City of Etna

AGENDA FOR THE REGULAR MEETING OF THE ETNA CITY COUNCIL

DATE OF THE MEETING: July 28, 2025
TIME OF THE MEETING: 6:30 pm
PLACE OF THE MEETING: 442 Main Street Etna, CA, and TELECONFERENCE (Zoom)

1. **CALL TO ORDER**
   a. Pledge of Allegiance
   b. Roll Call
2. **PUBLIC COMMENT – NON-AGENDA ITEMS** - The City Council cannot take action or comment on non-agenda items.
3. **CONSENT CALENDAR**
   a. Minutes of the Regular Meeting June 23, 2025
   b. Invoice Approvals
   c. Resolution 2025-009 – A Resolution Approving an Application for Funding and the Execution of a Grant Agreement and any Amendments Thereto From the 2024 Funding Year of the State CDBG Program
4. **CURRENT BUSINESS**
   a. Discuss Update from City Engineer Morgan Eastlick on Current & Closed Grants
   b. Discuss Future Pool Operations
   c. Discuss/Approve Initiating Petition to the State Water Resource Control Board to Continue to Use Water if/when a Curtailment is Issued
   d. First Reading of an Ordinance and Urgency Ordinance 228 to Designate Fire Hazard Severity Zones, and Amend Section 15.16.010 of the Etna Municipal Code Regarding Very High Fire Hazard Severity Zones
   e. Discuss/Approve SAFER Grant – Review Draft Plan
   f. Discuss/Approve 2025/2026 Budget
   g. Discuss/Approve Tyler Technologies Software Upgrade Quote
   h. Discuss/Approve Fire Department Secretary Position – Provide Direction to Staff
5. **DEPARTMENT REPORTS**
   *Police*Public Works*Fire*Ambulance*City Clerk*Mayor*City Council/Committee
6. **CITY COUNCIL STATEMENTS AND REQUESTS**
7. **ADJOURNMENT**

Zoom Teleconference Information:
Phone: 1-669-444-9171 US Meeting ID: 827 3268 3790
https://us06web.zoom.us/j/82732683790

The City of Etna does not discriminate based on disability in the admissions or access to, or treatment of or employment in, its programs or activities. Disability-related aids or services, including printed information in alternate formats, to enable persons with disabilities to participate in public meetings are available. If any accommodations are needed, please contact Pamela Eastlick at 530-467-5256 p.eastlick@etnaca.com. Requests should be made as soon as possible but recommended between three days to one week prior to the scheduled meeting.

MINUTES
REGULAR MEETING OF THE ETNA CITY COUNCIL
Monday June 23, 2025

Members of the Etna City Council met on this 23rd day of June in person and TELECONFERENCE (Zoom.) Mayor Cliff Munson called the meeting to order and led in the salute to the flag of the United States of America.

1. **Call to Order:**
   a. Roll Call

   Councilmembers Brandon Fawaz, Jason Deppen, Mayor Cliff Munson, Charnna Gilmore, and John Stacher were present.

2. **Public Comments on Non-Agenda Items:**

   Laurie Sweezey presented a $500 donation from --- for the pool.

3. **Consent Calendar:**
   a. **Minutes of the Regular Meeting May 27, 2025**
   b. **Invoice Approvals**

   Councilmember Stacher made a motion to accept the Consent Calendar, Mayor Munson seconded, and the motion passed.

   Ayes: Stacher, Gilmore, Munson

   Abstain: Deppen, Fawaz

4. **Public Hearing:**
   a. **City of Etna Possible Application for Funding Under the State Community Development Block Grant (CDBG) Program – Review CDBG Eligible Activities and Collect Residents' Views on Housing and Community Development Needs**

   Mayor Munson opened the Public Hearing at 6:37 pm.

   Brandy Caparaso from Great Northern gave a background on the item. The total request amounts to $550,000. Great Northern will conduct an income survey hoping to show that Etna is a low to moderate income area to expend CDBG Program Income Cash on Hand. The income survey will take approximately one year, and the grant needs to be received first. More discussion.

   Mayor Munson closed the Public Hearing at 6:52 pm

5. **Current Business:**

   a. **Discuss/Approve Subrecipient Agreement Between the City of Etna and Great Northern Services for Community Development Block Grant Housing and Rehabilitation Services and Income Survey**

   Councilmember Gilmore made a motion to approve the subrecipient agreement between the City of Etna and Great Northern Services for the Community

Development Block Grant Housing and Rehabilitation Services and Income Survey. Councilmember Stacher seconded. Councilmember Fawaz requested amending the motion to include pre-award expenditure of $30,000 for the survey – if grant is not awarded. More discussion.

Councilmember Gilmore added to the motion that the city accepts the subrecipient award as long as the exploration of the City's standing with the State allows us to submit an application that will be found in good standing. Councilmember Stacher seconded, and the motion passed.

Ayes: Stacher, Gilmore, Munson, Fawaz

Abstain: Deppen

Gilmore requests a list of the grants that are currently open.

b. Discuss/Approve City of Etna Family Fun Event at the Etna City Park – Determine Date, Time, & Participants

Ambulance Director Teresa Arrwood explained the event. Arrwood would organize the event. More discussion. Mayor Munson would like to see the cost of the event. Councilmember Gilmore made a motion to accept this in theory and that a budget for the event will be presented. Councilmember Deppen seconded, and the motion passed.

Ayes: Stacher, Gilmore, Munson, Deppen, Fawaz

c. Discuss/Approve 4th of July Fireworks at the Ashcraft Little League Field

Councilmember Fawaz made a motion to approve, Councilmember Deppen seconded, and the motion passed.

