



City of Etna

AGENDA FOR THE REGULAR MEETING OF THE ETNA CITY COUNCIL

DATE OF THE MEETING: June 22, 2026

TIME OF THE MEETING: 6:30 pm

PLACE OF THE MEETING: 442 Main Street Etna, CA, and TELECONFERENCE (Zoom)

1. **CALL TO ORDER**

- a. Pledge of Allegiance
- b. Roll Call

2. **PUBLIC COMMENT – NON-AGENDA ITEMS** - The City Council cannot take action or comment on non-agenda items.

3. **CONSENT CALENDAR**

- a. Minutes of the Regular Meeting May 26, 2026
- b. Minutes of the Special Meeting June 1, 2026
- c. Expense Approvals Report
- d. (Renumber Resolution 2026-007 to 2026-009) A Resolution 2026-007 – A Resolution of the City Council of the City of Etna Establishing Position and Payrate Step for the Lieutenant of the Etna Police Department
- e. Resolution 2026-011 – A Resolution of the City Council of the City of Etna Calling and Giving Notice of a General Municipal Election to be Held on November 3, 2026, and Requesting Consolidation of this Election with the Statewide Election
- f. Resolution 2026-012 – A Resolution Adopting a List of Projects for Fiscal Year 2026-27 Funded by SB 1: The Road Repair and Accountability Act of 2017

4. **CURRENT BUSINESS**

- a. Swear in New Etna Police Officer Eric Dowling
- b. Discuss/Approve Out of Area Service Agreement to Extend Water and Wastewater Service Outside City Limits
- c. Discuss/Approve Main Street Rehabilitation Project Contract Awarded to R.B. Aldrich Construction in the Amount of \$565,495.00 Funded by STIP
- d. Discuss/Approve Morning Lap Swim \$30.00 a Month Per Person
- e. Discuss/Approve Compensating Lifeguards that Teach Swim Lessons \$1.00 Extra Per Hour
- f. Discuss/Approve Allowing Use of Safe and Sane Fireworks at the Little League Park for July 4th
- g. Discuss/Approve OES Salary Survey
- h. Discuss/Approve City Check Signatures

5. **DEPARTMENT REPORTS**

*Pool*Police*Public Works*Fire*Ambulance*City Clerk*Mayor*City Council/Committee

6. **CITY COUNCIL STATEMENTS AND REQUESTS**

7. **CLOSED SESSION:** The City Council will recess to Closed Session to discuss the below item(s). At the conclusion of the Closed Session, Open Session will be reconvened and reportable action, if any, will be announced.

Announcement of any action taken by the City Council in Closed Session required by the Ralph M. Brown Act (Government Code §54950 et. Seq.)

- a. Conference with Labor Negotiations (Unrepresented Employee)(Pursuant to Government Code §54957.6)
 1. City Negotiator: Andrew L. Jared, City Attorney
Position: Ambulance Director
- b. Personnel Matters (Pursuant to Government Code §54957(b))
 1. Public Employee Discipline/Dismissal/Release
- c. Public Employment - Appointment (Pursuant to Government Code §54957)
 1. City Administrator/Manager

8. **ADJOURNMENT**

Zoom Teleconference Information:

Phone: 1-669-444-9171 US Meeting ID: 833 0994 6886

<https://us06web.zoom.us/j/83309946886>

The City of Etna does not discriminate based on disability in the admissions or access to, or treatment of or employment in, its programs or activities. Disability-related aids or services, including printed information in alternate formats, to enable persons with disabilities to participate in public meetings are available. If any accommodations are needed, please contact Pamela Eastlick at 530-467-5256 p.eastlick@etnaca.gov. Requests should be made as soon as possible but recommended between three days to one week prior to the scheduled meeting.



**MINUTES
REGULAR MEETING OF THE ETNA CITY COUNCIL
Tuesday May 26, 2026**

Members of the Etna City Council met on the 26th day of May in person and TELECONFERENCE (Zoom). Mayor Cliff Munson called the meeting to order and led in the salute to the flag of the United States of America.

1. Call to Order:

a. Roll Call

Council members Brandon Fawaz, Jason Deppen, Mayor Cliff Munson, Matt Eastlick, and John Stacher were present.

2. Public Comments on Non-Agenda Items:

Cora Brownell from the Marble Rim Gallery thanked the Council for their support.

3. Consent Calendar:

a. Minutes of the Regular Meeting April 27, 2026

b. Minutes of the Special Meeting May 7, 2026

c. Invoice Approvals

Councilmember Stacher made a motion to approve, Councilmember Deppen seconded and the motion passed.

Ayes: Stacher, Eastlick, Munson, Deppen, Fawaz

4. Current Business:

a. Presentation and Acknowledgment of the 2026 Etna Travel Patch Winners

Lynn Karpinski, computer graphics teacher at the high school presented the travel patch winners. No action taken.

b. Discuss/Approve 2026-2029 Fort Jones Police Contract

Police Chief Josh Short gave a background on this item. The contract reflects a 3% increase. Discussion on whether the 3% increase is sufficient and determining total contract price. Councilmember Deppen made a motion to approve the 2026-2029 Fort Jones Police Contract in the amount of \$260,199. Deppen motion died. Councilmember Fawaz made a motion to adopt the Police Contract with the City of Fort Jones for \$260,199 to be inserted on page six, the removal of Attachment A, and the contract represents a 3% annual increase. Deppen seconded. More discussion on total contract price. Mayor Munson called for a vote.

Ayes: Stacher, Eastlick, Munson, Deppen, Fawaz

c. Discuss/Approve Annual Ambulance Rates Adjustment per Resolution 2025-004 Section 2 Effective July, 2026. Adopt Resolution 2026-008 – A Resolution of the City Council of the City of Etna Approving the Fee Schedule for Emergency Medical Services (Ambulance Rates Annual)

Ambulance Director Teresa Arrwood gave a background on this item. Councilmember Deppen made a motion to approve, Councilmember Stacher seconded, and the motion passed. More discussion about the rates.

Ayes: Stacher, Eastlick, Munson, Deppen, Fawaz

d. Discuss/Approve Options to Replace/Purchase a New Ambulance – Provide Staff with a Purchase Price Range, Review Quotes, and Determine the Best Option

Director Arrwood requested guidance from the Council on purchasing a new ambulance. Arrwood recommends selling one of the aging ambulances and purchasing a newer ambulance. Discussion regarding repairs being done on the newest ambulance, and each type of ambulance the city currently owns. No action taken.

Ayes: Stacher, Eastlick, Munson, Deppen, Fawaz

e. Discuss/Approve Salary Schedule Correction Provide Clarification

City Attorney Andrew Jared recommended this item be placed at a closed session for the next meeting.

f. Discuss/Approve Employee Dental & Vision Benefits

City Clerk Pamela Eastlick presented rates for dental and vision benefits for city employees. The coverage is up to ten employees. More discussion. Councilmember Deppen made a motion to approve vision benefits for up to ten employees at \$1,600 annually. More discussion on how much benefit the employees are getting. Deppen's motion died for lack of second. Councilmember Fawaz made a motion to approve the plan as presented. Councilmember Deppen seconded. Councilmember Stacher disagreed with the life insurance benefit included. Fawaz agreed and added that this is for employees only and if they add family, it is the employee's expense. Discussion about volunteers and defining employees. Fawaz added that employees are defined as 50% FTE or more and include fire and ambulance volunteers. Mayor Munson clarified the motion to include moving forward with this to meet the July 1st start date but bring back the specifics that are defined better. Councilmember Eastlick seconded. More discussion.

Ayes: Stacher, Eastlick, Munson, Deppen, Fawaz

g. Discussion: Staff to Research Parks & Rec Grant Funding

Councilmember Stacher gave a background on this item. Stacher explained that the swing at the park became out of commission. The State is preparing to release round 5 parks and rec grant funding; staff would like to research this grant opportunity further. Discussion about commissioner roles and contacting city employees. Attorney Jared gave more clarification. Discussion about the pool pump. No action taken. Chief Short informed the Council that PAL has taken over the softball field down at the Pleasure Park.

h. Discuss/Approve Employment Agreement with Josh Short as Chief of Police

City Attorney Jared gave a background on this item. There is change to the agreement to clarify that it is a three-year term and the City participates in Social Security but not State Disability Insurance. Councilmember Deppen made a motion to approve with changes regarding Social Security. Councilmember Eastlick seconded, and the motion passed.

Ayes: Stacher, Eastlick, Munson, Deppen, Fawaz

Deppen requested that the effective date of March 8th be added.

i. Discussion: Review City of Etna Policies Relating to Drought

The city will send out informational letters to the community explaining the recent curtailment and encourage outdoor watering to cease. More discussion.

5. Department Reports:

Police Chief Josh Short discussed issues with speeding and pedestrians. Chief Short mentioned policies relating to Pedestrian Safe City etc.

Fire Chief Jake Deegan had nothing to report.

City Clerk Pamela Eastlick reported on cash flow while there is an eight-million-dollar water project. Clerk Eastlick also updated the Council about the software conversion project, and preparing for the budget. Clerk Eastlick also reported that they will begin the salary survey.

6. City Council Statements and Requests:

Councilmember Fawaz commented that not having a manager and relying on the City Attorney to handle city manager duties the Council is not able to provide the proper oversight.

7. Closed Session:

a. Public Employment (Pursuant to Government Code §54957)

1. Lifeguard

City Council unanimously approved hiring a lifeguard.

b. Conference with Labor Negotiations (Unrepresented Employee)(Pursuant to Government Code §54957.6)

1. City Negotiator: Andrew L. Jared, City Attorney

Position: Chief of Police

No reportable action taken.

8. Adjournment:

There being no further business, Mayor Cliff Munson adjourned the meeting at 7:41 pm.

Respectfully submitted,

Jenny Bennett
Asst. City Clerk

DRAFT



**MINUTES
SPECIAL MEETING OF THE ETNA CITY COUNCIL
Monday June 1, 2026**

Members of the Etna City Council met on this 1st day of June in person. Mayor Pro-Tem Brandon Fawaz called the meeting to order and dispensed with the salute to the flag of the United States of America.

1. Call to Order:

a. Roll Call

Council members Brandon Fawaz, Matt Eastlick, Jason Deppen, and John Stacher were present. Mayor Cliff Munson was absent.

2. Public Comment:

None.

3. Current Business:

a. Discuss/Approve Rescinding 2026-2029 Fort Jones Police Contract Approved on May 26, 2026

Councilmember Fawaz gave a background on this item. The amount of the contract needs to reflect the amount of the increase in payments for the last three quarters. Police Chief Josh Short explained that the 3% increase is automatic every year and with recent substantial salary increases it may be necessary to add an additional 10%. More discussion. City Clerk Pamela Eastlick (Zoom) added that Fort Jones is paying \$346,183 currently.

