

**HALES CORNERS LIBRARY
BOARD OF TRUSTEES
Thursday, September 26, 2024
6:30 PM Meeting Notice / Agenda**

Notice is hereby given that the Library Board will meet at the above date and time, in the **Library Board Room** (5885 S. 116th Street, Hales Corners).

[Notice is given that a majority of the Village of Hales Corners Board of Trustees may attend this meeting to gather information about the subject matter listed below. This meeting may constitute a meeting of the Village of Hales Corners Board of Trustees per *State ex rel. Badke v. Greendale Village Board*, even though the Board of Trustees will not take formal action at this meeting.]

- 1.0 CALL TO ORDER AND ROLL CALL**
- 2.0 PUBLIC COMMENTS** (3-minute limit per speaker)
- 3.0 CONSENT AGENDA**
 - 3.1 Minutes: August 29, 2024
 - 3.2 Approval of Library Budget Report & Board Fund – August 2024
 - 3.3 Approval of Library Payroll (#17-18)
 - 3.4 Next Library Board meeting is Thursday, October 24
- 4.0 COMMITTEE & LIAISON REPORTS**
 - 4.1 Friends of the Library Liaison- S. Lewin-Lane
 - 4.2 Strategic Planning Committee- S. Lewin-Lane
 - 4.3 Library Foundation & Fundraising Updates- Wilkes
 - 4.4 Whitnall School District Liaison- L. Komar
 - 4.5 Village Liaison- M. Bennett
- 5.0 DIRECTOR'S REPORT**
 - 5.1 New Collaborations
- 6.0 SPECIAL GUEST: STEVE HESER**
 - 6.1 MCFLS contract updates
- 7.0 AGENDA ITEMS**
 - 7.1 Discussion of MCFLS updates
- 8.0 ADJOURNMENT**

Stephanie Lewin-Lane (e-signature)

Stephanie Lewin-Lane, Library Director
September 20, 2024

cc: Library Board, Library Staff, Library Bulletin Board, Village Board, Village Administrator, Village Hall Bulletin Board, Press
Note: Issues that require public input or for which citizens are present will receive priority on the agenda.

If you are a disabled individual who requires special services, please notify the Library Director in advance of the meeting.

The meeting was called to order at 6:32 pm by Chair Kiernan.

- 1.0 ROLL CALL** – Present: T. Kiernan (Chair), Trustees: B. Shaw, L. Komas, E. Leonard, P. Harycki, D. Sweet, Library Director S. Lewin-Lane, Village Liaison M. Bennett, Absent and excused: Trustee N. Wilkes
- 2.0 PUBLIC COMMENT** – Karen Schram, 5554 S 106th St Hales Corners, WI 53130; A.B Herron, 1430 North St Racine, WI 53402; Robert Cress, 6087 S Linnie Lac Dr New Berlin, WI 53146; Jim Donoho, 4211 S 122nd St Greenfield, WI 53228; Anne Franczek 2628 S 84th St #4 West Allis, WI 53227 – all public comments made in regard to Library Board's recent appeal to uphold their decision on the library items that were under reconsideration review.
- 3.0 CONSENT AGENDA**
 - 3.1 Motion (Shaw/Sweet) moves to approve minutes from 7/25/24 Library Board Meeting – passed 6-0-1
 - 3.2 Motion (Shaw/Sweet) moves to approve minutes from 8/13/24 special meeting – passed 6-0-1
 - 3.3 Motion (Shaw/Sweet) moves to approve Library Budget Report and Board Fund July 2024 – passed
 - 3.4 Motion (Shaw/Sweet) moves to approve Library Payroll #15-16 – passed 6-0-1
 - 3.5 Motion (Shaw/Sweet) moves to have next Library Board meeting on Thursday, September 26th, 2024 – passed 6-0-1
- 4.0 COMMITTEE AND LIAISON REPORTS**
- 5.0 DIRECTOR'S REPORT**
- 6.0 AGENDA ITEMS**
 - 6.1 Budget draft for 2025
Director Lewin-Lane provided an overview of the proposed 2025 budget. Increases in budget lines were highlighted. Trustees asked questions about reasons for increasing budget lines and Director Lewin-Lane provided answers explaining the decisions she made.
Motion (Leonard/Harycki) moves to accept the proposed 2025 budget as presented – passed 6-0-1
 - 6.2 Library Director Annual Review
The Library Board may enter closed session pursuant to Wis. Stat. §19.85(1)(c), for consideration of the employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility for the performance evaluation of the Library Director over which the governmental body has jurisdiction or exercises responsibility, and to re-enter open session at the same place thereafter to act on such matters as discussed therein as it deems appropriate
Motion (Harycki/Komas) move to enter closed session – passed 6-0-1
Roll call upon exiting closed session – Present: T. Kiernan (Chair), Trustees: E. Leonard, B. Shaw, L. Komas, P. Harycki, D. Sweet
Motion (Shaw/Harycki) move to increase Director's salary by 3.5% - passed 6-0-1

