

Village of Hales Corners

5635 S. New Berlin Road
Hales Corners, WI 53130
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James R. Ryan Municipal Building

VILLAGE BOARD - BOARD OF TRUSTEES MEETING

Meeting Notice/Agenda

March 24, 2025 (Monday) - 6:45 p.m.

Notice is hereby given that the Village Board will meet as a Board of Trustees (BOT) at the above date and time, at the James R. Ryan Municipal Building (5635 S. New Berlin Rd).

Pursuant to Resolution 20-61, members of the Board of Trustees may attend this meeting in an electronic platform. The meeting electronic platform link is: <https://meet.goto.com/984742341> or you may dial in at +1 (571) 317-3122 access code: 984-742-341. Requests to access the meeting must be 48 hours in advance of the meeting.

AGENDA

- 1.0 ROLL CALL/PLEDGE OF ALLEGIANCE**
- 2.0 PUBLIC COMMENT** - Comments from the public are limited to three (3) minutes.
- 3.0 CONSENT AGENDA**
 - 3.1 Minutes: March 10, 2025
 - 3.2 Approval of claims paid with the February 2025 PCard: \$15,673.27
- 4.0 SPECIAL COMMITTEE REPORTS**
 - 4.1 Fire & Police Commission Meeting – March 12, 2025 – J. Chesney
 - 4.2 July 4th Meeting – March 13, 2025 – M. Eternicka
 - 4.3 Public Works Commission Meeting – March 20, 2025 – T. Brinkmeier
- 5.0 VILLAGE OFFICIALS REPORT**
 - 5.1 Public Works Project Manager
 - 5.1.1 Resolution authorizing certain officials to execute an agreement for the 2025 Dye Water Testing project with Visu-Sewer, LLC.
 - 5.2 Health Officer
 - 5.2.1 Request to accept grant funding – State Opioid Funding Response - \$12,473
 - 5.3 Village Administrator
 - 5.3.1 Purchase Orders Issued
- 6.0 VILLAGE PRESIDENTS REPORT**
 - 6.1 Library Prairie discussion
 - 6.2 Village Hall tree project update
- 7.0 ADJOURNMENT**

Sandra M. Kulik, Administrator
March 22, 2025

NOTE: Issues that require public input or for which citizens are present will receive priority on the agenda. Hearing or speech impaired persons who require special services should notify the Village staff in advance of the meeting.

Village President D. Besson called the meeting to order at 6:45 p.m.

- 1.0 ROLL CALL** –Trustees: M. Bennett, J. Chesney, T. Brinkmeier, M. Eternicka, K. Meleski and I. Thomson. Staff: Administrator S. Kulik and Village Attorney J. Wesolowski. Audience (3).
- 2.0 PUBLIC COMMENT** – none.
- 3.0 CONSENT AGENDA**
 - 3.1 Minutes: February 24, 2025 – Motion** (Brinkmeier, Chesney) to approve as presented; motion passes unanimously.
 - 3.2 Approval of claims paid with the February 2025 Check Register: \$201,579.36; Motion** (Brinkmeier, Chesney) to approve; motion passes unanimously.
 - 3.3 Approval of payrolls for the periods ending 01/31/2025 (\$144,890.90) and 02/14/2025 (\$149,862.30). Motion** (Brinkmeier, Chesney) to approve; motion passes unanimously.
- 4.0 STANDING COMMITTEE REPORTS**
 - 4.1 Committee of the Whole – T. Brinkmeier**
 - 4.1.1 Update on Deer Management Program** – D. Besson introduced representatives from the Milwaukee County Parks Department. Andrea Wallace, Assistant Director of Recreation and Business, Milwaukee County Parks, 9480 W. Watertown Plank Rd, Wauwatosa, WI 53226 and Bev Bryant, Naturalist Wehr Nature Center, 9701 W. College Ave., Franklin, WI 53132 addressed the Board regarding the deer management program. The goal is to control the growth of the herd in the Whitnall Gardens area as well as mitigate Lyme disease spread and traffic accidents if the deer population is not controlled as the deer in urban environments will move into streets as they migrate. B. Bryant reported on the Potters Woods section of the Milwaukee County Park system and that they are not on the Milwaukee Public School section known as Potters Forest which abuts the county lands.
M. Eternicka asked if they would identify the stations where the marksmen are located and how do you control the area for public safety. B. Bryant stated that they do not identify where the tree stands are as there has been vandalism in the past to the tree stands rendering them unusable. She commented that the safety record for the program is 100%. She commented that the marksmen verbally warn pedestrians in the area and the areas are posted. She commented that the shots are only fired downward from 25 yards above the ground and not at ground level. A. Wallace commented that the County and the Village have made an agreement to notify the neighbors via mail for future years and that the Village will be notified fourteen days ahead of time in order for the website and other public places of the Village for people to see.
M. Eternicka asked about the option and cost for live trapping. B. Bryant commented that it is not possible to get a permit from the DNR to live trap and relocate deer in any county with Chronic Wasting Disease (CWD) status as Milwaukee County and most surrounding counties are CWD areas. The option to

live trap and then euthanize any trapped deer is not viewed as humane as the animals are terrified in the trap and the clean shot is the preferred humane way to address culling herds.

I. Thomson asked how many events they have. A. Wallace commented that it varies but the last two years they have done two days a week from late January the first week of March and roughly eight days on average on Tuesday and Thursdays. She commented that there are two sharpshooters moving between three stations.

T. Brinkmeier inquired what liability the Village incurs by allowing the discharge of a weapon under this program. J. Wesolowski commented on the coverage under the Village carrier but as a secondary coverage and commented on the notice required to the Village for the program. S. Kulik commented that Milwaukee County has us listed as a secondary insured so our carrier would not be a direct line for any claim.

D. Besson commented that he was concerned for public safety and that they have come to a reasonable agreement that the Parks would notify the residents 14 days before the program begins, the Village 7 days prior, the foot print in the Potters Forest will be reduced to enhance the safety along the MPS section and that the Village will post a notice on our website and in the Village Hall, Library and Fire Station. He commented that he had concerns about the caliber of bullet and the distance the shots were fired from but upon hearing that they shoot down and not out and that the shooters are sharpshooter experts he believes the agreement to be reasonable. He commented that there is a proposal to place a fence around Boerner Botanical Gardens to keep the deer out as well as capture admittance fees from visitors that have been able to access the garden without paying the fee as it is not enclosed. He stated he understood that the fence placement would lead to the deer cull program to be stopped once the gardens are protected.

M. Eternicka asked if they knew how River Hills was managing their population since live trapping is no longer used. B. Bryant responded she did not know.

I. Thomson inquired if there was a static website that had information on the program. A. Wallace responded that they would develop one and put a link on the Boerner and County websites. S. Kulik commented that they could link that website onto the Village's and provide additional access to the information.

M. Eternicka asked if Franklin and Greendale residents who abut the park are notified. A. Wallace commented that the map used for notice is only around the Boerner site as the program is not in the entire park but that she could add the 92nd Street homes to her notice list.

T. Brinkmeier asked if the installation of fencing will stop the culling or is the program going to continue after the fence is up. B. Bryant stated that they have not had a conversation about what happens after any fence would be installed as deer can jump an 8 foot fence from a standing still position. The decision would need to be made as to what happens if the deer get inside the fence area or reestablishes the herd in larger numbers which then affects traffic safety concerns if they migrate outside the park. D. Besson commented that the Village standpoint is that the Board would be looking forward to the culling ending. A. Wallace commented that the program will need to be reevaluated after any fence installation as it the deer start to take over other parts of the park and cause

damage as shown by the slide on the browse line, that they would need to explore when, if and how often any culling program would be beneficial, perhaps every other year or every five years would be an option but it is too early for that discussion as no fence is in place at this time.

D. Besson commented that in 1995, over 30 years ago, when the program was presented to Franklin and Greendale they voted no. The Village of Hales Corners agreed to it as the deer were damaging the experimental gardens and roses in the park. However, after 30 years and once a fence is installed, he would not be in favor of an annual culling program.

A. Wallace commented that the parks have the right to manage their lands and doesn't claim to be an attorney, but they have been trying to manage the herd throughout the park over the years. D. Besson commented that the Village acknowledges the right of the County to manage their lands but the Village retains the right to grant or not grant the discharge of any firearms as part of local ordinances. He does not want to see either side drawing a line in the sand and they need to work cooperatively.

J. Wesolowski commented that the parks have been applying for the permits with the DNR as required every year of the program. D. Besson responded he understood that but the granting of any firearms discharge was under the Village Ordinances.

M. Eternicka asked that they discuss a sunset to the deer management program as 12 to 15 deer a year and a herd over 100 something even worth the program costs of \$5,000 a year regardless of it being grant funded.

D. Besson responded that it is reasonable to discuss a sunset of the program and he will work with the Park Department and bring something back to the Village Board. A. Wallace asked if the cessation of the culling program resulted in increased population that then increase Lyme's disease, park / garden damages and increased traffic accidents from the population, would a future discussion on reinstituting the culling program be considered. D. Besson commented that the Board would certainly open up discussions if the situation warranted.

