City of Etna

AGENDA FOR THE REGULAR MEETING OF THE ETNA CITY COUNCIL

DATE OF THE MEETING: March 23, 2026
TIME OF THE MEETING: 6:30 pm
PLACE OF THE MEETING: 442 Main Street Etna, CA, and TELECONFERENCE (Zoom)

1. CALL TO ORDER
   a. Pledge of Allegiance
   b. Roll Call
2. PUBLIC COMMENT – NON-AGENDA ITEMS - The City Council cannot take action or comment on non-agenda items.
3. CONSENT CALENDAR
   a. Minutes of the Special Meeting February 4, 2026
   b. Minutes of the Special Meeting February 10, 2026
   c. Minutes of the Regular Meeting February 23, 2026
   d. Minutes of the Special Meeting February 26, 2026
   e. Invoice Approvals
4. CURRENT BUSINESS
   a. Discuss and Adopt Child Abuse Prevention Collaborative Proclamation
   b. Discuss/Approve Resolution 2025-005 Accepting the 2025 General Plan Annual Progress Report and Approve Submittal to the California Department of Housing and Community Development (HCD) and the Governor's Office of Land Use and Climate Initiative (LCI)
   c. Discuss/Approve Resolution 2025-006 – A Resolution Approving an Application for Funding and the Execution of a Grant Agreement and Any Amendments Thereto from the 2024 Funding Year of the State CDBG Program
   d. Discuss/Approve Etna Farmers Market Event Application to Host Events on Main Street Every Second Wednesday in June, July, August, and September
   e. Discuss/Approve 4th Annual Trails End Music Festival Event Application for June 19th & 20th
   f. Continued Discussion Creating a City Planning & Building Inspection Department
   g. Discuss/Approve Days of Operation for the Pool
   h. Discuss/Approve the Police Department, Public Works, Ambulance, and Fire Department Transitioning from Verizon to AT&T FirstNet and Starlink Mini
5. DEPARTMENT REPORTS
   *Police*Public Works*Fire*Ambulance*City Clerk*Mayor*City Council/Committee
6. CITY COUNCIL STATEMENTS AND REQUESTS
7. CLOSED SESSION: The City Council will recess to Closed Session to discuss the below item(s). At the conclusion of the Closed Session, Open Session will be reconvened and reportable action, if any, will be announced. Announcement of any action taken by the City Council in Closed Session required by the Ralph M. Brown Act (Government Code §54950 et. Seq.)
   a. Public Employment (Pursuant to Government Code §54957)
      1. Ambulance Department – Volunteer (1)
   b. Conference with Labor Negotiations (Pursuant to Government Code §54957.6)
      1. City Negotiator: Josh Short, Chief of Police
         Employee Organization: Police Officers Association
   c. Conference with Labor Negotiations (Unrepresented Employee)(Pursuant to Government Code §54957.6)
      1. City Negotiator: Andrew L. Jared, City Attorney
         Position: Chief of Police

d. **Pending Litigation – Conference with Legal Counsel (Pursuant to Government Code §54956.9)**

    1. **Name of Case: Virdell v. City of Etna (25CV13558)**

e. **Anticipated Litigation – Conference with Legal Counsel (Pursuant to Government Code §54956.9)**

    1. **Receipt of Claim for Damages Pursuant to California Government Code §910**
       Claimants: Jay A. Martin and Shannon L. Martin

8. **ADJOURNMENT**

Zoom Teleconference Information:

Phone: 1-669-444-9171 US Meeting ID: 833 0994 6886

https://us06web.zoom.us/j/83309946886

The City of Etna does not discriminate based on disability in the admissions or access to, or treatment of or employment in, its programs or activities. Disability-related aids or services, including printed information in alternate formats, to enable persons with disabilities to participate in public meetings are available. If any accommodations are needed, please contact Pamela Eastlick at 530-467-5256 p.eastlick@etnaca.gov. Requests should be made as soon as possible but recommended between three days to one week prior to the scheduled meeting.

MINUTES
SPECIAL MEETING OF THE ETNA CITY COUNCIL
Wednesday February 4, 2026

Members of the Etna City Council met on this 4th day of February in person. Mayor Cliff Munson called the meeting to order and dispensed with the salute to the flag of the United States of America.

1. **Call to Order:**
   - **a.** Pledge of Allegiance
   - **b.** Roll Call

   Councilmembers Jason Deppen, Mayor Cliff Munson, Matt Eastlick, and John Stacher were present. Councilmember Brandon Fawaz was absent.

2. **Public Comment:**

   None.

3. **Closed Session:**

   a. **Pending Litigation – Conference with Legal Counsel (Government Code §54956.9)**
   Name of Case: Virdell v. City of Etna (25CV13558)

   Direction from the City Council was given to staff.

4. **City Council Statements & Requests:**

   None.

5. **Adjournment:**

   There being no further business Mayor Munson adjourned the meeting.

Respectfully submitted,

Jenny Bennett
Asst. City Clerk

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MINUTES
SPECIAL MEETING OF THE ETNA CITY COUNCIL
Tuesday February 10, 2026

Members of the Etna City Council met on this 10th day of February in person. Mayor Cliff Munson called the meeting to order and dispensed with the salute to the flag of the United States of America.

1. **Call to Order:**
   a. Pledge of Allegiance
   b. Roll Call

   Councilmembers Jason Deppen, Mayor Cliff Munson, Matt Eastlick, and John Stacher were present. Councilmember Brandon Fawaz was absent.

2. **Public Comment:**

   None.

3. **Closed Session:**

   a. **Pending Litigation – Conference with Legal Counsel (Government Code §54956.9)**
      Name of Case: Virdell v. City of Etna (25CV13558)
   b. **Conference with Labor Negotiations (Government Code §54957.6)**
      City Negotiator: Chief Josh Short
      Unrepresented Employees: Police Lieutenant, Police Sargeant, Police Officer

      Direction from the City Council was given to staff.

4. **City Council Statements & Requests:**

   None.

5. **Adjournment:**

   There being no further business Mayor Munson adjourned the meeting.

Respectfully submitted,

Jenny Bennett
Asst. City Clerk

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MINUTES
REGULAR MEETING OF THE ETNA CITY COUNCIL
Monday February 23, 2026

Members of the Etna City Council met on the 23rd day of February in person and TELECONFERENCE (Zoom). Mayor Cliff Munson called the meeting to order and led in the salute to the flag of the United States of America.

1. **Call to Order:**
   a. Roll Call

   Council Members Brandon Fawaz, Jason Deppen, Mayor Cliff Munson, Matt Eastlick, and John Stacher were present.

2. **Public Comments on Non-Agenda Items:**

   Community member Shannon Martin, resident of 206 Main Street, commented about information that was shared during the previous meeting that was not factual regarding her rooster. S. Martin also shared concerns with proposing to change the city's ordinances to allow for citations to be issued.

   Community member Jay Martin, resident of 206 Main Street stated that Police Chief Josh Short at the January 26th meeting made false statements about his family and commented about his response to a request for records.

   An audience member thanked the city for restoring the Christmas tree and also displaying flags during patriotic occasions.

3. **Consent Calendar:**
   a. **Minutes of the Regular Meeting January 26, 2026**
   b. **Invoice Approvals**

   Councilmember Deppen made a motion to approve. Councilmember Stacher seconded, and the motion passed.

   Ayes: Stacher, Eastlick, Munson, Deppen

   Abstain: Fawaz

4. **Current Business:**

   a. **Presentation: Collier Rest Stop Visitor Center**

      Rennie Cleland Board President of the Collier Interpretive Information Center shared a power point presentation to the Council and audience. Cleland gave a brief background about the site. Cleland thanked the Council for the opportunity to present.

   b. **Discuss Creating a City Planning & Building Inspection Department**

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Mayor Munson gave a background on this item. Community member Andy Brown encouraged the City Council to create a city building department to expedite the permitting process. More discussion regarding plan checking and code compliance. Councilmember Deppen suggested having an exploratory committee. City Attorney Andrew Jared provided input regarding new state law and issuance of building permits and hiring private building inspectors. An exploratory volunteer committee will be formed to do further research.

c. Discuss/Approve Etna Cleanup Days Event and Costs to be Shared Between the City of Etna ($2,500), Etna Lions, and Scott Valley Disposal

Councilmember Deppen made a motion to approve. Councilmember Eastlick seconded, and the motion passed.

Ayes: Stacher, Eastlick, Munson, Deppen, Fawaz

d. Discuss/Approve Upcoming Pool Season and Issues for Opening

The City Council tabled this item to the next regular meeting March 23, 2026.

e. Discuss/Approve Noon Whistle Repairs

Mayor Munson explained that this item has been brought up in the past. The Council directed staff to research the costs of repairing the whistle and present the analysis at the next meeting.

f. Discuss/Approve 2025-2026 City of Etna Salary Schedule and Adopt Recruiting Sign-on Bonuses

City Attorney Andrew Jared explained that he has not reviewed or been involved with this item and recommended this go to a special meeting. Councilmember Fawaz suggested that continued discussion regarding this topic take place in closed session.

g. Discuss/Review SB 998 Policy (Water Shutoff Protection Act)

Council discussed the city's water shutoff policy. Mayor Munson advised that several accounts were in the thousand-dollar range. Public Works Director Dan Burbank shared input regarding SB 998 and explained that the city is required to offer past due accounts an alternative payment plan. City Attorney Andrew Jared interjected and recommended that he and staff work together on this topic.

5. Department Reports:

Police Chief Josh Short provided a written report in the Council's packet.

Fire Chief Jake Deegan provided a written report in the Council's packet.

Public Works Director Dan Burbank had nothing to report.

Ambulance Director Teresa Arrwood provided a written report in the Council's packet.

City Clerk Pamela Eastlick reported that Charlie Pillon (city auditor) hired a pre-auditor, and he has been working on completing the 2021/2022 audit.

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6. **City Council Statements and Requests:**

   None.

7. **Closed Session:**

   a. **Public Employment (Pursuant to Government Code §54957)**

      1. **Fire Department – Volunteer (1)**

      City Council unanimously approved the firefighter volunteer.

   b. **Conference with Labor Negotiations (Pursuant to Government Code §54957.6)**

      1. **City Negotiator: Josh Short, Chief of Police**

         Employee Organization: Police Officers Association

      City Council unanimously directed bringing back for approval a $15,000 sign-on bonus for lateral police officers, and a $5,000 sign-on bonus for police academy graduates.

      City Council tabled negotiations for a special meeting on February 26th.

   c. **Pending Litigation – Conference with Legal Counsel (Pursuant to Government Code §54956.9)**

      1. **Name of Case: Virdell v. City of Etna (25CV13558)**

      City Council gave staff direction.

8. **Adjournment:**

   There being no further business, Mayor Cliff Munson adjourned the meeting at 8:10 pm.

Respectfully submitted,

Jenny Bennett
Asst. City Clerk

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MINUTES
SPECIAL MEETING OF THE ETNA CITY COUNCIL
Thursday February 26, 2026

Members of the Etna City Council met on this 26th day of February in person. Mayor Cliff Munson called the meeting to order and dispensed with the salute to the flag of the United States of America.

1. **Call to Order:**
   a. Pledge of Allegiance
   b. Roll Call

   Councilmembers Brandon Fawaz, Jason Deppen, Mayor Cliff Munson, and Matt Eastlick were present. Councilmember John Stacher was absent.

2. **Public Comment:**

   None.

3. **Closed Session:**

   a. **Personnel – Labor Negotiations (Government Code §54957.6)**
   City Negotiator: Josh Short, Chief of Police
   Negotiating Party: Police Officers Association

   Item was discussed and directions were provided to the City Attorney to negotiate further.

   b. **Personnel – Labor Negotiations (Government Code §54957.6)**
   City Negotiator: Andrew L. Jared, City Attorney
   Negotiating Party: Josh Short, Chief of Police

   Item was discussed and direction was provided to the negotiating party Chief Short and taken to the POA membership and will now be discussed in regard to action in open session.

4. **Current Business:**
   a. **Discussion and Approval of Resolutions Amending Classification and Salary Scale (Payrate) for Police Officers, Approving Health Benefits for Police Officers, and Establishing Payrate Steps for Certain Officers**

      1. **Resolution 2026-002 A Resolution of the City Council of the City of Etna Amending Classification and Salary Scale for Police Officers**
      2. **Resolution 2026-003 A Resolution of the City Council of the City of Etna Approving Health Benefits for Police Officers**
      3. **Resolution 2026-004 A Resolution of the City Council of the City of Etna Establishing Payrate Steps for Certain Officers**

Resolution 2026-003 was amended to read, "city will pay up to $2,900 as a health benefit for full time sworn officers."

Councilmember Fawaz made a motion to approve. Councilmember Eastlick seconded and the motion passed.

Ayes: Eastlick, Munson, Deppen, Fawaz

5. **City Council Statements & Requests:**

   None.

6. **Adjournment:**

   There being no further business Mayor Munson adjourned the meeting at 7:00 pm.

Respectfully submitted,

Jenny Bennett
Asst. City Clerk

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INVOICE APPROVAL LIST REPORT - DETAIL WITH GL DIST

Vendor Name	Invoice Description1	Ref No.	Discount Date	
Vendor Name Line 2	Invoice Description2	PO No.	Pay Date	
Vendor Address	Vendor Number		Due Date	Taxes Withheld
City	Bank	Check No.	Check Date	Discount Amount
State/Province Zip/Postal	Invoice Number			Check Amount

CAMPORA	625 Howell Propane	28568	02/09/2026	
			02/18/2026	
PO BOX 992424	CAMPO		02/09/2026	0.00
REDDING	GF	0	00/00/0000	0.00
CA 96099-2424	12113706			568.22

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
10-55-840.20	HEATING		189.40	0.00
40-30-840.20	HEATING		189.40	0.00
45-33-840.20	HEATING		189.42	0.00

Check No. 0 Total: 568.22
Total for CAMPORA 568.22

COLANTUONO, HIGHSMITH &	Attorney Fees Jan	28566	02/10/2026	
WHATLEY, PC			02/17/2026	
420 SIERRA COLLEGE DRIVE	JARED		02/10/2026	0.00
GRASS VALLEY	GF	0	00/00/0000	0.00
CA 95945-5091	69389			1,386.50

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
10-20-780.00	ATTORNEY FEES		1,174.50	0.00
10-25-780.00	ATTORNEY FEES		47.00	0.00
10-40-780.00	ATTORNEY FEES		165.00	0.00

Check No. 0 Total: 1,386.50
Total for COLANTUONO, HIGHSMITH & 1,386.50

DEPARTMENT OF JUSTICE	Fingerprints	28571	02/05/2026	
ACCOUNTING OFFICE			02/18/2026	
PO BOX 944255	DEPTJUST		02/05/2026	0.00
SACRAMENTO	GF	0	00/00/0000	0.00
CA 94244-2550	023282			32.00

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
10-40-760.00	PROFESSIONAL & CONTRACT SERVCS		32.00	0.00

Check No. 0 Total: 32.00
Total for DEPARTMENT OF JUSTICE 32.00

MEAN GENE'S GAS	December Bulk Fuel	28572	12/31/2025	
			02/24/2026	
P O BOX 534	MGM		12/31/2025	0.00
FT JONES	GF	0	00/00/0000	0.00
CA 96032	Dec			2,797.50

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
10-40-865.10	GASOLINE		210.17	0.00
10-41-865.10	GASOLINE		390.31	0.00
10-50-840.20	HEATING		507.83	0.00
10-50-865.10	GASOLINE		58.07	0.00
10-50-865.20	DIESEL		102.85	0.00

Vendor Name	Invoice Description1	Ref No.	Discount Date	
Vendor Name Line 2	Invoice Description2	PO No.	Pay Date	
Vendor Address	Vendor Number		Due Date	Taxes Withheld
City	Bank	Check No.	Check Date	Discount Amount
State/Province Zip/Postal	Invoice Number			Check Amount

10-55-840.20	HEATING			421.08	0.00
10-60-865.10	GASOLINE			73.94	0.00
10-60-865.20	DIESEL			4.92	0.00
40-30-865.10	GASOLINE			73.94	0.00
40-30-865.20	DIESEL			4.92	0.00
45-33-865.10	GASOLINE			73.94	0.00
45-33-865.20	DIESEL			4.92	0.00
50-45-865.10	GASOLINE			153.85	0.00
50-45-865.20	DIESEL			526.78	0.00
53-40-865.10	GASOLINE			189.98	0.00

MEAN GENE'S GAS	January Bulk Fuel	28573	01/31/2026		
			02/24/2026		
P O BOX 534	MGM		01/31/2026		0.00
FT JONES	GF	0	00/00/0000		0.00
CA 96032	Jan				5,423.75

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
10-40-865.10	GASOLINE		686.23	0.00
10-41-865.10	GASOLINE		581.77	0.00
10-50-840.20	HEATING		926.48	0.00
10-50-865.10	GASOLINE		65.51	0.00
10-55-840.20	HEATING		959.57	0.00
10-60-865.10	GASOLINE		117.69	0.00
10-60-865.20	DIESEL		81.84	0.00
40-30-865.10	GASOLINE		117.69	0.00
40-30-865.20	DIESEL		81.84	0.00
45-33-865.10	GASOLINE		117.69	0.00
45-33-865.20	DIESEL		81.84	0.00
50-45-865.10	GASOLINE		405.51	0.00
50-45-865.20	DIESEL		833.66	0.00
53-40-865.10	GASOLINE		366.43	0.00

Check No.	0	Total:	8,221.25
Total for	MEAN GENE'S GAS		8,221.25

MT. SHASTA AMBULANCE SERVICE	Ambulance Service	28570	02/09/2026		
			02/18/2026		
	MT. SHASTA		02/09/2026		0.00
MT. SHASTA	GF	0	00/00/0000		0.00
CA 96067	115304				400.00

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
50-45-760.00	PROFESSIONAL & CONTRACT SERVCS		400.00	0.00

MT. SHASTA AMBULANCE SERVICE	Ambulance Services	28575	02/19/2026		
			02/24/2026		
	MT. SHASTA		02/19/2026		0.00
MT. SHASTA	GF	0	00/00/0000		0.00
CA 96067	117706				400.00

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
50-45-760.00	PROFESSIONAL & CONTRACT SERVCS		400.00	0.00

Check No.	0	Total:	800.00
Total for	MT. SHASTA AMBULANCE SERVIC		800.00

Vendor Name	Invoice Description1	Ref No.	Discount Date	
Vendor Name Line 2	Invoice Description2	PO No.	Pay Date	
Vendor Address	Vendor Number		Due Date	Taxes Withheld
City	Bank	Check No.	Check Date	Discount Amount
State/Province Zip/Postal	Invoice Number			Check Amount

PACIFIC POWER	Streetlights	28562	01/30/2026	
			02/17/2026	
PO BOX 26000	PP		01/30/2026	0.00
PORTLAND	GF	0	00/00/0000	0.00
OR 97256-0001				1,482.42

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
10-60-867.00	TRAFFIC SAFETY		1,482.42	0.00

Check No.	0	Total:	1,482.42
Total for	PACIFIC POWER		1,482.42

PITNEY BOWES GLOBAL FINANCIAL SERVICES LLC.	Qtrly Lease	28567	02/09/2026	
			02/18/2026	
PO BOX 981022	PITNEYBOWE		02/09/2026	0.00
BOSTON	GF	0	00/00/0000	0.00
MA 02298-1022	3107652007			175.38

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
10-25-870.00	OFFICE SUPPLIES		175.38	0.00

Check No.	0	Total:	175.38
Total for	PITNEY BOWES GLOBAL FINANCI		175.38

PRINTING SYSTEMS	Envelopes City Hall	28564	02/09/2026	
			02/17/2026	
12005 BEECH DALY	PS		02/09/2026	0.00
TAYLOR	GF	0	00/00/0000	0.00
CA 48180	240298			437.41

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
10-25-870.00	OFFICE SUPPLIES		145.80	0.00
40-30-870.00	OFFICE SUPPLIES		145.80	0.00
45-33-870.00	OFFICE SUPPLIES		145.81	0.00

Check No.	0	Total:	437.41
Total for	PRINTING SYSTEMS		437.41

SHN CONSULTING ENGINEERS	Etna SSMP	28569	02/10/2026	
			02/18/2026	
	SHN		02/10/2026	0.00
	GF	0	00/00/0000	0.00
	12866			2,103.75

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
45-33-760.00	PROFESSIONAL & CONTRACT SERVCS		2,103.75	0.00

Check No.	0	Total:	2,103.75
Total for	SHN CONSULTING ENGINEERS		2,103.75

Vendor Name	Invoice Description1	Ref No.	Discount Date	
Vendor Name Line 2	Invoice Description2	PO No.	Pay Date	
Vendor Address	Vendor Number		Due Date	Taxes Withheld
City	Bank	Check No.	Check Date	Discount Amount
State/Province Zip/Postal	Invoice Number			Check Amount
SIERRA SPRINGS	Water	28565	02/06/2026	
			02/17/2026	
PO BOX 660579	SISPRINGS		02/06/2026	0.00
DALLAS	GF	0	00/00/0000	0.00
TX 75266-0579	24391998 020626			54.96

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
10-25-870.00	OFFICE SUPPLIES		54.96	0.00

Check No. 0 Total: 54.96
Total for SIERRA SPRINGS 54.96

SISKIYOU COUNTY EDC	Monthly MOU	28561	02/01/2026	
			02/17/2026	
1512 SOUTH OREGON ST	SCEDC		02/01/2026	0.00
YREKA	GF	0	00/00/0000	0.00
CA 96097	AR00000198			500.00

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
10-20-760.00	PROFESSIONAL & CONTRACT SERVCS		500.00	0.00

Check No. 0 Total: 500.00
Total for SISKIYOU COUNTY EDC 500.00

TYLER TECHNOLOGIES INC	Migration Project	28563	01/31/2026	
			02/17/2026	
PO BOX 203556	TT		01/31/2026	0.00
DALLAS	GF	0	00/00/0000	0.00
TX 75320-3556	025-542435			114.31

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
10-25-760.00	PROFESSIONAL & CONTRACT SERVCS		114.31	0.00

TYLER TECHNOLOGIES INC	FundBalance Migration	28574	02/11/2026	
			02/24/2026	
PO BOX 203556	TT		02/11/2026	0.00
DALLAS	GF	0	00/00/0000	0.00
TX 75320-3556	025-543010			114.31

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
10-25-760.00	PROFESSIONAL & CONTRACT SERVCS		114.31	0.00

Check No. 0 Total: 228.62
Total for TYLER TECHNOLOGIES INC 228.62

WITTMAN ENTERPRISES, LLC	Ambulance Billing Services Jan	28576	02/24/2026	
			02/25/2026	
2540 EMPIRE DRIVE, STE #300	WE		02/24/2026	0.00
WINSTON-SALEM	GF	0	00/00/0000	0.00
NC 27103	202601-C1794			2,004.41

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
50-45-760.00	PROFESSIONAL & CONTRACT SERVCS		2,004.41	0.00

Check No. 0 Total: 2,004.41

Vendor Name	Invoice Description1	Ref No.	Discount Date	
Vendor Name Line 2	Invoice Description2	PO No.	Pay Date	
Vendor Address	Vendor Number		Due Date	Taxes Withheld
City	Bank	Check No.	Check Date	Discount Amount
State/Province Zip/Postal	Invoice Number			Check Amount
		Total for	WITTMAN ENTERPRISES, LLC	2,004.41

Total Invoices: 16

Grand Total:	17,994.92
Less Credit Memos:	0.00
Net Total:	17,994.92
Less Hand Check Total:	0.00
Outstanding Invoice Total:	17,994.92

Recap by Department

Department #	Department Name	Amount To Pay	Amount To Relieve
20	City Council	1,674.50	0.00
25	City Clerk	651.76	0.00
30	Water	613.59	0.00
33	Sewer	2,717.37	0.00
40	Law Enforcement	1,649.81	0.00
41	Police - FJ Station	972.08	0.00
45	Ambulance Services	4,724.21	0.00
50	Fire Prevention	1,660.74	0.00
55	Governmental Buildings	1,570.05	0.00
60	Highways & Streets	1,760.81	0.00
	Grand Total:	**17,994.92**	**0.00**

INVOICE APPROVAL LIST REPORT - DETAIL WITH GL DIST

Vendor Name	Invoice Description1	Ref No.	Discount Date	
Vendor Name Line 2	Invoice Description2	PO No.	Pay Date	
Vendor Address	Vendor Number		Due Date	Taxes Withheld
City	Bank	Check No.	Check Date	Discount Amount
State/Province Zip/Postal	Invoice Number			Check Amount

CAMPORA	155 Diggles Heat	28579	02/16/2026	
			03/05/2026	
PO BOX 992424	CAMPO		02/16/2026	0.00
REDDING	GF	0	00/00/0000	0.00
CA 96099-2424	12194182			552.97

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
10-40-840.20	HEATING		276.48	0.00
53-40-840.20	HEATING		276.49	0.00

CAMPORA	625 Howell Propane	28628	03/02/2026	
			03/11/2026	
PO BOX 992424	CAMPO		03/02/2026	0.00
REDDING	GF	0	00/00/0000	0.00
CA 96099-2424	12347533			359.66

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
10-55-840.20	HEATING		119.90	0.00
40-30-840.20	HEATING		119.88	0.00
45-33-840.20	HEATING		119.88	0.00

Check No.	0	Total:	912.63
Total for	CAMPORA		912.63

CHARLES W. PILLON	Pre-Audit & ERP Pro Meetings	28601	03/02/2026	
			03/05/2026	
	CHARLES PI		03/02/2026	0.00
	GF	0	00/00/0000	0.00
96007	4826			4,506.25

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
10-25-760.00	PROFESSIONAL & CONTRACT SERVCS		3,193.75	0.00
10-25-765.00	AUDIT FEES		1,312.50	0.00

Check No.	0	Total:	4,506.25
Total for	CHARLES W. PILLON		4,506.25

CLINT WHITCHURCH	Reim: Suppressor	28604	03/05/2026	
			03/05/2026	
PO BOX 94	WHITCHURCH		03/05/2026	0.00
ETNA	GF	0	00/00/0000	0.00
CA 96027				400.00

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
10-40-875.00	SPECIAL DEPT SUPPLIES & EQUIP		400.00	0.00

Check No.	0	Total:	400.00
Total for	CLINT WHITCHURCH		400.00

Vendor Name	Invoice Description1	Ref No.	Discount Date	
Vendor Name Line 2	Invoice Description2	PO No.	Pay Date	
Vendor Address	Vendor Number		Due Date	Taxes Withheld
City	Bank	Check No.	Check Date	Discount Amount
State/Province Zip/Postal	Invoice Number			Check Amount
COLANTUONO, HIGHSMITH & WHATLEY, PC	Attorney Fees Feb	28629	03/10/2026 03/11/2026	
420 SIERRA COLLEGE DRIVE	JARED		03/10/2026	0.00
GRASS VALLEY	GF	0	00/00/0000	0.00
CA 95945-5091	69929-69933			10,567.50

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
10-20-780.00	ATTORNEY FEES		6,003.50	0.00
10-25-780.00	ATTORNEY FEES		204.00	0.00
10-40-780.00	ATTORNEY FEES		4,360.00	0.00

Check No. 0 Total: 10,567.50

Total for COLANTUONO, HIGHSMITH & 10,567.50

E & S ENGINEERS	23063 Main St. Rehab	28593	02/26/2026 03/05/2026	
329 WEST MINER STREET	E&S		02/26/2026	0.00
YREKA	GF	0	00/00/0000	0.00
CA 96097	5372			4,085.00

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
24-60-881.35	STREET REHAB.-RPL-5054 (10)		4,085.00	0.00

E & S ENGINEERS	21024 Water Treatment SRL	28594	02/26/2026 03/05/2026	
329 WEST MINER STREET	E&S		02/26/2026	0.00
YREKA	GF	0	00/00/0000	0.00
CA 96097	5369			5,567.00

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
20-30-881.25	EDWG-47100004-001		5,567.00	0.00

E & S ENGINEERS	25058 STIP	28595	02/26/2026 03/05/2026	
329 WEST MINER STREET	E&S		02/26/2026	0.00
YREKA	GF	0	00/00/0000	0.00
CA 96097				2,236.50

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
24-60-881.35	STREET REHAB.-RPL-5054 (10)		2,236.50	0.00

E & S ENGINEERS	Monthly Retainer	28596	02/26/2026 03/05/2026	
329 WEST MINER STREET	E&S		02/26/2026	0.00
YREKA	GF	0	00/00/0000	0.00
CA 96097	5389			500.00

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
10-25-782.00	ENGINEER FEES		500.00	0.00

Check No. 0 Total: 12,388.50

Total for E & S ENGINEERS 12,388.50

ETNA HARDWARE, INC.	Maint & Supplies	28608	02/28/2026 03/06/2026	
P O BOX 328	EHSG		02/28/2026	0.00
ETNA	GF	0	00/00/0000	0.00
CA 96027				270.82

Vendor Name	Invoice Description1	Ref No.	Discount Date	
Vendor Name Line 2	Invoice Description2	PO No.	Pay Date	
Vendor Address	Vendor Number		Due Date	Taxes Withheld
City	Bank	Check No.	Check Date	Discount Amount
State/Province Zip/Postal	Invoice Number			Check Amount

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
10-55-880.00	MAINTENANCE & SUPPLIES		10.49	0.00
10-55-880.00	MAINTENANCE & SUPPLIES		29.99	0.00
10-70-880.00	MAINTENANCE & SUPPLIES		67.49	0.00
10-70-880.00	MAINTENANCE & SUPPLIES		3.85	0.00
10-70-880.00	MAINTENANCE & SUPPLIES		45.00	0.00
45-33-860.00	VEHICLE MAINTENANCE		3.83	0.00
50-45-860.00	VEHICLE MAINTENANCE		3.69	0.00
50-45-860.00	VEHICLE MAINTENANCE		9.63	0.00
50-45-860.00	VEHICLE MAINTENANCE		75.05	0.00
50-45-860.00	VEHICLE MAINTENANCE		9.64	0.00
50-45-860.00	VEHICLE MAINTENANCE		12.16	0.00

Check No. 0 Total: 270.82

Total for ETNA HARDWARE, INC. 270.82

HENRY SCHEIN MEDICAL	Medical Supplies	28600	02/24/2026	
			03/05/2026	
PO BOX 7156	HENRYSH		02/24/2026	0.00
PASADENA	GF	0	00/00/0000	0.00
CA 91109-7156	53719175			504.44

