Village President Besson called the meeting to order at 6:47 p.m.

1.0 ROLL CALL – Present: Pres. D. Besson, Trustees: M. Bennett, T. Brinkmeier, J. Chesney, M. Eternicka (virtual), K. Meleski and I. Thomson. Staff: Administrator S. Kulik, PW Project Manager S. Houte and Village Attorney J. Wesolowski. Audience (2).

2.0 PUBLIC COMMENT – none. Board moved to item 5.2.1

3.0 CONSENT AGENDA – Board moved from item 5.2.1.

3.1 **Motion** (Meleski, Chesney) to approve minutes of July 22, 2024: motion passes unanimously.

3.2 **Motion** (Meleski, Chesney) to approve of July 2024 Check Register: $738,469.99; motion passes unanimously.

3.3 **Motion** (Meleski, Chesney) to approve claims paid with the July PCard: $69,967.88; motion passes unanimously.

3.4 **Motion** (Meleski, Chesney) to approve payrolls for the periods ending 07/05/2024 ($161,965.01) and 07/19/2024 ($154,053.06); motion passes unanimously..

3.5 **Motion** (Meleski, Chesney) to approve the St. Mary's Parish School Royal Run – 09/13/2024; motion passes unanimously.

3.6 **Motion** (Meleski, Bennett) to approve not utilizing a drop box for absentee ballots for November 2024 Election. M. Bennett inquired if this was only for the one election. S. Kulik reported that it was only for the upcoming November election and could be revisited for 2025 elections. Motion passes unanimously.

3.7 **Motion** (Meleski, Chesney) to approve the Policy Guidelines for Licenses Related to Alcohol Beverages; motion passes unanimously.

3.8 **Motion** (Meleski, Chesney) to authorize the cancellation of the reinsurance plan with United Health Care; motion passes unanimously.

3.9 **Motion** (Meleski. Chesney) Authorization for Police Department to purchase firearm replacements not to exceed $15,000 from American Rescue Plan Act Funds; motion passes unanimously.

3.10 **Motion** (Meleski, Chesney) Authorization for IT Department to purchase server replacement from CDWG for $5,864.79 from American Rescue Plan Act Funds; motion passes unanimously.

4.0 SPECIAL COMMITTEE REPORTS –

4.1 July 4th Committee Meeting July 23, 2024 – M. Eternicka – referred members to minutes.

4.2 Library Board Meeting – July 25, 2024 – M. Bennett reported.

4.3 Board of Health Meeting – August 7, 2024 – K. Meleski referred members to minutes.

4.4 Plan Commission Meeting – August 19, 2024 – M. Eternicka reported.

5.0 VILLAGE OFFICIALS REPORT

5.1 **Village Attorney**

5.1.1 Resolution approving Schoetz Park Lease Agreement – consensus to hold over to next meeting in order to review property inspection report.

5.2 Village Administrator

5.2.1 **2024 Public Works Project updates** – Board moved to this item after 2.0

5.2.1.1 **2024 Road Program** – Troy Hartjes and Paul Schaefer, representing RA Smith discussed the 2024 Road Project and noted issues with the contractor work on 116th Street. They reported on the meeting and agreement to address noted field work and work stoppage. The agreement to redo the driveway approaches of approximately 29 driveways and to use infrared heat to re-set pavement and overlay as needed.

M. Bennett inquired if the overlay with infrared will have the same useful life as the original pavement. P. Schaefer commented that it does, it is not a pavement cut, it is like adding a layer on top of it that is heated to form to the existing pavement.

D. Besson asked if additional warranty would be provided. S. Houte commented that it is included in the agreement.

5.2.1.2 **Hales Happiness Water Project** – T. Hartjes updated the Board regarding the project. He reported on the upcoming project information meeting (PIM) that will be scheduled with staff tomorrow.

I. Thomson commented that he has seen and heard about sales in the neighborhood due to the uncertainty surrounding the costs for this project on an individual home.

