

Village of Hales Corners

5635 S. New Berlin Road
Hales Corners, WI 53130
Phone: (414) 529-6161
Fax: (414) 529-6179
www.halescornerswi.gov



James R. Ryan Municipal Building

VILLAGE BOARD - BOARD OF TRUSTEES MEETING

Meeting Notice/Agenda

February 10, 2025 (Monday) - 6:45 p.m.

Notice is hereby given that the Village Board will meet as a Board of Trustees (BOT) at the above date and time, at the James R. Ryan Municipal Building (5635 S. New Berlin Rd).

Pursuant to Resolution 20-61, members of the Board of Trustees may attend this meeting in an electronic platform. The meeting electronic platform link is: <https://meet.goto.com/984742341> or you may dial in at +1 (571) 317-3122 access code: 984-742-341. Requests to access the meeting must be 48 hours in advance of the meeting.

AGENDA

1.0 ROLL CALL/PLEDGE OF ALLEGIANCE

2.0 PUBLIC COMMENT - Comments from the public are limited to three (3) minutes.

3.0 CONSENT AGENDA

- 3.1 Minutes: January 27, 2025
- 3.2 Approval of claims paid with the January 2025 Check Register: \$995,546.45
- 3.3 Approval of payrolls for the periods ending 01/03/2025 (\$157,339.21) and 01/17/2025 (\$147,850.60)
- 3.4 Approval Purchase Order 20732 – Conway Shields, \$25,000 Turnout Gear
- 3.5 Authorization to draft and release request for proposals for Library Renovation project for architectural and engineering firms

4.0 STANDING COMMITTEE REPORTS

- 4.1 Committee of the Whole – T. Brinkmeier
 - 4.1.1 *[Public Hearing 6:50 p.m.]* Ordinance to amend the Municipal Code §445-2.2 Use Regulations, to create §445-2.2E. Uses Not Permitted, to not permit sale, gift, transfer or any other conveyance of cigarettes, electronic vaping devices, or nicotine or tobacco products uses, beyond those currently existing, and to create Article V. Sale, Gift, Transfer or Any Other Conveyance of Cigarettes, Electronic Vaping Devices, or Nicotine or Tobacco Product Licenses limited to those in effect upon *[effective date hereof following adoption]*, of Chapter 365 Smoking and Tobacco Products
 - 4.1.2 Ordinance to amend the Municipal Code to create Article IV. Sale, Gift, Transfer or any other conveyance of Cigarettes, Electronic Vaping Devices, or Nicotine or Tobacco Products Regulated; Violation Liability, of Chapter 365 Smoking and Tobacco Products
 - 4.1.3 Resolution confirming member appointment to the July 4th Committee (O. Stern)
 - 4.1.4 Resolution adopting an employee computer on boarding and off boarding policy

5.0 SPECIAL COMMITTEE REPORTS

- 5.1 Board of Health Meeting February 5, 2025 – K. Meleski

6.0 VILLAGE OFFICIALS REPORT

6.1 Village Administrator

6.1.1 Purchase Orders Issued

6.1.2 Resolution declaring an official intent to reimburse expenditures with proceeds of a borrowing to be authorized pursuant to Treas. Reg. Section 1.150-2

6.1.3 Resolution authorizing Bad Debts write-off for uncollectible personal property taxes and a transfer to Bad Debt Expense

6.1.4 Notice of Chargeback of Uncollected Net Personal Property Taxes for 2023 Taxes

6.1.5 Stipend for Deputy Clerk/Treasurer

The Village Board may enter closed session pursuant to Wis. Stat. §19.85(1)(c), for consideration of the employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility for a request a stipend for the Deputy Clerk/Treasurer over which the governmental body has jurisdiction or exercises responsibility, and to re-enter open session at the same place thereafter to act on such matters as discussed therein as it deems appropriate.

7.0 VILLAGE PRESIDENTS REPORT

7.1 MMSD/ICC Meeting February 10, 2025

8.0 ADJOURNMENT



Sandra M. Kulik, Administrator
February 6, 2025

NOTE: Issues that require public input or for which citizens are present will receive priority on the agenda. Hearing or speech impaired persons who require special services should notify the Village staff in advance of the meeting.

Village President Besson called the meeting to order at 6:45 p.m.

- 1.0 **ROLL CALL** – Present: Pres. D. Besson, Trustees: M. Bennett, J. Chesney, T. Brinkmeier, M. Eternicka, K. Meleski and I. Thomson. Staff: Administrator S. Kulik and Village Attorney J. Wesolowski. Audience (2).
- 2.0 **PUBLIC COMMENT** – none.
- 3.0 **CONSENT AGENDA**
 - 3.1 **Motion** (Bennett, Thomson) to approve minutes of January 13, 2025; motion passes unanimously.
- 4.0 **SPECIAL COMMITTEE REPORTS**
 - 4.1 Public Works Committee Meeting – January 16, 2025 – T. Brinkmeier reported.
 - 4.2 Plan Commission Meeting – January 20, 2025 – M. Eternicka reported.
 - 4.3 Fire & Police Commission Meeting – January 21, 2025 – D. Besson reported.
- 5.0 **VILLAGE OFFICIALS REPORT**
 - 5.1 **Village Administrator**
 - 5.1.1 **Purchase Orders Issued** – S. Kulik reported, no action required.
 - 5.1.2 **Resolution Repealing Resolution 23-16 and creating a revised fee schedule for charges for services and licenses as provided by the Code of General Ordinances of the Village of Hales Corners** – S. Kulik reported. M. Eternicka question regarding the non-transport fee. S. Kulik reported that we had not previously charged this, only for repeat offenses and then under a different section of the code. M. Eternicka commented that he wanted to be certain that it was now a fee that could be assessed.
Motion (Chesney, Eternicka) to approve Resolution 25-04 Repealing Resolution 23-16 and creating a revised fee schedule for charges for services and licenses as provided by the Code of General Ordinances of the Village of Hales Corners; motion passes unanimously.
 - 5.1.3 **Village Administrator Job Duties – review duties relative to Elections** – D. Besson provided back ground on why the item was included. He commented that with the 2026 tentative retirement of the Administrator, he had asked if she could update the board on various duties she performs and that they will be a good manual starting point for the next Administrator.
S Kulik distributed a memo addressing the duties of Elections.
 - 5.2 **Public Works Project Manager**
 - 5.2.1 **Resolution authorizing certain officials to execute an agreement for NFPA Inspection and Testing with Guetzke & Associates, Inc.-** S. Kulik reported on request.
Motion (Eternicka, Chesney) to approve Resolution 25-05 authorizing certain officials to execute an agreement for NFPA Inspection and Testing with Guetzke & Associates, Inc; motion passes unanimously.
 - 5.2.2 **Resolution authorizing certain officials to execute agreements for vacation of easement entered into on April 13, 1964, vacation of public utility and drainage easement entered into on June 10, 2009, creating**

a new public utility and drainage easement agreement and a development agreement storm water system for the properties located at 9301 W. Meadow Park Drive and Lot 2, Certified Survey Map No. 8112 with Mitchell W. Wimmer and Deborah A. Wimmer 2006 Revocable Trust – March 21, 2006 – S. Kulik reported on documents and noted a correction to the title of the proposed resolution and the second WHEREAS that the CSM referenced should have been 9592 and that a revised resolution was provided to the Board at the start of the meeting.

