

Resolution #R2025-07 A Resolution Adopting The Fairfield Town Budget For Fiscal Year 2025-2026.

Dated June 18, 2025

WHEREAS, the Town Council desires to adopt the budget for the Town of Fairfield for the Fiscal year beginning July 1, 2025, and ending June 30, 2026; and

WHEREAS the Fairfield Town Council has reviewed the proposed budget; and

WHEREAS, at the time of its adoption, the budget properly reflects expected revenues and appropriations;

NOW THEREFORE, be it ordained by the Town Council of Fairfield Town, in the State of Utah, that the Fairfield Town Budget for the Fiscal Year 2025-2026 be adopted as follows:

The final budget for Fiscal Year 2025 - 2026 is hereby approved and adopted as set forth in the attached Budget Adjustment Itemization (Attachment "A").

Effective Date: This Resolution shall become effective immediately upon adoption.

Passed and Adopted this **18th day of June 2025**.

FAIRFIELD TOWN

Hollie McKinney, Mayor

RL Panek	yes_____no_____
Tyler Thomas	yes_____no_____
Michael Weber	yes_____no_____
Richard Cameron	yes_____no_____

ATTEST:

Stephanie Shelley, Town Recorder/Clerk

FAIRFIELD TOWN

STATE OF UTAH)
) ss.
COUNTY OF UTAH)

I, Stephanie Shelley, Town Recorder of Fairfield Town, Utah, do hereby certify and declare that the above and foregoing is a true, full, and correct copy of an ordinance passed by the Town Council of Fairfield Town, Utah, on the **26th day of June 2025.**

#R2025-XX. A Resolution Adopting the Fairfield Town Budget for the Fiscal Year 2025-2026.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the Corporate Seal of Fairfield Town, Utah, this **26th day of June 2025.**

_____,
Stephanie Shelley
Fairfield Town Recorder/Clerk

(SEAL)

Fairfield Town
Budgeting Worksheet
10 General Fund - 07/01/2025 to 06/30/2026
100.00% of the fiscal year has expired

	2024 Actual	2025 Actual	2025 Final Budget	2026 Actual	2026 Original Budget	2026 Amended Budget	2026 Proposed Revision	Worksheet Notes
Change In Net Position								
Revenue:								
Taxes								
3110 General property taxes-current	27,731	25,823	23,000	0	29,500	0		
3130 General sales & use tax	50,460	52,436	82,000	0	82,000	0		
Total Taxes	78,191	78,259	105,000	0	111,500	0		
Licenses and permits								
3211 Business licenses	1,110	635	620	0	2,000	0		
3229 Non-business other licenses	10	0	0	0	0	0		
3250 Penalties & Permits & Fees	14,739	350	350	0	400	0		
3260 Intermountain Regional Landfill	763,487	658,807	745,000	0	845,000	0		
3261 North Pointe Landfill	31,743	55,559	75,000	0	83,559	0		
Total Licenses and permits	811,089	715,350	820,970	0	930,959	0		
Intergovernmental revenue								
3339 State grants	0	0	67,200	0	67,200	0		
3356 Class C road fund allotment	53,118	58,957	45,000	0	58,957	0		
Total Intergovernmental revenue	53,118	58,957	112,200	0	126,157	0		
Charges for services								
3480 Opening/closing graves	0	625	625	0	625	0		
Total Charges for services	0	625	625	0	625	0		
Interest								
3610 Interest earnings	17	13	40,000	0	0	0		
3611 Investments increase (decrease)	3,057	66,687	0	0	85,000	0		
Total Interest	3,075	66,701	40,000	0	85,000	0		
Miscellaneous revenue								
3615 Donations, Collections, Christmas	85	20,968	20,968	0	21,000	0		
3650 Sale of material & supplies	10	0	0	0	0	0		
3690 Miscellaneous revenue	290	552	547	0	200	0		
3811 SLFRF Program	0	0	0	0	0	0		
Total Miscellaneous revenue	385	21,520	21,515	0	21,200	0		
Buildings and Grounds								
3221 Non-business buildings, structures, equip	8,205	0	16,192	0	16,192	0		
3222 Building Dept Permits	0	25,659	19,442	0	25,287	0		
3481 Cemetery Revenue	0	0	3,500	0	3,500	0		
3670 Road Impact Fees	0	15,870	22,000	0	37,000	0		
Total Buildings and Grounds	8,205	41,529	61,134	0	81,979	0		
Highways and Public Improvements								
3671 Highway Improvements Engineering Revenue	0	0	2,500	0	2,500	0		
Total Highways and Public Improvements	0	0	2,500	0	2,500	0		
Total Revenue:	954,063	982,941	1,163,944	0	1,359,920	0		
Expenditures:								
General government								

Fairfield Town
Budgeting Worksheet
10 General Fund - 07/01/2025 to 06/30/2026
100.00% of the fiscal year has expired

	2024 Actual	2025 Actual	2025 Final Budget	2026 Actual	2026 Original Budget	2026 Amended Budget	2026 Proposed Revision	Worksheet Notes
Administrative								
4103 Admin Permanent employees wages	101,785	57,120	70,000	0	70,000	0		
4103.1 Admin Office Manager Stipend	0	39,600	43,200	0	43,200	0		
4103.2 Admin Treasurer Stipend	0	14,186	10,800	0	0	0		
4103.3 Admin Treasurer Employee Wage	0	0	8,000	0	26,000	0		
4104 Admin Employee Payroll Services	3,145	132	3,000	0	6,800	0		
4105 Admin Employee Benefits	11,116	13,568	10,826	0	15,000	0		
4110 Admin Planning and Zoning Compensation	0	250	250	0	0	0		
4111 Admin Books, subscriptions, memberships	1,413	2,443	2,000	0	3,000	0		
4112 Admin Public notices	478	808	1,200	0	808	0		
4113 Admin GRAMA requests	0	0	0	0	300	0		
4114 Admin Travel	2,874	3,493	2,500	0	4,000	0		
4115 Admin Office expenses & supplies	6,202	3,468	4,500	0	5,500	0		
4115.5 Admin Stamps	0	0	0	0	1,000	0		
4116 Admin Computer & internet expenses	18,524	4,129	3,689	0	4,100	0		
4116.5 Admin IT services	0	5,814	5,886	0	2,000	0		
4119 Admin Electricity	0	0	600	0	0	0		
4120 Admin Telephone	1,867	1,709	2,000	0	2,000	0		
4121 Admin Interlocal contributions	0	1,500	1,500	0	1,500	0		
4122 Admin Education	773	718	3,000	0	3,000	0		
4123 Admin Rental expense	6,103	5,569	6,000	0	6,500	0		
4124 Admin Insurance	1,914	3,903	5,500	0	6,000	0		
4125 Admin Taxes - property	0	0	0	0	0	0		
4126 Admin Repairs and maintenance	0	40	40	0	500	0		
4130 Admin Bank service charges	40	(102)	500	0	500	0		
4132 Admin Town codification	6,654	495	6,660	0	6,600	0		
4140 Admin Elections	1,000	321	2,500	0	2,500	0		
4142 Admin Food Expenditures	0	1,834	1,645	0	3,000	0		
4190 State Grant Expenses	0	44,823	20,747	0	38,101	0		
Total Administrative	163,886	205,819	216,543	0	251,909	0		
Buildings and grounds								
4127 Admin Bldg Permit fee state surcharge	48	117	117	0	200	0		
4141 Admin Survey and Engineering	51,380	11,471	3,060	0	6,440	0		
4154 Admin Inspections & plan reviews	10,547	267	0	0	0	0		
4169 Cemetery Expense	5,420	2,969	9,150	0	100,000	0		
4169.2 Cemetery Wages	0	0	0	0	2,400	0		
4181 Building Dept - Engineering Expenses	0	23,592	22,000	0	30,000	0		
4182 Building Dept - Legal Expenses	0	1,034	2,000	0	2,000	0		
4183 Building Dept - Inspections Expenses	0	5,880	6,000	0	6,000	0		
4187 Building Dept - Master Site Plan	0	0	0	0	500	0		
4188 Building Dept - Preliminary Site Plan	0	0	0	0	500	0		
Total Buildings and grounds	67,395	45,329	42,327	0	148,040	0		
Planning and zoning								
4155 Planning and Zoning	2,047	642	5,000	0	5,000	0		
4156 Planning and Zoning - Stipend	0	16,700	16,800	0	16,800	0		

Fairfield Town
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4157 Planning and Zoning General Plan	0	49,664	58,000	0	1,000	0		
4158 Town Council- Misc	0	166	166	0	200	0		
Total Planning and zoning	2,047	67,172	79,966	0	23,000	0		
Professional Services								
4117 Admin Pelorus Software	3,800	4,822	5,100	0	5,100	0		
4118 Admin Copier Service and Maintenance	5,777	580	5,600	0	2,000	0		
4133 Admin Website	2,426	3,215	3,215	0	4,000	0		
4134 Admin Accounting & auditing	2,450	4,000	7,500	0	7,500	0		
4135 Admin SLFRF Expenditure	17,162	0	0	0	0	0		
4136 Admin Consulting services	3,358	0	8,500	0	8,500	0		
4139 Admin Legal	31,542	40,958	70,000	0	70,000	0		
4139.5 Admin Legal - North Pointe	25,329	0	0	0	0	0		
Total Professional Services	91,843	53,575	99,915	0	97,100	0		
Total General government	325,172	371,895	438,751	0	520,049	0		
Public safety								
4149 Code Enforcement	0	0	0	0	8,100	0		
4150 Animal services	1,070	0	0	0	0	0		
4151 Police Contracted services	21,580	20,573	18,000	0	20,000	0		
4152 Fire Contracted services	0	2,135	2,135	0	2,500	0		
4153 Emergency dispatch	3,805	3,099	3,300	0	4,100	0		
4153.5 Everbridge	29	29	29	0	35	0		
Total Public safety	26,484	25,836	23,464	0	34,735	0		
City Council								
4000 City Council Stipend	0	18,150	16,800	0	16,800	0		
4010 Mayor Stipend	0	6,050	6,600	0	6,600	0		
4169.1 Cemetery Board	0	0	9,150	0	9,150	0		
Total City Council	0	24,200	32,550	0	32,550	0		
Highways and public improvements								
Roads								
4137 Admin Street Signs	0	0	2,500	0	3,000	0		
4161 Roads Repairs & maintenance	87,958	43,996	65,000	0	100,000	0		
4162 Engineering Expenses	0	4,103	4,103	0	6,000	0		
4163 Roads Snowplow - Fuel, maint & repair	4,700	367	2,000	0	2,000	0		
4164 Contracted Snow Removal	0	0	1,000	0	0	0		
4165 Roads Weed Control	0	193	1,000	0	500	0		
4166 Roads Capital outlay	133,075	0	0	0	0	0		
4168 Roads Contracted Stipend	0	9,900	10,800	0	10,800	0		
Total Roads	225,733	58,559	86,403	0	122,300	0		
Sanitation								
4191 Trash collection	10,200	10,301	11,000	0	10,000	0		
Total Sanitation	10,200	10,301	11,000	0	10,000	0		
Total Highways and public improvements	235,933	68,861	97,403	0	132,300	0		
Parks, recreation, and public property								

Fairfield Town
Budgeting Worksheet
10 General Fund - 07/01/2025 to 06/30/2026
100.00% of the fiscal year has expired

	2024 Actual	2025 Actual	2025 Final Budget	2026 Actual	2026 Original Budget	2026 Amended Budget	2026 Proposed Revision	Worksheet Notes
Parks								
4167 Community events	23,420	6,600	3,856	0	6,000	0		
4167.3 Christmas Events	0	41,758	40,000	0	42,000	0		
4167.5 Christmas Town Donations	0	2,750	1,670	0	1,000	0		
4173 Parks and Improvment	65,377	0	3,000	0	750,000	0		
4174 Parks and Publice Improv Stipend	0	10,650	10,800	0	10,800	0		
Total Parks	88,797	61,757	59,326	0	809,800	0		
Total Parks, recreation, and public property	88,797	61,757	59,326	0	809,800	0		
Miscellaneous								
4193 Other miscellaneous supplies	976	0	0	0	1,000	0		
4193.5 Cards and Flowers	0	0	0	0	500	0		
4202 Donations, fees, collections for Community Days	0	161	161	0	500	0		
4203 Sub for Santa	0	4,173	4,173	0	500	0		
Total Miscellaneous	976	4,334	4,334	0	2,500	0		
Transfers								
4197 Transfer to Capital Projects	230,000	0	431,090	0	431,090	0		
4198 Transfer to water fund	35,000	0	35,000	0	35,000	0		
Total Transfers	265,000	0	466,090	0	466,090	0		
Total Expenditures:	942,361	556,882	1,121,918	0	1,998,024	0		
Total Change In Net Position	11,701	426,059	42,026	0	(638,104)	0		

Fairfield Town
Budgeting Worksheet
 41 Capital Projects - 07/01/2025 to 06/30/2026
 100.00% of the fiscal year has expired

	2024 Actual	2025 Actual	2025 Final Budget	2026 Actual	2026 Original Budget	2026 Amended Budget	2026 Proposed Revision	Worksheet Notes
Change In Net Position								
Revenue:								
Contributions and transfers								
3810 Transfer from General Fund	230,000	0	0	0	0	0		
Total Contributions and transfers	230,000	0	0	0	0	0		
Total Revenue:	230,000	0	0	0	0	0		
Total Change In Net Position	230,000	0	0	0	0	0		

Fairfield Town
Budgeting Worksheet
51 Water Fund - 07/01/2025 to 06/30/2026
100.00% of the fiscal year has expired

	2024 Actual	2025 Actual	2025 Final Budget	2026 Actual	2026 Original Budget	2026 Amended Budget	2026 Proposed Revision	Worksheet Notes
Income or Expense								
Income From Operations:								
Operating income								
5140 Culinary income	22,613	26,693	20,890	0	32,000	0		
5150 Connection Fees	53,600	0	0	0	0	0		
5410 Late penalties and fees	100	100	75	0	100	0		
Total Operating income	76,313	26,793	20,965	0	32,100	0		
Operating expense								
6110 Culinary operator stipend	3,149	9,900	10,800	0	10,800	0		
6113 Employee taxes and benefits	0	757	620	0	800	0		
6121 Dues	350	402	500	0	500	0		
6128 Utilities	1,979	2,695	2,500	0	2,600	0		
6131 Professional fees	850	888	3,000	0	3,000	0		
6132 Water Engineering	0	11,517	13,000	0	13,000	0		
6133 Water Inspections	0	6,832	7,832	0	7,832	0		
6141 Repairs and maintenance	10,427	3,585	30,000	0	280,000	0		
6142 Chlorine	0	0	500	0	500	0		
6143 Monthly water tests	190	156	150	0	150	0		
6144 Water tests - other	567	275	300	0	300	0		
6161 Bank service charges	30	37	37	0	0	0		
6169 Depreciation expense	55,630	0	54,000	0	54,000	0		
Total Operating expense	73,172	37,042	123,239	0	373,482	0		
Total Income From Operations:	3,141	(10,249)	(102,274)	0	(341,382)	0		
Non-Operating Items:								
Non-operating income								
5710 Miscellaneous Non-Operating Income	0	50	50	0	0	0		
5810 Transfers from general fund	35,000	0	35,000	0	35,000	0		
Total Non-operating income	35,000	50	35,050	0	35,000	0		
Total Non-Operating Items:	35,000	50	35,050	0	35,000	0		
Total Income or Expense	38,141	(10,199)	(67,224)	0	(306,382)	0		

Fairfield - CAD Stats - May 2025

Officer Generated

CITIZEN CONTACT	1
EXTRA PATROL	5
TRAFFIC STOP	10
Grand Total	16

Public Generated

ANIMAL INJURED	1
DIABETIC	1
INFORMATION	1
SUSPICIOUS	1
VIN INSPECTION	1
Grand Total	5



Utah County Commission

Brandon B. Gordon
Skyler Beltran
Amelia Powers Gardner

Historic Courthouse
51 S University Ave, Ste 320
Provo, UT 84601

P: (801) 851-8100
www.utahcounty.gov

Mayor McKinney
Town of Fairfield
103 East Main Street
Fairfield, UT 84013

Dear Mayor McKinney

In 2019, the Town of Fairfield opted out of an Interlocal Cooperation Agreement with Utah County to participate in the U.S Department of Housing and Urban Development's (HUD) Community Development Block Grant (CDBG) Program.

The CDBG program is a flexible program that provides communities in Utah County with resources to address a wide range of unique community development needs. Examples of eligible projects include water/sewer and sidewalk improvements, senior center funding and ADA improvements to city buildings. While many projects require low- and moderate-income verification, serving certain groups (seniors, disabled, abused children, etc) with CDBG funds does not require income verification.

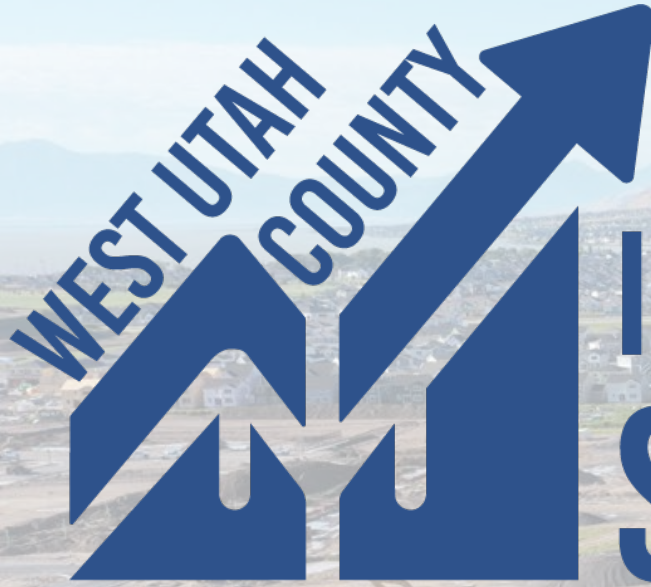
Opting into the CDBG program does not require you to accept funding. However, it does allow your jurisdiction to be eligible to apply for funding. Our office would be happy to arrange a meeting with MAG, whom we contract with for CDBG administration, to meet with you and your council to answer any questions about the program and to discuss potential projects your city may qualify for.

If you would like to opt-in for Fiscal Years 2026, 2027, and 2028, please contact Claudia Saldana by **June 27, 2025**, at (801) 400-1531 or csaldana@magutah.gov. If we do not hear from you by the above date, we will assume you would like to remain opted out.

Sincerely,

DocuSigned by:
Brandon B. Gordon
FCC2EEE5B8EA4AD...

Brandon B. Gordon, Commission Chair



INTERAGENCY ACTION PLAN FOR SUSTAINABLE GROWTH

FAIRFIELD TOWN COUNCIL PRESENTATION

JUNE 18, 2025

Agenda

- Project Purpose, Goals, & Objectives
- Aligning Towards Regional Priorities:
Transportation Example
- Next Steps & Invitation for the
West Utah County Joint Meeting



**INTERAGENCY ACTION PLAN FOR
SUSTAINABLE GROWTH**

Interagency Action Plan

- Funded through Technical Assistant Grant (TAG) by Mountainland Association of Governments (MAG)
- Brings together Cedar Fort, Fairfield, Eagle Mountain and Saratoga Springs, UDOT, and UTA



**INTERAGENCY ACTION PLAN FOR
SUSTAINABLE GROWTH**

Interagency Action Plan → Regional Alignment

Review West Utah County
Adopted Plans & Goals



Analyze
Development
Trends



Identify
misalignments
between plan,
goals, and actual
development

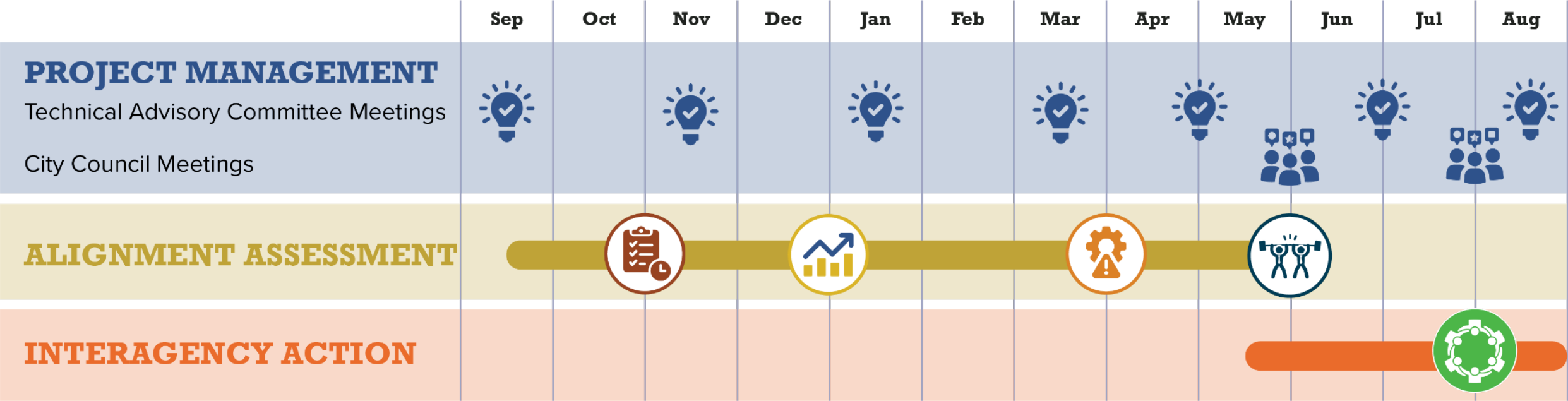
Explore alignment on
West Utah County
Regional Priorities



Develop an
Action Plan



Project Overview: Schedule



Aligning Towards Priorities

- We have reviewed your plans and Goals
- We have identified 3 types of Misalignments
 - **Internal:** *Town/City goals vs. actual development*
 - **External:** *Town/City vs. it's neighbors (and UDOT & UTA)*
 - **Process:** *We agree... but our planning processes aren't aligned*
- We are developing recommendations for Improved Alignment



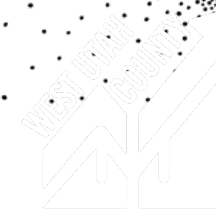
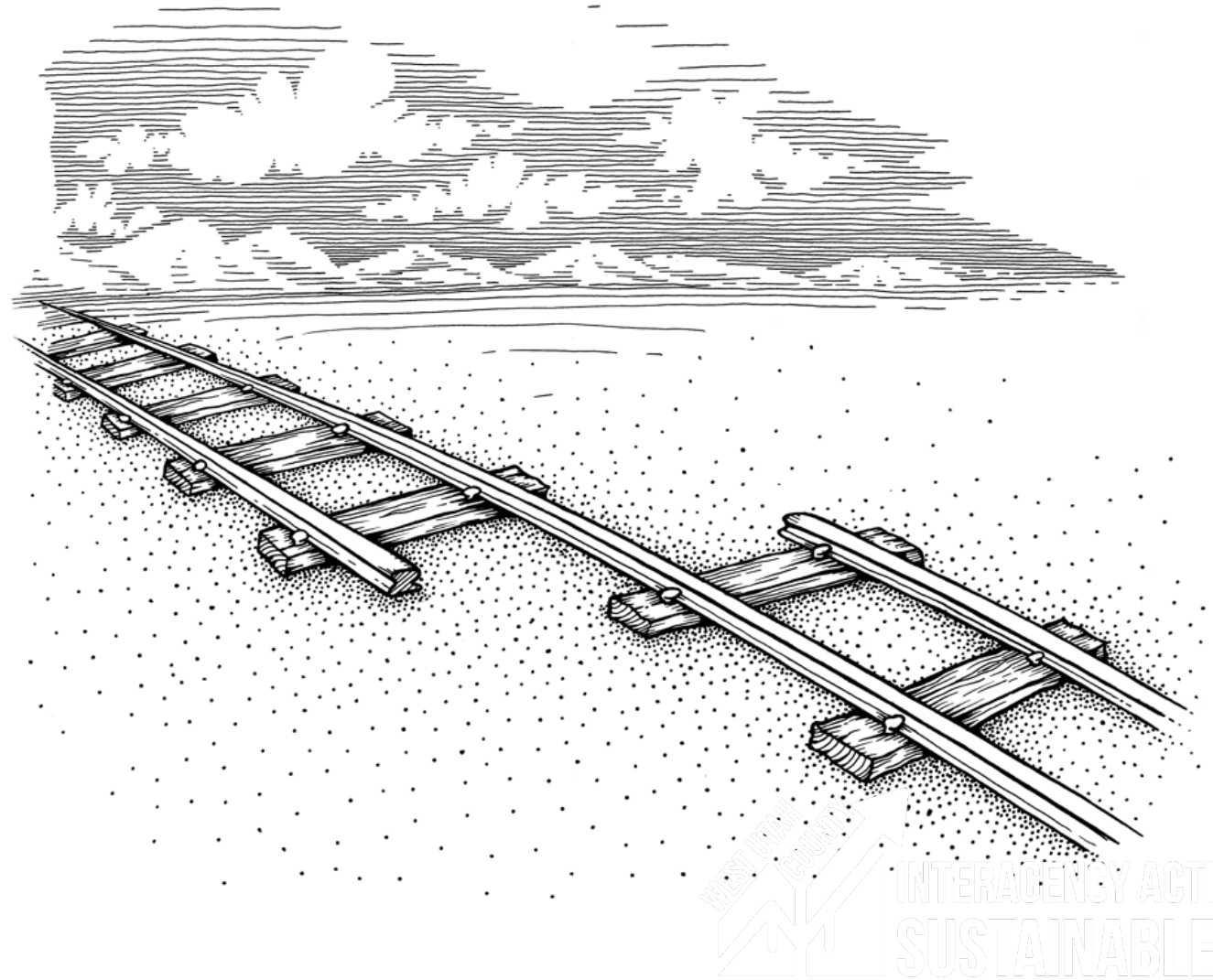
INTERAGENCY ACTION PLAN FOR
SUSTAINABLE GROWTH

Three Examples of Misalignments

Internal

External

Process



INTERAGENCY ACTION PLAN FOR
SUSTAINABLE GROWTH

Internal Misalignment Example

Goal: Fairfield

- The **2025 General Plan** highlights the importance of active transportation facilities

Goal 4: Expand Multi-Use Trail Access and Recreational Connectivity

Policy 4.1: Incorporate trail infrastructure into the transportation network to promote non-motorized access and recreation.

