

Village of Hales Corners

5635 S. New Berlin Road

Hales Corners, WI 53130

Phone: (414) 529 -6161

Fax: (414) 529 -6179

www.halescorners.org



James R. Ryan Municipal Building

PUBLIC WORKS COMMISSION

Meeting Notice/Agenda

February 20, 2025 (Thursday) – 6:00 p.m.

Hales Corners Village Hall (5635 S. New Berlin Road)

Notice is hereby given that the Public Works Commission will meet at the above date, time, and place.

Notice is given that a majority of the Village Board may attend this meeting to gather information about an agenda item over which they have decision-making responsibility. This would constitute a meeting of the Board per State ex rel. Badke v. Greendale Village Board even though the Board will not take formal action at this meeting.

A G E N D A

1.0 ROLL CALL

M. Postonik: ☐ Present ☐ Excused ☐ Absent; A. Fritz: ☐ Present ☐ Excused ☐ Absent;

R. Merkel: ☐ Present ☐ Excused ☐ Absent; S. Riemer: ☐ Present ☐ Excused ☐ Absent;

M. MacGillis: ☐ Present ☐ Excused ☐ Absent; T. Brinkmeier: ☐ Present ☐ Excused ☐ Absent;

Staff: S. Houe, DPW Project Manager

Public:

2.0 GENERAL BUSINESS

- Approval of Minutes – January 16, 2025
- Public Comment -

3.0 ADMINISTRATION REPORT

- DPW Task Updates
- DPW Manager Updates
 - Whitnall Way L.S.
 - Issue with Pump 1 Continuous alarms.

- Pump 1 impeller was impacted with “rags” found that the impellers are worn and unable to “chop/tear” up “rags” to pass through pump.
 - Replacement Impeller Kits for both Pumps \$5,400.00
- Submitted Annual Tier II Emergency & Hazardous Chemical Inv.
 - Annual report for materials stored at DPW
 - Calcium Chloride
 - Sodium Chloride
 - Gravel
- Provided We-Energies Road Weight Restrictions
 - 2025 Annual Request
- Village Hall Tree Removals
 - Three Maple Trees
- Wisconsin Garden Club Federation
 - Earth Day April 22nd Tree Planting Ceremony
- DPW Annual Salt Shed Inspection on 02-04-25
- Sanitary Sewer Main (Dennis Ct)
- Equipment Purchases
 - Smooth Drum Roller Compactor
 - AC Diagnostic Machine
 - Equipment Trailer
 - Skid Steer Attachment – Grapppler
- Village Hall Fire Protection System
 - Tested all detection equipment with now issues (2-12-25).
 - Contacted USA Fire Protection to diagnose air loss issue.
 - Found a leak and fixed it.
- Village Hall – Admin Office space renovation
- Village Hall - Generator

4.0 PROJECTS:

4.1 2024 Road Program – Update

- Completed Project Final Quantities
- Change Order to Reconcile Quantities
 - Adjust Contract Amount
 - Adjust Pavement Warranty to 3 years
- Holding Retainage until acceptance of the project.
- Liquidated Damages – Combined Total = \$112,000.00
- Additional Eng. Fee’s - \$7,366.50

4.2 Village Library Project - Update

4.3 Village Fire Station Parking Lot Project - Update

4.4 MMSD Private Property Infiltration & Inflow Project – Update

4.5 Hales Happiness Water Main – Update

5.0 NEXT SCHEDULED MEETING – March 19, 2025 @ 6:00pm

6.0 ADJOURNMENT

A handwritten signature in blue ink, appearing to read "Steven Houte", written over a horizontal line.

Steven Houte, Public Works Project Manager
January 10, 2025

Note: Upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities through appropriate aids and services by contacting the Clerk's Office, 414-529-6161.

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AGENDA

- *Minutes*
- *Meeting called to order at 6:00pm*

1.0 ROLL CALL

M. Postonik: ☒ Present ☐ Excused ☐ Absent; A. Fritz: ☒ Present ☐ Excused ☐ Absent;
R. Merkel: ☒ Present ☐ Excused ☐ Absent; S. Riemer: ☒ Present ☐ Excused ☐ Absent;
M. MacGillis: ☒ Present ☐ Excused ☐ Absent; T. Brinkmeier: ☒ Present ☐ Excused ☐ Absent;

Staff: S. Houte, DPW Project Manager

Public:

- *One Resident.*

2.0 GENERAL BUSINESS

- Approval of Minutes – December 19, 2024
 - *Motion to approve the 12-19-24 meeting minutes by Fritz and seconded by Postonik. Vote approved unanimously.*
- Public Comment
 - *None*

