



City of Etna

AGENDA FOR THE SPECIAL MEETING OF THE ETNA CITY COUNCIL

DATE OF THE MEETING: August 19, 2026

TIME OF THE MEETING: 6:00 pm

PLACE OF THE MEETING: 442 Main Street Etna, CA

1. Call to Order
 - a. Pledge of Allegiance
 - b. Roll Call
2. Public Comment – Agenda Items Only – Public participation during a special meeting is limited to those items listed on the agenda.
3. CURRENT BUSINESS:
 - a. Discuss/Approve Resolution 2026-015 – A Resolution of the City of Etna providing for the appointment to the Office of City Council Member for the Member, City Council, Short Term Seat, Ordering the Cancellation of said Election for that seat Pursuant to Elections Code Section 10229
 - b. Discuss/Approve Main Street Change Order #1 for RB Aldrich Construction for \$40,750.00
4. CLOSED SESSION: The City Council will recess to Closed Session to discuss the below item(s). At the conclusion of the Closed Session, Open Session will reconvene and the reportable action, if any, will be announced. Announcement of any action taken by the City Council in Closed Session required by the Ralph M. Brown Act (Government Code §54950 et. Seq.)
 - a. Personnel Matters (Pursuant to Government Code §54957(b))
 1. Public Employee Appointment:
Public Works Department – Maintenance Worker I
5. CITY COUNCIL STATEMENTS AND REQUESTS
6. ADJOURNMENT

Zoom Teleconference Information:

Phone: 1-669-444-9171 US Meeting ID: 898 7396 8265

<https://us06web.zoom.us/j/89873968265>

The City of Etna does not discriminate based on disability in the admissions or access to, or treatment of or employment in, its programs or activities. Disability-related aids or services, including printed information in alternate formats, to enable persons with disabilities to participate in public meetings are available. If any accommodations are needed, please contact Pamela Eastlick at 530-467-5256 p.eastlick@etnaca.gov. Requests should be made as soon as possible but recommended between three days to one week prior to the scheduled meeting.

442 Main Street • P.O. Box 460 • Etna, CA 96027

P: 530-467-5256 • F: 530-467-3217



STAFF REPORT ETNA CITY COUNCIL

To: Mayor and City Council Members
From: Pamela Eastlick, City Clerk
Date: August 19, 2026
Subject: **APPOINTMENT TO SHORT TERM POSITION IN LIEU OF ELECTION**

INTRODUCTION

At the close of the nomination period on August 10, 2026, no candidates submitted nomination papers for the two year short term open council seat for election on November 3, 2026.

Section 10229 of the Elections Code provides that if no one or only one person is nominated for an office that is up for election, the legislative body may choose one of the following courses of action:

1. Appoint to the office the person who has been nominated.
2. Appoint to the office any eligible voter if no one has been nominated.
3. Hold the election if either no one or only one person has been nominated.

Notice of Facts was prepared on August 13, 2026 by the Elections Official and posted. The facts states that no candidate filed for the short term council seat.

The council may therefore choose to proceed with the election, or appoint to office an eligible vote if no one has been nominated. (Options 2 or 3 above). If the Council chooses option 2 above, the appointee shall take office and serve exactly as if elected at a municipal election for the office.

The appointee will be sworn in and commence their term at the first regular Council meeting in December 2026. Once an appointment has been made the elections official shall not accept for filing any statement of write-in candidacy (Elections Code Section 10229(c)).

If the Council does not appoint a a person to fill the seat by the 75th day before the election (August 20, 2026), pursuant to (2) above, the election will be held with a space provided for a write in candidate.

As required by Section 10229 of the California Government Code, the Town Clerk hereby certifies that the facts set forth in this staff report are true and correct.

RECOMMENDATION

Staff recommends that the Town Council:

1. Consider adoption of a resolution appointing a person eligible to serve as a council member to the City Council for the "Member, City Council, Short Term" seat in lieu of holding an election for that position..

FINANCIAL IMPACT:

None.

ENVIRONMENTAL:

None.

ATTACHMENT:

1. [Draft] Resolution
2. Certificate of Facts



County of Siskiyou

Laura Bynum, County Clerk-Registrar of Voters
311 Fourth Street, Room 201
Yreka, CA 96097

MEMORANDUM

To: Etna City Clerk

From: Laura Bynum, County Clerk

Date: August 13, 2026

Re: Certificate of Facts re Election Status

This is to provide you with the status of candidate filing for the city's November 3, 2026 city election. The following races and candidates will appear on the ballot:

Member, City Council, Full-Term (vote for three)

Brandon P Fawaz

John Stacher

Samuel "Jason" Deppen

Mitch Trost

Member, City Council, Short Term (vote for one)

No candidate filed, there will be a space for write-in

The order of then names on the ballot will be determined based on the random draw that will be conducted on Thursday, August 13, 2026.

Contact information for the candidates is posted on the Clerk's website at www.sisqvotes.org. Please feel free to contact me if you have any questions.