Discussion determining total contract price to present to Fort Jones Council for approval. Clerk Eastlick expressed concerns about the impact on the General Fund.

Fawaz made a motion to amend the contract price to \$363,492, which reflects a 5% increase. Councilmember Eastlick seconded, and the motion passed.

Ayes: Stacher, Eastlick, Deppen, Fawaz

b. Discuss/Approve Amending 2025-2026 Fort Jones Police Contract to \$TBD

Councilmember Deppen made a motion to amend the 2025-2026 Fort Jones Police Contract to \$346,183. Councilmember Stacher seconded, and the motion passed.

Ayes: Stacher, Eastlick, Deppen, Fawaz

4. Closed Session:

a. Public Employment – Appointment (Pursuant to Government Code §54957)

1. City Administrator/Manager

The City Council tabled this item for a later meeting.

5. City Council Statements & Requests:

None.

6. Adjournment:

There being no further business, Mayor Pro-Tem Fawaz adjourned the meeting at 6:27 pm.

Respectfully submitted,

Jenny Bennett
Asst. City Clerk

DRAFT



Expense Approval Report

By Fund

Payment Dates 6/4/2026 - 6/4/2026

Vendor Name	Payable Number	Post Date	Description (Item)	Amount
Fund: 10 - GENERAL FUND				
Department: 110 - City Clerk				
TYLER TECHNOLOGIES INC	025-552839	05/14/2026	FundBalance Migration	304.82
Department 110 - City Clerk Total:				304.82
Department: 140 - Law Enforcement				
TYLER TECHNOLOGIES INC	025-552839	05/14/2026	FundBalance Migration	304.82
Department 140 - Law Enforcement Total:				304.82
Department: 150 - Fire Prevention				
TYLER TECHNOLOGIES INC	025-552839	05/14/2026	FundBalance Migration	304.82
Mes Service Company LLC.	IN2497233	04/30/2026	Rescue Tool Repairs	510.00
Department 150 - Fire Prevention Total:				814.82
Fund 10 - GENERAL FUND Total:				1,424.46
Fund: 20 - WATER IMPROVEMENT FUND				
Department: 400 - Water				
TIMBERWORKS	Partial Pay Est. #3	05/06/2026	Water System Imp Project	1,098,437.50
Department 400 - Water Total:				1,098,437.50
Fund 20 - WATER IMPROVEMENT FUND Total:				1,098,437.50
Fund: 40 - WATER FUND				
Department: 400 - Water				
TYLER TECHNOLOGIES INC	025-552839	05/14/2026	FundBalance Migration	304.82
Department 400 - Water Total:				304.82
Fund 40 - WATER FUND Total:				304.82
Fund: 45 - SEWER FUND				
Department: 450 - Sewer				
TYLER TECHNOLOGIES INC	025-552839	05/14/2026	FundBalance Migration	304.82
Department 450 - Sewer Total:				304.82
Fund 45 - SEWER FUND Total:				304.82
Fund: 50 - AMBULANCE FUND				
Department: 500 - Ambulance				
TYLER TECHNOLOGIES INC	025-552839	05/14/2026	FundBalance Migration	304.86
WITTMAN ENTERPRISES, LLC	202604-C1794	05/20/2026	Billing Services April 2026	1,970.52
Department 500 - Ambulance Total:				2,275.38
Fund 50 - AMBULANCE FUND Total:				2,275.38
Grand Total:				1,102,746.98

Report Summary**Fund Summary**

Fund	Payment Amount
10 - GENERAL FUND	1,424.46
20 - WATER IMPROVEMENT FUND	1,098,437.50
40 - WATER FUND	304.82
45 - SEWER FUND	304.82
50 - AMBULANCE FUND	2,275.38
Grand Total:	1,102,746.98

Account Summary

Account Number	Account Name	Payment Amount
10-110-6100	PROFESSIONAL & CONT...	304.82
10-140-6100	PROFESSIONAL & CONT...	304.82
10-150-6100	PROFESSIONAL & CONT...	304.82
10-150-6400	EQUIPMENT MAINTENA...	510.00
20-400-8040	EDWG-47100004-001	1,098,437.50
40-400-6100	PROFESSIONAL & CONT...	304.82
45-450-6100	PROFESSIONAL & CONT...	304.82
50-500-6100	PROFESSIONAL & CONT...	2,275.38
Grand Total:		1,102,746.98

Project Account Summary

Project Account Key	Payment Amount
None	1,102,746.98
Grand Total:	1,102,746.98



Expense Approval Report

By Vendor Name

Payment Dates 6/11/2026 - 6/11/2026

Vendor Name	Payable Number	Post Date	Description (Item)	Amount
Vendor: 1277 - CHARLES W. PILLON				
Fund: 10 - GENERAL FUND				
CHARLES W. PILLON	4862	06/01/2026	Assist with ERP Pro Setup	206.25
Fund 10 - GENERAL FUND Total:				206.25
Vendor 1277 - CHARLES W. PILLON Total:				206.25
Vendor: 1336 - COLANTUONO, HIGHSMITH & WHATLEY, PC				
Fund: 10 - GENERAL FUND				
COLANTUONO, HIGHSMITH &...	68616	12/11/2025	Attorney Fees	142.50
COLANTUONO, HIGHSMITH &...	68616	12/11/2025	Attorney Fees	66.00
Fund 10 - GENERAL FUND Total:				208.50
Vendor 1336 - COLANTUONO, HIGHSMITH & WHATLEY, PC Total:				208.50
Vendor: 1546 - E & S ENGINEERS				
Fund: 10 - GENERAL FUND				
E & S ENGINEERS	5480	05/26/2026	Engineer Retainer	500.00
Fund 10 - GENERAL FUND Total:				500.00
Fund: 20 - WATER IMPROVEMENT FUND				
E & S ENGINEERS	5480	05/26/2026	21024 EDWG Water Treatmen...	41,374.65
Fund 20 - WATER IMPROVEMENT FUND Total:				41,374.65
Vendor 1546 - E & S ENGINEERS Total:				41,874.65
Vendor: 1666 - FORT JONES LUMBER YARD, INC.				
Fund: 23 - SWIMMING POOL FUND				
FORT JONES LUMBER YARD, I...	370950	05/25/2026	Pool Maintenance & Supplies	186.66
Fund 23 - SWIMMING POOL FUND Total:				186.66
Vendor 1666 - FORT JONES LUMBER YARD, INC. Total:				186.66
Vendor: 1773 - HENRY SCHEIN MEDICAL				
Fund: 50 - AMBULANCE FUND				
HENRY SCHEIN MEDICAL	57164440	05/18/2026	Medical Supplies	93.27
Fund 50 - AMBULANCE FUND Total:				93.27
Vendor 1773 - HENRY SCHEIN MEDICAL Total:				93.27
Vendor: 1840 - JEFF HEIGN				
Fund: 10 - GENERAL FUND				
JEFF HEIGN	0012	06/01/2026	Pre-Audit Services	3,025.00
Fund 10 - GENERAL FUND Total:				3,025.00
Vendor 1840 - JEFF HEIGN Total:				3,025.00
Vendor: 1930 - KELLEY CREATE				
Fund: 10 - GENERAL FUND				
KELLEY CREATE	42142335	05/31/2026	Xerox Monthly	126.21
Fund 10 - GENERAL FUND Total:				126.21
Fund: 40 - WATER FUND				
KELLEY CREATE	42142335	05/31/2026	Xerox Monthly	126.22
Fund 40 - WATER FUND Total:				126.22
Fund: 45 - SEWER FUND				
KELLEY CREATE	42142335	05/31/2026	Xerox Monthly	126.22
Fund 45 - SEWER FUND Total:				126.22
Vendor 1930 - KELLEY CREATE Total:				378.65
Vendor: 1949 - KIEP-ER KLEEN				
Fund: 10 - GENERAL FUND				
KIEP-ER KLEEN	INV0000005	05/30/2026	Cleaning Services & Park Suppl..	100.00
KIEP-ER KLEEN	INV0000005	05/30/2026	Cleaning Services & Park Suppl..	100.00

Expense Approval Report

Payment Dates: 6/11/2026 - 6/11/2026

Vendor Name	Payable Number	Post Date	Description (Item)	Amount
KIEP-ER KLEEN	INV0000005	05/30/2026	Cleaning Services & Park Suppl...	100.00
KIEP-ER KLEEN	INV0000005	05/30/2026	Cleaning Services & Park Suppl...	59.04
Fund 10 - GENERAL FUND Total:				359.04
Vendor 1949 - KIEP-ER KLEEN Total:				359.04
Vendor: 1993 - LAW OFFICE OF DARRIN MERCIER				
Fund: 10 - GENERAL FUND				
LAW OFFICE OF DARRIN MERC...2079		06/01/2026	CDBG Foreclosure	1,036.38
Fund 10 - GENERAL FUND Total:				1,036.38
Vendor 1993 - LAW OFFICE OF DARRIN MERCIER Total:				1,036.38
Vendor: 2018 - LIFE ASSIST				
Fund: 50 - AMBULANCE FUND				
LIFE ASSIST	2127746	05/26/2026	Medical Supplies	256.10
Fund 50 - AMBULANCE FUND Total:				256.10
Vendor 2018 - LIFE ASSIST Total:				256.10
Vendor: 2169 - MT. SHASTA AMBULANCE SERVICE				
Fund: 50 - AMBULANCE FUND				
MT. SHASTA AMBULANCE SER... 141659		06/01/2026	Ambulance Services	400.00
Fund 50 - AMBULANCE FUND Total:				400.00
Vendor 2169 - MT. SHASTA AMBULANCE SERVICE Total:				400.00
Vendor: 2252 - PACE ANALYTICAL				
Fund: 45 - SEWER FUND				
PACE ANALYTICAL	262803831	06/02/2026	Wastewater	50.00
Fund 45 - SEWER FUND Total:				50.00
Vendor 2252 - PACE ANALYTICAL Total:				50.00
Vendor: 2257 - PACIFIC POWER				
Fund: 10 - GENERAL FUND				
PACIFIC POWER	INV0000002	05/26/2026	Monthly Electric	86.21
PACIFIC POWER	INV0000002	05/26/2026	Monthly Electric	269.19
PACIFIC POWER	INV0000002	05/26/2026	Monthly Electric	431.98
PACIFIC POWER	INV0000002	05/26/2026	Monthly Electric	27.40
PACIFIC POWER	INV0000002	05/26/2026	Monthly Electric	1,532.82
Fund 10 - GENERAL FUND Total:				2,347.60
Fund: 23 - SWIMMING POOL FUND				
PACIFIC POWER	INV0000002	05/26/2026	Monthly Electric	30.01
Fund 23 - SWIMMING POOL FUND Total:				30.01
Fund: 40 - WATER FUND				
PACIFIC POWER	INV0000002	05/26/2026	Monthly Electric	300.48
Fund 40 - WATER FUND Total:				300.48
Fund: 45 - SEWER FUND				
PACIFIC POWER	INV0000002	05/26/2026	Monthly Electric	541.11
Fund 45 - SEWER FUND Total:				541.11
Fund: 50 - AMBULANCE FUND				
PACIFIC POWER	INV0000002	05/26/2026	Monthly Electric	164.40
Fund 50 - AMBULANCE FUND Total:				164.40
Fund: 53 - COPS PERSONNEL FUND				
PACIFIC POWER	INV0000002	05/26/2026	Monthly Electric	86.20
Fund 53 - COPS PERSONNEL FUND Total:				86.20
Vendor 2257 - PACIFIC POWER Total:				3,469.80
Vendor: 2266 - PAMELA EASTLICK				
Fund: 10 - GENERAL FUND				
PAMELA EASTLICK	6.10.26	06/10/2026	SCORE Meeting	243.85
Fund 10 - GENERAL FUND Total:				243.85
Vendor 2266 - PAMELA EASTLICK Total:				243.85

