	% of yearly budget
551	51100	Permanent Salaries	\$248,648.00	\$15,869.10	\$24,051.06		\$68,416.47	27.52%
551	51200	Temporary Salaries	\$102,172.00	\$7,951.29	\$11,827.80		\$32,144.45	31.46%
551	51400	Holiday Pay	\$0.00	\$193.44	\$1,157.32		\$2,518.03	\$2,518.03
551	150	OPEB Insurance	\$0.00				\$0.00	\$0.00
551	51600	Vacation Pay	\$0.00	\$1,183.52	\$2,212.58		\$4,061.88	\$4,061.88
551	51650	Sick Leave	\$0.00	\$1,810.80	\$273.72		\$3,386.52	\$3,386.52
		Total Salaries	\$350,820.00	\$27,008.15	\$39,522.48	\$0.00	\$110,527.35	31.51%
551	52100	Social Security	\$26,979.00				\$3,930.43	14.57%
551	52200	Wisconsin Retirement Fund	\$21,025.00				-\$17.11	-0.08%
551	52300	Life & Disability	\$529.00				\$181.91	34.39%
551	52400	Health & Dental	\$104,567.00				\$21,629.51	20.68%
551	52450	General Adjustment	\$0.00				\$0.00	\$0.00
		Total Benefits	\$153,100.00	\$0.00	\$0.00	\$0.00	\$25,724.74	16.80%
551	50390	Transfer to Capital Project Fund	\$0.00				\$0.00	\$0.00
551	53000	Postage	\$500.00	\$0.00	\$0.00	\$0.00	\$0.69	0.14%
551	53100	Office & Processing Supplies	\$4,000.00	\$12.98	\$79.86	\$90.35	\$464.10	11.60%
551	53300	Equipment Repairs (added back 7.13.23 rb)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
551	53500	Telephone	\$6,131.00	\$259.20	\$753.75	\$259.20	\$4,054.53	66.13%
551	53700	Professional Development	\$1,800.00	\$0.00	\$0.00	\$109.99	\$492.20	27.34%
551	53800	Auto Allowances	\$700.00	\$0.00	\$0.00	\$0.00	\$15.61	2.23%
551	53900	Utilities	\$22,965.00	\$207.51	\$0.00	\$0.00	\$2,384.24	10.38%
551	54000	Risk Management	\$4,929.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
551	54100	Building Maintenance	\$10,000.00	\$55.35	\$385.91	\$0.00	\$2,247.23	22.47%
551	54560	Contr Serv - Landscape	\$900.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
551	54570	Contr Serv - HVAC Maintenance	\$5,500.00	\$2,272.50	\$0.00	\$0.00	\$2,272.50	41.32%
551	54920	Contr Serv - MCFLS	\$23,121.00	\$0.00	\$0.00	\$1,397.03	\$1,431.64	6.19%
551	55000	Contr Serv - Custodial	\$2,000.00	\$215.06	\$21.94	\$0.00	\$338.64	16.93%
551	55300	Programming & Supplies	\$2,500.00	\$86.49	\$501.50	\$0.00	\$909.78	36.39%
551	55600	Photocopier Maint & Supplies (staff copier)	\$2,200.00	\$170.54	\$153.00	\$0.00	\$719.98	32.73%
551	55700	Technology Maint & Supplies	\$4,200.00	\$8.94	\$0.00	\$705.00	\$1,971.94	46.95%
551	56500	Periodicals	\$6,500.00	\$80.00	\$188.97	\$0.00	\$1,167.71	17.96%
551	56700	Physical Collection	\$36,000.00	\$2,268.89	\$2,060.72	\$0.00	\$9,005.07	25.01%
551	56710	Digital Collection	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	#DIV/0!
551	56910	Public Photocopier	\$650.00	\$83.51	\$97.93	\$0.00	\$281.82	43.36%
551	59600	Transfer to Equipment Replacement	\$0.00					\$0.00