Ayes: Stacher, Gilmore, Munson, Deppen, Fawaz

d. Discuss/Approve Combining the Ambulance and Fire Departments

No action taken.

e. Discuss/Approve Audit Engagement Letter from Charles W. Pillon, C.P.A. Confirming the Understanding of Services for the City of Etna for the Years Ended June 30, 2022, 2023, 2024, and 2025

City Clerk Pamela Eastlick explained that the 2020/2021 audit is almost complete and work has been started on the 2022/2023 audit. More discussion on timeline of audits to be completed. Councilmember Fawaz moved to approve the contract with Charlie as outlined in the packet. Councilmember Deppen seconded, and the motion passed.

Ayes: Stacher, Gilmore, Munson, Deppen, Fawaz

f. Continued: Discuss/Approve Final 2024/2025 Budget

Discussion on Friends of the Pool (FOP) donations and accounting for the 2024/2025 pool season contribution. City Council and staff went through all contributions received from FOP. More discussion.

Councilmember Gilmore asked when a budget was approved that increased our deficit spending. Clerk Eastlick explained that the deficit increase was due to a mistake in the DOJ budget. Discussion on expected revenue that has not been received yet. Councilmember Fawaz commented on costs being allocated appropriately to the restricted funds. More discussion.

Fawaz made a motion to approve the 24/25 budget by minute order to continue city operations and for the discussion with Fort Jones to happen and the results of that discussion to come back before us at the next meeting to be addressed in our budget. Clerk Eastlick asked about COLA and step increases. More discussion. Fawaz commented that when the budget gets approved and it is cleaned up the pay increases will be retroactive. Councilmember Deppen seconded. Fawaz restated the motion to go forward with a minute order to allow us to operate a status quo going forward into the next fiscal year without a new adopted budget, we are going forward as usual, there will discussions with Fort Jones and a presentation regarding the PD will come back to the Council, then we will adopt a budget next meeting and it is intended that the pay raises will be retroactive. More discussion. Mayor Munson called for a vote.

Ayes: Stacher, Gilmore, Munson, Deppen, Fawaz

g. Discuss/Approve 2025/2026 Budget

No action taken.

6. City Council Statements and Requests:

Councilmember Gilmore would like to speak to the City Attorney regarding salaried employees and if they can work more than 40 hours a week. Also, needs to speak with him regarding the pool. More discussion.

Police Chief Josh Short spoke about receiverships and the City Attorney is planning to meet with both City Councils from Fort Jones and Etna.

7. CLOSED SESSION:

a. Public Employment (Pursuant to Government Code §54957)

1. Ambulance Department – Driver

The City Council approved hiring a driver for the ambulance department.

8. Adjournment:

There being no further business Mayor Cliff Munson adjourned the meeting at 8:40 pm.

Respectfully submitted,

Jenny Bennett
Asst. City Clerk

INVOICE APPROVAL LIST REPORT - DETAIL WITH GL DIST

City of Etna

Vendor Name	Invoice Description1	Ref No.	Discount Date	
Vendor Name Line 2	Invoice Description2	PO No.	Pay Date	
Vendor Address	Vendor Number		Due Date	Taxes Withheld
City	Bank	Check No.	Check Date	Discount Amount
State/Province Zip/Postal	Invoice Number			Check Amount

CASCADE FIRE EQUIPMENT CO. | 50/50 Supplies | 28008 | 06/13/2025 | 06/18/2025
PO BOX 4248 | CFEC | 06/13/2025 | 0.00
MEDFORD | GF | 0 | 00/00/0000 | 0.00
OR 97501 | INV19219 | 2,812.10

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
60-50-875.00	SPECIAL DEPT SUPPLIES & EQUIP		2,812.10	0.00

CASCADE FIRE EQUIPMENT CO. | Firefighter Boots | 28012 | 06/17/2025 | 06/18/2025
PO BOX 4248 | CFEC | 06/17/2025 | 0.00
MEDFORD | GF | 0 | 00/00/0000 | 0.00
OR 97501 | INV19290 | 391.46

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
60-50-875.00	SPECIAL DEPT SUPPLIES & EQUIP		391.46	0.00

Check No. 0 Total: 3,203.56
Total for CASCADE FIRE EQUIPMENT CO. 3,203.56

DAVE WALLACE, CPA | Pre-Audit 2021 | 28014 | 05/31/2025 | 06/23/2025
6182 W WHISTLE STOP RD | DAVE WALL | 05/31/2025 | 0.00
SOUTH JORDAN | GF | 0 | 00/00/0000 | 0.00
UT 84009 | 31-May-25 | 2,720.00

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
10-90-760.00	PROFESSIONAL & CONTRACT SERVCS		2,720.00	0.00

Check No. 0 Total: 2,720.00
Total for DAVE WALLACE, CPA 2,720.00

HENRY SCHEIN MEDICAL | Medical Supplies | 28010 | 06/09/2025 | 06/18/2025
PO BOX 7156 | HENRYSH | 06/09/2025 | 0.00
PASADENA | GF | 0 | 00/00/0000 | 0.00
CA 91109-7156 | 42484788 | 53.02

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
50-45-872.00	MEDICAL SUPPLIES		53.02	0.00

HENRY SCHEIN MEDICAL | Medical Supplies | 28009 | 06/10/2025 | 06/18/2025
PO BOX 7156 | HENRYSH | 06/10/2025 | 0.00
PASADENA | GF | 0 | 00/00/0000 | 0.00
CA 91109-7156 | 42547141 | 515.07