Mark Wimmer, 5300 S. 108th St., Hales Corners addressed the Board regarding the documents. I Thomson questioned the maintenance costs of the new system and who was responsible. S. Kulik commented that the Village has always been responsible. This is a conveyed new system being placed in the site at the full cost of the property owner. M. Wimmer commented that the previous owner had not maintained it nor requested the Village to do so.

Motion (Meleski, Chesney) to approve Resolution 25-06 authorizing certain officials to execute agreements for vacation of easement entered into on April 13, 1964, vacation of public utility and drainage easement entered into on June 10, 2009, creating a new public utility and drainage easement agreement and a development agreement storm water system for the properties located at 9301 W. Meadow Park Drive and Lot 2, Certified Survey Map No. 9592 with Mitchell W. Wimmer and Deborah A. Wimmer 2006 Revocable Trust – March 21, 2006; motion passes unanimously.

6.0 ADJOURNMENT – Motion (Thomson, Chesney) to adjourn at 7:15 p.m.; motion passes unanimously.

Sandra M. Kulik, Administrator/Clerk

Accounts Payable - Cover Sheet

January 2025

Batch

	<u>Amount</u>
01/08/25 (2024 Expenses)	\$ 56,969.35
1/15/25 (2024 Expenses)	25,470.41
1/15/2025	715,304.49
1/23/2025	25,764.26
1/28/25 (2024 Expenses)	81,884.18
2/3/2025	90,153.76

Item 3.2

TOTAL	\$ 995,546.45
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Disbursements Major Expenditures

	<u>Amount</u>
Fire Service Inc - down payment Fire Engine	\$ 500,000.00
Village of Greendale - Inspection fees 4th qtr 2024 & 2025 Dispatch Agreement	136,374.04
Musson Bros - 2024 Road program	100,213.24
United Health Care - premiums	62,974.32
GFL - trash/recycling	36,210.51
WE Energies - utility invoices	19,269.63
R&R Insurance - premiums	13,676.25
Johnson Controls - pm contracts	11,895.20
Champ Software - health dept annual software	9,871.00
Titan Public Safety - court software annual	6,726.00
Wolverine - Fireworks deposit	6,250.00
MSA - planning services contract	4,687.50

Subtotal Large Items	\$ 908,147.69
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Other Items	87,398.76
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Total A/P Checks	\$ 995,546.45
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PAYROLL

Jan-25

PPE

Pay Date

Total Cks

Tax Deposits

TOTAL

1/3/2025	1/9/2025	\$ 112,618.95	\$ 44,720.26	\$ 157,339.21
1/17/2025	1/23/2025	\$ 107,773.37	\$ 40,077.23	\$ 147,850.60

ITEM 3.3

***Check Summary Register**

DECEMBER 2024

Chk #	Search Name	Check Date	Amount	Comments
103139	AIR ONE EQUIPMENT, INC	1/8/2025	\$102.19	CALIBRATION GAS
103140	AT&T MOBILITY	1/8/2025	\$576.24	FIRST NET DEC
103141	BEILFUSS, JACOB	1/8/2025	\$176.01	BEILFUSS UNIFORMS
103142	BOUND TREE MEDICAL	1/8/2025	\$183.98	MEDICAL SUPPLIES
103143	BROOKS TRACTOR INC	1/8/2025	\$68.37	FILTER FOR LOADER
103144	BUELOW VETTER BUIKEMA OLSON &	1/8/2025	\$88.50	LABOR LEGAL DEC POLICE
103145	COMPLETE OFFICE OF WISCONSIN	1/8/2025	\$355.20	PAPER
103146	CONCENTRA OCC MED CT	1/8/2025	\$118.00	THOMPSON PHYSICAL RTNDUTY
103147	ELLIOTT S ACE HARDWR	1/8/2025	\$172.70	SIGN HARDWARE
103148	EWALD AUTOMATIVE GROUP LLC	1/8/2025	\$165.71	SQ 15 BULB
103149	FARMERS IMPLEMENT LLC	1/8/2025	\$1,019.36	REPAIR KIT HYDRAULIC RAM EXCAVATOR
103150	FORCE AMERICA INC	1/8/2025	\$1,768.98	PREWET KITS
103151	GALL S INC	1/8/2025	\$171.93	JACOBI UNIFORMS
103152	ITU ABSORB TECH	1/8/2025	\$48.00	MECH COVERALLS
103153	JERRY WILLKOMM, INC	1/8/2025	\$231.59	DEISEL
103154	JFTCO, INC	1/8/2025	\$153.00	OIL
103155	JOHNNY S PETROLEUM PROD INC	1/8/2025	\$5,750.88	NO LEAD FUEL
103156	LIBERTY ADVANCED SECURITY	1/8/2025	\$588.90	AED BATTERIES & PADS
103157	LICHTSINN & HAENSEL SC	1/8/2025	\$5,332.89	COURT LEGAL OCT TO DEC
103158	LIFE-ASSIST, INC	1/8/2025	\$392.44	MEDICAL SUPPLIES
103159	MENARDS-FRANKLIN	1/8/2025	\$23.96	SHOP TOWELS
103160	MILW CO ELECTION COMM	1/8/2025	\$547.75	2024 FALL ELECTION SUPPLIES
103161	MILW CO TREASURER	1/8/2025	\$861.56	COURT RECEIPTS DEC
103162	MUSSON BROS, INC	1/8/2025	\$18,329.06	2024 ROAD PROJ PAY APP 5
103163	NAPA AUTO PARTS	1/8/2025	\$35.94	OIL AIR COMPRESSOR
103164	OREILLY AUTOMOTIVE	1/8/2025	\$1,047.09	FILTERS FOR LOADER
103165	PITNEY BOWES INC	1/8/2025	\$265.58	RED INK CARTRIDGE POSTAGE
103166	POMPS TIRE SERVICE	1/8/2025	\$599.45	SQ 16 TIRES
103167	R.A. SMITH NATIONAL	1/8/2025	\$4,762.25	2024 ROADWORK ENGINEERING - NOV
103168	RACHEL ARNDT	1/8/2025	\$1,800.00	STRATEGIC PLAN CONSULTING
103169	ROCK COUNTY SHERIFFS OFFICE	1/8/2025	\$100.00	CHUCKA TRAINING 041724
103170	SOURCE ONE TECHNOLOGY, INC.	1/8/2025	\$97.50	SERVER CHECK UP - TECH SERVICES
103171	STREICHER S	1/8/2025	\$40.00	GLOVES
103172	STRYKER SALES CORP	1/8/2025	\$160.00	COT REPAIRS
103173	TAX REFUND 1	1/8/2025	\$114.07	2024 OVERPAYMENT 659-9961-002
103174	TAX REFUND 2	1/8/2025	\$19.51	2024 OVERPAYMENT 660-9955-009
103175	TAX REFUND 3	1/8/2025	\$699.81	2024 OVERPAYMENT 660-9971-014
103176	TAX REFUND 4	1/8/2025	\$210.44	2024 OVERPAYMENT 658-9942-000
103177	TAX REFUND 5	1/8/2025	\$210.44	2024 OVERPAYMENT 654-0047-000
103178	TAX REFUND 6	1/8/2025	\$210.44	2024 OVERPAYMENT 655-9978-004
103179	TAX REFUND 7	1/8/2025	\$210.44	2024 OVERPAYMENT 658-0152-000
103180	USA FIRE PROTECTION	1/8/2025	\$1,937.00	ANNUAL FIRE INSPECTION
103181	UW-MADISON	1/8/2025	\$2,200.00	KASTERN - CPM HYBRID TUITION
103182	WESOLOWSKI, REIDENBACH & SAJDAK	1/8/2025	\$1,228.50	DEC GENERAL LEGAL
103183	WI COURT FINE & ASSESSMNT	1/8/2025	\$3,215.19	COURT RECEIPTS DEC
103184	WPPA/LEER	1/8/2025	\$578.50	DEC UNION DUES

