

Village President Besson called the meeting to order at 6:45 p.m.

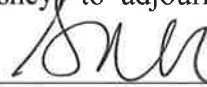
- 1.0 **ROLL CALL** – Present: Pres. D. Besson, Trustees: M. Bennett, J. Chesney, T. Brinkmeier, M. Eternicka, K. Meleski and I. Thomson. Staff: Administrator S. Kulik and Village Attorney J. Wesolowski. Audience (2).
- 2.0 **PUBLIC COMMENT** – none.
- 3.0 **CONSENT AGENDA**
 - 3.1 **Motion** (Bennett, Thomson) to approve minutes of January 13, 2025; motion passes unanimously.
- 4.0 **SPECIAL COMMITTEE REPORTS**
 - 4.1 Public Works Committee Meeting – January 16, 2025 – T. Brinkmeier reported.
 - 4.2 Plan Commission Meeting – January 20, 2025 – M. Eternicka reported.
 - 4.3 Fire & Police Commission Meeting – January 21, 2025 – D. Besson reported.
- 5.0 **VILLAGE OFFICIALS REPORT**
 - 5.1 **Village Administrator**
 - 5.1.1 **Purchase Orders Issued** – S. Kulik reported, no action required.
 - 5.1.2 **Resolution Repealing Resolution 23-16 and creating a revised fee schedule for charges for services and licenses as provided by the Code of General Ordinances of the Village of Hales Corners** – S. Kulik reported. M. Eternicka question regarding the non-transport fee. S. Kulik reported that we had not previously charged this, only for repeat offenses and then under a different section of the code. M. Eternicka commented that he wanted to be certain that it was now a fee that could be assessed.
Motion (Chesney, Eternicka) to approve Resolution 25-04 Repealing Resolution 23-16 and creating a revised fee schedule for charges for services and licenses as provided by the Code of General Ordinances of the Village of Hales Corners; motion passes unanimously.
 - 5.1.3 **Village Administrator Job Duties – review duties relative to Elections** – D. Besson provided back ground on why the item was included. He commented that with the 2026 tentative retirement of the Administrator, he had asked if she could update the board on various duties she performs and that they will be a good manual starting point for the next Administrator.
S Kulik distributed a memo addressing the duties of Elections.
 - 5.2 **Public Works Project Manager**
 - 5.2.1 **Resolution authorizing certain officials to execute an agreement for NFPA Inspection and Testing with Guetzke & Associates, Inc.-** S. Kulik reported on request.
Motion (Eternicka, Chesney) to approve Resolution 25-05 authorizing certain officials to execute an agreement for NFPA Inspection and Testing with Guetzke & Associates, Inc; motion passes unanimously.
 - 5.2.2 **Resolution authorizing certain officials to execute agreements for vacation of easement entered into on April 13, 1964, vacation of public utility and drainage easement entered into on June 10, 2009, creating**

a new public utility and drainage easement agreement and a development agreement storm water system for the properties located at 9301 W. Meadow Park Drive and Lot 2, Certified Survey Map No. 8112 with Mitchell W. Wimmer and Deborah A. Wimmer 2006 Revocable Trust – March 21, 2006 – S. Kulik reported on documents and noted a correction to the title of the proposed resolution and the second WHEREAS that the CSM referenced should have been 9592 and that a revised resolution was provided to the Board at the start of the meeting.

Mark Wimmer, 5300 S. 108th St., Hales Corners addressed the Board regarding the documents. I Thomson questioned the maintenance costs of the new system and who was responsible. S. Kulik commented that the Village has always been responsible. This is a conveyed new system being placed in the site at the full cost of the property owner. M. Wimmer commented that the previous owner had not maintained it nor requested the Village to do so.

Motion (Meleski, Chesney) to approve Resolution 25-06 authorizing certain officials to execute agreements for vacation of easement entered into on April 13, 1964, vacation of public utility and drainage easement entered into on June 10, 2009, creating a new public utility and drainage easement agreement and a development agreement storm water system for the properties located at 9301 W. Meadow Park Drive and Lot 2, Certified Survey Map No. 9592 with Mitchell W. Wimmer and Deborah A. Wimmer 2006 Revocable Trust – March 21, 2006; motion passes unanimously.

6.0 ADJOURNMENT – Motion (Thomson, Chesney) to adjourn at 7:15 p.m.; motion passes unanimously.



Sandra M. Kulik, Administrator/Clerk