City of Etna

RESOLUTION 2026-015

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ETNA
PROVIDING FOR THE APPOINTMENT TO THE OFFICE OF CITY
COUNCIL MEMBER FOR THE MEMBER, CITY COUNCIL, SHORT
TERM SEAT ORDERING THE CANCELLATION OF SAID
ELECTION FOR THAT SEAT PURSUANT TO ELECTIONS CODE
SECTION 10229**

WHEREAS, under the provisions of the laws relating to general law cities of the State and California and the City of Etna, a General Municipal Election shall be held on Tuesday, November 3, 2026, for the election of certain municipal officers; and

WHEREAS, pursuant to the California Elections Code, the City Council of the City of Etna calls and gives notice of the General Municipal Election; and

WHEREAS, three full term seats of the Etna City Council will expire in November 2026, and one short term seat of the Etna City Council will expire in November 2028 ("Member, City Council, Short Term") is required to be placed on the November 3, 2026 election; and

WHEREAS, City Council adopted Resolution 2026-013 Calling and Giving Notice of a General Municipal Election to be Held on November 3, 2026, and Requesting Consolidation of this Election With the Statewide Election for three (3) full term seats and one (1) short term (2-year) seat; and

WHEREAS, the County Clerk Laura Bynum as the Elections Official for the County of Siskiyou has certified on August 13, 2026 in a Certificate of Facts that no person was nominated for the office of Member, City Council, Short Term by the close of the nomination period; and

WHEREAS, California Elections Code Section 10229 enables the City Council to appoint an eligible person to the office when no one has been nominated; and

WHEREAS, the City Council, at a meeting held on August 19, 2026; determined it is in the city's best interest to make an appointment rather than hold an election for said seat.

NOW THEREFORE THE CITY COUNCIL OF THE CITY OF ETNA DOES HEREBY RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:

Section 1: Pursuant to Elections Code Section 10229, _____ is appointed as City Council Member for the two year seat Member, City Council, Short Term.

SECTION 2. The appointed individual shall serve as if elected to that seat.

SECTION 3. The election for this seat is cancelled.

SECTION 4. The City Clerk shall notify the County Registrar of Voters of this cancellation.

PASSED, APPROVED, AND ADOPTED this 19th day of August, 2026

I HEREBY CERTIFY the foregoing resolution was introduced and adopted at a special meeting of the City Council held the 19^h day of August 2026, by the following vote, to wit:

AYES:

NOES:

ABSTAIN:

ABSENT:

Cliff Munson, Mayor

ATTEST:

Pamela Eastlick, City Clerk



STAFF REPORT ETNA CITY COUNCIL

To: City Council Members
From: Dan Burbank, Public Works Director
Date: August 19, 2026
Subject: Main Street Change Order Request #1 and Project Budget

RECOMMENDATION:

Approve Main Street change order request #1.

DISCUSSION:

This change order is necessary because Pacific Power did not complete the underground electrical work for the Main Street Paving project before winter, delaying the downtown paving until 2027 and requiring equipment remobilization.

The change order will keep the project within the state-approved budget but will reduce the amount of money available for retention or to be returned to the state.

FINANCIAL IMPACT:

See attached.

CITY OF ETNA
PO Box 460 - - - Etna, CA 96027
Main Street Rehabilitation Project
Contract Change Order No. 1

Date: August 4, 2026

Owner: City of Etna
 PO Box 460
 Etna, CA 96027

Contractor: R.B. Aldrich Construction
 PO Box 927
 Fort Jones, CA 96032

This Contract Change Order No. 1 (CCO#1) is made to modify the construction contract as follows:

I) Change in Work:

1) Pacific Power will not be able to complete their underground work prior to October 30th, 2026. This pushes the reconstruction work on Main Street into November which due to winter conditions, paving work will not be allowed. The reconstruction work on Main Street will need to be pushed into Summer of 2027. The additional costs are meant to cover Re-mobilization, a price increase of 3/4" base rock of \$5/ton, and a price increase of asphalt of \$20/ton. \$40,750.00

II) Change in Contract Price:

Total Net Adjustment of Contract Price	\$40,750.00
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III) Adjustment of Contract Price:

Contract Price Prior to Change Order No. 1	\$565,495.00
Net Change per this CCO#1	\$40,750.00
Adjusted Contract Price	\$606,245.00

IV) Adjustment of Contract Time:

The contract time will be increased until July 31, 2027 per this change order.

CITY OF ETNA
PO Box 460 - - - Etna, CA 96027
Main Street Rehabilitation Project
Contract Change Order No. 1

Requested & Accepted By:

Contractor: R.B. Aldrich Construction

by: Richard Aldrich

Date: 8/5/26

Recommended for Approval:

Engineer: Jose Hernandez, RCE 90911, Project Engineer

by: 

Date: 8-5-2026

Approved:

Owner: City of Etna

by: _____

Date: _____

**MAIN STREET REHABILITATION PROJECT
CONSTRUCTION BUDGET**

Construction Funds Awarded by STIP=	\$681,000.00
R.B. Aldrich Construction Bid=	\$565,495.00
E&S Estimated Construction Oversight Costs=	\$40,000.00
Funds Remaining=	\$75,505.00
Contract Change Order #1 (CCO#1)=	\$40,750.00
Funds Remaining After CCO#1=	\$34,755.00