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
50-45-872.00	MEDICAL SUPPLIES		515.07	0.00

HENRY SCHEIN MEDICAL | Medical Supplies | 28011 | 06/10/2025 | 06/18/2025
PO BOX 7156 | HENRYSH | 06/10/2025 | 0.00
PASADENA | GF | 0 | 00/00/0000 | 0.00
CA 91109-7156 | 42551644 | 45.01

Vendor Name | Invoice Description1 | Ref No. | Discount Date
Vendor Name Line 2 | Invoice Description2 | PO No. | Pay Date
Vendor Address | Vendor Number | | Due Date | Taxes Withheld
City | Bank | Check No. | Check Date | Discount Amount
State/Province Zip/Postal | Invoice Number | | | Check Amount

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
50-45-872.00	MEDICAL SUPPLIES		45.01	0.00

Check No. 0 Total: 613.10
Total for HENRY SCHEIN MEDICAL 613.10

SISKIYOU DAILY NEWS | Balance Forward Pool Ad | 28013 | 06/01/2025 | 06/18/2025
P O BOX 129 | SDN | | 06/01/2025 | 0.00
YREKA | GF | 0 | 00/00/0000 | 0.00
OH 96097 | 0007153673 | | | 129.37

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
23-70-800.00	ADVERTISING		129.37	0.00

Check No. 0 Total: 129.37
Total for SISKIYOU DAILY NEWS 129.37

TALON BALDWIN | Reim: Training | 28005 | 05/25/2025 | 06/17/2025
16331 ROCKWOOD RD | TALBA | | 05/25/2025 | 0.00
WEED | GF | 0 | 00/00/0000 | 0.00
CA 96094 | | | | 55.00

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
50-45-735.00	TRAVEL & TRAINING		55.00	0.00

Check No. 0 Total: 55.00
Total for TALON BALDWIN 55.00

WITTMAN ENTERPRISES, LLC | Ambulance Billing May | 28007 | 06/17/2025 | 06/17/2025
11093 SUN CENTER | WE | | 06/17/2025 | 0.00
RANCHO CORDOVA | GF | 0 | 00/00/0000 | 0.00
CA 95670-6110 | 2505467 | | | 985.64

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
50-45-760.00	PROFESSIONAL & CONTRACT SERVCS		985.64	0.00

Check No. 0 Total: 985.64
Total for WITTMAN ENTERPRISES, LLC 985.64

Total Invoices: 9

Grand Total:	7,706.67
Less Credit Memos:	0.00
Net Total:	7,706.67
Less Hand Check Total:	0.00
Outstanding Invoice Total:	7,706.67

Vendor Name	Invoice Description1	Ref No.	Discount Date	
Vendor Name Line 2	Invoice Description2	PO No.	Pay Date	
Vendor Address	Vendor Number		Due Date	Taxes Withheld
City	Bank	Check No.	Check Date	Discount Amount
State/Province Zip/Postal	Invoice Number			Check Amount

Recap by Department

Department #	Department Name	Amount To Pay	Amount To Relieve
45	Ambulance Services	1,653.74	0.00
50	Fire Prevention	3,203.56	0.00
70	Parks & Recreation	129.37	0.00
90	Non-Departmental	2,720.00	0.00
	Grand Total:	**7,706.67**	**0.00**

Vendor Name	Invoice Description1	Ref No.	Discount Date	
Vendor Name Line 2	Invoice Description2	PO No.	Pay Date	
Vendor Address	Vendor Number		Due Date	Taxes Withheld
City	Bank	Check No.	Check Date	Discount Amount
State/Province Zip/Postal	Invoice Number			Check Amount

AMAZON.COM	Soap - Park	27983	05/01/2025		
			06/17/2025		
	AMAZON		05/01/2025		0.00
	EFT	0	00/00/0000		0.00
00000					96.04

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
10-70-880.00	MAINTENANCE & SUPPLIES		96.04	0.00

AMAZON.COM	Print Cartridges	27984	05/01/2025		
			06/17/2025		
	AMAZON		05/01/2025		0.00
	EFT	0	00/00/0000		0.00
00000					434.20

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
10-25-870.00	OFFICE SUPPLIES		434.20	0.00

AMAZON.COM	Park Supplies TP & Paper Towel	27985	05/05/2025		
			06/17/2025		
	AMAZON		05/05/2025		0.00
	EFT	0	00/00/0000		0.00
00000					324.64

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
10-70-880.00	MAINTENANCE & SUPPLIES		324.64	0.00

AMAZON.COM	Paint Sprayer	27986	05/07/2025		
			06/17/2025		
	AMAZON		05/07/2025		0.00
	EFT	0	00/00/0000		0.00
00000					50.93

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
10-50-880.00	MAINTENANCE & SUPPLIES		50.93	0.00

AMAZON.COM	Attachments for vests	27987	05/08/2025		
			06/17/2025		
	AMAZON		05/08/2025		0.00
	EFT	0	00/00/0000		0.00
00000					14.91

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
10-41-880.00	MAINTENANCE & SUPPLIES		14.91	0.00

AMAZON.COM	Taser Holster	27988	05/08/2025		
			06/17/2025		
	AMAZON		05/08/2025		0.00
	EFT	0	00/00/0000		0.00
00000					66.53

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
10-41-880.00	MAINTENANCE & SUPPLIES		66.53	0.00