Expense Approval Report

Payment Dates: 6/11/2026 - 6/11/2026

Vendor Name	Payable Number	Post Date	Description (Item)	Amount
Vendor: 2295 - PEACE OFFICERS LEGAL DEFENSE				
Fund: 10 - GENERAL FUND				
PEACE OFFICERS LEGAL DEFE...	900355	05/26/2026	3066	48.00
Fund 10 - GENERAL FUND Total:				48.00
Fund: 99 - PAYING/CLEARING FUND				
PEACE OFFICERS LEGAL DEFE...	900355	05/26/2026	3065	305.40
Fund 99 - PAYING/CLEARING FUND Total:				305.40
Vendor 2295 - PEACE OFFICERS LEGAL DEFENSE Total:				353.40
Vendor: 2296 - PEACE OFFICERS RESEARCH ASSOC.				
Fund: 10 - GENERAL FUND				
PEACE OFFICERS RESEARCH A...	531064	06/01/2026	PD Reserves POA 3066	24.00
Fund 10 - GENERAL FUND Total:				24.00
Fund: 99 - PAYING/CLEARING FUND				
PEACE OFFICERS RESEARCH A...	531064	06/01/2026	Etna PD POA 3065	148.00
Fund 99 - PAYING/CLEARING FUND Total:				148.00
Vendor 2296 - PEACE OFFICERS RESEARCH ASSOC. Total:				172.00
Vendor: 2322 - PITNEY BOWES GLOBAL FINANCIAL SERVICES LLC.				
Fund: 10 - GENERAL FUND				
PITNEY BOWES GLOBAL FINA...	3107883550	05/11/2026	Lease Tax Invoice	16.44
PITNEY BOWES GLOBAL FINA...	3107883550	05/11/2026	Qtrly Lease Postage Machine	175.38
Fund 10 - GENERAL FUND Total:				191.82
Vendor 2322 - PITNEY BOWES GLOBAL FINANCIAL SERVICES LLC. Total:				191.82
Vendor: 2496 - SCOTT VALLEY DISPOSAL				
Fund: 10 - GENERAL FUND				
SCOTT VALLEY DISPOSAL	INV0000004	05/31/2026	Monthly Trash	135.00
SCOTT VALLEY DISPOSAL	INV0000004	05/31/2026	Monthly Trash	135.00
SCOTT VALLEY DISPOSAL	INV0000004	05/31/2026	Monthly Trash	135.00
Fund 10 - GENERAL FUND Total:				405.00
Vendor 2496 - SCOTT VALLEY DISPOSAL Total:				405.00
Vendor: 2549 - SHN CONSULTING ENGINEERS				
Fund: 45 - SEWER FUND				
SHN CONSULTING ENGINEERS	129747	05/15/2026	1st Quarter Monitoring	1,308.75
Fund 45 - SEWER FUND Total:				1,308.75
Vendor 2549 - SHN CONSULTING ENGINEERS Total:				1,308.75
Vendor: 2568 - SISKIYOU COUNTY EDC				
Fund: 10 - GENERAL FUND				
SISKIYOU COUNTY EDC	AR00000234	06/30/2026	MOU May & June 2026	1,000.00
Fund 10 - GENERAL FUND Total:				1,000.00
Vendor 2568 - SISKIYOU COUNTY EDC Total:				1,000.00
Vendor: 2599 - SISKIYOU TELEPHONE				
Fund: 10 - GENERAL FUND				
SISKIYOU TELEPHONE	INV0000003	06/01/2026	Monthly Telephone	248.16
SISKIYOU TELEPHONE	INV0000003	06/01/2026	Monthly Telephone	149.83
SISKIYOU TELEPHONE	INV0000003	06/01/2026	Monthly Telephone	83.42
SISKIYOU TELEPHONE	INV0000003	06/01/2026	Monthly Telephone	63.00
SISKIYOU TELEPHONE	INV0000003	06/01/2026	Monthly Telephone	69.95
Fund 10 - GENERAL FUND Total:				614.36
Fund: 23 - SWIMMING POOL FUND				
SISKIYOU TELEPHONE	INV0000003	06/01/2026	Monthly Telephone	120.67
Fund 23 - SWIMMING POOL FUND Total:				120.67
Fund: 40 - WATER FUND				
SISKIYOU TELEPHONE	INV0000003	06/01/2026	Monthly Telephone	70.00
Fund 40 - WATER FUND Total:				70.00

Expense Approval Report

Payment Dates: 6/11/2026 - 6/11/2026

Vendor Name	Payable Number	Post Date	Description (Item)	Amount
Fund: 45 - SEWER FUND				
SISKIYOU TELEPHONE	INV0000003	06/01/2026	Monthly Telephone	31.89
Fund 45 - SEWER FUND Total:				31.89
Fund: 50 - AMBULANCE FUND				
SISKIYOU TELEPHONE	INV0000003	06/01/2026	Monthly Telephone	166.58
Fund 50 - AMBULANCE FUND Total:				166.58
Fund: 53 - COPS PERSONNEL FUND				
SISKIYOU TELEPHONE	INV0000003	06/01/2026	Monthly Telephone	127.32
Fund 53 - COPS PERSONNEL FUND Total:				127.32
Vendor 2599 - SISKIYOU TELEPHONE Total:				1,130.82
Vendor: 2708 - THE JP COOKE CO				
Fund: 10 - GENERAL FUND				
THE JP COOKE CO	933691	05/29/2026	Dog Licenses	105.95
Fund 10 - GENERAL FUND Total:				105.95
Vendor 2708 - THE JP COOKE CO Total:				105.95
Vendor: 2759 - TYLER TECHNOLOGIES INC				
Fund: 10 - GENERAL FUND				
TYLER TECHNOLOGIES INC	025-553850	05/27/2026	FundBalance Migration	650.47
TYLER TECHNOLOGIES INC	025-553850	05/27/2026	FundBalance Migration	650.47
TYLER TECHNOLOGIES INC	025-553850	05/27/2026	FundBalance Migration	650.47
Fund 10 - GENERAL FUND Total:				1,951.41
Fund: 40 - WATER FUND				
TYLER TECHNOLOGIES INC	025-553850	05/27/2026	FundBalance Migration	650.47
Fund 40 - WATER FUND Total:				650.47
Fund: 45 - SEWER FUND				
TYLER TECHNOLOGIES INC	025-553850	05/27/2026	FundBalance Migration	650.47
Fund 45 - SEWER FUND Total:				650.47
Fund: 50 - AMBULANCE FUND				
TYLER TECHNOLOGIES INC	025-553850	05/27/2026	FundBalance Migration	650.48
Fund 50 - AMBULANCE FUND Total:				650.48
Vendor 2759 - TYLER TECHNOLOGIES INC Total:				3,902.83
Vendor: 2791 - VERIZON WIRELESS				
Fund: 10 - GENERAL FUND				
VERIZON WIRELESS	6144178831	05/21/2026	Monthly Cellular	88.82
VERIZON WIRELESS	6144178831	05/21/2026	Monthly Cellular	88.82
VERIZON WIRELESS	6144178831	05/21/2026	Monthly Cellular	42.39
Fund 10 - GENERAL FUND Total:				220.03
Fund: 40 - WATER FUND				
VERIZON WIRELESS	6144178831	05/21/2026	Monthly Cellular	42.39
Fund 40 - WATER FUND Total:				42.39
Fund: 45 - SEWER FUND				
VERIZON WIRELESS	6144178831	05/21/2026	Monthly Cellular	42.39
Fund 45 - SEWER FUND Total:				42.39
Fund: 50 - AMBULANCE FUND				
VERIZON WIRELESS	6144178831	05/21/2026	Monthly Cellular	50.46
Fund 50 - AMBULANCE FUND Total:				50.46
Fund: 53 - COPS PERSONNEL FUND				
VERIZON WIRELESS	6144178831	05/21/2026	Monthly Cellular	88.83
Fund 53 - COPS PERSONNEL FUND Total:				88.83
Vendor 2791 - VERIZON WIRELESS Total:				444.10
Grand Total:				60,802.82

Report Summary

Fund Summary

Fund	Payment Amount
10 - GENERAL FUND	12,613.40
20 - WATER IMPROVEMENT FUND	41,374.65
23 - SWIMMING POOL FUND	337.34
40 - WATER FUND	1,189.56
45 - SEWER FUND	2,750.83
50 - AMBULANCE FUND	1,781.29
53 - COPS PERSONNEL FUND	302.35
99 - PAYING/CLEARING FUND	453.40
Grand Total:	60,802.82

Account Summary

Account Number	Account Name	Payment Amount
10-100-6100	PROFESSIONAL & CONT...	1,000.00
10-110-6000	TRAVEL & TRAINING	243.85
10-110-6100	PROFESSIONAL & CONT...	956.72
10-110-6130	ATTORNEY FEES	1,178.88
10-110-6140	PRE-AUDIT FEES	3,025.00
10-110-6190	ENGINEERING FEES	500.00
10-110-6260	DUES AND SUBSCRIPTIO...	126.21
10-110-6330	TELEPHONE EXPENSE	248.16
10-110-6520	OFFICE SUPPLIES	191.82
10-110-6530	SPECIAL DEPT SUPPLIES ...	105.95
10-140-6100	PROFESSIONAL & CONT...	774.47
10-140-6180	ATTORNEY FEES	66.00
10-140-6260	DUES AND SUBSCRIPTIO...	48.00
10-140-6330	TELEPHONE EXPENSE	149.83
10-140-6340	CELLULAR	88.82
10-140-6350	ELECTRIC	86.21
10-141-6340	CELLULAR	88.82
10-150-6100	PROFESSIONAL & CONT...	650.47
10-150-6330	TELEPHONE EXPENSE	83.42
10-150-6350	ELECTRIC	269.19
10-200-6350	ELECTRIC	431.98
10-200-6370	TRASH	135.00
10-250-6330	TELEPHONE EXPENSE	63.00
10-250-6340	CELLULAR	42.39
10-250-6350	ELECTRIC	27.40
10-250-6370	TRASH	135.00
10-250-6540	TRAFFIC SAFETY	1,532.82
10-300-6100	PROFESSIONAL & CONT...	100.00
10-300-6330	TELEPHONE EXPENSE	69.95
10-300-6370	TRASH	135.00
10-300-6440	MAINTENANCE & SUPPL...	59.04
20-400-8040	EDWG-47100004-001	41,374.65
23-300-6330	TELEPHONE EXPENSE	120.67
23-300-6350	ELECTRIC	30.01
23-300-6440	MAINTENANCE & SUPPL...	186.66
40-400-6100	PROFESSIONAL & CONT...	650.47
40-400-6260	DUES AND SUBSCRIPTIO...	126.22
40-400-6330	TELEPHONE EXPENSE	70.00
40-400-6340	CELLULAR	42.39
40-400-6350	ELECTRIC	300.48
45-450-6100	PROFESSIONAL & CONT...	1,959.22
45-450-6240	LABORATORY TESTS	50.00
45-450-6260	DUES AND SUBSCRIPTIO...	126.22
45-450-6330	TELEPHONE EXPENSE	31.89
45-450-6340	CELLULAR	42.39