Strategy 4.1.1: Extend the Pony Express Regional Trail from Eagle Mountain to the Town Core.

Strategy 4.1.2: Develop an ATV trailhead near Camp Floyd Cemetery with connections to Five Mile Pass and public lands.

Strategy 4.1.3: Include multi-use trail corridors in new and upgraded roadway designs.



Internal Misalignment Example

Misalignment: Fairfield

- No adopted Active Transportation Plan
- No Parks and Trails Plan



Internal Misalignment Example

Recommendation: Fairfield

- Develop an AT Plan and/or a Parks and Trails Plan
- Create a map and project list for AT facilities



External Misalignment Example

Goal: Fairfield

- The **2025 General Plan** highlights the importance of active transportation facilities

Goal 4: Expand Multi-Use Trail Access and Recreational Connectivity

Policy 4.1: Incorporate trail infrastructure into the transportation network to promote non-motorized access and recreation.

Strategy 4.1.1: Extend the Pony Express Regional Trail from Eagle Mountain to the Town Core.

Strategy 4.1.2: Develop an ATV trailhead near Camp Floyd Cemetery with connections to Five Mile Pass and public lands.

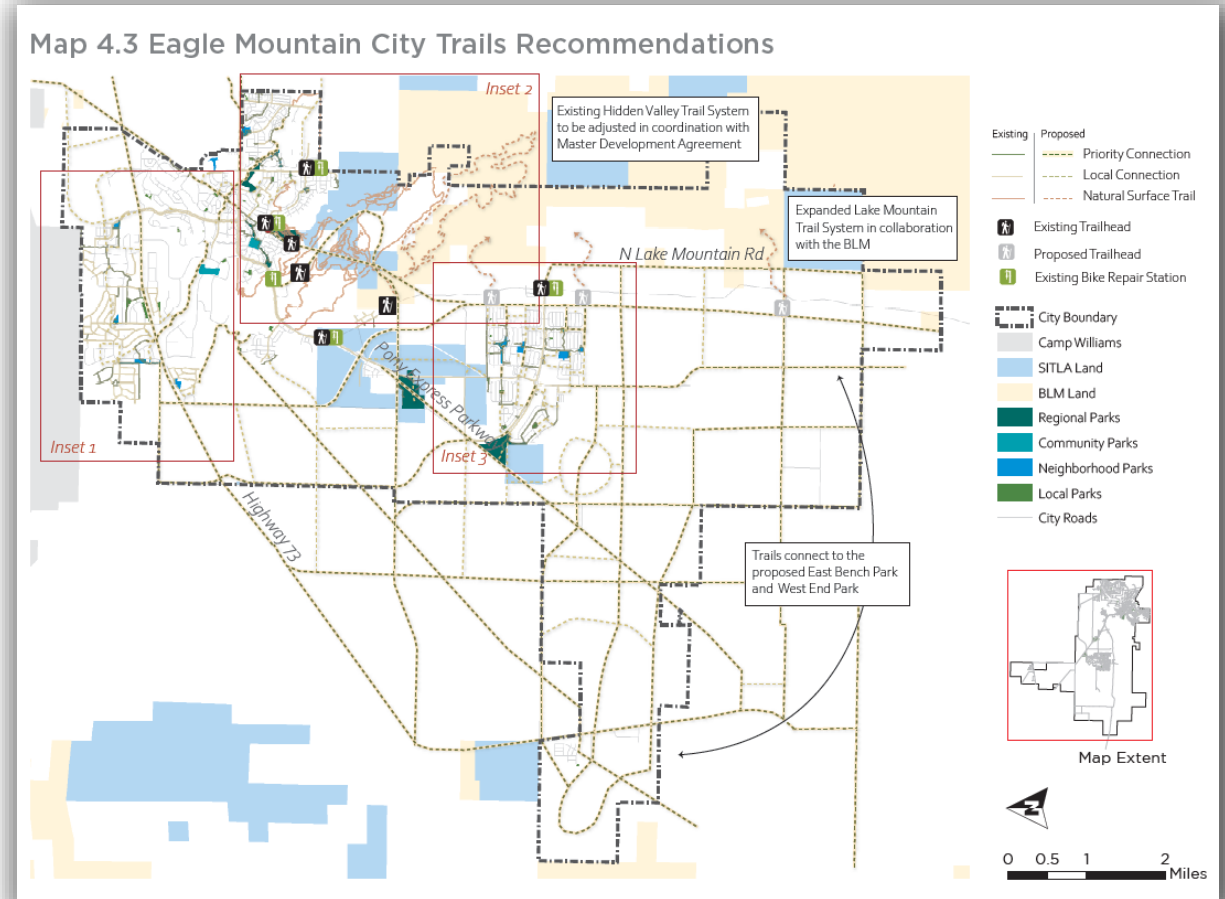
Strategy 4.1.3: Include multi-use trail corridors in new and upgraded roadway designs.



External Misalignment Example

Misalignment: Fairfield

- **Few regional alignments** for active transportation in West Utah County
- (But...Eagle Mountain does have plans for trails through Fairfield)



External Misalignment Example

Recommendation: Cedar Fort

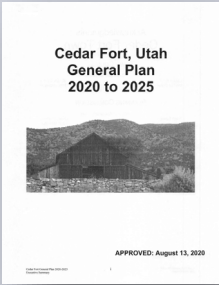
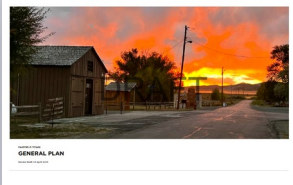
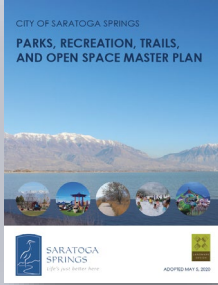
- **Coordinate** with West Utah County Cities, MAG, and UDOT on **when proposing new projects** to create a well-connected AT network



Process Misalignment Example

Goal: West Utah County

- All West Utah County municipalities and agencies have active transportation related goals

Goal	Cedar Fort	Fairfield	Eagle Mountain	Saratoga Springs	UDOT	MAG
General Plan/RTP promotes AT Or dedicated AT/Trails plan						

Process Misalignment Example

Misalignment: West Utah County

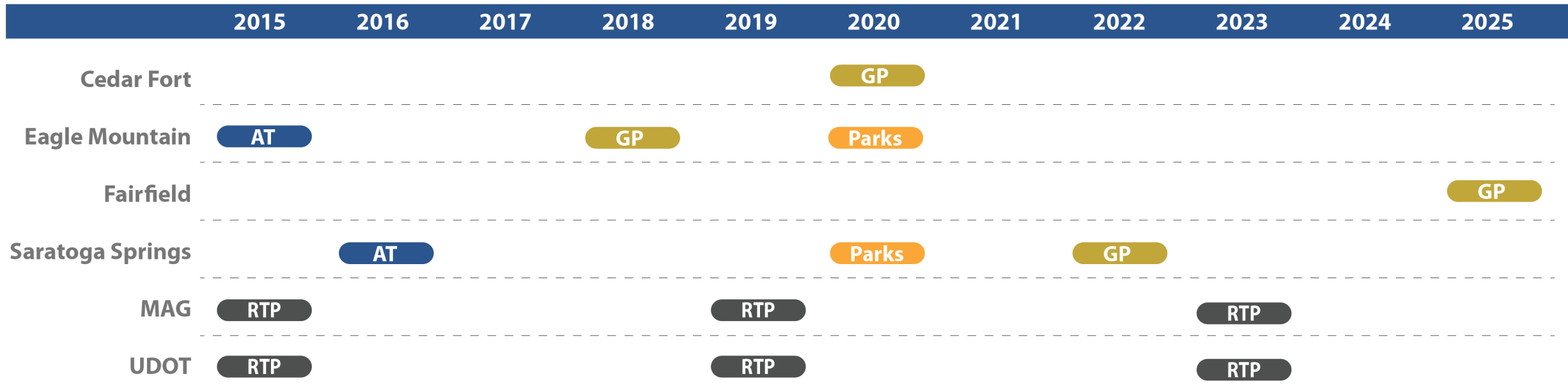
- West Utah County municipalities, MAG, UDOT, UTA all have goals for active transportation
- Varying levels of plans

Goal	Cedar Fort	Fairfield	Eagle Mountain	Saratoga Springs	UDOT	MAG
General Plan/RTP promotes AT	✓	✓	✓	✓	✓	✓
Adopted AT/Trails plan			✓	✓		
Specific Trail Alignments			✓	✓	✓	✓
Specific Trail Design Standards			✓	✓	(In progress)	

Process Misalignment Example

Misalignment: West Utah County

- Different timelines, processes for adopted plans

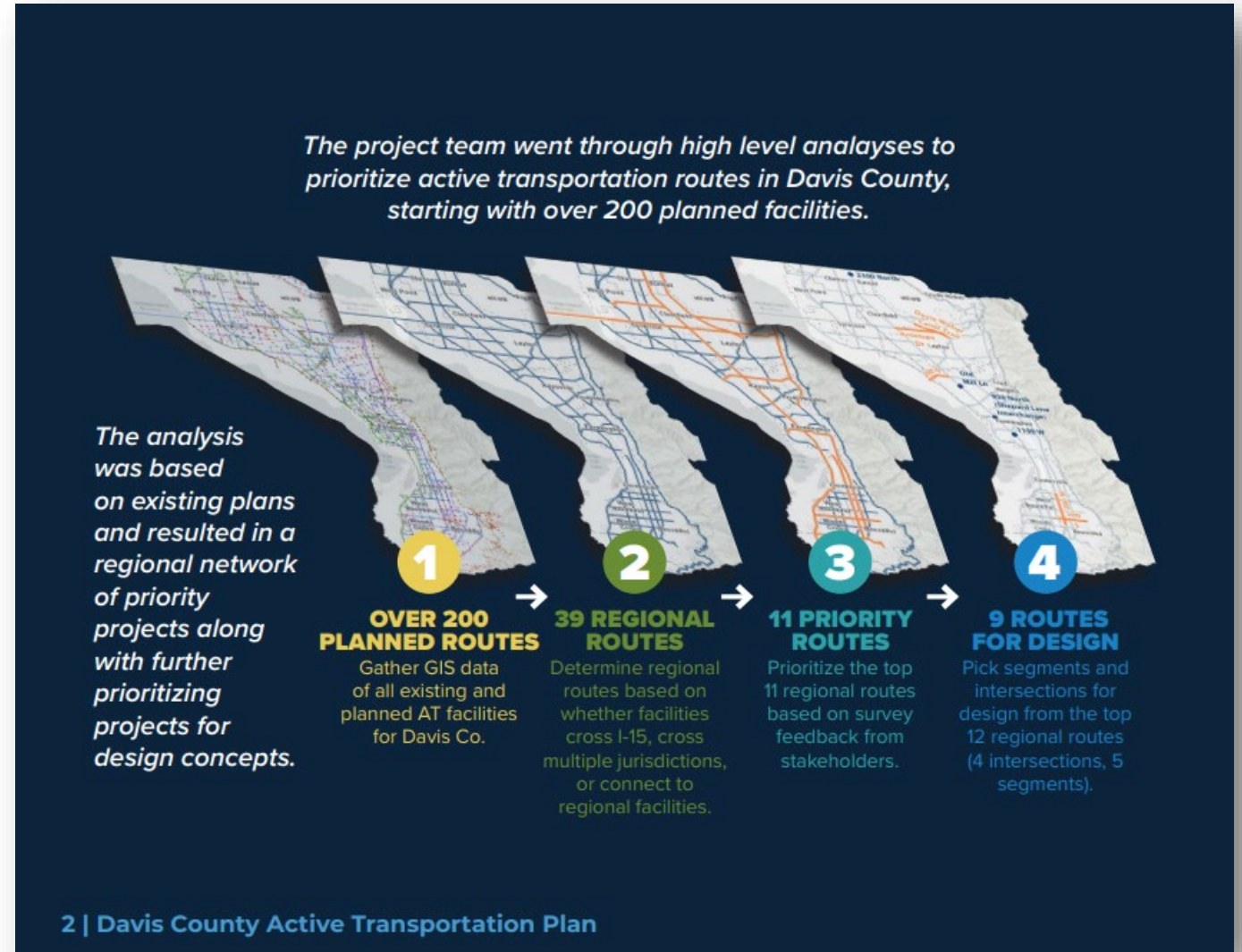


- AT** Active Transportation Plan
- GP** General Plan
- Parks** Parks and Trails Master Plan
- RTP** Regional Transportation Plan

Process Misalignment Example

Recommendation: West Utah County

- Develop individual AT plans concurrently and in consultation with each other
- Work together to develop a regional plan for AT



Next Steps

We talked today about transportation...

Write down your top priorities...

We will be discussing multiple topics from your adopted plans.



Next Steps

- Invitation to a Joint Council meeting **August**
(All are invited or you can send council reps)
Explore regional priorities
- In the meantime, staff cities/towns, UDOT, and UTA will work together to review misalignments and develop recommendations
- **MAG** wants to fund **prioritized list of projects**



**INTERAGENCY ACTION PLAN FOR
SUSTAINABLE GROWTH**

WEST DESERT AIRPARK

FAIRFIELD, UTAH

AIRPORT LAYOUT PLAN

PREPARED BY:
ARMSTRONG CONSULTANTS, INC.

ACI No. 206896
JUNE 2020

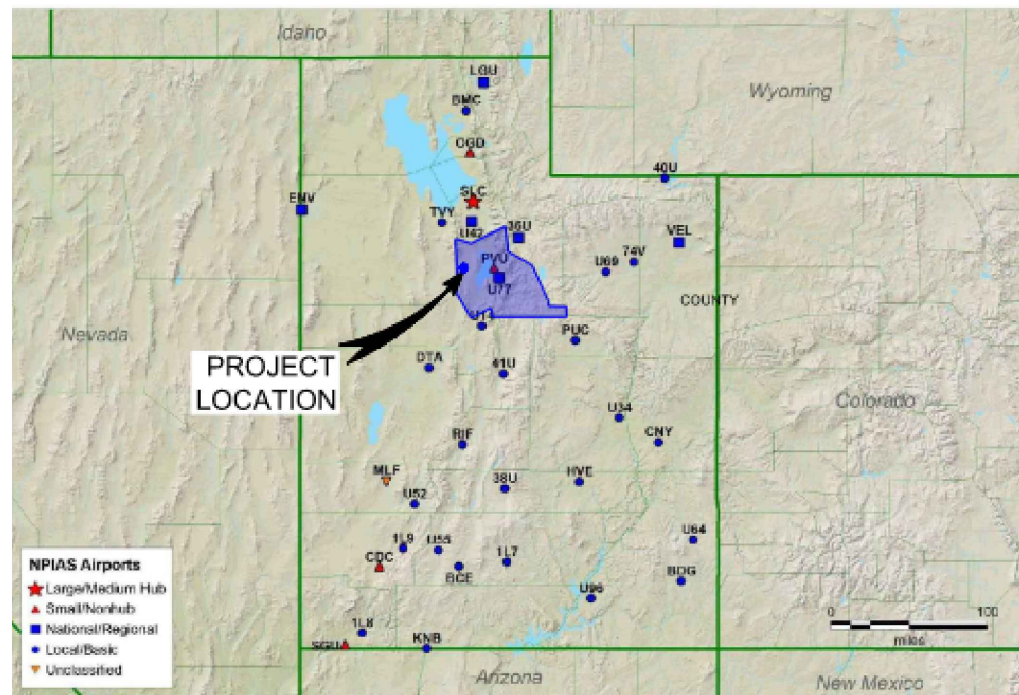
INDEX TO SHEETS

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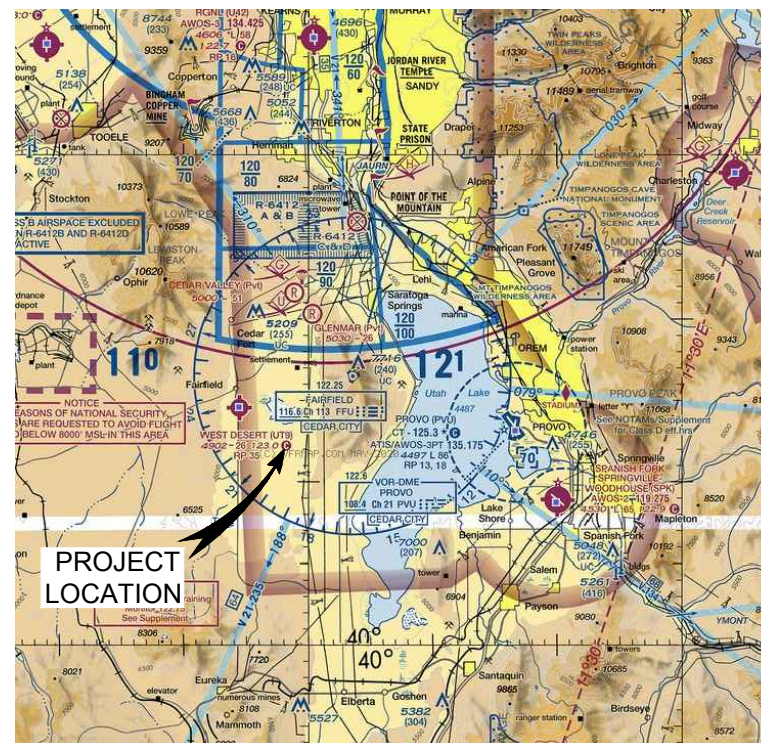
(E = EXISTING, F = FUTURE)

1	226896	05/2025	AS-BUILT RUNWAY 17/35 RELOCATION	6896501	MAC	DJR	JPH
0	206646	05/2020	ORIGINAL ISSUE	6646501	GWK	JH	JZP
No.	ACI No.	Date	Revision / Description	File	Drwn.	Chkd.	Apprvd

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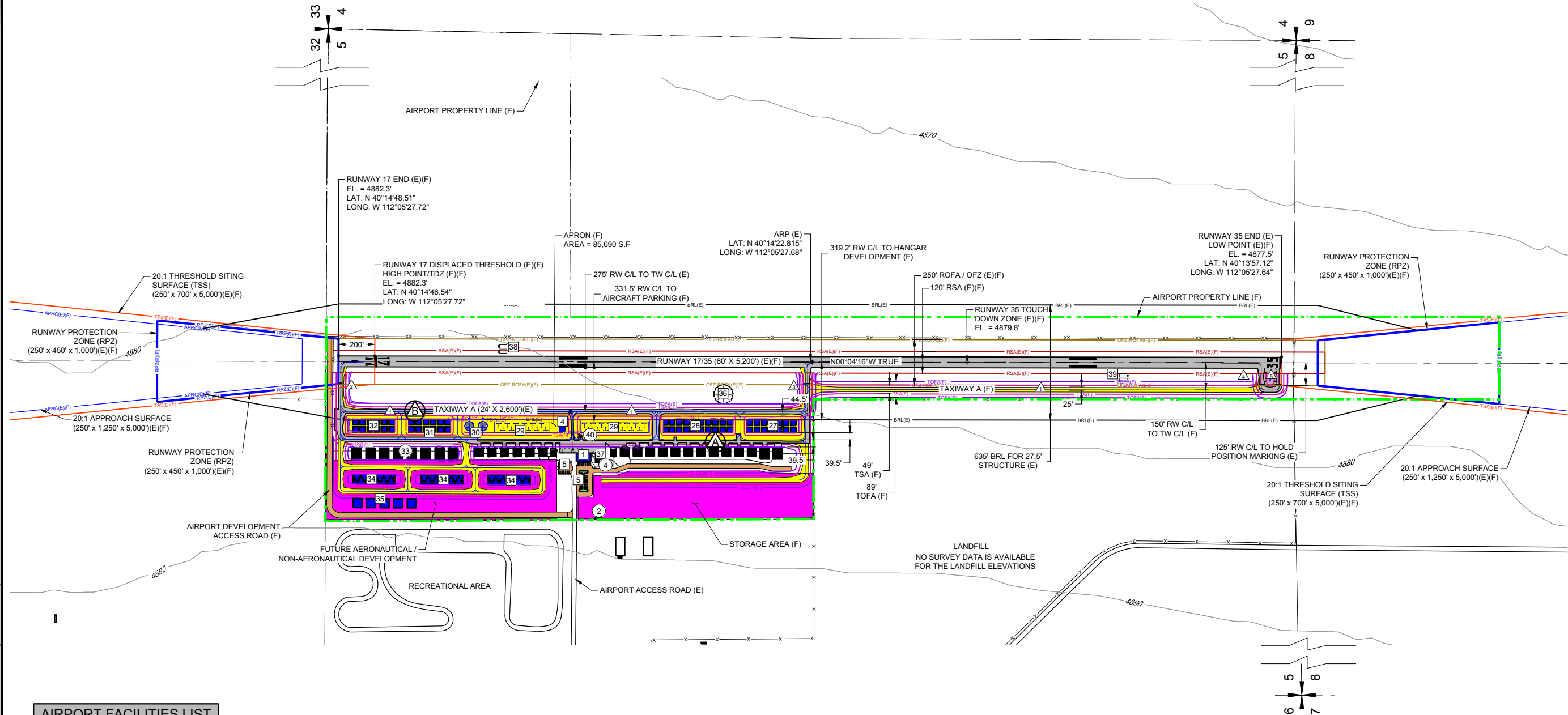


LOCATION MAP



VICINITY MAP

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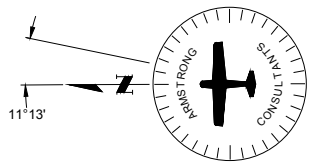


AIRPORT FACILITIES LIST

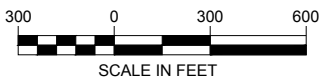
NO.	FACILITY DESCRIPTION	TOP ELEV. (MSL-EST.)
1	TERMINAL/FBO	4904'
2	WATER STORAGE TANKS	4888'
4	FUEL STORAGE/DISPENSING (F)	4898'
5	AIRPORT VEHICLE PARKING	4884'
27	HANGAR DEVELOPMENT	4900'
28	HANGAR DEVELOPMENT	4899'
29	AIRCRAFT TIE DOWNS	-
30	HELICOPTER PARKING	-
31	HANGAR DEVELOPMENT	4902'
32	HANGAR DEVELOPMENT	4902'
33	HANGARS	4903'
34	HANGAR DEVELOPMENT	4905'
35	HANGAR DEVELOPMENT	4906'
36	LIGHTED WIND CONE W/ SEGMENTED CIRCLE	4904'
37	BEACON	4919'
38	PAPI	4884'
39	PAPI	4881'
40	WIND CONE	4883'

- EXISTING
□ FUTURE

HORIZONTAL DATUM: NORTH AMERICAN DATUM OF 1983 (NAD 83);
VERTICAL DATUM: NORTH AMERICAN VERTICAL DATUM 1988 (NAVD 88)
ELEVATIONS AND RUNWAY END COORDINATES ARE ESTIMATED
NO SURVEY HAS BEEN PERFORMED.



