Hales Corners Public Library
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HALES CORNERS LIBRARY
BOARD OF TRUSTEES
Thursday, April 24, 2025
6:30 PM Meeting Notice / Agenda

Notice is hereby given that the Library Board will meet at the above date and time, in the **Library Board Room** (5885 S. 116th Street, Hales Corners).

[Notice is given that a majority of the Village of Hales Corners Board of Trustees may attend this meeting to gather information about the subject matter listed below. This meeting may constitute a meeting of the Village of Hales Corners Board of Trustee's per *State ex rel. Badke v. Greendale Village Board,* even though the Board of Trustees will not take formal action at this meeting.]

1. **CALL TO ORDER AND ROLL CALL**
2. **PUBLIC COMMENTS** (3-minute limit per speaker)
3. **CONSENT AGENDA**
   - 3.1. Minutes: March 27, 2025
   - 3.2. Approval of Library Budget Report & Board Fund – March 2025
   - 3.3. Approval of Library Payroll (pay periods: 3/15-3/28 & 3/29-4/11)
   - 3.4. Next Library Board meeting is Thursday, May 22, 2025
4. **COMMITTEE & LIAISON REPORTS**
   - 4.1. Friends of the Library Liaison- S. Lewin-Lane
   - 4.2. Library Foundation & Fundraising Updates- Wilkes
   - 4.3. Whitnall School District Liaison- L. Komas
   - 4.4. Village Liaison- M. Bennett
5. **DIRECTOR'S REPORT**
   - 5.1. Staff Updates
   - 5.2. Star Wars Day
   - 5.3. IMLS Funding Updates
6. **AGENDA ACTION ITEMS**
   - 6.1. MCFLS library funding support program overview
   - 6.2. 4th of July Vendor Contract Review
   - 6.3. Holz Grant Review
   - 6.4. Discussion and Planning for Future Agenda Topics
7. **ADJOURNMENT**

Stephanie Lewin-Lane (e-signature)

Stephanie Lewin-Lane, Library Director
April 17, 2025

cc: Library Board, Library Staff, Library Bulletin Board, Village Board, Village Administrator, Village Hall Bulletin Board, Press

Note: Issues that require public input or for which citizens are present will receive priority on the agenda.

If you are a disabled individual who requires special services, please notify the Library Director in advance of the meeting.

Hales Corners Library
Library Board of Trustees – Minutes
Thursday, March 27th, 2025

Village of Hales Corners, WI
5885 S. 116th Street

The meeting was called to order at 6:35 pm by Chair Kiernan.

1.0 ROLL CALL – Present: T. Kiernan (Chair), Trustees: J. Just, N. Wilkes, E. Leonard, D. Sweet, P. Harycki, L. Komas, Library Director S. Lewin-Lane, Village Liaison M. Bennett

2.0 PUBLIC COMMENT – none

3.0 CONSENT AGENDA

3.1 Motion (Komas/Leonard) moves to approve minutes from 2/27/25 Library Board Meeting – passed 7-0

3.2 Motion (Komas/Leonard) moves to approve Library Budget Report and Board Fund February 2025 – passed 7-0

3.3 Motion (Harycki/Just) moves to approve Library Payroll 12/21/24-1/3/25, 2/15-2/28/25, 3/1-3/14/25 – passed 7-0

3.4 Motion (Komas/Leonard) to hold next Library Board meeting is Thursday, April 24th, 2025 – passed 7-0

4.0 COMMITTEE AND LIAISON REPORTS

5.0 DIRECTOR'S REPORT

6.0 AGENDA ITEMS

6.1 4th of July Committee contract update
Trustee D. Sweet provided updates to the vendor contract that is being drafted. Trustee Sweet was seeking input with regards to specifics and any suggestions other trustees may deem relevant.
No motion taken.

6.2 All-day staff training Friday, April 11th deferment
Director Lewin-Lane provided her reason to ask for the deferral. Timing with regards to the transition of staff was altered. Motion (Harycki/Leonard) moves that the all-staff training day be moved from April 11th to a date to be determined in August – passed 7-0

7.0 CLOSED SESSION

7.1 Library Director Review – Motion (Leonard/Just) moves to enter closed session – roll call: Ayes – Trustees N. Wilkes, D Sweet, J. Just, P. Harycki, E. Leonard, L. Komas, Chair T. Kiernan; Nays – none
Motion (Harycki/Sweet) moves to enter open session – roll call: Ayes – Trustees N. Wilkes, D Sweet, J. Just, P. Harycki, E. Leonard, L. Komas, Chair T. Kiernan; Nays – none