7.0 ADJOURNMENT Motion (Harycki/Sweet) moves to adjourn meeting – passed 6-0-1

Seth Harrison/ (e-signature)

Seth Harrison, Assistant Library Manager

Distribution: Library Board, Library Director, Library staff, Village Administrator, Village Board, MCFLS
Post: Library Bulletin Board, Village Hall Bulletin Board, Fire Department

DRAFT

2024 Budget							
Account			Approved budget	July	August	YTD	% of yearly budget
551	51100	Permanent Salaries	\$246,096.00	\$16,887.22		\$123,423.93	50.15%
551	51200	Temporary Salaries	\$103,649.00	\$6,535.25		\$51,836.26	50.01%
551	51400	Holiday Pay	\$0.00	\$1,511.28		\$4,888.00	\$4,888.00
551	150	OPEB Insurance	\$0.00	\$0.00		\$0.00	\$0.00
551	51600	Vacation Pay	\$0.00	\$592.08		\$5,129.07	\$5,129.07
551	51650	Sick Leave	\$0.00	\$310.24		\$4,574.78	\$4,574.78
		Total Salaries	\$349,745.00	\$25,836.07	\$0.00	\$189,852.04	54.28%
551	52100	Social Security	\$26,755.00	\$1,894.58		\$14,440.44	53.97%
551	52200	Wisconsin Retirement Fund	\$20,498.00	\$1,562.96		\$11,753.67	57.34%
551	52300	Life & Disability	\$519.00	\$51.75		\$420.38	81.00%
551	52400	Health & Dental	\$114,793.00	\$20,332.00		\$89,994.35	78.40%
		Total Benefits	\$162,565.00	\$23,841.29	\$0.00	\$116,608.84	71.73%
551	50390	Transfer to Capital Project Fund	\$0.00			\$0.00	\$0.00
551	53000	Postage	\$125.00	\$39.50	\$0.00	\$57.33	45.86%
551	53100	Office & Processing Supplies	\$4,000.00	\$57.95	\$277.41	\$1,968.33	49.21%
551	53500	Telephone	\$5,287.00	\$279.16	\$259.90	\$3,861.61	73.04%
551	53600	Professional Development	\$700.00	\$0.00	\$0.00	\$337.21	48.17%
551	53800	Auto Allowances	\$650.00	\$15.55	\$0.00	\$295.60	45.48%
551	53900	Utilities	\$25,360.00	\$1,526.76	\$0.00	\$12,025.55	47.42%
551	54000	Risk Management	\$5,977.00	\$1,382.88	\$0.00	\$2,877.13	48.14%
551	54100	Building Maintenance	\$9,000.00	\$54.98	\$1,235.57	\$5,113.73	56.82%
551	54560	Contr Serv - Landscape	\$1,000.00	\$0.00	\$0.00	\$6.99	0.70%
551	54570	Contr Serv - HVAC Maintenance	\$5,500.00	\$1,553.44	\$0.00	\$4,767.19	86.68%
551	54920	Contr Serv - MCFLS	\$19,251.00	\$0.00	\$13,802.00	\$13,865.27	72.02%
551	55000	Contr Serv - Custodial	\$2,000.00	\$452.93	\$25.92	\$1,058.25	52.91%
551	55300	Programming & Supplies	\$2,000.00	\$0.00	\$97.15	\$1,280.45	64.02%
551	55600	Photocopier Maint & Supplies (staff copier)	\$2,000.00	\$231.89	\$165.93	\$1,725.37	86.27%
551	55700	Technology Maint & Supplies	\$5,000.00	\$0.00	\$1,529.43	\$3,465.95	69.32%
551	56500	Periodicals	\$5,390.00	\$750.94	\$214.97	\$5,024.59	93.22%
551	56700	Physical Collection	\$34,000.00	\$2,981.26	\$2,856.04	\$24,892.63	73.21%
551	56910	Public Photocopier	\$550.00	\$35.57	\$59.51	\$482.25	87.68%