M. Eternicka asked if they could reopen the concept of live trapping and euthanizing versus the sharpshooting. B. Bryant commented that it was less humane to trap and then euthanize as the animals are in terror when in the traps for however long it takes to discover that the trap is full. They have had a perfect safety record with the sharpshooting and instant kill process and they were the first to do this in the state and it is now used nearly everywhere where urban deer management is in place.

K. Meleski commented he would not recommend that the program sunset as it has been successful in managing the population.

No further discussion.

5.1 Library Board Meeting – February 27, 2025 – M. Bennett reported.

6.0 VILLAGE OFFICIALS REPORT

6.1 Village Administrator

6.1.1 Purchase Orders Issued – S. Kulik reported.

6.1.2 Recommendation for a Temporary Class "B"/"Class B" Retailers License: Journey's Lutheran School – Annual Gala – April 5, 2025 -

S. Kulik reported on request. **Motion** (Chesney, Eternicka) to approve; motion passes unanimously.

6.1.3 Massage License Establishments: Pure Zen Massage at Spa 21, Lorena Garcia – S. Kulik reported on request. **Motion** (Eternicka, Chesney) to approve; motion passes unanimously.

6.1.4 2025 General Obligation Borrowing update – S. Kulik updated the Board on the proposed issuance.

6.1.5 Resolution authorizing certain officials to amend the contract agreement for the 2024 Sewer Rehabilitation of the Lory Lane, Garden Court and Whitnall Way Lift Stations awarded by Resolution 24-23 TO Sabel Mechanical – S. Kulik reported on resolution. **Motion** (Chesney, Eternicka) to approve Resolution 25-12 authorizing certain officials to amend the contract agreement for the 2024 Sewer Rehabilitation of the Lory Lane, Garden Court and Whitnall Way Lift Stations awarded by Resolution 24-23 to Sabel Mechanical; motion passes unanimously.

7.0 VILLAGE PRESIDENTS REPORT

7.1 MMSD/ICC Meeting March 10, 2025 – D. Besson reported.

8.0 ADJOURNMENT

Sandra M. Kulik, Administrator/Clerk

3.2

Village of Hales Corners
Report Date: 03/11/2025

Transaction Summary

Account Number	Name	Managing Account Number	Managing Account Name	Disputed Status	Matching Status	Merchant Name	Posting Date	Transaction Amount	Transaction Date	Transaction Status	Attachment
**6117	RYAN BANTZ	**4184	VILLAGE HALES CORNERS OC	No	Unmatched	AMAZON MKTPL*Q17GF4R O3	02/10/2025	\$ 91.84	02/08/2025	Not Reviewed	
**6117	RYAN BANTZ	**4184	VILLAGE HALES CORNERS OC	No	Unmatched	AMAZON RETA* Z69CQ2S33	02/11/2025	166.92	02/10/2025	Not Reviewed	
**6117	RYAN BANTZ	**4184	VILLAGE HALES CORNERS OC	No	Unmatched	BARNES&NOBLE PAPERSOURCE	02/12/2025	(2.71)	02/10/2025	Not Reviewed	
**6117	RYAN BANTZ	**4184	VILLAGE HALES CORNERS OC	No	Unmatched	AMZN MKTP US*EU3FL84R3	02/20/2025	10.79	02/19/2025	Not Reviewed	
**6117	RYAN BANTZ	**4184	VILLAGE HALES CORNERS OC	No	Unmatched	AMAZON RETA* Y30GM0LD3	02/24/2025	37.99	02/21/2025	Not Reviewed	
**6117	RYAN BANTZ	**4184	VILLAGE HALES CORNERS OC	No	Unmatched	MENARDS FRANKLIN WI	02/27/2025	11.22	02/25/2025	Not Reviewed	
**6117	RYAN BANTZ	**4184	VILLAGE HALES CORNERS OC	No	Unmatched	MENARDS FRANKLIN WI	02/28/2025	58.01	02/26/2025	Not Reviewed	

Total: Cardholder Name BANTZ RYAN
Number of Records: 7

\$374.06

**9410	ERIC CERA	**4184	VILLAGE HALES CORNERS OC	No	Unmatched	SGAMMO LLC	02/12/2025	499.60	02/11/2025	Not Reviewed	
**9410	ERIC CERA	**4184	VILLAGE HALES CORNERS OC	No	Unmatched	AMZN MKTP US*Q39A51BB3	02/12/2025	21.05	02/11/2025	Not Reviewed	
**9410	ERIC CERA	**4184	VILLAGE HALES CORNERS OC	No	Unmatched	AMAZON MARK* ZG1IS0KM3	02/24/2025	22.94	02/23/2025	Not Reviewed	
**9410	ERIC CERA	**4184	VILLAGE HALES CORNERS OC	No	Unmatched	AD MEYERS UNIFORMS - ECOM	03/03/2025	53.89	02/28/2025	Not Reviewed	

Transaction Summary

Account Number	Name	Managing Account Number	Managing Account Name	Disputed Status	Matching Status	Merchant Name	Posting Date	Transaction Amount	Transaction Date	Transaction Status	Attachment
**9410	ERIC CERA	**4184	VILLAGE HALES CORNERS OC	No	Unmatched	THOMSON WEST*TC	03/06/2025	\$ 137.56	03/05/2025	Not Reviewed	

Total: Cardholder Name CERA ERIC
Number of Records: 5

\$735.04

**3543	FIRE DEPARTMENT	**4184	VILLAGE HALES CORNERS OC	No	Unmatched	AMAZON MKTPL*K111F1G G3	02/18/2025	99.94	02/18/2025	Not Reviewed	
**3543	FIRE DEPARTMENT	**4184	VILLAGE HALES CORNERS OC	No	Unmatched	AMAZON MKTPL*P79TT8JY 3	02/19/2025	10.49	02/19/2025	Not Reviewed	

Total: Cardholder Name DEPARTMENT FIRE
Number of Records: 2

\$110.43

**6754	POLICE DEPARTMENT	**4184	VILLAGE HALES CORNERS OC	No	Unmatched	USPS PO 5635200130	02/19/2025	9.68	02/18/2025	Not Reviewed	
**6754	POLICE DEPARTMENT	**4184	VILLAGE HALES CORNERS OC	No	Unmatched	RADISSON HOTEL & CONFE	02/28/2025	196.00	02/26/2025	Not Reviewed	

Total: Cardholder Name DEPARTMENT POLI
Number of Records: 2

\$205.68

**1097	MICHAEL ENGEL	**4184	VILLAGE HALES CORNERS OC	No	Unmatched	GRAINGER	02/07/2025	73.84	02/06/2025	Not Reviewed	
**1097	MICHAEL ENGEL	**4184	VILLAGE HALES CORNERS OC	No	Unmatched	ROAD EQUIPMENT PARTS CEN	02/10/2025	41.12	02/07/2025	Not Reviewed	
**1097	MICHAEL ENGEL	**4184	VILLAGE HALES	No	Unmatched	MENARDS	02/21/2025	83.42	02/19/2025	Not Reviewed	

Transaction Summary

Account Number	Name	Managing Account Number	Managing Account Name	Disputed Status	Matching Status	Merchant Name	Posting Date	Transaction Amount	Transaction Date	Transaction Status	Attachment
			CORNERS OC			FRANKLIN WI					
**1097	MICHAEL ENGEL	**4184	VILLAGE HALES CORNERS OC	No	Unmatched	O'REILLY 2372	02/26/2025	41.64	02/25/2025	Not Reviewed	
**1097	MICHAEL ENGEL	**4184	VILLAGE HALES CORNERS OC	No	Unmatched	ELLIOTT ACE HDWE	03/06/2025	9.44	03/05/2025	Not Reviewed	
**1097	MICHAEL ENGEL	**4184	VILLAGE HALES CORNERS OC	No	Unmatched	P A T DEPT OF AGRONOMY	03/06/2025	181.28	03/05/2025	Not Reviewed	

Total: Cardholder Name ENGEL MICHAEL

\$430.74

Number of Records: 6

**1288	SHAWNA GABRIEL	**4184	VILLAGE HALES CORNERS OC	No	Unmatched	FESTIVAL FOODS	02/18/2025	19.96	02/17/2025	Not Reviewed	
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Total: Cardholder Name GABRIEL SHAWNA

\$19.96

Number of Records: 1

**5719	SHAWN P HAMMERNIK	**4184	VILLAGE HALES CORNERS OC	No	Unmatched	AMAZON.COM*X6 8VV0KW3	02/18/2025	47.48	02/17/2025	Not Reviewed	
**5719	SHAWN P HAMMERNIK	**4184	VILLAGE HALES CORNERS OC	No	Unmatched	B2B PRIME*YL0278F93	02/21/2025	129.00	02/20/2025	Not Reviewed	
**5719	SHAWN P HAMMERNIK	**4184	VILLAGE HALES CORNERS OC	No	Unmatched	AMAZON.COM	02/25/2025	(47.48)	02/24/2025	Not Reviewed	