MAGNETIC NORTH SOURCE:
NOAA GEOPHYSICAL DATA CENTER
MAGNETIC DECLINATION 11°13' EAST
RATE OF CHANGE 0°6' WEST PER YEAR
OBTAINED: 05/14/20



TAXIWAY TABLE		
NO.	NAME	WIDTH
1	A (E) / A (F)	24' / 25'
2	A4 (E)	25'
3	A3 (E)	25'
4	A2 (E)	25'
5	A1 (E)	25'

LEGEND		
EXISTING	FUTURE	DESCRIPTION
		AIRFIELD DEVELOPMENT
		STRUCTURE/FACILITIES (BUILDING)
N/A		GRAVEL / TURF / DIRT
		AIRPORT PROPERTY LINE (APL)
N/A	—RSA(F)—	RUNWAY SAFETY AREA (RSA)
N/A	—OFZ(F)—	OBSTACLE FREE ZONE (OFZ)
N/A	—ROFA(F)—	RUNWAY OBJECT FREE AREA (ROFA)
N/A	—RPZ(F)—	RUNWAY PROTECTION ZONE (RPZ)
N/A	—BRL(F)—	BUILDING RESTRICTION LINE (BRL)
N/A	—TSA(F)—	TAXIWAY SAFETY AREA (TSA)
N/A	—TOFA(F)—	TAXIWAY OBJECT FREE AREA (TOFA)
N/A	⊕	AIRPORT REFERENCE POINT (ARP)
N/A	⊗	PACS/SACS MONUMENT
N/A	⊗	WIND CONE & SEGMENTED CIRCLE
+	N/A	SECTION CORNER
4125	N/A	CONTOURS
		ROADS
		MARKINGS
X	XX	FENCING
N/A	↓	TO BE REMOVED

SPONSOR APPROVAL

AIRPORT SPONSOR _____ DATE _____

STATE/UDOT APPROVAL

WEST DESERT AIRPORT
FAIRFIELD, UTAH

AIRPORT LAYOUT PLAN

No.	ACI No.	Date	Revision / Description	File	Dwn.	Chkd.	Apprvd.
1	226896	5/20/25	RUNWAY 17/35 RELOCATION	MAC	DJR	JPH	JPH
0	206646	06/2020	ORIGINAL ISSUE	GWK	JH	JJP	JJP

AIRPORT
LAYOUT
PLAN

Sheet: 2 of 8

NON-STANDARD CONDITIONS		
ITEM	DESCRIPTION	PROPOSED ACTION
	TAXILANE WIDTH; 12' THE STANDARD IS 25'	WIDEN TAXILANE TO 25'
	TAXIWAY WIDTH; 24' THE STANDARD IS 25'	WIDEN TAXIWAY TO 25'

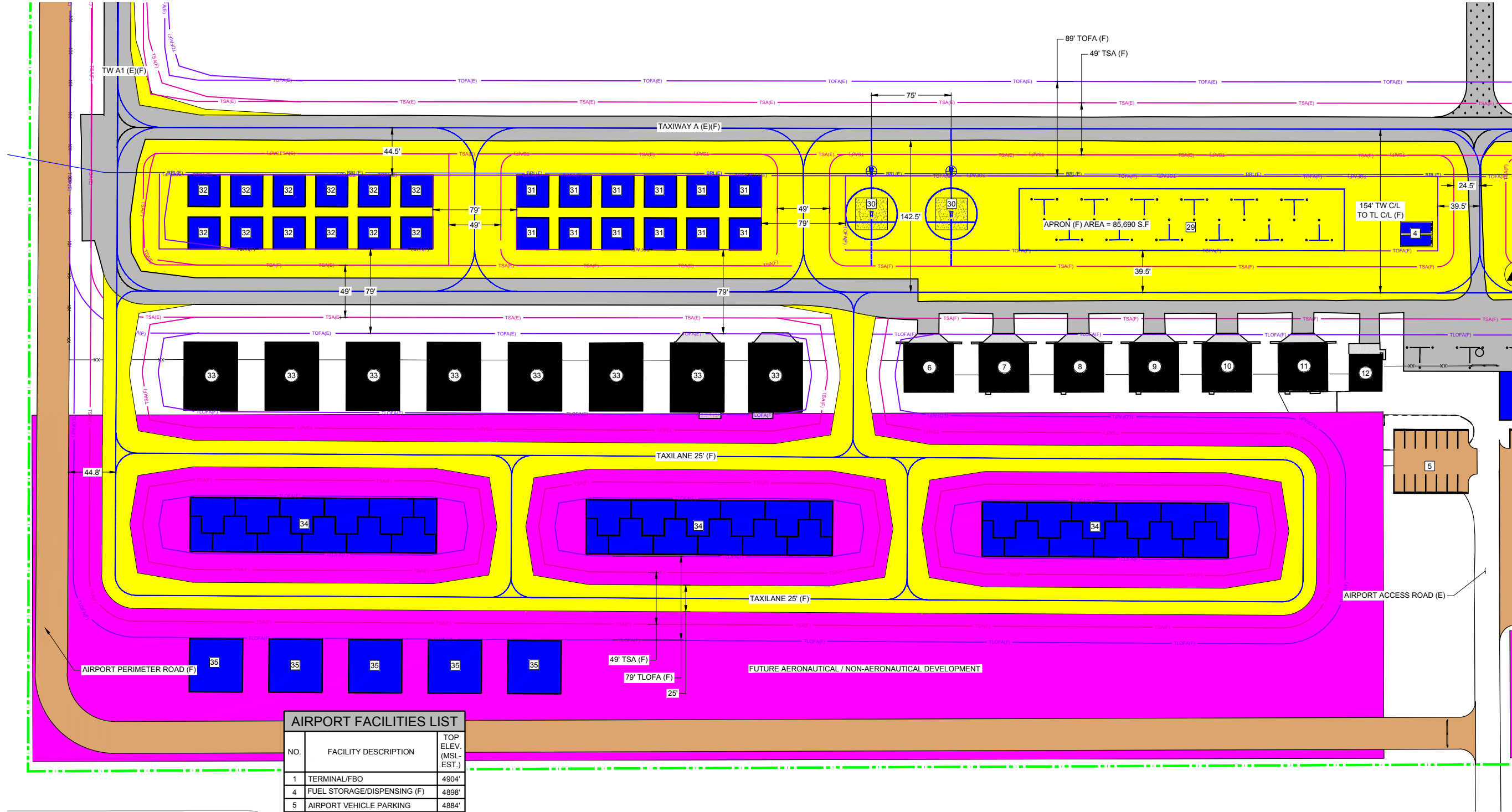
* ELEVATION ARE ESTIMATED NO SURVEY WAS PERFORMED.

RUNWAY	VISIBILITY MINIMUMS	10.5 KNOTS 13 MPH
17/35	VIS	96.7% (ALL WEATHER)

WIND DATA: PROVO MUNICIPAL AIRPORT; 17NM E OF UT9 AT 4,497' MSL (COLLECTION BETWEEN 2010 - 2019). 134,103 ALL WEATHER OBSERVATIONS; 6,638 IFR OBSERVATIONS

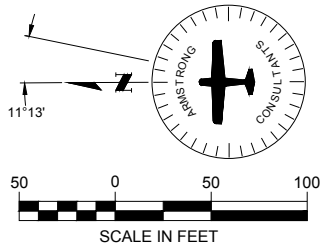
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AIRPORT FACILITIES LIST		
NO.	FACILITY DESCRIPTION	TOP ELEV. (MSL-EST.)
1	TERMINAL/FBO	4904'
4	FUEL STORAGE/DISPENSING (F)	4898'
5	AIRPORT VEHICLE PARKING	4884'
6	HANGAR	4905'
7	HANGAR	4905'
8	HANGAR	4905'
9	HANGAR	4905'
10	HANGAR	4905'
11	HANGAR	4904'
12	HANGAR	4904'
29	AIRCRAFT TIE DOWNS	-
30	HELICOPTER PARKING	-
31	HANGAR DEVELOPMENT	4902'
32	HANGAR DEVELOPMENT	4902'
33	HANGAR	4903'
34	HANGAR DEVELOPMENT	4905'
35	HANGAR DEVELOPMENT	4906'

○ EXISTING
□ FUTURE
HORIZONTAL DATUM: NORTH AMERICAN DATUM OF 1983 (NAD 83);
VERTICAL DATUM: NORTH AMERICAN VERTICAL DATUM 1988 (NAVD 88)
ELEVATIONS AND RUNWAY END COORDINATES ARE ESTIMATED
NO SURVEY HAS BEEN PERFORMED.



LEGEND		
EXISTING	FUTURE	DESCRIPTION
[Solid Yellow]	[Solid Yellow]	AIRFIELD DEVELOPMENT
[Solid Blue]	[Solid Blue]	STRUCTURE/FACILITIES (BUILDING)
[Dashed Yellow]	[Dashed Yellow]	GRAVEL / TURF / DIRT
[Dashed Green]	[Dashed Green]	AIRPORT PROPERTY LINE (APL)
N/A	[Dashed Red]	RUNWAY SAFETY AREA (RSA)
N/A	[Dashed Orange]	OBSTACLE FREE ZONE (OFZ)
N/A	[Dashed Brown]	RUNWAY OBJECT FREE AREA (ROFA)
[Dashed Grey]	[Dashed Grey]	BUILDING RESTRICTION LINE (BRL)
N/A	[Dashed Pink]	TAXIWAY SAFETY AREA (TSA)
N/A	[Dashed Purple]	TAXIWAY OBJECT FREE AREA (TOFA)
[Wavy Line]	N/A	CONTOURS
[Double Line]	[Double Line]	ROADS
[Dashed Line]	[Dashed Line]	MARKINGS
X	XX	FENCING
N/A	[Red Box]	TO BE REMOVED

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WEST DESERT AIRPARK
FAIRFIELD, UTAH

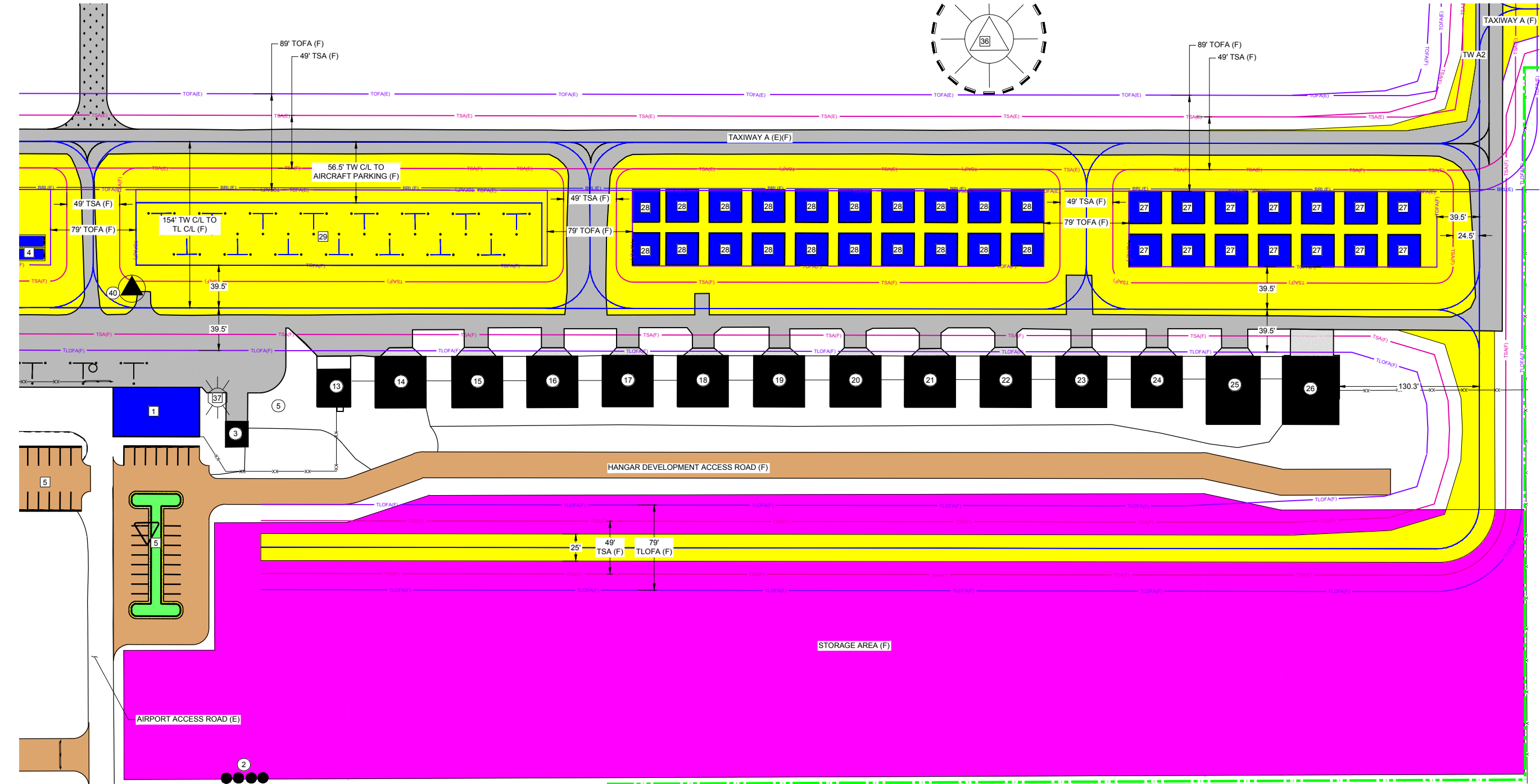
AIRPORT LAYOUT PLAN

No.	ACI No.	Date	Revision / Description	File	Dwn.	Chkd.	Apprvd.
1	226896	05/05/2025	AS-BUILT RUNWAY 17/35 RELOCATION	6896503	MAC	DJR	JPH
0	206646	06/20/20	ORIGINAL ISSUE	6646502	GWK	JH	JZP

NORTH
TERMINAL
AREA
DRAWING

Sheet: 4 of 8

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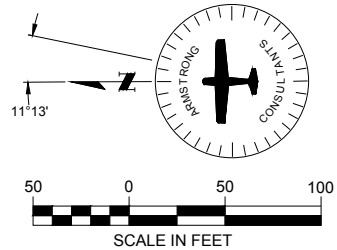


AIRPORT FACILITIES LIST					
NO.	FACILITY DESCRIPTION	TOP ELEV. (MSL-EST.)	NO.	FACILITY DESCRIPTION	TOP ELEV. (MSL-EST.)
1	TERMINAL/FBO	4904'	20	HANGAR	4902'
2	WATER STORAGE	4899'	21	HANGAR	4902'
3	FUEL STORAGE/DISPENSING (E)	4893'	22	HANGAR	4902'
4	FUEL STORAGE/DISPENSING (F)	4898'	23	HANGAR	4902'
5	AIRPORT VEHICLE PARKING	4884'	24	HANGAR	4902'
13	TERMINAL / FBO	4903'	25	HANGAR	4902'
14	HANGAR	4903'	26	HANGAR	4902'
15	HANGAR	4903'	27	HANGAR	4900'
16	HANGAR	4903'	28	HANGAR DEVELOPMENT	4899'
17	HANGAR	4902'	29	AIRCRAFT TIE DOWNS	-
18	HANGAR	4902'	36	LIGHTED WIND CONE W/ SEGMENTED CIRCLE	4904'
19	HANGAR	4902'	37	BEACON	4919'
			40	WIND CONE	4883'

EXISTING

FUTURE

HORIZONTAL DATUM: NORTH AMERICAN DATUM OF 1983 (NAD 83); VERTICAL DATUM: NORTH AMERICAN VERTICAL DATUM 1988 (NAVD 88) ELEVATIONS AND RUNWAY END COORDINATES ARE ESTIMATED NO SURVEY HAS BEEN PERFORMED.



LEGEND		
EXISTING	FUTURE	DESCRIPTION
		AIRFIELD DEVELOPMENT
		STRUCTURE/FACILITIES (BUILDING)
N/A		GRAVEL / TURF / DIRT
		AIRPORT PROPERTY LINE (APL)
N/A		TAXIWAY SAFETY AREA (TSA)
N/A		TAXIWAY OBJECT FREE AREA (TOFA)
N/A		PACS/SACS MONUMENT
N/A		WIND CONE & SEGMENTED CIRCLE
		ROADS
		MARKINGS
X	XX	FENCING
N/A		TO BE REMOVED

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WEST DESERT AIRPARK

FAIRFIELD, UTAH

AIRPORT LAYOUT PLAN

No.	ACI No.	Date	Revision / Description	File	Dwn.	Chkd.	Apprvd.
1	226896	02/20/2025	AS-BUILT RUNWAY 17/35 RELOCATION	6896503	MAC	DJR	JPH
0	206646	06/20/2020	ORIGINAL ISSUE	6646502	GWK	JH	JJP

SOUTH

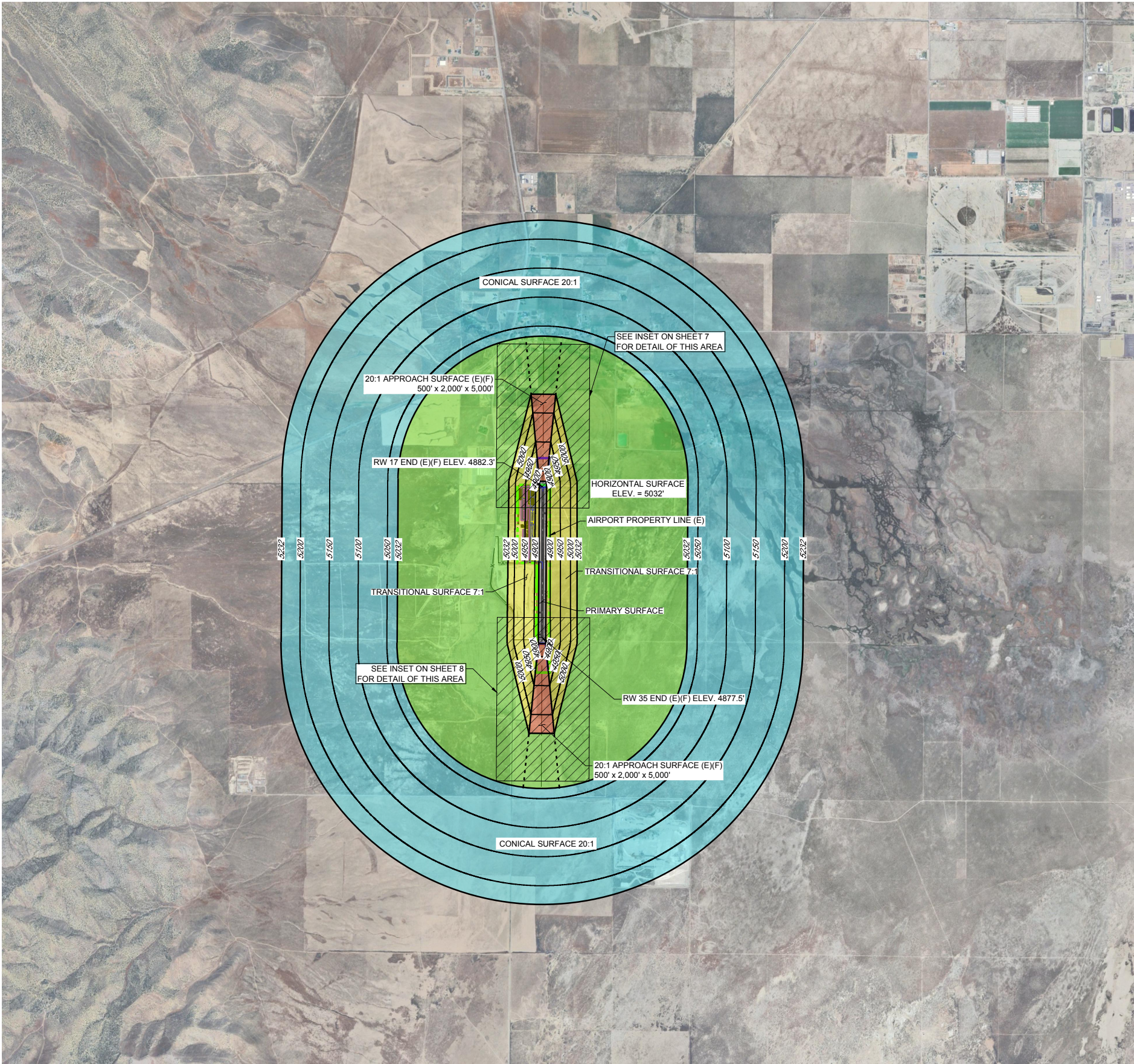
TERMINAL

AREA

DRAWING

Sheet: 5 of 8

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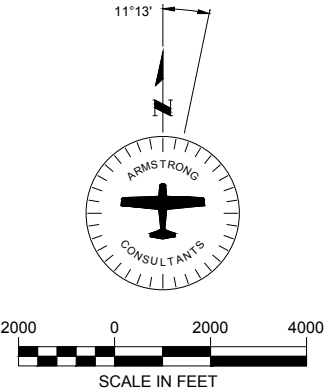
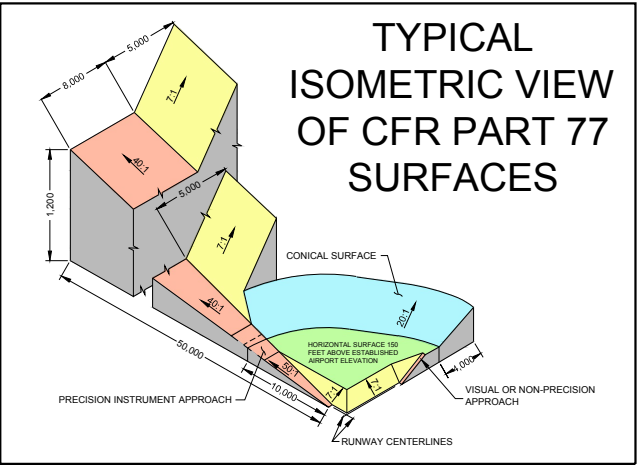
RUNWAY 17/35 PLAN (E)(F)
SCALE: PER BARS

- NOTES
- A. REFER TO "INNER PORTION OF THE APPROACH SURFACE" DRAWINGS FOR DETAILS ON ANY CLOSE-IN APPROACH OBSTRUCTIONS.

B. AN FAA FORM 7460-1, "NOTICE OF PROPOSED CONSTRUCTION OR ALTERATION" MUST BE SUBMITTED FOR ANY CONSTRUCTION OR ALTERATION (INCLUDING HANGARS AND OTHER ON-AIRPORT AND OFF-AIRPORT STRUCTURES, TOWERS, ETC.) WITHIN 20,000 HORIZONTAL FEET OF THE AIRPORT GREATER IN HEIGHT THAN AN IMAGINARY SURFACE EXTENDING OUTWARD AND UPWARD FROM THE RUNWAY AT A SLOPE OF 100 TO 1 OR GREATER IN HEIGHT THAN 200 FEET ABOVE GROUND LEVEL.

C. APPROACH SURFACES BASED ON ULTIMATE CONDITION.

D. OBSTRUCTION INFORMATION WAS DETERMINED USING PREVIOUS OBSTRUCTION SURVEY INFORMATION AND AN INQUIRY OF THE FAA OE/AAA DATABASE.