AMAZON.COM	Supplies for Truck	27989	05/12/2025		
			06/17/2025		
	AMAZON		05/12/2025		0.00
	EFT	0	00/00/0000		0.00
00000					34.29

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
10-50-860.00	VEHICLE MAINTENANCE		34.29	0.00

Vendor Name	Invoice Description1	Ref No.	Discount Date	
Vendor Name Line 2	Invoice Description2	PO No.	Pay Date	
Vendor Address	Vendor Number		Due Date	Taxes Withheld
City	Bank	Check No.	Check Date	Discount Amount
State/Province Zip/Postal	Invoice Number			Check Amount

AMAZON.COM	Vehicle parts	27990	05/12/2025	
			06/17/2025	
	AMAZON		05/12/2025	0.00
	EFT	0	00/00/0000	0.00
00000				486.80

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
10-50-860.00	VEHICLE MAINTENANCE		486.80	0.00

AMAZON.COM	Rain X Bug Remover	27991	05/13/2025	
			06/17/2025	
	AMAZON		05/13/2025	0.00
	EFT	0	00/00/0000	0.00
00000				8.30

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
50-45-880.00	MAINTENANCE & SUPPLIES		8.30	0.00

AMAZON.COM	Supplies & Equipment	27992	05/16/2025	
			06/17/2025	
	AMAZON		05/16/2025	0.00
	EFT	0	00/00/0000	0.00
00000				176.92

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
10-41-875.00	SPECIAL DEPT SUPPLIES & EQUIP		32.16	0.00
10-41-875.00	SPECIAL DEPT SUPPLIES & EQUIP		144.76	0.00

AMAZON.COM	Unmarked Detective Silverado	27993	05/20/2025	
			06/17/2025	
	AMAZON		05/20/2025	0.00
	EFT	0	00/00/0000	0.00
00000				383.56

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
10-41-860.00	VEHICLE MAINTENANCE		191.78	0.00
53-40-860.00	VEHICLE MAINTENANCE		191.78	0.00

AMAZON.COM	Unmarked Detective Silverado	27994	05/21/2025	
			06/17/2025	
	AMAZON		05/21/2025	0.00
	EFT	0	00/00/0000	0.00
00000				5.15

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
53-40-860.00	VEHICLE MAINTENANCE		5.15	0.00

AMAZON.COM	Toiletry Bags	27995	05/27/2025	
			06/17/2025	
	AMAZON		05/27/2025	0.00
	EFT	0	00/00/0000	0.00
00000				29.56

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
10-50-880.00	MAINTENANCE & SUPPLIES		29.56	0.00

AMAZON.COM	Caribiners	27996	05/28/2025	
			06/17/2025	
	AMAZON		05/28/2025	0.00
	EFT	0	00/00/0000	0.00
00000				8.57

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
10-50-880.00	MAINTENANCE & SUPPLIES		8.57	0.00

Vendor Name	Invoice Description1	Ref No.	Discount Date	
Vendor Name Line 2	Invoice Description2	PO No.	Pay Date	
Vendor Address	Vendor Number		Due Date	Taxes Withheld
City	Bank	Check No.	Check Date	Discount Amount
State/Province Zip/Postal	Invoice Number			Check Amount
AMAZON.COM	Triage Tags	27997	05/28/2025	
			06/17/2025	
	AMAZON		05/28/2025	0.00
	EFT	0	00/00/0000	0.00
00000				74.08

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
10-50-880.00	MAINTENANCE & SUPPLIES		74.08	0.00

Check No. 0 Total: 2,194.48
Total for AMAZON.COM 2,194.48

GARLAND TECH, INC	IT Services May	28002	05/06/2025	
			06/17/2025	
15303 GLENWOOD PLACE	GARLAND		05/06/2025	0.00
WEED	EFT	0	00/00/0000	0.00
CA 96094				1,752.00

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
10-25-760.01	I.T.		250.28	0.00
10-40-760.01	I.T.		250.28	0.00
10-41-760.01	I.T.		250.32	0.00
40-30-760.01	I.T.		250.28	0.00
45-33-760.01	I.T.		250.28	0.00
50-45-760.01	I.T.		250.28	0.00
53-40-760.01	I.T.		250.28	0.00

Check No. 0 Total: 1,752.00
Total for GARLAND TECH, INC 1,752.00

PERS	SSA Annual Fee	28003	05/06/2025	
			06/17/2025	
P O BOX 1982	PERS		05/06/2025	0.00
SACRAMENTO	EFT	0	00/00/0000	0.00
CA 95809-1982				120.00

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
10-25-737.00	Admin Fees		120.00	0.00

Check No. 0 Total: 120.00
Total for PERS 120.00

PURCHASE POWER	Postage Refill	28006	05/23/2025	
			06/17/2025	
PO BOX 856042	PURCHASE P		05/23/2025	0.00
LOUISVILLE	EFT	0	00/00/0000	0.00
KY 40285-6042				200.00

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
10-25-820.00	POSTAL EXPENSE		200.00	0.00

Check No. 0 Total: 200.00

Vendor Name	Invoice Description1	Ref No.	Discount Date	
Vendor Name Line 2	Invoice Description2	PO No.	Pay Date	
Vendor Address	Vendor Number		Due Date	Taxes Withheld
City	Bank	Check No.	Check Date	Discount Amount
State/Province Zip/Postal	Invoice Number			Check Amount

Total for PURCHASE POWER 200.00

SNIDER ENERGY	Mendes Fuel May	28001	05/14/2025	
PACIFIC PRIDE			06/17/2025	
DEBIT	SNIDER		05/14/2025	0.00
	EFT	0	00/00/0000	0.00
				115.53