551	59610	Transfer to Collection Replacement Fund	\$0.00					\$0.00
551	59900	Unclassified	\$0.00	\$0.00	\$0.00	\$0.00		#DIV/0!
551	59910	Credit card fees	\$100.00	\$0.00	\$0.00	\$0.00		30.23%
		Total Operating expenses	\$134,696.00	\$5,720.97	\$4,243.58	\$2,561.57	\$27,787.91	20.63%
		Total Budget	\$638,616.00	\$32,729.12	\$43,766.06	\$2,561.57	\$164,040.00	25.69%
606-551	53390	CRF	\$1,500.00	\$77.31	\$122.56	\$0.00	\$614.99	41.00%

Hales Corners Library - Library Board Funds

GIFTS AND DONATIONS RESTRICTED

Gapinski Memorial	\$ 100.00	Checking Account	\$ 15,108.38
Gorzalski, Garret Memorial	\$ -	CD Money Market	\$ 19,525.18
Hain, Alice - Newberry Award	\$ 148.52		
Lego Club	\$ 196.43	Total	\$ 34,633.56
Licau, Kathy Memorial	\$ 93.60		
Riebs, Priscilla Memorial (prairie restoration)	\$ 70.00		
Ruesch, Bob	\$ 100.00	Interest on CD	
Senior Programs	\$ 850.00	April	\$ 1.60
Thomson, Ian	\$ 100.00		
Weber, Anne Memorial	\$ 3.01		
TOTAL RESTRICTED	\$ 1,661.56	Deposits	

		Hain, Alice 4/24/25	\$ 100.00
Gifts and Donations- Unrestricted	\$ 2,922.59	Hain, Alice 4/29/25	\$ 100.00

LIBRARY BUILDING FUND

100 Women Challenge - Library Expansion	\$ 7,000.00
Architectual and Engineering Study	\$ 15,746.30
Hain, Alice Memorial	\$ 7,075.00
Meyer, Dennis Memorial (child vehicle seat)	\$ 228.11
TOTAL LIBRARY BUILDING FUNDS	\$ 30,049.41

Withdrawals

TOTAL ALL ACCOUNTS	\$ 34,633.56
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Updated 5/16/25

**VILLAGE OF HALES CORNERS
PAYROLL TIME SHEET RECAP - LIBRARY**

PAY PERIOD:
4-12-25 to 4-25-25

NAME	REG	VACATION	SICK	PERS TIME	FUNERAL	HOLIDAY	AUTO	TOTALS
Arzamendi, Justen	20.5							20.50
Bantz, Ryan	54.26					4	\$8.54	58.26
Barr, Joseph	72					8		80.00
Frank, Natalie	30							30.00
Hansen, Cheryl	22.5							22.50
Harrison, Seth	72					8		80.00
Jones, Owen	18							18.00
Lewin-Lane, Stephanie	70		2			8		80.00
Mann, Liliana	10							10.00
Raap, Carole	11							11.00
Rech, Laura	25.92							25.92
Schmidt, Merri	25.17					4		29.17
Strandt, Mary Kay	26.58	7				4		37.58
Vincent, Emily	72					8		80.00
Totals	529.93	7	2	0	0	44	8.54	582.93

Prepared by: SMH
Approved by: _____

Total Auto: \$8.54
Pay Day: 5/1/2025

Other: _____

Library Board approval date: 5/22/2025

**VILLAGE OF HALES CORNERS
PAYROLL TIME SHEET RECAP - LIBRARY**

PAY PERIOD:
4-26-25 to 5-9-25

NAME	REG	VACATION	SICK	PERS TIME	FUNERAL	HOLIDAY	AUTO	TOTALS
Arzamendi, Justen	30.5							30.50
Bantz, Ryan	58.58						\$9.24	58.58
Barr, Joseph	80							80.00
Frank, Natalie	35							35.00
Hansen, Cheryl	26							26.00
Harrison, Seth	80							80.00
Jones, Owen	21							21.00
Lewin-Lane, Stephanie	76			4				80.00
Mann, Liliana	13.5							13.50
Raap, Carole	4							4.00
Rech, Laura	23.5							23.50
Schmidt, Merri	36.67							36.67
Strandt, Mary Kay	27							27.00
Vincent, Emily	72.08						\$122.22	72.08
Totals	583.83	0	0	4	0	0	\$131.46	587.83