551	59910	Credit card fees	\$100.00	\$0.00	\$0.00	\$15.24	15.24%
		Total Operating expenses	\$127,890.00	\$9,362.81	\$20,523.83	\$83,120.67	64.99%
		Total Budget	\$640,200.00	\$59,040.17	\$20,523.83	\$389,581.55	60.85%
606-551	53390	CRF	\$1,500.00	\$16.24	\$109.33	\$806.09	53.74%
606-551	56330	Grant Fund Expenditures		\$0.00	\$1,400.00	\$1,500.00	
606-551	56340	Expenditures		\$0.00	\$0.00		32.44%
700-551	59990	ERF		\$0.00	\$0.00		

Hales Corners Library - Library Board Funds

GIFTS AND DONATIONS RESTRICTED

Bailey, Aiden (Grandmother Gift)	\$ 8.30
Gapinski Memorial	\$ 100.00
Gorzalski, Garret Memorial	\$ -
Hain, Alice - Newberry Award	\$ 148.52
Humpal Memorial	\$ (7.85)
Lego Club	\$ 196.43
Licau, Kathy Memorial	\$ 93.60
Medrano Law (candy for Trunk-or-Treat)	\$ -
Riebs, Priscilla Memorial (prairie restoration)	\$ 70.00
Ruesch, Bob	\$ 100.00
Senior Programs	\$ 850.00
Thomson, Ian	\$ 100.00
Weber, Anne Memorial	\$ 3.01
TOTAL RESTRICTED	\$ 1,662.01

Gifts and Donations- Unrestricted \$ **2,763.62**

LIBRARY BUILDING FUND

100 Women Challenge - Library Expansion	\$ 7,000.00
Architectual and Engineering Study	\$ 15,746.30
Hain, Alice Memorial	\$ 6,075.00
Meyer, Dennis Memorial (child vehicle seat)	\$ 228.11
TOTAL LIBRARY BUILDING FUNDS	\$ 29,049.41

TOTAL ALL ACCOUNTS \$ **33,475.04**

Checking Account \$ 13,962.78

CD Money Market \$ 19,512.26

Total \$ **33,475.04**

Interest on CD

August \$ 1.65

Deposits

Thomson (8/20/24) \$ 100.00

Hain (8/23/24) \$ 100.00

Withdrawals

Aletha's Daycare returned
check (8/5/24) \$ (50.00)

Return check fee \$ (12.00)

Updated 9/18/24 SMH

**VILLAGE OF HALES CORNERS
PAYROLL TIME SHEET RECAP - LIBRARY**

PAY PERIOD: #17
8-3-24 to 8-16-24

NAME	REG	OT1.5X	OT2.0X	VACATION	SICK	FUNERAL	HOLIDAY	AUTO	MISC
Arzamendi, Justen	18								
Bantz, Ryan	58.09							\$9.85	
Barr, Joseph	80								
Frank, Natalie	29								
Hansen, Cheryl	25								
Harrison, Seth	80								
Jones, Owen	20.25								
Lewin-Lane, Stephanie	80								
Mann, Liliana	10								
Raap, Carole	12								
Rech, Laura	34								
Schmidt, Merri	12.5			12					
Strandt, Mary Kay	33.5								

Prepared by: SMH
Approved by: 

Total Auto: \$9.85
Pay Day: 8/22/2024

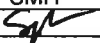
Other: _____

Library Board approval date: 9/26/2024

**VILLAGE OF HALES CORNERS
PAYROLL TIME SHEET RECAP - LIBRARY**

PAY PERIOD: #18
8-17-24 to 8-30-24

NAME	REG	OT1.5X	OT2.0X	VACATION	SICK	FUNERAL	HOLIDAY	AUTO	MISC
Arzamendi, Justen	17								
Bantz, Ryan	48.16			10				\$15.95	
Barr, Joseph	80								
Frank, Natalie	31								
Hansen, Cheryl	30								
Harrison, Seth	80								
Jones, Owen	21								
Lewin-Lane, Stephanie	64			8	8				
Mann, Liliana	10								
Raap, Carole	12								
Rech, Laura	36.5								
Schmidt, Merri	25								
Strandt, Mary Kay	13.5			13					

Prepared by: SMH
Approved by: 