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
10-41-865.00	VEHICLE FUEL & OIL		57.76	0.00
53-40-865.00	VEHICLE FUEL & OIL		57.77	0.00

Check No. 0 Total: 115.53

Total for SNIDER ENERGY 115.53

STAPLES OFFICE SUPPLIES	Annual Membership	27998	05/12/2025	
			06/17/2025	
ON-LINE PURCHASE	STAPLES		05/12/2025	0.00
	EFT	0	00/00/0000	0.00
				52.55

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
10-25-750.00	DUES AND SUBSCRIPTIONS		52.55	0.00

STAPLES OFFICE SUPPLIES	Paper	28000	05/23/2025	
			06/17/2025	
ON-LINE PURCHASE	STAPLES		05/23/2025	0.00
	EFT	0	00/00/0000	0.00
				72.91

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
10-25-870.00	OFFICE SUPPLIES		72.91	0.00

STAPLES OFFICE SUPPLIES	Office Supplies Clerk	27999	05/27/2025	
			06/17/2025	
ON-LINE PURCHASE	STAPLES		05/27/2025	0.00
	EFT	0	00/00/0000	0.00
				58.74

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
10-25-870.00	OFFICE SUPPLIES		58.74	0.00

Check No. 0 Total: 184.20

Total for STAPLES OFFICE SUPPLIES 184.20

US BANK CREDIT CARD	See Notes	28004	05/09/2025	
			06/17/2025	
	USBANK		05/09/2025	0.00
	EFT	0	00/00/0000	0.00
				18,436.52

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
10-40-735.00	TRAVEL & TRAINING	PD Training	96.00	0.00
10-40-735.00	TRAVEL & TRAINING	PD Training	59.00	0.00
10-40-735.00	TRAVEL & TRAINING	PD Training	80.00	0.00
10-40-735.00	TRAVEL & TRAINING	PD Training Hotel	788.27	0.00

Vendor Name	Invoice Description1	Ref No.	Discount Date	
Vendor Name Line 2	Invoice Description2	PO No.	Pay Date	
Vendor Address	Vendor Number		Due Date	Taxes Withheld
City	Bank	Check No.	Check Date	Discount Amount
State/Province Zip/Postal	Invoice Number			Check Amount

10-40-760.00	PROFESSIONAL & CONTRACT SERVCS	Fullidentity		24.00	0.00
10-40-875.00	SPECIAL DEPT SUPPLIES & EQUIP	Paypal Coins		225.00	0.00
10-41-875.00	SPECIAL DEPT SUPPLIES & EQUIP	Paypal Coins		225.00	0.00
10-50-860.00	VEHICLE MAINTENANCE	Fire Hose Fire Truck		213.42	0.00
10-50-880.00	MAINTENANCE & SUPPLIES	Paint Sprayer		76.11	0.00
10-70-880.00	MAINTENANCE & SUPPLIES	Park Supplies		66.76	0.00
23-70-881.10	PROP 68-POOL GRANT	Prop 68 Supplies Pool		13,854.86	0.00
40-30-795.00	LABORATORY TESTS	Water Testing Supplies		4.67	0.00
40-30-880.00	MAINTENANCE & SUPPLIES	Steel Clamps		2,389.40	0.00
40-30-880.00	MAINTENANCE & SUPPLIES	Water Dept. Supplies		284.88	0.00
50-45-880.00	MAINTENANCE & SUPPLIES	?		32.16	0.00
50-45-880.00	MAINTENANCE & SUPPLIES	?		16.99	0.00

Check No.	0	Total:	18,436.52
Total for	US BANK CREDIT CARD		18,436.52

Total Invoices: 23

Grand Total:	23,002.73
Less Credit Memos:	0.00
Net Total:	23,002.73
Less Hand Check Total:	0.00
Outstanding Invoice Total:	23,002.73

Recap by Department

Department #	Department Name	Amount To Pay	Amount To Relieve
25	City Clerk	1,188.68	0.00
30	Water	2,929.23	0.00
33	Sewer	250.28	0.00
40	Law Enforcement	2,027.53	0.00
41	Police - FJ Station	983.22	0.00
45	Ambulance Services	307.73	0.00
50	Fire Prevention	973.76	0.00
70	Parks & Recreation	14,342.30	0.00
	Grand Total:	**23,002.73**	**0.00**

INVOICE APPROVAL LIST REPORT - DETAIL WITH GL DIST

City of Etna

Vendor Name	Invoice Description1	Ref No.	Discount Date	
Vendor Name Line 2	Invoice Description2	PO No.	Pay Date	
Vendor Address	Vendor Number		Due Date	Taxes Withheld
City	Bank	Check No.	Check Date	Discount Amount
State/Province Zip/Postal	Invoice Number			Check Amount

ALLIANT INSURANCE SERVICES	Renewal	28022	07/01/2025	
ATTN: Accounts Receivable			07/08/2025	
PO BOX 120670	DAI		07/01/2025	0.00
SAN DIEGO	GF	0	00/00/0000	0.00
CA 92112-0670	3134162			5,580.00

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
10-40-743.00	SCORE Vehicle Liability		1,375.00	0.00
10-41-743.00	SCORE Vehicle Liability		1,375.00	0.00
10-50-743.00	SCORE Vehicle Liability		1,033.33	0.00
10-60-743.00	SCORE Vehicle Liability		311.11	0.00
40-30-743.00	SCORE Vehicle Liability		311.11	0.00
45-33-743.00	SCORE Vehicle Liability		311.11	0.00
50-45-743.00	SCORE Vehicle Liability		863.34	0.00