Total: Cardholder Name HAMMERNIK SHAWN

\$129.00

Number of Records: 3

**4559	SETH HARRISON	**4184	VILLAGE HALES CORNERS OC	No	Unmatched	FESTIVAL FOODS	02/07/2025	10.96	02/06/2025	Not Reviewed	
**4559	SETH HARRISON	**4184	VILLAGE HALES	No	Unmatched	DOLLAR TREE	02/07/2025	10.00	02/06/2025	Not Reviewed	

Transaction Summary

Account Number	Name	Managing Account Number	Managing Account Name	Disputed Status	Matching Status	Merchant Name	Posting Date	Transaction Amount	Transaction Date	Transaction Status	Attachment
			CORNERS OC								
**4559	SETH HARRISON	**4184	VILLAGE HALES CORNERS OC	No	Unmatched	D J*WSJ	02/10/2025	194.97	02/10/2025	Not Reviewed	
**4559	SETH HARRISON	**4184	VILLAGE HALES CORNERS OC	No	Unmatched	FESTIVAL FOODS	02/11/2025	7.98	02/10/2025	Not Reviewed	
**4559	SETH HARRISON	**4184	VILLAGE HALES CORNERS OC	No	Unmatched	THANG ASIAN GROCERY	02/20/2025	38.24	02/19/2025	Not Reviewed	
**4559	SETH HARRISON	**4184	VILLAGE HALES CORNERS OC	No	Unmatched	AMAZON MKTPL*ZU6GZ4373	02/24/2025	71.61	02/21/2025	Not Reviewed	
**4559	SETH HARRISON	**4184	VILLAGE HALES CORNERS OC	No	Unmatched	AMAZON MKTPL*DF6S25YU3	02/28/2025	8.78	02/27/2025	Not Reviewed	
**4559	SETH HARRISON	**4184	VILLAGE HALES CORNERS OC	No	Unmatched	AMAZON MKTPL*M32F13SZ3	02/28/2025	15.43	02/27/2025	Not Reviewed	
**4559	SETH HARRISON	**4184	VILLAGE HALES CORNERS OC	No	Unmatched	AMAZON MKTPL*C432J0X73	02/28/2025	7.49	02/27/2025	Not Reviewed	
**4559	SETH HARRISON	**4184	VILLAGE HALES CORNERS OC	No	Unmatched	NYTIMES	03/04/2025	40.00	03/03/2025	Not Reviewed	
**4559	SETH HARRISON	**4184	VILLAGE HALES CORNERS OC	No	Unmatched	DOLLAR TREE	03/05/2025	72.50	03/04/2025	Not Reviewed	

Total: Cardholder Name HARRISON SETH

\$477.96

Number of Records: 11

**1606	ANDREW JACOBI	**4184	VILLAGE HALES CORNERS OC	No	Unmatched	PBELECTRONI	02/12/2025	122.00	02/11/2025	Not Reviewed	
**1606	ANDREW JACOBI	**4184	VILLAGE HALES CORNERS OC	No	Unmatched	WAVE - *LIBERTY ADVANCED	02/12/2025	1,181.80	02/11/2025	Not Reviewed	

Transaction Summary

Account Number	Name	Managing Account Number	Managing Account Name	Disputed Status	Matching Status	Merchant Name	Posting Date	Transaction Amount	Transaction Date	Transaction Status	Attachment
**1606	ANDREW JACOBI	**4184	VILLAGE HALES CORNERS OC	No	Unmatched	AMZN MKTP US	02/20/2025	\$ (4.99)	02/19/2025	Not Reviewed	
**1606	ANDREW JACOBI	**4184	VILLAGE HALES CORNERS OC	No	Unmatched	AMAZON MKTPLCE PMTS	02/21/2025	(4.99)	02/20/2025	Not Reviewed	

Total: Cardholder Name JACOBI ANDREW

\$1,293.82

Number of Records: 4

**5019	PETE JASKULSKI	**4184	VILLAGE HALES CORNERS OC	No	Unmatched	MENARDS FRANKLIN WI	02/10/2025	39.94	02/07/2025	Not Reviewed	
**5019	PETE JASKULSKI	**4184	VILLAGE HALES CORNERS OC	No	Unmatched	CONCENTRA INC	02/10/2025	289.00	02/07/2025	Not Reviewed	
**5019	PETE JASKULSKI	**4184	VILLAGE HALES CORNERS OC	No	Unmatched	AMZN MKTP US*OD4TG8KR3	02/11/2025	230.99	02/10/2025	Not Reviewed	
**5019	PETE JASKULSKI	**4184	VILLAGE HALES CORNERS OC	No	Unmatched	AMAZON MKTPL*BK0QT7D T3	02/11/2025	72.98	02/11/2025	Not Reviewed	
**5019	PETE JASKULSKI	**4184	VILLAGE HALES CORNERS OC	No	Unmatched	AMAZON MKTPL*KS8K16M G3	02/12/2025	85.49	02/12/2025	Not Reviewed	
**5019	PETE JASKULSKI	**4184	VILLAGE HALES CORNERS OC	No	Unmatched	FSP*WISCONSIN STATE FIRE	02/13/2025	95.00	02/12/2025	Not Reviewed	
**5019	PETE JASKULSKI	**4184	VILLAGE HALES CORNERS OC	No	Unmatched	RITZMAN APPLIANCE CO	02/17/2025	879.00	02/14/2025	Not Reviewed	
**5019	PETE JASKULSKI	**4184	VILLAGE HALES CORNERS OC	No	Unmatched	AMERICAN HEART SHOPCPR	02/17/2025	34.00	02/14/2025	Not Reviewed	

Transaction Summary

Account Number	Name	Managing Account Number	Managing Account Name	Disputed Status	Matching Status	Merchant Name	Posting Date	Transaction Amount	Transaction Date	Transaction Status	Attachment
**5019	PETE JASKULSKI	**4184	VILLAGE HALES CORNERS OC	No	Unmatched	AMAZON RETA* 1Q99N3B93	02/24/2025	\$ 118.43	02/22/2025	Not Reviewed	

Total: Cardholder Name JASKULSKI PETE
Number of Records: 9

\$1,844.83

**6902	DEREK NOVY	**4184	VILLAGE HALES CORNERS OC	No	Unmatched	CDW GOVT #AC7BA11	02/11/2025	154.39	02/10/2025	Not Reviewed	
**6902	DEREK NOVY	**4184	VILLAGE HALES CORNERS OC	No	Unmatched	WASABI TECHNOLOGIES	02/19/2025	27.07	02/19/2025	Not Reviewed	
**6902	DEREK NOVY	**4184	VILLAGE HALES CORNERS OC	No	Unmatched	CDW GOVT #AC98Z6D	03/04/2025	381.32	03/03/2025	Not Reviewed	

Total: Cardholder Name NOVY DEREK
Number of Records: 3

\$562.78

**1308	ACCOUNTS PAYABLE	**4184	VILLAGE HALES CORNERS OC	No	Unmatched	STERICYCLE INC/SHRED-IT	02/10/2025	100.72	02/07/2025	Not Reviewed	
**1308	ACCOUNTS PAYABLE	**4184	VILLAGE HALES CORNERS OC	No	Unmatched	CINTAS CORP	02/10/2025	203.78	02/07/2025	Not Reviewed	
**1308	ACCOUNTS PAYABLE	**4184	VILLAGE HALES CORNERS OC	No	Unmatched	CINTAS CORP	02/10/2025	44.47	02/07/2025	Not Reviewed	
**1308	ACCOUNTS PAYABLE	**4184	VILLAGE HALES CORNERS OC	No	Unmatched	A RIFKIN CO	02/10/2025	645.20	02/07/2025	Not Reviewed	
**1308	ACCOUNTS PAYABLE	**4184	VILLAGE HALES CORNERS OC	No	Unmatched	SPECTRUM	02/11/2025	159.98	02/10/2025	Not Reviewed	
**1308	ACCOUNTS PAYABLE	**4184	VILLAGE HALES CORNERS OC	No	Unmatched	SPECTRUM	02/11/2025	3,434.77	02/10/2025	Not Reviewed	
**1308	ACCOUNTS PAYABLE	**4184	VILLAGE HALES CORNERS OC	No	Unmatched	STATE BAR OF WISCONSIN	02/12/2025	73.10	02/10/2025	Not Reviewed	