LEGEND			
	HORIZONTAL SURFACE		TRANSITIONAL SURFACE
	CONICAL SURFACE		APPROACH SURFACE
	PRIMARY SURFACE		

WEST DESERT AIRPARK
FAIRFIELD, UTAH

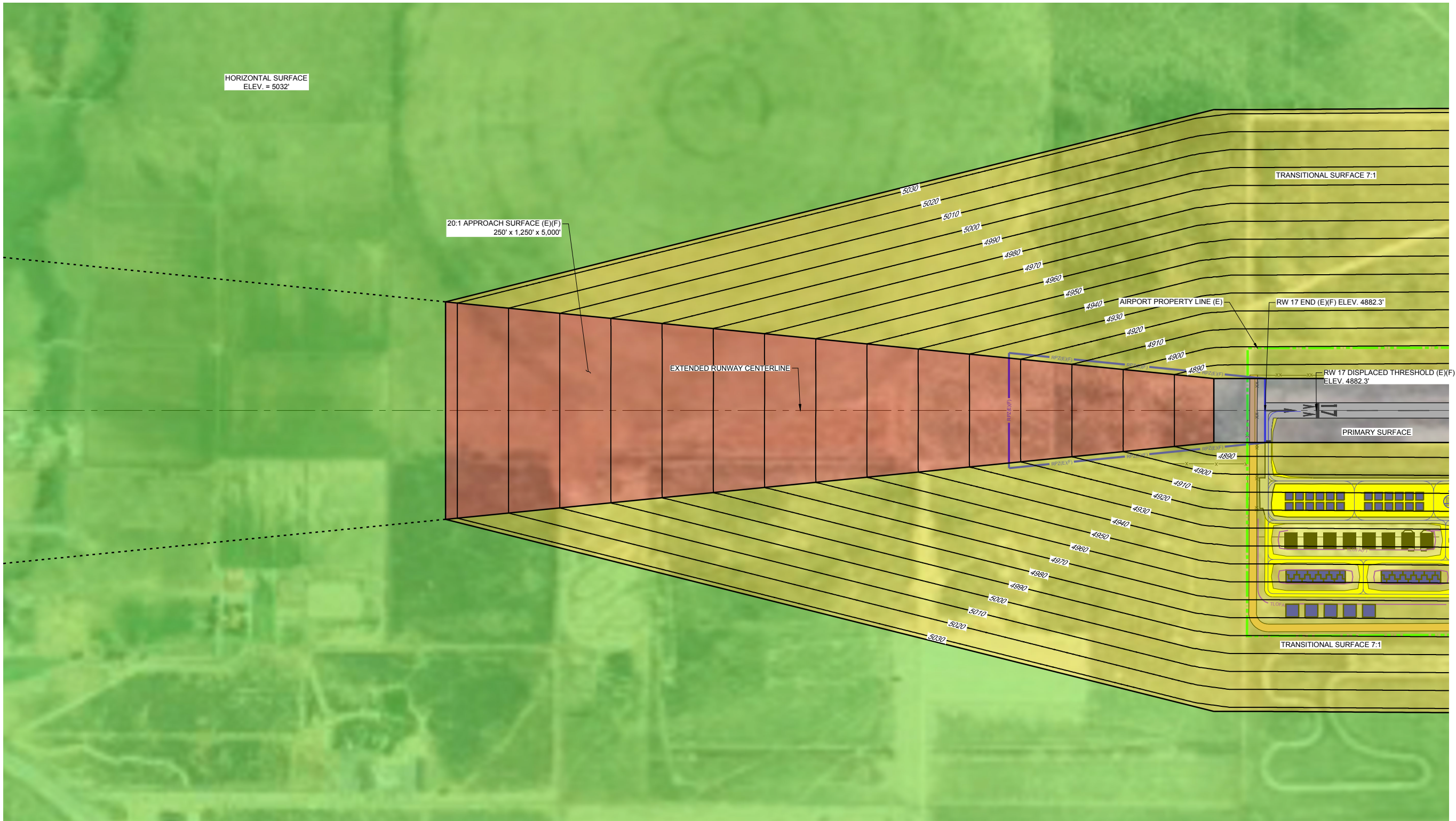
AIRPORT LAYOUT PLAN

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0	208646	06/20/20	ORIGINAL ISSUE	6646502	GWK	JH	JJP

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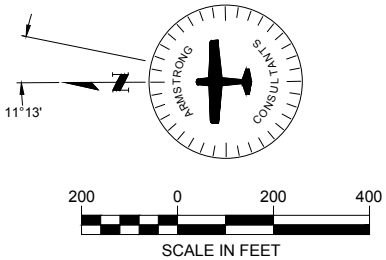
14 CFR
PART "77"
AIRSPACE
DRAWING

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(INSET) RUNWAY 17 PLAN
SCALE: PER BARSCALE

LEGEND			
	HORIZONTAL SURFACE		TRANSITIONAL SURFACE
	PRIMARY SURFACE		APPROACH SURFACE



WEST DESERT AIRPARK
FAIRFIELD, UTAH

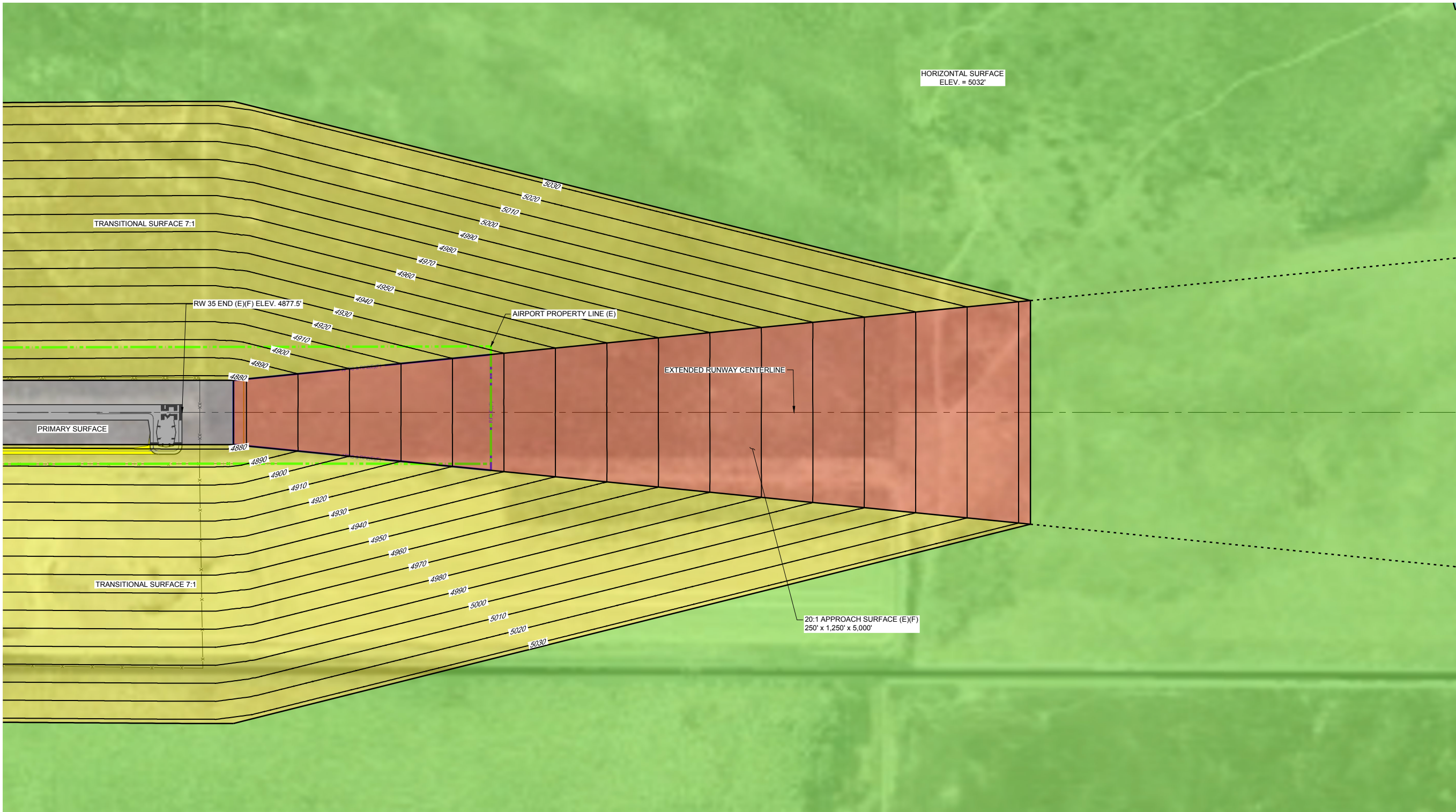
AIRPORT LAYOUT PLAN

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14 CFR
PART "77"
RUNWAY 17
END
INSET

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(INSET) RUNWAY 35 PLAN
SCALE: PER BARSCALE

LEGEND

HORIZONTAL SURFACE

TRANSITIONAL SURFACE

PRIMARY SURFACE

APPROACH SURFACE

11°13'

ARMSTRONG CONSULTANTS

2000200400

SCALE IN FEET

1	226896	05/2025	AS-BUILT RUNWAY 1735 RELOCATION	6896504	MAC	DJR	JPH
0	208646	06/2020	ORIGINAL ISSUE	6646502	GWK	JH	JZP
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14 CFR
PART "77"
RUNWAY 35
END
INSET

WEST DESERT AIRPARK
FAIRFIELD, UTAH

AIRPORT LAYOUT PLAN

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Unapproved Meeting Minutes

Fairfield Town Council
Public Hearing/Regular Meeting
May 21, 2025

Regular Meeting

Date: Wednesday, May 21, 2025

Location: Fairfield Town Office, 103 East Main Street, Fairfield, Utah

Time: 7:00 P.M.

Minutes By: Stephanie Shelley

Call to Order

1) Roll Call

Town Council Members Present:

Mayor Hollie McKinney, RI Panek, Tyler Thomas (Via-Zoom) in-person (8:02 pm), Michael Weber

Excused:

Richard Cameron

Staff Present:

Stephanie Shelley- Recorder, Codi Butterfield - Treasurer (Via-Zoom), Todd Sheeran - Attorney (Via-Zoom), Sgt Garret Dutson.

Others Present:

Tal Adair, Wayne Taylor, Vern Carson, Vance & Suzanne Baxter, McKay Swainston.

Others Present Via Zoom:

Rochelle Plaizier (Bowen Collins), Shaun Hill (GSBS), Mckay, Hansen, Codi's Iphone.

2) Prayer / Pledge Of Allegiance

Tal Adair offered the prayer. The Pledge of Allegiance was recited.

Reports

1) Sheriff's Department Update.

Sergeant Garrett Duston reported on calls for the month of April, including seven public-generated calls and seventeen officer-generated activities. A significant incident Involving human waste spills from trucks on SR 73 was discussed. The deputy mentioned they had contacted health departments and relevant authorities about the issue. Council Members expressed concern about the safety and hygiene implications of transporting human waste in open trucks.

Unapproved Meeting Minutes
Fairfield Town Council
Public Hearing/Regular Meeting
May 21, 2025

Fairfield - CAD Stats - April 2025			
Officer Generated		Public Generated	
CITIZEN CONTACT	1	ACCIDENT PD	1
EXTRA PATROL	7	ANIMAL COMP	1
FRAUD	1	ANIMAL INJURY	1
TRAFFIC STOP	8	ASSIST MOTORIST	1
Grand Total	17	CRIM MISCHIEF	1
		FIRE COMM	1
		VIN INSPECT	1
		Grand Total	7

2) Planning Commission Update.

Commissioner Wayne Taylor provided an extensive update on the recent planning commission meeting, highlighting several key issues and public concerns. The meeting commenced with a general plan overview delivered by Shawn Hill (GSBS), who is expected to present a similar update to the town council. Concerns from a citizen were noted, especially regarding collaboration with the Inland Port Authority and perceived contradictions in the town's general plan. The concerned citizen felt the plan promoted growth inconsistent with maintaining Fairfield's small-town feel and highlighted the high cost of development, using Lehi City as an example of overdevelopment.

The representative from the airport suggested revisions to accurately represent the airport, address publicly funded misconceptions, and proposed realignments of roads conflicting with the airport. Another citizen supported these comments, emphasizing the potential role of the airport in the upcoming 2034 Olympics for transportation purposes.

The commission also discussed Ordinance 10.21 concerning signs and amending the special use regulations in Title 10, Chapter 16, although no public comments were received for these topics.

In the discussion about the culinary water master plan, Rochelle Plaizer, present at the meeting, clarified that the airport was included, though not named explicitly. One citizen questioned the growth rate projections and raised concerns regarding the chlorination system's updates and advocated for maintaining the small-town essence of Fairfield. Another resident expressed opposition, emphasizing the importance of considering the airport's role in future infrastructure planning.

Unapproved Meeting Minutes

Fairfield Town Council
Public Hearing/Regular Meeting
May 21, 2025

Kent, a transportation advisory member, was thankful for Rochelle's detailed overview and stressed the importance of planning ahead for growth, explaining that while planning isn't an endorsement of growth, it prepares the town for inevitable changes.

A nonresident attorney raised concerns about a possible park around the Big Spring property.

Wayne reported on the recommendation for Wade Carson's lot line adjustment, highlighting unanimous support and acknowledgement of the Carson family's cooperation on road frontage along Lehi Fairfield Road.

The commission also reviewed a separate proposal by McKay Swainston concerning a road vacation. Commission discussions touched on the Christiansen family's wish to vacate the north-south road involved, agreeing to a property exchange to benefit road alignments.

During the general proceedings, discussions about the Hansen property were raised to ensure commissioners' awareness, although it wasn't formally addressed in the meeting.

The Planning Commissioners agreed to postpone adoption of the general plan to allow for additional review.

Wayne also emphasized the importance of updating and adopting all relevant ordinances to ensure consistency and compliance. Additionally, the culinary water master plan and the sewer plan were advanced to the Town Council for formal approval.

3) Discuss the General Plan with Shawn Hill from GSBS.

Shawn Hill presented an update on the general plan process. He outlined the timeline of the plan's development and recent changes made based on feedback. Key updates included removing references to public access at Fairfield Spring, clarifying requirements for fruit trees, and coordinating with UDOT and MAG on the future road system. The council discussed potential road alignments and connections, particularly concerning the proposed expressway and its impact on local traffic.

4) Discuss the Water and Sewer master plans with Rochelle Plaizer from Bowen Collins.

Rochelle Plaizer presented updates to the water master plan, starting with a recap of the initial draft presented by Eric Neil. This draft outlined the existing water system, projected water demands based on anticipated growth, and assessed current and future storage needs. Subsequently, capital projects were recommended to address these needs. Based on the

Unapproved Meeting Minutes

Fairfield Town Council

Public Hearing/Regular Meeting

May 21, 2025

commissioner's input, Rochelle made adjustments to the water plan by refining the water demand and storage projections due to discrepancies noted with Firefly's water use estimates. The proposed capital projects were updated accordingly, which included a plan to mitigate existing fire hydrant deficiencies by adding a pipe extension and a booster station along Highway 73 for emergency high-demand situations.

Rochelle then transitioned to the sewer master plan, which was initially absent from previous council presentations. She highlighted the long-term goals for collecting and treating wastewater, focusing on comparison metrics for various treatment methods and aligning future collection systems. Comparisons were made between building a new treatment facility within Fairfield and contracting with Eagle Mountain for sewage treatment. Rochelle noted that an agreement with Eagle Mountain was deemed most viable, with initial conversations confirming their openness to discussing agreement terms. Furthermore, three collection system alternatives were evaluated; the second alternative, which directly routes flows east to Eagle Mountain, was recommended. The suggested timeline for these projects remains tied to development pressures, emphasizing the developer-driven nature of these infrastructure expansions.

Throughout, Rochelle ensured the council that both the water and sewer plans aim to cope with projected growth responsibly while preserving Fairfield's character.

5) Update from Tal Adair from Fairfield Industrial Park.

Tal Adair provided an update on the Fairfield Industrial Park project. He discussed challenges with Rocky Mountain Power and potential alternatives for power generation. Adair mentioned ongoing work on the development agreement and plans to present it to the Planning Commission. He also discussed the possibility of starting earthwork before the final development agreement is approved.

General Public Comment (2-minute limit per person): Comments are for any matter not on the agenda and not related to a pending land use application.

As a resident, Wayne Taylor thanked the council for their service and emphasized the importance of asking thorough questions to avoid future problems. He encouraged collaboration between the council and the planning commission to benefit the town.

Consent Items

The Council may approve these items without discussion or public comment and may remove an item to the Business Items for discussion and consideration.

1) Approval of Minutes: April 2, 2025.

2) Approval of Financials: March 31, 2025

Councilman Panek motioned to approve the consent items, numbers one and two. Councilman Thomas seconded the motion.

Unapproved Meeting Minutes

Fairfield Town Council
Public Hearing/Regular Meeting
May 21, 2025

Mayor McKinney - Yes

Councilman Thomas - Yes

Councilman Panek - Yes

Councilman Weber - Yes

Councilman Cameron - Absent

The motion passed unanimously.

Public Hearing Items

- 1) **Discussion, public hearing, and decision on Resolution #R2025-06 - A Resolution Adopting the Tentative Budget for Fairfield Town for the fiscal year 2025-2026; setting a date, time, and place for a public hearing and adoption of the fiscal year 2025-2026 budget; and ordering that notice of the public hearing be published at least seven days in advance.**

Presented by Codi Butterfield.

Codi Butterfield reported on the tentative budget. She informed the council that on May 14, \$180,000 was transferred from the general account into the investment account. Codi provided documents reflecting the transfer.

Highlighted significant changes in the budget included several key allocations:

1. Cemetery Improvements: Allocated \$100,000 for potential upgrades, such as a wrought iron fence. Historical preservation limits some enhancements, like sprinklers. The council discussed the expense, considering the board and the historical society's input.
2. Code Enforcement: \$8,100 set for a code enforcement officer. The initial candidate declined due to personal issues.
3. Road Maintenance: Increased road maintenance budget. RL mentioned nearly \$60,000 in signed contracts and an additional \$15,000 for mag chloride. This budget covers fire hydrant safety and repairs on Allen's Ranch Road.
4. Water System Repairs: \$280,000 designated for a northside waterline loop to improve fire safety, exclusive of easement costs. Bowen Collins is suggested for managing the RFP process.

No one present or online had any public comment.

The council debated the merits of these expenditures and decided to keep the allocations in the budget with the understanding that they can be amended later if needed.

Business Items

The Council will discuss (without public comment) and may approve the following items:

- 1) **Waterline loop on the north side of town, and an RFP to proceed**

The council discussed moving forward with the waterline loop project and having Bowen Collins draft and facilitate the RFP process.

Unapproved Meeting Minutes
Fairfield Town Council
Public Hearing/Regular Meeting
May 21, 2025

2) McKay Swainston's discussion about vacating a public road. West of the 220 North and 200 East intersection.

McKay Swainston presented a proposal to vacate a portion of a public road in exchange for realigning an intersection. The council viewed the plan favorably and agreed to schedule a public hearing for the next month to proceed with the vacation process.

3) RFP for the park property, phase 1

The council agreed to allow Councilman Cameron to send out the RFP for the park property. For Phase 1, upon his return home, where he will facilitate the process.

4) Carson lot line adjustment

Wayne Taylor explained the Carson lot line adjustment, which involved moving property lines and cleaning up discrepancies. The council reviewed the changes and found no issues with the lot line adjustment.

Resolution/Ordinances

1) Ordinance #2025-03 An Ordinance of the Fairfield Town Council of the Town of Fairfield, Utah, Amending Chapter 10.21. Signs.

Councilman Weber motioned to approve Ordinance #2025-03, An Ordinance of the Fairfield Town Council of the Town of Fairfield, Utah, Amending Chapter 10.21. Signs. Councilman Thomas seconded the motion.

*Mayor McKinney - Yes
Councilman Thomas - Yes
Councilman Panek - Yes
Councilman Weber - Yes
Councilman Cameron - Absent*

The motion passed unanimously.

2) Ordinance #2025-04 An Ordinance Of The Town Council Of The Town Of Fairfield, Utah, Adopting The Utah State Construction Codes, The International Fire Code, And Designating Enforcement Officials.

Councilman Weber motioned to approve Ordinance #2025-04, An Ordinance Of The Town Council Of The Town Of Fairfield, Utah, Adopting The Utah State Construction Codes, The International Fire Code, And Designating Enforcement Officials. Councilman Thomas seconded the motion.

*Mayor McKinney - Yes
Councilman Thomas - Yes
Councilman Panek - Yes
Councilman Weber - Yes*

Unapproved Meeting Minutes

Fairfield Town Council
Public Hearing/Regular Meeting
May 21, 2025

Councilman Cameron - Absent

The motion passed unanimously.

3) **Ordinance #2025-05 An Ordinance Of Fairfield Town, Utah, Adopting the Fairfield Town Master Sewer Plan.**

Councilman Weber motioned to approve Ordinance #2025-05, An Ordinance Of Fairfield Town, Utah, Adopting the Fairfield Town Master Sewer Plan. Councilman Thomas seconded the motion.

*Mayor McKinney - Yes
Councilman Thomas - Yes
Councilman Panek - Yes
Councilman Weber - Yes
Councilman Cameron - Absent*

The motion passed unanimously.

4) **Ordinance #2025-06 An Ordinance Of Fairfield Town, Utah, Adopting Master Water Plan.**

Councilman Weber motioned to approve Ordinance #2025-06, An Ordinance Of Fairfield Town, Utah, Adopting Master Water Plan. Councilman Thomas seconded the motion.

*Mayor McKinney - Yes
Councilman Thomas - Yes
Councilman Panek - Yes
Councilman Weber - Yes
Councilman Cameron - Absent*

The motion passed unanimously.

5) **Resolution #2025-06 Resolution Adopting the Tentative Budget for Fairfield Town for the fiscal year 2025-2026; setting a date, time, and place for a public hearing and adoption of the fiscal year 2025-2026 budget; and ordering that notice of the public hearing be published at least seven days in advance.**

Councilman Weber motioned to approve Resolution #2025-06 Resolution Adopting the Tentative Budget for Fairfield Town for the fiscal year 2025-2026; setting a date June 18, 2025, time 7:00 pm, and place Town Hall for a public hearing and adoption of the fiscal year 2025-2026 budget; and ordering that notice of the public hearing be published at least seven days in advance. Councilman Thomas seconded the motion.

*Mayor McKinney - Yes
Councilman Thomas - Yes
Councilman Panek - Yes*

Unapproved Meeting Minutes

Fairfield Town Council
Public Hearing/Regular Meeting
May 21, 2025

Councilman Weber - Yes

Councilman Cameron - Absent

The motion passed unanimously.

Closed Session

Possible motion to enter into closed session for the purchase, exchange, or lease of property; pending or reasonably imminent litigation; the character, professional competence, or the physical or mental health of an individual; or the deployment of security personnel, devices, or systems.

Councilman Weber motioned to temporarily recess the council meeting to go into a closed meeting for the following purposes: Strategy sessions to discuss pending or reasonably imminent litigation, as well as discussion of the character, professional competence, or physical or mental health of an individual. Councilman Thomas seconded. The motion passed unanimously.

Mayor McKinney - Yes

Councilman Thomas - Yes

Councilman Panek - Yes

Councilman Weber - Yes

Councilman Cameron - Absent

The motion passed unanimously.

The Council entered the closed session at 8:40 PM.

Mayor McKinney made a motion to reopen the meeting at 9:38 pm.

Councilman Panek brought up ongoing concerns about drivers not respecting the speed limit in town. The council explored various options to help manage speeding and agreed to investigate the potential cost of adding a road dip to help slow traffic.

The conversation emphasized that public safety should come before cost considerations. Council members discussed whether multiple installations might be necessary and mentioned that areas near bus stops could help justify implementing traffic-calming solutions. They also acknowledged that with ongoing construction and an increase in visitors from Eagle Mountain, the town needs to be proactive about road safety.

Councilman Thomas expressed some concern about how residents might feel regarding Fairfield's growth, especially since many want to preserve its small-town character. While the council recognized those sentiments, they stressed that growth is inevitable. Trying to freeze Fairfield in time wasn't seen as a realistic or sustainable goal. They emphasized that property owners have rights that must be honored.

Unapproved Meeting Minutes

Fairfield Town Council

Public Hearing/Regular Meeting

May 21, 2025

Rather than resisting change, the council agreed it's more productive to guide development in a way that reflects the community's values. They highlighted the importance of keeping Fairfield's character intact while planning responsibly for the future.

To ensure sound planning, the council agreed that professional staff and outside experts should be involved. They specifically pointed to mistakes made in towns like Lehi as examples that Fairfield should work hard to avoid.

The Mayor noted that Jared Westhoff is actively working on a development agreement, which they see as an essential tool for protecting the town's long-term interests.

In summary, the council reaffirmed the need for a clear, forward-thinking approach to managing growth—one that prioritizes thoughtful planning and the overall well-being of the community.

Adjournment

Councilman Weber made a motion to adjourn the meeting. Councilman Panek seconded the motion. The motion passed unanimously.

The meeting adjourned at 9:56 p.m.

Minutes Approval Date

Stephanie Shelley, Town Recorder

Unapproved Meeting Minutes

Fairfield Town Council

Regular Session

June 5, 2025

Regular Session

Date: Thursday, June 5, 2025

Location: Fairfield Town Office, 103 East Main Street, Fairfield, Utah

Time: 6:00 P.M.

