

Village of Hales Corners



5635 S. New Berlin Road

Hales Corners, WI 53130

Phone: (414) 529 -6161

Fax: (414) 529 -6179

www.halescorners.org

James R. Ryan Municipal Building

PUBLIC WORKS COMMISSION

Meeting Notice/Agenda

December 19, 2025 (Thursday) – 6:00 p.m.

Hales Corners Village Hall (5635 S. New Berlin Road)

Notice is hereby given that the Public Works Commission will meet at the above date, time, and place.

Notice is given that a majority of the Village Board may attend this meeting to gather information about an agenda item over which they have decision-making responsibility. This would constitute a meeting of the Board per State ex rel. Badke v. Greendale Village Board even though the Board will not take formal action at this meeting.

AGENDA

1.0 ROLL CALL

M. Postonik: ☐ Present ☐ Excused ☐ Absent; A. Fritz: ☐ Present ☐ Excused ☐ Absent;
R. Merkel: ☐ Present ☐ Excused ☐ Absent; S. Riemer: ☐ Present ☐ Excused ☐ Absent;
M. MacGillis: ☐ Present ☐ Excused ☐ Absent; T. Brinkmeier: ☐ Present ☐ Excused ☐ Absent;

Staff: S. Houde, DPW Project Manager

Public:

2.0 GENERAL BUSINESS

- Approval of Minutes – November 15, 2024
- Public Comment - None

3.0 ADMINISTRATION REPORT

- DPW Task Updates
- DPW Manager Updates
- ☐ Service Agreement Renewals
 - Automatic Building Systems (ABS)
 - 2025 Annual Renewal-Quarterly Service in the amount of \$5,208.00
- Kujawa Enterprises, Inc (KEI)

- 2025 Median Mowing in the amount of \$17,454.00. This is a 3% increase from 2024.
 - Kone Cranes
 - 2025 Annual Renewal-Quarterly Service Agreement in the amount of \$1,595.00.
 - Johnson Controls-HVAC Village Hall Building 2025 Annual Renewal in the amount of \$6,264.00.
 - Johnson Controls-HVAC DPW Building 2025 Annual Renewal in the amount of \$4,969.00
- Village Hall Water Heater Replacement (12-16-24).
- Village Street Light – Vehicle Damage
 - Estimate and claim process.
 - Sent a letter to vehicle owner for reimbursement.
 - Contacted vehicle owner auto insurance. Filled out claim information for reimbursement.
- Floor mat(s), shop towel and rags, and uniform service provider.
 - Explanation of change of service provider and buildings served.
 - Minor discussion about service provider selection and Vg Board approval.
- MMSD Draft Funding Agreement M10005HC03: PPII
 - Explanation of the project plan and that is a follow up from finding of the previous investigation. It is an effort to eliminate infiltration from the sewer system. Question and answer about possible sump pump connections to the sewer system. Discussion on sump pump connections and their impact to the system.

4.0 PROJECTS:

4.1 2024 Road Program – Update

- Explained project status and informed about Contractor Liquidated Damages.
 - Discussion of Mail box installation and temporary mail box bank for delivery and Punch List. Anticipate Punch List generation in spring.
 - Discussion of Liquidated Damages and explanation of what Liquidated Damages are for Contract Completion times and Working Days.
 - Further discussion on how the Liquidated Damages occurred and questioned the Contractors reasons for this to occur.
 - Questions, comment and discussion of pavement marking.

4.2 Lory Ln. Lift Station – Update

4.3 Hales Happiness Water Main – Update

- Working with the City of Milwaukee for an inter-governmental agreement.

5.0 NEXT SCHEDULED MEETING – January 16, 2024 @ 6:00pm

6.0 ADJOURNMENT

A handwritten signature in blue ink, appearing to read "Steven Houde", is positioned above a horizontal line.

Steven Houde, Public Works Project Manager
December 16, 2024

Note: Upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities through appropriate aids and services by contacting the Clerk's Office, 414-529-6161.

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PUBLIC WORKS COMMISSION

Meeting Notice/Agenda

November 21, 2024 (Thursday) – 6:00 p.m.

Hales Corners Village Hall (5635 S. New Berlin Road)

Notice is hereby given that the Public Works Commission will meet at the above date, time, and place.

Notice is given that a majority of the Village Board may attend this meeting to gather information about an agenda item over which they have decision-making responsibility. This would constitute a meeting of the Board per State ex rel. Badke v. Greendale Village Board even though the Board will not take formal action at this meeting.

