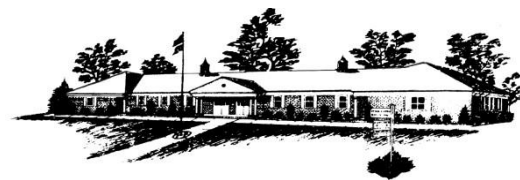


Village of Hales Corners



5635 S. New Berlin Road

Hales Corners, WI 53130

Phone: (414) 529 -6161

Fax: (414) 529 -6179

www.halescorners.org

James R. Ryan Municipal Building

PUBLIC WORKS COMMISSION

Meeting Notice/Agenda

January 16, 2025 (Thursday) – 6:00 p.m.

Hales Corners Village Hall (5635 S. New Berlin Road)

Notice is hereby given that the Public Works Commission will meet at the above date, time, and place.

Notice is given that a majority of the Village Board may attend this meeting to gather information about an agenda item over which they have decision-making responsibility. This would constitute a meeting of the Board per State ex rel. Badke v. Greendale Village Board even though the Board will not take formal action at this meeting.

A G E N D A

1.0 ROLL CALL

M. Postonik: ☐ Present ☐ Excused ☐ Absent; A. Fritz: ☐ Present ☐ Excused ☐ Absent;

R. Merkel: ☐ Present ☐ Excused ☐ Absent; S. Riemer: ☐ Present ☐ Excused ☐ Absent;

M. MacGillis: ☐ Present ☐ Excused ☐ Absent; T. Brinkmeier: ☐ Present ☐ Excused ☐ Absent;

Staff: S. Houe, DPW Project Manager

Public:

2.0 GENERAL BUSINESS

- Approval of Minutes – December 19, 2024
- Public Comment - None

3.0 ADMINISTRATION REPORT

- DPW Task Updates
- DPW Manager Updates
 - We-Energies Easement Request

4.0 PROJECTS:

4.1 2024 Road Program – Update

4.2 Lory Ln. Lift Station – Update

4.3 Hales Happiness Water Main – Update

5.0 NEXT SCHEDULED MEETING – February 20, 2024 @ 6:00pm

6.0 ADJOURNMENT

A handwritten signature in blue ink, appearing to read "Steven Houte", is positioned above a horizontal line.

Steven Houte, Public Works Project Manager
January 10, 2025

Note: Upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities through appropriate aids and services by contacting the Clerk's Office, 414-529-6161.

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AGENDA

➤ ***MEETING MINUTES***

1.0 ROLL CALL

M. Postonik: ☒ Present ☐ Excused ☐ Absent; A. Fritz: ☒ Present ☐ Excused ☐ Absent;

R. Merkel: ☒ Present ☐ Excused ☐ Absent; S. Riemer: ☒ Present ☐ Excused ☐ Absent;

M. MacGillis: ☒ Present ☐ Excused ☐ Absent; T. Brinkmeier: ☐ Present ☒ Excused ☐ Absent;

Staff: S. Houte, DPW Project Manager

Public: *None in attendance*

2.0 GENERAL BUSINESS

- Approval of Minutes – November 21, 2024

➤ *Motion to approve the November 21st meeting minutes by Postonik and seconded by Reimer. Motion passed unanimously.*