D. Besson inquired about grants being considered. T. Hartjes commented that they have two that are being applied for or are already applied for in the case of the grant that the Trust must be the recipient of. The Trust grant is approximately $150,000 from the DNR for well abandonment and the other is a principal loan forgiveness program that allows up to $5 million in cost to be 50% or $2.5 million in principal debt forgiven. It is a competitive grant that is due in October, 2024. M. Bennett asked how the principal forgiveness works. T. Hartjes commented that the Village essentially takes out a loan with the program and then 50% is forgiven with the rest to be paid off as principal and interest.

M. Bennett asked about the road costs associated with the project and how that would be funded. S. Kulik commented that some of it could be assessed and the rest would be part of the Village road borrowing. She also commented that a change to how municipalities borrow has resulted in the option for the Village to borrow with notes versus bonds that would allow for smaller borrowings and more flexibility in what the Village borrowed for that would help offset some of the normal costs to issue debt which is a savings of roughly $150,000 for each bond that had been issued.

D. Besson asked if there was a budget ready for this to tell the residents what they may be responsible for and if that would be presented at the next PIM. T. Hartjes commented that it was rough numbers from other recent projects and if you look at only the expense side and not grant related due to the uncertainty of that, it was roughly $25,000. S. Kulik commented that from the beginning this was about the number she projected and told them to expect. However, she is uncomfortable giving any hard number at this point.

I. Thomson inquired when any special assessment would show up on the homeowners. S. Kulik commented that it would likely be December 2026 due to the timing of closing out the project costs and legal notices that are required by law.

5.2.2 **Recommendation on Part Time Job Duties and authorization to hire** – S. Houte reported on the request. M. Bennett asked if the position was a new position or a reworking of an existing position. S. Kulik commented that it is not a new position and that the funds were budgeted for two of these permanent part time laborers, but we have not had the second position filled since the previous employee retired.

5.2.2.1 **Approval of Part Time Public Works Laborer Job Description – Motion** (Thomson, Bennett) to approve job description; motion passes unanimously.

5.2.2.2 **Resolution repealing Resolution 24-09 and recreating the authorization for compensation and positions by department for 2024 – Motion** (Thomson, Chesney) to approve Resolution 24-29 repealing Resolution 24-09 and recreating the authorization for compensation and positions by department for 2024; motion passes unanimously.

5.2.3 **Recommendation for a Temporary Class "B"/"Class B" Retailers License: City Light (501c3) – Journey's Lutheran School Fundraiser Gala -October 10, 2024** – S. Kulik reported on the request. **Motion** (Thomson, Chesney) to approve license as presented; motion passes unanimously.

6.0 VILLAGE PRESIDENTS REPORT

6.1 **Appointment – Plan Commission – Scott Riemer**-D. Besson reported on the request to fill the vacancy created by the passing of Commissioner Banach.

6.1.1 **Resolution confirming member appointment to the Plan Commission – S. Riemer – Motion** (Bennett, Thomson) to approve Resolution 24-30 confirming member appointment to the Plan Commission – S. Riemer; motion passes unanimously.

6.2 MMSD/ICC Meeting August 12, 2024 – D. Besson reported.

6.3 Village Administrator Annual Evaluation – D. Besson requested clerk to read the notice. S. Kulik read the notice that the Village Board may enter closed session pursuant to Wis. Stat. §19.85(1)(c), for consideration of the employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility for the annual evaluation of the Village Administrator over which the governmental body has jurisdiction or exercises responsibility, and to re-enter open session at the same place thereafter to act on such matters as discussed therein as it deems appropriate.

Motion (Chesney, Bennett) to enter close session; Roll Call: Ayes: Bennett, Besson, Brinkmeier, Chesney, Eternicka, Meleski, Thomson; Nays: none. Board convened in close session at 7:56 p.m.

Motion (Chesney, Meleski) to re-enter open session. Roll Call: Ayes: Bennett, Besson, Brinkmeier, Chesney, Eternicka, Meleski, Thomson; Nays: none. Board reconvened in open session at 8:48 p.m..

Motion (Bennett. Chesney) to approve a 3% increase effective January 1, 2025; motion passes unanimously.

7.0 ADJOURNMENT –Motion (Chesney, Meleski) to adjourn at 8:49 p.m.; motion passes unanimously.

Sandra M. Kulik, Administrator/Clerk