

Village President D. Besson called the meeting to order at 6:45 p.m.

- 1.0 ROLL CALL** –Trustees: M. Bennett, J. Chesney, T. Brinkmeier, K. Meleski and I. Thomson. Absent M. Eternicka (virtual attendance at roll call. Technical difficulties resulted in absence from meeting at 6:50 p.m. as Trustee was unable to hear audio). Staff: Administrator S. Kulik, Health Officer and Village Attorney J. Wesolowski. Audience (1).
- 2.0 PUBLIC COMMENT** – none.
- 3.0 CONSENT AGENDA**
  - 3.1 Minutes: February 10, 2025 – Motion** (Brinkmeier, Chesney) to approve as presented; motion passes 6-0-1.
  - 3.2 Approval of claims paid with the January 2025 PCard: \$18,792.26 –Motion** (Brinkmeier, Chesney) to approve; motion passes 6-0-1.
- 4.0 VILLAGE OFFICIALS REPORT**
  - 4.1 Village Administrator**
    - 4.1.1 Purchase Orders Issued** – no action required.
    - 4.1.2 Ordinance to amend Chapter §233 Fire Prevention, Protection and Control, Article III. Adoption of Standards Section §233-25 Adoption of Wisconsin Administrative Code of the Municipal Code of Hales Corners, Wisconsin to add designation for the Uniform Dwelling Code Safety and Professional Services (SPS) Section 327 Camping Units** – S. Kulik reported on requirement to update the Code in order to maintain delegated status for inspections.  
**Motion** (Bennett, Chesney) to approve Ordinance 25-03 to amend Chapter §233 Fire Prevention, Protection and Control, Article III. Adoption of Standards Section §233-25 Adoption of Wisconsin Administrative Code of the Municipal Code of Hales Corners, Wisconsin to add designation for the Uniform Dwelling Code Safety and Professional Services (SPS) Section 327 Camping Units; motion passes 6-0-1.
    - 4.1.3 Ordinance to repeal and recreate Chapter §221 Electrical Standards, of the Municipal Code of Hales Corners, Wisconsin to conform with the Uniform Dwelling Code Safety and Professional Services (SPS) Section 316** - S. Kulik reported on requirement to update the Code in order to maintain delegated status for inspections.  
**Motion** (Chesney, Bennett) to approve Ordinance 25-04 to repeal and recreate Chapter §221 Electrical Standards, of the Municipal Code of Hales Corners, Wisconsin to conform with the Uniform Dwelling Code Safety and Professional Services (SPS) Section 316; motion passes 6-0-1.
    - 4.1.4 Village Administrator Job Duties – review duties relative to Accounting** – S. Kulik read through the report from the packet. She commented that the only item it does not contain is the budget which is weeks of work. T. Brinkmeier asked if she could identify how much of her time is spent with these tasks annually. S. Kulik estimated 25%.

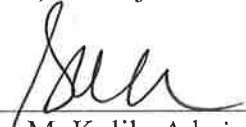
**4.1.5 Resolution authorizing a transfer in the 2024 Fiscal Year from the General Fund to Capital Projects Fund and Equipment Replacement Fund** – S. Kulik reported on the surplus and the attached resolution for proposed uses of these funds. She reported that any funds transferred are restricted for the purposes identified.

**Motion** (Thomson, Chesney) to approve Resolution 25-11 authorizing a transfer in the 2024 Fiscal Year from the General Fund to Capital Projects Fund and Equipment Replacement Fund; motion passes 6-0-1.

**5.0 VILLAGE PRESIDENTS REPORT**

**5.1** MMSD/ICC Meeting February 10, 2025 – D. Besson reported.

**6.0 ADJOURNMENT – Motion** (Chesney, Thomson) to adjourn at 7:21 p.m.; motion passes 6-0-1.

  
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Sandra M. Kulik, Administrator/Clerk