- Public Comment

➤ *None*

3.0 ADMINISTRATION REPORT

- DPW Task Updates

- DPW Manager Updates

- Service Agreement Renewals
 - Automatic Building Systems (ABS)
 - 2025 Annual Renewal-Quarterly Service in the amount of \$5,208.00.
 - *Explanation of what the service provides and that the service is proprietary.*
 - Kujawa Enterprises, Inc. (KEI)
 - 2025 Median Mowing in the amount of \$17,454.00. This is a 3% increase from 2024.
 - *This is an extension for one year of the three year agreement.*
 - Kone Cranes
 - 2025 Annual Renewal-Quarterly Service Agreement in the amount of \$1,595.00.
 - *The service is for inspection and maintenance of the DPW garage overhead crane.*
 - Johnson Controls-HVAC Village Hall Building
 - 2025 Annual Renewal in the amount of \$6,264.00.
 - *No discussion.*
 - Johnson Controls-HVAC DPW Building
 - 2025 Annual Renewal in the amount of \$4,969.00.
 - *No discussion.*
- Village Hall Water Heater Replacement (12-16-24).
 - *Explanation of the water heater failing and that the sizing of the heater was evaluated and installed a smaller unit due to building needs.*
- Village Street Light – Vehicle Damage o Estimate and claim process.
 - Sent a letter to vehicle owner for reimbursement.
 - *No discussion.*
 - Contacted vehicle owner auto insurance. Filled out claim information for reimbursement.
 - *No discussion.*
- Floor mat(s), shop towel and rags, and uniform service provider.
 - Village Board Approved Multi-Year Agreement with Cintas.
 - *No discussion.*
- MMSD Draft Funding Agreement M10005HC03: PPII
 - Village Board Approved the Agreement.
 - *No discussion, provide as an update and to remind what the scope entails.*

4.0 PROJECTS:

4.1 2024 Road Program – Update

- *No discussion.*

4.2 Lory Ln. Lift Station – Update

➤ *No discussion.*

4.3 Hales Happiness Water Main – Update

- Working with the City of Milwaukee for an inter-governmental agreement.

➤ *No discussion.*

5.0 NEXT SCHEDULED MEETING – January 16, 2024 @ 6:00pm

6.0 ADJOURNMENT



Steven Houde, Public Works Project Manager
December 16, 2024

Note: Upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities through appropriate aids and services by contacting the Clerk's Office, 414-529-6161.

**Village of Hales Corners
Department of Public Works**

Memo

To:	Public Works Commission
From:	S. Houte, Public Works Project Manager
CC:	Sandra Kulik, Village Administrator
Date:	January 10, 2025
Re:	We-Energies Proposed Easement

We-Energies has contacted the Village for an Easement of Village owned land. The easement requested is part of their effort to improve service and reliability. They will be upgrading the facilities around the area of the Village of Hales Corners. The easement is intended for underground electrical facility. It is anticipated the work will be performed within year 2025. Find enclosed an exhibit and a copy of the drafted easement agreement.

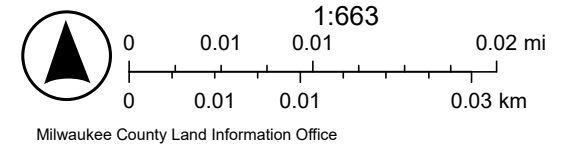
Staff recommends that: A motion to recommend to the Village Board the acceptance of the requested easement for, Village owned land with the parcel number of 6609986002.

We-Energies Proposed Easement



1/10/2025

- Parcel Point
 Sanitary Structure
 Manhole
 Sanitary Pipe
 Lateral
 Main
 Milwaukee Co, Municipal Boundaries
 Hales Corners
 Road Right-of-Way
 Parcel Dimension Labels
 Note
 ParcelDimension
 Milwaukee Co, Parcel Information



Document Number

**DISTRIBUTION EASEMENT
UNDERGROUND ELECTRIC AND
COMMUNICATIONS**

COPY

WR NO. **4992793**

IO NO. **53244**

For good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, **Village of Hales Corners, a Municipal Corporation, and a Corporation duly organized and existing under and by virtue of the laws of the State of Wisconsin**, hereinafter referred to as "Grantor", owner of land, hereby grants and warrants to **WISCONSIN ELECTRIC POWER COMPANY, a Wisconsin corporation doing business as We Energies, SPECTRUM MID-AMERICA, LLC and WISCONSIN BELL, INC. doing business as AT&T Wisconsin, a Wisconsin corporation**, hereinafter referred to as "Grantee", a permanent easement upon, within, beneath, over and across a part of Grantor's land hereinafter referred to as "easement area".