8.0 ADJOURNMENT Prior to adjournment, Chair Kiernan asked if there were any agenda items trustees would like to add to the April meeting. Trustee Wilkes mentioned that the Village is submitting a grant application to the Holz Foundation and suggested that the library may want to apply as well. The Board asked Director Lewin-Lane to put together a list of items that could be used to fulfill pieces of the library's strategic plan.
Trustee Sweet would also like to add a permanent agenda item asking trustee's feedback on

agenda items they would like added to the next meeting agenda.
Motion (Sweet/Harycki) moves to adjourn meeting – passed 7-0

Seth Harrison/ (e-signature)
Seth Harrison, Assistant Library Manager

Distribution: Library Board, Library Director, Library staff, Village Administrator, Village Board, MCFLS
Post: Library Bulletin Board, Village Hall Bulletin Board, Fire Department

2025 Budget

Account			Approved budget	February	March	April	YTD	% of yearly budget
551	51100	Permanent Salaries	$248,648.00	$18,178.80			$28,496.31	11.46%
551	51200	Temporary Salaries	$102,172.00	$7,713.68			$12,365.36	12.10%
551	51400	Holiday Pay	$0.00	$0.00			$1,167.27	$1,167.27
551	150	OPEB Insurance	$0.00	$0.00			$0.00	$0.00
551	51600	Vacation Pay	$0.00	$552.98			$665.78	$665.78
551	51650	Sick Leave	$0.00	$354.00			$1,302.00	$1,302.00
		Total Salaries	$350,820.00	$26,799.46	$0.00	$0.00	$43,996.72	12.54%
551	52100	Social Security	$26,979.00	$1,991.07			$3,930.43	14.57%
551	52200	Wisconsin Retirement Fund	$21,025.00	-$1,614.29			-$17.11	-0.08%
551	52300	Life & Disability	$529.00	$41.43			$181.91	34.39%
551	52400	Health & Dental	$104,567.00	$6,952.33			$21,629.51	20.68%
		Total Benefits	$153,100.00	$7,370.54	$0.00	$0.00	$25,724.74	16.80%
551	50390	Transfer to Capital Project Fund	$0.00				$0.00	$0.00
551	53000	Postage	$500.00	$0.00	$0.00	$0.00	$0.69	0.14%
551	53100	Office & Processing Supplies	$4,000.00	$0.69	$12.98	$59.88	$353.77	8.84%
551	53500	Telephone	$6,131.00	$259.20	$259.20	$753.75	$4,054.53	66.13%
551	53600	Professional Development	$1,800.00	$382.21	$0.00	$0.00	$382.21	21.23%
551	53800	Auto Allowances	$700.00	$0.00	$0.00	$0.00	$15.61	2.23%
551	53900	Utilities	$22,965.00	$165.00	$207.51	$0.00	$2,384.24	10.38%
551	54000	Risk Management	$4,929.00	$0.00	$0.00	$0.00	$0.00	0.00%
551	54100	Building Maintenance	$10,000.00	$279.61	$55.35	$255.13	$2,116.45	21.16%
551	54560	Contr Serv - Landscape	$900.00	$0.00	$0.00	$0.00	$0.00	0.00%
551	54570	Contr Serv - HVAC Maintenance	$5,500.00	$0.00	$2,272.50	$0.00	$2,272.50	41.32%
551	54920	Contr Serv - MCFLS	$23,121.00	$0.00	$0.00	$0.00	$34.61	0.15%
551	55000	Contr Serv - Custodial	$2,000.00	$40.76	$215.06	$21.94	$338.64	16.93%
551	55300	Programming & Supplies	$2,500.00	$160.10	$86.49	$501.50	$909.78	36.39%
551	55600	Photocopier Maint & Supplies (staff copier)	$2,200.00	$243.44	$170.54	$0.00	$566.98	25.77%
551	55700	Technology Maint & Supplies	$4,200.00	$0.00	$8.94	$0.00	$1,266.94	30.17%
551	56500	Periodicals	$6,500.00	$214.97	$80.00	$0.00	$978.74	15.06%
551	56700	Physical Collection	$36,000.00	$1,915.10	$2,268.89	$0.00	$6,944.35	19.29%
551	56910	Public Photocopier	$650.00	$57.78	$83.51	$97.93	$281.82	43.36%
551	59910	Credit card fees	$100.00	$9.61	$0.00	$0.00		30.23%
		Total Operating expenses	$134,696.00	$3,728.47	$5,720.97	$1,690.13	$22,932.09	17.03%
		Total Budget	$638,616.00	$37,898.47	$5,720.97	$1,690.13	$92,653.55	14.51%