Total Auto: \$15.95
Pay Day: 9/5/2024

Other: _____

Library Board approval date: 9/26/2024

Library Statistics

August 1 – 31

<u>August of 2024</u>	2022	2023	2023 compared to 2022	2024	2024 compared to 2023
Patron Count	4,732	5,315	12%	5,004	-6%
Circulation (in library)	8,129	8,393	3%	7,627	-9%
Digital Material Circulation	944	1,240	31%	1,421	15%
Wi-Fi Users (average/day)	52	43	-17%	31	-28%
Computer Use (sessions)	477	381	-20%	321	-16%
Reference Questions	348	322	-7%	265	-18%
Paging Slips	1,071	997	-7%	993	0%
Room Use (groups)	40	26	-35%	27	4%
Room Use (attendees)	449	721	61%	652	-10%
Library Card Registrations	34	31	-9%	26	-16%
Library Card Renewal	97	77	-21%	99	29%
Adult Program Attendance	165	60	-64%	81	35%
Teen/Tween Program Attendance	1	1	0%	1	0%
Children's Program Attendance	300	240	-20%	240	0%

Outreach Statistics	August
Forest Ridge	12

Friends of the Library Trivia	August
Participants	10

Library Volunteers	August
Sessions	8
Hours	12

Community Vote	August
Vote #69	14

Signature Program	Participants
SRP Book Bash	225

2025-2028 MCFLS MEMBERSHIP AGREEMENTS

EXECUTIVE SUMMARY

Current Membership Agreements (2020-2024)

- **Expiration:** December 31, 2024
- **Agreements:**
 - **ILS Resource Sharing and Technology (IRST):** Signed by all members.
 - **Resource Library Agreement:** Signed by MPL.
 - **Bibliographic and Database Maintenance:** Signed by MPL.
- **Funding Distribution:**
 - 50.25% of state aid allocated as follows:
 - Reciprocal Borrowing: 35%
 - Resource Library: 6.25%
 - Bibliographic and Database Maintenance: 9%

Influences on New Membership Agreements (2025-2028)

- MCFLS Strategic Plan
 - Data Analyst Assistance
 - System Staff Training and Development
- Trustee and Member Feedback
- Shifts in MCFLS Role and Rising Content Costs (e.g., hoopla)

Cost Assumptions

- State aid assumed flat but likely to increase.
- ILS and Cataloging costs projected to rise 3% annually.
- Hoopla costs estimated to increase 5% annually.
- Full-time data analyst estimated to cost \$120,000 starting in 2027 with 2% annual COLA increases.

Proposed Changes to Agreements

- **Infrastructure Costs:** MCFLS to cover costs related to Sierra ILS and Cataloging, saving members \$1,865,007 over four years.
- **Hoopla Costs:** No longer subsidized by MCFLS, estimated member costs \$1,842,578 over four years.
- **Reciprocal Borrowing:**
 - **Option 1:** Maintain 35% of state aid in 2026, reduce to 33% in 2027/2028, and 31% in 2029.
 - **Option 2:** Reimagine as Collection Development Grants, rewarding net lenders and contributors to the collection using 75% net positive transactions and 25% items added as metrics.
- **Majority Preference:** Option 2 selected by majority of MCFLS Trustees on July 18.

Possible Contract Language Updates (TBD by LDAC)

- Maintenance of effort clause for member investment in collections.
- Use circulating library's loan rules for checkouts.
- System-wide fee card concept.
- Additional changes due to MCFLS absorbing ILS and Cataloging costs.

Resource Library Agreement

- Percentage of state aid remains at 6.25%.
- Formalization of MPL's liaison leadership for Youth and Inclusive Services.

Cataloging Contract

- Extensive rewrite with MPL, increasing accountability and reporting.
- MCFLS to take over complete payment of the contract.

Next Steps

- Library boards to review proposals and submit feedback by September 12 [using the form here](#).
- Feedback to be collated for consideration at the MCFLS Board meeting on September 19.
- Post-meeting, changes to agreement drafts will be shared with LDAC and library boards.



CURRENT MEMBERSHIP AGREEMENTS 2020 — 2024

Current agreements expire this December 31 with payments based on percentages of MCFLS state aid.

