

Village of Hales Corners

5635 S. New Berlin Road
Hales Corners, WI 53130
Phone: (414) 529-6161
Fax: (414) 529-6179
www.halescorners.org



James R. Ryan Municipal Building

PUBLIC WORKS COMMISSION

Meeting Notice/Agenda

November 21, 2024 (Thursday) – 6:00 p.m.

Hales Corners Village Hall (5635 S. New Berlin Road)

Notice is hereby given that the Public Works Commission will meet at the above date, time, and place.

Notice is given that a majority of the Village Board may attend this meeting to gather information about an agenda item over which they have decision-making responsibility. This would constitute a meeting of the Board per State ex rel. Badke v. Greendale Village Board even though the Board will not take formal action at this meeting.

A G E N D A

1.0 ROLL CALL

M. Postonik: ☐ Present ☐ Excused ☐ Absent; A. Fritz: ☐ Present ☐ Excused ☐ Absent;
R. Merkel: ☐ Present ☐ Excused ☐ Absent; S. Riemer: ☐ Present ☐ Excused ☐ Absent;
M. MacGillis: ☐ Present ☐ Excused ☐ Absent; T. Brinkmeier: ☐ Present ☐ Excused ☐ Absent;

Staff: S. Houte, DPW Project Manager

Public:

2.0 GENERAL BUSINESS

2.1 Approval of Minutes – September 19, 2024

2.2 Public Comment

3.0 ADMINISTRATION REPORT

3.1 DPW Task Updates

3.2 DPW Manager Updates

- Part-Time Employee Vacancy.
- Sanitary Sewer Emergency Cleaning.
 - Sanitary Sewer back up Complaint: 5944 Seneca Tr.
- IDDE Program – MS4 Dry weather monitoring.
- Village Hall & DPW Building Fire Protection Inspection (10-31-24).
 - Vg Hall Limit Switch Failure.
- Village Street Light – Vehicle Damage
 - Estimate and claim process.
- Floor mat(s), shop towel and rags, and uniform service provider.
- MMSD Draft Funding Agreement M10005HC03: PPII

4.0 PROJECTS:

- 4.1 2024 Road Program – Update
- 4.2 Lory Ln. Lift Station – Update
- 4.3 Hales Happiness Water Main – Update
- 4.4 Electronic Recycling

5.0 NEXT SCHEDULED MEETING – *December 19, 2024 @ 6:00pm*

6.0 ADJOURNMENT



Steven Houde, Public Works Project Manager
November 18, 2024

Note: Upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities through appropriate aids and services by contacting the Clerk's Office, 414-529-6161.

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PUBLIC WORKS COMMISSION

Meeting Notice/Agenda

September 19, 2024 (Thursday) – 6:00 p.m.

Hales Corners Village Hall (5635 S. New Berlin Road)

Notice is hereby given that the Public Works Commission will meet at the above date, time, and place.

Notice is given that a majority of the Village Board may attend this meeting to gather information about an agenda item over which they have decision-making responsibility. This would constitute a meeting of the Board per State ex rel. Badke v. Greendale Village Board even though the Board will not take formal action at this meeting.

- MacGillis meeting called to order at 6:02pm

AGENDA

1.0 ROLL CALL

M. Postonik: ☒ Present ☐ Excused ☐ Absent; A. Fritz: ☒ Present ☐ Excused ☐ Absent;
R. Merkel: ☒ Present ☐ Excused ☐ Absent; S. Riemer: ☒ Present ☐ Excused ☐ Absent;
M. MacGillis: ☒ Present ☐ Excused ☐ Absent; T. Brinkmeier: ☒ Present ☐ Excused ☐ Absent;

Staff: S. Houte, DPW Project Manager

Public: None

2.0 GENERAL BUSINESS

- 2.1 Approval of Minutes – June 20, 2024
- MacGillis motioned to approve the June 20th minutes, Riemer seconded the motion, and commission approved unanimously.

- 2.2 Public Comment - None

3.0 ADMINISTRATION REPORT

- 3.1 DPW Task Updates
- Houte provided a verbal update on DPW Staff daily operations, issues, and response. No discussion was had by the Commission.
- 3.2 DPW Manager Updates
- Wis-DNR Recycling Grant Application
 - Houte reported that the grant was submitted and received by the DNR
 - 2025 Budget Preparation

- Houte indicated that the 2025 budget is currently working on it.
- Vg Hall Elevator
 - Houte informed that the insurance claim for repair/replacement was denied.
- Part-Time Employee Vacancy
 - Houte stated that the position has been posted.
- Whitnall L.S. – Pump
 - Houte reported that one of the pump impellers was damaged by a foreign object and is still in service.
- Garden Ct. L.S. – Ins Claim
 - Houte told the commission that a sewer back up claim has been submitted and turned over to the Village Insurance.
- Sanitary Sewer Emergency Cleaning
 - Parkview
 - W. Forest Home
 - Easement
- Sanitary Sewer 2025 Cleaning
 - Houte – The annual and scheduled 5 year cleaning schedule has been performed.

4.0 PROJECTS:

- 4.1 2024 Road Program – Update
 - Houte – provided a project schedule update.
- 4.2 Lory Ln. Lift Station – Update
 - Houte – Pre-construction meeting has been held and completion of project will be in 2026
- 4.3 Hales Happiness Water Main – Update
 - Houte – a project information meeting will be held on Sept. 25th and provided a summary of what the meeting information is to be provided.
- 4.4 Storm Water Utility Rate Analysis - 2025
 - Houte – presented the proposed new storm sewer utility rate.
 - Postonik motioned to recommend to the Village Board to approve the new rate, Reimer seconded, and commission approved unanimously.
- 4.5 Electronic Recycling Proposal
 - Houte – presented the proposal.
 - Reimer motioned to recommend to the Village Board to approve the proposal, Fritz seconded, and commission approved unanimously.
- 4.6 Emergency Culvert Repair(s)
 - Houte – presented the repairs needed.

5.0 NEXT SCHEDULED MEETING – *October 17, 2024 @ 6:00pm*

6.0 ADJOURNMENT

A handwritten signature in blue ink, appearing to read "Steven Houte", is positioned above a horizontal line.

Steven Houte, Public Works Project Manager
September 19, 2024

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DRAFT