The easement area is described as the **Western One Hundred Fifty (150) of the Northerly Six (6) feet and the Westerly Twelve (12) feet**, situated in that parcel of land out of the Northeast Quarter (NE/4) of Section 32, Township 6 North, Range 21 East, Village of Hales Corners, Milwaukee County, Wisconsin, being more particularly described in Quit Claim Deed dated October 11, 1967 from Milwaukee County, a Corporation duly organized and existing under and by virtue of the laws of the State of Wisconsin, to Village of Hales Corners, recorded under Document Number 4350039, Register of Deeds, Milwaukee County, Wisconsin, less and except any conveyances heretofore made.

RETURN TO:

We Energies
PROPERTY RIGHTS & INFORMATION GROUP
231 W. MICHIGAN STREET, ROOM P277
PO BOX 2046
MILWAUKEE, WI 53201-2046

6609986002

(Parcel Identification Number)

1. **Purpose:** The purpose of this easement is to construct, install, operate, maintain, repair, replace and extend underground utility facilities, conduit and cables, electric pad-mounted transformers, manhole, electric pad-mounted switch-fuse units, electric pad-mounted vacuum fault interrupter, concrete slabs, power pedestals, riser equipment, terminals and markers, together with all necessary and appurtenant equipment under and above ground as deemed necessary by Grantee, all to transmit electric energy, signals, television and telecommunication services, including the customary growth and replacement thereof. Trees, bushes, branches and roots may be trimmed or removed so as not to interfere with Grantee's use of the easement area.
2. **Access:** Grantee or its agents shall have the right to enter and use Grantor's land with full right of ingress and egress over and across the easement area and adjacent lands of Grantor for the purpose of exercising its rights in the easement area.
3. **Buildings or Other Structures:** Grantor agrees that no structures will be erected in the easement area or in such close proximity to Grantee's facilities as to create a violation of all applicable State of Wisconsin electric codes or any amendments thereto.
4. **Elevation:** Grantor agrees that the elevation of the ground surface existing as of the date of the initial installation of Grantee's facilities within the easement area will not be altered by more than 4 inches without the written consent of Grantee.
5. **Restoration:** Grantee agrees to restore or cause to have restored Grantor's land, as nearly as is reasonably possible, to the condition existing prior to such entry by Grantee or its agents. This restoration, however, does not apply to any trees, bushes, branches or roots which may interfere with Grantee's use of the easement area.
6. **Exercise of Rights:** It is agreed that the complete exercise of the rights herein conveyed may be gradual and not fully exercised until some time in the future, and that none of the rights herein granted shall be lost by non-use.
7. **Binding on Future Parties:** This grant of easement shall be binding upon and inure to the benefit of the heirs, successors and assigns of all parties hereto.

8. **Easement Review:** Grantor acknowledges receipt of materials which describe Grantor's rights and options in the easement negotiation process and furthermore acknowledges that Grantor has had at least 5 days to review this easement document or voluntarily waives the five day review period.

Grantor:

Village Of Hales Corners

By: _____

Name: _____

Title: _____

Acknowledged before me in _____ County, State of _____, on _____, 20____
by _____, its _____ (title) signing on
behalf of **Village Of Hales Corners**.

Notary Public Signature

Notary Public Name (Typed or Printed)

(NOTARY STAMP/SEAL)

My commission expires _____

This instrument was drafted by CLS-Alicia Trapp on behalf of Wisconsin Electric Power Company, PO Box 2046, Milwaukee, Wisconsin 53201-2046.

Temporary Exhibit "A"

Milwaukee County, WI

Tax ID: 6609986002

Tract: 022-RAMSEY



For discussion purposes only. All measurements and distances are approximations.