- ILS, Resource Sharing and Technology (IRST) (signed by all members)
- Resource Library (signed by MPL)
- Bibliographic and Database Maintenance (signed by MPL)

50.25% of annual state aid currently goes to:

- Reciprocal Borrowing (35% in 2025). Part of the IRST agreement.
- Resource Library (6.25%).
- Bibliographic and Database Maintenance (9%).
- This equates to **\$2,151,610** of the 2025 state aid total of **\$4,281,811**.

NEW MEMBERSHIP AGREEMENTS 2025 – 2028

Influences on New Membership Agreements

- 2025-2028 MCFLS Strategic Plan
 - Data analyst assistance
 - System staff training and development
- Trustee and Member Feedback
- Changes to MCFLS Role
 - Providing infrastructure vs content
- Rising Content Costs (example: hoopla costs)

NEW MEMBERSHIP AGREEMENTS 2025 – 2028

Cost Assumptions Made

- State aid will remain flat in my calculations, but will likely go up over the course of the agreements, increasing payouts to members.
- ILS and Cataloging costs are assumed to rise 3% each year. The ILS costs cannot exceed 3% year over year per our current contract. Cataloging cost increases will be negotiated with MPL.
- Hoopla costs are variable, but I've estimated a 5% increase year over year for member libraries.
- I've estimated a total cost for a full-time data analyst will run approximately \$120,000 starting in 2027 and include 2% COLA increases every year after.

NEW MEMBERSHIP AGREEMENTS 2025 – 2028

Proposed Changes to Agreements

- MCFLS pays infrastructure costs related to the Sierra ILS and the Cataloging contract. Estimated savings to members over four years: \$1,865,007.
- MCFLS will no longer subsidize hoopla costs through the buying pool budget line. Estimated costs to members over 4 years: \$1,842,578.
- Use small reductions to agreement payouts to allow the system to pay for infrastructure costs and spread the benefit to all members.

ILS, RESOURCE SHARING AND TECHNOLOGY AGREEMENT

Proposed Changes to Reciprocal Borrowing

- Two options for distributing funding:
 - Option 1: Keep RB formula unchanged and keep percentage at 35% of state aid in 2026, but reduce percentages to 33% in 2027/2028 and 31% in 2029 to pay for infrastructure costs.
 - Option 2: Use percentages in Option 1, but reimagine these payments as **Collection Development Grants** using a formula of 75% RB net positive transactions and 25% items added to the collection in a given year. Rationale: Reward net lenders and libraries that contribute to overall collection development for the system and remove the winners/losers scenario currently in place.
- Majority of MCFLS Trustees chose Option 2 on July 18 when asked for a preference.

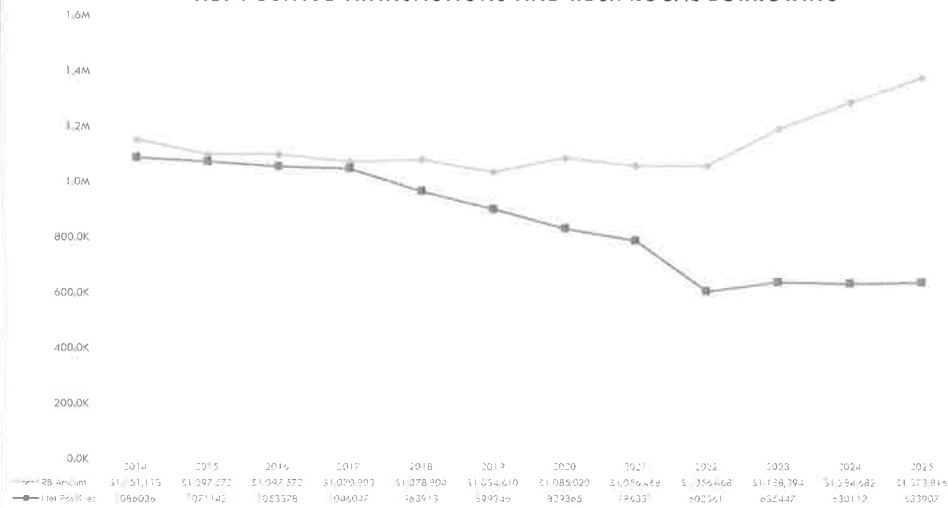
ILS, RESOURCE SHARING AND TECHNOLOGY AGREEMENT

Possible changes to contract language

- Adding a maintenance of effort clause requiring members to maintain investments in their collections.
- Using loan rules of the circulating library rather than the owning library when materials are checked out. A majority of systems in Wisconsin use this model.
- System-wide fee card concept.
- Additional changes based on system absorption of ILS and Cataloging costs.
- Other changes?