\$56,969.35

***Check Summary Register**

DECEMBER 2024

Chk #	Search Name	Check Date	Amount	Comments
103208	BEILFUSS, JACOB	1/15/2025	\$69.03	2024 UNIFORM ALLOWANCE
103209	EMS MANAGEMENT & CONSULTANTS, IN	1/15/2025	\$1,935.05	DEC 2024 PAYMENTS
103210	EXPRESS ELEVATOR LLC	1/15/2025	\$750.00	TESTING
103211	GALL S INC	1/15/2025	\$197.42	BIRMINGHAM UNIFORM
103212	GORDON FLESCH CO INC	1/15/2025	\$186.03	COPIER DEC
103213	GREENDALE, VILLAGE OF	1/15/2025	\$20,038.27	4TH QTR INSPECTION FEES
103214	JEFFERSON FIRE & SAFETY INC	1/15/2025	\$883.11	A72 REPAIR PARTS - CRASH
103215	LIFE-ASSIST, INC	1/15/2025	\$139.00	MEDICAL SUPPLIES
103216	OIL EQUIPMENT CO., INC.	1/15/2025	\$504.50	ERROR CODE ON MOBILE LIFT
103217	PACE ELECTRIC INC	1/15/2025	\$180.00	TIME CLOCK & EXTERIOR CONTROLS REP
103218	R.A. SMITH NATIONAL	1/15/2025	\$588.00	LORY LANE LIFT ENGINEERING
			\$25,470.41	

***Check Summary Register**

JANUARY 2025

Chk #	Search Name	Check Date	Amount	Comments
103185	ASCAP	1/15/2025	\$500.00	2025 License Fee
103186	ASSOCIATED APPRAISAL	1/15/2025	\$1,028.70	JAN 2024 PARCELS
103187	BOELTER	1/15/2025	\$300.17	CAN LINERS, HAND TOWELS, CLNR
103188	BOND TRUST SERVICES CORP	1/15/2025	\$400.00	PAYING AGENT FEE
103189	EAGLE ENGRAVING, INC	1/15/2025	\$230.25	CHUCKA NAME BAR & DETECTIVE SHIELD
103190	FIRE SERVICE, INC	1/15/2025	\$500,000.00	2025 KME CUSTOM PUMPER PROGRESS PYMT
103191	FIRST RESPONDERS PSYCHOLOGICAL	1/15/2025	\$350.00	JAN 2025 PROV SERV
103192	FORCE AMERICA INC	1/15/2025	\$306.81	CABLE
103193	GIBB BUILDING MAINTENANCE CO	1/15/2025	\$2,749.67	JAN 2025 JANITORIAL SERV
103194	GRAY S INC	1/15/2025	\$2,626.20	PLOWBLADES BACKER & BOLTS
103195	GREENDALE, VILLAGE OF	1/15/2025	\$116,335.77	1ST QTR 2025 DISPATCH FEE
103196	JOIN THE FIRE SERVICE LLC	1/15/2025	\$389.00	JAN 2025 SUBSCRIPTION
103197	LIFE-ASSIST, INC	1/15/2025	\$226.79	MEDICAL SUPPLIES
103198	MATC	1/15/2025	\$25.00	HACKER PARKING FEE
103199	PACE SYSTEMS, INC	1/15/2025	\$2,460.00	2025 SCHEDULING SOFTWARE
103200	R&R INSURANCE SERVICES INC	1/15/2025	\$13,676.25	FEB 25 WORK COMP INS
103201	RESERVE ACCOUNT	1/15/2025	\$1,500.00	POSTAGE REFILL
103202	SECURIAN FINANCIAL GROUP	1/15/2025	\$757.03	GROUP LIFE FEB 25
103203	SECURITAS TECHNOLOGY CORP	1/15/2025	\$1,441.32	MAINT MONITOR 2025
103204	STREICHER S	1/15/2025	\$139.98	BIRMINGHAM JACKET
103205	UNITED HEALTHCARE	1/15/2025	\$62,974.32	HEALTH INS FEB
103206	WE ENERGIES (EVERETT)	1/15/2025	\$637.23	VH AURA LIGHTS JAN
103207	WOLVERINE FIREWORKS DISPLAY	1/15/2025	\$6,250.00	2025 JULY 4TH FIREWORKS DEP
			\$715,304.49	