Check No. 0 Total: 5,580.00

Total for ALLIANT INSURANCE SERVICES 5,580.00

CHARLES W. PILLON	Audit Fees 20-21	28049	07/01/2025	
			07/08/2025	
	CHARLES PI		07/01/2025	0.00
	GF	0	00/00/0000	0.00
96007	4744			11,698.60

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
10-25-765.00	AUDIT FEES		11,698.60	0.00

Check No. 0 Total: 11,698.60

Total for CHARLES W. PILLON 11,698.60

CITY OF DUNSMUIR	LOLA Dinner	28046	07/08/2025	
			07/08/2025	
5915 DUNSMUIR AVE	C OF DUNS		07/08/2025	0.00
DUNSMUIR	GF	0	00/00/0000	0.00
CA 96025-2331				50.00

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
10-20-735.00	TRAVEL & TRAINING		50.00	0.00

Check No. 0 Total: 50.00

Total for CITY OF DUNSMUIR 50.00

COLANTUONO, HIGHSMITH &	Attorney Fees June	28017	07/07/2025	
WHATLEY, PC			07/08/2025	
420 SIERRA COLLEGE DRIVE	JARED		07/07/2025	0.00
GRASS VALLEY	GF	0	00/00/0000	0.00
CA 95945-5091	66184			382.50

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
10-20-780.00	ATTORNEY FEES		280.50	0.00
10-40-780.00	ATTORNEY FEES		102.00	0.00

Vendor Name	Invoice Description1	Ref No.	Discount Date	
Vendor Name Line 2	Invoice Description2	PO No.	Pay Date	
Vendor Address	Vendor Number		Due Date	Taxes Withheld
City	Bank	Check No.	Check Date	Discount Amount
State/Province Zip/Postal	Invoice Number			Check Amount

		Check No.	0	Total:	382.50
		Total for	COLANTUONO, HIGHSMITH &		382.50

E & S ENGINEERS	Drought Grant DWR		28043	06/27/2025	
				07/08/2025	
329 WEST MINER STREET	E&S			06/27/2025	0.00
YREKA	GF		0	00/00/0000	0.00
CA 96097	5069				1,204.00
GL Number	Description	Distribution Line Description		Invoice Amount	Amount Relieved
20-30-881.20	DWR-DROUGHT RELIEF GRANT			1,204.00	0.00
E & S ENGINEERS	Monthly Retainer June		28042	06/30/2025	
				07/08/2025	
329 WEST MINER STREET	E&S			06/30/2025	0.00
YREKA	GF		0	00/00/0000	0.00
CA 96097	5041				500.00
GL Number	Description	Distribution Line Description		Invoice Amount	Amount Relieved
10-25-782.00	ENGINEER FEES			500.00	0.00

		Check No.	0	Total:	1,704.00
		Total for	E & S ENGINEERS		1,704.00

FORT JONES ACE HARDWARE	Supplies		28063	06/30/2025	
				07/08/2025	
PO BOX 66599	FJACE			06/30/2025	0.00
SCOTTS VALLEY	GF		0	00/00/0000	0.00
CA 95067					79.93
GL Number	Description	Distribution Line Description		Invoice Amount	Amount Relieved
10-41-880.00	MAINTENANCE & SUPPLIES			79.93	0.00

		Check No.	0	Total:	79.93
		Total for	FORT JONES ACE HARDWARE		79.93

HENRY SCHEIN MEDICAL	Medical Supplies		28020	06/18/2025	
				07/08/2025	
PO BOX 7156	HENRYSH			06/18/2025	0.00
PASADENA	GF		0	00/00/0000	0.00
CA 91109-7156	42967401				73.94
GL Number	Description	Distribution Line Description		Invoice Amount	Amount Relieved
10-45-872.00	MEDICAL SUPPLIES			73.94	0.00

		Check No.	0	Total:	73.94
		Total for	HENRY SCHEIN MEDICAL		73.94

Vendor Name	Invoice Description1	Ref No.	Discount Date	
Vendor Name Line 2	Invoice Description2	PO No.	Pay Date	
Vendor Address	Vendor Number		Due Date	Taxes Withheld
City	Bank	Check No.	Check Date	Discount Amount
State/Province Zip/Postal	Invoice Number			Check Amount
J.P. COOKE CO.	25/26 Dog Licenses	28045	05/13/2025	
			07/08/2025	
1311 HOWARD ST. BOX 3848	JPC		05/13/2025	0.00
OMAHA	GF	0	00/00/0000	0.00
NE 68103	883513			104.95

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
10-25-875.00	SPECIAL DEPT SUPPLIES & EQUIP		104.95	0.00

Check No. 0 Total: 104.95

Total for J.P. COOKE CO. 104.95

JIM KUTZER INSURANCE AGENCY	Commercial Auto Ambulance	28019	06/12/2025	
			07/08/2025	
P O BOX 422	JKIA		06/12/2025	0.00
YREKA	GF	0	00/00/0000	0.00
CA 96097				6,066.33

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
10-45-747.00	COMMERCIAL AUTO		6,066.33	0.00

Check No. 0 Total: 6,066.33

Total for JIM KUTZER INSURANCE AGENCY 6,066.33

KELLEY CREATE	Monthly Xerox	28048	06/30/2025	
			07/08/2025	
PO BOX 660831	KELLEY		06/30/2025	0.00
DALLAS	GF	0	00/00/0000	0.00
TX 75266-0831	39571889			505.21