RECIPROCAL BORROWING HISTORICAL DATA

NET POSITIVE TRANSACTIONS AND RECIPROCAL BORROWING

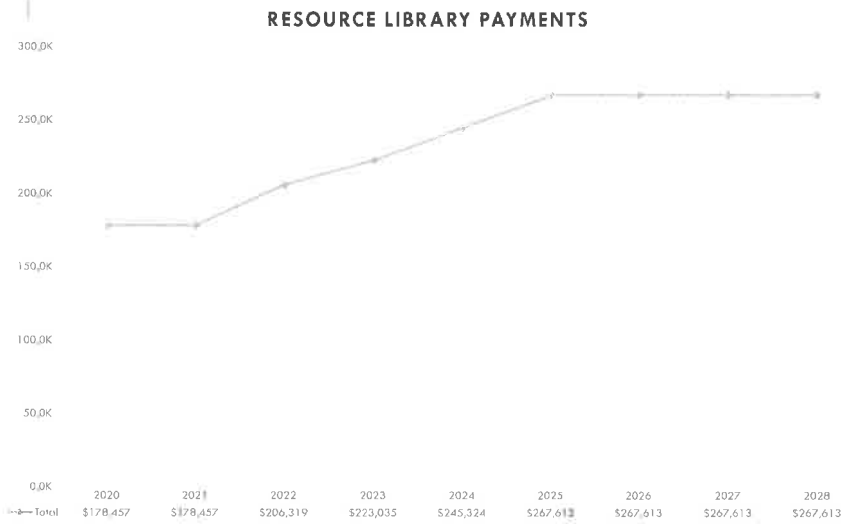


RESOURCE LIBRARY AGREEMENT

Proposed Changes

- The percentage of state aid reserved for the contract remains at 6.25% to help with taking on hoopla costs.
- At this time, there are only minor revisions to the contract language in place. The agreement will now formalize the arrangement for MPL to provide liaison leadership to the system for both Youth and Inclusive Services, something they've provided for the last several years.

RESOURCE LIBRARY PAYMENT HISTORICAL DATA



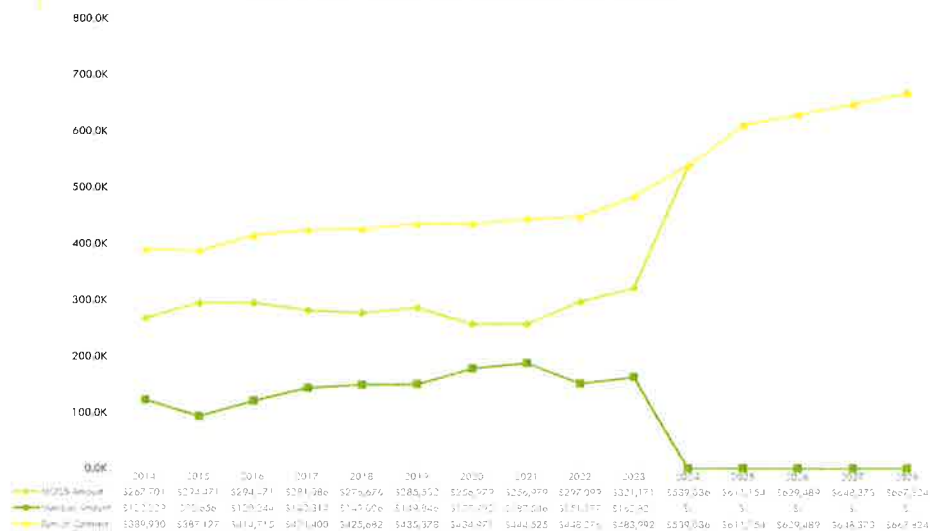
CATALOGING CONTRACT

Proposed Changes

- We've continued working with MPL on an extensive rewrite of the agreement, mostly updating services and responsibilities already in place. Additional language we've added will bring increased accountability and reporting to our members that will show the return on investment for this agreement.
- I am proposing the MCFLS take over complete payment of the terms of this agreement rather than sharing costs with members. At one point in time this contract was completely paid for by MCFLS.