***Check Summary Register**

JANUARY 2025

Chk #	Search Name	Check Date	Amount	Comments
103219	AT&T MOBILITY	1/23/2025	\$996.42	FIRST NET JANUARY
103220	AURORA HEALTH CARE	1/23/2025	\$75.00	VENIPUNCTURE
103221	AVAYA (5125)	1/23/2025	\$449.58	SERVICE AGREEMENT FIRST QTR 2025
103222	FISCO	1/23/2025	\$3,211.40	REPAIR 2023 FORD
103223	GALL S INC	1/23/2025	\$146.08	BIRMINGHAM SHIRT & NAME STRIPS
103224	HELING NICOLE	1/23/2025	\$100.00	YOGA CLASS 012425
103225	MADACC	1/23/2025	\$3,535.72	1ST QTR 2025 OPERATING COSTS
103226	MCFLS	1/23/2025	\$643.79	FORMS, ASSISTANCE & MANUAL
103227	METRO MUNICIPAL CLERKS ASSOC	1/23/2025	\$30.00	2025 DUES KULIK
103228	PACE ELECTRIC INC	1/23/2025	\$630.00	GARAGE HEATER UNIT REPAIRS
103229	STAMN MICHELE	1/23/2025	\$100.00	PROGRAM PRESENTER
103230	TITAN PUBLIC SAFETY	1/23/2025	\$6,726.00	2025 ANNUAL SOFTWARE & SUPPORT
103231	VANGUARD COMPUTERS INC	1/23/2025	\$1,980.00	ELITEBOOK 660 G11 - CTO
103232	VERIZON WIRELESS	1/23/2025	\$123.57	VERZ JAN
103233	WE ENERGIES (EVERETT)	1/23/2025	\$6,495.45	DPW JAN GAS
103234	WI DEPT OF JUSTICE (93136)	1/23/2025	\$371.25	FIRST QTR TIME ACCESS
103235	WI MUNI JUDGES ASSOC	1/23/2025	\$150.00	2025 DUES SONNTAG
			\$25,764.26	

***Check Summary Register**

DECEMBER 2024

Chk #	Search Name	Check Date	Amount	Comments
103241	MUSSON BROS, INC	1/28/2025	\$81,884.18	PAY APP 6
			\$81,884.18	

***Check Summary Register**

JANUARY 2025

Chk #	Search Name	Check Date	Amount	Comments
103242	ACCURATE SEWER & HYDRO	2/3/2025	\$3,660.00	UNDER DRAIN CLEANING
103243	AIR ONE EQUIPMENT, INC	2/3/2025	\$40.00	MSA BELT KEEPER
103244	AT&T	2/3/2025	\$415.96	WWLS JAN
103245	AT&T MOBILITY	2/3/2025	\$74.18	JAN FIRST NET
103246	AURORA EAP	2/3/2025	\$2,000.00	2025 ANNUAL EAP
103247	CERA, ERIC	2/3/2025	\$109.90	CERA 2025 UNIFORM
103248	CHAMP SOFTWARE, INC	2/3/2025	\$9,871.00	SUBSCRIPTION 020125 TO 013126
103249	DIGGERS HOTLINE INC	2/3/2025	\$3,651.35	ANNUAL 2025 DIGGERS
103250	GFL ENVIRONMENTAL SRVCS	2/3/2025	\$36,210.51	JAN TRASH
103251	GORDON FLESCH CO INC	2/3/2025	\$294.22	LIBRARY COPIER JAN
103252	JOHNSON CONTROLS, INC	2/3/2025	\$11,895.20	VH HVAC PM ANNUAL2025
103253	JOURNAL SENTINEL	2/3/2025	\$198.00	TYPE E NOTICE FEB
103254	MATC	2/3/2025	\$320.00	PUMPER EXAMS
103255	MILW CO ASSOC OF FIRE CHIEFS	2/3/2025	\$520.00	2025 DUES JASKULSKI
103256	MSA PROFESSIONAL SERVICES INC	2/3/2025	\$4,687.50	PLN SERV MEETING
103257	R.A. SMITH NATIONAL	2/3/2025	\$549.00	ENGINEERING SERVICES DEC 2024
103258	REFUND 1	2/3/2025	\$60.00	REFUND OPERATOR LICENSE - PADOL
103259	SAFEWAY PEST CONTROL CO, INC	2/3/2025	\$97.00	JAN PEST CONTROL
103260	TAX REFUND 10	2/3/2025	\$19.51	2024 OVERPAYMENT 660-9955-009
103261	TAX REFUND 11	2/3/2025	\$699.81	2024 OVERPAYMENT 660-9971-014
103262	TAX REFUND 12	2/3/2025	\$210.44	2024 OVERPAYMENT 658-9942-000
103263	TAX REFUND 13	2/3/2025	\$210.44	2024 OVERPAYMENT 654-0047-000
103264	TAX REFUND 14	2/3/2025	\$210.44	2024 OVERPAYMENT 655-9978-004
103265	TAX REFUND 15	2/3/2025	\$210.44	2024 OVERPAYMENT 658-0152-000
103266	TAX REFUND 16	2/3/2025	\$146.30	2024 OVERPAYMENT 654-0073-000
103267	TAX REFUND 17	2/3/2025	\$7.00	2024 OVERPAYMENT 661-1007-002
103268	TAX REFUND 8	2/3/2025	\$114.07	2024 OVERPAYMENT 659-9961-002
103269	TAX REFUND 9	2/3/2025	\$210.44	2024 OVERPAYMENT 654-0021-000
103270	WE ENERGIES (EVERETT)	2/3/2025	\$12,136.95	PED A DEC/JAN
103271	WI MUNI COURT CLERK ASSOC	2/3/2025	\$55.00	WOJNOWSKI 2025 DUES
103272	WITT MARK	2/3/2025	\$150.00	PARAMEDIC TB TESTS & EXAM
103273	WPPA/LEER	2/3/2025	\$594.10	JAN DUES
103274	XYLEM WATER SOLUTIONS USA	2/3/2025	\$525.00	PUMP REPAIRS
			\$90,153.76	

Village of Hales Corners

PURCHASE ORDER

3.4

5635 S. New Berlin Road
Hales Corners, Wisconsin 53130
(414) 529-6161



TO Conway Shield
14100 W Cleveland Ave
New Berlin, WI 53151
Macqueen Emergency Equipment
350 Austin Circle
Delafield, WI 53018

PURCHASE ORDER NO. 20732

DATE	TERMS	F.O.B.	ACCOUNT
January 21, 2025			700 523 999
DESCRIPTION			AMOUNT

Blanket Purchase Order for:

- Turnout Pants
- Turnout Coats
- Protective Gloves
- Protective Hoods

Total \$25,000

TAX EXEMPT #008-1020421213-05

Invoice in duplicate. Invoice must show purchase order number or it will be returned without penalty. Do not include state sales or use taxes in amount billed.