Prepared by: SMH
Approved by: _____

Total Auto: \$131.46
Pay Day: 5/15/2025

Other: _____

Library Board approval date: 5/22/2025

Thank you to our summer sponsor, the
Friends of the Hales Corners Library!



Let's Be Friends

Interested in joining the Friends of the Library?
Friends get awesome perks like coupon codes for
the online store, membership only events, and
behind the scenes activities. Dues and
contributions are tax-deductible. Join Today!

You can easily join (or donate) online at
hales-corners-library-shop.square.site.

Membership forms are also available in the library.



Registration Week

Monday, June 9th - Saturday, June 14th

During registration week you will receive a
free book and a bookmark
or door hanger.

Color Splash Bash

Friday, August 1st 11 AM - 2 PM

Celebrate the end of summer with an all-
ages party full of fun and color!

Enjoy free ice cream, a live magic show
with *Ivanovich the Impossibilist*, music,
dancing, and hands-on pet-themed
activities from the Root-Pike Watershed
Initiative Network.

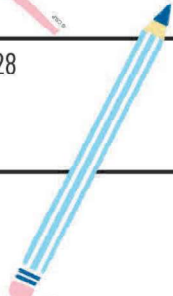
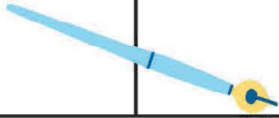
Participants who earned the book tote prize can stop by the coloring
station to customize their bags.





June 2025

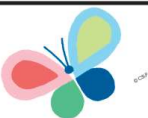
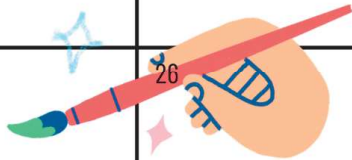
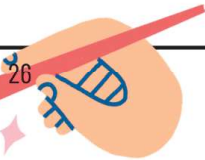


Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
9 Registration Week 6/9-6/14	10 Storytime 10:30 AM	11	12 	13 	14
16 Art Camp 2 PM LEGO Club 4:30 PM	17 Storytime 10:30 AM	18 Science Heroes 10:30 AM	19 Write On! Workshop 3 PM	20	21 
23 Art Camp 2 PM LEGO Club 4:30 PM	24 Storytime 10:30 AM	25 David Landau 10:30 AM	26 Write On! Workshop 3 PM	27	28
30 Art Camp 2 PM LEGO Club 4:30 PM					



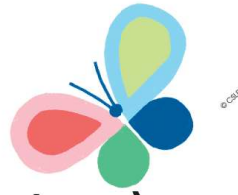
July/August 2025



Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1 Storytime 10:30 AM	2 J&R Aquatic Animals 10:30 AM & 2 PM	3	4 Library Closed	5
7 Art Camp 2 PM LEGO Club 4:30 PM	8 Storytime 10:30 AM	9 Milwaukee Steve 10:30 AM	10 Write On! Workshop 3 PM	11 	12
14 Art Camp 2 PM LEGO Club 4:30 PM	15 Storytime 10:30 AM	16 Wehr Nature Center 10:30 AM	17 Write On! Workshop 3 PM	18	19 
21 Art Camp 2 PM LEGO Club 4:30 PM	22 Storytime 10:30 AM	23 Humane Society of Milwaukee 10:30 AM	24 Write On! Workshop 3 PM	25 	26 
28 Art Camp 2 PM LEGO Club 4:30 PM	29 Storytime 10:30 AM	30 Hale O Malo 10:30 AM	31 Write On! Edits 3 PM Submissions due	1 Color Splash Bash 11 AM	Don't forget to join us for James the Magician on August 6th!

