

# Village of Hales Corners

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James R. Ryan Municipal Building

## Fire and Police Commission Village of Hales Corners

### Meeting Notice and Agenda

**April 15, 2025 (Tuesday) - 6:30 p.m.**

Notice is hereby given that the Fire and Police Commission of the Village of Hales Corners will meet at the above date and time at the **Village Hall (Board Room)**, 5635 South New Berlin Road, Hales Corners.

#### **1.0 Call to Order and Roll Call**

#### **2.0 Approval of Minutes**

2.1 Minutes from March 11, 2025 regular meeting.

#### **3.0 General Business**

##### **3.1 Chief Report**

3.1.1 Police Department Report

##### **3.2 Action Item**

3.2.1 Appointment of A. Harmon to the position of Police Officer

##### **3.3 Succession Planning**

3.3.1 Police Chief promotional process - Review of approved interview questions

3.3.2 Police Chief promotional process - Set interview panel date

3.3.3 Fire Chief promotional process – Establish timeline

##### **3.4 Election of Commission Officers**

3.4.1 Secretary

3.4.2 Vice-President

#### **4.0 Next Fire & Police Commission meeting – June 17, 2025 at the Village Hall Board Room.**

#### **5.0 Adjournment**



Eric Cera, Police Chief  
April 10, 2025

President Riemer called the meeting to order at 6:31 PM.

**1.0 Roll Call** – Present: President Riemer, Commissioners; Mixon, Schwartz and Smyczek. Staff Present: Police Chief Cera and Fire Chief Jaskulski. Absent excused: Commissioner Dzick. Absent: Trustee Liaison Chesney. Audience: Trustee Bennett.

## **2.0 Approval of Minutes**

**2.1** February 18, 2025 – Motion (Smyczek/Schwartz) to approve. Motion passed 4-0-1

## **3.0 General Business**

### **3.1 Chiefs' Reports**

**3.1.1 Police Department Report** – Cera presented. He publicly thanked Hales Corners Elementary Principal Komars for her cooperation and efforts to make sure the students were safe and Superintendent Reinke for his open communication during the retirement of the school crossing post at 116th and Janesville. He emphasized that the current recruitment process should rectify staffing deficiencies by March 2026.

**3.1.2 Fire Department Report** – Jaskulski presented. He explained variations in call volume. He highlighted that staff continues to fluctuate; however, replacements are coming in with higher qualifications than those leaving. As a result the Department is operating at the Paramedic service level. Final inspection on the new engine is imminent. Smyczek commented that it is a great idea that staff inspect the new fire engine prior to delivery. Mixon expressed concern for staff safety as the result of some recent crashes. The Chief provided clarification on the incidents and remedial steps.

### **3.2 Succession Planning**

**3.2.1 Police Chief Promotional Process** – Schedule remains unchanged.

**3.2.2 Fire Chief Promotional Process** - Riemer advised that the Fire Chief position should be three to four months after the Police Chief process. Mixon advised that Jaskulski provided her a packet of materials for the process. She will disseminate the packet to the other commissioners.

### **3.3 Action Items**

**3.3.1 Approval of Interview Questions** – A motion was made (Schwartz/Mixon) to approve the interview questions upon the incorporation of edits noted at this meeting. Motion passed 4-0-1.

### **3.4 Election of Commission Officers**

**3.4.1 Replacement of President** – Riemer advised he will be resigning effective April 1<sup>st</sup> in anticipation of an appointment to the position of Village Trustee. He also relayed that Commissioner Dzick is aware of this action item and communicated with him that he would not accept a nomination for president. Smyczek nominated Schwartz. No other nominations were made. A motion was made (Smyczek/Mixon) for Schwartz to succeed Riemer as President. Motion passed 3-0-2.

**4.0 Next: Date, Time and Location of next Fire & Police Commission meeting –**

A special meeting was set: Tuesday, April 15, 2025 at 6:30PM.

The next regular meeting: Tuesday, June 17, 2025 at 6:30 PM.

Location: Village Hall (Board Room,  
5635 S. New Berlin Road, Hales Corners.

**5.0 Adjournment** - Motion (Smyczek/Schwartz) to adjourn at 7:36 PM. Motion passed 4-0-1.



Prepared by: Eric R. Cera, Police Chief

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# HALES CORNERS POLICE

*5635 South New Berlin Road, Hales Corners, WI 53130*

## **2025 Special POLICE DEPARTMENT REPORT – 10 April 2025**

### **Staffing**

- Officer Jennifer Hacker completed Field Training and is part of minimum staffing.
- Officer Owen Rangel completed probation and is now classified as permanent.

Current staffing is sixteen of eighteen authorized (seventeen funded) sworn positions, all meet minimum staffing standards.

### **Recruiting**

- The active recruitment effort is wrapping up. At last report six candidates were in consideration. The only potential lateral accepted a position with another agency. Two withdrew from the process without explanation. One has accepted a conditional offer and will fully satisfy all the requirements for appointment on April 15<sup>th</sup>. The remaining two candidates will be eligible for further consideration through May 1<sup>st</sup>. A new recruitment effort will commence soon thereafter.

### **Action Item**

- The Chief respectfully requests: the appointment of Anthony Harmon to the position of Police Officer (Recruit,) on a date to be determined by the needs of the service and subject to a probationary period of one year from the successful completion of Police Recruit Training.

**From:** [Eric Cera](#)  
**To:** [Dr. Gerald Schwartz](#); ["Cindy Mixon"](#); [Tom Smyczek \(tom.smyczek365@gmail.com\)](#); ["Commissioner Dzick"](#); [Jeff Chesney](#)  
**Subject:** Interview Scheduling Help  
**Date:** Tuesday, April 1, 2025 8:04:00 AM

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Hi All,

To keep ahead of the game I had the potential candidates check their schedules so you could compare to yours before the next meeting.

August 2<sup>nd</sup> and September 13<sup>th</sup> are solid for both.

July 19<sup>th</sup> and August 9<sup>th</sup> are possible.

July 12<sup>th</sup>, July 26<sup>th</sup> and August 16<sup>th</sup> are not possible due to a myriad of legitimate commitments.

IMHO, September 13<sup>th</sup> would flow nicely into the regular quarterly meeting agenda so as to not leave a lot of lag time between the interview and your decision.

Hope this helps,  
Eric