Transaction Summary

Account Number	Name	Managing Account Number	Managing Account Name	Disputed Status	Matching Status	Merchant Name	Posting Date	Transaction Amount	Transaction Date	Transaction Status	Attachment
**1308	ACCOUNTS PAYABLE	**4184	VILLAGE HALES CORNERS OC	No	Unmatched	AIRGAS - NORTH	02/12/2025	\$ 46.00	02/11/2025	Not Reviewed	
**1308	ACCOUNTS PAYABLE	**4184	VILLAGE HALES CORNERS OC	No	Unmatched	CINTAS CORP	02/13/2025	641.10	02/12/2025	Not Reviewed	
**1308	ACCOUNTS PAYABLE	**4184	VILLAGE HALES CORNERS OC	No	Unmatched	CINTAS CORP	02/13/2025	641.10	02/12/2025	Not Reviewed	
**1308	ACCOUNTS PAYABLE	**4184	VILLAGE HALES CORNERS OC	No	Unmatched	CINTAS CORP	02/17/2025	77.47	02/14/2025	Not Reviewed	
**1308	ACCOUNTS PAYABLE	**4184	VILLAGE HALES CORNERS OC	No	Unmatched	GANNETT MEDIA CO	02/20/2025	19.99	02/20/2025	Not Reviewed	
**1308	ACCOUNTS PAYABLE	**4184	VILLAGE HALES CORNERS OC	No	Unmatched	COVERSANDALL.COM	02/24/2025	(56.75)	02/21/2025	Not Reviewed	
**1308	ACCOUNTS PAYABLE	**4184	VILLAGE HALES CORNERS OC	No	Unmatched	SPECTRUM	02/24/2025	109.98	02/21/2025	Not Reviewed	
**1308	ACCOUNTS PAYABLE	**4184	VILLAGE HALES CORNERS OC	No	Unmatched	CINTAS CORP	02/24/2025	79.47	02/21/2025	Not Reviewed	
**1308	ACCOUNTS PAYABLE	**4184	VILLAGE HALES CORNERS OC	No	Unmatched	CINTAS CORP	02/25/2025	203.78	02/24/2025	Not Reviewed	
**1308	ACCOUNTS PAYABLE	**4184	VILLAGE HALES CORNERS OC	No	Unmatched	WI DFI WS2 CFI CC EPAY	02/26/2025	10.00	02/25/2025	Not Reviewed	
**1308	ACCOUNTS PAYABLE	**4184	VILLAGE HALES CORNERS OC	No	Unmatched	FORWARD TS, LTD.	02/27/2025	144.79	02/25/2025	Not Reviewed	
**1308	ACCOUNTS PAYABLE	**4184	VILLAGE HALES CORNERS OC	No	Unmatched	FORWARD TS, LTD.	02/28/2025	83.39	02/26/2025	Not Reviewed	
**1308	ACCOUNTS PAYABLE	**4184	VILLAGE HALES CORNERS OC	No	Unmatched	WWP*SAFEWAY PEST	02/28/2025	97.00	02/27/2025	Not Reviewed	
**1308	ACCOUNTS PAYABLE	**4184	VILLAGE HALES CORNERS OC	No	Unmatched	COMPLETE OFFICE OF W	02/28/2025	192.06	02/27/2025	Not Reviewed	

Transaction Summary

Account Number	Name	Managing Account Number	Managing Account Name	Disputed Status	Matching Status	Merchant Name	Posting Date	Transaction Amount	Transaction Date	Transaction Status	Attachment
**1308	ACCOUNTS PAYABLE	**4184	VILLAGE HALES CORNERS OC	No	Unmatched	CINTAS CORP	02/28/2025	\$ 77.47	02/27/2025	Not Reviewed	

Total: Cardholder Name PAYABLE ACCOUNT
Number of Records: 22

\$7,028.87

**2684	BAKER TAYLOR	**4184	VILLAGE HALES CORNERS OC	No	Unmatched	BAKER-TAYLOR	02/07/2025	31.32	02/06/2025	Not Reviewed	
**2684	BAKER TAYLOR	**4184	VILLAGE HALES CORNERS OC	No	Unmatched	BAKER-TAYLOR	02/10/2025	25.89	02/07/2025	Not Reviewed	
**2684	BAKER TAYLOR	**4184	VILLAGE HALES CORNERS OC	No	Unmatched	BAKER-TAYLOR	02/10/2025	14.03	02/07/2025	Not Reviewed	
**2684	BAKER TAYLOR	**4184	VILLAGE HALES CORNERS OC	No	Unmatched	BAKER-TAYLOR	02/11/2025	10.77	02/10/2025	Not Reviewed	
**2684	BAKER TAYLOR	**4184	VILLAGE HALES CORNERS OC	No	Unmatched	BAKER-TAYLOR	02/11/2025	131.77	02/10/2025	Not Reviewed	
**2684	BAKER TAYLOR	**4184	VILLAGE HALES CORNERS OC	No	Unmatched	BAKER-TAYLOR	02/12/2025	74.31	02/11/2025	Not Reviewed	
**2684	BAKER TAYLOR	**4184	VILLAGE HALES CORNERS OC	No	Unmatched	BAKER-TAYLOR	02/13/2025	62.83	02/12/2025	Not Reviewed	
**2684	BAKER TAYLOR	**4184	VILLAGE HALES CORNERS OC	No	Unmatched	BAKER-TAYLOR	02/13/2025	64.24	02/12/2025	Not Reviewed	
**2684	BAKER TAYLOR	**4184	VILLAGE HALES CORNERS OC	No	Unmatched	BAKER-TAYLOR	02/13/2025	116.51	02/12/2025	Not Reviewed	
**2684	BAKER TAYLOR	**4184	VILLAGE HALES CORNERS OC	No	Unmatched	BAKER-TAYLOR	02/13/2025	52.26	02/12/2025	Not Reviewed	
**2684	BAKER TAYLOR	**4184	VILLAGE HALES CORNERS OC	No	Unmatched	BAKER-TAYLOR	02/17/2025	59.38	02/14/2025	Not Reviewed	
**2684	BAKER TAYLOR	**4184	VILLAGE HALES CORNERS OC	No	Unmatched	BAKER-TAYLOR	02/17/2025	28.47	02/14/2025	Not Reviewed	

Transaction Summary

Account Number	Name	Managing Account Number	Managing Account Name	Disputed Status	Matching Status	Merchant Name	Posting Date	Transaction Amount	Transaction Date	Transaction Status	Attachment
**2684	BAKER TAYLOR	**4184	VILLAGE HALES CORNERS OC	No	Unmatched	BAKER-TAYLOR	02/17/2025	\$ 12.96	02/14/2025	Not Reviewed	
**2684	BAKER TAYLOR	**4184	VILLAGE HALES CORNERS OC	No	Unmatched	BAKER-TAYLOR	02/17/2025	104.68	02/14/2025	Not Reviewed	
**2684	BAKER TAYLOR	**4184	VILLAGE HALES CORNERS OC	No	Unmatched	BAKER-TAYLOR	02/17/2025	39.14	02/14/2025	Not Reviewed	
**2684	BAKER TAYLOR	**4184	VILLAGE HALES CORNERS OC	No	Unmatched	BAKER-TAYLOR	02/18/2025	52.16	02/17/2025	Not Reviewed	
**2684	BAKER TAYLOR	**4184	VILLAGE HALES CORNERS OC	No	Unmatched	BAKER-TAYLOR	02/20/2025	110.41	02/19/2025	Not Reviewed	
**2684	BAKER TAYLOR	**4184	VILLAGE HALES CORNERS OC	No	Unmatched	BAKER-TAYLOR	02/20/2025	80.99	02/19/2025	Not Reviewed	
**2684	BAKER TAYLOR	**4184	VILLAGE HALES CORNERS OC	No	Unmatched	BAKER-TAYLOR	02/24/2025	15.11	02/21/2025	Not Reviewed	
**2684	BAKER TAYLOR	**4184	VILLAGE HALES CORNERS OC	No	Unmatched	BAKER-TAYLOR	02/24/2025	28.95	02/21/2025	Not Reviewed	
**2684	BAKER TAYLOR	**4184	VILLAGE HALES CORNERS OC	No	Unmatched	BAKER-TAYLOR	02/26/2025	13.50	02/25/2025	Not Reviewed	
**2684	BAKER TAYLOR	**4184	VILLAGE HALES CORNERS OC	No	Unmatched	BAKER-TAYLOR	02/27/2025	16.20	02/26/2025	Not Reviewed	
**2684	BAKER TAYLOR	**4184	VILLAGE HALES CORNERS OC	No	Unmatched	BAKER-TAYLOR	02/27/2025	31.50	02/26/2025	Not Reviewed	
**2684	BAKER TAYLOR	**4184	VILLAGE HALES CORNERS OC	No	Unmatched	BAKER-TAYLOR	02/27/2025	10.25	02/26/2025	Not Reviewed	
**2684	BAKER TAYLOR	**4184	VILLAGE HALES CORNERS OC	No	Unmatched	BAKER-TAYLOR	02/28/2025	24.45	02/27/2025	Not Reviewed	
**2684	BAKER TAYLOR	**4184	VILLAGE HALES CORNERS OC	No	Unmatched	BAKER-TAYLOR	03/03/2025	15.12	02/28/2025	Not Reviewed	
**2684	BAKER TAYLOR	**4184	VILLAGE HALES CORNERS OC	No	Unmatched	BAKER-TAYLOR	03/03/2025	11.39	02/28/2025	Not Reviewed	
**2684	BAKER TAYLOR	**4184	VILLAGE HALES CORNERS OC	No	Unmatched	BAKER-TAYLOR	03/04/2025	69.66	03/03/2025	Not Reviewed	