Account Summary

Account Number	Account Name	Payment Amount
45-450-6350	ELECTRIC	541.11
50-500-6100	PROFESSIONAL & CONT...	1,050.48
50-500-6330	TELEPHONE EXPENSE	166.58
50-500-6340	CELLULAR	50.46
50-500-6350	ELECTRIC	164.40
50-500-6600	MEDICAL SUPPLIES	349.37
53-140-6330	TELEPHONE EXPENSE	127.32
53-140-6340	CELLULAR	88.83
53-140-6350	ELECTRIC	86.20
99-000-2080	PD DUES	453.40
Grand Total:		<u>60,802.82</u>

Project Account Summary

Project Account Key	Payment Amount
None	<u>60,802.82</u>
Grand Total:	<u>60,802.82</u>



Resolution Number: 2026-007

(2026-009)

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ETNA
ESTABLISHING POSITION AND PAYRATE STEP FOR THE
LIEUTENANT OF THE ETNA POLICE DEPARTMENT**

WHEREAS, in order for the City of Etna to remain competitive as to salaries and other benefits for officers in its police department as compared to other agencies it must adjust the benefits and salaries paid to the sworn and non-sworn members of its Police Department;

WHEREAS, the City Council has established a revised classification and salary scale for the personnel of the Etna Police Department pursuant to Resolution 2026-004;

WHEREAS, the City Council has determined that position and step of Lieutenant Nathan Mendes should be established within such classification and salary scale;

WHEREAS, this resolution addresses only the position and step discussed herein and does not address any other rights otherwise discussed among any parties and only amends those payrate terms presently existing.

NOW, THEREFORE, BE IT RESOLVED THAT THE CITY OF ETNA hereby approves the classification and salary scale adjustment:

1. Lieutenant Nathan Mendes shall be classified at Step 1 for the Lieutenant
2. Such classifications shall be considered effective as of March 8, 2026;
3. Chief Josh Short is authorized to make such personnel action forms or other documentation appropriate and necessary to cause such classification to be recorded in such employee personnel files;
4. Mayor Cliff Munson and Pamela Eastlick, City Clerk, are directed to take such additional actions to cause such classifications to become effective.

PASSED AND ADOPTED by the City of Etna, City Council

AYES: EASTLICK, MUNSON, FAWAZ

NOES: 0

PE ABSENT: ~~STACHER~~ Deppen

ABSTAIN: Stacher

ATTEST:

Pamela Eastlick

Pamela Eastlick, City Clerk

Cliff Munson, Mayor



City of Etna

RESOLUTION 2026-011

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ETNA CALLING AND GIVING NOTICE OF A GENERAL MUNICIPAL ELECTION TO BE HELD ON NOVEMBER 3, 2026, AND REQUESTING CONSOLIDATION OF THIS ELECTION WITH THE STATEWIDE ELECTION

WHEREAS, under the provisions of the laws relating to general law cities of the State and California and the City of Etna, a General Municipal Election shall be held on Tuesday, November 3, 2026, for the election of certain municipal officers; and

WHEREAS, pursuant to the California Elections Code, the City Council of the City of Etna calls and gives notice of the General Municipal Election; and

WHEREAS, it is desirable that the General Municipal Election be consolidated with the Statewide Election to be held on the same date, and that within the City, the precincts, polling places, and elections officers of the two elections be the same, and that the County Clerk's Office of the County of Siskiyou canvass the returns of the General Municipal Election and that this Election be held in all respects as if there were only one Election.

NOW THEREFORE THE CITY COUNCIL OF THE CITY OF ETNA DOES HEREBY RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:

Section 1: Pursuant to the requirements of the laws of the State of California relating to general law cities, there is called ordered to be held in the City of Etna, on Tuesday, November 3, 2026, a General Municipal Election for the purpose of electing two Regular Term City Council members, and one Short Term City Council member; and

Section 2: The polls for the election shall be open at 7:00 a.m. on the day of the election and shall remain open continuously until 8:00 p.m. when the polls shall be closed pursuant to Elections Code Section 10242, except as provided in Section 14401 of the Elections Code; and

Section 3: Notice of the time and place of holding the election is given and the County Clerk is authorized, instructed, and directed to give further or additional notice of the election, in time, form and manner as required by law; and

Section 4: Pursuant to the requirements of Section 10403 of the Elections Code, the Board of Supervisors of the County of Siskiyou is hereby requested to consent and agree to the consolidation of the City of Etna General Municipal Election with the Statewide Election to be held on Tuesday, November 3, 2026; and

Section 5: That the Board of Supervisors is requested to issue instructions to the County Clerk's Office Elections Division to take all steps necessary for the holding of a consolidated election, including candidate filing; and

Section 6: That the County Clerk's Office is authorized and instructed to procure and furnish all official ballots, notices, printed matter and all supplies and equipment and other necessary items to conduct the election properly and lawfully; and

Section 7: That the County Clerk's Office is authorized to canvass the returns of the Election. The election shall be held in all respects as if there were only one election, and only one form of ballot shall be used; and

Section 8: That the City of Etna recognizes that additional costs will be incurred by the County by reason of this consolidation and agrees to reimburse the County for any costs that are not reimbursed by the State; and

Section 9: That the City Clerk is hereby directed to file a certified copy of this resolution with the Board of Supervisors and County Clerk's Office of the County of Siskiyou

I HEREBY CERTIFY the foregoing resolution was introduced and adopted at a regular meeting of the City Council held the 22nd day of June 2026, by the following vote, to wit:

AYES:

NOES:

ABSTAIN:

ABSENT:

Brandon Fawaz, Mayor Pro-Tem

ATTEST:

Pamela Eastlick, City Clerk



RESOLUTION NO. 2026-012

A RESOLUTION ADOPTING A LIST OF PROJECTS FOR FISCAL YEAR 2026-27 FUNDED BY SB 1: THE ROAD REPAIR AND ACCOUNTABILITY ACT OF 2017

WHEREAS, Senate Bill 1 (SB 1), the Road Repair and Accountability Act of 2017 (Chapter 5, Statutes of 2017) was passed by the Legislature and Signed into law by the Governor in April 2017 to address the significant multi-modal transportation funding shortfalls statewide; and

WHEREAS, SB 1 includes accountability and transparency provisions that will ensure the residents of the City of Etna are aware of the projects proposed for funding in our community and which projects have been completed each fiscal year; and

WHEREAS, the City of Etna must adopt by resolution a list of projects proposed to receive fiscal year funding from the Road Maintenance and Rehabilitation Account (RMRA), created by SB 1, which must include a description and the location of each proposed project, a proposed schedule for the project's completion, and the estimated useful life of the improvement; and

WHEREAS, the City of Etna will receive an estimated \$19,245 in RMRA funding in Fiscal Year 2026-27 from SB 1; and

WHEREAS, this is the 10th year in which the City of Etna is receiving SB 1 funding and will enable the City of Etna to continue essential road maintenance and rehabilitation projects, safety improvements, repairing and replacing aging bridges, and increasing access and mobility options for the traveling public that would not have otherwise been possible without SB 1; and

WHEREAS, the City of Etna has undergone a robust public process to ensure public input into our community's transportation priorities/the project list; and

WHEREAS, the City of Etna used a Pavement Management System to develop the SB 1 project list to ensure revenues are being used on the most high-priority and cost-effective projects that also meet the communities' priorities for transportation investment; and

WHEREAS, the funding from SB 1 will help the City of Etna maintain and rehabilitate streets/roads throughout the city this year and several similar projects into the future; and

WHEREAS, the 2023 California Statewide Local Streets and Roads Needs Assessment found that the City of Etna's streets and roads are in an at-risk/poor condition, and this revenue will help us increase the overall quality of our road system and over the next decade will bring our streets and roads into a good/excellent condition; and

WHEREAS, the SB 1 project list and overall investment in our local streets and roads infrastructure with a focus on basic maintenance and safety, investing in complete streets infrastructure, and using cutting-edge technology, materials and practices, will have significant positive co-benefits statewide.

NOW, THEREFORE IT IS HEREBY RESOLVED, ORDERED AND FOUND by the City Council of the City of Etna, State of California, as follows:

1. The foregoing recitals are true and correct.
2. The following previously proposed and adopted projects may also utilize Fiscal Year 2026-27 Road Maintenance and Rehabilitation Account revenues in their delivery. With the relisting of these projects in the adopted fiscal year resolution, the City of Etna is reaffirming to the public and the State our intent to fund these projects with Road Maintenance and Rehabilitation Account revenues:

Project Title: Cleveland/Bryan/Oak/Wagner Street Rehab

Project Description: Overlay Dilapidated Road and Resolve Road Base Issues

Project Location: Cleveland from Woodland St. South/Bryan St. from College St. North/Oak St. from Diggles St. to Howell Ave./Wagner from Diggles St. to Howell Ave.

Estimated Project Schedule: Start (03/2027)– Completion (10/2027) based on the component being funded with RMRA funds and cost may need to be combined with more RMRA funds.

Estimated Project Useful Life: 15-20 years.