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
50-45-872.00	MEDICAL SUPPLIES		504.44	0.00

HENRY SCHEIN MEDICAL	Medical Supplies	28599	02/25/2026	
			03/05/2026	
PO BOX 7156	HENRYSH		02/25/2026	0.00
PASADENA	GF	0	00/00/0000	0.00
CA 91109-7156	53783357			17.47

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
50-45-872.00	MEDICAL SUPPLIES		17.47	0.00

Check No. 0 Total: 521.91

Total for HENRY SCHEIN MEDICAL 521.91

JAMES BEANE CARPET CLEANER	448 Main St. Carpet Cleaning	28627	03/10/2026	
			03/10/2026	
18738 MCADAMS CREED RD.	JAMESBEANE		03/10/2026	0.00
FORT JONES	GF	0	00/00/0000	0.00
CA 96032	001995			250.00

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
10-55-760.00	PROFESSIONAL & CONTRACT SERVCS		250.00	0.00

Check No. 0 Total: 250.00

Total for JAMES BEANE CARPET CLEANER 250.00

Vendor Name	Invoice Description1	Ref No.	Discount Date	
Vendor Name Line 2	Invoice Description2	PO No.	Pay Date	
Vendor Address	Vendor Number		Due Date	Taxes Withheld
City	Bank	Check No.	Check Date	Discount Amount
State/Province Zip/Postal	Invoice Number			Check Amount
KIEP-ER KLEEN	Cleaning Services	28609	03/04/2026	
			03/09/2026	
PO BOX 404	KK		03/04/2026	0.00
ETNA	GF	0	00/00/0000	0.00
CA 96027				300.00

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
10-25-760.00	PROFESSIONAL & CONTRACT SERVCS		100.00	0.00
10-40-760.00	PROFESSIONAL & CONTRACT SERVCS		100.00	0.00
10-70-760.00	PROFESSIONAL & CONTRACT SERVCS		100.00	0.00

Check No. 0 Total: 300.00
Total for KIEP-ER KLEEN 300.00

Vendor Name	Invoice Description1	Ref No.	Discount Date	
LEAGUE OF CALIFORNIA CITIES	Membership Dues 2026	28605	01/26/2026	
			03/05/2026	
1400 K STREET, SUITE 400	LEAGUE OF		01/26/2026	0.00
SACRAMENTO	GF	0	00/00/0000	0.00
CA 95814-3916	5470			105.00

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
10-20-750.00	DUES AND SUBSCRIPTIONS		105.00	0.00

Check No. 0 Total: 105.00
Total for LEAGUE OF CALIFORNIA CITIES 105.00

Vendor Name	Invoice Description1	Ref No.	Discount Date	
LIFE ASSIST	Medical Supplies	28581	02/24/2026	
			03/05/2026	
11277 SUNRISE PARK DRIVE	LA		02/24/2026	0.00
RANCHO CORDOVA	GF	0	00/00/0000	0.00
CA 95742	2072440			173.84

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
50-45-872.00	MEDICAL SUPPLIES		173.84	0.00

Check No. 0 Total: 173.84
Total for LIFE ASSIST 173.84

Vendor Name	Invoice Description1	Ref No.	Discount Date	
MT. SHASTA AMBULANCE SERVICE	Ambulance Service	28580	02/24/2026	
			03/05/2026	
	MT. SHASTA		02/24/2026	0.00
MT. SHASTA	GF	0	00/00/0000	0.00
CA 96067	118547			165.00

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
50-45-760.00	PROFESSIONAL & CONTRACT SERVCS		165.00	0.00

Vendor Name	Invoice Description1	Ref No.	Discount Date	
MT. SHASTA AMBULANCE SERVICE	Ambulance Service	28624	03/04/2026	
			03/10/2026	
	MT. SHASTA		03/04/2026	0.00
MT. SHASTA	GF	0	00/00/0000	0.00
CA 96067	121475			400.00

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
50-45-760.00	PROFESSIONAL & CONTRACT SERVCS		400.00	0.00

Vendor Name	Invoice Description1	Ref No.	Discount Date	
Vendor Name Line 2	Invoice Description2	PO No.	Pay Date	
Vendor Address	Vendor Number		Due Date	Taxes Withheld
City	Bank	Check No.	Check Date	Discount Amount
State/Province Zip/Postal	Invoice Number			Check Amount

Check No.	0	Total:	565.00
Total for	MT. SHASTA AMBULANCE SERVIC		565.00

PACIFIC POWER	448 Main St.	28584	02/24/2026	
			03/05/2026	
PO BOX 26000	PP		02/24/2026	0.00
PORTLAND	GF	0	00/00/0000	0.00
OR 97256-0001				231.00

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
10-55-840.10	ELECTRIC		231.00	0.00

PACIFIC POWER	452 Main RCD	28585	02/24/2026	
			03/05/2026	
PO BOX 26000	PP		02/24/2026	0.00
PORTLAND	GF	0	00/00/0000	0.00
OR 97256-0001				16.87

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
10-55-840.10	ELECTRIC		16.87	0.00

PACIFIC POWER	155 Diggles PD	28586	02/24/2026	
			03/05/2026	
PO BOX 26000	PP		02/24/2026	0.00
PORTLAND	GF	0	00/00/0000	0.00
OR 97256-0001				272.15

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
10-40-840.10	ELECTRIC		90.71	0.00
10-41-840.10	ELECTRIC		90.71	0.00
53-40-840.10	ELECTRIC		90.73	0.00

PACIFIC POWER	625 Howell Shop & Amb	28587	02/24/2026	
			03/05/2026	
PO BOX 26000	PP		02/24/2026	0.00
PORTLAND	GF	0	00/00/0000	0.00
OR 97256-0001				994.08

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
10-60-840.10	ELECTRIC		110.46	0.00
40-30-840.10	ELECTRIC		110.45	0.00
45-33-840.10	ELECTRIC		110.45	0.00
50-45-840.10	ELECTRIC		662.72	0.00

PACIFIC POWER	400 Main St. Fire Hall	28588	02/24/2026	
			03/05/2026	
PO BOX 26000	PP		02/24/2026	0.00
PORTLAND	GF	0	00/00/0000	0.00
OR 97256-0001				296.92

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
10-50-840.10	ELECTRIC		296.92	0.00

PACIFIC POWER	400 Howell Lights	28589	02/24/2026	
			03/05/2026	
PO BOX 26000	PP		02/24/2026	0.00
PORTLAND	GF	0	00/00/0000	0.00
OR 97256-0001				66.49

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
10-60-867.00	TRAFFIC SAFETY		66.49	0.00

Vendor Name / Vendor Name Line 2 / Vendor Address / City / State/Province Zip/Postal	Invoice Description1 / Invoice Description2 / Vendor Number / Bank / Invoice Number	Ref No. / PO No. / Check No.	Discount Date / Pay Date / Due Date / Check Date	Taxes Withheld / Discount Amount / Check Amount
PACIFIC POWER	Woodland Fltr Plant	28590	02/24/2026 03/05/2026	
PO BOX 26000 PORTLAND OR 97256-0001	PP GF	0	02/24/2026 00/00/0000	0.00 0.00 369.66

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
40-30-840.10	ELECTRIC		369.66	0.00

Vendor Name / Vendor Name Line 2 / Vendor Address / City / State/Province Zip/Postal	Invoice Description1 / Invoice Description2 / Vendor Number / Bank / Invoice Number	Ref No. / PO No. / Check No.	Discount Date / Pay Date / Due Date / Check Date	Taxes Withheld / Discount Amount / Check Amount
PACIFIC POWER	440 Main St.	28592	02/24/2026 03/05/2026	
PO BOX 26000 PORTLAND OR 97256-0001	PP GF	0	02/24/2026 00/00/0000	0.00 0.00 316.26

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
10-55-840.10	ELECTRIC		316.26	0.00

Vendor Name / Vendor Name Line 2 / Vendor Address / City / State/Province Zip/Postal	Invoice Description1 / Invoice Description2 / Vendor Number / Bank / Invoice Number	Ref No. / PO No. / Check No.	Discount Date / Pay Date / Due Date / Check Date	Taxes Withheld / Discount Amount / Check Amount
PACIFIC POWER	401 Howell Pool	28583	02/25/2026 03/05/2026	
PO BOX 26000 PORTLAND OR 97256-0001	PP GF	0	02/25/2026 00/00/0000	0.00 0.00 104.14

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
23-70-840.10	ELECTRIC		104.14	0.00

Vendor Name / Vendor Name Line 2 / Vendor Address / City / State/Province Zip/Postal	Invoice Description1 / Invoice Description2 / Vendor Number / Bank / Invoice Number	Ref No. / PO No. / Check No.	Discount Date / Pay Date / Due Date / Check Date	Taxes Withheld / Discount Amount / Check Amount
PACIFIC POWER	401 Island Sewerplant	28591	02/25/2026 03/05/2026	
PO BOX 26000 PORTLAND OR 97256-0001	PP GF	0	02/25/2026 00/00/0000	0.00 0.00 546.84

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
45-33-840.10	ELECTRIC		546.84	0.00

Vendor Name / Vendor Name Line 2 / Vendor Address / City / State/Province Zip/Postal	Invoice Description1 / Invoice Description2 / Vendor Number / Bank / Invoice Number	Ref No. / PO No. / Check No.	Discount Date / Pay Date / Due Date / Check Date	Taxes Withheld / Discount Amount / Check Amount
PACIFIC POWER	Streetlights	28625	03/02/2026 03/10/2026	
PO BOX 26000 PORTLAND OR 97256-0001	PP GF	0	03/02/2026 00/00/0000	0.00 0.00 1,487.04

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
10-60-867.00	TRAFFIC SAFETY		1,487.04	0.00

Vendor Name / Vendor Name Line 2 / Vendor Address / City / State/Province Zip/Postal	Invoice Description1 / Invoice Description2 / Vendor Number / Bank / Invoice Number	Ref No. / PO No. / Check No.	Discount Date / Pay Date / Due Date / Check Date	Taxes Withheld / Discount Amount / Check Amount
PACIFIC POWER	Street Flashers	28626	03/02/2026 03/10/2026	
PO BOX 26000 PORTLAND OR 97256-0001	PP GF	0	03/02/2026 00/00/0000	0.00 0.00 74.67

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
10-60-867.00	TRAFFIC SAFETY		74.67	0.00

Check No.	0	Total:	4,776.12
Total for	PACIFIC POWER		4,776.12

Vendor Name / Vendor Name Line 2 / Vendor Address / City / State/Province Zip/Postal	Invoice Description1 / Invoice Description2 / Vendor Number / Bank / Invoice Number	Ref No. / PO No. / Check No.	Discount Date / Pay Date / Due Date / Check Date	Taxes Withheld / Discount Amount / Check Amount
PEACE OFFICERS RESEARCH ASSOC.	Etna POA 3065	28597	02/27/2026 03/05/2026	
2940 ADVANTAGE WAY SACRAMENTO CA 95834-9666	PORAC GF 518037	0	02/27/2026 00/00/0000	0.00 0.00 148.00

Vendor Name	Invoice Description1	Ref No.	Discount Date	
Vendor Name Line 2	Invoice Description2	PO No.	Pay Date	
Vendor Address	Vendor Number		Due Date	Taxes Withheld
City	Bank	Check No.	Check Date	Discount Amount
State/Province Zip/Postal	Invoice Number			Check Amount

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
99-00-217.00	PD DUES		148.00	0.00

PEACE OFFICERS RESEARCH ASSOC. | Etna Reserves POA 3066 | 28598 | 02/27/2026 | 03/05/2026
2940 ADVANTAGE WAY | PORAC | 02/27/2026 | 0.00
SACRAMENTO | GF | 0 | 00/00/0000 | 0.00
CA 95834-9666 | 518038 | 24.00

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
10-40-760.00	PROFESSIONAL & CONTRACT SERVCS		24.00	0.00

Check No. 0 Total: 172.00
Total for PEACE OFFICERS RESEARCH AS 172.00

PITNEY BOWES | Postage Ink | 28622 | 02/26/2026 | 03/10/2026
PO BOX 981039 | PITNEY BOW | 02/26/2026 | 0.00
BOSTON | GF | 0 | 00/00/0000 | 0.00
MA 02298-1039 | 1029036295 | 242.11

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
10-25-870.00	OFFICE SUPPLIES		242.11	0.00

Check No. 0 Total: 242.11
Total for PITNEY BOWES 242.11

SCOTT VALLEY AUTO PARTS | Fuel Pump | 28623 | 02/28/2026 | 03/10/2026
P O BOX 215 | SVAP | 02/28/2026 | 0.00
FT JONES | GF | 0 | 00/00/0000 | 0.00
CA 96032 | 416286 | 71.99

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
45-33-880.00	MAINTENANCE & SUPPLIES		71.99	0.00

Check No. 0 Total: 71.99
Total for SCOTT VALLEY AUTO PARTS 71.99

SCOTT VALLEY DISPOSAL | Monthly Trash | 28618 | 02/28/2026 | 03/09/2026
138 FOREST WALK | SVD | 02/28/2026 | 0.00
ETNA | GF | 0 | 00/00/0000 | 0.00
CA 96027 | 405.00

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
10-55-840.30	TRASH		135.00	0.00
10-60-840.30	TRASH		135.00	0.00
10-70-840.30	TRASH		135.00	0.00

Check No. 0 Total: 405.00
Total for SCOTT VALLEY DISPOSAL 405.00

Vendor Name	Invoice Description1	Ref No.	Discount Date	
Vendor Name Line 2	Invoice Description2	PO No.	Pay Date	
Vendor Address	Vendor Number		Due Date	Taxes Withheld
City	Bank	Check No.	Check Date	Discount Amount
State/Province Zip/Postal	Invoice Number			Check Amount

SERVPRO OF NORTH SHASTA, TRINITY & GREATER TEHAMA CO
4451 CATERPILLAR RD, SUITE 6
REDDING
CA 96003

Sewer Cleanup Scott St.
SERVPRO
GF
2204

28606 03/03/2026
03/05/2026
03/03/2026 0.00
0 00/00/0000 0.00
3,400.45

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
21-33-760.00	PROFESSIONAL & CONTRACT SERVCS		3,400.45	0.00

Check No. 0 Total: 3,400.45
Total for SERVPRO OF NORTH SHASTA, 3,400.45

SISKIYOU COUNTY EDC
1512 SOUTH OREGON ST
YREKA
CA 96097

Monthly MOU
SCEDC
GF
AR00000207

28621 03/01/2026
03/09/2026
03/01/2026 0.00
0 00/00/0000 0.00
500.00

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
10-20-760.00	PROFESSIONAL & CONTRACT SERVCS		500.00	0.00

Check No. 0 Total: 500.00
Total for SISKIYOU COUNTY EDC 500.00

SISKIYOU COUNTY SART
PO BOX 986
YREKA
CA 96097

Annual Contribution
SART
GF
25/26

28578 02/11/2026
03/05/2026
02/11/2026 0.00
0 00/00/0000 0.00
500.00

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
10-40-750.00	DUES AND SUBSCRIPTIONS		500.00	0.00

Check No. 0 Total: 500.00
Total for SISKIYOU COUNTY SART 500.00

SISKIYOU TELEPHONE
P O BOX 157
ETNA
CA 96027

5638 PD Fax
ST
GF

28610 03/01/2026
03/09/2026
03/01/2026 0.00
0 00/00/0000 0.00
52.52

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
10-40-830.00	TELEPHONE EXPENSE		26.26	0.00
53-40-830.00	TELEPHONE EXPENSE		26.26	0.00

SISKIYOU TELEPHONE
P O BOX 157
ETNA
CA 96027

5256 City Hall
ST
GF

28611 03/01/2026
03/09/2026
03/01/2026 0.00
0 00/00/0000 0.00
196.84

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
10-25-830.00	TELEPHONE EXPENSE		196.84	0.00

Vendor Name	Invoice Description1	Ref No.	Discount Date	
Vendor Name Line 2	Invoice Description2	PO No.	Pay Date	
Vendor Address	Vendor Number		Due Date	Taxes Withheld
City	Bank	Check No.	Check Date	Discount Amount
State/Province Zip/Postal	Invoice Number			Check Amount
SISKIYOU TELEPHONE	5232 Pool	28612	03/01/2026	
			03/09/2026	
P O BOX 157	ST		03/01/2026	0.00
ETNA	GF	0	00/00/0000	0.00
CA 96027				120.45

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
23-70-830.00	TELEPHONE EXPENSE		120.45	0.00

Vendor Name	Invoice Description1	Ref No.	Discount Date	
Vendor Name Line 2	Invoice Description2	PO No.	Pay Date	
Vendor Address	Vendor Number		Due Date	Taxes Withheld
City	Bank	Check No.	Check Date	Discount Amount
State/Province Zip/Postal	Invoice Number			Check Amount
SISKIYOU TELEPHONE	3673 Shop & Wifi	28613	03/01/2026	
			03/09/2026	
P O BOX 157	ST		03/01/2026	0.00
ETNA	GF	0	00/00/0000	0.00
CA 96027				212.03

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
10-60-830.00	TELEPHONE EXPENSE		31.87	0.00
10-70-830.00	TELEPHONE EXPENSE		69.95	0.00
40-30-830.00	TELEPHONE EXPENSE		46.51	0.00
40-30-830.00	TELEPHONE EXPENSE		31.85	0.00
45-33-830.00	TELEPHONE EXPENSE		31.85	0.00

Vendor Name	Invoice Description1	Ref No.	Discount Date	
Vendor Name Line 2	Invoice Description2	PO No.	Pay Date	
Vendor Address	Vendor Number		Due Date	Taxes Withheld
City	Bank	Check No.	Check Date	Discount Amount
State/Province Zip/Postal	Invoice Number			Check Amount
SISKIYOU TELEPHONE	3400 PD	28614	03/01/2026	
			03/09/2026	
P O BOX 157	ST		03/01/2026	0.00
ETNA	GF	0	00/00/0000	0.00
CA 96027				243.36

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
10-40-830.00	TELEPHONE EXPENSE		121.68	0.00
53-40-830.00	TELEPHONE EXPENSE		121.68	0.00

Vendor Name	Invoice Description1	Ref No.	Discount Date	
Vendor Name Line 2	Invoice Description2	PO No.	Pay Date	
Vendor Address	Vendor Number		Due Date	Taxes Withheld
City	Bank	Check No.	Check Date	Discount Amount
State/Province Zip/Postal	Invoice Number			Check Amount
SISKIYOU TELEPHONE	3331 Ambulance	28615	03/01/2026	
			03/09/2026	
P O BOX 157	ST		03/01/2026	0.00
ETNA	GF	0	00/00/0000	0.00
CA 96027				165.99

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
50-45-830.00	TELEPHONE EXPENSE		165.99	0.00

Vendor Name	Invoice Description1	Ref No.	Discount Date	
Vendor Name Line 2	Invoice Description2	PO No.	Pay Date	
Vendor Address	Vendor Number		Due Date	Taxes Withheld
City	Bank	Check No.	Check Date	Discount Amount
State/Province Zip/Postal	Invoice Number			Check Amount
SISKIYOU TELEPHONE	3295 Fire Hall	28616	03/01/2026	
			03/09/2026	
P O BOX 157	ST		03/01/2026	0.00
ETNA	GF	0	00/00/0000	0.00
CA 96027				81.97

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
10-50-830.00	TELEPHONE EXPENSE		81.97	0.00

Vendor Name	Invoice Description1	Ref No.	Discount Date	
Vendor Name Line 2	Invoice Description2	PO No.	Pay Date	
Vendor Address	Vendor Number		Due Date	Taxes Withheld
City	Bank	Check No.	Check Date	Discount Amount
State/Province Zip/Postal	Invoice Number			Check Amount
SISKIYOU TELEPHONE	3217 City Hall Fax	28617	03/01/2026	
			03/09/2026	
P O BOX 157	ST		03/01/2026	0.00
ETNA	GF	0	00/00/0000	0.00
CA 96027				50.50

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
10-25-830.00	TELEPHONE EXPENSE		50.50	0.00

Check No. 0 Total: 1,123.66

Total for SISKIYOU TELEPHONE 1,123.66

Vendor Name	Invoice Description1	Ref No.	Discount Date	
Vendor Name Line 2	Invoice Description2	PO No.	Pay Date	
Vendor Address	Vendor Number		Due Date	Taxes Withheld
City	Bank	Check No.	Check Date	Discount Amount
State/Province Zip/Postal	Invoice Number			Check Amount
TYLER TECHNOLOGIES INC	FundBalance Migration	28582	02/18/2026	
			03/05/2026	
PO BOX 203556	TT		02/18/2026	0.00
DALLAS	GF	0	00/00/0000	0.00
TX 75320-3556	025-543695			457.24

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
10-25-760.00	PROFESSIONAL & CONTRACT SERVCS		457.24	0.00

TYLER TECHNOLOGIES INC	FundBalance Migration	28619	02/25/2026	
			03/09/2026	
PO BOX 203556	TT		02/25/2026	0.00
DALLAS	GF	0	00/00/0000	0.00
TX 75320-3556	025-544328			914.48

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
10-25-760.00	PROFESSIONAL & CONTRACT SERVCS		914.48	0.00

TYLER TECHNOLOGIES INC	FundBalance Migration	28620	02/28/2026	
			03/09/2026	
PO BOX 203556	TT		02/28/2026	0.00
DALLAS	GF	0	00/00/0000	0.00
TX 75320-3556	025-545487			1,028.79

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
10-25-760.00	PROFESSIONAL & CONTRACT SERVCS		1,028.79	0.00

Check No.	0	Total:	2,400.51
Total for	TYLER TECHNOLOGIES INC		2,400.51

VALLEY TIRE & TACKLE INC.	WT 1430 Batteries	28607	02/07/2026	
			03/06/2026	
11211 NORTH HWY 3	VTHS		02/07/2026	0.00
FT JONES	GF	0	00/00/0000	0.00
CA 96032	66975			876.25

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
10-50-860.00	VEHICLE MAINTENANCE		876.25	0.00

Check No.	0	Total:	876.25
Total for	VALLEY TIRE & TACKLE INC.		876.25

VERIZON WIRELESS	Monthly Cellular	28602	02/21/2026	
			03/05/2026	
PO BOX 9622	VW		02/21/2026	0.00
MISSION HILLS	GF	0	00/00/0000	0.00
TX 91346-9622				405.83

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
10-40-830.30	CELLULAR		76.05	0.00
10-41-830.30	CELLULAR		76.05	0.00
10-60-830.30	CELLULAR		42.41	0.00
40-30-830.30	CELLULAR		42.40	0.00
45-33-830.30	CELLULAR		42.40	0.00
50-45-830.30	CELLULAR		50.47	0.00
53-40-830.30	CELLULAR		76.05	0.00

Vendor Name	Invoice Description1	Ref No.	Discount Date	
Vendor Name Line 2	Invoice Description2	PO No.	Pay Date	
Vendor Address	Vendor Number		Due Date	Taxes Withheld
City	Bank	Check No.	Check Date	Discount Amount
State/Province Zip/Postal	Invoice Number			Check Amount

Check No.	0	Total:	405.83
Total for	VERIZON WIRELESS		405.83

Total Invoices:	51	Grand Total:	45,835.37
		Less Credit Memos:	0.00
		Net Total:	45,835.37
		Less Hand Check Total:	0.00
		Outstanding Invoice Total:	45,835.37

Recap by Department

Department #	Department Name	Amount To Pay	Amount To Relieve
00	General	148.00	0.00
20	City Council	6,608.50	0.00
25	City Clerk	8,200.21	0.00
30	Water	6,287.75	0.00
33	Sewer	4,327.69	0.00
40	Law Enforcement	6,566.39	0.00
41	Police - FJ Station	166.76	0.00
45	Ambulance Services	2,250.10	0.00
50	Fire Prevention	1,255.14	0.00
55	Governmental Buildings	1,109.51	0.00
60	Highways & Streets	8,269.44	0.00
70	Parks & Recreation	645.88	0.00
	Grand Total:	**45,835.37**	**0.00**

STAFF REPORT
ETNA CITY COUNCIL

To: City Council Members

From: Michelle Harris, First 5 Siskiyou

Date: March 23, 2026

Subject: **The Siskiyou Child Abuse Prevention Council Collaborative Proclamation**

RECOMMENDATION:

Motion to Proclaim the month of April as Child Abuse Prevention and Sexual Assault Awareness Month as well as April 11th – 17th as Week of the Young Child.

DISCUSSION:

Read the Proclamation.

FINANCIAL IMPACT:

None

CHILD ABUSE PREVENTION COUNCIL OF SISKIYOU COUNTY

SDVCC

TALK, READ, SING, PLAY, EVERYDAY! FIRST 5 Siskiyou CHILDREN & FAMILIES COMMISSION

April 2026

The Siskiyou Child Abuse Prevention Council Collaborative Proclamation

Whereas, to become healthy adults, all children deserve to live in safe, stable and nurturing homes and communities;

Whereas, children are vital to Siskiyou County's prosperity and future success;

Whereas, the people of Siskiyou County believe in the celebration of life, inclusion, and hope through our children, and deplore and condemn acts of violence committed upon the children of our communities;

Whereas, the lives of children--who have been hurt or lost to child abuse--are honored by studying their stories in order to prevent future abuse and protect the innocence, health and lives of all our county's children;

Whereas, child abuse, rape, sexual assault and sexual harassment impact our society;

Whereas, child abuse, neglect and sexual assault prevention is a community responsibility affecting both the current and future generations;

Whereas, research has shown the enormous impact that positive parenting practices have on a child's social, emotional, and intellectual development and future success;

Whereas, communities that understand the importance of prevention and support for the well-being of citizens, thrive and prosper;

Whereas, effective child abuse and sexual assault prevention succeed because of partnerships among citizens and all sectors of the county;

Whereas, April is the month to focus public attention on the needs of all children, and prevention of sexual assault;

Whereas, with leadership, dedication, and encouragement, there is evidence that we can be successful in preventing child abuse and sexual violence in Siskiyou County;

Therefore, we hereby proclaim April as Child Abuse Prevention and Sexual Assault Awareness Month as well as April 11-April 17, 2026 as Week of the Young Child. We call upon all citizens, community agencies, faith groups, medical facilities, elected leaders and businesses to increase their participation in efforts to support families, thereby preventing child abuse and strengthening families in the communities in which we live.

_____ _____

Cliff Munson
Mayor, City of Etna

Date

CITY OF ETNA
STAFF REPORT TO CITY COUNCIL

March 23, 2026

2025 GENERAL PLAN ANNUAL PROGRESS REPORT

SUMMARY: In accordance with Government Code Section 65400, the 2025 General Plan Annual Progress Report is being presented to the City Council for review and acceptance prior to submittal to the State.

REQUEST OF COUNCIL: The Council is being asked to review and accept the 2025 General Plan Annual Progress Report and to approve transmittal of same to the California Department of Housing and Community Development (HCD) and the Governor's Office of Land Use and Climate Initiative (LCI). This can be accomplished via adoption of draft Resolution 2026-005 (see **Attachment A**).

SUGGESTED MOTION: I move that we adopt Resolution 2026-005 accepting the 2025 General Plan Annual Progress Report and approving transmittal of the report to HCD and LCI.

ATTACHMENTS:

A. Draft Resolution 2026-005, A Resolution of the City Council of the City of Etna Accepting the 2025 General Plan Annual Progress Report and Approving Transmittal of the Report to the Governor's Office of Land Use and Climate Initiative and the California Department of Housing and Community Development

B. City of Etna General Plan – Goals, Policies, and Programs

C. HCD Housing Element Forms

Introduction

Pursuant to California Government Code Section 65400, this report has been prepared as an update to the City of Etna City Council regarding the following:

- The status of the General Plan and the progress in its implementation.
- The progress in meeting the City's share of regional housing needs determined by the California Department of Housing and Community Development (HCD) and local efforts to remove governmental constraints to the maintenance, improvement, and development of housing.
- The number of housing development applications received in the prior year, the number of units included in all development applications in the prior year, the number of units approved and disapproved in the prior year, and whether approvals were ministerial or discretionary.
- The degree to which the General Plan complies with the State's General Plan Guidelines and the date of the last revision to the General Plan.
- A listing of sites rezoned to accommodate that portion of the City's share of the regional housing need for each income level that could not be accommodated in the City's Vacant Land Inventory.

- The number of demolished units and new units of housing, including both rental housing and for-sale housing, that have been issued a completed entitlement, a building permit, or a certificate of occupancy, thus far in the housing element cycle, and the income category, by area median income category, that each unit of housing satisfies.
- The number of applications submitted pursuant to Government Code Sec. 65913.4(a), the location and the total number of developments approved pursuant to Government Code Sec. 65913.4(b), the total number of building permits issued pursuant to Government Code Sec. 65913.4(b), and the total number of units including both rental housing and for sale housing by area median income category constructed using the process provided for in subdivision (b) of Section 65913.4.
- The status of projects in the City's active planning grant applications and the corresponding impact on housing within the jurisdiction categorized based on the eligible uses specified in Health and Safety Code Section 50515.02 or 50515.03, as applicable.
- The City's progress amending its general plan or open-space element in compliance with its obligations to consult with California Native American tribes, and to identify and protect, preserve, and mitigate impacts to places, features, and objects described in Public Resources Code Sections 5097.9 and 5097.993.
- The number of density bonus applications received and approved in accordance with Government Code Section 65915, and if approved the percentage of density bonus received, the percentage of affordable units in the project, the number of other incentives or concessions granted to the project, and any waiver or reduction of parking standards for the project.
- For each residential development application submitted pursuant to the Affordable Housing and High Road Jobs Act of 2022, the project's location, status, total number of units, number of rental units, number of units for sale, and the affordability of units by income group.
- A list of all historic resources listed on the National Register of Historic Places, the California Register of Historic Resources, or a local register of historic places by the City in the past year, and the status of any housing projects proposed for the new historic designations, including whether the project was entitled, whether a building permit was issued, and the number of units in the development.
- The number of housing applications submitted pursuant to the Affordable Housing on Faith and Higher Education Lands Act of 2023, along with the location and number of developments approved, number of building permits issued, number of units constructed, and the income category of those units.

Please note that much of the information in this annual report relative to the Housing Element and housing production is included on specific forms prescribed by HCD (see **Attachment C**). Because the forms require an understanding of the instructions used to complete them, information on housing production is summarized herein.