Transaction Summary

Account Number	Name	Managing Account Number	Managing Account Name	Disputed Status	Matching Status	Merchant Name	Posting Date	Transaction Amount	Transaction Date	Transaction Status	Attachment
			CORNERS OC								
**2684	BAKER TAYLOR	**4184	VILLAGE HALES CORNERS OC	No	Unmatched	BAKER-TAYLOR	03/05/2025	38.42	03/04/2025	Not Reviewed	
**2684	BAKER TAYLOR	**4184	VILLAGE HALES CORNERS OC	No	Unmatched	BAKER-TAYLOR	03/05/2025	274.99	03/04/2025	Not Reviewed	
**2684	BAKER TAYLOR	**4184	VILLAGE HALES CORNERS OC	No	Unmatched	BAKER-TAYLOR	03/05/2025	265.20	03/04/2025	Not Reviewed	
**2684	BAKER TAYLOR	**4184	VILLAGE HALES CORNERS OC	No	Unmatched	BAKER-TAYLOR	03/05/2025	133.74	03/04/2025	Not Reviewed	
**2684	BAKER TAYLOR	**4184	VILLAGE HALES CORNERS OC	No	Unmatched	BAKER-TAYLOR	03/06/2025	77.52	03/05/2025	Not Reviewed	
**2684	BAKER TAYLOR	**4184	VILLAGE HALES CORNERS OC	No	Unmatched	BAKER-TAYLOR	03/06/2025	16.70	03/05/2025	Not Reviewed	

Total: Cardholder Name TAYLOR BAKER
Number of Records: 34

\$2,114.82

**9079	PUBLIC WORKS	**4184	VILLAGE HALES CORNERS OC	No	Unmatched	BATTERIES+BUL BS #0675	02/12/2025	35.98	02/11/2025	Not Reviewed	
**9079	PUBLIC WORKS	**4184	VILLAGE HALES CORNERS OC	No	Unmatched	ULINE *SHIP SUPPLIES	02/13/2025	57.42	02/13/2025	Not Reviewed	
**9079	PUBLIC WORKS	**4184	VILLAGE HALES CORNERS OC	No	Unmatched	AMAZON MKTPL*9156B2JC3	02/18/2025	208.95	02/18/2025	Not Reviewed	
**9079	PUBLIC WORKS	**4184	VILLAGE HALES CORNERS OC	No	Unmatched	MENARDS FRANKLIN WI	03/03/2025	7.99	02/28/2025	Not Reviewed	

Village of Hales Corners
Report Date: 03/11/2025

Transaction Summary

Account Number	Name	Managing Account Number	Managing Account Name	Disputed Status	Matching Status	Merchant Name	Posting Date	Transaction Amount	Transaction Date	Transaction Status	Attachment
**9079	PUBLIC WORKS	**4184	VILLAGE HALES CORNERS OC	No	Unmatched	MENARDS FRANKLIN WI	03/06/2025	\$ 34.94	03/04/2025	Not Reviewed	

Total: Cardholder Name WORKS PUBLIC
Number of Records: 5

\$345.28

Total:
Total Number of Records: 114

\$15,673.27

End of Report

STATE OF WISCONSIN VILLAGE OF HALES CORNERS MILWAUKEE COUNTY

RESOLUTION NO. 25-

A RESOLUTION AUTHORIZING CERTAIN OFFICIALS TO EXECUTE AN AGREEMENT FOR THE 2025 DYE WATER TESTING PROJECT WITH VISU-SEWER, LLC.

WHEREAS, the Village approved Resolution 24-50 for submitted work plan to work towards the reduction of Private Property Inflow and Infiltration (PPII) from local sanitary sewers; and

WHEREAS, the Milwaukee Metropolitan Sewerage District (MMSD) has agreed to provide funding under a submitted work plan to work towards the reduction of Private Property Inflow and Infiltration (PPII) from local sanitary sewers; and

WHEREAS, the approval of such project as reasonable and in the public interest as will identify for the needs of improvements in the Village's sanitary system; and

WHEREAS, the Village let bids associated with the work plan for the project referred as the 2025 Dye Water Testing project; and

WHEREAS, Visu-Sewer, LLC. was the lowest responsible bidder for the project, and the consulting engineers to the Village for Private Property Inflow and Infiltration (PPII), for the 2025 Dye Water Testing, R.A. Smith, Inc., the Village Engineer, and the Village Public Works Commission having recommended award of the contract to Visu-Sewer, LLC., the lowest responsible bidder; and

NOW, THEREFORE, BE IT RESOLVED, by the Village Board of the Village of Hales Corners, Wisconsin, for a Private Property Infiltration and Inflow (PPII) project, The 2025 Dye Water Testing be and the same is hereby approved and Awarded to Visu-Sewer, LLC., in the amount of \$61,885.00.

BE IT FURTHER RESOLVED, that the Village President and the Village Administrator/Clerk be and the same are hereby authorized to execute and deliver the aforesaid Agreements.

PASSED AND ADOPTED this 24th day of March, 2025.

Daniel J. Besson, Village President

Sandra M. Kulik, Village Administrator/Clerk



CREATIVITY BEYOND ENGINEERING

R.A. Smith, Inc.
16745 W. Bluemound Road
Brookfield, WI 53005-5938
(262) 781-1000 | rasmith.com

March 7, 2025

Steve Houte
Public Works Project Manager
Village of Hales Corners
5635 S. New Berlin Rd.
Hales Corners, WI 53130

Re: 2025 Dye Water Testing Project Award Recommendation

Dear Steve Houte:

I have reviewed the bids for the above referenced project that were opened at 1:00 p.m. on March 6, 2025. A summary of the bids are as follows (also enclosed is a detailed bid summary):

<u>Bidder</u>	<u>Bid</u>
Visu-Sewer	\$61,885.00
Aqualis	\$109,300.20

Our engineer's estimate for construction was \$87,280. We believe that the price from Visu-Sewer is reasonable and was submitted competitively and in good faith. This bid included traffic control, sanitary lateral televising, and dye water testing of sanitary sewer in the project area. The project area borders are loosely W Edgerton Ave to the North, W Forest Home Ave to the East, S 104th St to the West, and W. Ridge Rd to the South.

Therefore, we recommend that the Village of Hales Corners award the project to the lowest responsive, responsible bidder, Visu-Sewer in the amount of \$61,885.00.

Please feel free to call me if you have any questions or comments regarding the above.

Sincerely,
raSmith, Inc

Benjamin High, P.E.
Senior Project Manager
Enclosure

2025 Hales Corners Dye Water Testing Project (#9539283)

Owner: Village of Hales Corners

raSmith Project Number: 2253000

Bid Opening: 03/06/2025 01:00 PM CST

Bid Item	Item Description	UoM	Quantity	Engineer Estimate		Visu-Sewer		AQUALIS	
				Unit Price	Extension	Unit Price	Extension	Unit Price	Extension
1	Traffic Control	LS	1	\$8,100.00	\$8,100.00	\$1,000.00	\$1,000.00	\$2,350.00	\$2,350.00
2	Lateral Televising	EA	40	\$750.00	\$30,000.00	\$600.00	\$24,000.00	\$350.00	\$14,000.00
3	Clean & Televis Sanitary Sewer w/ Ditch & Culvert Dye Water Testing	LF	9836	\$5.00	\$49,180.00	\$3.75	\$36,885.00	\$9.45	\$92,950.20
Bid Total					\$87,280.00		\$61,885.00		\$109,300.20

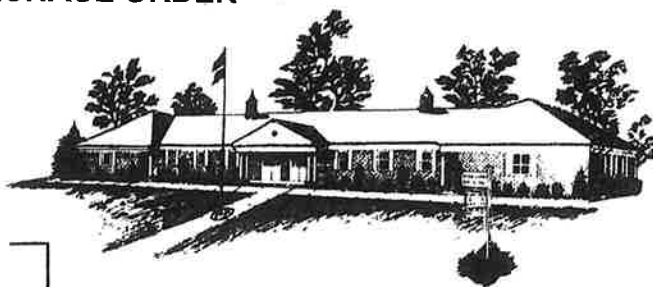
5,21

Purchase Orders:	PO Number	Amount	Department	Account	Project	Comment
RA Smith	2025-01	10,000.00	Public Works	200-523-999 25FDP	Engineering FD parking lot	Note proceeds
PKS Building Systems	2025-02	7,500.00	Public Works/Admin	200-514-999	Create office area - deputy clerk	Reserves
Motorola Solutions	20855	12,283.20	Police Dept	602-521-625	Squad Car video system	Body Camera Grant
Motorola Solutions	20857	7,042.21	Police Dept	700-521-999	Squad Car - new squad set up	Reserves

Village of Hales Corners

PURCHASE ORDER

5635 S. New Berlin Road
Hales Corners, Wisconsin 53130
(414) 529-6161



TO

R.A. Smith, Inc.
16745 W. Bluemound Road
Brookfield, WI 53005-5938
(262) 781-1000 | rasmith.com

PURCHASE ORDER NO. 2025 - 01

DATE	TERMS	F.O.B.	ACCOUNT
02/21/2025			200-523-999 (25FDP)
DESCRIPTION			AMOUNT

Parking Lot Rehabilitation

- Prepare a base plan of the parking lot limits, showing the removals, replacements and match points.
- Prepare a grading plan showing new grades.
- Prepare plan details including typical section and pavement marking,
- Prepare a project manual, along with cost estimates.
- Meet with the Village and Fire Department to review plans (75%) and prepare final plans based on feedback.
- Prepare final bid documents for on-line bidding (Quest).