Prepared by:



Contract Land Staff, LLC
2245 Texas Drive, Suite 200
Sugar Land, TX 77479



Date: 12/10/2024

Legend

- Proposed Primary Easement 12' (W) 6' (N)
- Proposed Secondary Easement 6'
- Existing Easement
- Anchor
- New Pole
- Transformer

Tract Name:

CS 4992793

022-RAMSEY-ROW

Property Owner:

Village Of Hales Corners

Steven Houte

From: DNRWle-cycling@wisconsin.gov
Sent: Friday, January 10, 2025 9:43 AM
To: Steven Houte
Cc: DNRWle-cycling@wisconsin.gov
Subject: HALES CORNERS VILLAGE OF has Submitted a Year 16 E-Cycle Collector Registration and Annual Report
Attachments: Ecycle_Collector_Registration_and_Annual_225915.pdf

Congratulations Steven Houte,
You have successfully submitted your Year 16 E-Cycle Collector Registration and Annual Report for HALES CORNERS VILLAGE OF on 01/10/2025.

You will find a PDF copy of your form attached to this email. Please print, sign and mail or email the certifications page.

Please print and mail the signed certifications page to:

Sarah Murray
DNR Waste Materials Management
PO Box 7921, WA/5
Madison, WI 53707-7921

Or email a scanned copy to DNRWle-cycling@wisconsin.gov

State of Wisconsin Department of Natural Resources

E-Cycle Wisconsin Year 16 E-Cycle Collector Registration and Annual Report

Facility Name : Village of Hales Corners

Return By: February 1, 2025

Form 4400-257 Rev. 12-23

State of Wisconsin Dept. of Natural Resources

Contact

DNRWle-cycling@wisconsin.gov

Form Instructions

This form does not auto-save, so save your work often using the button at the top of the form. You must validate before submitting. Once you have completed and validated the form, click or tap the Submit button to finish.

Are you re-registering as an E-Cycle Wisconsin collector for the current program year?

☒ Yes

☐ No

Did you receive eligible electronic devices from other collectors registered with E-Cycle Wisconsin during the previous program year?

☒ Yes

☐ No

FACILITY AND CONTACT INFO

Contact DNRWle-cycling@wisconsin.gov if any of the contact information in this section needs to be updated.

A. Collector Information

Country: UNITED STATES

Mailing Address 1: 5635 S New Berlin Rd

Mailing Address 2:

City: Hales Corners State: WI Zip: 531301775

Website:

<https://www.halescornerswi.gov/>

B. Contact Information

Contact Name: Steven R Houte

Country: UNITED STATES

Mailing Address 1: 5635 S New Berlin Rd

Mailing Address 2:

City: Hales Corners State: WI Zip: 531301775

Phone: 262-412-6986 Ext:

E-Mail: shoute@halescorners.org

COLLECTION PROGRAM INFO

A: Collection Sites

List all sites at which you operate as a collector under E-Cycle Wisconsin, including planned one-day collection events. The DNR maintains a list of these sites on our website, with instructions that households and schools contact collectors to find hours, restrictions, fees and other information. If you do not yet have a site or event finalized, you may add it later by contacting us at DNRWle-cycling@Wisconsin.gov.

Site Name*

Address*

City *

Village of Hales Corners

5635 S New Berlin Rd

Hales Corners

State *

Zip *

County*

Primary Phone*

Ext

Site Type

Wisconsin

531301775

Milwaukee

414-529-6165

Permanent

We started collecting at this site*

We ended collecting at this site

Website

Notes

11/4/2024	
https://www.halescornerswi.gov/	

B. Devices Accepted

The DNR includes this information on our list of registered collection sites to help the public find the services they need. Select the electronic devices you accept and the groups from which you accept them.