PASSED AND ADOPTED by the City Council of the City of Etna, State of California this 22nd day of June, 2026, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

ATTEST:

Brandon Fawaz, Mayor Pro-Tem

Pamela Eastlick, City Clerk



STAFF REPORT ETNA CITY COUNCIL

To: City Council Members
From: Police Chief Josh Short
Date: June 22, 2026
Subject: Swear in New Officer

RECOMMENDATION:

Swear in new police officer Eric Dowling



CITY OF ETNA STAFF REPORT TO CITY COUNCIL

June 22, 2026

BLANEY OUT OF AREA SERVICE AGREEMENT

PROJECT SUMMARY:	The project is a landowner petition requesting the City of Etna extend water and wastewater service outside city limits to APN 023-100-130.
REQUEST OF COUNCIL:	The Council is being asked to (1) approve the landowner petition for the extension of water and wastewater service outside city limits, and (2) direct staff to submit an application to Siskiyou LAFCo on behalf of the landowner.
PROJECT LOCATION:	Unassigned address on College Street (APN 023-100-130) immediately adjacent to city limits within the City's sphere of influence.
APPLICANT:	Jeff Blaney 633 Oak Street # 642 Etna, CA 96027
PROPERTY OWNER:	Same
EXISTING USE:	Vacant land
ENVIRONMENTAL	The project is not subject to the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Sections 15268(b)(4), 15300.1, and 15061(b)(3).
SUGGESTED MOTIONS:	To approve the request, two suggested motions are provided below. Each motion should be made in sequence, with the second motion made after the first motion has been successfully carried. 1) I move that we make the finding that the extension of water and wastewater service, as proposed, does not have the potential to have a significant adverse effect on the environment and is not subject to CEQA. 2) I move that we adopt Resolution 2026-010 approving the extension of water and wastewater service to APN 023-100-130, and that we direct staff to submit an application to LAFCo for an out of area service agreement.
ATTACHMENTS:	A. Draft Resolution 2026-010, A Resolution of the City Council of the City of Etna Approving the Extension of Water and Wastewater Service to Residential Property Located Outside City Limits on APN 023-100-130 B. Applicant's Landowner Petition

PROJECT OVERVIEW

The City of Etna has received a landowner petition from Jeff Blaney requesting the City extend water and wastewater service to an approximately 21.23-acre parcel located outside of and immediately

adjacent to city limits on College Street (APN 023-100-130). The property for which water and wastewater service is requested is vacant, zoned by the County for Rural Residential use, and is proposed for development with a single-family dwelling (see **Figure 1** below).

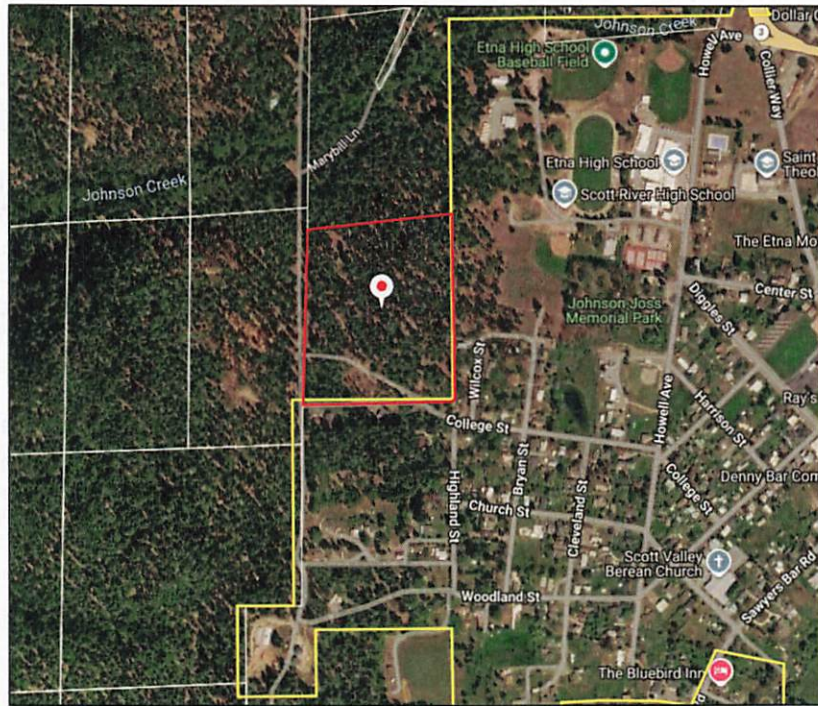


Figure 1, Project Site Overview (*boundaries are approximate*)

As shown in **Figure 2** below, city water (blue lines) and wastewater (red lines) are located within the College Street right-of-way approximately 140 feet southeast of the Blaney property (green border).

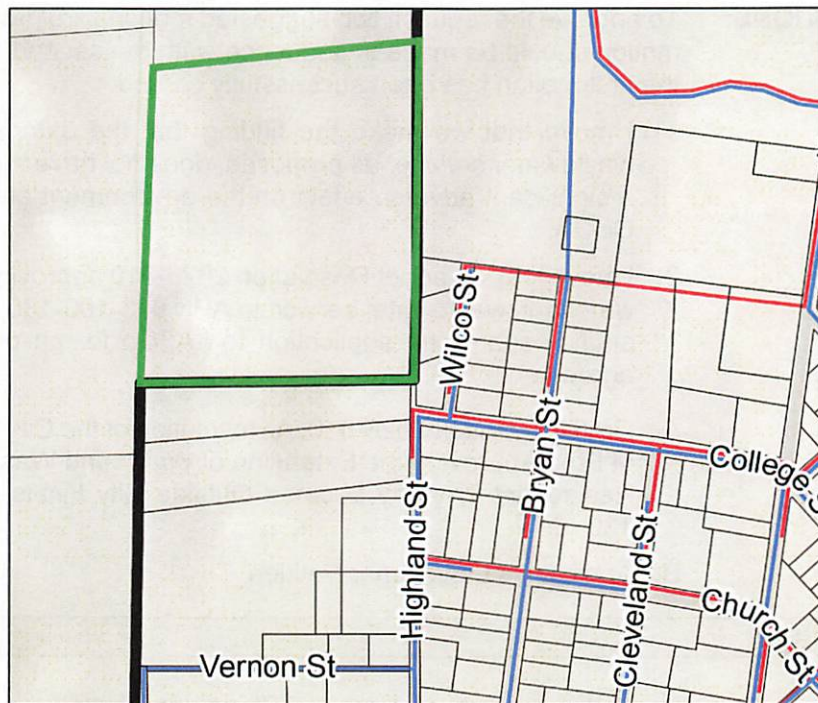


Figure 2, Proximity of Water and Wastewater

ANALYSIS

In reviewing Mr. Blaney's request, planning staff confirmed with the Public Works Department and City Engineer that the City has adequate capacity to extend water and wastewater service to Mr. Blaney's property without negatively impacting existing customers. When discussing the water service request, however, concerns were also expressed about the lack of winter snowpack, the forecast of elevated summer temperatures, and their potential impact on the City's water supply. Future water conditions are uncertain, and droughts could potentially affect the entire City as well as those unincorporated properties served by the City. The addition of a single residence is unlikely to cause a water shortage, but it could contribute to one if the City be affected by drought.

SISKIYOU LAFCo

Should the City Council support the extension of water and wastewater service to the Blaney property, the City would need to obtain approval from the Siskiyou Local Agency Formation Commission (LAFCo) for an out of area service agreement (OASA) prior to the extension of those services (Government Code Sec. 56133). Further, as part of the City's application to LAFCo for an OASA, the City must include a resolution agreeing to the provision of the services requested. Accordingly, a draft resolution agreeing to the provision of water and wastewater service is included for the City Council's consideration as **Attachment A**.

ENVIRONMENTAL RECOMMENDATION

Because the project site is located outside city limits and because discretion of whether to approve the OASA rests with Siskiyou LAFCo, LAFCo would be considered the lead agency under the California Environmental Quality Act (CEQA) and the City would be considered a responsible agency under CEQA. Past OASAs approved by the City and LAFCo, however, have been determined to be ministerial and therefore not subject to environmental review pursuant to CEQA Guidelines Sections 15268(b)(4), Ministerial Projects, and 15300.1, Relation to Ministerial Projects, which state in part:

15268(b)(4), Ministerial Projects

- (a) Ministerial projects are exempt from the requirements of CEQA. The determination of what is "ministerial" can most appropriately be made by the particular public agency involved based upon its analysis of its own laws, and each public agency should make such determination either as a part of its implementing regulations or on a case-by-case basis.
- (b) In the absence of any discretionary provision contained in the local ordinance or other law establishing the requirements for the permit, license, or other entitlement for use, the following actions shall be presumed to be ministerial:
 - (1) Issuance of building permits.
 - (2) Issuance of business licenses.
 - (3) Approval of final subdivision maps.
 - (4) Approval of individual utility service connections and disconnections.

15300.1, Relation to Ministerial Projects

Section 21080 of the Public Resources Code exempts from the application of CEQA those projects over which public agencies exercise only ministerial authority.

During initial correspondence with LAFCo staff, LAFCo noted that "the request appears to potentially qualify for administrative approval." If that preliminary determination holds, the OASA is likely to be determined to be exempt pursuant to CEQA Guidelines Sections 15268(b)(4) and 15300.1 similar to

past OASAs. For this reason, LAFCo was contacted again during development of the staff report and asked to verify LAFCo's anticipated CEQA determination. Although a confirmation has yet to be received, it is anticipated that LAFCo will make the determination that the project is ministerial and therefore CEQA exempt. To this end, it is recommended the City Council also determine the project to be exempt from environmental review pursuant to CEQA Guidelines Sections 15268(b)(4) and 15300.1. In addition, staff is recommending that the City Council also make the determination that the project is exempt from CEQA pursuant to CEQA Guidelines Section 15061(b)(3). This section states that "The activity is covered by the common sense exemption that CEQA applies only to projects which have the potential for causing a significant effect on the environment. Where it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment, the activity is not subject to CEQA." Findings in support of the CEQA determination have been incorporated into the suggested motion on page one as well as the draft resolution prepared for the City Council's consideration (see **Attachment A**).

STAFF RECOMMENDATION

Staff has reviewed the application materials and based on the material in the record and the information provided in this staff report, staff tentatively recommends approval of the Blaney out of area service agreement for APN 023-100-130.

Staff further recommends that the City Council consider the following actions:

- **Make** the finding that the project is not subject to CEQA; and
- **Adopt** Resolution 2026-010, A Resolution of the City Council of the City of Etna Approving the Extension of Water and Wastewater Service to Residential Property Located Outside City Limits on APN 023-100-130.