Hales Corners Library - Library Board Funds

GIFTS AND DONATIONS RESTRICTED				
Gapinski Memorial	$ 100.00	**Checking Account**		$ 14,908.38
Gorzalski, Garret Memorial	$ -	**CD Money Market**		$ 19,523.58
Hain, Alice - Newberry Award	$ 148.52			
Lego Club	$ 196.43	**Total**		**$ 34,431.96**
Licau, Kathy Memorial	$ 93.60			
Riebs, Priscilla Memorial (prairie restoration)	$ 70.00			
Ruesch, Bob	$ 100.00	**Interest on CD**		
Senior Programs	$ 850.00	March		$ 1.66
Thomson, Ian	$ 100.00			
Weber, Anne Memorial	$ 3.01			
TOTAL RESTRICTED	**$ 1,661.56**	**Deposits**		
		Hain, Alice (3/31/25)		$ 100.00
Gifts and Donations- Unrestricted	**$ 2,920.99**			
LIBRARY BUILDING FUND		**Withdrawals**		
100 Women Challenge - Library Expansion	$ 7,000.00			
Architectual and Engineering Study	$ 15,746.30			
Hain, Alice Memorial	$ 6,875.00			
Meyer, Dennis Memorial (child vehicle seat)	$ 228.11			
TOTAL LIBRARY BUILDING FUNDS	**$ 29,849.41**			
TOTAL ALL ACCOUNTS	**$ 34,431.96**			
Updated 4/15/25				

VILLAGE OF HALES CORNERS
PAYROLL TIME SHEET RECAP - LIBRARY

PAY PERIOD:
3-15-25 to 3-28-25

NAME	REG	VACATION	SICK	PERS TIME	FUNERAL	HOLIDAY	AUTO	TOTALS
Arzamendi, Justen	19.51							19.51
Bantz, Ryan	58.16						$10.36	58.16
Barr, Joseph	80							80.00
Brown, Joseph	40	20		20				80.00
Frank, Natalie	37							37.00
Hansen, Cheryl	24.5							24.50
Harrison, Seth	40	40						80.00
Jones, Owen	20							20.00
Lewin-Lane, Stephanie	80							80.00
Mann, Liliana	10							10.00
Raap, Carole	12							12.00
Rech, Laura	25.92							25.92
Schmidt, Merri	25.08							25.08
Strandt, Mary Kay	37.5							37.50
Totals	509.67	60	0	20	0	0	$10.36	589.67

Prepared by: SMH
Approved by: _____

Total Auto: $10.36
Pay Day: 4/3/2025

Other: _____

Library Board approval date: 4/24/2025

VILLAGE OF HALES CORNERS
PAYROLL TIME SHEET RECAP - LIBRARY

PAY PERIOD:
3-29-25 to 4-11-25

NAME	REG	VACATION	SICK	PERS TIME	FUNERAL	HOLIDAY	AUTO	TOTALS
Arzamendi, Justen	21							21.00
Bantz, Ryan	58.83						$8.54	58.83
Barr, Joseph	72	8						80.00
Brown, Joseph	7	12	8	4				31.00
Frank, Natalie	50.5							50.50
Hansen, Cheryl	20.5							20.50
Harrison, Seth	80							80.00
Jones, Owen	20							20.00
Lewin-Lane, Stephanie	79			1				80.00
Mann, Liliana	10							10.00
Raap, Carole	12							12.00
Rech, Laura	29.92							29.92
Schmidt, Merri	35.5							35.50
Strandt, Mary Kay	26.92							26.92
Totals	523.17	20	8	5	0	0	$8.54	556.17

Prepared by: SMH
Approved by: _____

Total Auto: $8.54
Pay Day: 4/17/2025

Other: _____

Library Board approval date: 4/24/2025

JEDI ACADEMY
TRAINING SCHEDULE
MAY 3 10AM-4PM

Time	Activities (main level)	Location
10 AM	Registration & Lanyards*	Boardroom
11:30 AM	Storytime	Children's Area
NOON	1st Prize Drawing	Main Desk Area
NOON	Escape Room sessions start (registration required)	Boardroom
1:30 PM	2nd Prize Drawing	Main Desk Area
2 PM	Jedi Braiding Class*	Boardroom

Time	Activities (lower level)	Location
11 AM	Make Your Own Lightsaber*	Ben Hunt Rm
12:30 PM	Wookie Roar Contest	Prairie
1 PM	Viewing of *Star Wars: The Clone Wars*	Hunt Rm
2-3 PM	Jedi Obstacle Course	Prairie
3:30 PM	Trainee Graduation & Grand Prize Drawing	Prairie

*While supplies last

11:30 AM - 2:30 PM
Snacks & Beverages sold at the Greebly Cantina in the lower level

Character Appearances by members of the Wisconsin Cheesehead Garrison throughout the event

TALKING POINTS FOR MEDIA INTERVIEWS, TALKING TO PATRONS

General points to emphasize:

- Libraries are an essential resource, non-partisan, and well supported from both sides of the aisle when it comes to financial support / funding.
- Libraries are for everyone, and everyone is welcome.
- Libraries serve as community hubs for many demographics.
- Libraries are a great equalizer, giving access to resources for those who cannot afford them.
- Libraries and library funding especially impacts small rural communities and underserved populations of our state.
- There is a lot of oversight and accountability built into the structure of libraries, to ensure they are running efficiently and fulfilling their purpose. IMLS funding enhances efficiencies — loss of this funding will actually cost more.
- IMLS funds come home to work at the local level and help libraries deliver real services that real people use every day.
- Cutting IMLS funds doesn't eliminate federal waste, it eliminates access, especially for our small and rural communities, and individuals who already experience challenges such as our senior population.
- **How patrons can help: Speak up for libraries**
    - Patrons can learn more about this issue and find links for taking action by visiting www.mywisconsinlibrary.org
    - Write or call legislators to urge them to protect funding for our libraries.
    - Make a video talking about why libraries are important and upload it to our web form. https://tinyurl.com/wi-library-stories
    - Share information about IMLS and the impact its funds have on our communities.

A BROAD OVERVIEW OF HOW PUBLIC LIBRARIES ARE FUNDED IN WISCONSIN:

Summary: Local dollars are the primary source of your library's funding supporting operational costs, staff, collections, building maintenance, etc. However, these funds alone would never allow your library to provide access to all the resources you currently enjoy. Libraries are part of a state-wide network that expands access to a much a larger array of collections and services, thanks to a layered approach to funding.

Local funding (municipal and county budgets): operational costs, staff salaries, adding to collections, building maintenance, etc.

State funding: Every two years, the state legislature designates a budget to help support to the state's library services. This is administered by the Department of Public Instruction (DPI) and distributed to the state's 15 library systems. The systems then coordinate and provide services to libraries. This state funding covers things like:

- Continued support for statewide resource contracts: Wisconsin Talking Book and Braille Library, Cooperative Children's Book Center, interlibrary loan from the Milwaukee Public Library and the University of Wisconsin-Madison collections, and Recollection Wisconsin.
- Money distributed to the state's library systems which pays for shared resources (for example, hoopla, online learning, Ancestry, etc.), materials delivery, hosting and running the catalogs of all the materials in the system's libraries, IT support, communications and marketing support, etc.

Federal funding: IMLS provides funds for grants to individual libraries, support staff at the state level, and other resources that support the network of public libraries in Wisconsin. In 2024, $3.2 million dollars were allocated to Wisconsin from IMLS. This federal funding is administered and distributed by the Department of Public Instruction, which is the state library agency. Some of the things this funding is used for:

- BadgerLink Access – Wisconsin's online library with databases for research, literacy, and lifelong learning. This is a critical resource that serves Wisconsin schools of all levels as well as the general public. IMLS funding provides the platform for BadgerLink, which gives access to all the materials. Without the platform, there is no way for people to access those online resources.
- Grants to libraries for one-time necessary purchases that are otherwise not in their budgets. These can include computer equipment, IT support, Internet services such as hot spots for patrons to borrow, technology for providing wifi to their communities, required staff seminar and conference attendance.
- The Wisconsin State Interlibrary Loan System (WISCAT), which lets patrons borrow materials from other libraries across the state. As of 2022, Wisconsin ranked first in the nation in interlibrary loans received per 1000 residents.
- Department of Public Instruction (DPI) Division for Libraries and Technology – staff from DPI oversee library compliance and provide consulting for all libraries in the state on a wide variety of topics. DPI staff also administer the distribution of both state and federal aid.
- Educational opportunities for library staff – Wisconsin librarians are required to complete continuing education credits to maintain their certification. Seminars and conferences are offered every year to help library staff stay informed and up to

date on issues such as HR and management, new laws, technology, working with trustees, and more.

A DEEPER DIVE:

Key Benefits of IMLS Funding in Wisconsin

1. Expanding Access to Information & Digital Equity
    - Supports the platform for BadgerLink, Wisconsin's online library with databases for research, literacy, and lifelong learning. This is a critical resource that serves Wisconsin schools of all levels and the general public.
    - Funds WISCAT, a resource-sharing system allowing libraries to provide interlibrary loan services statewide.
    - Enhances broadband access and digital literacy initiatives, ensuring libraries serve as digital hubs for communities that often don't have access to reliable internet service. This underscores how important small and rural libraries are to their communities. LSTA is often used to bridge the gap to serve these residents.
2. Empowering Library Staff & Professional Development
    - Provides training and required continuing education opportunities for librarians, including leadership training. This funding allows libraries to send staff members to seminars and conferences, and make sure we have a supported and educated library workforce who need to keep up on requirements to retain their certification.
3. Strengthening Community Engagement & Lifelong Learning
    - Funds innovative programming that supports workforce development, small businesses, and job seekers.
4. Innovation & Modernization of Library Services
    - Helps libraries adapt to changing community needs by funding technology, new service models, and enhanced library spaces.
    - Pays for consultation and expertise provided by DPI to lead, coordinate and plan for improvements in provision of library services.