Device	
Televisions	
Computer monitors	
Desktop computers	
Laptop/netbook/tablet computers	
Desktop printers/printer combos	
DVD players	
DVRs	
VCRs	
FAX machines	
Other	Microwaves
Cell phones	
Video game systems	
TV/monitor accessories	

Groups
Households

ANNUAL COLLECTION DATA

Did you collect any eligible electronic devices under E-Cycle Wisconsin during the previous program year? ☒ Yes ☐ No

A. Weight of Eligible Electronics Collected or Received

Enter the weights of eligible electronic devices you collected and sent to registered recyclers or collectors under E-Cycle Wisconsin during the previous program year.

If you collected eligible electronic devices from households and schools in both urban and rural counties, break the pounds out by these two categories. Enter a "0" if you did not receive pounds in one of these categories. If you did not track this, enter all pounds as urban.

Map of urban and rural counties

Collector	Pounds from Urban Counties	Pounds from Rural Counties	Total Pounds
HALES CORNERS VILLAGE OF (E-Cycle Collector)	566.00	0.00	566.00

Total weight of EEDs collected or received from other collectors during previous program year :

Weight of eligible electronics recycled/sent off-site

Non-eligible pounds

Enter the weights of eligible electronic devices (EEDs) you collected at your own sites or events, or that you received from other registered collectors, during the previous program year.

Eligible electronics included above that your facility dismantled:

Eligible electronics included in above that your facility sent as whole devices to non-registered recyclers:

Eligible pounds

Pounds of eligible electronics included above sent to registered recyclers or collectors.

Did you send any of the eligible electronics you received to another registered collector during the previous program year? ☐ Yes ☒ No

Total pounds sent to registered collectors during previous program year: 0.00

Did you send any of the eligible electronics you received to a registered recycler during the previous program year? ☒ Yes ☐ No

Click or tap the Add button, then select the recycler's name from the drop-down list.

Recycler	Pounds from Urban Counties	Pounds from Rural Counties	Total Pounds
COM2 RECYCLING SOLUTIONS LLC (E-Cycle Recycler)	566.00	0.00	566.00

Total pounds sent to registered recyclers during previous program year: 566.00

Total pounds sent to registered collectors or recyclers during previous program year: 566.00

Total pounds sent off-site during previous program year: 566.00

Difference between total pounds sent off-site and total pounds of EEDs collected or received: 0.00

Describe how you ensure that only EEDs from Wisconsin households and covered schools are included in these totals?
Video surveillance.

B. Collected Materials Breakdown (Optional)

Do you have a breakdown of the weight of eligible electronic devices you collected by device type (e.g., TVs, computers)? ☐ Yes ☒ No

C. Collection Fees

If you charge fees for collecting EEDs under the program, provide information on the methods you use (e.g., charging \$10 for TVs or 20 cents/lb for all electronics)

Do you charge Wisconsin households and schools a fee for collection of EEDs? ☐ Yes ☒ No

Do you limit the number of items that may be brought in at one time? ☐ Yes ☒ No

CERTIFICATIONS

Collector Name :

HALES CORNERS VILLAGE OF

Return To:

Sarah Murray DNR
Waste & Materials Management
P.O. Box 7921, WA/5 Madison,
WI 53707-7921,
DNRWle-cycling@wisconsin.gov

All of the following statements must be true in order for you to be registered under s.287.17(7), Wis. Stats. If you have questions, contact DNRWI-ecycling@wisconsin.gov.

I/We have all governmental licenses or other approvals required to operate as an electronics collector. ☒

I/We have complied, and will continue to comply, with the E-Cycle Wisconsin collector requirements under s. 287.17(7), Wis. Stats., and all applicable health, safety, environmental and financial responsibility requirements. ☒

Signature name

I hereby certify that I am the person authorized to sign this form and that, to the best of my knowledge and belief, the information contained on this form is correct, true and complete

Contact: Steven R Houte

Will someone other than the contact listed above be signing this form? ☐ Yes ☒ No

Signature Name	Signature	Signature Title
Steven R Houte		

Note: After submitting, you will receive a PDF copy of your report, including a certifications page with space for a signature. Have the person listed on that page sign it and either mail or scan and email the page, following the instructions on the page.