- *Meeting called to order at 6:02pm.*

A G E N D A

1.0 ROLL CALL

M. Postonik: ☒ Present ☐ Excused ☐ Absent; A. Fritz: ☐ Present ☒ Excused ☐ Absent;
R. Merkel: ☐ Present ☒ Excused ☐ Absent; S. Riemer: ☒ Present ☐ Excused ☐ Absent;
M. MacGillis: ☒ Present ☐ Excused ☐ Absent; T. Brinkmeier: ☐ Present ☒ Excused ☐ Absent;

Staff: S. Houte, DPW Project Manager

Public: *None*

2.0 GENERAL BUSINESS

- Approval of Minutes – September 19, 2024
 - *Comment made to fix a typo. Postonik made the motion to approve the 9/19/24 minutes and Riemer seconded it. Motion passed unanimously.*
- Public Comment - *None*

3.0 ADMINISTRATION REPORT

- DPW Task Updates
 - *Install snow plowing markers*
 - *Lift Stations cleaned on 11/11/24*
 - *Included six catch basins*
 - *Fall Street Sweeping completed 11/13/24*
 - *Garden Court Alarm Dialer issue*
 - *Found to have a bad dialer battery causing the issue*
 - *DPW Fuel Pump*
 - *Installed new operating screen*
 - *Installed surge protector and UPS*
 - *Sign order for the 2024 Paving program streets in the approximate amount of \$4,000*
 - *Sign order for annual replacement program in the approximate amount of \$3,500*
 - *Street Lighting Order*

- *DPW prepared for snow and de-icing*
- *Pre-Wet system possibly in Dec. 2024*
- *Daily/weekly maintenance operations*
 - *Crack sealing discussion with the use of mastic.*
 - *Tree pruning discussion.*
- *Postonik made a comment that there should be advanced warning sign(s) for the fire department entrance on W. Forest Home Ave.*
- **DPW Manager Updates**
 - **Part-Time Employee Vacancy.**
 - *Have not received any applications to date*
 - *Postonik asked about pay scale.*
 - *MacGillas asked about the position, informed this is not replacing any existing staff and the position has been vacant for some time.*
 - **Sanitary Sewer Emergency Cleaning.**
 - **Sanitary Sewer back up Complaint: 5944 Seneca Tr.**
 - *Explained the extent of the sewer system backup due to a blockage in the main. Minor discussion about the identification of the blockage and location.*
 - **IDDE Program – MS4 Dry weather monitoring.**
 - *Being completed and explained what the process is. Minor discussion about sampling and inspection.*
 - **Village Hall & DPW Building Fire Protection Inspection (10-31-24).**
 - **Vg Hall Limit Switch Failure.**
 - *Explanation of the failure and replacement. No discussion*
 - **Village Street Light – Vehicle Damage**
 - **Estimate and claim process.**
 - *Explanation of recent light pole knock down and process to get reimbursed by the vehicle owner.*
 - **Floor mat(s), shop towel and rags, and uniform service provider.**
 - *Explanation of change of service provider and buildings served.*
 - *Minor discussion about service provider selection and Vg Board approval.*
 - **MMSD Draft Funding Agreement M10005HC03: PPII**
 - *Explanation of the project plan and that is a follow up from finding of the previous investigation. It is an effort to eliminate infiltration from the sewer system. Question and answer about possible sump pump connections to the sewer system. Discussion on sump pump connections and their impact to the system.*

4.0 PROJECTS:

4.1 2024 Road Program – Update

- *Explained project status and informed about Contractor Liquidated Damages.*
 - *Discussion of Mail box installation and temporary mail box bank for delivery and Punch List. Anticipate Punch List generation in spring.*
 - *Discussion of Liquidated Damages and explanation of what Liquidated Damages are for Contract Completion times and Working Days.*
 - *Further discussion on how the Liquidated Damages occurred and questioned the Contractors reasons for this to occur.*
 - *Questions, comment and discussion of pavement marking.*

4.2 Lory Ln. Lift Station – Update

- *No discussion.*

4.3 Hales Happiness Water Main – Update

- *Working with the City of Milwaukee for an inter-governmental agreement.*
 - *Question about residents' concerns and about the PIM.*
 - *Question about cost for the residents and how it is paid for.*
 - *Question about the roads and what will be done with them. Anticipate the 2025 Paving Program will be completed in the Hales Happiness area.*

4.4 Electronic Recycling

- *Explain the location, how it is being collected, items to be collected and information available on the Village Web Site.*
- *Off topic discussion about "That's Amore" drainage correction, New Belin Rd & S 116th St. intersection and Health Department lot.*

5.0 NEXT SCHEDULED MEETING – December 19, 2024 @ 6:00pm

5.0 ADJOURNMENT

- *Postonik made the motion to adjourn the meeting and Riemer seconded it. Motion passed unanimously. Meeting adjourned at 6:50pm.*



Steven Houde, Public Works Project Manager
November 18, 2024

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