Mondays

June 16th - July 31st



2 PM - 3 PM: Arts Camp (Library Boardroom)

Join Ms. Emily for a camp for ages 7 and up and explore the art of great artists like Van Gogh as well as great musicians such as Mozart.
Registration Required.

4:30 PM - 6 PM: LEGO Club (Ben Hunt Room)

Join us and create your own LEGO masterpiece.

Tuesdays

Family Storytime and Play

10:30 AM - 11:30 AM

Library Boardroom

Join Ms. Emily for some great books, songs, and games as well as time to play too!



Wednesdays at the Library.

Join us on Wednesday mornings for some awesome performers!



Wednesday, June 18th at 10:30 AM:
Science Heroes (Ben Hunt Room)

Wednesday, June 25th at 10:30 AM:
David Landau: The Icky Sticky Bubble Gum Guy
(Library Prarie)
(Inclement Weather - Ben Hunt Room)

Wednesday, July 2nd at 10:30 AM & 2:00 PM:
J&R Aquatic Animal Rescue (Ben Hunt Room)

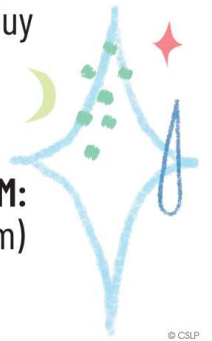
Wednesday, July 9th at 10:30 AM:
Milwaukee Steve - The Musical Juggler (Ben Hunt Room)

Wednesday, July 16th at 10:30 AM:
Sssensational Snakes Presented by Wehr Nature Center
(Ben Hunt Room)

Wednesday, July 23rd at 10:30 AM:
Animal Careers with the Wisconsin Humane Society
(Ben Hunt Room)

Wednesday, July 30th at 10:30 AM:
Hands On Hawaii with Hale O Malo (Ben Hunt Room)

Wednesday, August 6th at 10:30 AM:
James the Magician (Ben Hunt Room)





Thursdays

WRITE ON! Writing Workshops

June 19 – July 24 (No session July 3)

3 PM - 4 PM Library Boardroom

Ages 10 & up | Adults welcome | Drop-in

Limited to 12 participants per session

WRITE ON! is a creative series that offers a weekly dive into a different writing style. You'll gain new skills, fresh inspiration, and supportive feedback from our instructors.

At the end of the program, participants may submit up to two original pieces for inclusion in a one-of-a-kind book that will be added to our library collection for public checkout!

**June 19: Comics & Graphic
Storytelling**

June 26: Poetry & Haiku

July 3: (No meeting)

July 10: Short Stories

**July 17: Persuasive Writing &
Branding**

July 24: Folklore & Tall Tales

**July 31: Final edits with Librarians
& submissions due**

Please Note:

Each week is a self-contained unit—you can attend one or all! To submit a piece for publication, you must attend the week(s) covering that genre. Ownership of submitted works remains with the author. If you publish your piece elsewhere, we kindly ask that you credit our collection as the original appearance.



Reading for Summer

Library Program



How It Works:

Choose Your Age Group:

Petite Picassos: Ages 0-6: Read 15 books before reaching your next tier or receiving your next log; a total of 60 books is required to complete the program.

Paintbrush Posse: Ages 7-15: Read 225 minutes before you reach your next tier or receive your next log; total of 900 minutes to complete the program.

Pop Art Pioneers: Ages 16+: Read 225 minutes before you reach your next tier or receive your next log; total of 900 minutes to complete the program.

As you read, you will earn tickets for prizes, like coupons and a book tote you can color. If you finish the program, you will be entered into a drawing for a grand prize.

**Sign up at the library information desk or on the Hales
Corners Beanstack Page.**

halescorners.beanstack.org

Hales Corners Library Presents

Summer 2025

Programs for Adults/ages 16+

Remember: Summer @ the Library is for
Adults too!