Minutes By: Stephanie Shelley

Call to Order

1) Roll Call

Town Council Members Present:

Mayor Hollie McKinney, Tyler Thomas, Richard Cameron, Michael Weber

Excused: RL Panek

Staff Present:

Stephanie Shelley - Recorder, Todd Sheeran - Attorney (via Zoom)

Others Present:

Samatha Manseau, Vern Carson, Tal Adair

Others Present Via Zoom:

Jim

2) Prayer / Pledge Of Allegiance

Councilman Thomas offered the prayer. The Pledge of Allegiance was recited.

General Public Comment (2-minute limit per person): Comments are for any matter not on the agenda and not related to a pending land use application.

No members of the public came forward to speak.

Business Items

The Council will discuss (without public comment) and may approve the following items:

1) Discuss and approve someone to do work at the cemetery.

The council discussed hiring someone to take pictures of headstones at the cemetery to comply with historical society requirements. Vern explained that the cemetery has become part of the historical society and needs documented information on all headstones, as names are starting to fade due to wear and tear.

Mayor McKinney suggested paying Reagan, a daughter of one of the cemetery board members, to do this work. Mayor McKinney proposed using an iPad to take pictures that would mark the location and upload to a program, tying into GPS coordinates for exact grave locations.

Unapproved Meeting Minutes

Fairfield Town Council

Regular Session

June 5, 2025

Todd Sheeran advised that as long as there was money in the budget, the council could make this decision. He clarified that if it's under 20 hours a week, it would be a 1099 situation.

Councilmember Weber expressed concern about nepotism, but the Mayor clarified that it would be beneficial to have someone familiar with the cemetery doing the work.

The council agreed to have Todd send a contract for the job, specifying it as a one-time task rather than ongoing employment.

2) An Ordinance to rescind Title 6.7. Cemetery District, and Title 2.1. Cemetery Board; and to establish a new ordinance, Title 6.7. Fairfield Cemetery.

Mayor McKinney announced that consideration of the Cemetery Ordinance would be postponed, as the accompanying rules and regulations are not yet finalized. She expressed concern about adopting an ordinance that references documents still under development.

The Council discussed the naming of the cemetery as it appears on the Utah County Parcel Map, where it is listed as the "Fairfield Cemetery District." Members reviewed the historical background of the cemetery district, initially established by Roland Hansen and David Hanson to manage burial arrangements and collect associated fees.

Todd agreed to work with the Mayor to investigate the current legal and operational status of the cemetery district and determine appropriate next steps. The Council also noted that a quitclaim deed was recorded in June 2023, with the grantor identified as the Fairfield Cemetery District.

Mayor McKinney emphasized the importance of clarifying the district's status before moving forward with the new ordinance.

3) Ordinance No. 2025-09 Rescinding the Verbiage in Title 3.1. Business License Regulations, and Replacing said Verbiage

The Council carefully reviewed and discussed Ordinance No. 2025-09, which proposed major updates to the town's business license regulations. The goal was to make the licensing process more transparent, and easier for businesses to navigate. The Council examined both minor wording changes and more substantial structural updates that could impact how businesses operate in Fairfield going forward.

Councilman Thomas made a motion to approve Ordinance No. 2025-09, Ordinance Rescinding the Verbiage in Title 3.1. Business License Regulations, and Replacing said Verbiage with Exhibit A below, dated June 5, 2025. Councilman Cameron seconded the motion.

Mayor McKinney - Yes

Councilman Thomas - Yes

Councilman Cameron - Yes

Unapproved Meeting Minutes

Fairfield Town Council

Regular Session

June 5, 2025

Councilman Weber - Yes

Councilman Panek - absent

The motion passed with four 'Yes' and one absent.

4) Ordinance No. 2025-10. An Ordinance Rescinding the Verbiage in Title 3.5. Home Based Businesses Regulations, and Replacing said Verbiage With Exhibit A Below

The Council approved updates to the business license regulations under Ordinance No. 2025-09, aiming to make the rules more transparent and easier to follow. They discussed creating a simple process for businesses on the regulations, and emphasized that businesses must remain in compliance with town codes to renew their special use permits. The ordinance also addressed prorated license fees for businesses that apply mid-year, ensuring fairness and clarity. Changes were made to the definitions of commercial vehicles and home-based business rules, including allowing up to four non-resident employees for major home-based businesses and refining what types of commercial equipment can be kept on-site. These updates were designed to support business growth while maintaining Fairfield's community standards.

Motion: Councilmember Thomas made a motion to approve Ordinance No. 2025-10, an ordinance rescinding the verbiage in Title 3.5. Home Based Businesses Regulations, and replacing said verbiage in Exhibit A, dated June 5, 2025. The motion was seconded by Councilmember Cameron.

Mayor McKinney - Yes

Councilman Thomas - Yes

Councilman Cameron - Yes

Councilman Weber - Yes

Councilman Panek - absent

The motion passed with four 'Yes' and one absent.

5) RFP for the Town Park.

Councilman Cameron brought up concerns about the arsenic issue at the town park, based on a previous Earth Tech report. He questioned whether it was necessary to spend money on capping the site with four inches of soil at this stage, especially without clear guidance or oversight, and after receiving limited input from the Department of Air Quality.

The Council discussed the first phase of the park project, which includes building a parking lot, adding a storm drain and water line, and grading the area. Cameron suggested postponing the soil capping to a later phase. Mayor McKinney and other members considered the town's responsibility to address environmental concerns but agreed to gather more information and possibly revisit the arsenic plan in future phases.

Unapproved Meeting Minutes

Fairfield Town Council

Regular Session

June 5, 2025

6) **Water Ordinance**

Mayor McKinney led a discussion on possible updates to the town's water ordinance. One key suggestion was to allow building permits to be issued as soon as the water share transfer process is started, rather than waiting until it's fully completed. This change would help speed up the process for homebuilders.

The Council also discussed how to handle water requirements for industrial and commercial projects. One idea was to allow developers to "bank" water, with an initial requirement to transfer 25% of the project's total water needs upfront. The Mayor noted that Bowen Collins would be reviewing and updating ERU (Equivalent Residential Unit) calculations, which could also affect impact fees. However, the Council expressed concern about raising those fees any further.

Another topic was the current rule requiring water line connections within 1,000 feet, which the Council felt may be outdated. They agreed this distance should be reconsidered based on the current cost differences between drilling wells and extending water lines. Lastly, the Council discussed whether property owners should be required to cap existing wells when transferring water shares to the town. The Mayor said these issues would be included in a draft version of the ordinance for further discussion at a future meeting.

The Council discussed whether to meet with the Pringles to talk about a possible Master Development Agreement (MDA) before the town adopts an airport overlay. Some members were open to meeting, as long as both the town's and the Pringles' attorneys were present. However, concerns were raised that the overlay should guide what can and can't be included in the agreement.

The Council agreed it would be more productive to wait until the airport overlay is finalized and reviewed by an engineering firm. Once that review is complete, the town will have a clearer understanding of what regulations apply. The decision was to hold off on any meetings with the Pringles until the overlay is in place.

Adjournment

Councilman Thomas made a motion to adjourn the meeting. Councilman Cameron seconded the motion. The motion passed unanimously.

The meeting adjourned at 8:31 p.m.

Minutes Approval Date

Stephanie Shelley Town Recorder

Fairfield Town

Utah County, Utah _____

Fairfield Town Financials

As of the Month Ending

04/30/2025

Mayor McKinney _____

Councilman Thomas _____

Councilman Panek _____

Councilman Cameron _____

Councilman Weber _____

Treasurer: _____

Recorder/Clerk: _____

Date _____

(Seal)

GAAP Financials

04/01/2025 - 04/30/2025

[Return to Table of Contents](#)

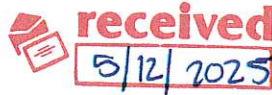
Moreton-Fairfield Town ██████████

Dated: 06/12/2025

Balance Sheet		
	Moreton-Fairfield Town	
As of:	03/31/2025	04/30/2025
Book Value	1,856,064.62	1,857,657.05
Accrued Balance	22,979.54	28,567.27
Book Value + Accrued	1,879,044.16	1,886,224.32
Net Unrealized Carrying Value Gain	14,000.57	12,087.69
Carrying Value and Accrued	1,893,044.73	1,898,312.01

Income Statement		
	Moreton-Fairfield Town	
	Begin Date End Date	04/01/2025 04/30/2025
Net Amortization/Accretion Income		35.53
Interest Income	7,380.71	
Dividend Income	0.00	
Foreign Tax Withheld Expense	0.00	
Misc Income	0.00	
Net Allowance Expense	0.00	
Income Subtotal		7,380.71
Net Realized Gain/Loss	0.00	
Net Holding Gain/Loss	0.00	
Impairment Loss	0.00	
Net Gain/Loss		0.00
Expense	-236.07	
Net Income		7,180.16
Transfers In/Out		0.00
Change in Unrealized Gain/Loss		-1,912.88

Statement of Cash Flows		
	Moreton-Fairfield Town	
	Begin Date End Date	04/01/2025 04/30/2025
Net Income		7,180.16
Amortization/Accretion on MS	-35.53	
Change in Accrued on MS	-5,587.74	
Net Gain/Loss on MS	0.00	
Change in Unrealized G/L on CE	0.00	
Subtotal		-5,623.26
Purchase of MS	0.00	
Purchased Accrued of MS	0.00	
Sales of MS	0.00	
Sold Accrued of MS	0.00	
Maturities of MS	0.00	
Net Purchases/Sales		0.00
Transfers of Cash & CE		0.00
Total Change in Cash & CE		1,556.90
Beginning Cash & CE		16,681.59
Ending Cash & CE		18,238.49



ACCOUNT NUMBER [REDACTED]
FAIRFIELD TOWN

000000891 02 SP 000638965562358 P

FAIRFIELD TOWN
PO BOX 271
FAIRFIELD UTAH 84013

This statement is for the period from
April 1, 2025 to April 30, 2025

QUESTIONS?

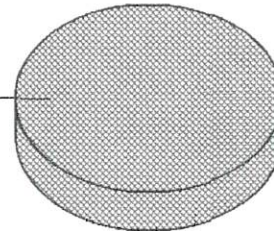
If you have any questions regarding
your account or this statement, please
contact your Account Manager.

MARQUES MCNIESE
CN-OH-W5IT
CN-OH-W5IT
425 WALNUT STREET
CINCINNATI OH 45202
Phone 513-632-4147
E-mail [REDACTED]

ASSET SUMMARY AS OF 04/30/25

Assets	Current Period Market Value	% of Total	Est Annual Income
Cash & Equivalents	18,238.49	1.00	779.61
Taxable Bonds	1,851,506.25	99.00	76,112.53
Total Market Value	\$1,869,744.74	100.00	\$76,892.14

Taxable Bonds



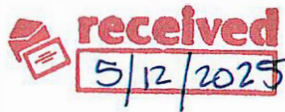
ASSET DETAIL

Shares or Face Amount	Security Description	Market Value/ Price	Tax Cost/ Unrealized Gain(Loss)	Yield at Market	Est Annual Inc
Cash & Equivalents					
Cash/Money Market					
18,238.490	First American Government Oblig Fd Cl X #5385 31846V336	18,238.49 1.0000	18,238.49 0.00	4.27	779.61
Total Cash/Money Market		\$18,238.49	\$18,238.49 \$.00		\$779.61

Cash



33 E Main St, | 801.756.7681
American Fork, UT 84003 | PO BOX 307



Account Statement



Date 4/30/25 Page:1 of 12
Primary Account XXXXXXXX[REDACTED]

*****AUTO**ALL FOR AADC 840
113185 1.4007 AB 0.593 280 1 29
TOWN OF FAIRFIELD
PO BOX 271
CEDAR VALLEY UT 84013-0271

***** SUMMARY OF ACCOUNTS *****

Account Number	Type of Account	Current Balance
XXXXXXXX[REDACTED]	SIMPLY BUSINESS CHECKING	127,980.40
XXXXXXXX[REDACTED]	SIMPLY BUSINESS CHECKING	17,405.47
XXXXXXXX[REDACTED]	SIMPLY BUSINESS CHECKING	72,519.76
XXXXXXXX[REDACTED]	SIMPLY BUSINESS CHECKING	728.00
XXXXXXXX[REDACTED]	SIMPLY BUSINESS CHECKING	29,210.00
XXXXXXXX[REDACTED]	SIMPLY BUSINESS CHECKING	60.00
XXXXXXXX[REDACTED]	BUSINESS SAVINGS	16,083.06

***** CHECKING ACCOUNTS *****

Account Title: TOWN OF FAIRFIELD

SIMPLY BUSINESS CHECKING		Number of Enclosures	20
Account Number	XXXXXXXX[REDACTED]	Statement Dates	4/01/25 thru 4/30/25
Previous Balance	171,660.89	Days in the statement period	30
6 Deposits/Credits	14,715.26	Average Ledger	147,044.08
45 Checks/Debits	58,395.75	Average Collected	147,044.08
Service Charge	.00		
Interest Paid	.00		
Ending Balance	127,980.40		

Deposits and Additions

Date	Description	Deposits
4/07	Remote Deposit	465.83
4/14	Remote Deposit	14,075.53
4/14	heygov.com TRANSFER CCD ST-U2P6V1L4C8F4 091000012642676	8.90
4/16	HEYGOV.COM TRANSFER CCD ST-S1A8V2W4K7S2 043305135556105	135.00
4/23	heygov.com TRANSFER CCD ST-C3V7B9B6D4X2 111000028301918	5.00
4/24	heygov.com TRANSFER CCD ST-N8F6T7Z3U5N4	25.00

Fairfield Town
1 General Alta Bank - Checking 5193
Bank Reconciliation - 04/01/2025 to 04/30/2025

Bank Statement Start Balance: **\$171,660.89**

Reconciled Deposits & Transfers

Type	Reference	Date	Amount
Deposit		04/07/2025	465.83
Deposit		04/10/2025	8.90
Deposit		04/14/2025	50.00
Deposit		04/14/2025	85.00
Deposit		04/14/2025	14,075.53
Deposit		04/21/2025	5.00
Deposit		04/24/2025	25.00

Reconciled Deposits & Transfers Total: \$14,715.26

Reconciled Checks & Withdrawals

Payee Name	Reference	Date	Amount
McKinney, Hollie	1213	01/30/2025	453.00
Utah League of Cities & Towns	1249	03/26/2025	500.00
Wayne Taylor	1251	03/31/2025	50.00
CURA - Central Utah Records Association	1239	03/31/2025	75.00
Shelley, Stephanie	1245	03/31/2025	100.00
Utah Department of Commerce	1248	03/31/2025	117.01
Carson, Vern	1238	03/31/2025	135.04
Les Olson Company	1241	03/31/2025	387.41
The Yard Dumpster	1246	03/31/2025	1,300.00
Mountainland Association of Governments	1243	03/31/2025	1,500.00
Utah County Auditor	1247	03/31/2025	1,870.27
Oakland	1244	03/31/2025	2,481.37
Bowen Collins	1237	03/31/2025	3,248.17
McNeil Engineering	1242	03/31/2025	3,905.00
Utah Municipal Lawyers, PLLC (old - Sheeran La	1250	03/31/2025	5,250.00
GSBS Architects	1240	03/31/2025	17,699.40
MoBettahs	DC7626	04/02/2025	188.51
Google.com/ Google Inc	DC7626	04/02/2025	223.39
Payroll DD	0402251200	04/02/2025	3,085.31
Utah State Tax Commission	EFT	04/03/2025	82.27
Internal Revenue Service	EFT	04/03/2025	764.35
Utah State Tax Commission	EFT	04/04/2025	214.11
McDonald's Restaurant	DC7626	04/08/2025	7.24
Applebee's	DC7626	04/08/2025	18.15
Maverik		04/08/2025	31.06
Phillips 66	DC7626	04/09/2025	19.48
Applebee's	DC7626	04/09/2025	20.44
Panda Express	DC7626	04/10/2025	15.09
Dansie, Layne	1252	04/10/2025	1,500.00
Holiday Inn Express	DC7626	04/11/2025	438.74
McDonald's Restaurant	DC7626	04/14/2025	5.05
RingCentral, Inc.	DC7626	04/15/2025	56.69
Amazon.com	DC7626	04/17/2025	27.45
Utah State Tax Commission	EFT	04/17/2025	60.90
Internal Revenue Service	EFT	04/17/2025	665.88
Payroll DD	0417251200	04/17/2025	2,472.05
Utah Lt. Governor's Office	DC7626	04/21/2025	95.00
Amazon.com	DC7626	04/21/2025	201.10
Wal-Mart	DC7626	04/22/2025	40.16
Labelmaker	DC7626	04/23/2025	30.23
Amazon.com	DC7626	04/24/2025	159.82
Wal-Mart	DC7626	04/29/2025	19.76
Shelley, Stephanie	1258	04/29/2025	563.14
Payroll DD	0430251200	04/30/2025	8,318.71

Reconciled Checks & Withdrawals Total: \$58,395.75

Bank Statement End Balance: \$127,980.40

**Fairfield Town
Payroll Register
Payroll Payment - 05/01/2025 to 05/31/2025**

Employee	Earning	Hours	Amount	Benefit	Basis	Amount	Deduction	Basis	Amount
Butterfield, Codi A General Government Net Amount \$805.10 Pd 04/14/2025 - 04/27/2025 Payment 05/01/2025 Check No. ACH	Regular	35.25	881.25	Social Security Tax Medicare Tax State Unemployment	881.25 881.25 881.25	54.64 12.78 0.00	Social Security Tax Medicare Tax Federal Income Tax State Income Tax	881.25 881.25 881.25 881.25	54.64 12.78 0.00 8.73
	Total Earnings:	35.25	\$881.25	Total Benefits:		\$67.42	Total Deductions:		\$76.15
	Total Reimbursements:		\$0.00	Total Taxes:		\$67.42	Total Taxes:		\$76.15
Butterfield, Codi A General Government Net Amount \$939.62 Pd 04/28/2025 - 05/11/2025 Payment 05/15/2025 Check No. ACH	Regular	41.47	1,036.75	Social Security Tax Medicare Tax State Unemployment	1,036.75 1,036.75 1,036.75	64.28 15.03 0.00	Social Security Tax Medicare Tax Federal Income Tax State Income Tax	1,036.75 1,036.75 1,036.75 1,036.75	64.28 15.03 0.00 17.82
	Total Earnings:	41.47	\$1,036.75	Total Benefits:		\$79.31	Total Deductions:		\$97.13
	Total Reimbursements:		\$0.00	Total Taxes:		\$79.31	Total Taxes:		\$97.13
Butterfield, Codi A General Government Net Amount \$933.14 Pd 05/12/2025 - 05/25/2025 Payment 05/29/2025 Check No. ACH	Regular	41.17	1,029.25	Social Security Tax Medicare Tax State Unemployment	1,029.25 1,029.25 1,029.25	63.81 14.92 0.00	Social Security Tax Medicare Tax Federal Income Tax State Income Tax	1,029.25 1,029.25 1,029.25 1,029.25	63.81 14.92 0.00 17.38
	Total Earnings:	41.17	\$1,029.25	Total Benefits:		\$78.73	Total Deductions:		\$96.11
	Total Reimbursements:		\$0.00	Total Taxes:		\$78.73	Total Taxes:		\$96.11
Cameron, Richard Mayor/Council Net Amount \$1,154.37 Pd 05/01/2025 - 05/31/2025 Payment 05/29/2025 Check No. ACH	Regular	2.00	1,250.00	Social Security Tax Medicare Tax State Unemployment	1,250.00 1,250.00 1,250.00	77.50 18.13 0.00	Social Security Tax Medicare Tax Federal Income Tax State Income Tax	1,250.00 1,250.00 1,250.00 1,250.00	77.50 18.13 0.00 0.00
	Total Earnings:	2.00	\$1,250.00	Total Benefits:		\$95.63	Total Deductions:		\$95.63
	Total Reimbursements:		\$0.00	Total Taxes:		\$95.63	Total Taxes:		\$95.63
Cook, Vonda General Government Net Amount \$203.63 Pd 04/14/2025 - 04/27/2025 Payment 05/01/2025 Check No. ACH	Regular	8.82	220.50	Social Security Tax Medicare Tax State Unemployment	220.50 220.50 220.50	13.67 3.20 0.00	Social Security Tax Medicare Tax Federal Income Tax State Income Tax	220.50 220.50 220.50 220.50	13.67 3.20 0.00 0.00
	Total Earnings:	8.82	\$220.50	Total Benefits:		\$16.87	Total Deductions:		\$16.87
	Total Reimbursements:		\$0.00	Total Taxes:		\$16.87	Total Taxes:		\$16.87
Cook, Vonda General Government Net Amount \$487.84 Pd 04/28/2025 - 05/11/2025 Payment 05/15/2025 Check No. ACH	Regular	21.13	528.25	Social Security Tax Medicare Tax State Unemployment	528.25 528.25 528.25	32.75 7.66 0.00	Social Security Tax Medicare Tax Federal Income Tax State Income Tax	528.25 528.25 528.25 528.25	32.75 7.66 0.00 0.00
	Total Earnings:	21.13	\$528.25	Total Benefits:		\$40.41	Total Deductions:		\$40.41
	Total Reimbursements:		\$0.00	Total Taxes:		\$40.41	Total Taxes:		\$40.41

**Fairfield Town
Payroll Register
Payroll Payment - 05/01/2025 to 05/31/2025**

Employee	Earning	Hours	Amount	Benefit	Basis	Amount	Deduction	Basis	Amount
Cook, Vonda General Government Net Amount \$440.74 Pd 05/12/2025 - 05/25/2025 Payment 05/29/2025 Check No. ACH	Regular	19.09	477.25	Social Security Tax Medicare Tax State Unemployment	477.25 477.25 477.25	29.59 6.92 0.00	Social Security Tax Medicare Tax Federal Income Tax State Income Tax	477.25 477.25 477.25 477.25	29.59 6.92 0.00 0.00
	Total Earnings:	19.09	\$477.25	Total Benefits:		\$36.51	Total Deductions:		\$36.51
	Total Reimbursements:		\$0.00	Total Taxes:		\$36.51	Total Taxes:		\$36.51
Fisher, Kyler G Planning Commission Net Amount \$230.87 Pd 05/01/2025 - 05/31/2025 Payment 05/29/2025 Check No. ACH	Regular	1.00	250.00	Social Security Tax Medicare Tax State Unemployment	250.00 250.00 250.00	15.50 3.63 0.00	Social Security Tax Medicare Tax Federal Income Tax State Income Tax	250.00 250.00 250.00 250.00	15.50 3.63 0.00 0.00
	Total Earnings:	1.00	\$250.00	Total Benefits:		\$19.13	Total Deductions:		\$19.13
	Total Reimbursements:		\$0.00	Total Taxes:		\$19.13	Total Taxes:		\$19.13
Hansen, David Cemetery Net Amount \$184.70 Pd 05/01/2025 - 05/31/2025 Payment 05/29/2025 Check No. ACH	Regular	1.00	200.00	Social Security Tax Medicare Tax State Unemployment	200.00 200.00 200.00	12.40 2.90 0.00	Social Security Tax Medicare Tax Federal Income Tax State Income Tax	200.00 200.00 200.00 200.00	12.40 2.90 0.00 0.00
	Total Earnings:	1.00	\$200.00	Total Benefits:		\$15.30	Total Deductions:		\$15.30
	Total Reimbursements:		\$0.00	Total Taxes:		\$15.30	Total Taxes:		\$15.30
McKinney, Hollie Mayor/Council Net Amount \$3,315.56 Pd 05/01/2025 - 05/31/2025 Payment 05/29/2025 Check No. ACH	Regular	2.00	4,150.00	Social Security Tax Medicare Tax State Unemployment	4,150.00 4,150.00 4,150.00	257.30 60.18 0.00	Social Security Tax Medicare Tax Federal Income Tax State Income Tax	4,150.00 4,150.00 4,150.00 4,150.00	257.30 60.18 328.13 188.83
	Total Earnings:	2.00	\$4,150.00	Total Benefits:		\$317.48	Total Deductions:		\$834.44
	Total Reimbursements:		\$0.00	Total Taxes:		\$317.48	Total Taxes:		\$834.44
Panek, R Leland Mayor/Council Net Amount \$1,154.37 Pd 05/01/2025 - 05/31/2025 Payment 05/29/2025 Check No. ACH	Regular	2.00	1,250.00	Social Security Tax Medicare Tax State Unemployment	1,250.00 1,250.00 1,250.00	77.50 18.13 0.00	Social Security Tax Medicare Tax Federal Income Tax State Income Tax	1,250.00 1,250.00 1,250.00 1,250.00	77.50 18.13 0.00 0.00
	Total Earnings:	2.00	\$1,250.00	Total Benefits:		\$95.63	Total Deductions:		\$95.63
	Total Reimbursements:		\$0.00	Total Taxes:		\$95.63	Total Taxes:		\$95.63
Riet, David Planning Commission Net Amount \$230.87 Pd 05/01/2025 - 05/31/2025 Payment 05/29/2025 Check No. ACH	Regular	1.00	250.00	Social Security Tax Medicare Tax State Unemployment	250.00 250.00 250.00	15.50 3.63 0.00	Social Security Tax Medicare Tax Federal Income Tax State Income Tax	250.00 250.00 250.00 250.00	15.50 3.63 0.00 0.00
	Total Earnings:	1.00	\$250.00	Total Benefits:		\$19.13	Total Deductions:		\$19.13
	Total Reimbursements:		\$0.00	Total Taxes:		\$19.13	Total Taxes:		\$19.13