3.0 ADMINISTRATION REPORT

- DPW Task Updates
 - *Houte provided an update on Village Staff tasks.*
- DPW Manager Updates
 - We-Energies Easement Request
 - *Houte presented the request. Motion by Fritz: Public Works Commission recommends to the Village Board the acceptance of requested electrical utility easement for Village owned parcel 6609986002, Seconded by Riemer. Motion passed unanimously.*

4.0 PROJECTS:

- 4.1** 2024 Road Program – Update
 - *Houte presented project status update: finalizing project quantities, preparing for final project costs, prepare Change Order to reconcile quantities and warranty extension. Plan on reviewing project for acceptance in the spring and generate a Punch List.*
- 4.2** Lory Ln. Lift Station – Update
 - *Houte presented project status update: Engineer and Contractor working through submittals. Staff requested that the two alternate bid items be installed in the mean time for the bulk of the project to begin in April.*
- 4.3** Hales Happiness Water Main – Update
 - *Houte presented project update: Engineer working with City of Milwaukee for IGA, scheduling for finance, bidding, and Public Hearing.*

5.0 NEXT SCHEDULED MEETING – February 20, 2024 @ 6:00pm

6.0 ADJOURNMENT

- *Motion to adjourn by Postonik and seconded by Merkel. Motion passed unanimously at 6:44pm*



Steven Houte, Public Works Project Manager
January 10, 2025

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Steven Houte

From: High, Ben <ben.high@raSmith.com>
Sent: Friday, January 24, 2025 9:49 AM
To: Steven Houte
Subject: 2025 Dye Water Testing Project - Draft Specifications
Attachments: DRAFT_Bid Manual 2025 Hales Corners Dye Water Testing.pdf

Follow Up Flag: Follow up
Flag Status: Flagged

Hi Steve,

Attached for your review is the draft bid document for the 2025 Dye Water Testing Project.

After your review, this bid document also needs to get reviewed by MMSD prior to advertisement.

The potential bid schedule is as follows:

- First Ad – February 19th
- Second Ad – February 26th
- Bid Opening – March 6th @ 1:00pm via Quest
- Award Depends on if it has to go before both Committees
 - Potential Committee of the Whole award is April 6th
 - Potential Public Works Committee award is March 20th
- Completion of all work by August 15, 2025
- Submittal of MMSD required documentation is October 1, 2025

One other thing about this project, I highlighted it in yellow in the specs.
How does the Village want to handle water usage by the Contractor?
Will the Village have metered hydrants in the project area to track water usage?

Let me know.

Thanks.

Ben G. High, P.E.
Project Manager



16745 West Bluemound Road, Brookfield, WI 53005-5938

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Steven Houte

From: Hartjes, Troy <Troy.Hartjes@raSmith.com>
Sent: Thursday, January 16, 2025 1:39 PM
To: Sandra Kulik; Steven Houte
Subject: Hales Happiness Prelim Schedule

Sandy and Steve,

I believe this is the schedule we tentatively laid out for moving Hales Happiness into construction and making sure we have all the financials lined up. I put the item/milestone along with the date for each of these items, plus put a note or comment if something is needed to meet this milestone (ie....do we have to have something happen before to meet this milestone). Let me know if this makes sense and/or if this is what you remembered. I think there is some flexibility with a couple dates, but we will run with these for now.

- 1) Week of January 27th: Try and have a meeting with Carol.
 - a. Need a cost estimate showing and stating the total project costs broken down between assessable, non-assessable, and potentially grant funded; would like to see this by early next week so Carol can review before the meeting.
- 2) February 12th: First advertisement to bid of the construction plan set.
 - a. Need to have Milwaukee Water Works approval (tentatively they are shooting for February 5th).
- 3) February 29th: Open bids for the construction (we will hold bids up to 90 days).
- 4) March 5th (or so): Need preliminary assessment resolution to the Village.
 - a. Need to make sure bids are open before this date
 - b. It will be good to know if we have the DNR grant, or at least know it might happen....to help lay out the preliminary assessment resolution).
- 5) March 19th and 26th: The first and second advertisement for the public hearing for the preliminary assessments (and the PIM for the Hales Happiness people).
- 6) April 14th: Public Hearing for the preliminary assessment resolution and the Bond award for financing of project.
- 7) April 28th: Award of the construction to low bidder.
- 8) May 12th: Begin construction
 - a. Need to make sure we have executed contracts by then and hold a preconstruction meeting

Hopefully this makes sense. But let me know what you think.

I did not throw in election dates and things like that, but let me know if I missed anything else.

Thx,

Troy

Troy Hartjes, P.E.

Senior Project Manager



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