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
10-25-750.00	DUES AND SUBSCRIPTIONS		168.41	0.00
40-30-750.00	DUES AND SUBSCRIPTIONS		168.40	0.00
45-33-750.00	DUES AND SUBSCRIPTIONS		168.40	0.00

Check No. 0 Total: 505.21

Total for KELLEY CREATE 505.21

LINCOLN AQUATICS	Pool Chemicals	28047	06/30/2025	
			07/08/2025	
PO BOX 60130	LEI		06/30/2025	0.00
CITY OF INDUSTRY	GF	0	00/00/0000	0.00
CA 91716-8248	SN135809			1,960.62

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
23-70-877.00	CHEMICALS		1,960.62	0.00

Check No. 0 Total: 1,960.62

Total for LINCOLN AQUATICS 1,960.62

Vendor Name	Invoice Description1	Ref No.	Discount Date	
Vendor Name Line 2	Invoice Description2	PO No.	Pay Date	
Vendor Address	Vendor Number		Due Date	Taxes Withheld
City	Bank	Check No.	Check Date	Discount Amount
State/Province Zip/Postal	Invoice Number			Check Amount
MOORE'S GRAVEL	Pea Gravel	28054	06/30/2025	
			07/08/2025	
8832 S HWY 3	MG		06/30/2025	0.00
CALLAHAN	GF	0	00/00/0000	0.00
CA 96014	11540			95.13

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
20-30-881.20	DWR-DROUGHT RELIEF GRANT		95.13	0.00

Check No.	0	Total:	95.13
Total for	MOORE'S GRAVEL		95.13

MT. SHASTA AMBULANCE SERVICE	Ambulance Services	28040	06/24/2025	
			07/08/2025	
	MT. SHASTA		06/24/2025	0.00
MT. SHASTA	GF	0	00/00/0000	0.00
CA 96067	86186			400.00

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
50-45-760.00	PROFESSIONAL & CONTRACT SERVCS		400.00	0.00

Check No.	0	Total:	400.00
Total for	MT. SHASTA AMBULANCE SERVIC		400.00

NBS GOVERNMENT FINANCE GROUP	Qrtly Sewer Assessment	28021	06/20/2025	
			07/08/2025	
32605 TEMECULA PARKWAY	NBS		06/20/2025	0.00
TEMECULA	GF	0	00/00/0000	0.00
CA 92592	202506-2288			1,468.31

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
47-33-760.00	PROFESSIONAL & CONTRACT SERVCS		1,468.31	0.00

Check No.	0	Total:	1,468.31
Total for	NBS GOVERNMENT FINANCE GR(		1,468.31

PACE ANALYTICAL	Quarterly Wastewater	28018	06/23/2025	
			07/08/2025	
PO BOX 684056	PACE ANALY		06/23/2025	0.00
CHICAGO	GF	0	00/00/0000	0.00
IL 60695-4056	252804563			720.20

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
45-33-795.00	LABORATORY TESTS		720.20	0.00

Check No.	0	Total:	720.20
Total for	PACE ANALYTICAL		720.20

Vendor Name	Invoice Description1	Ref No.	Discount Date	
Vendor Name Line 2	Invoice Description2	PO No.	Pay Date	
Vendor Address	Vendor Number		Due Date	Taxes Withheld
City	Bank	Check No.	Check Date	Discount Amount
State/Province Zip/Postal	Invoice Number			Check Amount
PACIFIC POWER	Woodland Fltr Plant	28031	06/23/2025	
			07/08/2025	
PO BOX 26000	PP		06/23/2025	0.00
PORTLAND	GF	0	00/00/0000	0.00
OR 97256-0001				368.25

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
40-30-840.10	ELECTRIC		368.25	0.00

PACIFIC POWER	448 Main St.	28032	06/23/2025	
			07/08/2025	
PO BOX 26000	PP		06/23/2025	0.00
PORTLAND	GF	0	00/00/0000	0.00
OR 97256-0001				198.94

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
10-55-840.10	ELECTRIC		198.94	0.00

PACIFIC POWER	440 Main St.	28033	06/23/2025	
			07/08/2025	
PO BOX 26000	PP		06/23/2025	0.00
PORTLAND	GF	0	00/00/0000	0.00
OR 97256-0001				231.17

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
10-55-840.10	ELECTRIC		231.17	0.00

PACIFIC POWER	400 Howell Lights	28034	06/23/2025	
			07/08/2025	
PO BOX 26000	PP		06/23/2025	0.00
PORTLAND	GF	0	00/00/0000	0.00
OR 97256-0001				79.03

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
10-60-867.00	TRAFFIC SAFETY		79.03	0.00

PACIFIC POWER	625 Howell Shop & Amb	28037	06/23/2025	
			07/08/2025	
PO BOX 26000	PP		06/23/2025	0.00
PORTLAND	GF	0	00/00/0000	0.00
OR 97256-0001				282.94

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
10-60-840.10	ELECTRIC		31.44	0.00
40-30-840.10	ELECTRIC		31.44	0.00
45-33-840.10	ELECTRIC		31.44	0.00
50-45-840.10	ELECTRIC		188.62	0.00

PACIFIC POWER	400 Main St.	28038	06/23/2025	
			07/08/2025	
PO BOX 26000	PP		06/23/2025	0.00
PORTLAND	GF	0	00/00/0000	0.00
OR 97256-0001				29.86

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
10-50-840.10	ELECTRIC		29.86	0.00