Why Continued IMLS Funding is Critical

- Sustained funding ensures that Wisconsin libraries remain vital community hubs — we want strong libraries that are equipped to serve communities in the most efficient way possible. They need to have a supported, well-trained, and capable staff, technology to support the needs of communities, and expertise at the state level to support all of this.
- Without IMLS support, many rural and small-town libraries would struggle to maintain essential services. Small communities will lose shared services marking it harder for these areas to get what they need.

CALL TO ACTION FOR PATRONS

- Encourage listeners to advocate for federal support of IMLS funding by contacting their representatives.
- Ask people to make a video talking about why libraries are important to them, and upload it to the DPI web form. Here is the link.
- Urge local communities to engage with their public libraries and take advantage of resources available to them.
- Remind listeners that libraries have books and more—they are lifelines for education, digital resources, job support, and community connection.
- Educate yourself on issues that matter to you and vote
- Use your public library & other local cultural institutions
- Highlight anything specific your agency is doing or local opportunities to speak up for libraries

IMLS general info:

- .0046% of federal budget (libraries only are .003%)
- IMLS is a federal agency that distributes more than $200 million annually to libraries, museums, and zoos.
- Research and development for national models, professional development and efficiency standards
- Helps drive innovation and contributes to research, sharing of national models and best practices, encourages regional and national collaboration
- Helps level the playing field, particularly for rural libraries by making sure they have support even if not well supported by local tax base or local infrastructure (broadband, workforce development, literacy support)

Wisconsin impact

- $55 million in federal dollars to Wisconsin since 1997 (248 separate grants)
- Many of these are matched by local or state investment - so they compel additional investment in libraries by states and municipalities or private funders

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Update on the current situation with IMLS (as of Monday Mar 31):

- 3/20/25: President Trump replaced the acting head of IMLS with the Deputy Secretary of Labor (Keith Sonderling).
- 3/31/25: All employees were placed on administrative leave, and had access to their emails blocked. It is expected that any funding will be halted, as there is no one to administer or distribute funds.

The agency is required by law to provide support to public libraries through Grants to States and other programs, but only through September of this year, at which point the agency is usually reauthorized by Congress.

ADDITIONAL DETAILS

Wisconsin Libraries – approximately 46 million checkouts in 2023

ADD YOUR SPECIFIC INFO:

Your library / library system:

Yearly usage info (visitors / circulation / etc):

Any LSTA grants received – specifics of what the grant provided to your library / system. What was the impact / how did it improve your services?:

Population served by your library / system:

How would losing IMLS / LSTA funding impact your patrons? Be as specific as possible:

TALKING POINTS FOR LIBRARY STAFF, ABRIDGED

Call to Action for Patrons

Libraries are crucial for education, digital resources, job support, and community connection. Help ensure their future by supporting continued funding.

What Happened?

On March 14, President Trump signed an executive order that led to the shutdown of the Institute for Museum and Library Services (IMLS). This small federal agency, with around 70 employees, provides funding to museums and libraries nationwide. In 2024, Wisconsin was allocated $3.2 million in IMLS grants.

Impact of Losing Funding

Libraries are vital community resources, offering services to everyone. Cuts to IMLS funds disproportionately hurt people in small rural areas, those on fixed incomes, and families. IMLS funding supports:

- **Interlibrary Loans:** Wisconsin ranked #1 in the nation for interlibrary loans per resident in 2022.
- **BadgerLink Access:** Without this funding, schools and the public would lose access to critical online resources for research, literacy, and lifelong learning.
- **Workforce Development Programs:** These programs support small businesses and job seekers.
- **Technology Upgrades:** IMLS grants help libraries provide computer equipment, Wi-Fi, hotspots, and IT support, crucial for keeping services modern and efficient.
- **Without IMLS funding**, many libraries will struggle to maintain essential services.

Key Benefits of IMLS Funding in Wisconsin

1. **Expanding Access to Information & Digital Equity:** Supports BadgerLink, WISCAT, and broadband access, helping libraries serve communities without reliable internet.
2. **Empowering Library Staff:** Provides professional development and training opportunities for librarians.
3. **Strengthening Community Engagement:** Funds programs for workforce development, small businesses, and job seekers.

4. **Modernizing Library Services:** Helps libraries adapt with new technologies and services.

What Can You Do?

