

President Riemer called the meeting to order at 6:30 PM.

1.0 Roll Call – Present: President Riemer, Commissioners; Dzick, Mixon, Schwartz and Smyczek.
Staff Present: Police Chief Cera. Absent: Trustee Liaison Chesney. Audience: Trustee Bennett,
Board President Besson.

2.0 Approval of Minutes

2.1 January 21, 2025 – Motion (Smyczek/Schwartz) to approve. Motion passed 5-0-0

3.0 General Business

3.1 Succession Planning – Police Chief Hiring Process

3.1.1 Review of Posting – Reviewed and no changes recommended.

3.1.2 Review of Interview questions – Proposed questions were discussed and draft revised for additional consideration at the March meeting.

3.1.3 Establish interview Process – Time limit, order of panel members asking questions and the order and grouping questions were considered. Scheduling of interviews and timing of candidate reviews was discussed.

3.1.4 Establish candidate scoring metric – It was decided to utilize a scale of one to five for each question.

3.2 Action Items

3.2.1 Approval of Posting document – Motion (Dzick/Smyczek) to approve the posting document as presented. Motion passed 5-0-0

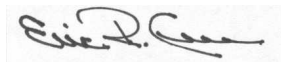
3.2.2 Approval of Interview Questions – Item tabled to March Meeting.

4.0 Next: Date, Time and Location of next Fire & Police Commission meeting –

The next regular meeting date remains as set, the location was changed to Village Hall -

Tuesday, February 18, 2025 at 6:30 PM;
Village Hall (Board Room,)
5635 S. New Berlin Road, Hales Corners.

5.0 Adjournment – Motion (Smyczek/Schwartz) to adjourn at 7:26 PM; Motion passed 5-0-0.



Prepared by: Eric R. Cera, Police Chief