WHITE - Vendor

CANARY - Administration

PINK - Requesting Department

AUTHORIZED SIGNATURE

4.1.1

STATE OF WISCONSIN : MILWAUKEE COUNTY : VILLAGE OF HALES CORNERS

ZONING ORDINANCE PUBLIC HEARING

NOTICE IS HEREBY GIVEN that there will be a public hearing at the regular meeting of the Board of Trustees, Village of Hales Corners, to be held **February 10, 2025 at 6:50 p.m.** The hearing will be held at the Village Hall, 5635 S. New Berlin Road, Hales Corners, Wisconsin. The hearing will be on a proposed change to amend the Municipal Code Chapter §445-2.2 Use Regulations, to create §445-2.2E. Uses Not Permitted, to not permit sale, gift, transfer or any other conveyance of cigarettes, electronic vaping devices or nicotine or tobacco products uses, beyond those currently existing, and to create Article V. Sale, Gift, Transfer or Any Other Conveyance of Cigarettes, Electronic Vaping Devices, or Nicotine or Tobacco Products Licenses to those in affect upon the date following the adoption of Chapter 365 Smoking and Tobacco Products.

This public hearing is being held pursuant to the requirement of §62.23(7)(d)2. Of the Wisconsin Statutes and Article II, §1-8. A complete copy of the proposed ordinance in draft form is available and open for inspection by the public in the office of the Village Clerk, 5635 S. New Berlin Road, Hales Corners, WI 53130 during normal business hours or through the Village's website at <https://halescornerswi.gov>. The public is invited to attend the public hearing and to provide input. The proposed amendment is subject to revisions following the public hearing by the Village Board of Trustees.

Dated this 16th day of January, 2025.

Sandra M. Kulik
Village Administrator/Clerk

Publish: CNI – Hales Corners Now - 2X: January 29, 2025 & February 5, 2025.

Draft 12/28/24

ORDINANCE NO. 25-_____

AN ORDINANCE TO AMEND THE MUNICIPAL CODE §445-2.2 USE REGULATIONS, TO CREATE §445-2.2E. USES NOT PERMITTED, TO NOT PERMIT SALE, GIFT, TRANSFER OR ANY OTHER CONVEYANCE OF CIGARETTES, ELECTRONIC VAPING DEVICES, OR NICOTINE OR TOBACCO PRODUCTS USES, BEYOND THOSE CURRENTLY EXISTING, AND TO CREATE ARTICLE V. SALE, GIFT, TRANSFER OR ANY OTHER CONVEYANCE OF CIGARETTES, ELECTRONIC VAPING DEVICES, OR NICOTINE OR TOBACCO PRODUCTS LICENSES LIMITED TO THOSE IN EFFECT UPON [*effective date hereof following adoption*], OF CHAPTER 365 SMOKING AND TOBACCO PRODUCTS

WHEREAS, the Village Health Officer having reviewed the Municipal Code with regard to the regulation of the sales of cigarettes, electronic vaping devices, and tobacco products and potential changes thereto, and having noted that the existing thirteen licensed establishments providing for such sales was already beyond what had been planned, and that further additions to such licensed sales was not in the interest of public health and should not occur, and having reviewed such potential change with a Special Agent with the Alcohol & Tobacco Enforcement Unit of the Wisconsin Department of Revenue; and

WHEREAS, following such review, the Village Health Officer recommends changes to not allow for additional licenses to be issued for the subject sales, and that the existing licenses shall remain in effect as legal nonconforming uses, subject to the laws applicable thereto, which recommendations were given the approval by the State Special Agent; and

WHEREAS, a public hearing was held upon the amendment to the §445-2.2 Use regulations, of the Municipal Code zoning regulations on _____, 2025, and following same the Village Board having considered the recommendation to not allow for additional licenses to be issued for the subject sales, and that the existing licenses shall remain in effect as legal nonconforming uses, subject to the laws applicable thereto, and the Village Board having determined same to be in the public interest and serving the health, safety and welfare of the Community.

NOW, THEREFORE, the Village Board of the Village of Hales Corners, Wisconsin, do ordain as follows:

SECTION 1: §445-2.2 Use regulations, of the Municipal Code of Hales Corners, Wisconsin, is hereby amended to create and add an E. Uses not permitted., to read as follows:

E. Uses not permitted. Sale, gift, transfer or any other conveyance of cigarettes, electronic vaping devices, or nicotine or tobacco products

uses are not permitted as a permitted use, conditional use, accessory use or any other allowable use. Such uses existing upon the effective date of this subsection E., *[effective date hereof following adoption]*, shall remain in effect as legal nonconforming uses, subject to the laws applicable thereto.

SECTION 2: Chapter 365 Smoking and Tobacco Products, of the Municipal Code of Hales Corners, Wisconsin, is hereby amended to create and add an Article V., to read as follows:

Article V. Sale, Gift, Transfer or any Other Conveyance of Cigarettes, Electronic Vaping Devices, or Nicotine or Tobacco Products Licenses

§365-14. Sale, Gift, Transfer or any Other Conveyance of Cigarettes, Electronic Vaping Devices, or Nicotine or Tobacco Products Licenses Limited to Those in Effect Upon *[effective date hereof following adoption]*.

Sale, gift, transfer or any other conveyance of cigarettes, electronic vaping devices, or nicotine or tobacco products uses are not permitted pursuant to §445-2.2E. of this Municipal Code, and no licenses shall be granted for such uses, except for those licensed uses existing upon *[effective date hereof following adoption]*, which existing licenses shall be regulated pursuant to the laws and regulations for such licensed uses, and also pursuant to the laws applicable to legal nonconforming uses.

SECTION 3: The terms and provisions of this ordinance are severable. Should any term or provision of this ordinance be found to be invalid by a court of competent jurisdiction, the remaining terms and provisions shall remain in full force and effect.

SECTION 4: All ordinances and parts of ordinances in contravention to this ordinance are hereby repealed.

SECTION 5: This ordinance shall take effect and be in force from and after its passage and publication.

ORDINANCE NO. 25-_____

Page 3

PASSED and ADOPTED this _____ day of _____, 2025.

Daniel J. Besson, Village President

Countersigned:

Sandra M. Kulik, Administrator/Clerk

(VILLAGE SEAL)

4.1.2

STATE OF WISCONSIN VILLAGE OF HALES CORNERS MILWAUKEE COUNTY

Draft 1/14/25

ORDINANCE NO. 25-____

AN ORDINANCE TO AMEND THE MUNICIPAL CODE TO CREATE ARTICLE IV,
SALE, GIFT, TRANSFER OR ANY OTHER CONVEYANCE OF CIGARETTES,
ELECTRONIC VAPING DEVICES, OR NICOTINE OR TOBACCO PRODUCTS
REGULATED; VIOLATION LIABILITY, OF CHAPTER 365
SMOKING AND TOBACCO PRODUCTS

WHEREAS, the Village Health Officer having reviewed the Municipal Code with regard to the regulation of the sales of cigarettes, electronic vaping devices, and tobacco products and potential changes thereto, and having reviewed such potential changes with a Special Agent with the Alcohol & Tobacco Enforcement Unit of the Wisconsin Department of Revenue; and

WHEREAS, following such review, the Village Health Officer recommends changes to clarify the Wisconsin statutory requirements alliance with the Municipal Code and the responsibility for any violations thereof, which recommendations were given the approval by the State Special Agent; and

WHEREAS, the Village Board having considered the recommendation to incorporate more statutory provisions within the Municipal Code and to also clarify that the liability for a violation of any of the subject regulatory provisions does also apply to the owner and/or operator, all partners of a partnership, all members of a limited liability company, all agents of a limited liability company or corporation, and all officers of a corporation, of the business, operation or event within which the violation occurred, and the Village Board having determined same to be in the public interest and serving the health, safety and welfare of the Community.