CATALOGING PAYMENT HISTORICAL DATA

MCFLS AND MEMBER CATALOGING COSTS



TOTAL FOUR YEAR ESTIMATED MEMBER COSTS: RECIPROCAL BORROWING OPTION 1 (CURRENT MODEL)

Library	ILS Balance	Cataloging Balance	Rec Borrowing Balance	Resource Exp	Model Exp (est)	Balance
Brown Deer	\$ (21,812)	\$ (39,543)	\$ (12,317)	\$ -	\$ 20,555	\$ (53,115)
Cudahy	\$ (31,086)	\$ (55,135)	\$ (26,828)	\$ -	\$ 28,283	\$ (84,765)
Franklin	\$ (49,177)	\$ (69,116)	\$ (6,766)	\$ -	\$ 89,824	\$ (35,235)
Greendale	\$ (37,357)	\$ (38,389)	\$ (2,733)	\$ -	\$ 41,378	\$ (37,101)
Greenfield	\$ (48,715)	\$ (52,502)	\$ (6,167)	\$ -	\$ 66,687	\$ (40,698)
Hales Crns.	\$ (17,215)	\$ (27,666)	\$ (7,681)	\$ -	\$ 24,050	\$ (28,512)
Milwaukee	\$ (325,613)	\$ (181,632)	\$ -	\$ (89,156)	\$ 849,809	\$ 253,408
North Shore	\$ (44,177)	\$ (44,218)	\$ -	\$ -	\$ 117,100	\$ 28,705
Oak Creek	\$ (45,049)	\$ (52,678)	\$ (2,183)	\$ -	\$ 89,068	\$ (10,842)
Saint Francis	\$ (35,047)	\$ (41,506)	\$ (7,500)	\$ -	\$ 26,285	\$ (57,769)
Shorewood	\$ (30,325)	\$ (57,943)	\$ (11,215)	\$ -	\$ 77,736	\$ (21,747)
South Milwaukee	\$ (21,001)	\$ (48,584)	\$ -	\$ -	\$ 41,866	\$ (27,719)
Wauwatosa	\$ (90,017)	\$ (124,344)	\$ (36,926)	\$ -	\$ 218,618	\$ (32,670)
West Allis	\$ (56,864)	\$ (98,372)	\$ (27,746)	\$ -	\$ 81,671	\$ (101,311)
Whitefish Bay	\$ (38,365)	\$ (41,559)	\$ (8,664)	\$ -	\$ 69,646	\$ (18,942)
Total	\$ (891,820)	\$ (973,187)	\$ (156,727)	\$ (89,156)	\$ 1,842,578	\$ (288,312)

TOTAL FOUR YEAR ESTIMATED MEMBER COSTS: RECIPROCAL BORROWING OPTION 2 (COLLECTION DEV GRANTS)

Library	ILS Balance	Cataloging Balance	Dev Grant Balance	Resource Exp	Model Exp (est)	Balance
Brown Deer	\$ (21,812)	\$ (39,543)	\$ 15,816	\$ -	\$ 20,555	\$ (24,983)
Cudahy	\$ (31,086)	\$ (55,135)	\$ 37,462	\$ -	\$ 28,283	\$ (20,475)
Franklin	\$ (49,177)	\$ (69,116)	\$ (10,498)	\$ -	\$ 89,824	\$ (38,967)
Greendale	\$ (37,357)	\$ (38,389)	\$ (6,471)	\$ -	\$ 41,378	\$ (40,838)
Greenfield	\$ (48,715)	\$ (52,502)	\$ (6,744)	\$ -	\$ 66,687	\$ (41,274)
Hales Crns.	\$ (17,215)	\$ (27,666)	\$ 7,643	\$ -	\$ 24,050	\$ (13,188)
Milwaukee	\$ (325,613)	\$ (181,632)	\$ (201,033)	\$ (89,156)	\$ 849,809	\$ 52,375
North Shore	\$ (44,177)	\$ (44,218)	\$ (13,099)	\$ -	\$ 117,100	\$ 15,605
Oak Creek	\$ (45,049)	\$ (52,678)	\$ (16,475)	\$ -	\$ 89,068	\$ (25,135)
Saint Francis	\$ (35,047)	\$ (41,506)	\$ 3,396	\$ -	\$ 26,285	\$ (46,872)
Shorewood	\$ (30,325)	\$ (57,943)	\$ 4,497	\$ -	\$ 77,736	\$ (6,035)
South Milwaukee	\$ (21,001)	\$ (48,584)	\$ (13,053)	\$ -	\$ 41,866	\$ (40,772)
Wauwatosa	\$ (90,017)	\$ (124,344)	\$ 18,584	\$ -	\$ 218,618	\$ 22,841
West Allis	\$ (56,864)	\$ (98,372)	\$ 22,199	\$ -	\$ 81,671	\$ (51,365)
Whitefish Bay	\$ (38,365)	\$ (41,559)	\$ 1,047	\$ -	\$ 69,646	\$ (9,230)
Total	\$ (891,820)	\$ (973,187)	\$ (156,727)	\$ (89,156)	\$ 1,842,578	\$ (288,312)