**Fairfield Town
Payroll Register
Payroll Payment - 05/01/2025 to 05/31/2025**

Employee	Earning	Hours	Amount	Benefit	Basis	Amount	Deduction	Basis	Amount
Shelley, Stephanie General Government Net Amount \$1,155.71 Pd 04/14/2025 - 04/27/2025 Payment 05/01/2025 Check No. ACH	Regular	60.00	1,500.00	Social Security Tax Medicare Tax State Unemployment	1,500.00 1,500.00 1,500.00	93.00 21.75 0.00	Social Security Tax Medicare Tax Federal Income Tax State Income Tax	1,500.00 1,500.00 1,500.00 1,500.00	93.00 21.75 184.62 44.92
	Total Earnings:	60.00	\$1,500.00	Total Benefits:		\$114.75	Total Deductions:		\$344.29
	Total Reimbursements:		\$0.00	Total Taxes:		\$114.75	Total Taxes:		\$344.29
Shelley, Stephanie General Government Net Amount \$1,266.25 Pd 04/28/2025 - 05/11/2025 Payment 05/15/2025 Check No. ACH	Regular	65.78	1,644.50	Social Security Tax Medicare Tax State Unemployment	1,644.50 1,644.50 1,644.50	101.96 23.85 0.00	Social Security Tax Medicare Tax Federal Income Tax State Income Tax	1,644.50 1,644.50 1,644.50 1,644.50	101.96 23.85 199.07 53.37
	Total Earnings:	65.78	\$1,644.50	Total Benefits:		\$125.81	Total Deductions:		\$378.25
	Total Reimbursements:		\$0.00	Total Taxes:		\$125.81	Total Taxes:		\$378.25
Shelley, Stephanie General Government Net Amount \$1,193.95 Pd 05/12/2025 - 05/25/2025 Payment 05/29/2025 Check No. ACH	Regular	62.00	1,550.00	Social Security Tax Medicare Tax State Unemployment	1,550.00 1,550.00 1,550.00	96.10 22.48 0.00	Social Security Tax Medicare Tax Federal Income Tax State Income Tax	1,550.00 1,550.00 1,550.00 1,550.00	96.10 22.48 189.62 47.85
	Total Earnings:	62.00	\$1,550.00	Total Benefits:		\$118.58	Total Deductions:		\$356.05
	Total Reimbursements:		\$0.00	Total Taxes:		\$118.58	Total Taxes:		\$356.05
Soper, Erin D General Government Net Amount \$46.17 Pd 04/14/2025 - 04/27/2025 Payment 05/01/2025 Check No. ACH	Regular	2.00	50.00	Social Security Tax Medicare Tax State Unemployment	50.00 50.00 50.00	3.10 0.73 0.00	Social Security Tax Medicare Tax Federal Income Tax State Income Tax	50.00 50.00 50.00 50.00	3.10 0.73 0.00 0.00
	Total Earnings:	2.00	\$50.00	Total Benefits:		\$3.83	Total Deductions:		\$3.83
	Total Reimbursements:		\$0.00	Total Taxes:		\$3.83	Total Taxes:		\$3.83
Soper, Erin D General Government Net Amount \$46.17 Pd 04/28/2025 - 05/11/2025 Payment 05/15/2025 Check No. ACH	Regular	2.00	50.00	Social Security Tax Medicare Tax State Unemployment	50.00 50.00 50.00	3.10 0.73 0.00	Social Security Tax Medicare Tax Federal Income Tax State Income Tax	50.00 50.00 50.00 50.00	3.10 0.73 0.00 0.00
	Total Earnings:	2.00	\$50.00	Total Benefits:		\$3.83	Total Deductions:		\$3.83
	Total Reimbursements:		\$0.00	Total Taxes:		\$3.83	Total Taxes:		\$3.83
Soper, Erin D General Government Net Amount \$46.17 Pd 05/12/2025 - 05/25/2025 Payment 05/29/2025 Check No. ACH	Regular	2.00	50.00	Social Security Tax Medicare Tax State Unemployment	50.00 50.00 50.00	3.10 0.73 0.00	Social Security Tax Medicare Tax Federal Income Tax State Income Tax	50.00 50.00 50.00 50.00	3.10 0.73 0.00 0.00
	Total Earnings:	2.00	\$50.00	Total Benefits:		\$3.83	Total Deductions:		\$3.83
	Total Reimbursements:		\$0.00	Total Taxes:		\$3.83	Total Taxes:		\$3.83

**Fairfield Town
Payroll Register
Payroll Payment - 05/01/2025 to 05/31/2025**

Employee	Earning	Hours	Amount	Benefit	Basis	Amount	Deduction	Basis	Amount
Strong, Heather Nicole	Regular	1.00	250.00	Social Security Tax	250.00	15.50	Social Security Tax	250.00	15.50
Planning Commission				Medicare Tax	250.00	3.63	Medicare Tax	250.00	3.63
Net Amount \$230.87				State Unemployment	250.00	0.00	Federal Income Tax	250.00	0.00
Pd 05/01/2025 - 05/31/2025							State Income Tax	250.00	0.00
Payment 05/29/2025									
Check No. ACH	Total Earnings:	1.00	\$250.00	Total Benefits:		\$19.13	Total Deductions:		\$19.13
	Total Reimbursements:		\$0.00	Total Taxes:		\$19.13	Total Taxes:		\$19.13
Taylor, Wayne J	Regular	2.00	400.00	Social Security Tax	400.00	24.80	Social Security Tax	400.00	24.80
Planning Commission				Medicare Tax	400.00	5.80	Medicare Tax	400.00	5.80
Net Amount \$369.40				State Unemployment	400.00	0.00	Federal Income Tax	400.00	0.00
Pd 05/01/2025 - 05/31/2025							State Income Tax	400.00	0.00
Payment 05/29/2025									
Check No. ACH	Total Earnings:	2.00	\$400.00	Total Benefits:		\$30.60	Total Deductions:		\$30.60
	Total Reimbursements:		\$0.00	Total Taxes:		\$30.60	Total Taxes:		\$30.60
Thomas, Tyler Bryce	Regular	2.00	1,250.00	Social Security Tax	1,250.00	77.50	Social Security Tax	1,250.00	77.50
Mayor/Council				Medicare Tax	1,250.00	18.13	Medicare Tax	1,250.00	18.13
Net Amount \$1,124.48				State Unemployment	1,250.00	0.00	Federal Income Tax	1,250.00	3.33
Pd 05/01/2025 - 05/31/2025							State Income Tax	1,250.00	26.56
Payment 05/29/2025									
Check No. ACH	Total Earnings:	2.00	\$1,250.00	Total Benefits:		\$95.63	Total Deductions:		\$125.52
	Total Reimbursements:		\$0.00	Total Taxes:		\$95.63	Total Taxes:		\$125.52
Weber, Michael Scott	Regular	1.00	350.00	Social Security Tax	350.00	21.70	Social Security Tax	350.00	21.70
Mayor/Council				Medicare Tax	350.00	5.08	Medicare Tax	350.00	5.08
Net Amount \$323.22				State Unemployment	350.00	0.00	Federal Income Tax	350.00	0.00
Pd 05/01/2025 - 05/31/2025							State Income Tax	350.00	0.00
Payment 05/29/2025									
Check No. ACH	Total Earnings:	1.00	\$350.00	Total Benefits:		\$26.78	Total Deductions:		\$26.78
	Total Reimbursements:		\$0.00	Total Taxes:		\$26.78	Total Taxes:		\$26.78

**Fairfield Town
Payroll Register
Payroll Payment - 05/01/2025 to 05/31/2025**

Employee	Earning	Hours	Amount	Benefit	Basis	Amount	Deduction	Basis	Amount
REPORT TOTALS	Regular	375.71	18,617.75	Social Security Tax	18,617.75	1,154.30	Social Security Tax	18,617.75	1,154.30
Net Amount \$15,883.20				Medicare Tax	18,617.75	270.02	Medicare Tax	18,617.75	270.02
				State Unemployment	18,617.75	0.00	Federal Income Tax	18,617.75	904.77
							State Income Tax	18,617.75	405.46
	Total Earnings:	375.71	\$18,617.75	Total Benefits:		\$1,424.32	Total Deductions:		\$2,734.55
	Total Reimbursements:		\$0.00	Total Taxes:		\$1,424.32	Total Taxes:		\$2,734.55

Fairfield Town
Standard Financial Report
10 General Fund - 07/01/2024 to 05/31/2025
91.67% of the fiscal year has expired

	2024 Year-End Actual	May Actual	2025 YTD Actual
Net Position			
Assets:			
Current Assets			
Cash and cash equivalents			
1117 General Checking - Bank of AF	(1,607,697.90)	(47,359.10)	(1,739,924.10)
1118 Water Checking - Bank of AF	87,840.73	0.00	767,990.55
1119 B & C Road - Bank of AF	57,983.09	(823.39)	71,696.37
1120 Savings - Bank of AF	17.40	1.41	32.18
1123 Altabank- Cemetery Fund	60.00	0.00	60.00
1130 Moreton Investment	2,003,057.32	184,555.25	2,054,299.99
1175 Undeposited receipts	0.00	0.00	133,759.68
Total Cash and cash equivalents	<u>541,260.64</u>	<u>136,374.17</u>	<u>1,287,914.67</u>
Receivables			
1311 Accounts receivable	232,544.80	(196,202.20)	(133,759.68)
1440 Due from other governments	35,387.31	0.00	35,387.31
Total Receivables	<u>267,932.11</u>	<u>(196,202.20)</u>	<u>(98,372.37)</u>
Total Current Assets	<u>809,192.75</u>	<u>(59,828.03)</u>	<u>1,189,542.30</u>
Total Assets:	<u>809,192.75</u>	<u>(59,828.03)</u>	<u>1,189,542.30</u>
Liabilites and Fund Equity:			
Liabilities:			
Current liabilities			
2131 Accounts payable	(51,013.56)	650.00	(1,500.00)
2211 Salaries and wages payable	0.00	2,210.61	0.00
2220 Payroll liability clearing	0.00	644.01	0.00
2221 Accrued SS, MC & FWT payable	0.00	1,800.34	0.00
2222 Accrued state withholding payable	0.00	215.39	0.00
Total Current liabilities	<u>(51,013.56)</u>	<u>5,520.35</u>	<u>(1,500.00)</u>
Deferred revenue			
2600 Deferred revenue	(23,340.00)	0.00	(23,340.00)
Total Deferred revenue	<u>(23,340.00)</u>	<u>0.00</u>	<u>(23,340.00)</u>
Total Liabilities:	<u>(74,353.56)</u>	<u>5,520.35</u>	<u>(24,840.00)</u>
Equity - Paid In / Contributed			
2981 Fund balance	(734,839.19)	54,307.68	(1,164,702.30)
Total Equity - Paid In / Contributed	<u>(734,839.19)</u>	<u>54,307.68</u>	<u>(1,164,702.30)</u>
Total Liabilites and Fund Equity:	<u>(809,192.75)</u>	<u>59,828.03</u>	<u>(1,189,542.30)</u>
Total Net Position	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>

Fairfield Town
Standard Financial Report
10 General Fund - 07/01/2024 to 05/31/2025
91.67% of the fiscal year has expired

	2024 Year-End Actual	May Actual	2025 YTD Actual	Annual Budget	Unearned/ Unexpended	% Earned/ Used
Change In Net Position						
Revenue:						
Taxes						
3110 General property taxes-current	27,731.47	0.00	25,822.94	23,000.00	(2,822.94)	112.27%
3130 General sales & use tax	50,459.87	0.00	52,435.68	82,000.00	29,564.32	63.95%
Total Taxes	78,191.34	0.00	78,258.62	105,000.00	26,741.38	74.53%
Licenses and permits						
3211 Business licenses	1,110.00	0.00	635.00	620.00	(15.00)	102.42%
3229 Non-business other licenses	10.00	0.00	0.00	0.00	0.00	0.00%
3250 Penalties & Permits & Fees	14,739.13	0.00	350.00	350.00	0.00	100.00%
3260 Intermountain Regional Landfill	763,486.71	0.00	658,806.54	745,000.00	86,193.46	88.43%
3261 North Pointe Landfill	31,743.13	0.00	55,558.91	75,000.00	19,441.09	74.08%
Total Licenses and permits	811,088.97	0.00	715,350.45	820,970.00	105,619.55	87.13%
Intergovernmental revenue						
3339 State grants	0.00	0.00	0.00	67,200.00	67,200.00	0.00%
3356 Class C road fund allotment	53,117.77	0.00	58,956.98	45,000.00	(13,956.98)	131.02%
Total Intergovernmental revenue	53,117.77	0.00	58,956.98	112,200.00	53,243.02	52.55%
Charges for services						
3480 Opening/closing graves	0.00	0.00	625.00	625.00	0.00	100.00%
Total Charges for services	0.00	0.00	625.00	625.00	0.00	100.00%
Interest						
3610 Interest earnings	17.40	1.41	14.78	40,000.00	39,985.22	0.04%
3611 Investments increase (decrease)	3,057.32	4,555.25	71,242.67	0.00	(71,242.67)	0.00%
Total Interest	3,074.72	4,556.66	71,257.45	40,000.00	(31,257.45)	178.14%
Miscellaneous revenue						
3615 Donations, Collections, Christmas	85.00	0.00	20,967.82	20,968.00	0.18	100.00%
3650 Sale of material & supplies	10.00	0.00	0.00	0.00	0.00	0.00%
3690 Miscellaneous revenue	290.00	0.00	552.20	547.00	(5.20)	100.95%
Total Miscellaneous revenue	385.00	0.00	21,520.02	21,515.00	(5.02)	100.02%
Buildings and Grounds						
3221 Non-business buildings, structures,	8,204.70	0.00	0.00	16,192.00	16,192.00	0.00%
3222 Building Dept Permits	0.00	0.00	25,658.72	19,442.00	(6,216.72)	131.98%
3481 Cemetery Revenue	0.00	0.00	0.00	3,500.00	3,500.00	0.00%
3670 Road Impact Fees	0.00	0.00	15,870.00	22,000.00	6,130.00	72.14%
Total Buildings and Grounds	8,204.70	0.00	41,528.72	61,134.00	19,605.28	67.93%
Highways and Public Improvements						
3671 Highway Improvements Engineerin	0.00	0.00	0.00	2,500.00	2,500.00	0.00%
Total Highways and Public Improvem	0.00	0.00	0.00	2,500.00	2,500.00	0.00%
Total Revenue:	954,062.50	4,556.66	987,497.24	1,163,944.00	176,446.76	84.84%
Expenditures:						
General government						
Administrative						
4103 Admin Permanent employees wag	101,784.56	4,300.00	57,120.25	70,000.00	12,879.75	81.60%
4103.1 Admin Office Manager Stipend	0.00	3,600.00	39,600.00	43,200.00	3,600.00	91.67%
4103.2 Admin Treasurer Stipend	0.00	2,066.00	14,185.50	10,800.00	(3,385.50)	131.35%
4103.3 Admin Treasurer Employee Wa	0.00	0.00	0.00	8,000.00	8,000.00	0.00%
4104 Admin Employee Payroll Services	3,145.00	0.00	131.97	3,000.00	2,868.03	4.40%
4105 Admin Employee Benefits	11,116.11	1,152.60	13,568.23	10,826.00	(2,742.23)	125.33%
4110 Admin Planning and Zoning Comp	0.00	0.00	250.00	250.00	0.00	100.00%
4111 Admin Books, subscriptions, mem	1,412.50	0.00	2,442.99	2,000.00	(442.99)	122.15%
4112 Admin Public notices	477.79	219.00	1,026.82	1,200.00	173.18	85.57%
4114 Admin Travel	2,874.09	0.00	3,492.81	2,500.00	(992.81)	139.71%
4115 Admin Office expenses & supplies	6,201.84	134.71	2,744.84	4,500.00	1,755.16	61.00%
4116 Admin Computer & internet expen	18,523.59	238.65	4,724.79	3,689.00	(1,035.79)	128.08%
4116.5 Admin IT services	0.00	3,662.27	5,813.74	5,886.00	72.26	98.77%
4119 Admin Electricity	0.00	0.00	0.00	600.00	600.00	0.00%
4120 Admin Telephone	1,867.11	100.00	1,709.01	2,000.00	290.99	85.45%
4121 Admin Interlocal contributions	0.00	0.00	1,500.00	1,500.00	0.00	100.00%
4122 Admin Education	772.51	0.00	718.20	3,000.00	2,281.80	23.94%
4123 Admin Rental expense	6,102.98	0.00	5,568.67	6,000.00	431.33	92.81%
4124 Admin Insurance	1,913.90	40.00	3,902.70	5,500.00	1,597.30	70.96%

Fairfield Town
Standard Financial Report
10 General Fund - 07/01/2024 to 05/31/2025
91.67% of the fiscal year has expired

	2024 Year-End Actual	May Actual	2025 YTD Actual	Annual Budget	Unearned/ Unexpended	% Earned/ Used
4126 Admin Repairs and maintenance	0.00	0.00	40.00	40.00	0.00	100.00%
4130 Admin Bank service charges	40.01	50.00	(52.49)	500.00	552.49	-10.50%
4132 Admin Town codification	6,654.36	0.00	495.00	6,660.00	6,165.00	7.43%
4140 Admin Elections	1,000.00	0.00	321.21	2,500.00	2,178.79	12.85%
4142 Admin Food Expenditures	0.00	0.00	1,833.79	1,645.00	(188.79)	111.48%
4190 State Grant Expenses	0.00	3,474.25	44,822.92	20,747.00	(24,075.92)	216.05%
Total Administrative	163,886.35	19,037.48	205,960.95	216,543.00	10,582.05	95.11%
Buildings and grounds						
4127 Admin Bldg Permit fee state surch	48.13	0.00	117.01	117.00	(0.01)	100.01%
4141 Admin Survey and Engineering	51,380.00	5,030.50	11,470.50	3,060.00	(8,410.50)	374.85%
4154 Admin Inspections & plan reviews	10,546.98	0.00	266.75	0.00	(266.75)	0.00%
4169 Cemetery Expense	5,420.23	284.00	2,969.04	9,150.00	6,180.96	32.45%
4181 Building Dept - Engineering Expen	0.00	1,586.00	23,592.05	22,000.00	(1,592.05)	107.24%
4182 Building Dept - Legal Expenses	0.00	0.00	1,033.87	2,000.00	966.13	51.69%
4183 Building Dept - Inspections Expen	0.00	0.00	5,880.00	6,000.00	120.00	98.00%
Total Buildings and grounds	67,395.34	6,900.50	45,329.22	42,327.00	(3,002.22)	107.09%
Planning and zoning						
4155 Planning and Zoning	2,047.16	0.00	642.38	5,000.00	4,357.62	12.85%
4156 Planning and Zoning - Stipend	0.00	1,150.00	16,700.00	16,800.00	100.00	99.40%
4157 Planning and Zoning General Plan	0.00	21,362.70	49,663.70	58,000.00	8,336.30	85.63%
4158 Town Council- Misc	0.00	0.00	166.15	166.00	(0.15)	100.09%
Total Planning and zoning	2,047.16	22,512.70	67,172.23	79,966.00	12,793.77	84.00%
Professional Services						
4117 Admin Pelorus Software	3,800.00	0.00	4,822.10	5,100.00	277.90	94.55%
4118 Admin Copier Service and Mainten	5,776.73	0.00	579.94	5,600.00	5,020.06	10.36%
4133 Admin Website	2,426.00	0.00	3,215.00	3,215.00	0.00	100.00%
4134 Admin Accounting & auditing	2,450.00	0.00	4,000.00	7,500.00	3,500.00	53.33%
4135 Admin SLFRF Expenditure	17,162.00	0.00	0.00	0.00	0.00	0.00%
4136 Admin Consulting services	3,358.36	0.00	0.00	8,500.00	8,500.00	0.00%
4139 Admin Legal	31,541.50	2,520.00	40,957.50	70,000.00	29,042.50	58.51%
4139.5 Admin Legal - North Pointe	25,328.66	0.00	0.00	0.00	0.00	0.00%
Total Professional Services	91,843.25	2,520.00	53,574.54	99,915.00	46,340.46	53.62%
Total General government	325,172.10	50,970.68	372,036.94	438,751.00	66,714.06	84.79%
Public safety						
4150 Animal services	1,070.00	0.00	0.00	0.00	0.00	0.00%
4151 Police Contracted services	21,579.96	1,870.27	20,572.96	18,000.00	(2,572.96)	114.29%
4152 Fire Contracted services	0.00	0.00	2,135.00	2,135.00	0.00	100.00%
4153 Emergency dispatch	3,805.13	0.00	3,098.68	3,300.00	201.32	93.90%
4153.5 Everbridge	28.94	0.00	28.94	29.00	0.06	99.79%
Total Public safety	26,484.03	1,870.27	25,835.58	23,464.00	(2,371.58)	110.11%
City Council						
4000 City Council Stipend	0.00	1,400.00	18,150.00	16,800.00	(1,350.00)	108.04%
4010 Mayor Stipend	0.00	550.00	6,050.00	6,600.00	550.00	91.67%
4169.1 Cemetery Board	0.00	0.00	0.00	9,150.00	9,150.00	0.00%
Total City Council	0.00	1,950.00	24,200.00	32,550.00	8,350.00	74.35%
Highways and public improvements						
Roads						
4137 Admin Street Signs	0.00	0.00	0.00	2,500.00	2,500.00	0.00%
4161 Roads Repairs & maintenance	87,957.53	629.99	44,106.11	65,000.00	20,893.89	67.86%
4162 Engineering Expenses	0.00	0.00	4,102.50	4,103.00	0.50	99.99%
4163 Roads Snowplow - Fuel, maint & r	4,699.85	0.00	367.20	2,000.00	1,632.80	18.36%
4164 Contracted Snow Removal	0.00	0.00	0.00	1,000.00	1,000.00	0.00%
4165 Roads Weed Control	0.00	193.40	193.40	1,000.00	806.60	19.34%
4166 Roads Capital outlay	133,075.20	0.00	0.00	0.00	0.00	0.00%
4168 Roads Contracted Stipend	0.00	900.00	9,900.00	10,800.00	900.00	91.67%
Total Roads	225,732.58	1,723.39	58,669.21	86,403.00	27,733.79	67.90%
Sanitation						
4191 Trash collection	10,200.00	1,450.00	10,301.42	11,000.00	698.58	93.65%
Total Sanitation	10,200.00	1,450.00	10,301.42	11,000.00	698.58	93.65%
Total Highways and public improvemen	235,932.58	3,173.39	68,970.63	97,403.00	28,432.37	70.81%
Parks, recreation, and public property						

Fairfield Town
Standard Financial Report
10 General Fund - 07/01/2024 to 05/31/2025
91.67% of the fiscal year has expired