NOW, THEREFORE, the Village Board of the Village of Hales Corners, Wisconsin, do ordain as follows:

SECTION 1: Chapter 365 Smoking and Tobacco Products, of the Municipal Code of Hales Corners, Wisconsin, is hereby amended to create and add an Article IV., to read as follows:

Article IV. Sale, Gift, Transfer or Any Other Conveyance of Cigarettes, Electronic Vaping Devices, or Nicotine or Tobacco Products Regulated; Violation Liability

§365-12. Sale, gift, transfer or any other conveyance of cigarettes, electronic vaping devices, or nicotine or tobacco products regulated; statutory provisions adopted.

The statutory provisions of § 134.65 Cigarette, electronic vaping devices, and tobacco products retailer license, and § 134.66 Restrictions on sale or gift of cigarettes or nicotine or tobacco products, of the Wisconsin Statutes, prescribing regulations with regard to the conveyances of the products as so described in their respective titles, as applicable to the Village, are hereby adopted and by reference made a part of this article as if fully set forth herein. Any act required to be performed or prohibited as to the Village by any statute incorporated herein by reference is required or prohibited by this article. Any future amendments, revisions or modifications of the statutes incorporated herein are intended to be made part of this article in order to secure uniform statewide regulation of such conveyances.

§365-13. Violations and penalties; liability. In addition to the Violations and penalties set forth in Articles I and II in this Chapter, which are also applicable to any violation of a provision of this Article IV., the liability for any violation of this Chapter or any other applicable statutory or Municipal Code provision with regard to the sale, gift, transfer or any other conveyance of cigarettes, electronic vaping devices, or nicotine or tobacco products, by a person, shall also apply to the owner and/or operator, all partners of a partnership, all members of a limited liability company, all agents of a limited liability company or corporation, and all officers of a corporation, of the business, operation or event within which the violation occurred.

SECTION 2: The terms and provisions of this ordinance are severable. Should any term or provision of this ordinance be found to be invalid by a court of competent jurisdiction, the remaining terms and provisions shall remain in full force and effect.

SECTION 3: All ordinances and parts of ordinances in contravention to this ordinance are hereby repealed.

SECTION 4: This ordinance shall take effect and be in force from and after its passage and publication.

PASSED and ADOPTED this _____ day of _____, 2025.

Daniel J. Besson, Village President

ORDINANCE NO. 25-_____
Page 3

(VILLAGE SEAL)

Countersigned:

Sandra M. Kulik, Administrator/Clerk

4.1.3

STATE OF WISCONSIN VILLAGE OF HALES CORNERS MILWAUKEE COUNTY

RESOLUTION NO. 25-XX

A RESOLUTION CONFIRMING MEMBER APPOINTMENT TO THE JULY 4TH
COMMITTEE

WHEREAS, the Village President has submitted appointments for confirmation to the Village Board.

NOW, THEREFORE, BE IT RESOLVED that the Village Board of the Village of Hales Corners hereby confirms the following re-appointments as presented below:

<u>Committee/Board/Commission</u>	<u>Person</u>	<u>Term Expiration</u>
July 4 th Committee	Olivia Sterny	October 31, 2028

PASSED AND ADOPTED this _____ day of _____, 2025.

(VILLAGE SEAL)

Daniel J. Besson, Village President

Sandra M. Kulik, Village Administrator/Clerk

4.1.4 -

STATE OF WISCONSIN VILLAGE OF HALES CORNERS MILWAUKEE COUNTY

RESOLUTION NO. 25-XX

A RESOLUTION ADOPTING AN EMPLOYEE COMPUTER ON BOARDING AND OFF BOARDING POLICY

WHEREAS, the Village of Hales Corners has developed a formal policy and procedure to grant access to the Village's computer and technology system; and

WHEREAS, the Village Board having reviewed the policy and procedure recommended by the Information Technology Manager and has found it reasonable to protect the Village's critical network infrastructure; and

WHEREAS, annual audit reports have expressed concerns relative to adopting a formal policy and procedure to secure the Village from cyber-crime threats.

NOW, THEREFORE, BE IT RESOLVED, that the Village Board of Trustees hereby establishes a Employee Computer On Boarding and Off Boarding Policy as provided in the attached Exhibit A.

PASSED AND ADOPTED this _____th day of _____, 2025.

Daniel J. Besson, Village President

Sandra M. Kulik, Administrator/Clerk

Onboarding:

- IT receives notification from department head or supervisor that an individual has been hired and to proceed with computer account setup and technology asset configuration
- Accounts are created and access granted to Village computer systems, email, voicemail, and department specific software
 - Note*
- Account credentials with temporary passwords are shared with department head or designated training personnel
- Computer, laptop, desk phone, and mobile devices are procured, assigned, and configured
- New hire must sign and date all Village and department-specific Computer Use and Technology Policies before first login to Village Systems
- Assigned department personnel are responsible for providing new staff a tutorial on software and device use

Offboarding:

- IT receives notification from department head or supervisor that an individual is no longer employed with the organization
 - The department head or supervisor is responsible for acquiring ex-employee's mobile devices
- User account access to critical systems are disabled immediately and department-specific software user accounts are purged within a month
- Mobile device data plans are deactivated
- An auto-reply is configured on the mailbox stating this mailbox is no longer being monitored, and an auto-forward sends the email to a designated employee
 - After a month the mailbox is deactivated

*Note = Department-specific or position-specific software are excellent blanket statements, but how granular do we want to be here? This general "policy" is quite broad, but covers the basic procedures of the onboard/offboard process for Computer and IT Systems. Creating specific checklists down to each software utilized per department would be rather cumbersome and involve a separate policy document catered to each.

6.1.1

Purchase Orders:	PO Number	Amount	Department	Account	Project	Comment
Stryker	20733	1,544.32	Fire	601-523-641	Pharmalock (security for meds)	Grant funds
Streichers	20852	1,345.00	Police	100-521-340	body armor	
Xylem Water Solutions	20719	5,400.00	Public Works	201-542-330	Emergency repair - Whitnall Way Lift	Sani Sewer Fund

6.12

STATE OF WISCONSIN VILLAGE OF HALES CORNERS MILWAUKEE COUNTY

RESOLUTION NO. 25-XX

A RESOLUTION DECLARING AN OFFICIAL INTENT TO REIMBURSE
EXPENDITURES WITH PROCEEDS OF A BORROWING TO BE AUTHORIZED
PURSUANT TO TREAS. REG. SECTION 1.150-2.