Purpose of the General Plan

Etna's General Plan, simply described, is the City's "constitution" for development. It represents the efforts the City has undertaken to consider and address the needs and expectations of its residents relative to development in the City and to enshrine these needs and expectations in a guiding document. This "constitution" is formatted within the legal framework established by the State at the time of adoption and is based on knowledge of existing potentials and limitations concerning the City and its planning area at that time. The General Plan was developed through establishing basic goals, policies, and programs to resolve and/or direct significant community issues. In addition to the City referring to the General Plan

when dealing with matters affecting the physical, economic, and social development of the community, the document is also referred to by individuals and businesses contemplating potential development activity in the City. Goals in the General Plan also assist the City in seeking grants and other funding to address local issues and needs.

Status of the General Plan

General plans are policy documents that address seven topics of community importance prescribed by state law. As specified in Government Code Section 65302, the seven topics that must be addressed are: land use, housing, circulation, open space, conservation, noise, and safety. Cities and counties that have "disadvantaged communities," as defined in Government Code Section 65302(h)(4)(a), are also required to address environmental justice concerns in their general plans.[1] Each topic is typically treated to its own chapter, or element, of the general plan, though general plans may be "adopted in any format deemed appropriate or convenient by the legislative body, including the combining of elements" (Gov. Code Sec. 65301). There are no "disadvantaged communities" within Etna's planning area that require preparation of an environmental justice element, and Etna's General Plan is comprised of an Introduction, Land Use Element, Housing Element, Circulation Element, Open Space & Conservation Element, Noise Element, and Safety Element.

Because general plans affect current and future generations, state law requires that general plans take a long-term perspective, typically 10 to 20 years into the future. Housing elements are updated separately according to statutory timelines every eight years, and Safety Elements are reviewed, and updated if necessary, following revisions to the Housing Element and Local Hazard Mitigation Plan (i.e., every 5-8 years). The City of Etna General Plan was most recently updated over a 20-month period from March 2024 to November 2025 (see **Table 1**). As noted in the Introduction to the City's General Plan, the City of Etna General Plan "addresses planning for Etna through the year 2045." The update was prepared to ensure the General Plan continues to (1) meet state requirements,[2,3] (2) represent the community's vision for itself, and (3) provide the guidance necessary to accomplish this vision.

Table 1
General Plan Adoption Dates

General Plan	Adoption Date
1.0 Introduction	November 24, 2025
2.0 Land Use Element	November 24, 2025
3.0 Housing Element	March 25, 2024
4.0 Circulation Element	December 2, 2024
5.0 Open Space & Conservation Element	December 2, 2024
6.0 Noise Element	December 2, 2024
7.0 Safety Element	November 24, 2025

[1] Government Code Section 65302(h)(4)(a) defines "disadvantaged communities" as an area identified by the California Environmental Protection Agency pursuant to Health and Safety Code Section 39711 or an area that is a low-income area that is disproportionately affected by environmental pollution and other hazards that can lead to negative health effects, exposure, or environmental degradation.

[2] HCD reviewed the City's 6th Cycle Housing Element update and found it to be "in substantial compliance with state Housing Element Law (Gov. Code § 65580 et seq)." Additionally, the draft Safety Element was submitted for review to the State Board of Forestry and Fire Protection (BOF) and to the California Geological Survey of the Department of Conservation (CGS) in accordance with Gov. Code § 65302.5. BOF found that it meets the requirements of planning law relative to fire safety. No response was received from CGS.

[3] Each element of the General Plan was prepared consistent with the State's General Plan Guidelines and Technical Advisories.

Implementation of the General Plan

It is neither the purpose nor intent of this annual progress report to provide an in-depth analysis of the City's progress toward achieving or implementing every goal, policy, and program contained in the City's General Plan. Nevertheless, it is useful to periodically reflect upon the goals, policies, and programs contained in the General Plan to better assess where the City has been successful in meeting its objectives, where it could possibly do better, and if applicable, where changes to either the General Plan or direction of the City should occur. As such, an excerpt of the General Plan's goals, policies, and programs is attached hereto as **Attachment B**, and the General Plan is available in its entirety on City's website at: https://etnaca.com/general-plan-and-zoning-code-update/.

It has been almost two years since the Housing Element was adopted, 15 months since adoption of the Circulation Element, Noise Element, and Open Space & Conservation Element, and four months since adoption of the Introduction, Land Use Element, and Safety Element. During this period, the City has implemented or begun to implement a variety of General Plan programs. Much of the progress so far can be attributed to the City's 2025 Zoning Code update, which implemented or partially implemented several programs in the Housing Element. While other policies and programs will be implemented through the regular administration of city business, on a project-by-project basis, and in the decisions of the City Council, there is still much do, and progress toward the General Plan's implementation has just begun. Progress toward implementing each Housing Element program is detailed separately in **Attachment C**.

Regional Housing Needs Summary

Pursuant to Government Code Section 65584, HCD developed a Regional Housing Needs Plan (RHNP) for Siskiyou County. At the time the RHNP was developed, HCD identified a need to accommodate two new residential units in the City of Etna over an eight-year planning period (February 15, 2023, to February 15, 2031). One unit was allocated as being affordable to Extremely Low Income households and the other unit affordable to Low Income households. As shown in **Table 2** below, the City established as additional goals the construction of one unit affordable to Very Low Income households, the rehabilitation of three units, and the conservation of four units.

Table 2
Summary of the City's Regional Housing Needs & Goals: 2023-2031

Economic Group	New Construction	Rehabilitation	Conservation
Extremely Low Income	1	1	1
Very Low Income	1	1	1
Low Income	1	1	1
Moderate Income	0	0	1
Above Moderate Income	0	0	0
TOTAL:	**3**	**3**	**4**

Notes: The City has not established an objective for the preservation of affordable housing, as there are no units at risk of conversion during the current planning period.
Conservation as used herein means weatherization, code enforcement, energy conservation, and mobile home park preservation activities.

While the City has little control over the physical construction of dwelling units to satisfy the City's share of regional housing needs, the City must ensure that it has sufficient properly zoned land to accommodate its share of housing needs should development be proposed. If the City did not have sufficient vacant land to accommodate its share of regional housing needs at the time the Housing Element was most recently updated, the City would likely have been required to adopt a program to rezone sufficient land to meet the projected shortfall in order to have a state-certified housing element. The City, having

adequate vacant land to meet its regional housing needs, was not required to adopt such a program and, therefore, no parcels must be rezoned to accommodate regional housing needs.

For the purpose of assessing the progress that has been made to satisfy projected housing needs for each economic group identified in **Table 2**, new housing opportunities are evaluated annually based upon an analysis of entitlements or building permits issued during the prior year. In addition, in order to determine which economic groups potentially benefit from new housing opportunities, it is necessary to define the various groups based upon State Income Limits and to establish a maximum housing affordability for each group based upon these limits (see **Table 3** below). To determine the number of new housing units that are affordable to each income level, the estimated rent or property value, as determined by building permit and assessor data (if owner occupied) or sale price (if sold), is compared with the maximum monthly housing affordability or maximum affordable purchase price in **Table 3** below.

Table 3
2025 State Income Limits and Home Affordability for the Various Economic Groups

Economic Group	Maximum Annual Income [1,2]	Maximum Monthly Housing Affordability [3,4]	Maximum Affordable Purchase Price [5]
Extremely Low Income	$32,150	$241	$44,000
Very Low Income	$46,950	$586	$98,450
Low Income	$75,100	$1,314	$152,850
Moderate Income	$112,700	$3,615	$311,500

[1] Median Income = $93,900 per HCD
Extremely Low Income = 30% of Median Income
Very Low Income = 50% of Median Income
Low Income = 80% of Median Income
Moderate Income = 120% of Median Income

[2] Adjusted per HUD's FY 2025 income limits briefing materials

[3] Extremely Low Income = $32,150 X 0.30 X 0.30/12
Very Low Income = $46,950 X 0.3 X 0.50/12
Low Income = $75,100 X 0.3 X 0.7/12
Moderate Income = $112,700 X 0.35 X 1.1/12

[4] The formulas used to ascertain the maximum monthly housing affordability were determined using the criteria outlined in Sections 50052.5 and 50053 of the California Health and Safety Code.

[5] The maximum affordable purchase price was determined using the affordability calculator published by the Department of Housing and Community Development, which assumes that buyers could qualify for a 30-year, 7.04 percent fixed-rate Federal Housing Administration mortgage with a 3.5% down payment in 2025.

New Construction

During the current planning period (i.e., since February 15, 2023), there have been no applications for new dwelling units received, approved, or disapproved. Further, no new dwellings have been issued a completed entitlement, building permit, or a certificate of occupancy.

Rehabilitation, Conservation, and Demolition

No housing units have been demolished or rehabilitated during the current planning period. In 2025, two dwellings were conserved through Great Northern Services' Home Weatherization Program. The weatherization assistance benefited low income households.

SB 2 and Local Early Action Planning (LEAP) Grants

The City of Etna utilized its SB 2 and LEAP grants to develop a water system assessment and update the City's General Plan, Zoning Code, and planning application fees. The SB 2 planning grant was fully utilized and there was an unexpended LEAP grant balance of $26,008.75 at the completion of the project. Although the City has not yet experienced an increase in housing development as a result of the planning grants, legally compliant planning documents establish the necessary framework for development to occur.

Affordable Housing and High Road Jobs Act of 2022

No residential development applications have been submitted pursuant to the Affordable Housing and High Road Jobs Act of 2022.

Consultation with California Native American Tribes

In accordance with Government Code Section 65352.3, the City notified Tribes prior to the recent General Plan update for the purpose of inviting consultation and avoiding impacts to places, features, and objects described in Public Resources Code Sec. 5097.9 and 5097.993. None of the tribal representatives identified by the Native American Heritage Commission and contacted by the City requested consultation.

Historic Resources

No resources in Etna are listed on the National Register of Historic Places, the California Register of Historic Resources, or a local register of historic places.

Affordable Housing on Faith and Higher Education Lands Act of 2023

No residential development applications have been submitted pursuant to the Affordable Housing on Faith and Higher Education Lands Act of 2023.

Conclusion

The City of Etna implements the General Plan in the regular administration of city business, on a project-by-project basis, and in the decisions of the City Council. All elements of the General Plan were recently updated using a combination of SB 2 and LEAP planning grants. The General Plan meets current State requirements, represents the community's vision for itself, and provides the guidance necessary to accomplish this vision. Details regarding the City's progress toward implementing the Housing Element are included on HCD-issued forms included as **Attachment C**.

ATTACHMENT A

DRAFT RESOLUTION 2026-005

RESOLUTION 2026-005
A RESOLUTION OF THE CITY OF ETNA CITY COUNCIL ACCEPTING THE 2025 GENERAL PLAN ANNUAL PROGRESS REPORT AND APPROVING TRANSMITTAL OF THE REPORT TO THE GOVERNOR'S OFFICE OF LAND USE AND CLIMATE INITIATIVE AND THE CALIFORNIA DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT

WHEREAS, California Government Code Section 65400 requires that all cities and counties annually report to their decision-making bodies regarding the status of the general plan and the progress in its implementation; and

WHEREAS, California Government Code Section 65400 further requires that all cities and counties annually report to their decision-making bodies the progress in meeting the jurisdiction's share of regional housing needs determined pursuant to Government Code Section 65584 and local efforts to remove governmental constraints to the maintenance, improvement, and development of housing pursuant to Government Code Section 65583(c)(3); and

WHEREAS, California Government Code Section 65400 further requires that the housing element portion of the annual report be prepared through the use of standards, forms, and definitions adopted by the California Department of Housing and Community Development; and

WHEREAS, California Government Code Section 65400 further requires that all cities and counties annually report to their decision-making bodies the number of housing development applications received in the prior year, the number of units included in all development applications in the prior year, and the number of units approved and disapproved in the prior year; and

WHEREAS, California Government Code Section 65400 further requires that all cities and counties annually report to their decision-making bodies the degree to which the general plan complies with the guidelines developed and adopted pursuant to Section 65040.2 and the date of the last revision to the general plan; and

WHEREAS, California Government Code Section 65400 further requires that all cities and counties annually report to their decision-making bodies a listing of sites rezoned to accommodate that portion of the city's or county's share of the regional housing need for each income level that could not be accommodated on sites identified in the inventory required by Government Code Section 65583(c)(1) and Section 65584.09, as well as any additional sites that may have been required to be identified by Government Code Section 6586; and

WHEREAS, California Government Code Section 65400 further requires that all cities and counties annually report to their decision-making bodies the number of net new units of housing, including both rental housing and for-sale housing, that have been issued a completed entitlement, a building permit, or a certificate of occupancy, thus far in the housing element cycle, and the income category, by area median income category, that each unit of housing satisfies; and

WHEREAS, California Government Code Section 65400 further requires that all cities and counties annually report to their decision-making bodies the number of applications submitted pursuant to Government Code Section 65913.4(a), the location and the total number of developments approved pursuant to Government Code Section 65913.4(b), the total number of building permits issued pursuant to Government Code Section 65913.4(b), and the total number

of units including both rental housing and for-sale housing by area median income category constructed using the process provided for in Government Code Section 65913.4(b); and

WHEREAS, California Government Code Section 65400 further requires that all cities and counties annually report to their decision-making bodies the status of the projects in the jurisdiction's active planning grant applications and the corresponding impact on housing within the jurisdiction categorized based on the eligible uses specified in Health and Safety Code Section 50515.02 or 50515.03; and

WHEREAS, California Government Code Section 65400 further requires that all cities and counties annually report to their decision-making bodies progress amending the general plan or open-space element in compliance with its obligations to consult with California Native American tribes, and to identify and protect, preserve, and mitigate impacts to places, features, and objects described in Public Resources Code Sections 5097.9 and 5097.993; and

WHEREAS, California Government Code Section 65400 further requires that all cities and counties annually report to their decision-making bodies the number of density bonus applications received and approved in accordance with Government Code Section 65915; and

WHEREAS, California Government Code Section 65400 further requires that all cities and counties annually report to their decision-making bodies the location, status, total number of units, number of rental units, number of units for sale, and the affordability of units by income group for each residential development application submitted pursuant to the Affordable Housing and High Road Jobs Act of 2022; and

WHEREAS, California Government Code Section 65400 further requires that all cities and counties annually report to their decision-making bodies a list of all historic resources listed on the National Register of Historic Places, the California Register of Historic Resources, or a local register of historic places by the City in the past year, and the status of any housing projects proposed for the new historic designations, including whether the project was entitled, whether a building permit was issued, and the number of units in the development; and

WHEREAS, California Government Code Section 65400 further requires that all cities and counties annually report to their decision-making bodies the number of housing applications submitted pursuant to the Affordable Housing on Faith and Higher Education Lands Act of 2023, along with the location and number of developments approved, number of building permits issued, number of units constructed, and the income category of those units; and

WHEREAS, the City Council of the City of Etna has received and reviewed such a report for 2025 that was prepared by city staff and presented to the City Council on March 23, 2026; and

WHEREAS, the report must be accepted by the City Council prior to submission to the Governor's Office of Land Use and Climate Initiative and the California Department of Housing and Community Development on or before April 1 of each year.

NOW, THEREFORE, BE IT RESOLVED that the City Council hereby accepts the 2025 General Plan Annual Progress Report and approves the transmittal of the report to the Governor's Office of Land Use and Climate Initiative and the California Department of Housing and Community Development.

IT IS HEREBY CERTIFIED that the foregoing Resolution 2026-005 was duly adopted on a motion by _____ and seconded by _____ at a regular meeting of the City of Etna City Council held on the 23rd day of March 2026, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

CITY OF ETNA CITY COUNCIL

_____

Cliff Munson, Mayor

WITNESS, my hand and seal this 23rd day of March 2026

_____

Pamela Eastlick, City Clerk

ATTACHMENT B

GENERAL PLAN GOALS, POLICIES & PROGRAMS

Land Use Element (2025)

GOAL LU-1: A sufficient variety and quantity of land uses to meet the housing, employment, service, and social needs of the existing and future population.

POLICY LU-1.1: The City strives to ensure a compatible mix and quantity of land designated and zoned to serve the needs of the community.

POLICY LU-1.2: The City maintains flexibility within the Zoning Ordinance by allowing development opportunities through the use permit process as well as through approval of similar uses not otherwise listed in the Zoning Ordinance.

POLICY LU-1.3: The City supports the development of residential, mixed-use, commercial, and industrial areas where suitable land exists with good access, adequate infrastructure, and where such uses will have a minimum of conflict with current and future adjacent land uses.

POLICY LU-1.4: The City encourages an integrated mix of housing types and sizes within residential areas to promote housing opportunities for people of all ages and abilities.

Program LU-1A: Adopt the General Plan Land Use Map (Figure 2-14), as the official land use diagram for the City of Etna.

Program LU-1B: Adopt zoning regulations that are consistent with and support implementation of the General Plan Land Use Element.

Program LU-1C: Review the General Plan's residential and commercial capacities every eight years and modify, as necessary, to reflect development that has occurred, its impacts, evolving market and economic conditions, and consistency with community values.

Program LU-1D: Implement the programs of the Housing Element related to residential development.

GOAL LU- 2: Etna's rural small-town character conserved and enhanced.

POLICY LU-2.1: The City strives to maintain Etna's small town character while allowing for population and business growth, as well as increased employment, shopping, cultural, and recreational opportunities, and other tax revenue generating uses.

POLICY LU-2.2: The City applies land use classifications and zoning in a manner that is consistent with the prominent existing development, taking care not to encroach upon an established neighborhood with potentially incompatible uses.

POLICY LU-2.3: The City protects existing neighborhoods from added noise, traffic, light, and other characteristics that may negatively affect them.

POLICY LU-2.4: The City ensures that proposed uses will be compatible with existing land uses when approving discretionary development proposals.

POLICY LU-2.5: The City avoids the overconcentration of land uses in any area of the City where the resultant increase in traffic, noise, and other impacts would adversely impact the public health, safety, peace, and general welfare of residents.

POLICY LU-2.6: The City desires to keep commercial and industrial developments in scale with the small-town atmosphere, in part through controls on the size and height of structures and the scale and quantity of signs.

Program LU-2A: Include development standards in the Zoning Ordinance that provide adequate separation, buffering, landscaping, screening, and other provisions as needed to ensure compatibility between potentially incompatible land uses.

Program LU-2B: During review of discretionary proposals, require buffers when warranted between dissimilar land uses; urban uses and open space; environmentally sensitive areas and habitats; biological, historical, and cultural resources; and agricultural lands. Buffers may include additional setbacks, solid barriers, redesign, or other means to protect the resource.

Program LU-2C: Upon review of discretionary permits, add conditions to the project approval, when warranted, to support the public peace, health, safety, and general welfare.

Program LU-2D: Evaluate, in consultation with affected landowners and other members of the public, whether to develop and adopt objectives design guidelines or other development standards for the Collier Way and Main Street intersections with State Route 3 (i.e., the "gateways" to the community).

Program LU-2E: Preserve and strengthen the character of existing residential neighborhoods by developing and maintaining sidewalks and encouraging property owners to maintain their properties.

Program LU-2F: Support neighborhood watch initiatives and partner with community and neighborhood organizations to combat crime and promote public safety.

Program LU-2G: Encourage the design of projects that enhance public safety and discourage crime by orienting homes and buildings toward the street, providing adequate lighting and sight lines, and selectively installing fencing and landscaping.

Program LU-2H: Encourage high standards of property maintenance and provide for rapid abatement of conditions contributing to blight.

GOAL LU-3: A strong economic base that provides more job opportunities for residents of the city.

POLICY LU-3.1: The City supports the expansion and retention of existing businesses and facilitates business development in the City.

POLICY LU-3.2: The City encourages infill development, adaptive reuse of existing buildings, and the restoration of historic structures to revitalize the downtown as a center of community activity.

POLICY LU-3.3: The City promotes a mix of daytime and evening uses in the downtown, including restaurants, professional offices, entertainment, and housing to encourage activity throughout the day.

POLICY LU-3.4: The City fosters redevelopment and revitalization of older and deteriorating portions of the City.

Program LU-3A: Reinforce the town center as the physical and cultural center of the City, recognizing its importance to the community's sense of place.

Program LU-3B: As resources permit, seek funding via grant and loan programs to aid business development through improvement and expansion of city services and facilities (e.g., roadway improvements, water and sewer infrastructure, streetscaping and other beautification efforts, etc.).

Program LU-3C: Develop and maintain an inventory of vacant and underdeveloped mixed-use, commercial, and industrial properties that are or can be served with city utilities to aid businesses in the site selection process.

Program LU-3D: Identify and actively promote development of key vacant or underutilized sites for commercial and mixed-use development in and adjacent to the downtown area.

Program LU-3E: Evaluate in consultation with residents, and the business community in particular, whether to develop and adopt an objective design review process for the downtown that compliments the City's history and small-town feel and which could be applied to new development and to existing development at the time of façade improvements, and as signs are proposed.

Program LU-3F: Allow home-based businesses in residential neighborhoods when there is no indication of a home-based business from outside the home, the nonresidential use is compatible with adjacent uses, and the home-based business is at a scale that is accessory to the residential use.

Program LU-3G: Provide for and encourage the development of a broad range of uses in the downtown area to reduce the need for travel to adjoining communities and to capture a greater share of local spending.

Program LU-3H: Support the formation of a merchants' association to provide a forum for promoting healthy local businesses.

GOAL LU-4: Sustainable planned growth in the City's planning area balanced with preservation and protection of the viability of agricultural areas surrounding the city.

POLICY LU-4.1: The City encourages, promotes, and facilitates infill development and phased extension of city services in an effort to discourage sprawl and maintain a compact urban form.

POLICY LU-4.2: The City protects agricultural land uses surrounding the City through maintenance of firm urban boundaries, incorporation of agricultural buffers, and support for the agricultural industry.

Program LU-4A: Establish, as a high priority, the conservation of existing residential and commercial structures through preservation and rehabilitation and support appropriate grant applications when they are proposed to aid this effort.

Program LU-4B: Update the General Plan Land Use Element, as needed, in response to proposed amendments and updates to the Sphere of Influence.

Program LU-4C: To minimize conflicts between urban uses within the City and agricultural uses outside of the City, require a minimum 100-foot-wide physical separation between agricultural

uses (not including agricultural support industries) and new residential dwellings. The buffer may include roadways, pedestrian/bicycle routes, stormwater basins, open space, etc.

Program LU-4D: As vacant land in the city becomes limited, work with LAFCo to annex suitable land within the SOI that can be readily served with city utilities, where the relationship between existing and planned land uses moderates Vehicle Miles Traveled, and where impacts to agricultural lands would be minimized.

Program LU-4E: In response to annexation proposals, pre-zone lands within the Sphere of Influence as a means to maintain a variety of land uses that meet the needs of the community.

Housing Element (2024)

GOAL HE.1: Provide Adequate Sites

Assist in increasing the affordability of housing in Etna, the City shall provide adequate sites to accommodate the City's housing needs and regional housing needs, provide a wide range of housing section by location, type, income level, and tenure by always ensuring there is an adequate supply of land for residential development.

POLICY HE.1.1: The City shall encourage and facilitate the construction of housing to meet the City's share of regional housing needs during the 2023-2031 Housing Element planning period of at least one (1) extremely low income unit and one (1) low income unit. In addition to Etna's share of the regional housing needs, the City shall encourage and facilitate the rehabilitation and construction of the following number of housing units according to the following income levels:

City of Etna's Quantified Objectives, 2023-2031

	Extremely Low Income	Very Low Income	Low Income	Moderate Income	Above Moderate Income	Total
New Construction	1	1	1	0	0	3
Rehabilitation	1	1	1	0	0	3
Conservation	1	1	1	1	0	4

POLICY HE.1.2: Ensure Etna provides adequate sites with appropriate zoning and available public facilities and services to meet the City's share of regional housing needs for all income groups during the housing element planning period. These lands shall be available at any time with appropriate General Plan and Zoning regulations for residential development to reduce the impact that the lack of available land may have on the cost of single-family and multifamily development.

POLICY HE.1.3: The City shall not place any condition of approval that lowers the proposed density of a residential project if the project otherwise conforms to the General Plan, zoning, and/or development policies in effect, unless the requisite findings required by Government Code Section 65589.5 et seq. are made.

Program HE.1.3.1: Provide Adequate Sites and No Net Loss Compliance

To ensure at all times during the planning period the City has an adequate inventory to accommodate its designated regional housing need allocation, the City will evaluate and make written findings for entitlement and building permit applications seeking to develop designated inventory sites for decreases in density and affordability of housing units consistent with No Net Loss Law, Government Code Section 65863 et seq. If project approval will result in an inventory deficit, steps will be taken to replace the lost inventory sites by rezoning qualified properties in

other areas as needed to meet the City's remaining RHNA for lower-income households in accordance with Government Code Section 65863 et seq.

Program HE.1.3.2: Monitor Availability of Sites

1) Coinciding with the annual General Plan Progress Report, update and review the inventory of vacant residential land in the city and amend zoning and land use designations, as necessary, to ensure an adequate supply of vacant land to accommodate Etna's share of regional housing needs, a variety of housing types for all income levels. If a deficiency is projected to occur, the City shall take steps to change the General Plan and zoning as needed to increase the amount of available land. As a part of this process, continue to review the effectiveness of the Zoning Ordinance and make revisions if it is found that provisions of the ordinance are creating unusual constraints on the affordability and availability of housing. The City shall make the inventory available to the public, especially the development community, for their information and use.
2) The City will continue to monitor the need for multifamily development (i.e., R 3, High Density Residential) on an annual basis. The City Council and the public will receive a report of the analysis outcome and any necessary actions as part of the General Plan Annual Progress reports. "Needed action" to address the need for multifamily development shall include allowing multifamily development in the commercial districts without a use permit. (was Program HE.1.1.1)

Program HE.1.3.3: Procedures for Water and Sewer Connections

1) In compliance with State law, i.e., subparagraph (a) of Government Code Section 65589.7, the City shall deliver the adopt housing element to all public agencies that provide water and sewer service in the City of Etna.
2) The City shall grant priority for the provision of water and sewer services to proposed developments that include housing units affordable to lower income households, in compliance with State law, i.e., subparagraph (a) of Government Code Section 65589.7.
3) In compliance with State law, i.e., subparagraph (b) of Government Code Section 65589.7, the City shall establish written policies and procedures that grant priority for water and sewer to proposed development that includes housing affordable to lower-income households.

Program HE.1.3.4: Monitor Public Infrastructure and Development in Sphere of Influence

Continue to maintain adequate sewer and water services, as well as plan for the expansion of these services, as may be necessary to continue adequate services for residents and to accommodate a population changes. The

Development proposed with the City's sphere of influence, the City shall coordinate with Siskiyou County to ensure proposed development is consistent with the City's General Plan and adopted long-term goals, policies and objectives for housing and related development.

The City will petition owners of property proposing residential subdivisions in the City's sphere of influence, as well as the Siskiyou County Planning Commission, Board of Supervisors and Local Agency Formation Commission, to annex these properties into the City prior to development.

GOAL HE.2: Ensure the Availability of a Variety of Housing Types

Etna shall remove governmental constraints on the development, maintenance, and improvement of housing to ensure a variety of housing types for all income levels can be developed throughout the City of Etna during the 2023-2031 Housing Element planning period.

POLICY HE.2.1: The City will ensure that developers and City residents are made aware of key housing programs and development opportunities.

Program HE.2.1.1: Promote the City's Housing Programs to Residents

The City will improve community awareness and support for the City's housing programs citywide by publicly sharing information on the City's website about zoning ordinances, development standards, fees, exactions, surplus public lands, fair housing resources, reasonable accommodation procedures, and housing affordability requirements, and will use affirmative marketing best practices to prepare and publish housing information.

The City shall also encourage development of Accessory Dwelling Units (ADUs) and Junior ADUs by applying for State funding that could allow awarded funds to be used for ADU development such as CalHOME and by publishing information about ADUs and JADUs on its website. This program will be implemented consistent with the requirements of AB 1483 (2019).

The City will perform proactive public outreach using a variety of methods that may include in-person or virtual participation and may occur outside City offices and regular business hours, e.g., community events, farmer's markets; real estate industry workshops, and direct contact with developers and property owners to improve the dissemination of information about the City's housing programs including affordable housing programs.

POLICY HE.2.2: The City shall ensure that the City's land use regulations are consistent with State law, and that planning and building entitlement and permit processes and procedures do not unnecessarily constrain the production of housing. The City shall continue its practice of prioritizing multifamily development entitlement applications. The City shall strive also to ensure that City fees are not a constraint to the development of affordable housing.

In addition to the other uses permitted in the High Density Residential (R-3) zone, the City will facilitate development of housing on properties zoned R-3 by allowing multiple attached and/or detached duplexes and triplexes as principally permitted uses up to the maximum density allowed by the zone (20 units per acre).

Program HE.2.2.1: Multifamily Development in R-3 Zone

The City shall amend Chapters 17.16.050 and 17.16.070 of the High Density Residential – R-3 zone to remove the conditional use permit requirement for multifamily development, and to expressly permit multifamily development as a by-right permitted use. The amendments to Chapters 17.16.050 and 17.16.070 shall continue to permit housing development configured as duplexes and triplexes as by-right permitted housing types.

Program HE.2.2.2: Monitor Existing Fees and Possible Fee Reductions for Affordable Housing

The City shall review building and development connection fees and permit fees, and modify, as feasible, those standards and fees deemed to be unnecessary, excessive, or that create unusual constraints on affordability and housing availability. At the time of adoption of any new mitigation fees, the City shall consider the housing needs of low- and moderate- income households. Provisions shall be included for potential fee reductions or other cost reductions for projects where 25 percent or more of the housing would be dedicated to low- and moderate-income persons when a covenant is signed assuring continued use by low- and moderate-income households.

Program HE.2.2.3: Update Conditional Use Permit Findings

The City shall amend subsection (A) of 17.36.040 of Chapter 17.36 to strike the word "morals" from the findings as this wording is considered to be ambiguous and as such could be discriminatory.

Program HE.2.2.4: Small Lot Consolidation

To facilitate the development of multifamily housing, the City will incentivize the consolidation of small lots by establishing written policy and procedures to grant fee waivers for parcel mergers when multifamily housing is proposed.