	2024 Year-End Actual	May Actual	2025 YTD Actual	Annual Budget	Unearned/ Unexpended	% Earned/ Used
Parks						
4167 Community events	23,420.24	0.00	6,599.77	3,856.00	(2,743.77)	171.16%
4167.3 Christmas Events	0.00	0.00	42,257.52	40,000.00	(2,257.52)	105.64%
4167.5 Christmas Town Donations	0.00	0.00	2,750.00	1,670.00	(1,080.00)	164.67%
4173 Parks and Improvment	65,376.50	0.00	0.00	3,000.00	3,000.00	0.00%
4174 Parks and Publice Improv Stipend	0.00	900.00	10,650.00	10,800.00	150.00	98.61%
Total Parks	88,796.74	900.00	62,257.29	59,326.00	(2,931.29)	104.94%
Total Parks, recreation, and public prop	88,796.74	900.00	62,257.29	59,326.00	(2,931.29)	104.94%
Miscellaneous						
4193 Other miscellaneous supplies	975.94	0.00	0.00	0.00	0.00	0.00%
4202 Donations, fees, collections for Co	0.00	0.00	160.87	161.00	0.13	99.92%
4203 Sub for Santa	0.00	0.00	4,172.82	4,173.00	0.18	100.00%
Total Miscellaneous	975.94	0.00	4,333.69	4,334.00	0.31	99.99%
Transfers						
4197 Transfer to Capital Projects	230,000.00	0.00	0.00	431,090.00	431,090.00	0.00%
4198 Transfer to water fund	35,000.00	0.00	0.00	35,000.00	35,000.00	0.00%
Total Transfers	265,000.00	0.00	0.00	466,090.00	466,090.00	0.00%
Total Expenditures:	942,361.39	58,864.34	557,634.13	1,121,918.00	564,283.87	49.70%
Total Change In Net Position	11,701.11	(54,307.68)	429,863.11	42,026.00	(387,837.11)	1,022.85%

Fairfield Town
Standard Financial Report
41 Capital Projects - 07/01/2024 to 05/31/2025
91.67% of the fiscal year has expired

	2024 Year-End Actual	May Actual	2025 YTD Actual
Net Position			
Assets:			
Current Assets			
Cash and cash equivalents			
1111 Checking	1,823,188.81	0.00	1,823,188.81
1120 Savings - Bank of AF	16,052.29	0.00	16,052.29
1122 Altabank- Road Impact Fee	29,210.00	0.00	29,210.00
Total Cash and cash equivalents	1,868,451.10	0.00	1,868,451.10
Total Current Assets	1,868,451.10	0.00	1,868,451.10
Total Assets:	1,868,451.10	0.00	1,868,451.10
Liabilites and Fund Equity:			
Equity - Paid In / Contributed			
2981 Fund Balance	(1,868,451.10)	0.00	(1,868,451.10)
Total Equity - Paid In / Contributed	(1,868,451.10)	0.00	(1,868,451.10)
Total Liabilites and Fund Equity:	(1,868,451.10)	0.00	(1,868,451.10)
Total Net Position	0.00	0.00	0.00

Fairfield Town
Standard Financial Report
41 Capital Projects - 07/01/2024 to 05/31/2025
91.67% of the fiscal year has expired

	2024 Year-End Actual	May Actual	2025 YTD Actual	Annual Budget	Unearned/ Unexpended	% Earned/ Used
Change In Net Position						
Revenue:						
Intergovernmental revenue						
3350 County grants	0.00	0.00	0.00	0.00	0.00	0.00%
Total Intergovernmental revenue	0.00	0.00	0.00	0.00	0.00	0.00%
Contributions and transfers						
3810 Transfer from General Fund	230,000.00	0.00	0.00	0.00	0.00	0.00%
Total Contributions and transfers	230,000.00	0.00	0.00	0.00	0.00	0.00%
Total Revenue:	230,000.00	0.00	0.00	0.00	0.00	0.00%
Expenditures:						
Miscellaneous						
4151 Fairfield Signs Project	0.00	0.00	0.00	0.00	0.00	0.00%
4170 Parks Capital outlay	0.00	0.00	0.00	0.00	0.00	0.00%
Total Miscellaneous	0.00	0.00	0.00	0.00	0.00	0.00%
Transfers						
4910 Budgeted increase in fund balance	0.00	0.00	0.00	0.00	0.00	0.00%
Total Transfers	0.00	0.00	0.00	0.00	0.00	0.00%
Total Expenditures:	0.00	0.00	0.00	0.00	0.00	0.00%
Total Change In Net Position	230,000.00	0.00	0.00	0.00	0.00	0.00%

Fairfield Town
Standard Financial Report
51 Water Fund - 07/01/2024 to 05/31/2025
91.67% of the fiscal year has expired

	2024 Year-End Actual	May Actual	2025 YTD Actual
Net Position			
Assets:			
Current Assets			
Cash and cash equivalents			
1117 General Checking - Bank of AF	0.00	(968.85)	(29,607.35)
1118 Water Checking - Bank of AF	113,498.81	(53.24)	(750,905.48)
1125 Altabank- Water Impact Fee	728.00	0.00	728.00
1175 Undeposited receipts	0.00	0.00	(133,759.68)
Total Cash and cash equivalents	<u>114,226.81</u>	<u>(1,022.09)</u>	<u>(913,544.51)</u>
Receivables			
1311 Accounts receivable	443.31	771.00	135,113.49
Total Receivables	<u>443.31</u>	<u>771.00</u>	<u>135,113.49</u>
Total Current Assets	<u>114,670.12</u>	<u>(251.09)</u>	<u>(778,431.02)</u>
Non-Current Assets			
Capital assets			
Work in Process			
1601 Construction in progress	0.00	0.00	878,926.15
Total Work in Process	<u>0.00</u>	<u>0.00</u>	<u>878,926.15</u>
Property			
1611 Land and easements	4,700.00	0.00	4,700.00
1612 Water rights	112,608.00	0.00	112,608.00
1621 Buildings	6,304.17	0.00	6,304.17
1641 Water system 10yr	92,600.00	0.00	92,600.00
1643 Water system 30yr	1,435,727.42	0.00	1,435,727.42
1644 Water system 40yr	77,004.00	0.00	77,004.00
Total Property	<u>1,728,943.59</u>	<u>0.00</u>	<u>1,728,943.59</u>
Accumulated depreciation			
1721 AccDepn Buildings	(1,891.44)	0.00	(1,891.44)
1741 AccDepn Water system	(386,663.71)	0.00	(386,663.71)
Total Accumulated depreciation	<u>(388,555.15)</u>	<u>0.00</u>	<u>(388,555.15)</u>
Total Capital assets	<u>1,340,388.44</u>	<u>0.00</u>	<u>2,219,314.59</u>
Total Non-Current Assets	<u>1,340,388.44</u>	<u>0.00</u>	<u>2,219,314.59</u>
Total Assets:	<u>1,455,058.56</u>	<u>(251.09)</u>	<u>1,440,883.57</u>
Liabilities and Fund Equity:			
Liabilities:			
Current liabilities			
2131 Accounts payable	(36.49)	(12.00)	(12.00)
2141 Retainage payable	0.00	0.00	(14,938.81)
2330 Customer deposits	(100.00)	0.00	(100.00)
Total Current liabilities	<u>(136.49)</u>	<u>(12.00)</u>	<u>(15,050.81)</u>
Long-term liabilities			
2510 2016 Loans	(457,000.00)	0.00	(438,000.00)
Total Long-term liabilities	<u>(457,000.00)</u>	<u>0.00</u>	<u>(438,000.00)</u>
Total Liabilities:	<u>(457,136.49)</u>	<u>(12.00)</u>	<u>(453,050.81)</u>
Equity - Paid In / Contributed			
2981 Retained earnings	(997,922.07)	263.09	(987,832.76)
Total Equity - Paid In / Contributed	<u>(997,922.07)</u>	<u>263.09</u>	<u>(987,832.76)</u>
Total Liabilities and Fund Equity:	<u>(1,455,058.56)</u>	<u>251.09</u>	<u>(1,440,883.57)</u>
Total Net Position	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>

Fairfield Town
Standard Financial Report
51 Water Fund - 07/01/2024 to 05/31/2025
91.67% of the fiscal year has expired

	2024 Year-End Actual	May Actual	2025 YTD Actual	Annual Budget	Unearned/ Unexpended	% Earned/ Used
Income or Expense						
Income From Operations:						
Operating income						
5140 Culinary income	22,613.31	2,088.00	26,692.62	20,890.00	(5,802.62)	127.78%
5150 Connection Fees	53,600.00	0.00	0.00	0.00	0.00	0.00%
5410 Late penalties and fees	100.00	0.00	100.00	75.00	(25.00)	133.33%
5610 Interest income	0.00	110.00	110.00	0.00	(110.00)	0.00%
Total Operating income	76,313.31	2,198.00	26,902.62	20,965.00	(5,937.62)	128.32%
Operating expense						
6110 Culinary operator stipend	3,148.79	900.00	9,900.00	10,800.00	900.00	91.67%
6113 Employee taxes and benefits	0.00	68.85	757.35	620.00	(137.35)	122.15%
6121 Dues	350.00	0.00	401.60	500.00	98.40	80.32%
6128 Utilities	1,979.37	208.74	2,694.62	2,500.00	(194.62)	107.78%
6131 Professional fees	850.00	225.00	887.50	3,000.00	2,112.50	29.58%
6132 Water Engineering	0.00	1,034.50	11,517.00	13,000.00	1,483.00	88.59%
6133 Water Inspections	0.00	0.00	6,831.50	7,832.00	1,000.50	87.23%
6141 Repairs and maintenance	10,427.09	0.00	3,584.58	30,000.00	26,415.42	11.95%
6142 Chlorine	0.00	0.00	0.00	500.00	500.00	0.00%
6143 Monthly water tests	189.82	24.00	156.00	150.00	(6.00)	104.00%
6144 Water tests - other	567.00	0.00	275.00	300.00	25.00	91.67%
6161 Bank service charges	30.00	0.00	36.78	37.00	0.22	99.41%
6169 Depreciation expense	55,630.33	0.00	0.00	54,000.00	54,000.00	0.00%
Total Operating expense	73,172.40	2,461.09	37,041.93	123,239.00	86,197.07	30.06%
Total Income From Operations:	3,140.91	(263.09)	(10,139.31)	(102,274.00)	(92,134.69)	9.91%
Non-Operating Items:						
Non-operating income						
5710 Miscellaneous Non-Operating Inco	0.00	0.00	50.00	50.00	0.00	100.00%
5810 Transfers from general fund	35,000.00	0.00	0.00	35,000.00	35,000.00	0.00%
Total Non-operating income	35,000.00	0.00	50.00	35,050.00	35,000.00	0.14%
Total Non-Operating Items:	35,000.00	0.00	50.00	35,050.00	35,000.00	0.14%
Total Income or Expense	38,140.91	(263.09)	(10,089.31)	(67,224.00)	(57,134.69)	15.01%

Fairfield Town
Standard Financial Report
91 General Fixed Assets - 07/01/2024 to 05/31/2025
91.67% of the fiscal year has expired

	2024 Year-End Actual	May Actual	2025 YTD Actual
Net Position			
Assets:			
Non-Current Assets			
Capital assets			
Work in Process			
1601 Construcion in progress	194,196.11	0.00	194,196.11
Total Work in Process	<u>194,196.11</u>	<u>0.00</u>	<u>194,196.11</u>
Property			
1611 Land	130,226.15	0.00	130,226.15
1631.10 Improvements other than bldg	90,911.46	0.00	90,911.46
1631.30 Improvements other than bldg	256,928.40	0.00	256,928.40
1661 Machinery and equipment	11,465.00	0.00	11,465.00
Total Property	<u>489,531.01</u>	<u>0.00</u>	<u>489,531.01</u>
Accumulated depreciation			
1731 AccDpn Improvements other than	(124,221.47)	0.00	(124,221.47)
1761 AccDpn Machinery and equipme	(9,170.64)	0.00	(9,170.64)
Total Accumulated depreciation	<u>(133,392.11)</u>	<u>0.00</u>	<u>(133,392.11)</u>
Total Capital assets	<u>550,335.01</u>	<u>0.00</u>	<u>550,335.01</u>
Total Non-Current Assets	<u>550,335.01</u>	<u>0.00</u>	<u>550,335.01</u>
Total Assets:	<u>550,335.01</u>	<u>0.00</u>	<u>550,335.01</u>
Liabilites and Fund Equity:			
Equity - Paid In / Contributed			
2971.1 Invested in capital assets	(683,727.12)	0.00	(683,727.12)
2972 Total depreciation charged	133,392.11	0.00	133,392.11
Total Equity - Paid In / Contributed	<u>(550,335.01)</u>	<u>0.00</u>	<u>(550,335.01)</u>
Total Liabilites and Fund Equity:	<u>(550,335.01)</u>	<u>0.00</u>	<u>(550,335.01)</u>
Total Net Position	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>

**Fairfield Town
Check Register
All Bank Accounts - 05/01/2025 to 05/31/2025**

Payee Name	Reference Number	Invoice Number	Invoice Ledger Date	Payment Date	Amount	Description	Ledger Account	Activity Code
Badger Meter Services	501	80193117	05/29/2025	05/29/2025	36.90	Badger Services	516128 - Utilities	
					\$36.90			
BMoney Trucking LLC	141	Fairfieldtownno.2	05/29/2025	05/29/2025	520.00	fill dirt	104161 - Roads Repairs & maintenanc	
					\$520.00			
Bowen Collins	1261	37809	05/12/2025	05/20/2025	1,209.50	832-24-02	104190 - State Grant Expenses	
Bowen Collins	1261	37810	05/12/2025	05/20/2025	2,264.75	832-24-03	104190 - State Grant Expenses	
Bowen Collins	1261	37811	05/12/2025	05/20/2025	1,608.00	832-25-01 application for UWIP furture projects	104141 - Admin Survey and Engineerin	
Bowen Collins	500	37812	05/12/2025	05/20/2025	1,034.50	832-25-02 Water Rights/Shares Reserach & consoli	516132 - Water Engineering	
					\$6,116.75			
Google.com/ Google Inc	DC7626	250502	05/02/2025	05/02/2025	238.65	Suite Workspace	104116 - Admin Computer & internet ex	
					\$238.65			
GSBS Architects	1262	44354	05/29/2025	05/29/2025	21,362.70	General Plan	104157 - Planning and Zoning General	
					\$21,362.70			
Internal Revenue Service	EFT	PR042725-760	05/01/2025	05/01/2025	76.92	Medicare Tax	102221 - Accrued SS, MC & FWT paya	
Internal Revenue Service	EFT	PR042725-760	05/01/2025	05/01/2025	184.62	Federal Income Tax	102221 - Accrued SS, MC & FWT paya	
Internal Revenue Service	EFT	PR042725-760	05/01/2025	05/01/2025	328.82	Social Security Tax	102221 - Accrued SS, MC & FWT paya	
					\$590.36			
Internal Revenue Service	EFT	PR043025-760	04/30/2025	05/01/2025	278.48	Medicare Tax	102221 - Accrued SS, MC & FWT paya	
Internal Revenue Service	EFT	PR043025-760	04/30/2025	05/01/2025	331.46	Federal Income Tax	102221 - Accrued SS, MC & FWT paya	
Internal Revenue Service	EFT	PR043025-760	04/30/2025	05/01/2025	1,190.40	Social Security Tax	102221 - Accrued SS, MC & FWT paya	
					\$1,800.34			
Internal Revenue Service	EFT	PR051125-760	05/15/2025	05/15/2025	94.54	Medicare Tax	102221 - Accrued SS, MC & FWT paya	
Internal Revenue Service	EFT	PR051125-760	05/15/2025	05/15/2025	199.07	Federal Income Tax	102221 - Accrued SS, MC & FWT paya	
Internal Revenue Service	EFT	PR051125-760	05/15/2025	05/15/2025	404.18	Social Security Tax	102221 - Accrued SS, MC & FWT paya	
					\$697.79			
Internal Revenue Service	EFT	PR052525-760	05/29/2025	05/29/2025	90.10	Medicare Tax	102221 - Accrued SS, MC & FWT paya	
Internal Revenue Service	EFT	PR052525-760	05/29/2025	05/29/2025	189.62	Federal Income Tax	102221 - Accrued SS, MC & FWT paya	
Internal Revenue Service	EFT	PR052525-760	05/29/2025	05/29/2025	385.20	Social Security Tax	102221 - Accrued SS, MC & FWT paya	
					\$664.92			
Internal Revenue Service	EFT	PR053125-760	05/29/2025	05/29/2025	278.48	Medicare Tax	102221 - Accrued SS, MC & FWT paya	
Internal Revenue Service	EFT	PR053125-760	05/29/2025	05/29/2025	331.46	Federal Income Tax	102221 - Accrued SS, MC & FWT paya	
Internal Revenue Service	EFT	PR053125-760	05/29/2025	05/29/2025	1,190.40	Social Security Tax	102221 - Accrued SS, MC & FWT paya	
					\$1,800.34			
					\$5,553.75			
JUB Engineers, INC	1263	0184512	05/29/2025	05/29/2025	1,586.00	Airport Planning Services	104181 - Building Dept - Engineering E	
					\$1,586.00			
Les Olson Company	1264	CAB218916	05/29/2025	05/29/2025	1,654.00	Office Cameras	104116.5 - Admin IT services	
Les Olson Company	1264	CAB661848	05/29/2025	05/29/2025	1,696.82	Camera parts	104116.5 - Admin IT services	
Les Olson Company	1264	MNS54885	05/29/2025	05/29/2025	150.10	IT	104116.5 - Admin IT services	
Les Olson Company	1264	MNS5504	05/29/2025	05/29/2025	161.35	IT	104116.5 - Admin IT services	
					\$3,662.27			

**Fairfield Town
Check Register
All Bank Accounts - 05/01/2025 to 05/31/2025**

Payee Name	Reference Number	Invoice Number	Invoice Ledger Date	Payment Date	Amount	Description	Ledger Account	Activity Code
McGee's Stamp & Trophy Co.	DC7626	250530	05/30/2025	05/30/2025	38.86	Notary Book	104115 - Admin Office expenses & sup	
					\$38.86			
McNeil Engineering	1265	87911	05/29/2025	05/29/2025	3,422.50	General Services	104141 - Admin Survey and Engineerin	
					\$3,422.50			
Miller, Llyod Bryant	502	May2025	05/29/2025	05/29/2025	225.00	Hours	516131 - Professional fees	
					\$225.00			
Richards Laboratories of Utah	503	113948	05/29/2025	05/29/2025	12.00	mONTHLY SAMPLES	516143 - Monthly water tests	
					\$12.00			
RL Panek	142	May2025	05/29/2025	05/29/2025	193.40	Weed Killer	104165 - Roads Weed Control	
					\$193.40			
Rocky Mountain Power	504	Maypump2025	05/29/2025	05/29/2025	25.62	Pump Power	516128 - Utilities	
Rocky Mountain Power	504	Maytank2025	05/29/2025	05/29/2025	146.22	Tank power	516128 - Utilities	
					\$171.84			
Sam's Club	DC7626	250502	05/02/2025	05/02/2025	95.85	Water, paper towels, toilet paper, chocolate, juice pa	104115 - Admin Office expenses & sup	
					\$95.85			
Shelley, Stephanie	1266	Maycell2025	05/29/2025	05/29/2025	100.00	Cell phone	104120 - Admin Telephone	
					\$100.00			
The Yard Dumpster	1267	5727	04/30/2025	05/29/2025	650.00	Dumpster	104191 - Trash collection	
The Yard Dumpster	1267	5858	05/29/2025	05/29/2025	150.00	Dumpster	104191 - Trash collection	
The Yard Dumpster	1267	5859	05/29/2025	05/29/2025	150.00	Dumpster	104191 - Trash collection	
The Yard Dumpster	1267	5871	05/29/2025	05/29/2025	150.00	Dumpster	104191 - Trash collection	
The Yard Dumpster	1267	5872	05/29/2025	05/29/2025	150.00	Dumpster	104191 - Trash collection	
The Yard Dumpster	1267	5896	05/29/2025	05/29/2025	150.00	Dumpster	104191 - Trash collection	
The Yard Dumpster	1267	5897	05/29/2025	05/29/2025	150.00	Dumpster	104191 - Trash collection	
The Yard Dumpster	1267	5898	05/29/2025	05/29/2025	150.00	Dumpster	104191 - Trash collection	
The Yard Dumpster	1267	5906	05/29/2025	05/29/2025	200.00	Dumpster	104191 - Trash collection	
The Yard Dumpster	1267	5907	05/29/2025	05/29/2025	200.00	Dumpster	104191 - Trash collection	
					\$2,100.00			
Tractor Supply Co.	DC9994	250512	05/12/2025	05/12/2025	109.99	15 Gallon Spot Sprayer	104161 - Roads Repairs & maintenanc	
					\$109.99			
USPS	DC7626	250508	05/08/2025	05/08/2025	219.00	Stamps 3 rolls	104112 - Admin Public notices	
					\$219.00			
Utah Correctional Industries	1268	RE257E002696	05/29/2025	05/29/2025	84.00	Signs for Cemetery	104169 - Cemetery Expense	
					\$84.00			
Utah County Auditor	1269	63513	05/29/2025	05/29/2025	1,870.27	Contact Law Enforcement	104151 - Police Contracted services	
					\$1,870.27			

**Fairfield Town
Check Register
All Bank Accounts - 05/01/2025 to 05/31/2025**

Payee Name	Reference Number	Invoice Number	Invoice Ledger Date	Payment Date	Amount	Description	Ledger Account	Activity Code
Utah Local Government Trust	1270	1619205	05/29/2025	05/29/2025	40.00	Notary bond	104124 - Admin Insurance	
					\$40.00			
Utah Municipal Lawyers, PLLC (old -	1271	25009	05/29/2025	05/29/2025	2,520.00	Legal Fees	104139 - Admin Legal	
					\$2,520.00			
Utah State Tax Commission	EFT	PR042725-17	05/01/2025	05/01/2025	53.65	State Income Tax	102222 - Accrued state withholding pay	
Utah State Tax Commission	EFT	PR043025-17	04/30/2025	05/01/2025	215.39	State Income Tax	102222 - Accrued state withholding pay	
Utah State Tax Commission	EFT	PR051125-17	05/15/2025	05/15/2025	71.19	State Income Tax	102222 - Accrued state withholding pay	
Utah State Tax Commission	EFT	PR052525-17	05/29/2025	05/29/2025	65.23	State Income Tax	102222 - Accrued state withholding pay	
Utah State Tax Commission	EFT	PR053125-17	05/29/2025	05/29/2025	215.39	State Income Tax	102222 - Accrued state withholding pay	
					\$620.85			
					\$50,900.58			

Fairfield Town
Bank Reconciliation Summary
All Bank Accounts - 05/31/2025

Bank Account	Start Date	End Date	Bank Statement Balance	Calculated Book Balance	General Ledger Balance
1 General Alta Bank - Checking 5193	05/01/2025	05/31/2025	\$95,902.92	\$53,657.36	\$53,657.36
2 Water Alta Bank- Checking 5201	05/01/2025	05/31/2025	\$18,565.31	\$17,085.07	\$17,085.07
3 B & C Road Fund Alta Bank 5219	05/01/2025	05/31/2025	\$72,409.77	\$71,696.37	\$71,696.37
4 Savings Alta Bank 7099	05/01/2025	05/31/2025	\$16,084.47	\$16,084.47	\$16,084.47
Altabank- Road Impact Fee 0483	05/01/2025	05/31/2025	\$29,210.00	\$29,210.00	\$29,210.00
Altabank- Water Impact Fee 0475	05/01/2025	05/31/2025	\$728.00	\$728.00	\$728.00
Altabank- Cemetery Fund 0491	05/01/2025	05/31/2025	\$60.00	\$60.00	\$60.00
Moreton Investment	05/01/2025	05/31/2025	\$2,054,299.99	\$2,054,299.99	\$2,054,299.99
Altabank- Capital Fund	05/01/2021	07/31/2021	\$0.00	\$0.00	\$0.00
			\$2,287,260.46	\$2,242,821.26	\$2,242,821.26

Fairfield Town
2 Water Alta Bank- Checking 5201
Bank Reconciliation - 05/01/2025 to 05/31/2025

Bank Statement Start Balance: \$17,405.47

Reconciled Deposits & Transfers

Type	Reference	Date	Amount
Deposit		04/14/2025	87.00
Deposit		05/05/2025	55.00
Deposit		05/05/2025	91.00
Deposit		05/07/2025	55.00
Deposit		05/07/2025	110.00
Deposit		05/08/2025	55.00
Deposit		05/12/2025	110.00
Deposit		05/12/2025	152.00
Deposit		05/13/2025	58.00
Deposit		05/14/2025	55.00
Deposit		05/14/2025	69.00
Deposit		05/19/2025	57.00
Deposit		05/19/2025	58.00
Deposit		05/19/2025	62.00
Deposit		05/21/2025	55.00
Deposit		05/21/2025	55.00
Deposit		05/27/2025	55.00
Deposit		05/27/2025	55.00
Deposit		05/27/2025	55.00
Deposit		05/29/2025	55.00

Reconciled Deposits & Transfers Total: \$1,404.00

Reconciled Checks & Withdrawals

Payee Name	Reference	Date	Amount
Richards Laboratories of Utah	498	04/29/2025	12.00
Fairfield Irrigation	496	04/29/2025	40.60
Rocky Mountain Power	499	04/29/2025	114.06
Miller, Llyod Bryant	497	04/29/2025	187.50

Reconciled Checks & Withdrawals Total: \$354.16

Charges & Interest

Description	Date	Amount
Additional deposits	05/31/2025	110.00

Charges & Interest Total: \$110.00

Bank Statement End Balance: \$18,565.31

Fairfield Town
3 B & C Road Fund Alta Bank 5219
Bank Reconciliation - 05/01/2025 to 05/31/2025

Bank Statement Start Balance: \$72,519.76

Reconciled Checks & Withdrawals

<u>Payee Name</u>	<u>Reference</u>	<u>Date</u>	<u>Amount</u>
Tractor Supply Co.	DC9994	05/12/2025	109.99

Reconciled Checks & Withdrawals Total: \$109.99

Bank Statement End Balance: \$72,409.77

**Fairfield Town
Moreton Investment
Bank Reconciliation - 05/01/2025 to 05/31/2025**

				Bank Statement Start Balance:	\$1,869,744.74
				Reconciled Deposits & Transfers	
Type	Reference	Date	Amount		
Transfer		05/14/2025	180,000.00		
				Reconciled Deposits & Transfers Total:	\$180,000.00
				Charges & Interest	
Description		Date	Amount		
Investment increasee		05/31/2025	4,555.25		
				Charges & Interest Total:	\$4,555.25
				Bank Statement End Balance:	\$2,054,299.99

Ordinance No. 2025-12 An Ordinance Of Fairfield Town, Utah, Adopting Fairfield Town Code § 10.16 (Special Use Regulations).