Book Clubs

FOREST RIDGE BOOK CLUB
(Forest Ridge Ctr)
2nd TUE: 3-4 pm

TUESDAY BOOK CLUB
(Ben Hunt Rm)
3rd TUE: 6-7:45 p

Special Interest

GET SLEUTHED! A True
Crime Club, Ages 18+
(hybrid)
Quarterly events as posted

*Sign-up for the newsletter
for event dates & info at
tinyurl.com/hcl-sleuthed

Arts & Crafts

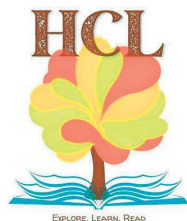
CRAFT CORNER Ages 14+
(Board Rm)
1st TUE: 5:30 pm
*Registration required

ADULT COLORING CLUB
(Board Rm)
2nd TUE: 2-3:30 pm
Last TUE: 6-7:30 pm

Social

WEDNESDAY MOVIES
(Ben Hunt Rm)
Alternate WED (6/11): 2-4 pm

BINGO Ages 18+
(Ben Hunt Rm)
Alternate WED (6/04): 2-3 pm



Hales Corners Library
5885 S. 116th Street
(414) 529-6150
halescornerslibrary.org

Hales Corners Library Strategic Plan: Spring 2025 updates

Theme: Connected Communities

Plan

This strategic plan is built on a foundation of flexible, actionable steps that guide the library toward fulfilling its goals. Each action item is assigned a difficulty rating of 1, 2, or 3 (low to high effort) to ensure balanced implementation. Actions are distributed across a three-year timeline to maintain steady progress and avoid clustering efforts of similar difficulty levels within the same year. This deliberate pacing ensures the library's resources are utilized efficiently, promoting sustainable and impactful growth.

Strategy: User Experience

Goal: Empowering Patrons

Completed Actions:

- Offer patrons a menu of digital literacy workshops tailored to various skill levels. Combine with one-on-one appointments.
 - **Example:** Library Concierge: Book a Librarian
 - Offer one-on-one tech appts and group appts
 - We already off one-on-one tech appts, this will expand to offer more services: <https://halescornerslibrary.org/by-request/>

Goal: Collection Development

Completed Actions:

- Regularly audit collections to reflect community demographics, offering materials in multiple languages and formats.
 - **Example:** Hometown Voices: Author Showcase
 - A series of author talks, workshops, and displays celebrating local writers, giving the community a chance to connect with and learn from their neighbors.
 - Started in April 2025. Planning on at least 2 a year.
- Create criteria and perform a systematic inventory on a regularized schedule to evaluate the collection.
 - **Example:** Fresh Finds: Monthly Collection Reboot
 - Started Jan. 2025. Offered as monthly themes on our round exhibit table by new items. Overseen by circ staff/Ryan.

Goal: Facility Enhancements

Completed Actions:

- Upgrade technology and assess equipment in library meeting rooms.
 - **Example:** Patron Computer Upgrade
 - Completed Feb. 2025
 - **Example:** Tech-Ready Spaces: Meeting Room Revamp

Strategy: Re-Imagining Libraries**Goal:** Enhancing Community Engagement**Completed Actions:**

- Develop joint programs with schools that achieve shared goals..
 - **Example:** Skill and Chill: Whitnall Half-Day Workshop
 - Previous event offered on a half-day at Whitnall H.S. with Ellie Mental Health. Will revisit with better marketing.
-

Upcoming Actions**Goal:** Facility Enhancements

Improve the library's physical space to create inviting, multifunctional areas that accommodate various activities, from quiet study to community events.