The above scope of services can be completed for approximately \$8,000 to \$10,000, with a not to exceed amount of \$10,000.

\$10,000.00

TAX EXEMPT #008-1020421213-05

Invoice in duplicate. Invoice must show purchase order number or it will be returned without penalty. Do not include state sales or use taxes in amount billed.

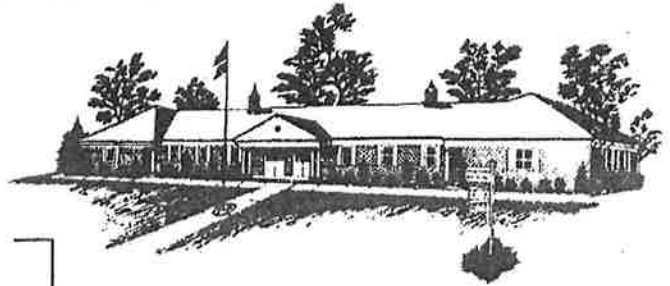
AUTHORIZED SIGNATURE

6.1.1

Village of Hales Corners

PURCHASE ORDER

5635 S. New Berlin Road
Hales Corners, Wisconsin 53130
(414) 529-6161



TO

PKS Building Systems
P.O.BOX 762 Pewaukee Wi 53072
262-617-1541

PURCHASE ORDER NO. 2025-02

DATE	TERMS	F.O.B.	ACCOUNT
February 25, 2025			200-514-999
DESCRIPTION			AMOUNT

Re: Village Hall Administrative Office Addition

COVER ALL CARPET BEFORE WORK
DEMO- REMOVE CEILING GRID AND TILE AS NEEDED FOR NEW WALL
TO GO THRU CEILING
INSTALL 2 NEW OUTLETS AND SWITCH FOR NEW OFFICE
FRAME NEW WALL TO 10' WITH INSULATION AND DRYWALL
TAPE AND FINISH WALL- PRIME AND 2 COAT NEW WALL TO MATCH
SUPPLY AND INSTALL NEW FULL GLASS DOOR WITH HM FRAME
SUPPLY AND INSTALL NEW BASE TO MATCH EXISTING
REINSTALL GRID AND TILE TO LIKE NEW CONDITION

\$7,500.00

TAX EXEMPT #008-1020421213-05

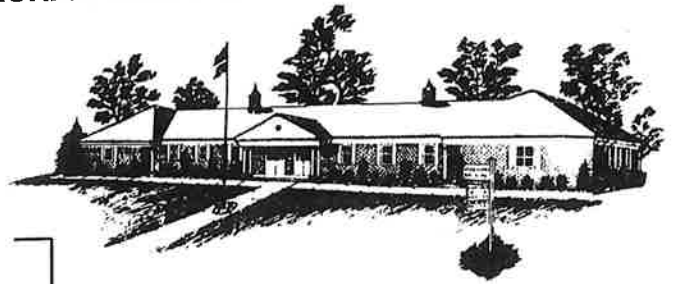
Invoice in duplicate. Invoice must show purchase order number or it will be returned without penalty. Do not include state sales or use taxes in amount billed.

AUTHORIZED SIGNATURE

Village of Hales Corners

5635 S. New Berlin Road
Hales Corners, Wisconsin 53130
(414) 529-6161

PURCHASE ORDER



TO

Motorola Solutions
500 W Monroe
Chicago, IL 60661

PURCHASE ORDER NO. 20855

DATE	TERMS	F.O.B.	ACCOUNT
02/07/2025	Net 30	Ground	602-521-625
DESCRIPTION			AMOUNT

M500 In Car Video System per quote # 3028777	\$12,283.20
--	-------------

Total \$12,283.20
[Signature]

TAX EXEMPT #008-1020421213-05

Invoice in duplicate. Invoice must show purchase order number or it will be returned without penalty. Do not include state sales or use taxes in amount billed.

WHITE - Vendor

CANARY - Administration

PINK - Requesting Department

AUTHORIZED SIGNATURE

VideoManager EL or EX:
Video Evidence
Management

5	WGC02002	VIDEOMANAGER EL CLOUD, ANNUAL UNLIMITED STORAGE PER IN-CAR VIDEO SYSTEM WITH 2 CAMERAS*	1	5 YEAR	\$4,475.00	\$4,475.00
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Grand Total \$12,283.20(USD)

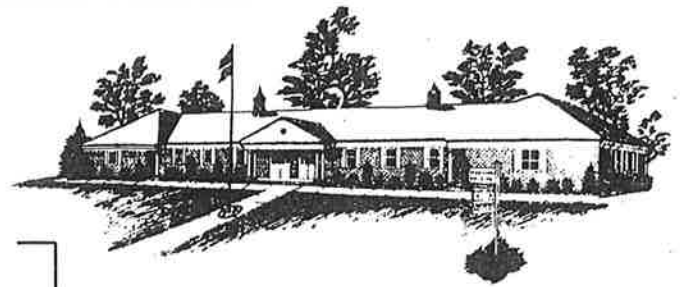


Any sales transaction following Motorola's quote is based on and subject to the terms and conditions of the valid and executed written contract between Customer and Motorola (the "Underlying Agreement") that authorizes Customer to purchase equipment and/or services or license software (collectively "Products"). If no Underlying Agreement exists between Motorola and Customer, then Motorola's Standard Terms of Use and Motorola's Standard Terms and Conditions of Sales and Supply shall govern the purchase of the Products.
Motorola Solutions, Inc.: 500 West Monroe, United States - 60661 - #: 36-1115800

Village of Hales Corners

PURCHASE ORDER

5635 S. New Berlin Road
Hales Corners, Wisconsin 53130
(414) 529-6161



TO

Motorola Solutions
1301 E Algonquin Road
Schaumburg IL 60196

PURCHASE ORDER NO. 20857

DATE	TERMS	F.O.B.	ACCOUNT
03/12/2025	Net 30	Ground	700-521-999
DESCRIPTION			AMOUNT

APX 8500 Mobile Radio per quote #3042583

\$ 7,042.21

*This order is subject to the terms and conditions of
the WCA Services, Inc Contract No. 11-16200/CB

Total

\$ 7,042.21

TAX EXEMPT #008-1020421213-05

Invoice in duplicate. Invoice must show purchase order
number or it will be returned without penalty. Do not include
state sales or use taxes in amount billed.

WHITE - Vendor

CANARY - Administration

PINK - Requesting Department

AUTHORIZED SIGNATURE



Hales Corners
Health Department

5.3.1

Memo

To: Hales Corners Village Trustees

From: Shawna Gabriel

First and foremost, I want to apologize to the Village Board for not asking for permission to apply for the following grant. It was a complete oversight on my part. I believed the grants time-sensitive nature warranted immediate action. I was just eager to secure this funding since we knew it would have the potential to really help our community.

I received info on 2/24/2025 that a Community Advocates was offering a State Opioid Response \$12,500 grant. The application was submitted on 2/28/2025. I received an email on that Hales corners Health Department was awarded the grant. (Please see attached documents.) This grant will allow reach out to community members and local businesses to provide additional substance use education, and resources.

I'm committed to ensuring that any future grant applications will undergo the proper approval process. I will work with the Village Board to secure additional funding for projects that align with our community's needs.

Thank you again for your understanding and support.



March 11, 2025

Shawna Gabriel
Hales Corners Health Department
5551 S 108th Street
Hales Corners, WI 53130

Dear Shawna,

Community Advocates has authorized an award in the amount of \$12,473 (**subject to change based on final awarded contract**) through the State of Wisconsin Department of Health Services Division of Care and Treatment Services (DCTS) with State Opioid Response (SOR) funding from the Substance Abuse and Mental Health Services Administration (SAMHSA). The purpose of the funding is to implement prevention strategies aimed at reducing the availability of and access to opioids and stimulants. The grant period is 10/01/2024-9/01/2025.

The purpose of this letter is to notify your agency that the grant will fund allowable activities as outlined within your application. Agencies can initiate services in anticipation of being reimbursed once the contracting process is finalized. Upon completion of contract from DHS to Community Advocates, the contract agreement will be prepared and forwarded between parties for final signature.

Thank you for your work in addressing the opioid crisis. If you have questions regarding this letter, please email Kat Becker at kbecker@communityadvocates.net.

Sincerely,

Kat Becker

Kat Becker, MPH, CPH
Community Advocates Public Policy Institute
Alliance for Wisconsin Youth | SE Region

State Opioid Response Funding Application: FFY 2024

Applications must be submitted by 5:00pm on March 3rd, 2025.

Once complete, please email your application to Kat Becker at kbecker@communityadvocates.net. Only applications sent via email will be accepted and notice of receipt will be provided.

Do not submit any budget documents as part of your application. Coalitions that are awarded SOR4 funding will be prompted to submit budgets upon acceptance of award.