POLICY HE.2.3: The City will facilitate the development of workforce and affordable housing through supporting funding applications, expedited permit review, approval of requests density bonus or development incentives, the availability of ministerial streamlining for qualifying projects, and other incentives. The City will work with market rate and nonprofit housing developers, and community organizations to develop workforce and affordable housing.

Program HE.2.3.1: Establish and Promote Local Density Bonus Procedures

1) The City shall provide density bonuses to homebuilders proposing to include qualifying dwelling units and/or other qualifying project amenities within residential developments consistent with Government Code Section 65915 et seq.

2) The City will prepare and publish materials on the City's website informing property owners and housing developers of the City's density bonus program for qualified housing developments consistent with Government Code 65940.1. (was Program HE.1.1.2)

3a) The City shall amend the Etna Municipal Code, Title 18, to adopt density bonus implementing procedures that are consistent with State Density Bonus Law, Government Code Section 65915 et seq. The City will prepare and publish on its website information identifying the density bonus application requirements (Government Code Sections 65915, subparagraph (3)). Consistent with subdivision (n) of Government Code Section 65915, the City's Zoning Ordinance amendments for density bonus may consider allowing the City to grant a density bonus greater than prescribed in State Density Bonus Law (SDBL) for a development that meets the requirements of SDBL.

3b) During the Housing Element planning period, the City shall monitor State law for amendments to Government Codes Sections 65915 et seq., to ensure ongoing compliance with State law. If State law is amended such that revisions to the City of Etna's Zoning Code are necessary for legal compliance, the City will initiate amendments to Title 18 of the Etna Municipal Code.

Program HE.2.3.2: Reduce Parking Requirements for One-Bedroom Units in Multifamily Developments

Amend the Zoning Ordinance to require a single parking space for each efficiency unit, studio apartment, one-bedroom unit in multifamily housing developments, and each single room occupancy unit.

Program HE.2.3.3: ADU Ordinance Update

The City shall amend the Etna Zoning Ordinance for Accessory Dwelling Units and Junior Accessory Dwelling Units (J/ADUs), and other sections as applicable, to be consistent with State law. J/ADUs shall continue to be permitted in any residential or mixed-use zone by-right, as a ministerial action without discretionary review or a hearing, subject to objective standards. Residential or mixed-use zones shall be construed broadly to mean any zone where residential uses are permitted by-right or by conditional use. All standards and regulations, including

procedures, shall be amended to be consistent with State law, and any written findings issued by HCD in accordance with Government Code Section 65852.2(h)(1).

GOAL HE.3: Conserve, Rehabilitate, and Enhance the Condition of the Existing Housing Stock and Residential Neighborhoods.

The City shall initiate all reasonable efforts to preserve, conserve, and enhance the quality of existing dwelling units and residential neighborhoods to ensure full utilization of the City's existing housing resources for as long as physically and economically feasible.

Ensure that the quality, safety, and livability of housing in Etna is continually maintained or upgraded, including measures to improve energy conservation, and that dilapidated units which cannot be improved are replaced.

POLICY HE.3.1: The City shall support housing rehabilitation and encourage housing maintenance in order to avoid future need for significant rehabilitation or replacement. Conserve existing housing wherever possible, and ensure existing occupants are provided notice and minimize displacement.

Program HE.3.1.1: Use CDBG Housing Funds for Housing Conservation and Prioritize Funding for Residents with Special Needs

1) The City shall continue to encourage the construction of new housing and/or the rehabilitation of existing housing for residents with special needs by granting these persons and/or households priority in the City's CDBG housing rehabilitation program.
2) Continue to apply for CDBG funds, and as other appropriate funding becomes available, to assist homeowners with low interest loans and/or grants through the City's Housing Rehabilitation Program. With a goal of assisting 3 households over the next eight years, strive to preserve low- and moderate-income housing through implementation of the Housing Rehabilitation Program. Rehabilitation, energy conservation, and weatherization program information will be periodically updated by staff and disseminated to the public through annual mailings and handouts made available at City Hall. In order to reduce energy consumption in the city, require units to be rehabilitated with CDBG funds to include energy conservation features, such as dual-pane windows, insulation, caulking, and weather stripping.

Program HE.3.1.2: Promote and Encourage Housing Conservation

1) The City shall provide free guidance and technical assistance through the Building Department to homeowners who wish to repair and improve the habitability and weatherization of existing housing. The availability of this service will be advertised as part of the City's proactive public outreach for housing to improve community awareness.
2) The City shall support third-party and non-profit organizations, such as Great Northern Corporation, that offer zero- and low-cost rehabilitation or weatherization programs, including but not limited to, facilitating notification of owners of homes in need of rehabilitation or weatherization about programs that could help meet rehabilitation needs.
3) The City will support and promote the activities of other governmental agencies and non-profits that promote homeowner maintenance and improvement of self-help skills. The City will advertise the availability of these programs and services using the City's website, mailers with utility bills, and display of printed materials in City offices and the City library.
4) The City shall continue to perform proactive code enforcement to improve housing units that are substandard and have habitability issues in order to conserve the inventory of housing, encouraging the removal of dilapidated housing, using funding where possible, to offset the cost of replacement housing.

5) The City will implement affirmatively marketing of its housing programs. An affirmative marketing program will include:
    - Advertising the availability of programs in multiple languages, and advertise in various media outlets, such as newspapers, magazines, radio, or online platforms, that reach a wide and varied audience.
    - Provide information about the program to potential applicants in multiple languages.
    - Offering reasonable accommodations to persons with disabilities to ensure equal opportunity to apply. This measure includes placing information relating to requests for reasonable accommodations at the main counter at City Hall and on meeting agendas.
    - Creating materials that feature images and messages that appeal to a diverse range of potential applicants, including classes protected under fair housing laws.

POLICY HE.3.2: Implement Replacement Housing to Mitigate the Loss of Affordable Housing Units on Housing Element Inventory Sites. Upon City Council adoption of the 6th Cycle Housing Element Update, the City shall immediately begin implementing replacement housing, when applicable, in accordance with Government Code Section 65583.2(g)(3). The replacement housing policy shall require new housing developments on the City's designated Housing Element Inventory Sites to replace all affordable housing units lost due to new development. The City shall also prepare and adopt a local replacement housing policy.

Program HE.3.2.1: Establish a Replacement Housing Policy

The City shall prepare and adopt a written replacement housing policy consistent with Government Code Section 65583.2(g)(3). The City will adopt a policy and will require replacement housing units subject to the requirements of Government Code section 65915, subdivision (c)(3) on sites identified in the City's site inventory when any new development (residential, mixed-use or nonresidential) occurs on a site that is identified in the inventory meeting the following conditions:

- Currently has residential uses or within the past five years has had residential uses that have been vacated or demolished, and
- Was subject to a recorded covenant, ordinance, or law that restricts rents to levels affordable to persons and families of low or very low-income, or
- Subject to any other form of rent or price control through a public entity's valid exercise of its police power, or
- Occupied by low or very low-income households.

The City's policy will also consider how to provide disclosure for properties subject to replacement housing for future property owners.

GOAL HE.4: Facilitate the Provision of Housing Suited to Persons with Special Needs

The City shall facilitate development of sites for special needs housing, including the housing needs of persons with disabilities and persons experiencing homelessness.

POLICY HE.4.1: Continue to promote housing for persons with special needs, including senior households, female-headed households, persons with disabilities, persons with developmental disabilities, farmworkers, and large households. The City shall give high priority to the building permit processing and inspections for individuals with disabilities, including developmental disabilities.

POLICY HE.4.2: The City shall amend Title 18, Etna Municipal Code, to ensure the Zoning Regulations comply with state law and are implemented consistent with state law. Specifically:

- Government Code Section 65583 for emergency shelters.
- Government Code Section 65650-65656 for supportive housing developments. The amendments shall permit supportive housing developments by-right in zones that permit multifamily and mixed uses including nonresidential zones permitting multifamily uses when the statutory requirements are met. Qualifying supportive housing developments shall comply with the objective development standards and policies that apply to other multifamily development within the same zone.
- Government Code Section 65660-65668 for low barrier navigation centers, a type of emergency shelter. The amendments shall permit low barrier navigation centers by-right in the same zones that permit emergency shelters as well as areas zoned for mixed use and nonresidential zones permitting multifamily uses when the statutory requirements are met.
- Employee housing including farmworker housing consistent with Health and Safety Code Sections 17021.5, 17021.6, and 17021.8.

Program HE.4.2.1: Supportive Housing Developments, Low Barrier Navigation Centers, and Single Room Occupancy Housing

1) Consistent with Government Code Section 65650 et seq., the City shall amend the R-2, R-3, M-H, C-1 and C-2 zones to allow by-right supportive housing developments as a by-right use and not subject to a conditional use permit or other discretionary approval if the requirements of Government Code Sections 65651 and 65652 are met.
2) Consistent with Government Code 65583(c)(3), the City shall amend the C-1 and C-2 zones to allow low barrier navigation centers as a by-right use and not subject to a conditional use permit or other discretionary approval if the requirements of Government Code Section 65662. For the C-1 zone, the establishment of a low barrier navigation center shall not be qualified on the presence of nonresidential use, and shall be permitted at street level. The Zoning Ordinance amendments to establish definitions, procedures, and standards for low barrier navigation centers be consistent with provisions of Government Code Section 65660 et seq.
3) Conditional use permit findings for single room occupancy housing shall be objective and provide for approval certainty for single room occupancy housing in the R-2 and R-3 zones.

Program HE.4.2.2: Emergency Shelters

The City shall continue to permit emergency shelters in the C-2 zone without a conditional use permit or other discretionary permit, subject only to development and management standards that apply to residential or commercial development in the same zone, and that shall not have the effect of precluding emergency shelters. Management standards shall be objective and encourage and facilitate the development of, or conversion to, emergency shelters, and are consistent with Government Code Section 65583(a)(4) et seq. Off-street parking standards shall be consistent with Government Code Section 65583(a)(4)(A). Specifically, the City shall:

1) Pursuant to Government Code Section 65583(a)(4)(A), the City shall amend the off-street parking requirements for emergency shelter regulations, section 17.34.280 of the Etna zoning regulations. The parking standard shall be objective, limit the number of required parking spaces to the number of spaces needed to accommodate staff working in the shelter, and shall not exceed those for residential or commercial uses.
2) Amend the definition of emergency shelters, section 17.06.785 of the Etna Zoning Ordinance, to comply with Government Code Section 65583(a)(4)C), and to expressly include other interim housing interventions, including but not limited to a navigation center, bridge housing, and respite or recuperative care.

3) The emergency shelter duration of stay standard in section 17.34.280.C of the Etna Zoning Ordinance shall be amended to be consistent with the definition in section 17.06.785 of the Etna Zoning Ordinance.

Program HE.4.2.3: Employee Housing, Including Farmworker Housing

1) The City shall amend the Zoning Ordinance to allow employee housing including farmworker housing consistent with Health and Safety Code Section 17021.5. Specifically:

   A) Consistent Section 17021.5 of the Health and Safety Code, any employee housing providing accommodations for six or fewer employees shall be deemed a single-family structure with a residential land use designation, and shall be a by-right use in the R-1-10, R-1-12, R-2, R-3, and M-H zones. Use of a family dwelling for purposes of employee housing serving six or fewer persons shall not constitute a change of occupancy per section 17021.5 of the Health and Safety Code,

   B) Employee housing of permanent construction consisting of no more than 36 beds in a group quarters, or 12 units or spaces designed for use by a single family or household, shall be allowed by-right in the R-3 and M-H zones, in the same manner and subject only to development standards that apply to residential development in the same zone, and in C-1 and C-2 zones with a use permit.

   C) For the purpose of all local ordinances, employee housing shall not be included within the definition of a boarding house, rooming house, hotel, dormitory, or other similar term that implies that the employee housing is a business run for profit or differs in any other way from a family dwelling.

2) The City will also explore the possibility of utilizing the Joe Serna Grant program as a means to buy existing housing and convert the housing into farmworker housing.

Program HE.4.2.4: Amend the Definition of Family

The City shall either repeal or amend the definition of "family" in Section 17.06.820, Title 17 of the Etna Zoning Regulations, and the amendments shall comply with State law. Should the City elect to amend the definition of family (rather than repealing the definition), the amendments shall not overly scrutinize living arrangements, limit a family to single housekeeping units, require that residents be related by blood, marriage, or adoption, or impose a zoning limit on the number of unrelated people. The City shall consult the Department of Housing and Community Development (HCD) Group Home Technical Advisory published December 2022, or any updates thereto.

Program HE.4.2.5: Group Homes

Group homes, even homes that have more than six residents, that do not provide licensable services shall continue to be allowed in R-1-10, R-1-12, R-2, R-3, M-H zones by-right, treated indistinguishably from other residential uses in the same zone, and subject only to the generally applicable, nondiscriminatory health, safety, and zoning laws that apply to other residential development within the same zone. The City shall amend Title 18 of the Etna Municipal Code for the following, and in preparing the amendments, the City shall consult the Department of Housing and Community Development (HCD) Group Home Technical Advisory published December 2022, or any updates thereto. The amendments to the Etna Municipal Code shall allow:

1) The City shall amend the Zoning Ordinance for group homes that provide licensable services to six or fewer residents to remove the review for overconcentration provision. Group homes that provide licensable services to six or fewer residents shall continue to be allowed in R-1-10, R-1-12, R-2, R-3, M-H zones by-right, and subject only to the generally applicable,

nondiscriminatory health, safety, and zoning laws that apply to residential development within the same zone

2) Conditional use permit findings shall be objective and provide for approval certainty for groups homes that provide licensable services to more than six residents in the R-2, R-3, M-H , C-1, and C-2 zones.

Program HE.4.2.6: Reasonable Accommodation Ordinance Updates

The City shall amend the reasonable accommodation procedures, Chapter Title 17.50, to conform with federal and state law. Specifically, the amendments shall make the following updates:

1) Repeal the findings and decision language in section 17.050.070(A) of "potential impact on surrounding land uses" and the "physical attributes of the property and structure".

2) Finding (7) of 17.050.070 shall be amended to require engagement of the interactive process to determine if another reasonable accommodation may provide an equivalent level of benefit when a reasonable accommodation request would impose an undue financial burden and administrative burden on the City and/or would require a fundamental alteration to the zoning laws, policies, or procedures of the City.

3) The written procedures shall allow a provider or developer of housing for individuals with disabilities to also request reasonable accommodation.

Program HE.4.2.7: Senior Care Facilities

The City shall amend the Zoning Ordinance to allow senior care facilities by right in the High Density Residential (R-3) and Mobile Home Residential (M-H)) districts and with a use permit in the Community Commercial (C-1) and General Commercial (C-2) districts.

POLICY HE.4.3: The City shall encourage and support organizations and programs, including housing providers, to address the housing needs of special needs groups (seniors, female headed households, single-parent households with children, persons with disabilities, persons with developmental disabilities, farmworkers, individuals and families experiencing homelessness, and persons with extremely low incomes). The City shall seek to assist in meeting these special housing needs through a combination of regulatory amendments and incentives, and identifying and applying for funding with qualified housing developers to develop needed housing in the City.

Program HE.4.3.1: Inter-Jurisdiction Coordination and Planning to Address Homelessness

1) The City will support the implementation of the Siskiyou County 10 Year Plan to End Homelessness, specifically goals for increasing the supply of permanent supportive housing and affordable housing, expanding the capacity for housing providers, and expanding options for low barrier emergency shelter and housing. The City will consult with the NorCal Continuum of Care Coordinator on strategies to provide services, shelter, and housing for those experiencing homelessness in the City.

2) The City shall assist appropriate public and/or non-profit entities as feasible to develop a shelter, navigation center, or other recognized type of emergency housing for persons experiencing homelessness in the city by pursuing grant opportunities and providing technical assistance in grant applications for State and Federal funding.

3) The City shall support agencies and organizations providing services to those experiencing homelessness by annually updating referral information.

4) The City will continue to support the efforts of the housing authorities in administering the Housing Choice Voucher program.

5) The City will meet with representatives from the Housing Authorities, the NorCal continuum of care, and other nonprofit organizations to provide information on potential sites and housing development proposals that would be appropriate for the use of housing vouchers in conjunction with state or federal new construction or rehabilitation subsidies.

6) The City will partner with area social services agencies and non-profit organizations to assess the housing needs for seniors, people with disabilities (including developmental disabilities), extremely low-income residents, and identify funding sources to develop needed services in the City.

7) The City shall maintain a list of non-profit organizations interested in the construction of affordable housing in the City and the region, and meet with and assist organizations desiring to maintain affordable housing in the City.

GOAL HE.5: Encourage and Support the Development of Affordable Housing

The City will encourage the construction of new or dedication of existing housing that is affordable to extremely low, very low, low, and moderate income households.

POLICY HE.5.1: The City shall encourage and support the development of housing affordable to extremely low, very low, low, and moderate income households.

Program HE.5.1.1: Support the Development of Housing for Extremely Low Income Households and Remove Barriers

1) To support the development of housing affordable to extremely low-income households, the City shall continue to seek and pursue state and federal funds annually, or as funding becomes available; and grant priority to projects that include units affordable to extremely low-income households.

2) The City will proactively outreach to affordable housing developers in the region to identify development opportunities in the City, including opportunities for self-help housing (housing in which the eventual owner participates in its construction under the supervision of a building contractor).

3) The City shall encourage and support plans that include extremely low, very low, and low income housing in R-2, R-3, and M-H zones when located within a distance a person can reasonably walk to services (e.g., quarter mile) or an existing or new transit stop is within a quarter mile of the development. The phrase "encourage and support" as used herein, may include, but is not limited to:

   - Site identification;
   - Providing local, state, and federal permit assistance;
   - Give priority to processing of affordable housing projects, taking the applications out of submittal sequence if necessary to receive an early hearing date;
   - Allow phasing of infrastructure whenever possible at time of project review;
   - Facilitate the provision of public transportation services to serve residential areas, including services for people with handicaps and the installation of bus stops at safe and convenient locations;
   - Maintenance of relationships with funding and facilitating agencies and organizations; and
   - Any other action on the part of the City that will reduce development costs.

Program HE.5.1.2: Monitor State and Federal Funding for Housing

To support the development of housing affordable to low and very low income households, the City will continue to review and pursue potential state and federal funding that can be used in support of affordable housing (e.g., CDBG and HOME) annually, or as funding becomes available; proactively outreach to affordable housing developers in the region to identify development opportunities in the City, including opportunities for self-help housing (housing in which the eventual owner participates in its construction under the supervision of a building contractor); submit funding applications as appropriate, and grant priority to projects that include units affordable to extremely low-income households.

Program HE.5.1.3: Promote the City's Housing Programs to Affordable Housing Developers

The City will improve awareness and support for the City's workforce and affordable housing programs by preparing, publishing, and distributing an affordable housing information brochure/newsletter that will be a local resource for persons interested in developing low-cost housing, which will be implemented consistent with the requirements of AB 1483 (2019). The City will encourage the participation of agencies and organizations that operate rental and mortgage subsidy and self-help housing programs. To improve the dissemination of the City's affordable housing programs, the City will provide information, printed and as web content. The City will perform proactive public outreach using a variety of methods that may include in-person or virtual participation, e.g., development industry events or workshops, and direct contact with developers and property owners to improve the dissemination of information about the City's affordable housing programs. The City will refer persons interested in developing low-cost housing to appropriate government and non-profit organizations for assistance.

GOAL HE.6: Encourage Sustainable Housing Development and Energy Conservation

Etna will encourage sustainable housing development and energy conservation shall pursue sustainable development for the new development and existing housing stock in the City.

POLICY HE.6.1: The City shall promote the use of energy conservation measures in all housing through the use of public and private weatherization programs. The City will be receptive to encouraging new alternative energy systems, such as solar and wind, and water conservation measures.

Program HE.6.1.1: Promote Energy Efficiency and Conservation via Weatherization

Promote the use of energy conservation measures in all housing through the use of public and private weatherization programs. Provide information on currently available weatherization and energy conservation programs to residents. The City will have information available for the public at the front counter of City Hall and will distribute information through an annual mailing. The City will provide referrals and participate in informing households that would potentially benefit from these programs as appropriate. The City shall facilitate the weatherization of an average of 10 homes per year during the 6th cycle planning period by providing information

Program HE.6.1.2: Title 24 for Energy Efficiency and Conservation

The City shall continue to enforce State requirements, including Title 24 of the California Code of Regulations, for energy conservation in new residential projects and encourage residential developers to employ additional energy conservation measures for the siting of buildings, landscaping, and solar access through development standards contained in the Zoning Ordinance, Building Code, and Specific Plans, as appropriate.

GOAL HE.7: Promote Equal and Fair Housing Opportunities for All People

The City shall promote opportunities for persons from all economic segments of the community regardless of race, religion, sex, marital status, ancestry, national origin, color, familial status, or disability.

POLICY HE.7.1: Eliminate housing discrimination based on race, color, religion, sex, national origin, ancestry, marital status, age, household composition or size, disability, or any other arbitrary factor by removing constraints within control of the City.

Program HE.7.1.1: Disseminate Fair Housing Information and Respond to Fair Housing Complaints

1) The City shall support designated regulatory agencies in the prevention and correction of any reported discrimination in housing.
2) City staff shall refer all complaints regarding housing discrimination of any kind to the State Department of Fair Employment and Housing. The City shall monitor such complaints by checking with the affected agency and the complainant, and consider the need for future action if a trend develops, or if the complaint is not resolved.
3) The City shall provide information concerning discrimination compliant procedures to the public at social service centers, the senior center, City Hall, the library, housing projects participating in HUD Section 8 Programs, and other semi- public places. The information will provide locations and phone numbers of agencies to contact for assistance. This outreach effort will be made to include groups likely to experience discrimination in housing including minority, elderly, disabilities, and lower-income households. The City will support and participate in efforts by local government and non-profits to develop a renters' resource program.

    A) The information and content of this program shall be incorporated into the community awareness improvement program, Program HE-2.1.1 herein, sharing information on the City's website, and by performing proactive public outreach using a variety of methods that may include in-person or virtual participation and may occur outside City offices and regular business hours.

4) Conduct at least bi-annual training for the City Council on fair housing, affirmatively furthering fair housing, and the Housing Accountability Act.

Program HE.7.1.2: Implementation of the AFFH Action Plan

Appendix A analyzes fair housing conditions in the City of Etna, and provides a regional comparison. Tables A-38 and A-39 in Section 7.0 of Appendix A identify the City's fair housing issues and contributing factors. The contributing factors are prioritized in Table A-38 of Appendix A.

The City's Affirmatively Furthering Fair Housing action plan is identified as Table A-39, section 7.0, Appendix A, and hereby incorporated by reference. The City's AFFH Action Plan addresses the identified fair housing issue and contributing factors.

The City shall implement the Affirmatively Furthering Fair Housing action plan and take meaningful actions citywide to address significant disparities in housing needs and in access to opportunity, replacing segregated living patterns with truly integrated and balanced living patterns, transforming areas of concentrated poverty into areas of opportunity, and fostering and maintaining compliance with civil rights and fair-housing laws for all persons in accordance with state and federal law.

GOAL C-1: A balanced transportation system that maximizes mobility and choice for city residents.

POLICY C-1.1: The City supports the development of a network of complete streets that reflects the local context and which provides for the mobility of all users, regardless of age or ability.

POLICY C-1.2: The City supports the development and expansion of local and regional public transit systems.

POLICY C-1.3: The City supports transit services, agencies, and organizations that provide paratransit services to individuals with special needs.

POLICY C-1.4: The City supports partnerships, including with the Siskiyou County Local Transportation Commission (SCLTC), California Department of Transportation (Caltrans), and other Siskiyou County communities, to fund active transportation improvements in the City and region.

Program C-1A: Ensure that land use and transportation planning balance the needs and safety of motorists, pedestrians, bicyclists, and transit users.

Program C-1B: Evaluate the need for and feasibility of installing complete street improvements (e.g., sidewalks, bike lanes, crosswalks, public transit stops, etc.) when planning roadway improvements.

Program C-1C: Require new development to contribute its fair share to complete street improvements.

Program C-1D: Consider multi-modal access requirements when making investment decisions about parks, recreation areas, public parking, and other city facilities.

Program C-1E: Ensure that new subdivisions are designed to include features that facilitate walking and bicycling.

Program C-1F: Work with SLCTC and STAGE to better address the public transportation needs of the community.

Program C-1G: Work with transit providers, social service agencies (e.g., PSA 2 Area Agency on Aging), and community organizations (e.g., religious institutions and nonprofits) to offer paratransit services to those with special needs, including on demand rides for the elderly and disabled.

Program C-1H: Continue to coordinate with SCLTC and other communities in the region on development of the Active Transportation Plan and utilize the Active Transportation Plan to better target grant opportunities to improve the City's active transportation network.

Program C-1I: Partner with the SCLTC, Caltrans, and others to fund active transportation improvements in Etna and the region.

GOAL C-2: A transportation system that is adequate, safe, and efficient for all users.

POLICY C-2.1: The City endeavors to provide adequate, safe, and efficient access to and from all land uses identified in the Land Use Element.

POLICY C-2.2: The City strives to maintain Level of Service (LOS) C or better on city streets and intersections.

POLICY C-2.3: The City supports deviations from the LOS standard when LOS C is unsafe for non-automobile users, is too expensive for the City to maintain, and/or results in increased VMT.

POLICY C-2.4: The City supports long-range plans for improvement of SR 3 through Etna by Caltrans to maintain safety and efficiency of traffic.

POLICY C-2.5: The City requires that new development provide adequate off-street parking to accommodate parking demands generated by the use.

POLICY C-2.6: The City requires that publicly accessible parking areas be designed to provide safe access for pedestrians and bicyclists.

POLICY C-2.7: The City supports the use of shared parking facilities that provide safe and convenient connectivity between adjacent uses.

Program C-2A: Continue to evaluate, improve, and maintain city streets and sidewalks to ensure safe efficient operation.

Program C-2B: Review existing roadways and sidewalks to ensure that they meet general safety standards and are ADA compliant. If it is found that any routes are unsafe or noncompliant, make the necessary improvements to ensure that the routes are improved to appropriate standards.

Program C-2C: Design public rights-of-way, intersections, and parking areas to include accessible safe access for all users.

Program C-2D: Adopt and apply street standards that reflect current and future land uses and traffic volumes and provide flexibility where necessary to maintain public safety and neighborhood character.

Program C-2E: Strive to maintain adequate on-street and off-street parking areas, including electric vehicle charging stations, to meet ongoing parking demands.

Program C-2F: Evaluate the use of in lieu fees to offset the parking impacts of new or expanded commercial, institutional, or industrial land uses as an alternative to requiring that such uses provide the minimum off-street parking spaces required by Code.

Program C-2G: Periodically evaluate parking standards in the Zoning Code for adequacy and consistency with state law and amend as necessary.

Program C-2H: Actively participate in regional transportation planning programs, including programs coordinated by the SCLTC, and use the regional planning process to improve the City's transportation network.

Program C-2I: Coordinate with Caltrans regarding safety issues on SR 3 to ensure sufficient improvements are in place to safeguard the community.

Program C-2J: When a project is proposed that has the potential to impact SR 3 or the intersection of a city street with the highway, coordinate with Caltrans to address and resolve traffic-related issues.

Program C-2K: Minimize the effects of truck traffic on city streets by continuing to maintain and enforce a system of designated truck routes and ensure designated truck routes are designed to accommodate the heavier loads placed on them.

GOAL C-3: A transportation system that contributes to the social, economic, and environmental well-being of the community.

POLICY C-3.1: The City supports the enhancement of the visual appearance of pedestrian and vehicular routes.

POLICY C-3.2: The City recognizes the relationship of local transportation decisions to broader regional issues, such as congestion management and environmental sustainability.

POLICY C-3.3: The City promotes access to public transit, non-vehicular modes of transportation, and greater linkages between land uses and transit to reduce automobile-related emissions.

POLICY C-3.4: The City supports equitable deployment of comprehensive utility infrastructure in the City, including the efficient expansion of broadband infrastructure and the provision of cost-effective high-speed internet service, to foster economic prosperity.

POLICY C-3.5: The City requires that development mitigate adverse impacts of a proposed project on the existing transportation system.

POLICY C-3.6: The City endeavors to provide public services, facilities, and utilities that are efficient, cost effective, and in compliance with state and federal regulations.

Program C-3A: Construct, improve, and maintain the system of curb, gutters, sidewalks, and crosswalks for circulation, safety, and drainage control, giving priority to high traffic areas.

Program C-3B: Evaluate the planting of low maintenance shade trees in landscaped areas adjacent to streets where non-motorized travel is expected, where such improvements can be made without jeopardizing emergency response and future capacity requirements, and where such improvements are feasible and appropriate.

Program C-3C: Establish wayfinding signs to identify routes between the downtown and community destinations, such as public transit and the park.

Program C-3D: As part of the CEQA process, require traffic studies for projects that have the potential to generate substantial increases in VMT or impact traffic patterns.

Program C-3E: Protect natural features and sensitive areas to the maximum extent feasible when maintaining and expanding the City's circulation system.

Program C-3F: Develop a targeted approach to digital inclusion that includes expansion of public Wi-Fi in the downtown area, city hall, and other key areas of community interest.

Program C-3G: When possible, reduce barriers to the equitable deployment of new broadband and telecommunication technologies and infrastructure to attract employers and businesses.

Program C-3H: Work with state agencies and regional partnerships to develop funding for improvements to the City's water, wastewater, and storm drain systems.

Program C-3I: Update the Capital Improvement Plan as needed to sustain and improve the City's infrastructure.

GOAL C-4: A pattern of development and a transportation system that minimize vehicle miles traveled (VMT).

POLICY C-4.1: The City supports the implementation of strategies to reduce the number and length of vehicle trips, including active transportation improvements, mixed-use development, greater access to public transit, and the placement of development in proximity to employment and activity centers.

POLICY C-4.2: The City promotes new development that will reduce household and employment VMT relative to existing conditions.

POLICY C-4.3: The City supports on- and off-street improvements that provide functional alternatives to automobile usage, promote active transportation, and reduce VMT.

Program C-4A: Ensure that Etna's transportation system complements the land use pattern, and that land use decisions complement and make efficient use of the transportation system.

Program C-4B: Continue to develop a pedestrian and bicycle transportation network, using on- and off-street improvements as appropriate, to increase nonvehicular access to local destinations.