TOTAL FIVE YEAR ESTIMATED SYSTEM COSTS

Changes to System Expenditures	2025	2026	2027	2028	2029
Additional State Aid	\$ 159,589	\$ 159,589	\$ 159,589	\$ 159,589	\$ 159,589
All Sierra ILS Costs	\$ (213,169)	\$ (219,564)	\$ (226,151)	\$ (232,936)	\$ (239,924)
Additional Cataloging Contract Costs	\$ (225,791)	\$ (237,081)	\$ (248,935)	\$ (261,381)	\$ (274,450)
Data Analyst Costs	\$ -	\$ -	\$ (120,760)	\$ (123,175)	\$ (125,639)
hoopla Costs	\$ 289,440	\$ 289,440	\$ 289,440	\$ 289,440	\$ 289,440
Balance Additional Needed	\$ 10,069	\$ (7,616)	\$ (146,817)	\$ (168,463)	\$ (190,984)
% State Aid Point Difference		0	-3	-4	-4

NEXT STEPS

- Review the proposals with your library boards and submit feedback using the form here by September 12.
<https://form.jotform.com/242106300896048>
- MCFLS Director will collate feedback from member library directors and boards for consideration at the MCFLS Board meeting on September 19.
- Additional changes (if any) to agreement drafts made and shared with LDAC and library boards immediately after the MCFLS Board meeting.



2025-2028 Member Agreements

Member Library Feedback Submission Form

The MCFLS Board is soliciting feedback from member libraries regarding potential changes to member agreements that expire on December 31, 2024, particularly the ILS, Resource Sharing and Technology agreement. Two other agreements (Resource Library and Cataloging) are made between MPL and MCFLS for additional services provided to the system.

Timeline for Agreements

Existing Agreements

Executive Summary of Proposed Changes

Slidedeck used for July 30 LDAC Meeting

Excel File used for data in slidedeck

Please note:

- Only one form entry should be made per member library. Responses should be made in collaboration with the library board and any other stakeholders.
- Form submissions are due September 30.
- The MCFLS Director will collate responses for board consideration in October and communicate with directors and boards with additional changes.

Member Library *

ILS, Resource Sharing and Technology Agreement

The MCFLS Board is proposing that the system take on all ILS and Cataloging agreement costs with adjustments to agreement amounts, but shift costs to members for hoopla and allow them to make their own decisions regarding investments in that collection. Does your library agree with that approach? Please expand on your choice directly below these options.

- ☐ Yes
- ☐ No
- ☐ Not Sure

Additional comments or rationale regarding your choice above

The MCFLS Board is considering two options regarding the current reciprocal borrowing structure. Which option does your library prefer?

- ☐ Option 1. Keep the reciprocal borrowing formula unchanged and keep percentage at 35% of state aid in 2026, but reduce percentages to 33% in 2027/2028 and 31% in 2029 to pay for infrastructure costs.
- ☐ Option 2. Use percentages in Option 1, but re-imagine these payments as Collection Development Grants using a formula of 75% reciprocal borrowing net positive transactions and 25% items added to the collection in a given year. Rationale: Reward net lenders and libraries that contribute to overall collection development for the system and remove the winners/losers scenario currently in place.

Additional comments regarding the two options above

Which of the following changes to language within the ILS, Resource Sharing and Technology agreement would your library support? Please add others you would like the system to consider.

- ☐ Adding a maintenance of effort clause requiring members to maintain investments in their collections. Using loan rules of the circulating library rather than the owning library when materials are checked out.
- ☐ A majority of systems in Wisconsin use this model to improve and simplify the user experience for patrons.
- ☐ A system-wide fee card issued by all libraries, allowing access to all physical collections in the county, and where owning libraries are reimbursed for use of their materials.
- ☐ Other

Additional comments regarding the MCFLS agreements

Name of Person Filling Out this Form *