WHEREAS, the Village Board adopted the 2025 Budget on November 25, 2024 which included a proposed borrowing for Library Renovations; and

WHEREAS, the funding for said project is intended to be the issuance of General Obligation Notes that have not yet been finalized; and

WHEREAS, the Village of Hales Corners Village Board adopted Resolution 23-40 a Resolution Designating Official Intent Under Reimbursement Bond Regulations; and

WHEREAS, Resolution 23-40 designated the Village Administrator to issue a declaration of intent to reimburse expenditures with proceeds of a borrowing.

NOW, THEREFORE, that the Village Board of Trustees hereby recognizes the attached Declaration of Official Intent 25-01 and provided as Exhibit A as compliant with Resolution 23-40.

BE IT FURTHER RESOLVED, that said declaration be accepted as presented and published on the Village of Hales Corners website to provide for public inspection of the purpose outlined on Declaration 25-01.

PASSED AND ADOPTED this _____th day of _____, 2025.

Daniel J. Besson, Village President

Sandra M. Kulik, Administrator/Clerk

NO. 25-01

DECLARATION OF OFFICIAL INTENT

This is a Declaration of Official Intent of the Village of Hales Corners (the "Issuer") to reimburse an expenditure with proceeds of a borrowing or borrowings authorized by the Issuer. This Declaration is made under and pursuant to Treas. Reg. Section 1.150-2. The undersigned has been designated as an official or employee authorized by the Issuer to make this Declaration of Official Intent pursuant to a Resolution adopted on November 20, 2023. This Declaration of Official Intent is a public record maintained in the files of the Issuer and is available for public inspection pursuant to Subchapter II of Chapter 19, Wisconsin Statutes.

The undersigned hereby declares that it is the reasonable expectation of the Issuer to use proceeds of a borrowing or borrowings to be incurred by the Issuer to reimburse expenditures for the property, project or program or from the fund(s)/account(s) described below:

1. Project* description: Library Renovations - roof, windows, siding and drainage - design & bid expenditures
- (Provide a general functional description of the property, project or program for which the expenditure to be reimbursed is paid, e.g. "___ building program", "highway capital improvement program", "hospital equipment acquisition", "combined utility improvement program", etc.)

OR

2. Identify fund(s)/account(s): 200-551-999 254B
- (Provide a general functional description of the purpose of the fund or account from which the expenditure to be reimbursed is paid, e.g. "construction fund program" and "parks and recreation fund" and "highway fund".)

The maximum principal amount of the borrowing or borrowings to be incurred to reimburse expenditures for the above-described purposes is reasonably expected, on the date hereof, to be \$ 50,000.

The Issuer intends to reimburse itself from borrowed funds within eighteen (18) months, (3 years if the Issuer is a "small issuer") after the later of (a) the date the expenditure is paid or (b) the date the facility is placed in service, but in no event more than 3 years after the expenditure is paid.

* Each of the expenditures described must be one of the following: a capital expenditure (i.e. any cost which is properly chargeable to a capital account or would be so chargeable with a proper election), a cost of issuance for a bond, an expenditure relating to certain extraordinary working capital items, a grant, a qualified student loan, a qualified mortgage loan, or a qualified veterans' mortgage loan.

No money from sources other than the anticipated borrowing or borrowings is, or is reasonably expected to be, reserved, allocated on a long-term basis, or otherwise set aside by the Issuer with respect to the expenditure, pursuant to the budgetary and financial circumstances of the Issuer as of the date of this Declaration.

Dated this 10th day of February, 2025

By: *Sarah M. Kuhn*

Title: Village Administrator



RESOLUTION NO. 23-40

RESOLUTION DESIGNATING OFFICIAL
AUTHORIZED TO DECLARE OFFICIAL INTENT UNDER
REIMBURSEMENT BOND REGULATIONS

WHEREAS, the Department of the Treasury has issued final regulations (Treas. Reg. Section 1.150-2) (the "Reimbursement Bond Regulations") that, for the purpose of determining whether interest on certain obligations of a state or local government is excluded from gross income for federal income tax purposes, permit the use of the proceeds of tax-exempt obligations to reimburse capital expenditures made prior to the date such obligations are issued only if the state or local government, not later than 60 days of the date of expenditure, declares its official intent to reimburse the expenditure with proceeds of a tax-exempt borrowing;

WHEREAS, the Reimbursement Bond Regulations require that if a current expenditure is to be permanently financed by a later issue of tax-exempt obligations a state or local government must declare its intention to reimburse itself for the expenditure from proceeds of a borrowing not later than 60 days from when the expenditure is made (the "Declaration of Official Intent");

WHEREAS, the Reimbursement Bond Regulations permit a state or local government to designate officials or employees to make Declarations of Official Intent on its behalf;

WHEREAS, the Village Board (the "Governing Body") of the Village of Hales Corners (the "Issuer") deems it to be necessary, desirable and in the best interest of the Issuer to authorize the Village Administrator to make a Declaration of Official Intent on its behalf when the Issuer reasonably expects to reimburse itself from the proceeds of a borrowing for certain expenditures for a specific property, project or program which it pays for from other funds prior to the receipt of the proceeds of the borrowing; and

WHEREAS, the Governing Body hereby finds and determines that designating the Village Administrator with the authority to make Declarations of Official Intent will facilitate compliance with the Reimbursement Bond Regulations.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Issuer, pursuant to Treas. Reg. Section 1.150-2(e)(1), that:

Section 1. Authorization to Declare Official Intent. The Village Administrator is hereby authorized and designated to make Declarations of Official Intent pursuant to the above-referenced Reimbursement Bond Regulations.

Section 2. Form of Declaration. Any such Declaration of Official Intent shall be made in substantially the form attached hereto.

Section 3. Public Availability. Any Declaration of Official Intent shall be maintained in the files of the Issuer and shall be made available for public inspection in compliance with applicable State law governing the availability of records of official acts of the Governing Body including Subchapter II of Chapter 19, Wisconsin Statutes (the "Public Records Law").

Section 4. Further Authorizations. The Village Administrator is hereby further authorized to take such other actions as may be necessary or desirable to comply or evidence compliance with the Reimbursement Bond Regulations.

Section 5. Effective Date. This Resolution shall take effect immediately upon its adoption and approval.

Adopted, recorded and approved this 20th day of November, 2023.