Program C-4C: When planning for the extension of public transit, develop and support strategies that strengthen first/last mile connectivity to enhance the viability and utility of the service for all users, such as sidewalks, bicycle parking, and wayfinding signs.

Open Space and Conservation Element (2024)

GOAL OC-1: Welcoming, inclusive, and safe parks, recreation facilities, and activities to serve city residents regardless of age, ability, or income.

POLICY OC-1.1: The City supports investment in the maintenance, improvement, and development of parks, recreation facilities, and greenspace to promote active lifestyles, mental health, lifelong learning and development, and environmental health benefits for individual and community wellbeing.

POLICY OC-1.2: The City supports investment in parks, trails, and programs, when feasible, to promote sports, fitness, active transportation, and active lifestyles.

Program OC-1A: Continue to evaluate and apply for grants and other sources of funding as they become available for the maintenance, improvement, and development of parks, recreation facilities, and greenspace.

Program OC-1B: Encourage residents, stakeholders, neighborhood groups, businesses, schools, social organizations, and public agencies to volunteer and partner in the maintenance and development of city-owned parks and recreation facilities.

Program OC-1C: Provide a variety of recreation facilities and activities that meet the diverse needs of the community.

Program OC-1D: Accommodate those with special needs in the City's parks and recreation facilities and programs, including seniors and people with disabilities, and meet the requirements of the Americans with Disabilities Act.

Program OC-1E: Coordinate with the Etna Police Department in the planning for safe and secure parks and recreation areas.

Program OC-1F: When planning park renovations and development, incorporate green infrastructure, shade, and vegetation where appropriate.

Program OC-1G: Design and develop parks, greenspace, and trail corridors to support community respite, wellness, and the mental health benefits found in connections to nature.

Program OC-1H: Support urban agriculture in private development and public spaces, including home gardens, community gardens, and urban farms.

Program OC-1I: When planning new parks, recreation facilities, open space, and greenways, ensure adequate funding is available for the ongoing maintenance and operation of these areas.

GOAL OC-2: A comprehensive system of interconnected open space areas that maximizes the potential for habitat preservation, compatible recreation, and scenic views.

POLICY OC-2.1: The City recognizes that open-space land is a limited and valuable resource that should be conserved wherever possible.

POLICY OC-2.2: The City, in cooperation with other agencies, organizations, and property owners endeavors to maintain, preserve, and enhance an interconnected system of open space for the community's use, appreciation, and enjoyment and for the preservation and enhancement of natural habitat.

Program OC-2A: Where practical, improve city-owned or managed open space with designated access points, parking, trails, and other amenities.

Program OC-2B: Provide access to public open space areas, excluding those areas determined to be sensitive to human presence, through a network of pedestrian and bicycle trails that can be adequately managed.

Program OC-2C: Integrate, where feasible, active and passive recreational opportunities with the protection of natural areas.

Program OC-2D: Amend the Subdivision Ordinance to require the dedication of land, improvement of parks and open space, and/or the payment of in lieu fees in accordance with the Quimby Act.

Program OC-2E: Maintain a ratio of not less than five acres of park and open space land per 1,000 city residents.

GOAL OC-3: Preservation of cultural, historical, and paleontological resources.

POLICY OC-3.1: The City desires to strengthen Etna's identify, safeguard the cultural identity of previously displaced tribes, and preserve the fossil record through protection of the cultural, historical, and paleontological resources in the City.

POLICY OC-3.2: The City recognizes that although no paleontological resources or tribal cultural resources, places, features, or objects have been identified in the planning area, projects resulting in ground disturbance have the potential to uncover previously unknown resources.

Program OC-3A: Consult with local Native American Tribes that are traditionally and culturally affiliated with resources that could be affected by city plans or projects, identify areas that may be of tribal cultural significance, and determine appropriate treatment for the areas.

Program OC-3B: When items of historical, cultural, or paleontological significance are discovered, contact a qualified archaeologist or historian to evaluate the find and recommend proper action.

Program OC-3C: Where feasible, incorporate significant archaeological and tribal cultural resource sites into open space areas.

Program OC-3D: Coordinate with the appropriate federal, state, local agencies, and Native American Tribes upon discovery of tribal cultural resources and artifacts.

Program OC-3E Work with affected property owners in the City's historic town center to evaluate the possible creation of a historic district or similar mechanism to protect the historic character and charm of the downtown area.

Program OC-3F: Support interested property owners in the preservation, maintenance, and/or renovation of significant historic resources, consistent with applicable Department of the Interior historic preservation standards.

GOAL OC-4: Protection of special-status species and other biological resources sensitive to human activities and development.

POLICY OC-4.1: The City, in cooperation with other agencies, organizations, and property owners endeavors to preserve habitats necessary for the persistence of special-status species.

POLICY OC-4.2: The City provides for the protection of special-status species during its review of discretionary projects.

POLICY OC-4.3: The City supports the restoration and management of natural habitats to improve the resilience of the community and environment to flood, drought, and wildfire hazards.

Program OC-4A: Work with the Siskiyou County Flood Control District, Siskiyou Resource Conservation District, Scott River Watershed Council, Scott River Water Trust, interested property owners, and other appropriate entities to restore and preserve natural habitats in the planning area and improve the resilience of natural landscapes to hazards like drought, flood, and wildfire.

Program OC-4B: When activities involving modifications within or adjacent to wetland areas are planned or proposed, seek the advice of appropriate federal, state, or local agencies concerning specified agency regulatory programs and proprietary jurisdictions that may affect such activities.

Program OC-4C: Require buffer areas between development projects and significant watercourses, riparian vegetation, and wetlands.

Program OC-4D: Where practical and feasible, co-manage open space and wetlands for flood control.

GOAL OC-5: A sustainable and high-quality water supply.

POLICY OC-5.1: The City collaborates with the State, regional water quality control boards, watermasters, water purveyors, and government agencies at all levels to ensure a safe supply of drinking water and a healthy environment.

POLICY OC-5.2: The City supports the development, update, and implementation of groundwater and surface water management plans that emphasize sustainable use and/or water quality protection.

Program OC-5A: Work with local, state, and federal agencies, special districts, private landholders, and the Groundwater Sustainability Agency to promote management practices that protect the watershed and the City's municipal water supply.

Program OC-5B: Reduce soil erosion and sedimentation of water bodies to protect water quality by applying "best management practices" for projects in and around surface waters (e.g., storm drainage maintenance).

Program OC-5C: Integrate stormwater management techniques and low impact development best practices to minimize runoff.

Program OC-5D: Work with the Siskiyou Resource Conservation District, landowners, and other appropriate entities to implement flood and erosion control measures, manage watershed health, and promote sustainable agricultural practices that reduce the risk of soil degradation, water contamination, and flooding in the community.

Program OC-5E: Continue to implement the water conservation plan on an as-needed-basis to reduce the impact of drought on the City's water supply.

Program OC-5F: Encourage water conservation efforts by residents, businesses, and industry.

Program OC-5G: Protect riparian areas and wetlands by requiring setbacks from these features during project review.

GOAL OC-6: Industries that support the local and regional economy, minimize adverse impacts to the public and environment, and are compatible with development in the City.

POLICY OC-6.1: The City supports the conservation of agricultural operations that are sustainable, economically viable, and compatible with development in the City.

POLICY OC-6.2: The City permits small-scale, non-water-intensive agriculture and silviculture where compatible with surrounding uses and the environment.

POLICY OC-6.3: The City requires that all mining activity is properly permitted, conducted in accordance with the State Surface Mining and Reclamation Act of 1975 (SMARA), and that mines are effectively reclaimed.

POLICY OC-6.4: The City supports state or local property tax incentives that allow property owners to preserve their land as open space.

Program OC-6A: Protect productive timberland and agricultural lands through buffers from sensitive uses as a means to prolong the economic use of this open space.

Program OC-6B: Amend the Zoning Code to provide additional opportunities for urban agriculture and to support limited ancillary retail sales of agricultural products produced in the City.

Program OC-6C: Ensure that non-exempt mineral extraction activities area comply with SMARA, including requirements for financial assurances and reclamation plans.

GOAL OC-7: Etna's rural small town atmosphere conserved and enhanced.

POLICY OC-7.1: The City supports efforts to improve the appearance of properties in the planning area.

POLICY OC-7.2: The City endeavors to safeguard the community from the effects of urban blight.

Program OC-7A: Continue to utilize code enforcement as a means to eliminate property deterioration, and the accumulation of trash and junk that negatively impacts adjacent properties and the appearance of the community.

Program OC-7B: Work with property owners to improve the scenic quality along State Highway 3 as it proceeds through the community.

Program OC-7C: Amend the Zoning Code to include landscaping requirements for parking lots to reduce the visual impact of large paved areas.

Program OC-7D: Update the sign regulations to ensure outdoor advertising remains at a scale appropriate for the size of the community, and where feasible, complements the City's historic downtown area.

Program OC-7E: Amend the Subdivision Ordinance to require that developers include street trees in frontage improvements and protect significant trees, creeks, and wetlands.

GOAL OC-8: Increased energy efficiency, where possible, to reduce costs and environmental impacts.

POLICY OC-8.1: The City supports increased energy efficiency and the use and deployment of sustainable energy sources.

Program OC-8A: Continue to identify energy efficiency improvements that can be implemented by the City to reduce energy demand and cost, and seek grant funding for implementation of the improvements, if necessary.

Program OC-8B: Cooperate with federal, state and local governments and other appropriate entities to accomplish energy conservation objectives throughout the State, and inform city employees, contractors, staff, and the general public of the need for and methods of energy conservation.

Noise Element (2024)

GOAL 1: To protect the existing and future citizens of Etna from the harmful effects of exposure to excessive noise.

GOAL 2: To protect existing noise-sensitive land uses from encroachment by new uses that would generate noise levels which are incompatible with those uses, and to discourage new noise-sensitive land uses from being developed near sources of high noise levels.

GOAL 3: To recognize that noise is an inherent by-product of many land uses and to protect the economic base of Etna by preventing the encroachment of noise-sensitive land uses into areas affected by existing noise-producing uses.

GOAL 4: To provide sufficient information regarding the community noise environment so that existing and potential future noise impacts may be effectively addressed in the land use planning and project review processes.

GOAL 5: To develop strategies for abating excessive noise exposure through appropriate mitigation measures in combination with appropriate zoning to avoid incompatible land uses.

POLICY 1: The noise level standards for noise-sensitive areas of new uses affected by traffic noise sources in Etna are shown by Table 4.

POLICY 2: Where the noise level standards of Table 4 are predicted to be exceeded at new uses proposed within Etna which are affected by traffic noise, appropriate noise mitigation measures shall be included in the project design to reduce projected noise levels to a state of compliance with the Table 4 standards at the noise-sensitive areas of the proposed uses.

POLICY 3: The City shall encourage local law-enforcement agencies to enforce the vehicle noise level limits specified within the California Motor Vehicle Code.

POLICY 4: The interior and exterior noise level standards for noise-sensitive areas of new uses affected by existing fixed noise sources in Etna are shown by Table 5. Where the noise level standards of Table 5 are predicted to be exceeded at a proposed noise-sensitive areas due to existing fixed noise sources, appropriate noise mitigation measures shall be included in the project design to reduce projected noise levels to a state of compliance with the Table 5 standards within the identified noise-sensitive areas of the proposed new development.

POLICY 5: Where a project would result in the introduction of new fixed noise sources where such sources do not currently exist, the noise generation of those sources shall be mitigated so as not exceed the interior and exterior noise level standards of Table 5 at existing noise-sensitive areas in the project vicinity

POLICY 6: If a noise-generating use is proposed adjacent to vacant lands currently zoned for uses which may be developed with exterior noise sensitivity, the noise generating use shall be responsible for mitigating its noise generation to a state of compliance with the Table 5 standards using reasonable assumptions pertaining to both the likely sensitivity of the receiving land use and the noise generation of the project. At such time as that noise-sensitivity is introduced on the nearby vacant parcel(s), the proposed noise-generating use will be responsible for complying with the City's Noise Ordinance standards.

POLICY 7: Due to variations in types of both noise-generating and noise-sensitive land uses, as well as variations in ambient conditions in the City, the City shall have the ability to set noise standards which are up to 5 dB higher or lower than the Table 5 standards if determined appropriate by the City Council and/or City Planning department staff.

POLICY 8: For capacity enhancing roadway projects, the construction of new roadways, or projects which will substantially increase traffic on the local roadway network, a noise analysis shall be prepared. If pre-project traffic noise levels already exceed the noise standards of Table 4 and the increase is significant as defined below, noise mitigation measures should be considered to reduce traffic noise levels to a state of compliance with the Table 4 standards. A significant increase is defined as follows:

Pre-Project Noise (DNL)	Significant Increase (dB)
Less than 60 dB	5+ dB
60 - 65 dB	3+ dB
Greater than 65 dB	1.5+ dB

POLICY 9: If noise-reducing pavement is to be utilized in conjunction with a roadway improvement project, or if such paving exists adjacent to a proposed new noise-sensitive land use, the acoustical benefits of such pavement shall be included in the noise analysis prepared for the project.

POLICY 10: All noise analyses prepared to determine compliance with the noise level standards contained within this Noise Element shall:

A. Be the responsibility of the applicant.

B. Be prepared by qualified persons experienced in the fields of environmental noise assessment and architectural acoustics.

C. Include representative noise level measurements with sufficient sampling periods and locations to adequately describe local conditions.

D. Estimate projected future (20 year) noise levels in terms of the Standards of Tables 4 and 5, and compare those levels to the adopted policies of the Noise Element.

E. Recommend appropriate mitigation to achieve compliance with the adopted policies and standards of the Noise Element.

F. Estimate interior and exterior noise exposure after the prescribed mitigation measures have been implemented.

POLICY 11: Noise analyses prepared for multi-family residential projects, townhomes, mixed-use, condominiums, or other residential projects where floor ceiling assemblies or party-walls shall be common to different owners/occupants, shall be consistent with the State of California Noise Insulation standards

POLICY 12: The City's General Plan Noise Element standards contained herein are applicable to proposed new uses. For resolving conflicts between existing uses, the City's Noise Ordinance shall be applicable..

POLICY 13: Where exterior noise mitigation is required to achieve satisfaction with the noise standards of either Tables 4 or 5, the following priorities for mitigation shall be observed where feasible:

A. Use of setbacks or open space buffers.

B. Incorporate site planning to orient and/or shield sensitive exterior areas from view of the noise source in question.

C. If the noise source is fixed, utilize quieter equipment or implement noise control treatments at the source.

D. Solid walls should be considered a last resort for the mitigation of exterior noise levels and, if feasible, should be placed on earth berms to lessen their apparent height.

POLICY 14: To provide a comprehensive approach to noise control, the City shall:

A. Develop and employ procedures to ensure that noise mitigation measures required pursuant to an acoustical analysis are implemented in the project review process and, as may be determined necessary, through the building permit process.

B. Develop and employ procedures to monitor compliance with the standards of the Noise Element after completion of projects where noise mitigation measures were required.

C. The Noise Ordinance shall be amended to provide that noise standards contained therein will be consistent with the noise standards of this Noise Element.

POLICY 15: To reduce impacts from groundborne vibration, all proposals for new uses which would include vibration-generating activities, or for new sensitive uses proposed in proximity to existing sources of vibration shall comply with the vibration standards established by the Federal Transit Administration Transit Noise and Vibration Impact Assessment guidelines (FTA-VA-90-1003-06).

POLICY 16: All projects that propose to use heavy construction equipment that has the potential to create vibrations that could cause structural damage to sensitive structures within 100 feet shall be required to submit a pre-construction vibration study prior to the approval of a building permit. Projects shall be required to incorporate specified measures and monitoring identified to reduce impacts. Pile driving or blasting are illustrative of the type of equipment that could be subject to this policy.

POLICY 17: The following sources of noise shall be exempt from the provisions of this Noise Element:

A. Emergency warning devices and equipment operated in conjunction with emergency situations, such as sirens and emergency generators which are activated during power outages. The routine testing of such warning devices and equipment, including generators, is also exempt provided such testing occurs during daytime hours.

B. All activities occurring at public schools and public school playgrounds and sporting fields, as such activities are not regulated at the local level.

C. Activities at private schools, parks or playgrounds, provided such activities occur during daytime hours (7 am – 10 pm).

D. Activities associated with temporary events for which a permit has been obtained from the City (i.e. parades, fireworks displays, etc.)

E. Construction and demolition activities located within 1,000 feet of noise-sensitive land uses provided they occur during normal daytime hours, excluding Sundays and Federal Holidays, subject to the conditions imposed by City permit. For construction activities, daytime hours are defined as 7 am to 7 pm. Construction activities occurring between the hours of 7 pm and 7 am must comply with the interior noise level standards identified in Table 2 unless an exception has been granted by the City Planning Department.

F. Construction and demolition activities located beyond 1,000 feet of noise-sensitive land uses, subject to the conditions imposed by City permit. For construction activities, daytime hours are defined as 7 am to 7 pm.

G. In the event of an emergency involving agricultural activities which requires prompt action to protect crops or equipment, the City can exempt noise generated by such action from the provisions of this Element.

Safety Element (2025)

GOAL S-1: A city prepared for necessary action, including evacuation if needed, due to disasters, and primed for recovery following a disaster.

POLICY S-1.1: The City creates and maintains a safe environment for its residents.

POLICY S-1.2: The City plans for and strives to provide adequate facilities, equipment, and personnel to respond to emergencies.

POLICY S-1.3: The City takes appropriate measures to prepare for natural and human-caused disasters and to protect residents should one occur.

POLICY S-1.4: The City endeavors to minimize impacts to life, structures, and the environment should a disaster strike.

POLICY S-1.5: The City takes appropriate measures to ensure that critical and essential city facilities remain operational during emergencies.

POLICY S-1.6: The City participates in agreements for automatic and mutual aid with other local, state, federal, and nongovernmental emergency service providers to improve protection services and emergency response throughout the county.

POLICY S-1.7: The City coordinates with and encourages the use of community-based networks to aid vulnerable populations prepare for emergencies and provide assistance with evacuation and recovery.

POLICY S-1.8: The City engages with the community to increase awareness of and preparedness for emergencies and natural disasters.

POLICY S-1.9: The City commits to the goals, objectives, and actions in the Local Hazard Mitigation Plan and subsequent amendments thereto.

POLICY S-1.10: The City continues to assess and improve evacuation capacity, safety, and viability under a range of emergency evacuation scenarios.

POLICY S-1.11: The City requires new development that requires additional levels of law enforcement and fire protection services to participate in offsetting costs for the additional services.

POLICY S-1.12: The City strives to maintain adequate emergency response times for all existing and planned development within city limits, and for lands proposed for annexation.

Program S-1A: Coordinate with state, county, and other local agencies to build mutual aid capacity for emergency events, especially through disaster preparedness training. Develop and maintain mutual aid agreements with appropriate agencies.

Program S-1B: Periodically review, and update as necessary, plans that advise city staff, first responders, and residents on actions that should be taken in the event of an emergency. Plans should be distributed to and made readily available to the public.

Program S-1C: Expand emergency training and local expertise for emergency event response and recovery, including through volunteer roles.

Program S-1D: Locate essential public facilities outside of natural hazard areas, such as the 100-year floodplain, Wildland Urban Interface, and Very High Fire Hazard Severity Zone, when feasible. If it is not possible to locate facilities outside of these natural hazard areas, reduce vulnerabilities to essential public facilities to the maximum extent feasible by identifying and implementing construction methods and/or other methods to protect and minimize damage to these facilities.

Program S-1E: Establish minimum levels of service thresholds for fire protection and law enforcement services and maintain services at or above those thresholds.

Program S-1F: Provide rapid and timely response to all law enforcement, fire, and other emergencies. Work to maintain minimum average response times.

Program S-1G: Work with SCLTC and other partners on the development of the countywide evacuation and preparedness plan and educate the public on related emergency protocols developed in the plan.

Program S-1H: Coordinate with SCLTC, Caltrans, the County Road Department, Siskiyou County Sheriff's Office, Siskiyou OES, CAL FIRE, and other local, state and federal agencies to identify strategies that ensure the maintenance and reliability of evacuation and supply transportation routes potentially compromised during an emergency.

Program S-1I: Provide for adequate evacuation routes in areas of high fire hazard, flooding, and other natural disasters.

Program S-1J: Identify and publicize emergency shelters and sign and control evacuation routes for use during emergencies, working with Caltrans as appropriate for signs along State Route 3 and the County for signs along evacuation routes outside the City.

Program S-1K: Continue to promote and support the use of early warning notification systems, such as text messages, telephone calls, etc., to notify residents by wireless emergency alert of the need to evacuate in the event of an emergency and the location of evacuation routes, points, and critical facilities such as schools and day care centers, particularly residents of vulnerable areas and neighborhoods with constrained emergency access.

Program S-1L: Where practical, improve emergency access to dwellings that are isolated due to narrow dead-end roads. Development on vacant lots in such areas should be limited until basic safety standards have been satisfied.

Program S-1M: Ensure that applications for projects that will house infirmed, non-ambulatory persons, seniors, and children in high hazard areas include adequate provisions to mitigate known hazards.

Program S-1N: Work with community groups, faith-based organizations, and other institutions to develop a network of conveniently located community resilience hubs (e.g., public facilities, businesses, and community-oriented facilities) that are centrally located, accessible, and equipped to provide aid to vulnerable populations during emergency events, periods of poor air quality, utility disruptions, and/or climate change-related hazards.

Program S-1O: Coordinate with the Siskiyou County Office of Emergency Services, the County of Siskiyou, and other cities in Siskiyou County to implement and regularly update the LHMP and stay in compliance with relevant FEMA and state requirements.

Program S-1P: Forward all applications for building permits, tentative parcel maps, tentative maps, and use permits for development in the VHFHSZ to the Etna Police Department, Etna Fire Department, and CAL FIRE for review.

Program S-1Q: Ensure developed properties are easily identifiable by emergency responders from the street.

Program S-1R: Work with utility companies to determine the feasibility of undergrounding utility lines during construction of new developments and in the most at-risk areas, and to identify funding mechanisms to support undergrounding activities.

Program S-1S: Prioritize the needs of at-risk, vulnerable, and disadvantaged populations during emergency response and disaster recovery efforts, including increasing awareness of defensible space requirements and promoting understanding of evacuation routes.

Program S-1T: Establish standards for the development of public and private roadways to require more than one point of ingress/egress in residential areas.

GOAL S-2: A city that has reduced, to the maximum extent feasible, the threat to life and property caused by fire.

POLICY S-2.1: The City endeavors to prevent fires, reduce fire severity, and safeguard residents, in part by:

- Maintaining well-trained and staffed police and fire departments and working cooperatively with other public agencies with responsibility for public safety.
- Ensuring adequate infrastructure for new development, including safe access for emergency response vehicles, visible street signs, and water supplies for structural fire suppression.
- Locating, when feasible, new essential public facilities outside of high fire risk areas and identifying construction methods or other methods to minimize damage to these facilities.
- Working with the County Building Department and property owners to ensure building construction materials and methods and landscaping reduce the potential for ignition.
- Creating and maintaining defensible space around structures to minimize fuels and fire spread.
- Identifying areas where there is significant fire risk and a history of losses.
- Avoiding or minimizing the wildfire hazards associated with new uses of land.
- Public education.

POLICY S-2.2: The City desires to sustain and grow the ability of the City of Etna Fire Department to respond to fires in and around the City.

POLICY S-2.3: The City considers fire-related hazards in the review of discretionary project proposals and ensures that new development in VHFHSZ is carefully sited and configured.

POLICY S-2.4: The City promotes the creation of an Etna Fire Safe Council and continues to coordinate with and support the efforts of Fire Safe Councils throughout the region.

POLICY S-2.5: The City supports programs to prevent and prepare for urban fires and wildfires.

Program S-2A: Take appropriate measures to support a well-trained, equipped, and staffed volunteer fire department.

Program S-2B: In cooperation with the Siskiyou County Building Department and Cal Fire, ensure new dwellings, structures that will be occupied, and rebuilding of occupied dwellings and structures damaged by fire in VHFHSZ comply with all applicable state and local building standards, including defensible space and fire-resistant building material and design requirements.

Program S-2C: Identify existing public and private roadways in VHFHSZ and WUI that are not in compliance with current fire safety regulations, including road standards for evacuation and emergency vehicle access, vegetation clearance, and other requirements of the California Fire Safe Regulations to the extent resources are available. Work at retrofitting city-owned roadways as needed to meet current standards and require private property owners to do the same, to the extent feasible and given the absence of other site constraints.

Program S-2D: Require proposed development and to the extent feasible, non-conforming development, to provide adequate access for fire and emergency vehicles and equipment, adequate infrastructure, proper vegetation clearance and maintenance on public and private roads that meets or exceeds the standards in the California Fire Safe Regulations.

Program S-2E: Reduce the risk of wildfires in the wildland urban interface in and around Etna through cooperative and timely implementation of the Community Wildfire Protection Plan.

Program S-2F: Require proactive vegetation management/hazard abatement to reduce fire hazards on existing public and private properties, along evacuation routes, and other land where applicable.

Program S-2G: Work with private property owners, Siskiyou County, and Caltrans to conduct roadside vegetation clearance along public and private roadways in VHFHSZ in and around the City. Ensure that fuel reductions provide an appropriate fuel buffer for evacuees should the roadways become congested during an emergency incident.

Program S-2H: Continue to monitor fire flow capabilities throughout the City and make improvements at any locations with flow considered inadequate for fire protection.

Program S-2I: Ensure adequate fire flow is maintained within city limits through ongoing maintenance, capital improvement public infrastructure upgrades, and improvements required in association with development projects and in compliance with applicable California Fire Safe Regulations.

Program S-2J: Maintain adequate fire flow during scheduled and unscheduled power outages and interruptions through incorporation of power source resiliency and redundancy within the City's water supply, treatment, and distribution infrastructure.

Program S-2K: Analyze known fire hazard information during the review of discretionary development applications and approve those applications only after ensuring there are adequate water storage capacity and fire flow for fire protection.

Program S-2L: Approve discretionary development proposals only when adequate fire suppression services and facilities are available or will be made available concurrent with development, considering the setting, type, intensity, and form of the proposed development.

Program S-2M: Identify streets and neighborhoods that are at increased risk of wildfire and restrict on-street parking, where needed, when fire risks are elevated to ensure full access for fire trucks and emergency vehicles and to increase roadway accessibility during evacuation events. Conduct community outreach to neighborhoods affected by the program and provide detailed information on how and when the parking restrictions will be implemented.

Program S-2N: Continue to inform residents about fire hazards, appropriate responses to fire, evacuation routes, plans to reach at-risk populations, and ways to prevent loss, including defensible space, home hardening, and landscaping improvements that can reduce the impact of fire.

Program S-2O: Identify residential areas that do not have at least two routes for emergency egress, lack adequate emergency water supply, or need vegetative fuel modification to reduce risk. Work with affected residents and the Etna Fire Department to identify potential area-specific solutions to ensure risk reduction.

Program S-2P: Work with the Siskiyou County Department of Public Health and Siskiyou County Air Pollution Control District to ensure residents are educated on wildfire smoke hazards and how to protect themselves and their homes from smoke impacts.

Program S-2Q: Ensure that new development projects include adequate measures to minimize fire hazards while remaining in compliance with housing laws regarding objective design standards and discretionary review.

Program S-2R: Strive to improve the City's current Insurance Service Office (ISO) rating for public safety and associated benefits.

Program S-2S: Following revisions to the fire hazard severity zones maps by the Office of the State Fire Marshal, maintain compliance with Government Code Sections 51179 and 65302(g)(3) by updating fire hazard severity zone designations and the Safety Element, as needed.

Program S-2T: Amend Title 15, Buildings and Construction, of the Etna Municipal Code to establish standards for development in the Very High Fire Hazard Severity Zone that meet or exceed Title 14, CCR, Division 1.5, Chapter 7, Subchapter 2, Articles 1-5 (commencing with Section 1270) (State Minimum Fire Safe Regulations) and Title 14, CCR, Division 1.5, Chapter 7, Subchapter 3, Article 3 (commencing with Section 1299.01) (Fire Hazard Reduction Around Buildings and Structures Regulations).

Program S-2U: Require that discretionary development projects in VHFHSZ prepare and submit a fire protection plan that includes the following, at a minimum:

- A wildfire hazard assessment that considers location, topography, aspect, climate, and fire history.
- Conformance with applicable wildfire protection regulations, statutes, and ordinances.
- Fire safety requirements, including defensible space, infrastructure, and building ignition resistance, fire department access, egress, road and address signage, and water supply.
- Mitigation and design considerations for non-conforming fuel modification.
- Wildfire education, maintenance, and limitations.
- Fire response capabilities.
- Evacuation planning.

Program S-2V: Continue to work with CAL FIRE, local Fire Safe Councils, the Scott River Watershed Council, timber companies, and other private landowners to regularly maintain and improve the Etna Shaded Fuel Break.

GOAL S-3: A city that has minimized, to the extent feasible, potential impacts to people, structures, and the environment resulting from flood.

POLICY S-3.1: The City controls development within special flood hazard areas identified by FEMA to reduce potential damage from floods.

POLICY S-3.2: The City supports efforts to protect public health and safety from flooding through sustainable and environmentally responsible floodplain management.

POLICY S-3.3: The City strives to minimize localized flooding through ongoing improvements to the City's storm drain network.

Program S-3A: Continue to coordinate with local, regional, state, and federal agencies to maintain an adequate flood management information base, prepare risk assessments, and identify strategies to mitigate flooding impacts.

Program S-3B: Support and participate in the preparation of a countywide flood control plan to minimize impacts from existing and future flooding in the region.

Program S-3C: Work with the Siskiyou County Flood Control District, resource conservation districts, watershed councils, and landowners to design or approve flood control measures that avoid, to the extent feasible, the alteration of creeks, wetlands, and riparian buffer areas.

Program S-3D: In designing flood control facilities, ensure the protection of special-status species and downstream ecosystems.

Program S-3E: Continue to participate in the National Flood Insurance Program (NFIP).

Program S-3F: Continue to enforce the City's Flood Damage Prevention Ordinance in FEMA-identified special flood hazard areas.

Program S-3G: Require new lots or subdivisions partially in, and any new development partially or entirely in 100-year flood zones to provide detailed floodplain mapping for 100-year storm events as part of the development approval process.

Program S-3H: Continue to improve and to apply for funding to improve the City's storm drain network.