- **Advocate for Federal Support:** Contact your representatives to urge support for IMLS funding.
- **Engage with Your Library:** Visit your local library and take advantage of the resources available.
- **Make a video:** The Department of Public Instruction (DPI) is asking library patrons to make a 30-60 second video of themselves talking about why their library is important to them. They can upload the video here: https://tinyurl.com/wi-library-stories
- **Vote:** Stay informed on issues that impact libraries and vote accordingly.
- **Learn more:** visit https://mywisconsinlibrary.org/ to get more information and follow links to take action.

How Libraries Are Funded in Wisconsin

- **Local Funding:** Local taxes support operational costs, staff salaries, and building maintenance.
- **State Funding:** The state legislature provides funding every two years, covering statewide programs and resources. That funding goes to the state's 15 library systems, which coordinate resources and many shared services for all of their public libraries.
- **Federal Funding (IMLS):** In 2024, Wisconsin received $3.2 million in IMLS grants, which help fund BadgerLink, interlibrary loans, technology upgrades, and staff training.

CATEGORY 1: IMLS Funding info / importance

1: Wisconsin is #1: a service you love (funded by IMLS)
Hey, Wisconsin! We know you love being able to get a book from almost anywhere in the world delivered to your library, and you borrowed over 14 MILLION books that way last year, making Wisconsin the biggest book borrowers per capita in the US!
What you might not know, is that service is funded in part by the Institute for Museum and Library Services (IMLS), the smallest government agency you've never heard of. Block grants give states direct oversight for how their funding is used.
If you love this, make your voice heard. https://mywisconsinlibrary.org/

2: A cup of coffee
The Institute of Museum and Library Services (IMLS) funding help make it possible for Wisconsin public libraries to provide services like Interlibrary Loan. That's when you can borrow a book not available at (*insert your name here*) from almost anywhere in the world.
The entire IMLS annual budget costs each taxpayer less than a cup of coffee from a convenience store. Support continuing funding and outreach for IMLS: https://mywisconsinlibrary.org/

3: Not a waste
"The public library is the most enduring of democratic institutions, the keeper of the people's history, the provider of free information, and the cradle of an enlightened society." – Carl Sagan
Wisconsinites love their libraries, and library services are an effective use of limited resources to support all of our communities (or rural communities-depending on your system). The Institute of Museum and Library Services (IMLS) funding supports our state's commitment to delivering high-quality public library services to every Wisconsin resident.
Ask congress to protect IMLS. https://mywisconsinlibrary.org/

4: Shine a light on Wisconsin's bipartisan support for libraries
Legislators from both sides of the aisle have always strongly supported Wisconsin public libraries.
The funding that Wisconsin receives from the Institute of Museum and Library Services (IMLS) is managed by the state, and provides grants to help maintain public libraries we can be proud of.
Join your neighbors to support funding for IMLS. https://mywisconsinlibrary.org/

5: **"Fair Access, Stronger Families"**
Visual: A grandparent helping a child read at the library.
"Opportunity Shouldn't Depend on Your Zip Code"
In rural communities, libraries are often the only place to get free internet, learning resources, or books not available anywhere nearby.
Thanks to IMLS funding, every Wisconsin resident can access those resources — whether they live in a city, small town, or on a back road.
Help protect the services you count on. Speak up for your libraries!
https://mywisconsinlibrary.org/

CATEGORY 2: "Speak Up For Libraries" slogan:

1. Raise your voice, take action, and advocate for libraries—because access to information, resources, and community spaces should never be at risk! https://mywisconsinlibrary.org/

2 It's time to speak up for libraries!
Libraries need everyone's voices now more than ever. Federal funding is at risk, and we can't stay quiet. Speak up, take action, and tell your legislators why libraries matter!

https://mywisconsinlibrary.org/
#SpeakUpForLibraries

3. Let's make some noise!
Ways to speak up for libraries:
- Fill out a postcard at your local library to send to legislators.
- Make a testimonial video sharing why your library matters.
- Call your representatives and tell them to support library funding.
- Use your library—every checkout, visit, and program attendance shows its value!

Your voice makes a difference—speak up!

https://mywisconsinlibrary.org/
#SpeakUpForLibraries

4 We want to hear from you!
Join us in our quest to save the Institute of Museum and Library Services (IMLS), which is being cut by executive order.

Please give us a shout out by making a quick 30-60 second video, talking about what your library means to you or why it's important for your community. Videos can be uploaded to the link below. These videos will be shared around the state, and sent to our legislators to help them understand the importance of libraries, and how they impact their constituents.