SECTION 1 – CONTACT INFORMATION

Applicants must complete all fields in this section. Please provide the requested information:

Coalition name: Hales Corners and Greendale Community Alliance

County in which the coalition operates: Milwaukee

Target service area for SOR project (county, municipality, or zip code): Hales Corners

Lead agency or fiscal agent name: Village of Hales Corners

Lead agency or fiscal agent address: 5551 south 180th street

Contact information (provide two coalition contacts):

Name: Shawna Gabriel

Phone: 414-529-6155

Email: sgabriel@halescornerswi.org

Name: Holly Miller

Phone: 414-423-2110

Email: HMiller@greendale.org

Shipping address (Requested materials will be shipped to this address. DO NOT use a P.O. Box)

Organization name: Hales Corners Health Department

Name of individual contact: Shawna Gabriel

Street address: 5551 south 108th street

City, State, Zip Code: Hales Corners, WI 53130

SECTION 2 – ORDER FORM

Each SOR strategy has been assigned a dollar value. Coalitions can apply for as many strategies deemed necessary to fill gaps and enhance prevention services in the community, up to **\$12,500**. Your completed application must include a strategy from at least two category areas. Select the number of units for each strategy and indicate the total dollar amount.

For example, if you want to request \$5,000 for public awareness campaign materials, select ten units ($10 \times \$500 = \$5,000$). Some materials are only available by the case. If you would like 400 deactivation units, mark "2" in the requested units column and \$1,560 in the total cost column ($2 \times \$780 = \$1,560$).

Additional quantities of materials or funding may become available. Please use the rightmost column to indicate the **NUMBER (not dollar amount)** of additional units you would like to receive funding to implement. These requests are NOT included in your funding allocation of **\$12,500**.

For example, if you would like an additional case of 200 deactivation units, mark "1" in the deactivation unit row.

Access the funding announcement and complete descriptions of each strategy [here](#).

	Requested units (#)	Cost per unit (\$) <i>Do not make edits to this column</i>	Total cost (\$) (units x cost)	If additional \$ is available... (# of units desired)
Prevention				
Drug takeback event		\$500		
Permanent disposal units (med. drop boxes)		\$500		
Prescription drug deactivation units (Detera)	____ cases (200 pouches/case)	\$780 per case		
Takeaway medication return envelopes	____ cases (12 envelopes/case)	\$124 per case		
Prescription drug lock boxes		\$10.20		
Prescription drug lock bags		\$9.35		
Community education event (prevention)	4	\$500	\$2000	

Public awareness campaign	1	\$500	\$500	
Harm Reduction				
Fentanyl test strip education + dissemination		\$500		
Xylazine test strip education + dissemination		\$500		
Community education event (harm reduction)	3 community events and 2 x per month walk in Naloxone trainings will be offered at the Health Department in April, May, June, July, August	\$500	\$1500	
Stigma reduction campaign	1	\$500	\$500	
Total funding requested from strategies listed above: \$_____4500_____				Total additional funding requested if available: \$_____
Other				
Coalition staff time	__226__ hours (up to 520)	__\$45.30__ (\$/hour rate)	__\$10238__ (total cost of staff time)	
School-based prevention programming	\$ requested (up to \$20,000): _____			

Upon completion of sections 1 and 2 above, please proceed to the workplans below.

State Opioid Response Funding Application: FFY 2024

Instructions: Complete the workplans outlined below for each strategy you have selected in your order form. Workplans for strategies you have not selected can remain blank, or you may delete them from your application altogether.

You do NOT need to complete workplans for strategies you are **only** requesting additional funding towards. Should you be awarded funding for these strategies, the RPC will prompt your completion of necessary workplans.

Strategies: Drug takeback events and permanent disposal drop boxes

Domain: Prevention - Drug Security and Disposal

Action Step	Details	Person Responsible (including partners)
How will you use this funding? Check all that apply:	☐ Host takeback events ☐ Dispose of medications from an existing drop box ☐ Purchase a drop box ☐ Other (describe) _____	
Estimate of how many takeback events will occur: <i>(Ex: if you are coordinating take-backs at three locations on Drug Takeback Day, this would count as three events)</i>		
How many drop boxes do you plan to purchase?		
List organizations the coalition will partner with to host take-back events or dispose of collected medications:		
How will collected medications be disposed? <i>(Ex: mailed through reverse distributor, Department of Justice take-back or stored in evidence until take-back, etc.)</i>		
Provide specifics on how the funding will be used: <i>(Ex: advertising, officer overtime, security for drop box, etc.)</i>		
How will the coalition track the number of pounds of medications collected through take-back events and medication collection efforts?		

Resources Needed: <i>(consider partnerships, training/TA, and other resources needed to tackle this goal)</i>
Data Collection: <i>(what information and measures will be helpful for you as you work on this strategy?)</i>
Outcomes: <i>(what does success look like in this strategy, and how will you know you've achieved it?)</i>

Strategies: Prescription drug deactivation units, takeaway medication return envelopes, prescription drug lock boxes and bags Domain: Prevention - Drug Security and Disposal		
Action Step	Details	Person Responsible (including partners)
How will you use this funding? Check all that apply:	☐ Prescription drug deactivation units ☐ Takeaway medication return envelopes ☐ Prescription drug lock boxes ☐ Prescription drug lock bags	
Where will these supplies be distributed? Provide specific details for each type of supplies. <i>(Throughout the county/tribe, within a specific municipality, etc.)</i>		
List targeted population(s) of focus for distribution:		
How will the coalition and partnering organizations distribute supplies throughout the identified service area to the targeted population(s)?		

How will the coalition track distribution efforts (including those of partnering organizations) throughout the identified service area to the targeted population(s)?		
Resources Needed: <i>(consider partnerships, training/TA, and other resources needed to tackle this goal)</i>		
Data Collection: <i>(what information and measures will be helpful for you as you work on this strategy?)</i>		
Outcomes: <i>(what does success look like in this strategy, and how will you know you've achieved it?)</i>		

Strategy: Community Education Event		
Domain: Prevention – Public Awareness and Community Education		
Action Step	Details	Person Responsible (including partners)
How many events does the coalition anticipate hosting?	Four events but two will be the same type of event but scheduled on different days - Two Resource fairs will be held where information/handouts on drug and alcohol prevention will be passed out` - Reach out to PTA's at Hales Corners schools where drug and alcohol prevention materials and workshops can be held for families	Community Alliance Hales Corners Health Department Ellie Mental Health Hales Corners PD

	Family Game Night carnival and yard games are set up in a park along with local wellness vendors. Community members are invited	
How many people do you aim to have in attendance at each event?	<i>Resource fairs- There are 2 public schools serving 881 students in Hales Corners, We would expect at least 1/3 of families to attend.</i> <i>PTA- based upon public school numbers, we would expect most teachers and PTA members to attend</i> <i>Family Game Night- At least a few hundred at each event. In 2024 over 300 people attend Family Game Night. In 2025, we expect at least over 400 people to attend.</i>	Community Alliance Hales Corners Health Dept
What population(s) or sector(s) is each event designed to reach?	Residents of Hales Corners Children and teens Hales Corners Families and individuals who work attend school, attend church or visit the community	Community Alliance
What is the message or focus for each of the coalition's planned events?	The message for the resource fair and the PTA event is that communication about substance prevention education for children and youth. The focus for Family Game night is that promotion of healthy activities and engaging family that have a direct impact on substance use prevention	Community Alliance Hales Corners Health Dept
What is the coalition's proposed takeaway action item(s) from the event(s)?	The coalitions take away is to continue to be active in the Hales Corners Community by being a resource for SOR and mental health, which aligns with CHIP priority areas for the Hales Corners Health Department.	Community Alliance Hales Corners Health Dept

Provide specifics on how the funding will be used: <i>(Advertising, virtual platform/licensing fees, giveaway items, speaker fees, etc.)</i>	Materials and supplies will need to be purchased. Advertising for all events Staff hours for working on these projects	Community Alliance Hales Corners Health Dept
How will the coalition track efforts related to this strategy? <i>(Number of events, number of attendees, action items, changes in norms or understanding, etc.)</i>	Community Alliance would track the number of attendees for all events.	Community Alliance
Resources Needed: <i>(consider partnerships, training/TA, and other resources needed to tackle this goal)</i> Community Alliance and Hales Corners Health Department will continue to reach out to additional mental health, substance misuse local stakeholders. Public Health Nurse would need training on educational materials.		
Data Collection: <i>(what information and measures will be helpful for you as you work on this strategy?)</i> Age ranges for events to provide age appropriate educational materials. Number of people attending.		
Outcomes: <i>(what does success look like in this strategy, and how will you know you've achieved it?)</i> Creating substance-free events in HC that families can attend, while ensuring community members know that CA and HCHD are resources for mental health and substance misuse.		