Program S-3I: Ensure proposed developments will not create or result in unacceptable exposure to flood hazards.

Program S-3J: Encourage residents within the floodplain to take all practical steps to floodproof their dwellings, including the use of low interest loans and grants when available for this purpose.

GOAL S-4: A city that has minimized, to the extent feasible, potential impacts to life and property caused by geologic and seismic hazards.

POLICY S-4.1: The City strives to ensure a high level of safety and minimize the loss of life injury, and property damage from earthquake, landslide, volcanic activity, erosion, and other geologic hazards.

POLICY S-4.2: The City requires that new development be designed to minimize the risk of damage from seismically induced ground shaking, ground failure, slope instability, and other seismic hazards.

Program S-4A: Identify and prioritize seismic retrofits needed on existing public buildings.

Program S-4B: Encourage upgrading of privately-owned, unreinforced masonry buildings to prevent earthquake damage.

Program S-4C: In coordination with the County Building Department continue to enforce regulations and programs to reduce geologic and seismic hazard vulnerability.

Program S-4D: Areas known to be susceptible to landslides should be evaluated, protected, and stabilized as necessary, including through cooperation with regional stakeholders to ensure evacuation routes, such as State Route 3, remain open and safe for passage.

Program S-4E: Limit development in areas subject to landslides or other geologic threat and undertake efforts to limit erosion from new development.

Program S-4F: Coordinate with county, state and federal agencies monitoring volcanic activity and hazards.

GOAL S-5: A city that has minimized, to the extent feasible, risks to life and property resulting from hazardous materials spills.

POLICY S-5.1: The City takes necessary steps to prevent and prepare for hazardous materials spills, as well as protect its residents should one occur.

POLICY S-5.2: To diminish the likelihood of hazardous materials spills along State Route 3, the City advocates for its concerns regarding highway safety.

Program S-5A: Maintain an open dialogue with Caltrans and the California Highway Patrol to ensure those agencies are aware of and responsive to the City's concerns about vehicle safety and hazardous materials transport along State Route 3.

Program S-5B: Continue to enforce designated truck routes for the transportation of hazardous materials through the City and prohibit routes that pass through residential neighborhoods to the maximum extent feasible.

Program S-5C: Identify necessary steps to be taken to protect residents in the case of a hazardous materials spill and be prepared to quickly implement these measures in the event of an accident.

Program S-5D: Maintain an up-to-date list of emergency contacts that are to be notified in the event of a hazardous materials spill, make the list readily available to city staff and first responders to facilitate a rapid response, and work with the California Highway Patrol to ensure rapid notification of residents in the event of a spill on State Route 3.

Program S-5E: Continue to promote the training of, and the provision of appropriate protection equipment for, local "first responders" who would respond to hazardous material spills in the Etna area.

GOAL S-6: A city that has minimized the risks to life and property resulting from climate change.

POLICY S-6.1: The City integrates regional collaboration as a key component of the City's climate adaptation planning strategy, recognizing the regional nature of climate impacts and climate adaptation strategies.

POLICY S-6.2: The City incorporates climate change considerations into city processes and planning efforts, utilizing best available data to understand climate predictions and the potential impacts on community resources and facilities.

Program S-6A: Actively participate in regional discussions on infrastructure improvements and adaptation strategies related to climate resiliency and addressing potential community impacts.

Program S-6B: Continue to collaborate with Siskiyou County, other local communities, and community organizations to establish and maintain shelters in the City and Scott Valley to reduce public exposure to extreme heat, cold, and smoke.

Program S-6C: Assess existing public infrastructure systems vulnerable to changes in key climate variables and incorporate upgrades to critical infrastructure in the City's Capital Improvement Program planning process.

Program S-6D: When updating the Capital Improvement Program, engineering specifications and standards, and planning documents, incorporate climate projection data, risk modeling, and adaptive management, as appropriate, to account for future changes in key climate variables (e.g., changes in precipitation and flooding behavior, fire and smoke risk, maximum daily temperatures, etc.).

ATTACHMENT C

HCD HOUSING ELEMENT FORMS

Jurisdiction	Etna	
Reporting Year	2025	(Jan. 1 - Dec. 31)
Housing Element Planning Period	6th Cycle	02/15/2023 - 02/15/2031

Building Permits Issued by Affordability Summary		
Income Level		Current Year
Acutely Low	Deed Restricted	0
	Non-Deed Restricted	0
Extremely Low	Deed Restricted	0
	Non-Deed Restricted	0
Very Low	Deed Restricted	0
	Non-Deed Restricted	0
Low	Deed Restricted	0
	Non-Deed Restricted	0
Moderate	Deed Restricted	0
	Non-Deed Restricted	0
Above Moderate		0
Total Units		0

Units by Structure Type	Entitled	Permitted	Completed
Single-family Attached	0	0	0
Single-family Detached	0	0	0
2 to 4 units per structure	0	0	0
5+ units per structure	0	0	0
Accessory Dwelling Unit	0	0	0
Mobile/Manufactured Home	0	0	0
Total	**0**	**0**	**0**

Infill Housing Developments and Infill Units Permitted	# of Projects	Units
Indicated as Infill	0	0
Not Indicated as Infill	0	0

Housing Applications Summary	
Total Housing Applications Submitted:	0
Number of Proposed Units in All Applications Received:	0
Total Housing Units Approved:	0
Total Housing Units Disapproved:	0

Use of Streamlined Ministerial Approval Process or SMAP (formerly SB 35 / 423) - Applications	
Number of SMAP Applications	0
Number of SMAP Applications Approved	0

Units Constructed - SMAP (formerly SB 35 / 423) - Permits			
Income	Rental	Ownership	Total
Acutely Low	0	0	0
Extremely Low	0	0	0
Very Low	0	0	0
Low	0	0	0
Moderate	0	0	0
Above Moderate	0	0	0
Total	**0**	**0**	**0**

Streamlining Provisions Used - Permitted Units	# of Projects	Units
SB 9 (2021) - Duplex in SF Zone	0	0
SB 9 (2021) - Residential Lot Split	0	0
AB 2011 (2022)	0	0
SB 6 (2022)	0	0
SMAP	0	0

Ministerial and Discretionary Applications	# of	Units
Ministerial	0	0
Discretionary	0	0

Density Bonus Applications and Units Permitted	
Number of Applications Submitted Requesting a Density Bonus	0
Number of Units in Applications Submitted Requesting a Density Bonus	0
Number of Projects Permitted with a Density Bonus	0
Number of Units in Projects Permitted with a Density Bonus	0

Housing Element Programs Implemented and Sites Rezoned	Count
Programs Implemented	12
Sites Rezoned to Accommodate the RHNA	0

Jurisdiction	Etna
Reporting Year	2025 (Jan. 1 - Dec. 31)
Planning Period	6th Cycle 02/15/2023 - 02/15/2031

ANNUAL ELEMENT PROGRESS REPORT

Housing Element Implementation

Note: "+" indicates an optional field

Cells in grey contain auto-calculation formulas

Table A
Housing Development Applications Submitted

Project Identifier					Unit Types		Date Application Submitted	Proposed Units - Affordability by Household Incomes												Total Approved Units by Project	Total Disapproved Units by Project	Streamlining	Historic Sites	Density Bo[...] Applic[...]
1					2	3	4	5											6	7	8	9	10	11
Prior APN+	Current APN	Street Address	Project Name+	Local Jurisdiction Tracking ID	Unit Category (SFA,SFD,2 to 4,5+,ADU,MH)	Tenure R=Renter O=Owner	Date Application Submitted (see instructions)	Acutely Low-Income Deed Restricted	Acutely Low-Income Non Deed Restricted	Extremely Low-Income Deed Restricted	Extremely Low-Income Non Deed Restricted	Very Low-Income Deed Restricted	Very Low-Income Non Deed Restricted	Low-Income Deed Restricted	Low-Income Non Deed Restricted	Moderate-Income Deed Restricted	Moderate-Income Non Deed Restricted	Above Moderate-Income	Total PROPOSED Units by Project	Total APPROVED Units by project	Total DISAPPROVED Units by Project	Please select state streamlining provision/s the application was submitted pursuant to.	Is this project located on a site with an associated historical designation as outlined in Government Code Section 65400(a)(2)(N) and reported on Table L?	Did the housing development application seek incentives or concessions pursuant to Government Code section 65915?
Summary Row: Start Data Entry Below								0	0	0	0	0	0	0	0	0	0	0	0	0	0			
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ANNUAL ELEMENT PROGRESS REPORT

Housing Element Implementation

Table A2

Jurisdiction	Etna	
Reporting Year	2025	(Jan. 1 - Dec. 31)
Planning Period	6th Cycle	02/15/2023 - 02/15/2031

ANNUAL ELEMENT PROGRESS REPORT
Housing Element Implementation

This table is auto-populated once you enter your jurisdiction name and current year data. Past year information comes from previous APRs.
Please contact HCD if your data is different than the material supplied here

Table B
Regional Housing Needs Allocation Progress
Permitted Units Issued by Affordability

Income Level		1	Projection Period	2									3	4
		RHNA Allocation by Income Level	Projection Period - 12/31/2018-02/14/2023	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total Units to Date (all years)	Total Remaining RHNA by Income Level
Acutely Low	Deed Restricted					-	-	-	-	-	-	-	-	
	Non-Deed Restricted					-	-	-	-	-	-	-		
Extremely Low	Deed Restricted		-	-	-	-	-	-	-	-	-	-	-	
	Non-Deed Restricted		-	-	-	-	-	-	-	-	-	-		
Very Low	Deed Restricted	1	-	-	-	-	-	-	-	-	-	-	-	1
	Non-Deed Restricted		-	-	-	-	-	-	-	-	-	-		
Low	Deed Restricted	1	-	-	-	-	-	-	-	-	-	-	1	-
	Non-Deed Restricted		1	-	-	-	-	-	-	-	-	-		
Moderate	Deed Restricted	-	-	-	-	-	-	-	-	-	-	-	-	-
	Non-Deed Restricted		-	-	-	-	-	-	-	-	-	-		
Above Moderate		-	1	-	-	-	-	-	-	-	-	-	1	-
Total RHNA		2												
Total Units			2	-	-	-	-	-	-	-	-	-	2	1

*For years prior to 2025, Acutely Low-Income units are reported within the Extremely Low-Income category

*For jurisdictions that received RHNA determinations for the current cycle prior to the passage of AB 3093 (September 19, 2024):
- You were not allocated Acutely Low-Income and Extremely Low-Income RHNA targets, therefore the allocations in Field 1 are listed as "0"
  - If you wish to set your own targets in these income categories for informational purposes, contact HCD staff at apr@hcd.ca.gov.
- All Acutely Low-Income and Extremely Low-Income units reported during the cycle are counted towards Very-Low Income RHNA progress

*For years prior to 2025, data on deed-restricted vs. non-deed restricted Extremely Low-Income units is approximated from whether the projects reported any deed-restricted Very Low-Income Units. If you wish to edit this historical data for accuracy or have any questions about the data, you may login to HCD's online APR system, or contact HCD staff at apr@hcd.ca.gov.

Please Note: Table B does not currently contain data from Table F or Table F2 for prior years. You may login to the APR system to see Table B that contains this data.

Please note: The APR form can only display data for one planning period. To view progress for a different planning period, you may login to HCD's online APR system, or contact HCD staff at apr@hcd.ca.gov.

Jurisdiction	Etna	
Reporting Year	2025	(Jan. 1 - Dec. 31)
Planning Period	6th Cycle	02/15/2023 - 02/15/2031

ANNUAL ELEMENT PROGRESS REPORT

Housing Element Implementation

Note: "+" indicates an optional field

Cells in grey contain auto-calculation formulas

Table C

Sites Identified or Rezoned to Accommodate Shortfall Housing Need and No Net-Loss Law

Project Identifier				Date of Rezone	RHNA Shortfall by Household Income Category				Rezone Type	Sites Description							
1				2	3				4	5	6	7	8		9	10	11
APN	Street Address	Project Name+	Local Jurisdiction Tracking ID+	Date of Rezone	Very Low-Income	Low-Income	Moderate-Income	Above Moderate-Income	Rezone Type	Parcel Size (Acres)	General Plan Designation	Zoning	Minimum Density Allowed	Maximum Density Allowed	Realistic Capacity	Vacant/Nonvacant	Description of Existing Uses
Summary Row: Start Data Entry Below																	

ANNUAL ELEMENT PROGRESS REPORT
Housing Element Implementation

Jurisdiction	Etna	
Reporting Year	2025	(Jan. 1 - Dec. 31)

Table D

Program Implementation Status pursuant to GC Section 65583

Housing Programs Progress Report

Describe progress of all programs including local efforts to remove governmental constraints to the maintenance, improvement, and development of housing as identified in the housing element.

1	2	3	4	5	6	7	8	9
Name of Program	Objective	Projected Completion Date in Housing Element	Applicable Cycle	Status of Program Implementation	Program Implementation Details	Quantified Outcomes: Category	Quantified Outcomes: Count	Supporting Documents
Program HE.1.3.1 Provide Adequate Sites and No Net Loss Compliance	To ensure the City has an adequate inventory of vacant land to accommodate its regional housing need allocation (RHNA).	Ensure an adequate inventory of vacant land on a project-by-project basis.	6th Cycle	Continuous	No projects have been proposed on designated inventory sites. As they are, the proposed developments will be evaluated and written findings made accordingly.	Other		
Program HE.1.3.2 Monitor Availability of Sites	To ensure an adequate supply of vacant land to accommodate the RHNA and a variety of housing types for all income levels.	Update and review the inventory of vacant residential land as part of General Plan Annual Progress Report.	6th Cycle	Continuous	With no units developed during the current planning period, there has been no change to the City's inventory of vacant land since adoption of the Housing Element. The City remains capable of accommodating its share of regional housing needs for the 2023-2031 planning period. The City continues to monitor the need for multifamily housing. While additional multifamily housing would address some of the community's housing needs, the City has not had a housing development proposed since prior to the subprime mortgage crisis. Nevertheless, to encourage and facilitate the development of multifamily housing, the City eliminated the use permit requirement for multifamily housing in the	Other		
Program HE.1.3.3 Procedures for Water and Sewer Connections	To grant priority water and sewer service to proposed developments that include affordable housing consistent with state law as well as adopt policies and procedures for same.	Deliver Housing Element to all public agencies that provide sewer and water in the City within 30 days of Housing Element update. Grant priority service throughout planning period. Establish policies and procedures within one year of Housing Element update.	6th Cycle	In Progress	The City is the sole provider of sewer and water service inside city limits. Because there is so little development activity in Etna, all projects receive "priority" service. Nevertheless, policies and procedures for providing priority sewer and water service are being developed consistent with Program HE.1.3.3 and state law will be presented to the Council for consideration later this	Other		

Program HE.1.3.4 Monitor Public Infrastructure and Development in Sphere of Influence	To maintain adequate sewer and water services, plan for the expansion of these service, and ensure proposed development in the Sphere of Influence is consistent with the City's General Plan and long-term goals.	Maintain adequate sewer and water service and coordinate with County re: development in sphere of influence throughout planning period.	6th Cycle	Continuous	The City continues to maintain adequate sewer and water services, plan for the expansion of these services, and to coordinate with the County on proposed development in the City's sphere of influence. In 2024, the City began construction of a backup water supply, however, the test well did not yield a sufficient supply of water for city purposes. There have been no developments or subdivisions proposed in the City's sphere of influence during the current planning period.	Other		
Program HE.2.1.1 Promote the City's Housing Programs to Residents	To improve community awareness and support for the City's housing programs and encourage development of J/ADUs.	Update City website within one year of Housing Element update. Participate in industry events, workshops, or similar public events/activities beginning in 2025.	6th Cycle	In Progress	In early 2023, the City launched its website update to enhance community access to public information and resources. Although the new site is live and some of the information in HE.2.1.1 has been included, much of the content is still being populated and organized. Information on ADUs must still be created and when complete will be linked to the County's recently developed pre-approved building plans. No proactive outreach has	Other		
Program HE.2.2.1 Multifamily Development in R-3 Zone	To allow multifamily housing as a use permitted by-right in the R-3 district.	Initiate Zoning Code update within one year of Housing Element update and adopt amendment within two years.	6th Cycle	Completed	This program was implemented on December 22, 2025, with adoption of Ordinance 230.	Other		https://storage.googleapis.com/juniper-media-library/60/2025/12/Title%2017%20Zoning.pdf
Program HE.2.2.2 Monitor Existing Fees and Possible Fee Reductions for Affordable Housing	To ensure city fees are not a constraint to the development of affordable housing.	Review fees beginning in 2025, biennially thereafter, and prior to adoption of new ordinances and resolutions for residential development standards and fees.	6th Cycle	In Progress	The City's fees were reviewed. Although the fee reduction component of Program HE.2.2.2 has not yet been implemented, the City's connection fees are low and do not serve as a constraint to the development of affordable housing. The County, not the City, sets the building permit fees.	Other		
Program HE.2.2.3 Update Conditional Use Permit Findings	To remove ambiguous and potentially discriminatory language.	Initiate Zoning Code update to strike the word "morals" from the use permit findings within one year of Housing Element update and adopt amendment within two years.	6th Cycle	Completed	This program was implemented on December 22, 2025, with adoption of Ordinance 230.	Other		https://storage.googleapis.com/juniper-media-library/60/2025/12/Title%2017%20Zoning.pdf
Program HE.2.2.4 Small Lot Consolidation	To facilitate the development of multifamily housing.	Adopt policy within one year of Housing Element update.	6th Cycle	In Progress	A policy regarding merger application fee waivers for multifamily housing development is being prepared consistent with Program HE.2.2.4 and will be presented to the Council for consideration later this spring.	Other		

Program HE.2.3.1 Establish and Promote Local Density Bonus Procedures	To comply with Government Code Section 65915 et seq. To inform developers of the availability of density bonuses. To adopt implementing procedures consistent with State Density Bonus Law.	Comply with Gov. Code Sec. 65915 et seq. as projects are proposed. Initiate Zoning Code update within one year of Housing Element update and adopt amendment within two years. Report to the City Council any amendments to Gov. Code Sec. 65915 as part of the City's annual housing element progress report.	6th Cycle	Completed	This program was implemented on December 22, 2025, with adoption of Ordinance 230.	Other		https://storage.googleapis.com/juniper-media-library/60/2025/12/Title%2017%20Zoning.pdf
Program HE.2.3.2 Reduce Parking Requirements for One-Bedroom Units in Multifamily Developments	To ensure the City's parking requirements are consistent with state law.	Initiate Zoning Code amendment within one year of Housing Element update and adopt amendment within two years.	6th Cycle	Completed	This program was implemented on December 22, 2025, with adoption of Ordinance 230.	Other		https://storage.googleapis.com/juniper-media-library/60/2025/12/Title%2017%20Zoning.pdf
Program HE.2.3.3 ADU Ordinance Update	To ensure the City's regulations for J/ADUs are consistent with state law.	Initiate Zoning Code amendment within one year of Housing Element update and adopt amendment within two years.	6th Cycle	In Progress	This program was implemented via the 2025 Zoning Code update; however, state law re: J/ADUs continues to evolve. At present, one minor revision is needed to address legislation that went into effect in 2026. The revision will be presented to the Council for consideration later this spring.	Other		https://storage.googleapis.com/juniper-media-library/60/2025/12/Title%2017%20Zoning.pdf
Program HE.3.1.1 Use CDBG Housing Funds for Housing Conservation and Prioritize Funding for Residents with Special Needs	To encourage the construction of new housing and/or rehabilitation of existing housing for residents with special needs; to assist homeowners with low interest loans and/or grants.	Prioritize special needs housing for the duration of the planning period. Continue to apply for CDBG funds as funding becomes available.	6th Cycle	Continuous	No units have been constructed or rehabilitated for special needs residents during the current planning period. The City continues to evaluate use of CDBG funding with the assistance of Great Northern Services (GNS) and to work with GNS to improve habitability and weatherization of the existing housing stock.	Other		
Program HE.3.1.2 Promote and Encourage Housing Conservation	To promote the use of energy conservation measures in all housing; to support third-party and non-profit organizations that offer zero- and low-cost rehabilitation or weatherization programs; to promote homeowner maintenance and improvement of self-help skills; to improve housing units that are substandard; and to affirmatively market the City's housing programs.	Provide free guidance and technical assistance to homeowners and contact third-party and non-profit organizations no less than annually. Perform proactive code enforcement transactionally throughout the planning period. Affirmatively market the City's housing programs throughout the planning period.	6th Cycle	In Progress	The City does not have a building department. The City contracts with the Siskiyou County Building Department for plan review, permitting, and building inspection services. The City continues to provide proactive code enforcement. The City continues to work with GNS to improve habitability and weatherization of the existing housing stock.	Other		
Program HE.3.2.1 Establish a Replacement Housing Policy	To ensure continued availability of housing for low- and very low-income housing.	Implement replacement housing requirement immediately and apply requirement as applications on designated Inventory Sites are received and processed. Adopt local policy by December 31, 2024.	6th Cycle	In Progress	Policies and procedures for requiring replacement housing consistent with Program HE.3.2.1 and state law are being developed and will be presented to the Council for consideration later this spring.	Other		
Program HE.4.2.1 Supportive Housing Developments, Low Barrier Navigation Centers, and Single Room Occupancy Housing	To ensure City regulations for supportive housing and low barrier navigation centers are consistent with state law.	Initiate Code amendment within one year of Housing Element update and adopt amendment within two years.	6th Cycle	Completed	This program was implemented on December 22, 2025, with adoption of Ordinance 230.	Other		https://storage.googleapis.com/juniper-media-library/60/2025/12/Title%2017%20Zoning.pdf
Program HE.4.2.2 Emergency Shelters	To ensure City regulations for emergency shelters are consistent with state law.	Initiate Zoning Code amendment within one year of Housing Element update and adopt amendment within two years.	6th Cycle	Completed	This program was implemented on December 22, 2025, with adoption of Ordinance 230.	Other		https://storage.googleapis.com/juniper-media-library/60/2025/12/Title%2017%20Zoning.pdf

Program HE.4.2.3 Employee Housing, Including Farmworker Housing	To allow employee housing including farmworker housing consistent with Health and Safety Code Sections 17021.5, 17021.6, and 17021.8.	Initiate Zoning Code amendment within one year of Housing Element update and adopt amendment within two years. Apply for funding annually as NOFAs are released.	6th Cycle	In Progress	This program was partially implemented on December 22, 2025, with adoption of Ordinance 230. The City has yet to explored use of the Joe Serna Grant program or applied for funding.	Other		https://storage.googleapis.com/juniper-media-library/60/2025/12/Title%2017%20Zoning.pdf
Program HE.4.2.4 Amend the Definition of Family	To not discriminate against non-traditional households or housing arrangements.	Initiate Zoning Code amendment within one year of Housing Element update and adopt amendment within two years.	6th Cycle	Completed	This program was implemented on December 22, 2025, with adoption of Ordinance 230.	Other		https://storage.googleapis.com/juniper-media-library/60/2025/12/Title%2017%20Zoning.pdf
Program HE.4.2.5 Group Homes	To allow group homes in the same manner as other residential development in the same zone.	Initiate Zoning Code amendment within one year of Housing Element update and adopt amendment within two years.	6th Cycle	Completed	This program was implemented on December 22, 2025, with adoption of Ordinance 230.	Other		https://storage.googleapis.com/juniper-media-library/60/2025/12/Title%2017%20Zoning.pdf
Program HE.4.2.6 Reasonable Accommodation Ordinance Updates	To amend the reasonable accommodation procedures consistent with federal and state law and grant individuals and housing providers with disabilities reasonable accommodation in rules, policies, practices, and procedures that may be necessary to ensure equal access to housing.	Initiate Zoning Code amendment within one year of Housing Element update and adopt amendment within two years.	6th Cycle	Completed	This program was implemented on December 22, 2025, with adoption of Ordinance 230.	Other		https://storage.googleapis.com/juniper-media-library/60/2025/12/Title%2017%20Zoning.pdf
Program HE.4.2.7 Senior Care Facilities	To allow senior care facilities by right in the High Density Residential (R-3) and Mobile Home Residential (M-H)) districts and with a use permit in the Community Commercial (C-1) and General Commercial (C-2) districts.	Initiate Zoning Code amendment within one year of Housing Element update and adopt amendment within two years.	6th Cycle	Completed	This program was implemented on December 22, 2025, with adoption of Ordinance 230.	Other		https://storage.googleapis.com/juniper-media-library/60/2025/12/Title%2017%20Zoning.pdf
Program HE.4.3.1 Inter-Jurisdiction Coordination and Planning to Address Homelessness	To provide services, shelter, and housing for those experiencing homelessness in the City.	Coordinate at least annually. Apply for funding every other year.	6th Cycle	In Progress	While much of Program HE.4.3.1 has yet to be implemented, the City of Etna and several other cities in Siskiyou County allocated their PLHA funding to the County for development of a homeless shelter in Yreka in 2022.	Other		
Program HE.5.1.1 Support the Development of Housing for Extremely Low Income Households and Remove Barriers	To support the development of housing affordable to extremely low-income households and to remove barriers to the development of same.	Apply for funding annually. Perform outreach at least biennially. Encourage and support plans as residential project applications are considered.	6th Cycle	In Progress	With no units proposed during the current planning period, the City has not yet had an opportunity to support plans for affordable housing. The City continues to work with GNS and others to review and pursue potential state and federal sources of funding.	Other		
Program HE.5.1.2 Monitor State and Federal Funding for Housing	To support the development of housing affordable to lower income households.	Continue to apply for funds as funding becomes available.	6th Cycle	In Progress	The City continues to work with GNS and others on funding applications to support affordable housing.	Other		
Program HE.5.1.3 Promote the City's Housing Programs to Affordable Housing Developers	To improve awareness and support for the City's workforce and affordable housing programs.	Perform outreach within two years of Housing Element update, and at least biennially. Participate in an industry event, workshop, or similar public event/activity at least once a year beginning in 2026.	6th Cycle	Not Yet Started	The City has not yet performed proactive outreach to affordable housing developers. This program will be implemented as funding permits.	Other		
Program HE.6.1.1 Promote Energy Efficiency and Conservation via Weatherization	To facilitate and promote the use of energy conservation measures in all housing.	Apply for funds to assist residents with energy conservation retrofits and weatherization resources no later than December 2025.	6th Cycle	In Progress	Information regarding the housing rehabilitation program is made available at City Hall and is periodically included in mailings to residents. Two homes have been assisted during the current planning period	Other		

Jurisdiction	Etna	
Reporting Period	2025	(Jan. 1 - Dec. 31)
Planning Period	6th Cycle	02/15/2023 - 02/15/2031

ANNUAL ELEMENT PROGRESS REPORT

Housing Element Implementation

(CCR Title 25 §6202)

Note: "+" indicates an optional field
Cells in grey contain auto-calculation formulas

Table E

Commercial Development Bonus Approved pursuant to GC Section 65915.7

Project Identifier				Units Constructed as Part of Agreement				Description of Commercial Development Bonus	Commercial Development Bonus Date Approved
1				2				3	4
APN	Street Address	Project Name+	Local Jurisdiction Tracking ID+	Very Low Income	Low Income	Moderate Income	Above Moderate Income	Description of Commercial Development Bonus	Commercial Development Bonus Date Approved
Summary Row: Start Data Entry Below									

Jurisdiction	Etna	
Reporting Period	2025	(Jan. 1 - Dec. 31)
Planning Period	6th Cycle	02/15/2023 - 02/15/2031

ANNUAL ELEMENT PROGRESS REPORT

Housing Element Implementation

Note: "+" indicates an optional field

Cells in grey contain auto-calculation formulas

Table F

Units Rehabilitated, Preserved and Acquired for Alternative Adequate Sites pursuant to Government Code section 65583.1(c)

Please note this table is optional: The jurisdiction can use this table to report units that have been substantially rehabilitated, converted from non-affordable to affordable by acquisition, and preserved, including mobilehome park preservation, consistent with the standards set forth in Government Code section 65583.1, subdivision (c). Please note, motel, hotel, hostel rooms or other structures that are converted from non-residential to residential units pursuant to Government Code section 65583.1(c)(1)(D) are considered net-new housing units and must be reported in Table A2 and not reported in Table F.

Activity Type	Units that Do Not Count Towards RHNA+ Listed for Informational Purposes Only				Units that Count Towards RHNA + Note - Because the statutory requirements severely limit what can be counted, please contact HCD at apr@hcd.ca.gov and we will unlock the form which enable you to populate these fields.				The description should adequately document how each unit complies with subsection (c) of Government Code Section 65583.1+. For detailed reporting requirements, see the chcklist here:
	Extremely Low-Income+	Very Low-Income+	Low-Income+	TOTAL UNITS+	Extremely Low-Income+	Very Low-Income+	Low-Income+	TOTAL UNITS+	https://www.hcd.ca.gov/community-development/docs/adequate-sites-checklist.pdf
Rehabilitation Activity									
Preservation of Units At-Risk									
Acquisition of Units									
Mobilehome Park Preservation									
Total Units by Income									

Jurisdiction	Etna	
Reporting Period	2025	(Jan. 1 - Dec. 31)
Planning Period	6th Cycle	02/15/2023 - 02/15/2031

ANNUAL ELEMENT PROGRESS REPORT

Housing Element Implementation

Note: "+" indicates an optional field

Cells in grey contain auto-calculation formulas

Table F2

Above Moderate Income Units Converted to Moderate Income Pursuant to Government Code section 65400.2

For up to 25 percent of a jurisdiction's moderate-income regional housing need allocation, the planning agency may include the number of units in an existing multifamily building that were converted to deed-restricted rental housing for moderate-income households by the imposition of affordability covenants and restrictions for the unit. Before adding information to this table, please ensure housing developments meet the requirements described in Government Code 65400.2(b).

Project Identifier					Unit Types		Affordability by Household Incomes After Conversion							Units credited toward Moderate Income RHNA		Notes
1					2	3	4							5		6
Prior APN+	Current APN	Street Address	Project Name+	Local Jurisdiction Tracking ID	Unit Category (2 to 4.5+)	Tenure R=Renter	Very Low-Income Deed Restricted	Very Low-Income Non Deed Restricted	Low- Income Deed Restricted	Low- Income Non Deed Restricted	Moderate-Income Deed Restricted	Moderate-Income Non Deed Restricted	Above Moderate-Income	Total Moderate Income Units Converted from Above Moderate	Date Converted	Notes
Summary Row: Start Data Entry Below							0	0	0	0	0	0	0	0		

Jurisdiction	Etna	
Reporting Period	2025	(Jan. 1 - Dec. 31)
Planning Period	6th Cycle	02/15/2023 - 02/15/2031

NOTE: This table must only be filled out if the housing element sites inventory contains a site which is or was owned by the reporting jurisdiction, and has been sold, leased, or otherwise disposed of during the reporting year.