ATTACHMENT A
DRAFT RESOLUTION 2026-010

RESOLUTION NO. 2026-010

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ETNA
APPROVING THE EXTENSION OF WATER AND WASTEWATER SERVICE TO
RESIDENTIAL PROPERTY LOCATED OUTSIDE CITY LIMITS ON APN 023-100-130**

WHEREAS, the City of Etna has received a landowner petition from Jeff Blaney to extend water and wastewater service to unincorporated property at APN 023-100-130; and

WHEREAS, the property is zoned for single-family residential use and is proposed for development with a single-family dwelling; and

WHEREAS, in contracting for city water and wastewater service, the property owner would be obligated to all terms and conditions in the City of Etna Municipal Code applicable to the provision of the service, including service rate fees; and

WHEREAS, the property owner will be responsible for the cost of all improvements, including construction and installation; and

WHEREAS, the City of Etna has adequate water and wastewater capacity to serve the property for which the services are requested without negatively impacting services to its existing customers; and

WHEREAS, the Siskiyou Local Agency Formation Commission (LAFCo) is the lead agency for the project pursuant to the California Environmental Quality Act (CEQA) and the City of Etna is a responsible agency; and

WHEREAS, the City Council has determined independently and in consultation with Siskiyou LAFCo that the extension of water and wastewater service to APN 023-100-130 is ministerial and would not have a significant impact on the environment and is therefore exempt from CEQA pursuant to Sections 15268(b)(4), 15300.1, 15061(b)(3) of the CEQA Guidelines; and

WHEREAS, on June 22, 2026, the City of Etna City Council considered Mr. Blaney's request to extend water and wastewater service to APN 023-100-130 prior to reaching its decision.

NOW, THEREFORE BE IT RESOLVED that the City of Etna City Council does hereby approve the request to extend water and wastewater service to APN 023-100-130.

BE IT FURTHER RESOLVED that the City of Etna City Council requests approval of an out of areas service agreement from Siskiyou LAFCo so that it may extend water and wastewater service to APN 023-100-130.

IT IS HEREBY CERTIFIED that the foregoing Resolution 2026-010 was duly adopted on a motion by _____ and seconded by _____ at a regular meeting of the City of Etna City Council held on the 22nd day of June 2026, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

CITY OF ETNA CITY COUNCIL

Brandon Fawaz, Mayor Pro Tem

WITNESS, my hand and seal this 22nd day of June 2026

Pamela Eastlick, City Clerk

ATTACHMENT B
LANDOWNER PETITION



Siskiyou Local Agency Formation Commission (LAFCO)

806 South Main Street, Yreka, CA 96097
Phone: (530) 841-2100 or (888) 854-2000
Fax: (530) 841-4076

LANDOWNER PETITION

PURSUANT TO THE CORTESE-KNOX-HERTZBERG
LOCAL GOVERNMENT REORGANIZATION ACT OF 2000

Part I: NOTICE OF INTENT

If the proposal includes parcels owned by parties other than the applicant, and the applicant wishes to "petition" the other owners to consent to the action, the applicant must file a Notice of Intent to Circulate Petition with the Executive Officer of the Siskiyou Local Agency Formation Commission prior to circulating the petition. Upon receipt of this Notice, the Executive Officer is required to notify all affected agencies.

If the proposal only includes parcels owned by the applicant, skip **Part I** and proceed to complete **Parts II - V**.

A. Notice is hereby given of the intention to circulate a petition proposing to: N/A

(Describe proposed change – such as, "annexation of territory to the City of _____ and any applicable service district and detachment from any existing service districts.)

B. The reasons for the proposal are: N/A

(Provide a written statement not to exceed 500 words in length, setting forth the reasons for the proposal)

C. Name and address of proponent:

N/A

N/A

N/A

Signature of Proponent

Date

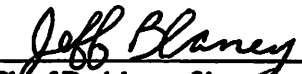
Part II: DISCLOSURE REQUIREMENTS:

The Political Reform Act prohibits a person appointed to the Local Agency Formation Commission from soliciting or accepting campaign contributions of more than \$250 within the preceding 12 months from parties, participants, or their agents while a proceeding is pending before LAFCO and for three months following the decision. LAFCO commissioners who receive such contributions are required to disqualify themselves from participating in the proceedings. Both commissioners and contributors who are parties to the proceeding are required to disclose the contributions received or made.

Pursuant to Government Code Section 56700.1, any person or combination of persons who, for political purposes, directly or indirectly contributes \$1,000 or more, or expend \$1,000 or more in support of, or in opposition to a proposal for a change of organization or reorganization that will be submitted to the Commission, shall disclose and report to the Commission to the same extent and subject to the same requirements of the Political Reform Act (Title 9 [commencing with Section 81000]) as provided for local initiative measures.

Pursuant to Government Code Section 57009, any person or combination of persons who directly or indirectly contributes \$1,000 or more, or expends \$1,000 or in support of, or in opposition to, the conducting authority proceedings for a change of organization or reorganization, must comply with the disclosure requirements of the Political Reform Act of 1974, (Government Code section 81000 et seq.). Applicable reports must be submitted to the Secretary of State and the appropriate city or county clerk. Copies of the reports must also be filed with the Executive Officer of Siskiyou LAFCO.

Please be advised that if any parties, participants, applicants, owners, or their agents have triggered an event subject to the disclosures discussed above, you must contact Siskiyou LAFCO to obtain the necessary disclosure forms. By signing below, this signifies that no such disclosure event has occurred with respect to the subject application:

	Jeff Blaney
Chief Petitioner Signature	Print or type full name here
633 Oak Street #642, Etna, CA 96027	
Mailing address	
(831) 234-7819	05/28/2026
Daytime phone #	Date

Part III: PETITION FOR CHANGE OF ORGANIZATION OR REORGANIZATION

This proposal is made pursuant to California Government Code, Section 56000 et seq. of the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000.

- A. The specific change(s) of organization proposed is/are: Out of area service agreement to extend sewer and water service outside Etna city limits to APN 023-100-130.
- B. The boundary of the territory included in the proposal is as described in the attached legal description and map and is by this reference incorporated herein: See attached legal description and map.
- C. The proposed action(s) will be subject to the following terms and conditions: N/A
- D. The reason(s) for the proposal is/are: To serve future residential development with city sewer and water service.
- E. Signers of this petition have signed as (select one): ☒ landowner; ☐ registered voter.
- F. It is requested that proceedings for this proposal be taken in accordance with Section 56000 et seq. of the Government Code.
- H. This proposed change of organization (select one) ☒ is ☐ is not consistent with the sphere-of-influence of any affected city or district.
- I. The territory included in the proposal is (select one) ☐ inhabited (12 or more registered voters) ☒ uninhabited (11 or less registered voters).
- J. If the formation of a new district(s) is included in the proposal: N/A
1. The principal act under which said district(s) is/are proposed to be formed is/are:
 2. The proposed name(s) of the new district(s) is/are:
 3. The boundary(ies) of the proposed new district(s) is/are described in the attached legal description and map and are by this reference incorporated herein.
- K. If incorporation is included in the proposal: N/A
1. The name of the proposed city is:
 2. Provisions are requested for appointment of: ☐ city manager ☐ city clerk ☐ city treasurer
- L. If the proposal includes a consolidation of special districts, the proposed name of the consolidated district is: N/A

Part IV: CHIEF PETITIONER(S)/AGENT(S) *(return form with original signatures to LAFCO)*

- A. It is hereby requested that proceedings be taken for the annexation, detachment, or reorganization herein proposed as per Section 56700 of the Government Code of the State of California. A maximum of three petitioners may be designated. All chief petitioners must also sign the landowner petition.

	Jeff Blaney
Chief petitioner signature (1)	Print or type full name here
633 Oak Street #642, Etna, CA 96027	
Mailing address	
(831) 234-7819	05/28/2026
Daytime phone #	Date
Chief petitioner signature (2)	Print or type full name here
Mailing address	
Daytime phone #	Date
Chief petitioner signature (1)	Print or type full name here
Mailing address	
Daytime phone #	Date

- B. List any agent(s) filing this application for you.

Agent signature	Print or type full name here
Company and Mailing address	
Daytime phone #	Date

Part V: LANDOWNER PETITION (return form with original signatures to LAFCO)

- A. The following is to be completed by landowners within the subject territory. Applications submitted to an affected governmental agency must attach their resolutions of application containing the elements as required by the Cortese-Knox Local Government Reorganization Act of 1985, Division 3, commencing with Section 56000 of the California Government Code. Additionally, applications submitted by a city shall include a plan for providing services as required by Government Code Section 56653.

LANDOWNER PETITION

<u>Jeff Blaney</u>	<u>Jeff Blaney</u>
Signature of Petitioner	Print Full Name
<u>05/28/2026</u>	<u>023-100-130</u>
Date	APN

Signature of Petitioner	Print Full Name
Date	APN

Signature of Petitioner	Print Full Name
Date	APN

Note: The minimum requirement is the signature(s) of landowner(s) representing 5% of the total land in the proposal and 5% of the total assessed evaluation of land. Only one signature is necessary for multiple ownership but there should be a signature for each Assessor's Parcel Number (APN) above. If the signature represents a change in ownership since the last tax bill (assessment roll) send documentation of change of ownership (i.e. copy of deed of transfer). If signature represents assigned agent to property owner, send document signed by the landowner that the agent is to sign in lieu of the property owner for this proposal. You may attach as many signatures as you wish using the above format. (Use additional pages if necessary.) All signatures collected in Parts I – V must be secured within six months of the date on which the first signature was affixed. Petitions must be submitted to the LAFCO Executive Officer within 60 days after the last signature is affixed..

Part V: LANDOWNER PETITION *(continued)*

Signature of Petitioner	Print Full Name
Date	APN

Signature of Petitioner	Print Full Name
Date	APN

Signature of Petitioner	Print Full Name
Date	APN

Signature of Petitioner	Print Full Name
Date	APN

Note: The minimum requirement is the signature(s) of landowner(s) representing 5% of the total land in the proposal and 5% of the total assessed evaluation of land. Only one signature is necessary for multiple ownership but there should be a signature for each Assessor's Parcel Number (APN) above. If the signature represents a change in ownership since the last tax bill (assessment roll) send documentation of change of ownership (i.e. copy of deed of transfer). If signature represents assigned agent to property owner, send document signed by the landowner that the agent is to sign in lieu of the property owner for this proposal. You may attach as many signatures as you wish using the above format. (Use additional pages if necessary.) All signatures collected in Parts I – V must be secured within six months of the date on which the first signature was affixed. Petitions must be submitted to the LAFCO Executive Officer within 60 days after the last signature is affixed.

Exhibit "A"
LEGAL DESCRIPTION

Real property in the Unincorporated of Area, County of Siskiyou, State of California, described as follows:

PARCEL A:

Lot 3, of Section 29, Township 42 North, Range 9 West, Mount Diablo Meridian.

EXCEPTING THEREFROM, all that portion lying Southerly of the following described line;

Commencing at a 1" iron rod on an extension of the northerly line of Berryhill as shown on that certain map entitled "Record of Survey for Ken Berryhill" filed March 12, 2002 in Book 19 of Record of Surveys at pages 64 and 65, Siskiyou County records;

thence S 89°57'13" E, 3.51 feet to the True Point of Beginning thence S 89°57'13" E, 816.56 feet to a 1" diameter iron pipe tagged "Smith LS 7979" and the end of the described line.