You can use this link to upload your video for sharing. Thank you for speaking up for our libraries!

https://tinyurl.com/wi-library-stories

#speakupforlibraries #wethepeopleread #withlibertyandlibrariesforall #librarylove #wisconsinlibraries

CATEGORY 3: General Messaging – Libraries are important / great / welcoming / etc

1. 📚 Libraries aren't just about books—they're about people. 💜

No matter who you are, where you come from, or what you believe, the library is a place where you belong. We welcome everyone—readers, dreamers, learners, explorers, and seekers of knowledge. A library is a safe space to grow, connect, and be yourself.

Because knowledge should be free. Community should be strong. And everyone deserves a place where they are valued.
Libraries are for all of us. Always. https://mywisconsinlibrary.org/
#SpeakUpForLibraries #LibertyAndLibrariesForAll

📚 Libraries are so much more than just the resources they offer—they're the heart of a community, especially in small towns. They're a gathering place, a learning hub, and a safe space for all. From storytime

for kids to job resources, free Wi-Fi, and a cozy spot to connect, libraries bring people together in ways that matter. Support your local library—it supports you! 💜 https://mywisconsinlibrary.org/

#LibrariesAreEssential #CommunityHub #SmallTownLove #SpeakUpForLibraries

3 Did you know your library card unlocks a world of online learning? 🌐 📚 From language courses to career skills, e-books to research databases, your library offers FREE access to incredible digital resources. Learn something new anytime, anywhere! Check out your library's website to explore. 📖 💻 https://mywisconsinlibrary.org/

#LibraryOnline #NeverStopLearning #FreeWithYourLibraryCard

Graphics for IMLS support campaign

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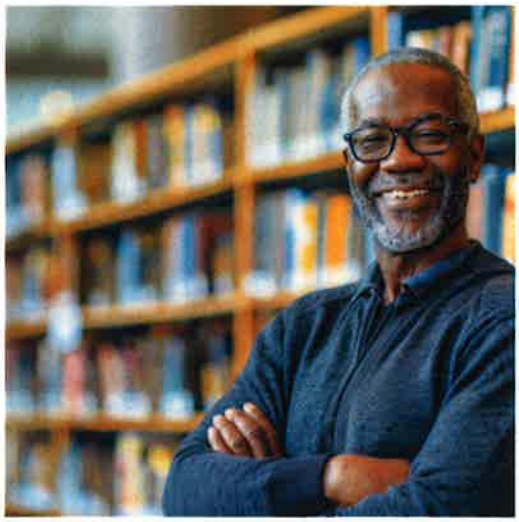

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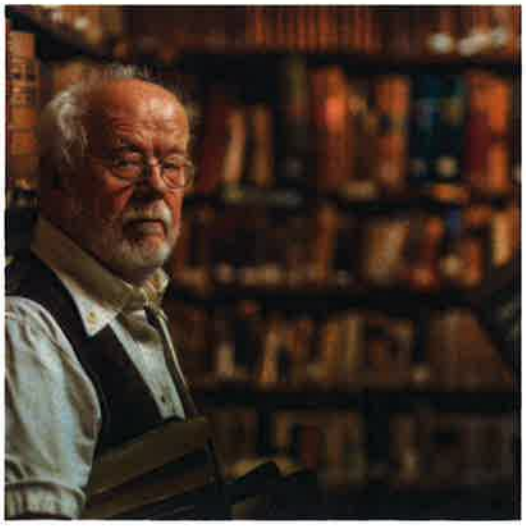

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WE THE PEOPLE READ

POSTCARD

"Libraries and librarians have definitely changed my life,
and the lives of countless other Americans."
– Barbara Bush ☆

LIMITED USE AGREEMENT

PARTIES: VILLAGE OF HALES CORNERS 4TH OF JULY COMMITTEE (hereinafter COMMITTEE), HALES CORNERS LIBRARY (HEREINAFTER LIBRARY) and VENDOR (VENDOR orFOOD TRUCK)

PURPOSE OF THIS AGREEMENT: Is to allow a limited number of food trucks (hereinafter VENDOR) to use parking areas of the Library grounds for the sale of food and beverages to the public during the government sponsored 4th of July celebration.

APPROVAL: Approval of VENDOR'S application shall be at the sole discretion of the COMMITTEE (hereinafter COMMITTEE).

FEES: Upon approval of the application for this Use Agreement by the COMMITTEE, the VENDOR shall pay the fee of $ for the limited use of a portion of the parking lot under the terms of this agreement.

Vendor shall also deposit the sum of $ 150.00 as a REFUNDABLE deposit required for performance and compliance as required under the terms of this Agreement. The deposit is to ensure compliance with the terms of this agreement including, but not limited to compliance on the scope of vendors provision of fast food and beverages, the duty to clean up and the timeliness of vacating the premises, provisions.