Date: June 18, 2025

Created: June 18, 2025

WHEREAS, Utah Code § 10-9a-102 grants the Fairfield Town Council authority to enact or amend ordinances that is considered necessary or appropriate for the use and development of land in the Town of Fairfield; and

WHEREAS, the Town Council desires to add special use regulations for various uses in multiple zones; and

WHEREAS, a public hearing was held on May 7, 2025, duly noticed and held in accordance with Utah law;

WHEREAS, the Town Council has held a public hearing and reviewed the subject text amendment and finds that the text amendment will enhance the public health, safety, and welfare.

NOW, THEREFORE, BE IT ORDAINED by the Fairfield Town Council:

SECTION 1. ADOPTION. The Town Council hereby adopts Fairfield Town Code § 10.16 (Special Use Regulations), as shown in Exhibit A.

SECTION 2. SEVERABILITY

If any section, subsection, sentence, clause, or phrase of this ordinance is for any reason held to be invalid or unconstitutional, such decision shall not affect the validity of the remaining portions of this ordinance.

SECTION 3. EFFECTIVE DATE

Passed and Adopted this **18th day of June, 2025**.

FAIRFIELD TOWN

Hollie McKinney, Mayor

RL Panek	yes	no	abstain	absent
Tyler Thomas	yes	no	abstain	absent
Michael Weber	yes	no	abstain	absent
Richard Cameron	yes	no	abstain	absent

ATTEST:

Stephanie Shelley, Recorder

(OFFICIAL SEAL)

EXHIBIT A

Section 10.16.10. Purpose.

A. The purpose of these Special Use Regulations is to ensure that certain land uses, which may have unique characteristics or potential impacts, are reviewed and regulated to maintain the health, safety, and welfare of the community. These regulations are intended to:

1. Promote compatibility between special uses and surrounding properties by addressing potential impacts such as noise, traffic, visual appearance, and environmental effects;
2. Protect and enhance the character, quality, and stability of neighborhoods, commercial areas, and public spaces;
3. Provide a clear and predictable process for the review, approval, and enforcement of special uses;
4. Ensure that special uses contribute positively to the community by balancing the needs of property owners, neighbors, and the broader public interest; and
5. Align with the goals and policies set forth in the Town's comprehensive plan or other adopted planning documents.

Section 10.16.20. General Regulations.

A. The following general regulations shall apply to all special uses within the jurisdiction of the Town to ensure consistency, fairness, and adherence to community standards:

1. Compliance with Zoning and Land Use Plans. All special uses must comply with the requirements of the zoning district in which they are located and align with the goals and objectives of the Town's comprehensive plan and other applicable land use policies;
2. Minimization of Adverse Impacts. Special uses shall be designed, located, and operated to minimize negative impacts on surrounding properties, including but not limited to noise, vibration, odors, light, traffic, and visual intrusions;
3. Adequate Infrastructure and Services. Special uses must have access to adequate public infrastructure, including roads, utilities, water, sewer, and emergency services, without placing undue burden on existing systems or requiring unplanned expansions;

4. Traffic and Access Management. Special uses shall provide safe and efficient ingress and egress, with adequate off-street parking and loading areas to avoid traffic congestion and ensure pedestrian safety;
5. Compatibility with Surrounding Land Uses. Special uses must demonstrate compatibility with adjacent and nearby land uses, including appropriate buffering, landscaping, or screening where necessary to reduce visual or operational conflicts;
6. Lighting. Lighting must be directed downward to avoid glare on neighboring properties. Must follow Fairfield's lighting ordinance;
7. Environmental Protection. Special uses shall avoid significant adverse impacts on natural resources, including wetlands, floodplains, water bodies, and environmentally sensitive areas. Appropriate mitigation measures shall be required where impacts cannot be fully avoided;
8. Hazardous Material Storage and Spill Prevention. Storage of fuels, chemicals, or hazardous materials shall comply with all applicable federal, state, and local regulations, including the International Fire Code. All hazardous materials must be stored in appropriate containers with clearly marked labels and housed in secured areas;
9. Secondary containment systems are required to prevent contamination in the event of a spill or leak. Containment must be capable of holding at least one hundred and ten percent (110%) of the volume of the largest container stored;
10. Spill Prevention, Control, and Countermeasure (SPCC) Plan or equivalent emergency response plan shall be submitted to the Town as part of the application. This plan must identify:
 - a. All hazardous materials proposed to be stored or used on-site;
 - b. Spill containment methods;
 - c. Emergency contacts and training procedures; and
 - d. Clean-up and disposal procedures in compliance with EPA and Utah DEQ regulations.
11. Operational Standards. All special uses must comply with applicable operational standards established by federal, state, and local regulations, including building codes, health and safety codes, and environmental laws;

12. Time Limitations and Phasing. The Town may impose time limitations on the duration of a special use or require phasing plans to ensure orderly development and compliance with conditions of approval;
13. Periodic Review and Compliance. Special uses may be subject to periodic review by the Town to ensure continued compliance with the terms of approval. Failure to comply may result in revocation or modification of the permit;
14. Conditions of Approval. The Town may impose additional conditions as necessary to address unique characteristics of the proposed use or its site to ensure compatibility with surrounding properties and adherence to the public interest;
15. Expiration and Renewal. Special use permits shall expire if the use is not established or operational within one (1) year of the date of approval, unless an extension is granted by the Planning Commission. A use shall be considered “established” when:
 - a. All required permits have been obtained;
 - b. Construction (if applicable) has commenced; and
 - c. The use has begun operating or been substantially implemented.
16. Transferability. Special use permits shall not be transferable without prior approval of the Town, unless otherwise specified in the terms of the permit;
17. Modification of Approved Special Uses. Any material changes to an approved special use shall require review and approval by the Town through the same process as the initial application.

Section 10.16.30. Application and Approval.

A. Application. Any person or entity seeking a special use permit within the Town must submit a complete application package to the Town Administrator. The application must include the following:

1. Completed Application Form. A fully completed application form, signed by the applicant and the property owner (if different from the applicant);
2. Application Fee. Payment of the required non-refundable application fee, as set forth in the Town’s fee schedule, to cover administrative and review costs;
3. Proof of Ownership or Authorization. Documentation demonstrating that the applicant owns the property or has authorization from the property owner to

submit the application;

4. Project Description. A detailed narrative describing the proposed use, including:

- a. The nature and scope of the activity;
- b. Hours of operation;
- c. Anticipated traffic generation;
- d. Proposed number of employees (if applicable); and
- e. Any potential environmental impacts or mitigation measures.

5. Site Plan. A scaled site plan or survey, prepared by a licensed professional (if required). Site plans shall comply with Town Code § 9.1.30 site plan requirements and include nearby streets and adjacent property uses.

6. Floor Plans and Building Elevations. For applications involving new construction or building modifications, detailed floor plans and building elevations showing the size, layout, and appearance of the structures.

7. Traffic Impact Study. If required by the Town, a traffic impact study prepared by a qualified professional to assess the potential effects of the proposed use on traffic flow and safety.

8. Environmental Impact Analysis. If applicable, an environmental impact analysis identifying potential effects on natural resources, wetlands, floodplains, or other sensitive areas, along with proposed mitigation measures.

9. Neighbor Notification List. A list of all names and addresses of all property owners adjacent to the subject property or 500 feet minimum, for purposes of public notification.

10. Public Hearing Notice Materials must follow state code.

11. Additional Studies or Reports. Any additional studies, reports, or documentation deemed necessary by the Town, such as noise studies, utility impact analyses, or economic feasibility assessments.

12. Statement of Compliance. A written statement from the applicant explaining how the proposed special use complies with the zoning ordinance, special use regulations, and the Town's comprehensive plan.

13. Digital Copies. A digital copy of all submitted documents and plans in a format acceptable to the Town.

B. Screened Fencing. All areas used for storage, equipment being worked on, stored inventory, manufactured goods for sale, or fabrication must be fully enclosed with screened fencing to minimize visual impact and ensure site aesthetics.

C. Other Information. Any other information deemed necessary by the Town to adequately evaluate the application, as specified during pre-application consultations.

D. Incomplete Applications. Applications missing any of the required elements will be deemed incomplete and will not be processed until all deficiencies are addressed.

E. Review by the Planning Commission. The Planning Commission shall review each special use permit application and make its decision based on whether the application meets all applicable provisions of the Town Code.

F. Findings. The Planning Commission shall document its findings to confirm that the application satisfies all relevant provisions of the Town Code. If the application does not meet the required provisions, the Planning Commission shall specify the reasons for denial in writing.

G. Appeals. Decisions of the Planning Commission may be appealed in accordance with the procedures established in Town Code § 10.5.170 within 10 days from the date of the Planning Commission's decision.

10.16.40. Revocation of Special Use Permits.

A. A Special Use Permit may be revoked by the Town for:

1. Violation of any condition of approval;
2. Operation of the use in a manner detrimental to public health or safety; or
3. Abandonment or discontinuation of the use for twelve (12) consecutive months.
The permit holder shall be notified in writing and provided an opportunity to cure violations or request a hearing before the Planning Commission.

Section 10.16.50. Contractor Yards and Industrial Outdoor Storage.

A. Use-Specific Setbacks.

1. All storage areas, equipment, and materials must be located at least:
 - a. One hundred (100) feet from any residential property line; and

b. Twenty five (25) feet from public rights-of-way.

2. No storage or activity shall occur within the required landscaping buffers or front yard setback.

B. Height of Stored Materials. Materials, equipment, or vehicles stored outdoors shall not exceed sixteen (16) feet in height unless screened by a solid structure or enclosure of equivalent or greater height.

C. Pavement and Surface Requirements.

1. Storage and operational areas must be paved or surfaced with dust-free materials, such as gravel, asphalt, or concrete, as approved by the Town; and
2. Appropriate stormwater management features, such as permeable surfaces or retention areas, must be incorporated to prevent runoff.

D. On-Site Waste Management.

1. All waste materials generated on-site must be stored in designated, enclosed areas and regularly disposed of; and
2. Open burning of waste or debris is prohibited.

E. Vehicle and Equipment Restrictions.

1. Only vehicles and equipment directly associated with the contractor's or industrial operation may be stored on-site; and
2. No long-term storage of unregistered, inoperable, or salvaged vehicles or equipment is permitted unless explicitly authorized.

F. Temporary Structures.

1. Temporary structures, such as storage containers or modular offices, may be allowed with prior approval but must be located in compliance with setback and screening requirements; and
2. Temporary structures must be removed within a specified timeframe if no longer associated with the approved use.

G. Fuel and Chemical Storage.

1. Storage of fuels, chemicals, or hazardous materials must comply with all federal, state, and local regulations including International Fire Code and include secondary containment systems to prevent contamination; and
2. A spill response plan must be submitted with the application and kept on-site.

H. Fencing and Security.

1. Contractor yards and industrial outdoor storage facilities must be fully enclosed with a secure fence or wall, at least 6 feet in height, with lockable gates; and
2. Security measures, such as surveillance cameras or lighting, must be implemented to deter unauthorized access.

I. Seasonal and Idle Equipment. Seasonal or idle equipment stored on-site must be maintained in operable condition and stored in an orderly manner.

Section 10.16.60. Automotive Uses.

A. The following standards shall apply to all automotive uses, including automotive repair, automotive paint and repair, automotive service, automotive storage, towing yards, and automotive rentals.

1. Storage of vehicles must be screened from public view with a minimum 6 feet opaque fence or solid wall;
2. Spray painting/bodywork must be conducted inside enclosed, ventilated and environmentally safe structures;
3. No dismantling or salvaging of vehicles shall be permitted on site;
4. Vehicles may not be stacked;
5. Stormwater management measures must be in place to prevent fluid leaks from contaminating the ground;
6. A maximum storage duration of 180 days per vehicle shall be enforced; and
7. All vehicle storage must be on a paved or stabilized surface to minimize dust and environmental impact.

Section 10.16.70. Auto Self-Serve Stations, Gas Stations, Convenience Stores, Fuel Stations.

A. Location Restrictions.

1. Gas stations and convenience stores must be located at least:
 - a. Three hundred(300) feet from schools, daycare centers, and residential zoning districts, unless otherwise approved with appropriate mitigation measures; and
 - b. One Thousand (1,000) feet from existing gas stations to avoid over-concentration, unless deemed necessary to serve the community.
2. Sites must be located at intersections or along major arterial or collector streets

for optimal traffic flow and access.

B. Fueling Station Setbacks.

1. Fuel pump islands must be set back at least:
 - a. Twenty five (25) feet from all property lines; and
 - b. Fifty (50) feet from any residential property or district boundary.

C. Canopy Design and Lighting.

1. Canopies over fuel pumps must:
 - a. Be designed to complement the architectural character of the primary building; and
 - b. Shall not exceed twenty (20) feet in height.
2. Lighting under the canopy must be fully recessed and shielded to prevent glare onto adjacent properties or roadways.

D. Underground Storage Tanks (USTs).

1. All underground storage tanks must comply with state and federal regulations for installation, monitoring, and spill prevention; and
2. A spill containment and response plan must be submitted as part of the application.

E. Traffic and Access Management.

1. A minimum of two (2) access points must be provided, with no access drive located closer than fifty (50) feet to an intersection;
2. Driveways must align with existing or planned driveways on opposite sides of the street, wherever feasible; and
3. On-site circulation must allow for safe and efficient movement of vehicles, including fuel delivery trucks, without impeding traffic on public roads.

F. Parking Requirements.

1. A minimum of one (1) space per two hundred fifty (250) square feet of building area, excluding fueling positions; and
2. Fueling positions shall not count toward required parking spaces.

G. Screening and Buffering.

1. A solid fence or wall, six 6 feet in height, and landscaping shall be required along property lines adjoining residential districts or uses; and
2. Dumpster and service areas must be fully screened with materials matching the primary building.

H. Convenience Store Regulations.

1. Outdoor display or sale of goods (e.g., propane tanks, firewood, ice machines) is permitted only in designated areas approved on the site plan;
2. Overnight parking of commercial vehicles is prohibited unless explicitly approved; and
3. Alcohol sales must comply with local and state licensing requirements.

I. Environmental Protections.

1. Stormwater runoff must be managed to prevent contamination of nearby water resources; and
2. Spills from fueling operations must be cleaned immediately, and all spills must be reported in compliance with local, state, and federal requirements.

J. Signage.

1. Freestanding signs must be located outside visibility triangles and setback at least ten(10) feet from property lines; and
2. Electronic price displays must not flash or change more frequently than once every thirty (30) seconds.

K. Hours of Operation. Hours of operation may be restricted in proximity to residential areas. Standard hours of operation are 5:00 AM to 11:00 PM, unless otherwise approved.

L. Security Measures.

1. Security cameras must monitor all fueling stations, entry points, and parking areas; and
2. The site must be well-lit, with lighting designed to minimize glare and spillover onto adjacent properties.

M. EV Charging Stations. If electric vehicle (EV) charging stations are provided, they must be located to avoid traffic congestion and must be clearly marked and accessible.

N. Air and Water Stations. An air and water station must be provided for public use

and located to ensure safe access without impeding on-site traffic circulation.

O. Fuel Delivery Restrictions. Fuel deliveries must be restricted to off-peak hours to minimize traffic disruptions.

Section 10.16.80. Microbreweries and Distilleries.

A. Outdoor seating or entertainment areas must be at least one hundred (100) feet from residential properties.

B. Loading/unloading zones must be designed to prevent traffic congestion.

C. Odor mitigation measures may be required.

Section 10.16.90. Showroom and Sales Centers.

A. Buildings must be architecturally compatible with surrounding structures.

B. Parking areas must be paved and ADA-compliant.

C. Outdoor display areas must be screened from public roads.

Section 10.16.100. Commercial Greenhouses & Hydroponic Greenhouses.

A. Must include a water conservation plan and use responsible irrigation practices.

B. Chemical storage and fertilizer handling must follow Utah State environmental regulations.

C. Must be set back at least fifty (50) feet from residential properties.

D. Operators must implement an Odor Mitigation plan

E. No detectable odors should cross property boundaries. Verified complaints will require immediate mitigation.

F. Operators must submit a Waste Management plan detailing how plant and water runoff will be handled.

Section 10.16.110. Welding, Fabrication, Machine Shop, and Small Engine Repair.

A. Operations producing noise or vibrations must be conducted indoors or be mitigated with noise barriers.

B. Storage of hazardous materials must comply with federal and state regulations.

Section 10.16.120. Fireworks Sales/Stands.

A. Firework storage and sale areas must comply with Utah State Fire Code.

B. A fire suppression and emergency plan must be submitted.

C. Temporary sales stands must be at least 300 feet from residential properties.

Section 10.16.130. Public Utility Stations.

- A. Must be screened with landscaping or fencing to minimize visual impact.
- B. Noise-producing equipment must meet Fairfield Noise Ordinances.

Section 10.16.140. Pawn Shops.

- A. Must be at least one thousand (1,000) feet from any school, park, or residential area.
- B. Security measures, including surveillance cameras and proper lighting, are required.

Section 10.16.150. Warehouse Storage Units (Commercial).

- A. Shall not be used for residential storage or self-storage purposes.
- B. Must provide adequate loading docks and circulation areas to prevent traffic congestion.

Section 10.16.160. Indoor Shooting Ranges.

A. Safety Regulations:

1. Must conform to all federal, state, and industry regulations for health and safety;
2. Construction must be designed and certified to capture all fired rounds;
3. No ammunition may be fired that exceeds the range's certified design specifications;
4. Alcoholic beverages shall not be sold, consumed, or permitted on the premises;
5. A written log of all range users must be maintained by the range operator;
6. Minors must be accompanied by a responsible adult at all times. No child under eight years old may discharge or handle firearms;
7. On-site supervision and monitoring must be provided at all times; and
8. A cut-wire protected alarm system must be installed for general security.

B. Sound Study:

1. A sound study shall be conducted and submitted with the application; and
2. Noise levels above sixty five (65) decibels at property lines shall be considered a nuisance and require mitigation.

C. Additional Components:

1. May include a retail component for the sale and rental of firearms, ammunition, and related accessories;

2. May include classroom facilities for community education and gun safety training; and
3. May include a restaurant or dining component.

Section 10.16.170. Multi-Tenant Industrial Building (MTIB).

A. Multi-Use Configuration: Units may be used for a combination of industrial, office, and storage purposes, subject to zoning compliance.

B. Independent or Shared Facilities: Each tenant may have independent access or share common infrastructure such as loading docks, parking, and utilities.

C. Zoning Compliance: All businesses operating within the MTIB must comply with the permitted and conditional uses outlined in the Light Industrial West Zone.

D. Parcel and Ownership Structure: The building may be under single or multiple ownership, with businesses leasing or owning individual units.

E. Tenant Improvement Permit Requirement: Each tenant is required to obtain a Tenant Improvement Permit from the Town of Fairfield before making any modifications, alterations, or occupying space within the MTIB. This includes but is not limited to:

1. Interior build-outs, electrical, plumbing, and structural changes;
2. Installation of new equipment or machinery requiring utility connections; and
3. Changes to the use of the space that may impact zoning, fire codes, or safety regulations

Definitions (Special Use Regulations)

Abandonment. Means the discontinuation of a use or activity for a period of twelve (12) consecutive months or more, unless otherwise approved by the Town.

Accessory Building or Structure. Means a building or structure that is subordinate to the primary use of a property and serves a purpose customarily incidental to the main use.**Application.** Means a complete package submitted to the Town for review of a proposed Special Use, including all required forms, fees, plans, and documentation.

Buffer. Means a landscaped area or physical barrier intended to reduce visual, sound, or operational impacts between dissimilar uses.

Plan. Means the officially adopted planning document of the Town of Fairfield that guides future growth, land use, infrastructure, and community development.

Compatibility. Means the degree to which a proposed use is consistent in scale, appearance, intensity, and function with surrounding uses or zoning districts.

Dust-Free Surface – A stable, compacted surface made of gravel, concrete, asphalt, or similar material approved by the Town to minimize airborne dust.

Findings – Written conclusions by the Planning Commission that justify the approval, denial, or modification of a Special Use Permit based on applicable criteria.

Hazardous Materials – Any substance or material that may pose a threat to health, safety, or the environment as defined by federal, state, or local law.

Mitigation – Measures taken to reduce or eliminate negative impacts resulting from a development or land use, such as noise, light, odor, or traffic.

Material Modification – A substantial change to an approved Special Use, including but not limited to changes in intensity, site layout, building footprint, hours of operation, or approved conditions.

Noise Barrier – A physical structure, such as a wall or fence, designed to block or absorb noise to protect adjacent properties.

Odor Mitigation Plan – A written plan outlining the steps a property owner or operator will take to prevent offensive odors from crossing property lines.

Operational Standards – Conditions and performance measures imposed on a use to ensure it operates safely, quietly, and without adverse community impacts.

Screened Fencing – A fence or wall, typically 6 to 8 feet in height, designed to obscure outdoor storage, equipment, or operations from public view using solid or opaque materials.

Special Use – A land use that is allowed within a zoning district only after review and approval by the Town, subject to specific conditions to ensure compatibility and mitigate impacts.

Special Use Permit (SUP) – A permit issued by the Town of Fairfield allowing a Special Use, subject to compliance with all applicable standards and conditions.

Temporary Structure – A non-permanent building or container used on a property for a limited duration in support of an approved use or construction activity.

Town – Refers to the Town of Fairfield, Utah.

Use – The purpose or activity for which a lot, building, or structure is designed, intended, or occupied.

Zoning Administrator – The individual or office responsible for interpreting and enforcing the Town's zoning ordinance, which may include the Mayor or Town Recorder as designated.

STATE OF UTAH)
) ss.
COUNTY OF UTAH)

I, Stephanie Shelley, Town Recorder of Fairfield Town, Utah, do hereby certify and declare that the above and foregoing is a true, full, and correct copy of an ordinance passed by the Town Council of Fairfield Town, Utah, on the **18th day of June, 2025**,

Ordinance No. 2025-12 An Ordinance Of Fairfield Town, Utah, Adopting Fairfield Town Code § 10.16 (Special Use Regulations).

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the Corporate Seal of
Fairfield Town, Utah, this **18th day of June, 2025**.

Stephanie Shelley
Fairfield Town Recorder/Clerk

(SEAL)

AFFIDAVIT OF POSTING

STATE OF UTAH)
) ss.
COUNTY OF UTAH)

I, Stephanie Shelley, Town Recorder of Fairfield Town, Utah, do hereby certify and declare that I posted in three (3) public places the following summary of the ordinance which was passed by the Fairfield Town Council on the **18th day of June, 2025**, and herein referred to as:

SUMMARY.

Ordinance No. 2025-12 An Ordinance Of Fairfield Town, Utah, Adopting Fairfield Town Code § 10.16 (Special Use Regulations).

The three places are as follows:

1. Fairfield Town Hall
2. Fairfield Town Website
3. Utah State Public Notice Website

Stephanie Shelley
Fairfield Town Recorder/Clerk

Date of Posting _____ day of _____, 20____