President

ATTEST


Village Clerk



(SEAL)

6.1.3

STATE OF WISCONSIN MILWAUKEE COUNTY VILLAGE OF HALES CORNERS

RESOLUTION NO. 25-XX

A RESOLUTION AUTHORIZING BAD DEBTS WRITE-OFF FOR UNCOLLECTIBLE
PERSONAL PROPERTY TAXES AND A TRANSFER TO BAD DEBT EXPENSE

WHEREAS, the Village of Hales Corners has classified \$29.96 in 2022 & 2023, personal property taxes as uncollectible; and

WHEREAS, the Village Board has recommended that these amounts be written-off as bad debts.

NOW, THEREFORE, BE IT RESOLVED, that a total amount of \$29.96 be written-off and expensed as bad debts for the personal property tax bills as shown on Exhibit A.

BE IT FURTHER RESOLVED, that \$29.96 be transferred from the General Fund account line item 100-12102 Delinquent Personal Property Taxes Receivable to 100-514-980 Bad Debt Expense.

PASSED and ADOPTED this _____th day of _____, 2025.

Daniel J. Besson, Village President

Sandra M. Kulik, Administrator/Clerk

Personal Property Tax

TAX KEY	BEG	END	DEL	BUSINESS	2022	2023 AJE	
201906	1/1/2022	12/31/2022	2/1/2023	ATLAS HEALTHCARE	1.33		1.33
027501	1/1/2022	12/31/2022	2/1/2023	BELLA SALON	4.81		4.81
069556	1/1/2022	12/31/2022	2/1/2023	DE ANGELIS APPRAISAL, LLC	1.92	(0.92)	1.00
074029	1/1/2022	12/31/2022	2/1/2023	DIRECTV, LLC	2.46		2.46
108000	1/1/2022	12/31/2022	2/1/2023	H&R BLOCK	0.02		0.02
215000	1/1/2022	12/31/2022	2/1/2023	PAPPAS DELANEY LLC	1.01		1.01
201911	1/1/2022	12/31/2022	2/1/2023	SWEENEY'S BARBER SHOP	0.67		0.67
012100	1/1/2023	12/31/2023	2/1/2024	ATC GROUP SERVICES LLC		0.39	0.39
108000	1/1/2023	12/31/2023	2/1/2024	H&R BLOCK EASTERN ENTERPRISES INC		3.22	3.22
201805	1/1/2023	12/31/2023	2/1/2024	THE BALLANTE AGENCY INC		1.42	1.42
201906	1/1/2023	12/31/2023	2/1/2024	ATLAS HEALTHCARE		0.56	0.56
201911	1/1/2023	12/31/2023	2/1/2024	SWEENEY'S BARBER SHOPPE		6.61	6.61
213036	1/1/2023	12/31/2023	2/1/2024	QUADIENT, INC		0.16	0.16
246614	1/1/2023	12/31/2023	2/1/2024	REDBOX AUTOMATED RETAIL, LLC		4.95	4.95
265015	1/1/2023	12/31/2023	2/1/2024	NATURAL LOOK SALON & WIGS, LLC		1.35	1.35
					Small Balance W/O		29.96

Chargeback of Uncollected Net Personal Property Taxes for 2023 Taxes

6.1.4

Section 74.42(1), Wis. Stats. provides that no earlier than February 2 and no later than April 1 the taxation district treasurer may charge back to each taxing jurisdiction within the taxation district except this state, its proportionate share of those personal property taxes for which the taxing district settled in full the previous February, which were delinquent at the time of settlement, which have not been collected in the intervening year and which remain delinquent. For taxes assessed as of January 1, 2011 a taxation district may **only** chargeback personal property taxes if the taxes are owed by an entity that has ceased operations, or filed a petition for bankruptcy, or are due on personal property that has been removed from the next assessment roll.

Please read instructions on the reverse side before completing this form.

1. ☐ Town ☒ Village ☐ City of Hales Corners, Milwaukee County Co Mun Code 40 136
2. P.P. Account No. 201803 Property Owner MAMA BEV'S BAKERY, LLC

3. UNCOLLECTED NET Personal Property Taxes To Be Charged Back To Taxing Jurisdictions

IDENTIFY TAXING JURISDICTION 1	NET TAX (COL. 5 TAX BILL) 2	ADD SCH LEVY TAX CR. TO SCH & TOTAL TAX 3	GROSS TAXES BY TAXING JURISDICTION 4	PERCENT (EXPRESSED AS A DECIMAL) 5	AMOUNT OF UNCOLLECTED NET PERS. PROP. TAX 6	AMOUNT TO BE CHARGED BACK TO EACH JURISDICTION 7
A. STATE of <u>Wisconsin</u>					x 5,415.67 =	0.00
B. COUNTY of <u>Milwaukee</u>	<u>1,014.48</u>		<u>1,014.48</u>	= 0.172334830	x 5,415.67 =	933.31
C. SPECIAL DIST. <u>MMSD</u>	<u>397.74</u>		<u>397.74</u>	= 0.067566098	x 5,415.67 =	365.92
D. LOCAL <u>Hales Corners</u>	<u>2,000.10</u>		<u>2,000.10</u>	= 0.339767067	x 5,415.67 =	1,840.07
E. SCHOOL DIST. <u>Whitnall</u>	<u>1,744.21</u>	+ <u>471.01</u>	= <u>2,215.22</u>	= 0.376310586	x 5,415.67 =	2,037.97
F. UNION HIGH					x 5,415.67 =	0.00
G. TECH. COL. <u>MATC</u>	<u>259.14</u>		<u>259.14</u>	= 0.044021418	x 5,415.67 =	238.41
H. SUB TOTALS	<u>5,415.67</u>	+ <u>471.01</u>	= <u>5,886.68</u>	= 1.000000000		<u>5,415.67</u>
I. APPLICABLE LOTTERY CREDIT						+
TOTALS	<u>5,415.67</u>					<u>5,415.67</u>

4a. TO THE TREASURER OF Milwaukee County
Taxing Jurisdiction

Per sec. 74.42(1), Wis. Stats., I am charging back your jurisdiction's share of UNCOLLECTED NET PERSONAL PROPERTY TAXES which your jurisdiction received last February (sec. 74.25(1)(b)1., 74.30(1)(i) or 74.305(1)(i), Wis. Stats.).

Your share is \$ 933.31 as shown above. Please remit no later than first May 1 after receipt.

4b. MAKE YOUR CHECK PAYABLE TO THE ☐ Town ☒ Village ☐ City of Hales Corners

4c. PLEASE MAIL YOUR CHECK TO Village of Hales Corners
5635 S. New Berlin Road
Hales Corners, WI 53130

THANK YOU.

 Administrator/Clerk 02-05-2025 (414) 529-6161
Signature Title Date (mm-dd-yyyy) Telephone Number