Note: "+" indicates an optional field

Cells in grey contain auto-calculation formulas

ANNUAL ELEMENT PROGRESS REPORT
Housing Element Implementation

Table G

Locally Owned Lands Included in the Housing Element Sites Inventory that have been sold, leased, or otherwise disposed of

Project Identifier						
1				2	3	4
APN	Street Address	Project Name+	Local Jurisdiction Tracking ID+	Realistic Capacity Identified in the Housing Element	Entity to whom the site transferred	Intended Use for Site
Summary Row: Start Data Entry Below						

Jurisdiction	Etna	
Reporting Period	2025	(Jan. 1 - Dec. 31)

NOTE: This table must contain an inventory of ALL surplus/excess lands the reporting jurisdiction owns

Note: "+" indicates an optional field
Cells in grey contain auto-calculation formulas

ANNUAL ELEMENT PROGRESS REPORT
Housing Element Implementation

Table H
Locally Owned Surplus Sites

Parcel Identifier				Designation	Size	Notes
1	2	3	4	5	6	7
APN	**Street Address/Intersection**	**Existing Use**	**Number of Units**	**Surplus Designation**	**Parcel Size (in acres)**	**Notes**
Summary Row: Start Data Entry Below						
056-032-220-000	Charles Street	Vacant		Exempt Surplus Land	3,099	10,000-square-foot minimum lot size

Jurisdiction	Etna	
Reporting Period	2025	(Jan. 1 - Dec. 31)
Planning Period	6th Cycle	02/15/2023 - 02/15/2031

NOTE: STUDENT HOUSING WITH DENSITY BONUS ONLY. This table only needs to be completed if there were student housing projects WITH a density bonus approved pursuant to Government Code65915(b)(1)(F)

ANNUAL ELEMENT PROGRESS REPORT

Housing Element Implementation

Note:
Cells in gre

Table J

Student housing development for lower income students for which was granted a density bonus pursuant to subparagraph (F) of paragraph (1) of subdivision (b) of Sect

Project Identifier				Project Type	Date	Units (Beds/Student Capacity) Approved						
1				2	3	4						
APN	Street Address	Project Name+	Local Jurisdiction Tracking ID+	Unit Category (SH - Student Housing)	Date	Very Low-Income Deed Restricted	Very Low-Income Non Deed Restricted	Low-Income Deed Restricted	Low-Income Non Deed Restricted	Moderate-Income Deed Restricted	Moderate-Income Non Deed Restricted	Above Moderate-Income
Summary Row: Start Data Entry Below												

Jurisdiction	Etna	
Reporting Period	2025	(Jan. 1 - Dec. 31)
Planning Period	6th Cycle	02/15/2023 - 02/15/2031

ANNUAL ELEMENT PROGRESS REPORT

Table K
Tenant Preference Policy

Local governments are required to inform HCD about any local tenant preference ordinance the local government maintains when the jurisdiction submits their annual progress report on housing approvals and production, per Government Code 7061 (SB 649, 2022, Cortese). Effective January 1, 2023, local governments adopting a tenant preference are required to create a webpage on their internet website containing authorizing local ordinance and supporting materials, no more than 90 days after the ordinance becomes operational.

Does the Jurisdiction have a local tenant preference policy?	No
If the jurisdiction has a local tenant preference policy, provide a link to the jurisdiction's webpage containing authorizing local ordinance and supporting materials.	
Notes	

Jurisdiction	Etna		**NOTE: This table needs to be completed with any sites within your jurisdiction that were newly added to a National, State, or Local register of historic places within the reporting year. If none, leave blank.**
Reporting Period	2025	(Jan. 1 - Dec. 31)	

Note: "+" indicates an optional field
Cells in grey contain auto-calculation formulas

ANNUAL ELEMENT PROGRESS REPORT
Housing Element Implementation

Table L
Historical Resources

Parcel Identifier		Designation				Size	Notes
1		2				3	4
APN	**Street Address/Intersection**	**Date of Designation**	**Designation Level**	**Historic Site Period**	**Areas of Significance**	**Parcel Size (in acres)**	**Notes**
Summary Row:							

Jurisdiction	Etna	
Reporting Year	2025	(Jan. 1 - Dec. 31)

ANNUAL ELEMENT PROGRESS REPORT
Local Early Action Planning (LEAP) Reporting
(CCR Title 25 §6202)

Please update the status of the proposed uses listed in the entity's application for funding and the corresponding impact on housing within the region or jurisdiction, as applicable, categorized based on the eligible uses specified in Section 50515.02 or 50515.03, as applicable.

Total Award Amount	$ 65,000.00	*Total award amount is auto-populated based on amounts entered in rows 15-26.*

Task	$ Amount Awarded	$ Cumulative Reimbursement Requested	Task Status	Other Funding	Notes
Task 1 - General Plan Update	$65,000.00	$38,991.25	Completed	None	

Summary of entitlements, building permits, and certificates of occupancy (auto-populated from Table A2)

Completed Entitlement Issued by Affordability Summary		
Income Level		Current Year
Acutely Low	Deed Restricted	0
	Non-Deed Restricted	0
Extremely Low	Deed Restricted	0
	Non-Deed Restricted	0
Very Low	Deed Restricted	0
	Non-Deed Restricted	0
Low	Deed Restricted	0
	Non-Deed Restricted	0
Moderate	Deed Restricted	0
	Non-Deed Restricted	0
Above Moderate		0
Total Units		0

Building Permits Issued by Affordability Summary		
Income Level		Current Year
Acutely Low	Deed Restricted	0
	Non-Deed Restricted	0
Extremely Low	Deed Restricted	0
	Non-Deed Restricted	0
Very Low	Deed Restricted	0
	Non-Deed Restricted	0
Low	Deed Restricted	0
	Non-Deed Restricted	0
Moderate	Deed Restricted	0
	Non-Deed Restricted	0
Above Moderate		0
Total Units		0

Certificate of Occupancy Issued by Affordability Summary		
Income Level		Current Year
Acutely Low	Deed Restricted	0
	Non-Deed Restricted	0
Extremely Low	Deed Restricted	0
	Non-Deed Restricted	0
Very Low	Deed Restricted	0
	Non-Deed Restricted	0
Low	Deed Restricted	0
	Non-Deed Restricted	0
Moderate	Deed Restricted	0
	Non-Deed Restricted	0
Above Moderate		0
Total Units		0

STAFF REPORT
ETNA CITY COUNCIL

To: City Council Members

From: Brandy Caporaso, Great Northern Services

Date: March 23, 2026

Subject: **Resolution 2026-006 CDBG Application for Funding**

RECOMMENDATION:

Motion to approve Resolution 2026-006 – A Resolution Approving an Application for Funding and the Execution of a Grant Agreement and Any Amendments Thereto from the 2024 Funding Year of the State CDBG Program.

DISCUSSION:

The resolution is a revision to the original resolution to break out general administration funds and housing rehabilitation activity funds to align with the budget per the request of HCD. This should be the last step before contracts are issued.

FINANCIAL IMPACT:

None at this time.

Resolution of the Governing Body

RESOLUTION NO. 2026-006

A RESOLUTION APPROVING AN APPLICATION FOR FUNDING AND THE EXECUTION OF A GRANT AGREEMENT AND ANY AMENDMENTS THERETO FROM THE 2024 FUNDING YEAR OF THE STATE CDBG PROGRAM

BE IT RESOLVED by the City Council of the **City** of Etna as follows:

SECTION 1:
The City Council has reviewed and hereby approves the submission to the State of California of one or more application(s) in the aggregate amount, not to exceed, of $541,817 for the following CDBG activities, pursuant to the 2024 NOFA:

List activities and amounts

Activity (*e.g. Public Services, Infrastructure, etc.*)	**Dollar Amount Being Requested for the Activity**
Housing Rehabilitation	$ 495,000
General Administration	$ 46,817
	$
	$
	$

SECTION 2:
The **City Council** hereby approves the use of Program Income in an amount not to exceed $541,817 for the CDBG activities described in Section 1.

SECTION 3:
The **City Council** acknowledges compliance with all state and federal public participation requirements in the development of its application(s).

SECTION 4:
The **City Council** hereby authorizes and directs the City Clerk or designee*, to execute and deliver all applications and act on the **City**'s behalf in all matters pertaining to all such applications.

SECTION 5:
If an application is approved, the Mayor or designee*, is authorized to enter into, execute and deliver the grant agreement (*i.e.*, Standard Agreement), any recordable or nonrecordable contract documents, and any and all subsequent amendments thereto with the State of California for the purposes of the grant.

SECTION 6:
If an application is approved, the City Clerk or designee*, is authorized to sign and submit Funds Requests and all required reporting forms and other documentation as may be required by the State of California from time to time in connection with the grant.

PASSED AND ADOPTED at a regular meeting of the City Council of the **City** of Etna held on 3/23/2026 by the following vote:

AYES: _____ ABSENT: _____
NOES: _____ ABSTAIN: _____

_____
Cliff Munson, Mayor
City Council

STATE OF CALIFORNIA
City of Etna

I, Pamela Eastlick, **City** Clerk of the **City** of Etna, State of California, hereby certify the above and foregoing to be a full, true and correct copy of a resolution adopted by said City Council on this 23rd day of March, 2026 and that said resolution has not been amended, modified, repealed, or rescinded since its date of adoption and is in full force and effect as of the date hereof.

Pamela Eastlick, **City** Clerk of the **City** of Etna, State of California

_____
By: Pamela Eastlick, City Clerk

STAFF REPORT
ETNA CITY COUNCIL

To: City Council Members

From: Etna Farmers Market

Date: March 23, 2026

Subject: **Etna Farmers Market Event Application**

RECOMMENDATION:

Motion to approve the Etna Farmers Market to host events on Main Street.

DISCUSSION:

Etna Farmers Market in collaboration with Denny Bar is requesting to host events on Main Street, which would require street closure, every second Wednesday during the months of June, July, August, and September. Review the attached Event Application.

FINANCIAL IMPACT:

None.

Jenny Bennett

From: Pamela Eastlick
Sent: Wednesday, March 18, 2026 11:35 AM
To: Jenny Bennett
Subject: Fwd: Request to Add Evening Farmers Market to March Agenda

Please add this to the Agenda for the meeting next week.
Pamela Eastlick

Begin forwarded message:

> **From:** Molly Breitmün <molly.breitmun@gmail.com>
> **Date:** March 18, 2026 at 10:07:21 AM PDT
> **To:** Etna Farmers Market <etnafarmersmarket@gmail.com>, Pamela Eastlick <p.eastlick@etnaca.gov>
> **Subject: Request to Add Evening Farmers Market to March Agenda**
>
> Hi Pam,
>
> I hope you're doing well!
>
> I'm writing on behalf of the Etna Farmers Market Board to request that our proposed Evening Farmers Market be added to the agenda for the upcoming March City Council meeting.
>
> We are planning four evening markets this summer in partnership with Denny Bar, to be held at their garage location across from the restaurant. For safety reasons, we are seeking City Council approval for a temporary street closure and detour during market hours and set up (5pm-9pm).
>
> We anticipate this event to benefit the community and all our local businesses.
>
> I will stop by City Hall this afternoon to pick up an event packet and plan to submit the completed application tomorrow (Thursday) in order to meet the deadline.
>
> We would greatly appreciate any feedback or guidance you may have as we move through the process.
>
> Thank you very much for your help and support,
>
> Molly Breitmun
>
> Etna Farmers Market Board

Evening Market Committee Co-Chair

(530) 925-2322

City of Etna

EVENT APPLICATION

Location of Event: ☐ Park ☑ Main Street ☐ Pool ☐ Other:	
ORGANIZATION INFORMATION	
Name of Organization: ETNA FARMERS MARKET	Event Contact Person: MOLLY BREITMAN, SHERYL WILKINS
Street Address: 514 CA-3 ETNA, CA. 96027	Phone Number(s): 530 925-2322, 530 598-2399
EVENT INFORMATION	
Name of Event: ETNA EVENING MARKET	Event Date(s): 6-10, 7-8, 8-12, 9-9
Event Start Time: 6 PM	Event End Time: 8 PM
Event Description: LOCAL FARMS MARKET SECOND WEDNESDAY IN COLLABORATION WITH DENNY BAR	
Estimated Number of Participants: 100-200	Estimated Number of Vendors: 9 +

Is there an outdoor bar that will serve alcohol? If yes, liquor & bartender licenses are necessary under separate application.	☐Yes	☑No
Will there be selling/serving food? If yes, you will need to contact Siskiyou County Health Department for proper permits.	☑Yes	☐No
Will there be merchandise for sale? If yes, each vendor must apply for a Peddler's License at City Hall.	☑Yes	☐No
Will there be musical entertainment? If yes, you are responsible for following City Noise Ordinance 9.05.030. Contact Etna PD with questions.	☑Yes	☐No
Will your event require electricity? If yes, the Fire Department and Public Works Director will need to inspect prior to use.	☐Yes	☑No
Will your event require a street shut-down? If yes, you must contact the Etna Police Department for secondary approval.	☑Yes	☐No
Will you be providing portable restrooms & wash stations for the event?	☑Yes	☐No
Will there be fireworks? If yes, approval from the Fire Chief and Police Chief is required. Additional fee of $150.00 is required for Fire & Police Standby.	☐Yes	☑No

INSURANCE REQUIREMENTS

The Event Sponsor will obtain liability insurance with coverage no less than $1,000,000 which names and endorses the City as an additional insured party. A copy is due within 15 days of the event.

DEPOSIT REQUIREMENTS

The applicant may be required to submit to the City a cleaning/damage deposit of $200.00 per day for each scheduled day of the event. The deposit shall be refunded to applicant, if, upon inspection, all is in order, or a prorated portion thereof as may be necessary to reimburse the City for loss or cleaning costs. The City reserves the right to retain the entire deposit if clean up is not completed to the satisfaction of the City. Unless otherwise stated in the permit, the applicant shall be fully responsible for all necessary clean up associated with the permitted event to be completed within 12 hours after the conclusion of the event.

What other assistance do you foresee needing from the City (personnel, materials, and/or equipment)? SET UP & REMOVAL OF STREET BARRIERS.

BINDING AGREEMENT

I have read understand this application and the requirements placed upon this applicant and organization. I agree to defend, indemnify, and hold harmless the City of Etna, its agents, representatives, officials, and employees, from and against any and all claims, damages, losses, and expenses relating to or alleged to have resulted from the acts, errors, mistakes or omissions of the applicant. I agree to abide by the City of Etna's regulations, laws and ordinances.

Authorized Signature:	Date: 3-19-26

LIST OF FEES

$	$
$	$
$	$

Council Approval:	**Date:**
Police Chief Approval:	**Date:**
Fire Chief Approval:	**Date:**
Public Works Director Approval:	**Date:**
Deposit Amount:	**Deposit Amount Returned:**

Notes:

STAFF REPORT
ETNA CITY COUNCIL

To: City Council Members

From: Denny Bar - Lance Banks & Trinity Jones

Date: March 23, 2026

Subject: **4th Annual Trails End Music Festival**

RECOMMENDATION:

Motion to approve the 4th Annual Trails End Music Festival to be held June 19th & 20th.

DISCUSSION:

Annual event that will require street closure on Main Street.

FINANCIAL IMPACT:

None

City of Etna

EVENT APPLICATION

Location of Event: ☐ Park ☒ Main Street ☐ Pool ☐ Other:		
ORGANIZATION INFORMATION		
Name of Organization: Trails End Music Festival	Event Contact Person: Lance Banks / Trinity Davis	
Street Address: 11219 N. Hwy 3 Fort Jones	Phone Number(s): 530.598.8526	
EVENT INFORMATION		
Name of Event: 4th Annual Trails End Music Fest.	Event Date(s): June 19 + 20, 2026	
Event Start Time: Fri - 5pm Sat - 11am	Event End Time: 11pm	
Event Description:		
Estimated Number of Participants: <1,000	Estimated Number of Vendors: 30	
Is there an outdoor bar that will serve alcohol? If yes, liquor & bartender licenses are necessary under separate application.	☒Yes	☐No
Will there be selling/serving food? If yes, you will need to contact Siskiyou County Health Department for proper permits.	☒Yes	☐No
Will there be merchandise for sale? If yes, each vendor must apply for a Peddler's License at City Hall.	☒Yes	☐No
Will there be musical entertainment? If yes, you are responsible for following City Noise Ordinance 9.05.030. Contact Etna PD with questions.	☒Yes	☐No
Will your event require electricity? If yes, the Fire Department and Public Works Director will need to inspect prior to use.	☒Yes	☐No
Will your event require a street shut-down? If yes, you must contact the Etna Police Department for secondary approval.	☒Yes	☐No
Will you be providing portable restrooms & wash stations for the event?	☒Yes	☐No
Will there be fireworks? If yes, approval from the Fire Chief and Police Chief is required. Additional fee of $150.00 is required for Fire & Police Standby.	☐Yes	☒No

INSURANCE REQUIREMENTS

The Event Sponsor will obtain liability insurance with coverage no less than $1,000,000 which names and endorses the City as an additional insured party. A copy is due within 15 days of the event.

DEPOSIT REQUIREMENTS

The applicant may be required to submit to the City a cleaning/damage deposit of $200.00 per day for each scheduled day of the event. The deposit shall be refunded to applicant, if, upon inspection, all is in order, or a prorated portion thereof as may be necessary to reimburse the City for loss or cleaning costs. The City reserves the right to retain the entire deposit if clean up is not completed to the satisfaction of the City. Unless otherwise stated in the permit, the applicant shall be fully responsible for all necessary clean up associated with the permitted event to be completed within 12 hours after the conclusion of the event.

What other assistance do you foresee needing from the City (personnel, materials, and/or equipment)? Cones + baracades for Street Closures.

BINDING AGREEMENT

I have read understand this application and the requirements placed upon this applicant and organization. I agree to defend, indemnify, and hold harmless the City of Etna, its agents, representatives, officials, and employees, from and against any and all claims, damages, losses, and expenses relating to or alleged to have resulted from the acts, errors, mistakes or omissions of the applicant. I agree to abide by the City of Etna's regulations, laws and ordinances.

Authorized Signature:	Date: 3/19/26

LIST OF FEES

$	$
$	$
$	$

Council Approval:	**Date:**
Police Chief Approval:	**Date:**
Fire Chief Approval:	**Date:**
Public Works Director Approval:	**Date:**

Deposit Amount:	**Deposit Amount Returned:**

Notes:

the Trails End Music Festival

JUNE 19 20
DOWNTOWN ETNA CALIF.

LIVE MUSIC (14 BANDS)
TWO STAGES
VENDORS/FOOD /DRINK/LOCAL BUSINESS + FUN

FRIDAY 6/19 MUSIC
6:00pm- 10:30pm

SATURDAY 6/20 MUSIC
11:00am- 11:45pm

ROAD CLOSURES

THURS. 6/18 In front of Denny Bar Co. All day (Diggles & Main Detour OPEN)

FRI. 6/19 In front of Denny Bar Co. Until 3pm (Full Main St. Closure after 3pm)

SAT. 6/20 Main St. - Collier Way Closed All Day

SUN. 6/21 OPEN Main St. By ~ 10am



STAFF REPORT
ETNA CITY COUNCIL

To: City Council Members

From: Staff

Date: March 23, 2026

Subject: **Creating a City Planning & Inspection Department**

RECOMMENDATION:

Review attached documents that outline requirements for inspections, permit application process, plans and specification process, fees, etc. Give further direction to staff.

DISCUSSION:

Continued discussion from the previous council meeting about creating a City Planning & Building Inspection Department. The city having its own department will potentially expedite the permitting process.

FINANCIAL IMPACT:

None at this time.

Published on *Siskiyou County California* (https://www.siskiyoucounty.gov)

Required Inspections

This list represents a guideline and may or may not be all inclusive:

1. FOUNDATION
    a. Trenches
    b. Required steel in place
    c. Material on site unless transit mix
    d. Forms set
    e. Prior to grouting masonry units
2. CONCRETE SLAB OR UNDERFLOOR
    a. All in-slab or under floor building service equipment, conduit, piping, ducting and auxiliary equipment items are in place, but before any concrete placement or floor sheathing installed, including the sub-floor.
3. FRAMING
    a. All framing members
    b. Fire-blocking
    c. Bracing
    d. Electrical
    e. Piping and testing
    f. Chimneys
    g. Vents
    h. Roofing
    i. Ducts
    j. Glazing
4. INSULATION
    a. All insulating materials in place.
5. LATH/WALLBOARD
    a. In place but prior to plastering or taping.
6. FINAL
    a. After finish grading and the building is complete.

Source URL:https://www.siskiyoucounty.gov/building/page/required-inspections

Published on *Siskiyou County California* (https://www.siskiyoucounty.gov)

Permit Application Process

When you file for a building permit, the application will be reviewed by other county departments. This is true except for the cities of Fort Jones, Etna, Montague, where the same reviews will be done by the city.

The Assessor's Department reviews the application to verify ownership of the property on which the improvement is to take place. The Assessor's Department is located at the Siskiyou County Courthouse, 311 4th Street, Yreka, California 96097.

The Planning Division of Community Development reviews the plot plan for setback requirements, and whether the proposed use is allowed in the assigned zone. The Planning Department is located at 806 South Main Street, Yreka, California, 96097.

The Environmental Health Department reviews the plot plan for compliance with health-related matters in conjunction with activities associated with well and waste disposal systems. The Environmental Health Department is located at 806 South Main Street, Yreka, California, 96097.

The Road Division of Public Works requires encroachment permits for private roadways connecting to the county road systems. The Road Division is located at 1312 Fairlane Road, Yreka, California, 96097.

Cal Trans requires encroachment permits for connection to the state highway systems.

CAL FIRE is the Fire Agency for Siskiyou County. (California Department of Forestry & Fire Protection) CAL FIRE reviews projects located in the State Responsibility Areas for compliance with the State Fire-Safe Regulation (4290 & 4291 Public Resources Code). CAL FIRE is located on Fairlane Road near the South Yreka I-5 exit. The Building Division routes all projects subject to the regulations to CAL FIRE upon application for building permit. The Fire Official reviews your plot plan to ascertain if the subject site is located in a mapped SRA or MRA fire hazard area.

Siskiyou County does not require a grading permit but requires that the building site grading be shown on your building plot plan. It does not permit you to pre-grade your building site prior to approval of your construction plans because many times property owners have destroyed the building site and made it unusable through incorrect grading.

If you plan to live in an RV/trailer while you are constructing your home, a camping permit can be obtained at the same time you obtain your building permit and should be applied for when you initially apply for a building permit. The RV/trailer must be removed upon final inspection of the site-built dwelling.

Source URL:https://www.siskiyoucounty.gov/building/page/permit-application-process

Published on *Siskiyou County California* (https://www.siskiyoucounty.gov)

Plans and Specifications

General Requirements

Plans shall be black or blue line. Please avoid any "added" changes in ink or pencil. All pages should be the same size (18"x24" min.), the plans must be drawn to scale and clearly indicate the location and scope of work proposed. All plans must be signed by the person who is responsible for the plans. The plans must clearly show how the structure is to be constructed, as well as all pertinent code requirements.

Plans and related documents are always submitted in identical sets and include but are not limited to the following:

1. A plot plan with elevations. True north is 18 degrees west of magnetic north and is always at the top of the plot plan unless otherwise depicted. (See example)
2. Floor plan depicting doors, windows, and floor coverings by area. (See example in Resource Center)
3. The foundation plan shall depict and specify materials, reinforcement, elevations, and soil conditions. (See example in Resource Center)
4. Floor framing or typical slab details including insulation, ventilation, and under floor access. (See example in Resource Center)
5. A structural plan shall depict and specify materials, spacing and size of members, connectors, engineering calculations with referenced soils investigation report when required by the Business and Profession Code. Summary of applicable sections of the B & P Code is a part of this booklet.
6. * Electrical plan and specifications required for all of the electrical equipment, such as service entrance, lights, switches, receptacles, timers, etc. Specify the wiring method and materials. Calculations and diagrams are not required for residential services of 200 amperes or less.
7. * Plumbing plan and specifications required for sewer, building drains, water (hot and cold), gas, fixture types and locations.
8. Energy compliance forms.

*** Single Family Dwellings may include requirements on floor plan.**

Note: The plans, specifications, calculations, reports, and other required documentation shall be signed by the particular person responsible for their preparation. All plans and documents other than those exempted by the State Architect and Engineers Act must be prepared and signed by a California Licensed preparer.

Requirement and Specs

1. **Residential** no more than two units or two stories and townhouses of not more than two stores
2. **Residential** accessory structures of not more than two stories and 3,000 sq. ft. in floor area

2 sets of plans
Must be prepared, signed, and stamped by a licensed person if the limitations of the California Residential Code are exceeded

3. **Agricultural** Structures

2 sets of plans
Must be prepared, signed and stamped by a licensed person

4. **Multiple Family** - Three or more units
5. **Commercial or Assembly** - less than 50

3 sets of plans
Must be prepared, signed and stamped by a licensed person

6. **Commercial with Hazardous Materials**
7. **Assembly** - 50 or more
8. **All Others**

4 sets of plans
Must be prepared, signed and stamped by a licensed person.

Supporting Documents

- Plan Example - Exterior Elevations [1] (35 KB)
- Plan Example - Floor Plan [2] (35 KB)
- Plan Example - Foundation Plan [3] (31 KB)
- Plan Example - Typical Details [4] (24 KB)
- Plan Example - Roof Framing Plan [5] (28 KB)
- Plan Example - Typical Cross Section [6] (27 KB)
- Plan Example - Typical Plot Plan [7] (33 KB)

Source URL:https://www.siskiyoucounty.gov/building/page/plans-and-specifications

Links
[1] https://www.siskiyoucounty.gov/sites/default/files/fileattachments/community_development/page/2011/bldg-20181029_example_exterior_elevations.pdf [2] https://www.siskiyoucounty.gov/sites/default/files/fileattachments/community_development/page/2011/bldg-20181029_example_floor_plan.pdf [3] https://www.siskiyoucounty.gov/sites/default/files/fileattachments/community_development/page/2011/bldg-20181029_example_foundation_plan.pdf [4] https://www.siskiyoucounty.gov/sites/default/files/fileattachments/community_development/page/2011/bldg-20181029_example_framing_foundation_details.pdf [5] https://www.siskiyoucounty.gov/sites/default/files/fileattachments/community_development/page/2011/bldg-20181029_example_roof_framing_plan.pdf [6] https://www.siskiyoucounty.gov/sites/default/files/fileattachments/community_development/page/2011/bldg-20181029_example_typical_crosssection.pdf [7] https://www.siskiyoucounty.gov/sites/default/files/fileattachments/community_development/page/2011/bldg-20181029_example_typical_plot_plan.pdf

INTERNATIONAL CODE COUNCIL®

People Helping People Build a Safer World®

Building Valuation Data – AUGUST 2025

The International Code Council is pleased to provide the following Building Valuation Data (BVD) for its members. The BVD will be updated at six-month intervals, with the next update in February 2026. ICC strongly recommends that all jurisdictions and other interested parties actively evaluate and assess the impact of this BVD table before utilizing it in their current code enforcement related activities.

The BVD table provides the "average" construction costs per square foot, which can be used in determining permit fees for a jurisdiction. Permit fee schedules are addressed in Section 109.2 of the 2024 *International Building Code* (IBC) whereas Section 109.3 addresses building permit valuations. The permit fees can be established by using the BVD table and a Permit Fee Multiplier, which is based on the total construction value within the jurisdiction for the past year. The Square Foot Construction Cost table presents factors that reflect relative value of one construction classification/occupancy group to another so that more expensive construction is assessed greater permit fees than less expensive construction.

ICC has developed this data to aid jurisdictions in determining permit fees. It is important to note that while this BVD table does determine an estimated value of a building (i.e., Gross Area x Square Foot Construction Cost), this data is only intended to assist jurisdictions in determining their permit fees. This data table is not intended to be used as an estimating guide because the data only reflects average costs and is not representative of specific construction.

This degree of precision is sufficient for the intended purpose, which is to help establish permit fees so as to fund code compliance activities. This BVD table provides jurisdictions with a simplified way to determine the estimated value of a building that does not rely on the permit applicant to determine the cost of construction. Therefore, the bidding process for a particular job and other associated factors do not affect the value of a building for determining the permit fee. Whether a specific project is bid at a cost above or below the computed value of construction does not affect the permit fee because the cost of related code enforcement activities is not directly affected by the bid process and results.

Building Valuation

The following building valuation data represents average valuations for most buildings. In conjunction with IBC Section 109.3, this data is offered as an aid for the building official to determine if the permit valuation is underestimated. Again it should be noted that, when using this data, these are "average" costs based on typical construction methods for each occupancy group and type of construction. The average costs include foundation work, structural and nonstructural building components, electrical, plumbing, mechanical and interior finish material. The data is a national average and does not take into account any regional cost differences. As such, the use of Regional Cost Modifiers is subject to the authority having jurisdiction.

Permit Fee Multiplier

Determine the Permit Fee Multiplier:

1. Based on historical records, determine the total annual construction value which has occurred within the jurisdiction for the past year.
2. Determine the percentage (%) of the building department budget expected to be provided by building permit revenue.

$$\text{Permit Fee Multiplier} = \frac{\text{Bldg. Dept. Budget x (\%)}}{\text{Total Annual Construction Value}}$$

Example

The building department operates on a $300,000 budget, and it expects to cover 75 percent of that from building permit fees. The total annual construction value which occurred within the jurisdiction in the previous year is $30,000,000.

$$\text{Permit Fee Multiplier} = \frac{\$300{,}000 \times 75\%}{\$30{,}000{,}000} = 0.0075$$

Permit Fee

The permit fee is determined using the building gross area, the Square Foot Construction Cost and the Permit Fee Multiplier.