Actions:

- Assess library floor plan and prioritize flexible furniture, shelving, and library spaces for collaborative and individual work.
 - **Example:** Upgrade one bathroom on main level to include space for nursing
 - Furniture provided by Lions, need to remove counter and repaint first
 - Planned to be done by Winter 2025
- Expand offerings in the W. Ben Hunt Prairie Learning Garden to connect patrons with nature.
 - **Example:** Create audio tour for prairie area (include cabin)
 - Planned to be done in Fall 2025
- Introduce specialized areas for makerspaces and gaming.
 - **Example:** Maker Magic: DIY Innovation Zone
 - Purchase a Maker's cart to house 3D printer, Cricut machines, and limited supplies
 - Purchase 2 cricut machines (1 for staff and programs, the other for patron use), 1-2 add-ons (like mug machine), and supplies
 - We already own the 3D printer. The other items are earmarked for purchase as director wishlist items in 2025

Goal: Fiscal Sustainability

Strengthen financial sustainability by expanding the Friends of the Library group, enhancing fundraising efforts, and exploring grant opportunities.

Actions:

- Grow and diversify Friends of the Library fundraising efforts.
 - **Example:** Passive Fundraising: Enhance Book Sale Area and Maintain Online Store
 - Meeting with a volunteer carpenter May 2025 to see about adding a free-standing shelf unit that utilizes current space better.

Library Statistics

April 1 – April 30

<u>April of 2025</u>	2023	2024	2024 compared to 2023	2025
Patron Count	4,596	5,340	16%	5,001
Circulation (in library)	6,773	7,765	15%	6,869
Digital Material Circulation	1,073	1,357	26%	1,593
Wi-Fi Users (average/day)	44	37	-16%	36
Computer Use (sessions)	363	322	-11%	272
Reference Questions	397	431	9%	279
Paging Slips	921	1,028	12%	1,093
Room Use (groups)	46	43	-7%	45
Room Use (attendees)	666	1258	89%	598
Library Card Registrations	36	32	-11%	32
Library Card Renewal	70	40	-43%	89
Adult Program Attendance	165	252	53%	109
Teen/Tween Program Attendance	1	12	1100%	1
Children's Program Attendance	300	803	168%	61

2025 compared to 2024
-6%
-12%
17%
-3%
-16%
-35%
6%
5%
-52%
0%
123%
-57%
-92%
-92%

Outreach Statistics	April
Forest Ridge	12

Library Volunteers	April
Sessions	3
Hours	6

Community Vote	April
Vote #77	16

MCFLS
POSTCARD

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“Libraries and librarians have definitely changed my life,
and the lives of countless other Americans.”

— Barbara Bush ☆

Stephanie Lewin-Lane

From: Sandra Kulik <skulik@halescorners.org>
Sent: Friday, April 25, 2025 10:38 AM
To: Tom Kiernan; Stephanie Lewin-Lane; Steven Houte
Subject: [EXTERNAL] Tree removal request
Attachments: Tree removal.pdf

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Tom / Stephanie

As part of the project to repair the roof, windows and siding, the trees noted on the attached map are overhanging the roof and causing some of the damage to the building.

DPW has investigated the noted tree issue and recommends removal of the trees on the map and some scrub undergrowth removal. As the trees are impacting the renovations, we can cover the cost of the removal, as well as replace them (not in the same spot or we have the same problem) as part of the project budget. This is the recommended action plan.

As the Library Board controls the grounds, we are requesting that at your May meeting, you discuss the recommended plan. There is an alternative, that would be the requirement to prune them and could a) kill them anyway and b) would not be something I could pay for with the borrowed funds.

In addition to the noted tree concerns when the Bids were opened earlier this week, the bids are all very favorable and we are likely looking at including the drainage and parking lot repairs to the project budget to fully repair the exterior main issues. The additional funding cannot be used for mechanical items (i.e. air handlers or boilers) due to the restrictions of the debt that was issued. However, the drainage, sidewalk and parking lot can be included as it has a similar useful life (aka -20 years).

Please feel free to contact me if you have any questions regarding the tree request and please confirm that it will be on the May agenda. Anything after May, we will have to assume that you are going to prune them and cover that expense from Library appropriations as we are on a timeline to award the bids and begin construction.

Thank you.

Sandy Kulik, CPA
Village Administrator/Clerk
Village of Hales Corners
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LIBRARY TREE MAINTENANCE (2025)