TERM OF AGREEMENT: This agreement shall begin at o'clock m. on the 4th day of July 2025 and shall terminate at 11:00 P.M. on the 4th day of July 2025 at which time the VENDOR shall immediately vacate and remove VENDOR's food truck from the premises. **Time is of the essence as to this agreement.**

RESTRICTION: No Vendor shall sell, serve or provide any alcoholic beverages unless specifically provided for under this agreement.

Vendor is allowed to provide/ alcoholic beverages_____

(Committee Chairperson's and Vendor's Initials)

Vendor is NOT allowed to provide alcoholic beverages_____

(Committee Chairperson's and Vendor's Initials)

OBLIGATIONS OF VENDOR:

1. VENDOR shall provide proof of current insurance coverage satisfactory to the Committee before this agreement shall become effective. **Provision of such proof of insurance is of the essence of this agreement.**

2. Vendor shall provide current proof of all food vendor and Health Inspectors licenses, approvals and permits that are required by the Village of Hales Corners Health Department

3. Vendor is responsible for cleaning up around their truck and the surrounding parking area after the event and hauling all trash off site.

4. Failure to properly clean up, in the sole determination of the Hales Corners Library Director, following the event may result in a forfeiture in part or all of the deposit referred to herein. The Library Director shall, in Director's sole discretion, determine the amount of deposit to be returned to the Vendor which shall be returned to the Vendor within Five (5) days after the day of the event.

OBLIGATIONS OF THE 4th of JULY COMMITTEE AND VILLAGE OF HALES CORNERS LIBRARY:

1. Committee shall approve no more than Five (5) Limited Use Agreements for Vendors for this date and no more than ONE approval shall be granted for the sale of alcoholic beverages.
2. COMMITTEE and LIBRARY are NOT responsible for the provision of anything other than providing a parking area for each truck.
3. Committee, in Committee Chairperson's sole discretion, will designate a specific parking area for each Vendor. All Vendor parking shall be in the lot area adjacent to the Main Public entrance to the Library unless otherwise specifically approved by the Committee's Chairperson.

Dated and signed this _____day of _____, 2025 at Hales Corners Wi.

Village of Hales Corners 4th of July Committee By:_____

Committee Chairperson

Vendor's Name_____

Signed By Owner:_____

(Print Name)

April 30, 2025

Jerome J. and
Dorothy H. Holz Family
Foundation Grant

DRAFT

Purpose for Request

The Hales Corners Library, located in the W. Ben Hunt Center (built in 1984), serves as a vital community hub in our village. Within the library are two heavily used multipurpose rooms that host a wide range of activities—including library programs, community meetings, educational workshops, tutoring, training sessions, and testing. Despite their frequent use, these spaces are outdated and ill-equipped to meet modern demands.

Although the rooms have received occasional surface-level updates, such as new paint or carpet, the infrastructure is no longer functional or flexible. The audio/visual equipment is unreliable, causing frequent disruptions to programs and events. The original furnishings, including chairs from the 1980s, limit adaptability and user comfort. Still, the need for community gathering space remains high. In 2024 alone, over 10,200 individuals used these rooms—a 20% increase over the past three years, with 30% of that use driven by community-based groups unaffiliated with the library.

Current state of the Meeting Rooms

Proposed Upgrades

To respond to this growing demand and ensure equitable access to safe, functional, and flexible public space, we are requesting funding to modernize these rooms. Planned improvements include:

- Technology upgrades featuring a reliable, user-friendly AV system mounted on an ADA-compliant mobile cart, making it accessible for all users, including those with mobility needs. The system will include dedicated laptops and simple instructions to reduce setup difficulties.
- Flexible furnishings, including the replacement of outdated chairs and the addition of modular, wheeled tables to support a wide range of program formats and room configurations.
- Aesthetic enhancements such as fresh paint and updated window treatments to create an inviting, professional atmosphere.

These improvements will significantly enhance the library's capacity to support lifelong learning, civic engagement, and community collaboration. They will reduce barriers to access by providing inclusive, welcoming spaces equipped to serve users of all ages and abilities. As demand continues to grow, this project ensures we can continue meeting our mission while better supporting the evolving needs of our patrons and local partners. This investment will transform two outdated rooms into vibrant, multipurpose spaces that uplift and connect the Hales Corners community.

DRAFT

Proposed Budget

Description	Value
16 Tables	16,000.00
125 Chairs	10,000.00
Chair Dolly	500.00
AV Equipment (Bluetooth enabled AV system, Blu-ray player, receiver, cables)	2,700.00
ADA AV Lectern	4,000.00
Technology (100" smart TV, Soundbar, mount, 2 laptops, cables & adaptors)	5,300.00
Rolling White Board	300.00
Window Treatments	3,500.00
Repair & Paint	3,000.00
Total	**$49,800.00**

Shipping and warranties are included in prices, when applicable

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