Permit Fee = Gross Area x Square Foot Construction Cost
X Permit Fee Multiplier

Example

Type of Construction: IIB
Area: 1st story = 8,000 sq. ft.
2nd story = 8,000 sq. ft.
Height: 2 stories
Permit Fee Multiplier = 0.0075
Use Group: B

1. Gross area:Business = 2 stories x 8,000 sq. ft. = 16,000 sq. ft.
2. Square Foot Construction Cost:
   B/IIB = $268.41/sq. ft.
3. Permit Fee:
   Business = 16,000 sq. ft. x $268.41/sq. ft x 0.0075
   = $32,209.20

Important Points

- The BVD is not intended to apply to alterations or repairs to existing buildings. Because the scope of alterations or repairs to an existing building varies so greatly, the Square Foot Construction Costs table does not reflect accurate values for that purpose. However, the Square Foot Construction Costs table can be used to determine the cost of an addition that is basically a stand-alone building which happens to be attached to an existing building. In the case of such additions, the only alterations to the existing building would involve the attachment of the addition to the existing building and the openings between the addition and the existing building.

- For purposes of establishing the Permit Fee Multiplier, the estimated total annual construction value for a given time period (1 year) is the sum of each building's value (Gross Area x Square Foot Construction Cost) for that time period (e.g., 1 year).

- The Square Foot Construction Cost does not include the price of the land on which the building is built. The Square Foot Construction Cost takes into account everything from foundation work to the roof structure and coverings but does not include the price of the land. The cost of the land does not affect the cost of related code enforcement activities and is not included in the Square Foot Construction Cost.

Square Foot Construction Costs [a, b, c]

Group (2024 International Building Code)	IA	IB	IIA	IIB	IIIA	IIIB	IV	VA	VB
A-1 Assembly, theaters, with stage	340.83	328.70	319.00	306.43	286.33	278.03	295.95	266.82	256.61
A-1 Assembly, theaters, without stage	312.91	300.78	291.08	278.51	258.66	250.36	268.03	239.14	228.94
A-2 Assembly, nightclubs	272.09	264.11	255.82	246.06	230.47	224.21	237.62	209.58	201.63
A-2 Assembly, restaurants, bars, banquet halls	271.09	263.11	253.82	245.06	228.47	223.21	236.62	207.58	200.63
A-3 Assembly, churches	317.60	305.47	295.77	283.20	263.47	255.18	272.73	243.96	233.75
A-3 Assembly, general, community halls, libraries, museums	266.72	254.59	243.89	232.31	211.46	204.17	221.84	191.95	182.74
A-4 Assembly, arenas	311.91	299.78	289.08	277.51	256.66	249.36	267.03	237.14	227.94
B Business	301.40	290.70	280.27	268.41	245.13	236.39	258.10	219.07	209.02
E Educational	290.11	279.78	270.34	258.97	240.45	228.20	250.06	210.46	203.65
F-1 Factory and industrial, moderate hazard	165.82	157.82	147.89	142.31	126.72	120.56	135.68	105.08	97.84
F-2 Factory and industrial, low hazard	164.82	156.82	147.89	141.31	126.72	119.56	134.68	105.08	96.84
H-1 High Hazard, explosives	154.69	146.69	137.76	131.18	116.91	109.75	124.55	95.27	0.00
H234 High Hazard	154.69	146.69	137.76	131.18	116.91	109.75	124.55	95.27	87.03
H-5 HPM	301.40	290.70	280.27	268.41	245.13	236.39	258.10	219.07	209.02
I-1 Institutional, supervised environment	277.74	267.79	258.23	248.47	227.43	221.32	247.95	204.83	197.52
I-2 Institutional, hospitals	473.85	463.15	452.71	440.86	415.54	0.00	430.54	389.49	0.00
I-2 Institutional, nursing homes	326.90	316.19	305.76	293.90	272.12	0.00	283.59	246.07	0.00
I-3 Institutional, restrained	318.07	307.36	296.93	285.07	264.31	254.57	274.76	258.10	226.20
I-4 Institutional, day care facilities	277.74	267.79	258.23	248.47	227.43	221.32	247.95	204.83	197.52
M Mercantile	203.08	195.10	185.80	177.05	161.11	155.85	168.60	140.22	133.27
R-1 Residential, hotels	280.94	270.99	261.43	251.67	230.13	224.02	251.15	207.53	200.22
R-2 Residential, multiple family	234.59	224.64	215.08	205.32	185.03	178.92	204.80	162.43	155.12
R-3 Residential, one- and two-family [d]	218.08	212.28	207.18	202.76	195.98	189.00	206.85	182.23	170.80
R-4 Residential, care/assisted living facilities	277.74	267.79	258.23	248.47	227.43	221.32	247.95	204.83	197.52
S-1 Storage, moderate hazard	153.69	145.69	135.76	130.18	114.91	108.75	123.55	93.27	86.03
S-2 Storage, low hazard	152.6	144.6	135.7	129.1	114.9	107.7	122.5	93.27	85.03

	9	9	6	8	1	5	5		
U Utility, miscellaneous	122.65	115.66	107.12	102.79	91.57	85.78	97.87	72.88	69.64

a. Private Garages use Utility, miscellaneous
b. For shell only buildings deduct 20 percent
c. N.P. = not permitted
d. Unfinished basements (Group R-3) = $31.50 per sq. ft.

STAFF REPORT
ETNA CITY COUNCIL

To: City Council Members

From: Staff

Date: March 23, 2026

Subject: **Days of Operation of the Pool**

RECOMMENDATION:

Give further direction to staff.

DISCUSSION:

The pool was not open on Saturdays last season. Review financial impact on having the pool closed on Saturdays and determine if that will be the same for the 2026 pool season.

Also, determine if the pool should be closed during the county fair, or decide if operating at a reduced schedule is feasible.

FINANCIAL IMPACT:

None at this time.

STAFF REPORT
ETNA CITY COUNCIL

To: City Council Members

From: Police Chief Josh Short

Date: March 23, 2026

Subject: **Transition from Verizon to AT&T FirstNet and Starlink Mini**

RECOMMENDATION:

Approve transition to AT&T FirstNet as the primary communication platform, supplemented by Starlink Mini deployment in select vehicles. This approach ensures reliable communication in both covered and uncovered areas, maintains access during major incidents, and supports long-term scalability. Starlink is also required to operate the computer aided dispatch and records management system (RIMS) recently deployed in law enforcement vehicles. Starlink will also provide a communications platform for the Fire Department and Ambulance while operating in areas with no cellular service.

Motion to approve the Etna Police Department, Public Works, Ambulance, and Fire Department to transition from Verizon to AT&T FirstNet and Starlink Mini.

DISCUSSION:

Purpose

This proposal recommends transitioning the Etna Police Department and other public safety departments within the city, from Verizon Wireless to AT&T FirstNet to improve mission-critical communications, enhance reliability, and modernize departmental capabilities.

Current Verizon Service (Baseline)

- Total monthly charges: ~$405.83
- Approximately 10–11 active lines
- Individual line costs range from $36.99 to $49.09 per month
- No dedicated public safety priority network
- Subject to network congestion during emergencies

Key Issue: Verizon operates on a commercial network with no guaranteed priority during critical incidents.

Proposed AT&T FirstNet Solution

- Estimated monthly cost: ~$40–$44.99 per line (unlimited + hotspot)
- Estimated total monthly cost: ~$440–$495 (11 lines)
- Device costs (one-time): approximately $0.99 per device under current promotional pricing
- Based on FirstNet public safety rate plan (2-year agreement)

Operational Benefits of FirstNet

- Priority and Preemption: First responders maintain network access during congestion
- Dedicated Public Safety Core: Separate from commercial traffic
- Interoperability: Improved coordination with other FirstNet agencies
- Unlimited Data: No throttling concerns during extended incidents
- Mobile Hotspot Capability: Supports field operations and mobile data use
- Continued rural network expansion focused on underserved areas

FINANCIAL IMPACT:

Cost Analysis

Verizon: ~$405/month
AT&T FirstNet: ~$440–$495/month
Summary:

- Slight increase of approximately $35–$90 per month
- Offset by significant operational and safety improvements

Supplemental Connectivity: Starlink Mini (Vehicle-Based Redundancy)

To further enhance communication reliability—especially in rural and mountainous terrain surrounding Etna and Fort Jones—this proposal includes deployment of Starlink Mini units in patrol vehicles and key response units.
One-Time Equipment Cost (Per Vehicle):

- Starlink Mini Kit: $199.00
- Mini Car Adapter: $45.00
- Shipping & Handling: $20.00
- Tax: $19.14
- Total Per Unit: $283.14

Monthly Service Cost:

- $50.00 per vehicle/user

Purpose and Operational Value:

- Provides independent satellite-based internet not reliant on cellular networks
- Ensures connectivity in dead zones where LTE/5G coverage is limited or unavailable
- Enables CAD/RMS access, report writing, real-time video, mapping, and intelligence tools

Etna Police Department Monthly Report

February 2026

As we enter the month of March, when winter is holding back and spring is pulling forward it also seems to transition over into something holds and something pulls inside of us too. The past couple of months seem to be pulling and pushing us in all different directions with new sometimes exiting calls for service taking place. Many new laws and ways of doing business take place after the first of the year and often take a little time to understand or apply to our communities in a way that is most suitable to our way of life. We will be bringing these new adaptations to council and our communities over the next few months, however, if you have questions regarding any new changes please let us know so we can help educate each other and constituents.

Traffic- Placement of the message board and speed sign on Main Street has shown to be very effective in slowing traffic as they approach downtown. Recently the sign was relocated to track vehicles approaching downtown from the Hwy 3. We hope to continue strategically moving the sign in areas needing traffic to be monitored and slowed. Detailed traffic reports generated from the message board will also be available to help us determine when traffic is most problematic. Please let us know if you are observing an area that would benefit the sign being placed to help monitor traffic. We hope to utilize the sign within the Callahan Way area soon as well as erect two new speed signs on Main Street and Callahan way to help drivers be aware of speed limits within constricted areas.

Schools- Our partnership with the district is continually being tested as we have had numerous calls for service within our schools as well as follow up to all the hard work that has been accomplished throughout the school year. We are very blessed to have such a close-knit group of staff to work through often difficult situations to provide not only a superior education system but also provide safer environments for young people within their homes. While spring approaches, many athletic programs begin and add new events to school inside and out of normal hours. We often work with school sites that are hosting events to ensure a safe, fun time is had for all.

Animal Control- Both towns had a significant rise in animal control cases, mostly having to do with animals at large. While several of these calls were closed out successfully, we are still working on other cases that have not yet resulted in voluntary compliance. New donations recently received have helped us continue the availability of kennels and all associated costs that come with housing animals. We will continue to educate owners regarding registering their pets as the new fiscal year approaches requiring action on their part.

Reports/Cases- Cases continue to rise as we approach March in each town, however,

they are on a much lower spectrum in regard to the rest of the County and state. This has always been our goal and reassures us and our community we are on the right path. We often measure our success on our constituents' thoughts, feelings, and willingness to share their opinions on what they observe throughout town. While we are not immune to criminal activity, we have shown that the continued partnership with our local government and community is special and the main benefactor of our success. It is our continued mission we provide the very best in public safety and will always be the voice of our community.

Calls for Service- As the weather continues to warm and community events begin to take place our calls for service continue to rise. As always mentioned, most of our calls for service are good contacts with community members and are in assistance rather than direction. The stats attached reflect that in an abbreviated way, however if additional interpretation is needed please ask during my verbal report or give me a call so I can better inform others of what is going on in our towns.

Ordinance Enforcement- We continue to follow up on many ordinance issues within town including cases that originated years prior. Most are abandoned properties remaining vacant and a nuisance to our community. While we have exhausted many of our options to conclude these issues, many are met with an obstacle needing a different solution. Working with other town staff we will hopefully be able to obtain unconventional resolutions in order to remedy obstacles that have frustrated us in many ways. We are excited to work with new City Management in Fort Jones and coordinate meetings in resolving issues and hearing additional ways we may be able to accomplish our goals with a consolidated approach.

PAL- The PAL program is beginning to ramp up our spring programs including basketball, wrestling, and swim team. A big thank you to the town of Ft. Jones for their continued support of our Scott Valley Pool and helping partnership with Etna in another cost sharing opportunity. Having this asset within our community is unheard of everywhere else but comes at a cost. Without everyone pitching in there would be no practical way of keeping our community pool open. The skate park fundraising continues to be on the forefront and has seen an amazing response from supporters. While this is a multi-year project, the fire in those helping seems to be behind us keeping the project from stalling.

Here in the near future, you will begin to see new faces within the PD as we bring new officers to the department. This is an exciting time, and we look forward to introducing them to the council and our community. As always you have a continued invitation to a ride along and we hope to see you out there.

I wanted to take a quick minute to recognize Dick Short, "The great Auk" who we recently lost. Dick was a staple of our communities, and he will be sorely missed by all. Words cannot describe what he meant to us however he will live on in all our memories and stories we will continue to tell.

Inc #	Type	Date	Day of Week	Time	Location	Place	City	Primary Unit	Primary Officer	Case #	Recd Time
2602100014	ANIMAL	02/10/2026	Tuesday	11:16:43	HWY 3/BORBA LN			ETNA5	9405		11:15:02
2603070032	SCHK	03/07/2026	Saturday	15:01:09	(UNKNOWN ADDRESS)	FORT JONES LUMBER		ETNA4	2131		15:00:18
2603070038	TS	03/07/2026	Saturday	15:56:45	(UNKNOWN ADDRESS)	HWY 3		ETNA4	2131		15:56:00
2602030006	TRSP	02/03/2026	Tuesday	08:11:17	/BLAKE HOTEL	BLAKE HOTEL	ETNA	ETNA1	9401		07:52:36
2602060022	ATC	02/06/2026	Friday	11:03:03	226 COLLEGE ST		ETNA	ETNA5	9405		11:02:48
2602060029	WAR	02/06/2026	Friday	12:31:35	155 DIGGLES ST	ETNA POLICE DEPART	ETNA	ETNA10	9410		12:31:01
2602070009	TS	02/07/2026	Saturday	09:16:18	404 N HWY 3	DOTTY'S	ETNA	ETNA5	9405		09:15:49
2602090027	PTRL	02/09/2026	Monday	12:54:48	442 MAIN ST	ETNA CITY HALL	ETNA	ETNA5	9405		12:49:41
2602100017	ATC	02/10/2026	Tuesday	11:24:05	156 CALLAHAN ST		ETNA	ETNA5	9405		11:23:35
2602100025	SCHK	02/10/2026	Tuesday	12:51:01	412 MAIN ST		ETNA	ETNA5	9405		12:50:43
2602100038	FND	02/10/2026	Tuesday	14:51:46	10 INDUSTRIAL PKWY	SHELL OIL PLANT	ETNA	ETNA10	9410	26-0016	14:51:00
2602120018	TRSP	02/12/2026	Thursday	09:39:02	585 COLLIER WAY	BOB'S RANCH HOUSE	ETNA	ETNA5	9405		09:38:41
2602130052	WI	02/13/2026	Friday	18:59:51	317 SCOTT ST		ETNA	ETNA1	9401		18:53:02
2602140022	WI	02/14/2026	Saturday	12:50:55	605 WILCOX AVE		ETNA	ETNA1	9401		12:50:26
2602160022	ATC	02/16/2026	Monday	11:50:10	233 MAIN ST		ETNA	ETNA1	9401		11:49:49
2602170010	OWAV	02/17/2026	Tuesday	10:13:45	N HWY 3/IDA WAY		ETNA	ETNA1	9401		10:12:45
2602180018	IDTFT	02/18/2026	Wednesday	11:23:54	136 CALLAHAN ST		ETNA	ETNA8	9408		11:23:44
2602180036	FU	02/18/2026	Wednesday	14:59:46	32 ISLAND RD	INSIDE OF ETNA CITY LIMITS	ETNA	ETNA1	9401		14:59:37
2602180055	DP	02/18/2026	Wednesday	19:09:07	331 COLLIER WAY		ETNA	ETNA1	9401		19:03:57
2602210003	ANIMAL	02/21/2026	Saturday	08:53:28	347 DIGGLES ST		ETNA	ETNA1	9401		08:52:40
2602230038	FU	02/23/2026	Monday	17:24:12	4723 N HWY 3		ETNA	ETNA1	9401		17:23:57
2602240033	OTHER	02/24/2026	Tuesday	15:15:08	32 ISLAND RD	INSIDE OF ETNA CITY LIMITS	ETNA	ETNA1	9401		15:13:22
2602250006	FRD	02/25/2026	Wednesday	07:18:56	124 COLLIER WAY	RAYS FOOD PLACE	ETNA	ETNA8	9408	26-0021	07:16:15
2602250021	ANIMAL	02/25/2026	Wednesday	12:26:03	238 COLLEGE ST		ETNA	ETNA1	9401		12:23:01
2602250024	FU	02/25/2026	Wednesday	13:47:41	711 HOWELL AVE		ETNA	ETNA1	9401		13:46:34
2602260024	ANIMAL	02/26/2026	Thursday	11:01:11	833 VERNON		ETNA	ETNA8	9408		10:59:46
2602260046	WI	02/26/2026	Thursday	16:11:55	317 SCOTT ST		ETNA	ETNA1	9401		16:06:46
2602280035	SUSP	02/28/2026	Saturday	16:12:22	337 CALLAHAN ST		ETNA	ETNA1	9401		16:08:12
2603030009	JV	03/03/2026	Tuesday	09:31:16	400 HOWELL AVE	ETNA HIGH SCHOOL	ETNA	ETNA1	9401		09:30:44
2603050017	FU	03/05/2026	Thursday	08:55:31	331 COLLIER WAY		ETNA	ETNA1	9401		08:55:19
2603050018	FU	03/05/2026	Thursday	09:00:32	226 COLLEGE ST		ETNA	ETNA1	9401		09:00:22
2603050035	OWAS	03/05/2026	Thursday	12:05:18	119 DIGGLES ST	ETNA POST OFFICE	ETNA	ETNA1	9401		12:04:43
2603050069	DP	03/05/2026	Thursday	19:12:02	124 COLLIER WAY	RAYS FOOD PLACE	ETNA	ETNA1	9401		19:09:31
2603080039	ALARM	03/08/2026	Sunday	18:30:52	8 COMMERCIAL ST	SCOTT VALLEY RURAL HEALTH	ETNA	ETNA1	9401		18:28:40
2603090008	FU	03/09/2026	Monday	09:45:20	937 CALLAHAN WAY		ETNA	ETNA1	9401		09:45:03
2603090035	WAR	03/09/2026	Monday	20:15:38	155 DIGGLES ST	ETNA POLICE DEPART	ETNA	ETNA1			20:14:45
2603140020	CIVIL	03/14/2026	Saturday	11:47:16	155 DIGGLES ST	ETNA POLICE DEPART	ETNA	ETNA1	9401		11:46:48
2603160019	TRSP	03/16/2026	Monday	10:07:10	369 CENTER ST		ETNA	ETNA1	9401		10:06:45
2603160065	ALARM	03/16/2026	Monday	23:24:41	124 COLLIER WAY	RAYS FOOD PLACE	ETNA	ETNA1	9401		23:21:32
2603170033	TRSP	03/17/2026	Tuesday	11:36:02	115 COLLIER WAY		ETNA	ETNA1	9401		11:32:00
2603170044	CITASST	03/17/2026	Tuesday	13:28:34	6737 S HWY 3		ETNA	ETNA1	9401		13:28:00
2603070033	SCHK	03/07/2026	Saturday	15:23:05	(UNKNOWN ADDRESS)	FORT JONES CITY HALL	FORT	ETNA4	2131		15:22:09
2603070046	SCHK	03/07/2026	Saturday	17:02:17	(UNKNOWN ADDRESS)	SCOTT VALLEY JR HIGH	FORT	ETNA4	2131		17:01:31
2602040013	AT	02/04/2026	Wednesday	09:54:08	137 CARLOCK ST		FTJONES	ETNA8	9408	26-0011	09:53:10

2602040040	TS	02/04/2026	Wednesday	13:53:36	N HWY 3/LIGHTHILL RD		FTJONES	ETNA5	9405		13:53:24
2602040058	IDTFT	02/04/2026	Wednesday	16:24:17	11730 EAST ST		FTJONES	ETNA5	9405		16:17:42
2602050018	OWAV	02/05/2026	Thursday	13:44:19	MATHEWS ST/DALE AVE		FTJONES	ETNA5	9405		13:44:09
2602050023	ATC	02/05/2026	Thursday	14:23:55	11911 MAIN ST	FRONTIER HARDWARE	FTJONES	ETNA10	9410	26-0012	14:23:21
2602060047	OTHER	02/06/2026	Friday	15:43:44	215 DALE AVE		FTJONES	ETNA5	9405		15:42:23
2602060062	DP	02/06/2026	Friday	19:55:58	12070 OAK MILL DR	A CROSS THE ST FROM	FTJONES	ETNA5	9405		19:50:17
2602110008	CODE	02/11/2026	Wednesday	09:40:53	12086 OAK MILL DR		FTJONES	ETNA8	9408		09:40:31
2602110025	AT	02/11/2026	Wednesday	14:55:13	11824 MAIN ST		FTJONES	ETNA8	9408	26-0017	14:55:04
2602120057	OWAV	02/12/2026	Thursday	20:53:57	N HWY 3/MCADAMS CREEK RD		FTJONES	ETNA5	9405		20:53:38
2602130024	JV	02/13/2026	Friday	12:25:46	237 BUTTE ST	SCOTT VALLEY JR HIGH	FTJONES	ETNA10	9410	26-0018	12:25:13
2602130038	FU	02/13/2026	Friday	14:51:11	237 BUTTE ST	SCOTT VALLEY JR HIGH	FTJONES	ETNA1	9401		14:50:55
2602160027	FU	02/16/2026	Monday	12:52:19	108 BOWER ST		FTJONES	ETNA1	9401		12:52:06
2602160049	JV	02/16/2026	Monday	21:41:35	19 STERLING ST		FTJONES	ETNA1	9401		21:40:24
2602180009	ANIMAL	02/18/2026	Wednesday	09:20:59	11263 N HWY 3		FTJONES	ETNA8	9408		09:19:39
2602180010	OTHER	02/18/2026	Wednesday	09:52:59	101 BUTTE ST		FTJONES	ETNA1	9401	26-0019	09:50:11
2602180014	CODE	02/18/2026	Wednesday	10:20:41	23 DOUGLAS ST		FTJONES	ETNA8	9408		10:20:33
2602200008	BURG	02/20/2026	Friday	07:39:46	111 BOWER ST		FTJONES	ETNA10	9410	26-0020	07:37:46
2602230018	FU	02/23/2026	Monday	13:19:11	616 SCOTT RIVER RD		FTJONES	ETNA1	9401		13:18:53
2602250005	TRSP	02/25/2026	Wednesday	05:29:27	11907 DIGGLES ST		FTJONES	ETNA1	9401		05:24:39
2602250009	FU	02/25/2026	Wednesday	09:17:54	23 DOUGLAS ST		FTJONES	ETNA8	9408		09:17:39
2602250014	ATC	02/25/2026	Wednesday	10:59:33	101 BUTTE ST		FTJONES	ETNA1	9401		10:59:07
2602250027	RO	02/25/2026	Wednesday	14:26:27	108 BOWER ST		FTJONES	ETNA10	9410		14:22:48
2602250033	TRAF	02/25/2026	Wednesday	16:04:14	.MARBLE VIEW DR		FTJONES	ETNA1	9401		16:02:22
2602250036	FU	02/25/2026	Wednesday	16:42:41	101 BUTTE ST		FTJONES	ETNA1	9401		16:42:28
2602250042	BUSCK	02/25/2026	Wednesday	19:46:51	9937 W HWY 3		FTJONES	ETNA1	9401		19:44:41
2602260016	CODE	02/26/2026	Thursday	09:33:44	41 DON ST		FTJONES	ETNA8	9408		09:32:18
2602260017	CODE	02/26/2026	Thursday	09:45:38	12086 OAK MILL DR		FTJONES	ETNA8	9408		09:45:20
2603010026	CIST	03/01/2026	Sunday	11:02:09	11714 EAST ST		FTJONES	ETNA1	9401		11:00:53
2603020023	TS	03/02/2026	Monday	13:54:10	6737 N HWY 3	MEAN GENES	FTJONES	ETNA4	2131		13:53:45
2603040011	JV	03/04/2026	Wednesday	09:57:42	237 BUTTE ST	SCOTT VALLEY JUNIOR HIGH	FTJONES	ETNA1	9401		09:52:34
2603040034	FU	03/04/2026	Wednesday	16:49:43	11725 EAST ST		FTJONES	ETNA1	9401		16:48:07
2603060030	TRSP	03/06/2026	Friday	11:31:18	109 BOWER ST		FTJONES	ETNA1	9401		11:29:52
2603070052	OWAS	03/07/2026	Saturday	18:04:37	(UNKNOWN ADDRESS)	FORT JONES LITTLE LEAGUE	FTJONES	ETNA4	2131		18:03:34
2603110008	ANIMAL	03/11/2026	Wednesday	09:52:04	12099 OAK MILL DR	12099	FTJONES	ETNA8	9408		09:51:24
2603110031	ASST	03/11/2026	Wednesday	15:00:47	12740 N HWY 3		FTJONES	ETNA1	9401		14:58:11
2603110039	DP	03/11/2026	Wednesday	20:54:08	11561 MAIN ST		FTJONES	ETNA1	9401		20:52:49
2603110041	WI	03/11/2026	Wednesday	22:51:40	NEWTON ST/BRIDGE ST		FTJONES	ETNA1	9401		22:49:19
2603120016	WI	03/12/2026	Thursday	10:44:54	CARLOCK ST/MAIN ST		FTJONES	ETNA1	9401		10:39:39
2603130054	TC	03/13/2026	Friday	15:23:41	MAIN ST/BUTTE ST		FTJONES	ETNA1	9401	26-0023	15:22:04
2603140029	DP	03/14/2026	Saturday	13:37:19	111 BUTTE ST	WARRENS REPAIR SERVICE	FTJONES	ETNA1	9401		13:35:26
2603160035	ASST	03/16/2026	Monday	14:05:27	14721 RATTLESNAKE CREEK RD		FTJONES	ETNA1	9401		14:04:22
2603170025	SEXO	03/17/2026	Tuesday	09:39:43	11501 MATHEWS ST	FT JONES ELEMENTARY	FTJONES	ETNA1	9401		09:31:54
2603170070	TRAF	03/17/2026	Tuesday	19:43:02	EAST ST		FTJONES	ETNA1	9401		19:38:12
2603180022	AVEH	03/18/2026	Wednesday	11:32:12	12094 OAK MILL DR		FTJONES	ETNA8	9408		11:25:05
2602250010	ANIMAL	02/25/2026	Wednesday	09:33:54	6745 MAIN ST		GREENVW	ETNA8	9408		09:25:43

2603110028	CITASST	03/11/2026	Wednesday	13:59:07	502 N KIDDER CREEK RD		GREENVW	ETNA1	9401		13:58:43
2602040018	ATC	02/04/2026	Wednesday	10:34:09	200 E KING ST	KING ST APARTMENTS	MONTAGUE	ETNA5	9405		10:33:57
2602090014	TRSP	02/09/2026	Monday	09:01:46	451 N 11TH ST	AGRO LAKE	MONTAGUE	ETNA5	9405		09:00:31
2603100043	FU	03/10/2026	Tuesday	14:53:15	15801 QUARTZ VALLEY RD		QUARTZVY	ETNA1	9401		14:52:51
2602040016	FU	02/04/2026	Wednesday	10:14:01	814 NORTH ST	GUSAAS TODD	YREKA	ETNA5	9405		10:13:49
2603060024	OWAV	03/06/2026	Friday	10:39:42	1200 S MAIN ST		YREKA	ETNA1	9401		10:39:03
95 Incidents											

City of Etna

Public Works Department Report

Dear Etna City Council and Community members,

Please find an update regarding our recent activities and primary objectives for the upcoming month.

Over the past month, we prioritized improvements to city parks. Key achievements include the automation of the irrigation system at the Little League Park and the installation of a new electrical run for the scoreboard control in the bleacher area. Additionally, we completed essential annual maintenance, with further improvements planned, and have reopened the restrooms at both park locations.

Streets received 4 additional new bright shiny and elusive speed limit signs 2 on the lower end of main Street and 2 down the Callahan way area. Some pothole patch could also be seen thrown about the streets in random locations.

Sewer main maintenance also remains a priority. We are actively addressing ongoing issues with tree roots. I would like to extend our thanks to the City of Yreka for providing the equipment and staff necessary for a camera inspection of a problem area on Scott Street.

We are also collaborating with 1884 Line Co to maintain city infrastructure during their power pole replacement project. Regarding the water plant filtration upgrades, Timberworks of Mt. Shasta has been awarded the contract and has commenced work. Public Works staff will coordinate with the contractor and City engineer to ensure all project requirements are met. We will be sampling water system to meet regulatory requirements for new PFAS testing quarterly this year it has extensive sampling procedures that go with it and look forward to getting that behind us.

Next month, our focus will shift toward interior improvements at City Hall and preparations for the pool season. Furthermore, we intend to proceed with the disposal/sale of surplus vehicles and begin evaluating the re-implementation of the noon whistle.

Please let me know if you have any questions regarding these updates.

Best regards,

Daniel Burbank
Public works Director
530-598-2286

February 2026 Data

Total: 36 Billable: 24	Etna 4 FJ 6 SV 23 IFT 1	ALS 14	BLS 7	CXL 4	BLSD 0	Missed 4	AMA/ non billable : 3 billable : 3	MSAS rendezvous : 3	None: CCP M11 rendezvous
								Days w/o calls: 9	
Feb 2025	Total: 38 Billable: 23 Days without calls: 12								

Key:

ALS: Advanced Life Support (paramedic level)
BLS: Basic Life Support (EMT level)
BLSD: Deceased on scene, no transport
AMA: Against Medical Advice (No transport)
CXL: Cancelled
MSAS: Mount Shasta Ambulance Service (we req them for a paramedic if needed)
M11: Salmon River Fire/Rescue (they req us for transport)
Etna: City limits of Etna
FJ: Fort Jones Town Limits
SV: Scott Valley outside of city/town limits

Ambulances/QRV:

M56 In Service. The old M56 is still getting equipment pulled off of it that can be utilized by us, then it will go on auction as previously discussed.

Upcoming training/classes/events:

EMT class is continuing. Mid-Terms were successful. Finals in May.