Strategy: Public Awareness Campaign

Domain: Prevention – Public Awareness and Community Education		
Action Step	Details	Person Responsible (including partners)
Who is the target audience the coalition aims to reach with the public awareness messaging?	Residents of Hales Corners Local businesses and customers Families, parents, youth mentors, teachers	Community Alliance Hales Corners Health Dept
What public awareness campaign(s) are you planning to use? <i>(Dose of Reality, Over the Dose, One Pill Can Kill, Real Talks, CDC tools, etc.)</i>	Real talks	Community Alliance Hales Corners Health Dept
What materials does the coalition plan to use for awareness raising efforts? <i>(Brochures, toolkits, posters, etc.)</i>	Wall posters, brochures, post cards that could be hung up throughout the Village of Hales Corners including local businesses focusing on bars, restaurants where alcohol is served	Community Alliance Hales Corners Health Dept Hales Corners Health Dept Environmental Health Specialist
Where will materials be distributed? <i>(Throughout the county's/tribe's media market, at specific events, agencies, etc.)</i>	hung up throughout the Village of Hales Corners including local businesses focusing on bars, restaurants where alcohol is served	Community Alliance Hales Corners Health Dept Hales Corners Health Dept Environmental Health Specialist
What media methods will the coalition use for public awareness messaging? <i>(Facebook, radio, television, movie theaters, print, etc.)</i>	Facebook, Constant Contact email platform. Printed materials	Community Alliance Hales Corners Health Dept Hales Corners Health Dept Environmental Health Specialist
How will the coalition track efforts related to this strategy?	The amount of materials used, reactions of social media, feedback/comments, tracking through software program online data	Community Alliance Hales Corners Health Dept Hales Corners Health Dept Environmental Health Specialist
Resources Needed: <i>(consider partnerships, training/TA, and other resources needed to tackle this goal)</i> Real Talk campaign materials need to be developed, business list, staff needs to enter info into social media platforms		
Data Collection: <i>(what information and measures will be helpful for you as you work on this strategy?)</i> Community business participation		

Outcomes: <i>(what does success look like in this strategy, and how will you know you've achieved it?)</i> <i>The amount of materials used from businesses, community feedback, increased social media subscribers</i>

Strategies: Fentanyl AND/OR Xylazine Test Strip Education and Dissemination Domain: Harm Reduction – Drug Checking Technologies		
Action Step	Details	Person Responsible (including partners)
How will you use this funding? Check all that apply:	☐ Fentanyl test strip education and dissemination ☐ Xylazine test strip education and dissemination	
Where will these supplies be distributed? Provide specific details for each type of supplies. <i>(Throughout the county/tribe, within a specific municipality, etc.)</i>		
List targeted population(s) of focus for distribution:		
Will transition-aged youth (ages 16-24) be reached by this strategy?	☐ Yes ☐ No ☐ Other:	
How will the coalition and partnering organizations distribute supplies throughout the identified service area to the targeted population(s)?		
How will the coalition track distribution efforts (including those of partnering organizations) throughout the identified service area to the targeted population(s)?		
Resources Needed: <i>(consider partnerships, training/TA, and other resources needed to tackle this goal)</i>		

Data Collection: <i>(what information and measures will be helpful for you as you work on this strategy?)</i>
Outcomes: <i>(what does success look like in this strategy, and how will you know you've achieved it?)</i>

Strategy: Community Education Event Domain: Harm Reduction		
Action Step	Details	Person Responsible (including partners)
How many events does the coalition anticipate hosting?	Community Alliance is planning three events. Walk in Naloxone trainings-will be scheduled twice monthly (April, May, June, July, Aug) at Health Department And one training with Hales Corner Chamber of Commerce Flyers would be given during business inspections that Community Alliance/Hales Corners Health Dept could provide Naloxone training	Community Alliance Hales Corners Health Dept Hales Corners Health Dept Environmental Health Specialist
How many people do you aim to have in attendance at each event?	The goal would be for 50 for each training and workshop	Community Alliance Hales Corners Health Dept Hales Corners Health Dept Environmental Health Specialist
What population(s) or sector(s) is each event designed to reach?	Residents of Hales Corners and local businesses	Community Alliance Hales Corners Health Dept

		Hales Corners Health Dept Environmental Health Specialist
What is the message or focus for each of the coalition's planned events?	The message and focus for all of the events is that Naloxone saves lives and education on harm reduction reduces overdoses.	Community Alliance Hales Corners Health Dept Hales Corners Health Dept Environmental Health Specialist
What is the coalition's proposed takeaway action item(s) from the event(s)?	The coalitions take away is to continue to be active in the Hales Corners Community by being a resource for SOR and mental health, which aligns with CHIP priority areas for the Hales Corners Health Department.	Community Alliance Hales Corners Health Dept Hales Corners Health Dept Environmental Health Specialist
Provide specifics on how the funding will be used: <i>(Advertising, virtual platform/licensing fees, giveaway items, speaker fees, etc.)</i>	Information on Naloxone training will be provided to local restaurants and bars. Follow up will be done with each establishment if they want training.	Community Alliance Hales Corners Health Dept Hales Corners Health Dept Environmental Health Specialist
How will the coalition track efforts related to this strategy? <i>(Number of events, number of attendees, action items, changes in norms or understanding, etc.)</i>	The number of businesses that participate Individuals who attend training. Survey is located through a QR code on Naloxone box Data provided by HCPD	Community Alliance Hales Corners Health Dept Hales Corners Health Dept Environmental Health Specialist
Resources Needed: <i>(consider partnerships, training/TA, and other resources needed to tackle this goal)</i> Naloxone education materials, Naloxone, possible volunteers to train businesses on how to administer Naloxone		
Data Collection: <i>(what information and measures will be helpful for you as you work on this strategy?)</i> Number of overdoses, Naloxone use		
Outcomes: <i>(what does success look like in this strategy, and how will you know you've achieved it?)</i> Reduce overdose numbers, opioid misuse, and enhance mental health by expanding programming, increasing access to naloxone, and providing training.		

Naloxone Monitoring overdose statistics within jurisdiction, as well as monthly Provisional Drug Overdose Death Counts.

Strategy: Stigma Reduction Campaign

Domain: Harm Reduction

Action Step	Details	Person Responsible (including partners)
Who is the target audience the coalition aims to reach with the public awareness messaging?	Residents of Hales Corners and business sectors of Hales Corners	Community Alliance Hales Corners Health Dept Hales Corners Health Dept
What public awareness campaign(s) are you planning to use? <i>(Harm Reduction Saves Lives; Courage, Support, and Meds; Carry Hope, Carry Naloxone; etc.)</i>	Harm Reduction Saves Lives or Community Alliance's Rise Above public awareness campaign, if approved by DHS	Community Alliance Hales Corners Health Dept Hales Corners Health Dept
What materials does the coalition plan to use for awareness raising efforts? <i>(Brochures, toolkits, posters, etc.)</i>	Brochures, posters, flyers, digital engagement	Community Alliance Hales Corners Health Dept Hales Corners Health Dept
Where will materials be distributed? <i>(Throughout the county's/tribe's media market, at specific events, agencies, etc.)</i>	Local businesses, schools, Village of Hales Corners buildings, faith based organizations	Community Alliance Hales Corners Health Dept Hales Corners Health Dept
What media methods will the coalition use for public awareness messaging? <i>(Facebook, radio, television, movie theaters, print, etc.)</i>	Facebook, Constant Contact email platform. Printed materials	Community Alliance Hales Corners Health Dept Hales Corners Health Dept
How will the coalition track efforts related to this strategy?	The amount of materials used, reactions of social media, feedback/comments, tracking through software program online data	Community Alliance Hales Corners Health Dept Hales Corners Health Dept
Resources Needed: <i>(consider partnerships, training/TA, and other resources needed to tackle this goal)</i> Additional campaign materials, possible speakers, media coverage		

Data Collection: <i>(what information and measures will be helpful for you as you work on this strategy?)</i> <i>Community survey for stigma baseline.</i>
Outcomes: <i>(what does success look like in this strategy, and how will you know you've achieved it?)</i> <i>Showcasing the positive impact, collecting personal stories from community members</i>

Strategy: School-Based Prevention Programming		
Action Step	Details	Person Responsible (including partners)
Do you have established partnerships with schools in your service area, or would you be working to develop those?		
In how many schools would you be implementing the curriculum?		
What age group do you plan to serve? How many students do you plan to serve?		
What evidence-based/evidence-informed curriculum do you plan to utilize? <i>(i.e. Botvin Life Skills, Too Good for Drugs, etc.)</i>		
How will you evaluate the implementation of this strategy?		
How many individuals are trained to provide this curriculum?	☐ Yes, I am interested	

Please use the check boxes to indicate if you are interested in training more staff to deliver this content.	☐ No, I am not interested	
Resources Needed: <i>(consider partnerships, training/TA, and other resources needed to tackle this goal)</i>		
Data Collection: <i>(what information and measures will be helpful for you as you work on this strategy?)</i>		
Outcomes: <i>(what does success look like in this strategy, and how will you know you've achieved it?)</i>		

Coalition Staff Time	
Action Step	Details
What position will be supported with this funding (up to .25 FTE)?	Hales Corners Public Health Nurse hours will be supplemented with this funding to support SOR events.
How will the time be used to support opioid and stimulant prevention efforts related to SOR?	The time will be divided between developing, implementing materials and in-person for events.
How will the coalition track the FTE efforts?	Through a daily log tracker