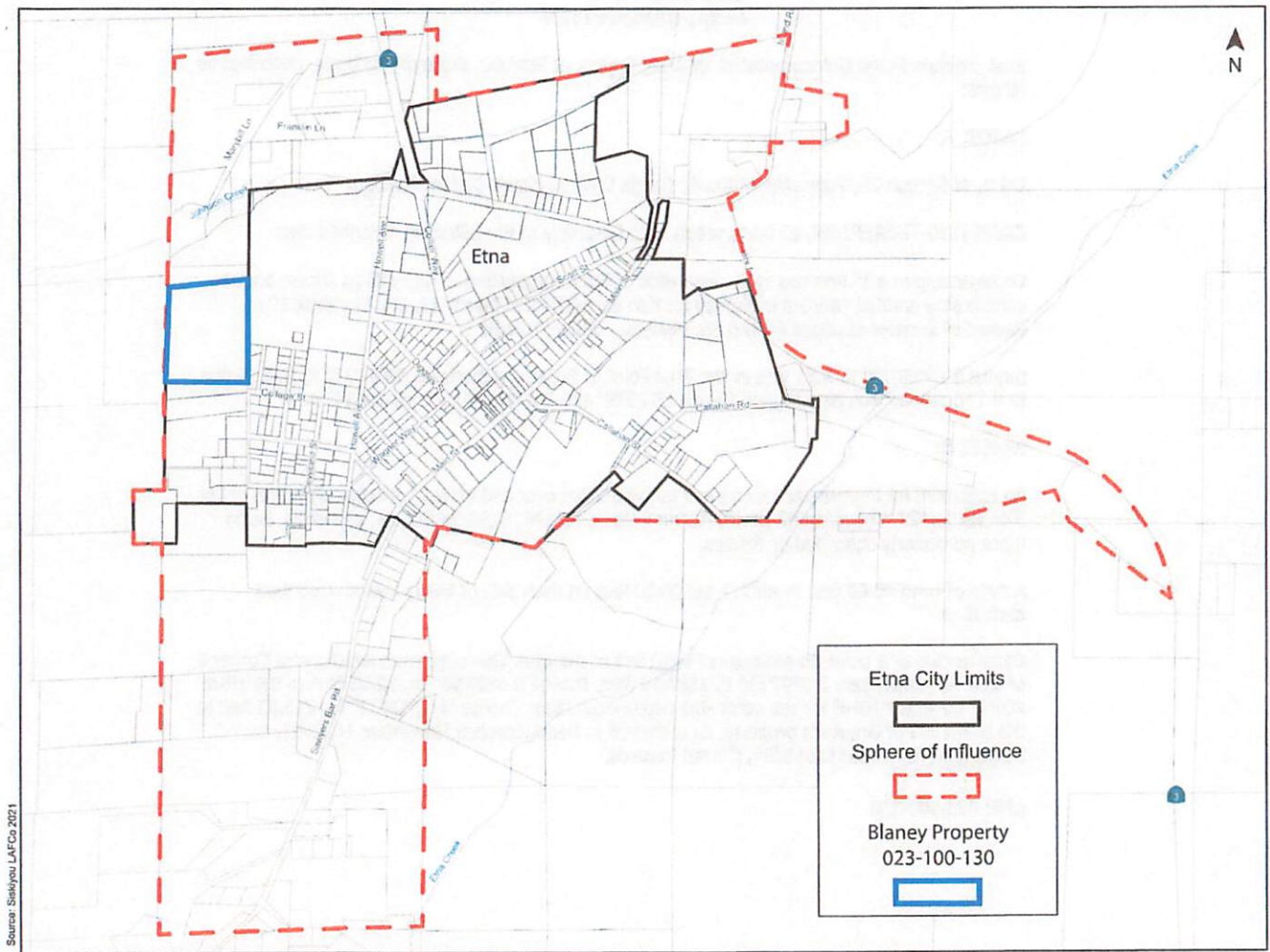
PARCEL B:

An easement for ingress and egress and public utilities over and across a fractional portion of Lot 3 of Section 29, Township 42 North, Range 9 West, M.D.M., Siskiyou County, California, being more particularly described as follows:

A strip of Land 40.00 feet in width lying 20.00 feet on each side of the following described centerline:

Commencing at a point on the original West line of the Etna Townsite, from which point Corner 6 of said Townsite bears S 0°07'58" E, 1582.10 feet; thence N 0°07'58" W, 22.65 feet to the TRUE POINT OF BEGINNING for the centerline herein described; Thence N 62°08'32" W, 213.02 feet to the North line of Grantor's property. As conveyed in Deed recorded November 16, 2001, as Instrument No. 2001111616804, Official Records.

APH: 023-100-130



Source: Siskiyou LAFCo 2021

Blaney OASA Map Exhibit



STAFF REPORT ETNA CITY COUNCIL

To: City Council Members
From: City Staff
Date: June 22, 2026
Subject: Main Street Rehabilitation Project

RECOMMENDATION:

Staff recommends approving the contract award for the Main Street Rehabilitation Project to R.B. Aldrich Construction in the amount of \$565,495.00

DISCUSSION:

The Main Street Rehabilitation Project is funded by STIP. Contract documents for the Main Street Rehabilitation Project were submitted to competitive bidding by action of the City of Etna on April 15, 2026 and the proposal of R.B. Aldrich Construction was accepted.

FINANCIAL IMPACT:

\$565,495.00 funded by STIP.



E & S Engineers & Surveyors, Inc.

Civil Engineers & Land Surveyors
eandsengineersandsurveyors.com

329 West Miner Street
Yreka CA 96097
530.842.6813
530-842.6645 (Fax)
jose@teameands.com

June 5, 2026

City of Etna
442 Main Street
Etna, CA 96027

Re: City of Etna – Main Street Rehabilitation Project - Award of Contract

Ladies and Gentlemen:

This is to advise you that I have verified the unit price extensions and reviewed the bids received Wednesday, April 15, 2026 for the **Main Street Rehabilitation Project**. I have also checked the low bid contractor's DIR registration and contractor's license status and it appears they are all clear for performing the work.

We recommend the Contract be awarded to the lowest responsive bidder, R.B. Aldrich Construction of Fort Jones, California, for all of the work included in the Bid Schedules "A" + "B" in the amount of **\$565,495.00**.

Although the work was scheduled to be carried out this summer, the section of work from Diggles Street to Callahan Street will have to wait until Pacific Power has completed their Rule 20 underground work in the area. It is still possible that the overlay portion of the work, from the Museum to Church street can be carried out this year.

We will need to send duplicate originals of the contract forms to the Contractor. The Contractor should provide the signed contract and bond(s) to the City of Etna within 14 calendar days after receipt of the Notice of Award.

A copy of the Notice of Award and Contract Agreement are attached, for your use.

Respectfully submitted,

Jose M. Hernandez Estrada, P.E. C90911
City Engineer

NOTICE OF AWARD



TO: R.B. Aldrich Construction
PO Box 927
Fort Jones, CA 96032

FOR: Construction of: **Main Street Rehabilitation Project**

Your Bidder's Proposal dated April 15, 2026, is accepted for construction of the above named Project, for the prices set forth in said Proposal, for items included in Schedule "A" & Schedule "B", in the total amount of \$565,495.00.

You are required by the Instructions to Bidders to execute the Agreement (Contract Forms in Part B, Division 2 of these Contract Documents), and to furnish the required Performance and Payment Bonds and Certificates of Insurance, all within Fourteen (14) calendar days from the date of mailing of this Notice.

If you fail to execute the Agreement and to furnish said BONDS within Fourteen (14) days from the date of this Notice, the OWNER will be entitled to consider all your rights arising out of the OWNER's acceptance of your BID as abandoned and as a forfeiture of your BID BOND or such other BID SECURITY as you have provided. The OWNER will be entitled to such other rights as may be granted by law.

You are required to return an acknowledged copy of this NOTICE of AWARD to the OWNER.

Dated this 22nd day of June 2026.

The CITY OF ETNA
OWNER

By _____

Title _____

ACCEPTANCE OF NOTICE

Receipt of the above NOTICE OF AWARD is hereby acknowledged

by _____

this the _____ day of _____, 2026.

By _____

Title _____

CITY OF ETNA – MAIN STREET REHABILITATION PROJECT
CONTRACT DOCUMENTS PART B: DIVISION 2: CONTRACT FORMS

THIS **AGREEMENT** is made this _____ day of _____, 2026, by and between the **CITY OF ETNA**, Siskiyou County, California, (OWNER), and **R.B. Aldrich Construction** (CONTRACTOR)

W I T N E S S E T H:

WHEREAS, Contract Documents for the **MAIN STREET REHABILITATION PROJECT** were submitted to competitive bidding by action of the **CITY OF ETNA** on April 15, 2026, and

WHEREAS, the proposal of **R.B. Aldrich Construction** was accepted by the City Council and the Contract was awarded to same by action of the City Council on June 22, 2026.

NOW THEREFORE, in consideration of the premises and of the mutual covenants herein contained, the parties hereto expressly agree as follows:

1: WORK

The Contractor shall furnish and pay all costs, including sales tax and all other applicable taxes and fees, of all the necessary materials not furnished by the Owner, and shall furnish and pay for all superintendence, labor, plant, tools, equipment, and transportation, and perform all work required for the construction of all items accepted by the Owner in strict accordance with the Contract Documents.

2: COMPLETION OF WORK

The Contractor shall commence the work covered by this Contract within a period of fourteen (14) calendar days after the date on which the Notice to Proceed is issued by the Owner and shall complete the same within a period of Seventy Five (75) calendar days after the date of said Notice unless the time for completion is extended as provided for in the Contract Documents.

It is agreed that in case all work is not completed within the time set forth herein, damage will be sustained by the Owner, and it is impracticable and extremely difficult to ascertain and determine the amount of damages which the Owner will sustain in such event; and it is therefore agreed that the Contractor shall pay to the Owner the sum of Two Thousand Dollars (\$2,000.00) for each and every calendar days delay in finishing the work, beyond the time prescribed; and the Contractor agrees to pay said liquidated damages as herein provided, and in case the same are not paid, agrees that the Owner may deduct the amount thereof from any monies due or that may come due under the contract.

It is further agreed that in case the work called for under the Contract is not finished and completed in all parts and requirements within the time specified, the Owner, by action of the City Council shall have the right to increase the time or not, as may seem best to serve the interest of the Owner, and if they decide to increase the said time, they shall further have the right to charge to the Contractor, his heirs, assigns, or sureties and to deduct from the final payment for the work, in addition to the liquidated damages set forth above, all or any part, as they may deem proper, of the actual cost of engineering, inspection, superintendence, and other expenses which are directly chargeable to the Contract and which accrue during the period of such extension, except that the cost of final surveys and preparation of final estimate shall not be included in such charges.

CITY OF ETNA – MAIN STREET REHABILITATION PROJECT
CONTRACT DOCUMENTS PART B: DIVISION 2: CONTRACT FORMS

The Contractor shall not be assessed with liquidated damages nor the additional cost of engineering and inspection during any delay beyond the time named for the completion of the work caused by acts of God, acts of a public enemy, acts of Owner, fire, floods, epidemics, quarantine restrictions, strikes, freight embargoes, and inability to get materials ordered by the Contractor or subcontractor from the material man within ten (10) calendar days of the signing of this Contract, or delays of a subcontractor due to such causes; provided, that the Contractor shall notify the Owner in writing of the causes of the delay within ten (10) days from the beginning of any such delay, and the Owner shall ascertain the facts and the extent of the delay, and his findings of the facts thereon shall be final and conclusive.

If the Contractor is delayed by reason of alterations made in these Contract Documents, or by any act of the Owner not contemplated by the Contract, the time of completion shall be extended proportionately and the Contractor shall be relieved during the period of such extension of any claim for liquidated damages, engineering, or inspection charges or other penalties. The Contractor shall have no claim for any other compensation for any such delay.

3: LABOR

To conform strictly to the provisions of Article 3, Chapter 1, Part 7, Division 2 of the Labor Code of the State of California. To forfeit as a penalty to the Owner the sum of TWENTY-FIVE AND NO/100 (\$25.00) DOLLARS for each laborer, workman, or mechanic employed by the Contractor or by any subcontractor under him in the execution of this Contract, for each calendar day during which any laborer, workman, or mechanic is required or permitted to work more than eight (8) hours in violation of the provisions of Sections 1770 to 1861 of the Labor Code of the State of California.

To conform to the provisions of the Contract Work Hours and Safety Standards Act, which requires that workers receive "overtime" compensation at a rate of one and one-half (1-1/2) times their regular hourly wage after they have worked forty (40) hours in one week.

4: FORFEITURES

That all sums forfeited under the provisions of the foregoing sections shall be deducted from the payments to be made under the terms of this Contract.

5: PREFERENCE FOR MATERIALS

To comply with the provisions of Sections 4300 to 4334, inclusive, of the Government Code of California, prescribing preference for materials to be used.

6: BONDS

To comply with the provisions of Chapter 3, Division 5 of Title 1 of the Government Code of California and to the requirements contained in the Contract Documents for this Project for furnishing Performance and Payment Bond(s):

CITY OF ETNA – MAIN STREET REHABILITATION PROJECT
CONTRACT DOCUMENTS PART B: DIVISION 2: CONTRACT FORMS

PERFORMANCE AND PAYMENT BONDS

The Contractor shall, within Fourteen (14) days after the mailing of the Notice of Award, and before the commencement of any operations hereunder, execute this Construction Contract and furnish the Owner with a performance and payment bond or bonds. The bond covering performance shall be in the amount of 100 percent of the Contract Price and conditioned upon the performance by the Contractor of all undertakings, covenants, terms, conditions, and agreements of the Contract. The bond covering payment shall be labor and materials bond in the amount of 100 percent of the Contract Price and conditioned upon the prompt payment by the Contractor to all persons supplying labor and materials to be used in the performance of the Work. (A combination Performance and Payment Bond, if submitted instead of separate bonds, shall be in the amount of 100 percent of the Contract Price). Such bond(s) shall also run in favor of any other person or entities required by law and shall be in the form(s) required by applicable statutes, if any, and acceptable to Owner. The Bond(s) shall be executed by the Contractor and by a corporate surety acceptable to Owner and licensed to transact such business in the State of California. Evidence of authority of an Attorney-in-Fact acting for the corporate surety must be provided in the form of a certificate as to his power of attorney and to the effect that it is not terminated and remains in full force and effect on the date of the bond. The expense of such bond(s) shall be borne by the Contractor. If at any time a surety on such bond(s) becomes irresponsible or loses its right to do business in the aforementioned State, the Owner may require another surety, which the Contractor shall furnish within ten (10) calendar days after receipt of written notice to do so.

7: ALTERATIONS, EXTRA WORK, CHANGES

Alterations, Extra Work, and Changes are defined in the General Conditions, and will only be recognized if made as prescribed therein, and will only be paid for as provided therein.

8: INDEMNITY

Contractor agrees to indemnify, protect, and hold harmless the City of Etna, the State of California, the Engineer as named in these Contract Documents, and each of their officers, employees and agents from and against all claims, damages, losses and expenses, including attorney's fees, arising out of or resulting from the performance of the Work under this Contract, provided that such losses or damages are not proximately caused by the negligence or willful misconduct of any person indemnified hereunder. Negligence or willful misconduct by any one person indemnified hereunder shall not relieve the Contractor from protecting all other parties indemnified hereunder.

9: INSURANCE

Contractor agrees to obtain and to carry in force throughout the Contract Time, Comprehensive General Liability Insurance, Workmen's Compensation Insurance, and other Insurance Coverage(s) as set out in the General and Supplementary Conditions.

10: CONDITIONS NOT MUTUALLY DEPENDENT

It is expressly understood and agreed by and between the parties hereto that waiver of any of the conditions of this Contract shall not be considered a waiver of any of the other conditions thereof.

CITY OF ETNA – MAIN STREET REHABILITATION PROJECT
CONTRACT DOCUMENTS PART B: DIVISION 2: CONTRACT FORMS

11: PAYMENT

The Owner agrees to pay the Contractor for the Work herein contemplated in the manner and amounts set forth in these Contract Documents, at the rates and for the prices set forth in the Proposal for the Work submitted by the Contractor dated April 15, 2026. Subject to additions, alterations, and deductions as provided for in said General and Supplementary Conditions, the Basic Contract Price is the amount of Bid Schedule "A" + "B":

Five Hundred Sixty Five Thousand Four Hundred Ninety Five Dollars.

(\$)565,495.00

12: TIME OF THE ESSENCE

It is further understood and agreed by and between the parties hereto that time is of the essence for this Contract in all respects.

IN WITNESS WHEREOF, the parties hereto have executed, or caused to be executed by their duly authorized officials, this Contract in duplicate, on the date first above written.

OWNER: CITY OF ETNA

By _____

(SEAL)

Type Name _____

Title _____

ATTEST:

Type Name _____

Title _____

CONTRACTOR: _____

By _____

Type Name _____

Title _____

Employer Identification Number _____



STAFF REPORT ETNA CITY COUNCIL

To: City Council Members
From: City Staff
Date: June 22, 2026
Subject: Morning Lap Swim

RECOMMENDATION:

Staff recommends approving a time slot from 6:00 am to 8:30 am to allow for lap swim.

DISCUSSION:

Community members have expressed interest in utilizing the pool during morning hours for lap swim. Participants would be required to pay a monthly fee to help offset staffing and operational costs associated with providing the service. The proposed monthly fee is \$30 per person per month.

FINANCIAL IMPACT:

Operational costs to be offset by \$30 per person per month.



STAFF REPORT ETNA CITY COUNCIL

To: City Council Members
From: City Staff
Date: June 22, 2026
Subject: Additional Compensation for Lifeguards Teaching Swim Lessons

RECOMMENDATION:

Staff recommends approving an additional compensation differential of \$1.00 per hour for lifeguards assigned to teach swimming lessons.

DISCUSSION:

In addition to performing lifeguarding duties, certain staff members are assigned to teach swim lessons, which require additional skills, training, preparation, responsibility, and direct instruction.

Historically the city provided an additional \$1.00 per hour compensation to lifeguards. Recently staff discovered that the additional compensation was discontinued at some point in the past. As a result, staff is requesting approval to reinstate the additional compensation for lifeguards that teach swim lessons.

FINANCIAL IMPACT:

Minimal and will vary depending on the number of swim lessons that can be offered and the number of hours worked by the instructors.



STAFF REPORT ETNA CITY COUNCIL

To: City Council Members
From: Fire Chief Jacob Deegan
Date: June 22, 2026
Subject: 4th of July Fireworks

RECOMMENDATION:

Staff recommends approval to have safe and sane fireworks to be used for the 4th of July at the Little League field.

DISCUSSION:

The Fire Department will provide coverage during the time of lighting of the fireworks.

FINANCIAL IMPACT:

None.



STAFF REPORT ETNA CITY COUNCIL

To: City Council Members
From: Fire Chief Jacob Deegan
Date: June 22, 2026
Subject: OES Salary Survey

RECOMMENDATION:

Staff recommends approval of the new OES Salary Survey.

DISCUSSION:

See attached. A new Salary Survey has been completed.

FINANCIAL IMPACT:

None.

SALARY SURVEY

for

AGREEMENT FOR LOCAL GOVERNMENT FIRE AND EMERGENCY ASSISTANCE TO

THE STATE OF CALIFORNIA AND FEDERAL FIRE AGENCIES

(California Fire Assistance Agreement)

Start Date:05/28/2026**End Date:****Status:** Reviewed

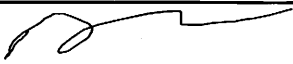
Agency 3-Letter MACS I.D.:	Agency / Department Name:
ETN	Etna Fire Department

All information provided on this form is subject to audit by Cal OES, CAL FIRE, and the Federal Fire Agencies signatory to the California Fire Assistance Agreement. The chart below reflects the hourly Salary Rate, or Base Rate submitted for each classification used by your agency.

Classification Title	Base Rates	Are you Utilizing the Base Rate?	Are you adding WC/UI?	Salary Rate (ST)
Chief	\$38.16	No	No	\$80.00
Deputy Chief	\$38.16	Yes	No	\$38.16
Division Chief	\$38.16	Yes	No	\$38.16
Assistant Chief	\$38.16	No	No	\$80.00
Battalion Chief	\$38.16	Yes	No	\$38.16
Co. Officer/Capt./Lt.	\$29.98	No	No	\$72.00
App. Officer/Eng	\$29.98	No	No	\$33.00
Firefighter/FF-PMedic	\$29.98	No	No	\$30.00

NOTE: These rates are not effective until the date they are received by Cal OES. What is reported on this form constitutes direct salary costs for employees.

As an authorized representative of my agency/dept., I certify to the best of my knowledge and belief, and under penalty of perjury that this information is correct. Furthermore, my signature below represents acceptance by my agency/dept., as a cooperator, to comply with the authorities, terms and conditions of the CFAA. I also agree to comply with all cooperator agency internal accounting and expense reimbursement standards.

Name	Authorized Representative	Date
Jacob Deegan		05/28/2026



STAFF REPORT ETNA CITY COUNCIL

To: City Council Members
From: City Staff
Date: June 22, 2026
Subject: Check Signatures

RECOMMENDATION:

Staff recommends approving an automated signature assignment process for agency issued checks and authorizing the use of electronic signatures.

DISCUSSION:

The city produces two batches monthly of AP checks (Accounts Payable) and payroll checks biweekly. Under our current process authorized signatures are manually applied to checks. This process increases time and potential delays when authorized signatures are unavailable.

With the new software conversion our financial management system allows for approved signatures to be securely applied through our automated check printing process.

FINANCIAL IMPACT:

None.