PACIFIC POWER	401 Howell Pool	28035	06/24/2025	
			07/08/2025	
PO BOX 26000	PP		06/24/2025	0.00
PORTLAND	GF	0	00/00/0000	0.00
OR 97256-0001				544.54

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved

Vendor Name	Invoice Description1	Ref No.	Discount Date	
Vendor Name Line 2	Invoice Description2	PO No.	Pay Date	
Vendor Address	Vendor Number		Due Date	Taxes Withheld
City	Bank	Check No.	Check Date	Discount Amount
State/Province Zip/Postal	Invoice Number			Check Amount
23-70-840.10	ELECTRIC			544.54 0.00
PACIFIC POWER	401 Island Sewerplant	28036	06/24/2025	
			07/08/2025	
PO BOX 26000	PP		06/24/2025	0.00
PORTLAND	GF	0	00/00/0000	0.00
OR 97256-0001				578.41

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
45-33-840.10	ELECTRIC		578.41	0.00

PACIFIC POWER	Streetlights	28051	06/27/2025	
			07/08/2025	
PO BOX 26000	PP		06/27/2025	0.00
PORTLAND	GF	0	00/00/0000	0.00
OR 97256-0001				1,419.00

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
10-60-867.00	TRAFFIC SAFETY		1,419.00	0.00

PACIFIC POWER	155 Diggles PD	28030	07/15/2025	
			07/08/2025	
PO BOX 26000	PP		07/15/2025	0.00
PORTLAND	GF	0	00/00/0000	0.00
OR 97256-0001				168.32

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
10-40-840.10	ELECTRIC		84.16	0.00
53-40-840.10	ELECTRIC		84.16	0.00

Check No. 0 Total: 3,900.46
Total for PACIFIC POWER 3,900.46

RICH WELL DRILLING & PUMP	DWR Well Drilling Park	28041	06/26/2025	
SERVICE, INC.			07/08/2025	
1251 RAILROAD DR.	RICHWELL		06/26/2025	0.00
MCKINLEYVILLE	GF	0	00/00/0000	0.00
CA 95519	8934			62,000.00

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
20-30-881.20	DWR-DROUGHT RELIEF GRANT		62,000.00	0.00

Check No. 0 Total: 62,000.00
Total for RICH WELL DRILLING & PUMP 62,000.00

RICHARD TINSMAN	Planning Services 12/24	28023	06/30/2025	
			07/08/2025	
PO BOX 328	RICHARD TI		06/30/2025	0.00
FORT BRAGG	GF	0	00/00/0000	0.00
CA 95437	2025-01			5,842.50

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
10-25-783.00	PLANNING SERVICES		47.50	0.00
15-76-783.00	PLANNING SERVICES	SB 2	5,296.25	0.00
15-76-783.00	PLANNING SERVICES	Leap	498.75	0.00

Vendor Name	Invoice Description1	Ref No.	Discount Date	
Vendor Name Line 2	Invoice Description2	PO No.	Pay Date	
Vendor Address	Vendor Number		Due Date	Taxes Withheld
City	Bank	Check No.	Check Date	Discount Amount
State/Province Zip/Postal	Invoice Number			Check Amount
RICHARD TINSMAN	Planning Services 1/25	28024	06/30/2025	
			07/08/2025	
PO BOX 328	RICHARD TI		06/30/2025	0.00
FORT BRAGG	GF	0	00/00/0000	0.00
CA 95437	2025-02			6,080.00

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
10-25-783.00	PLANNING SERVICES		47.50	0.00
15-76-783.00	PLANNING SERVICES	SB 2	6,032.50	0.00

RICHARD TINSMAN	Planning Services 2/25	28025	06/30/2025	
			07/08/2025	
PO BOX 328	RICHARD TI		06/30/2025	0.00
FORT BRAGG	GF	0	00/00/0000	0.00
CA 95437	2025-03			5,510.00

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
10-25-783.00	PLANNING SERVICES		593.75	0.00
15-76-783.00	PLANNING SERVICES	SB 2	4,916.25	0.00

RICHARD TINSMAN	Planning Services 4/25	28026	06/30/2025	
			07/08/2025	
PO BOX 328	RICHARD TI		06/30/2025	0.00
FORT BRAGG	GF	0	00/00/0000	0.00
CA 95437	2025-05			5,985.00

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
10-25-783.00	PLANNING SERVICES		71.25	0.00
15-76-783.00	PLANNING SERVICES	SB 2	5,913.75	0.00

RICHARD TINSMAN	Planning Services 5/25	28027	06/30/2025	
			07/08/2025	
PO BOX 328	RICHARD TI		06/30/2025	0.00
FORT BRAGG	GF	0	00/00/0000	0.00
CA 95437	2025-06			6,246.25

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
10-25-783.00	PLANNING SERVICES		118.75	0.00
15-76-783.00	PLANNING SERVICES	SB 2	5,510.00	0.00
15-76-783.00	PLANNING SERVICES	SB 2	617.50	0.00

RICHARD TINSMAN	Planning Services 6/25	28028	06/30/2025	
			07/08/2025	
PO BOX 328	RICHARD TI		06/30/2025	0.00
FORT BRAGG	GF	0	00/00/0000	0.00
CA 95437	2025.07			3,087.50

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
10-25-783.00	PLANNING SERVICES		47.50	0.00
15-76-783.00	PLANNING SERVICES	SB 2	2,992.50	0.00
15-76-783.00	PLANNING SERVICES	SB 2	47.50	0.00

	Check No.	0	Total:	32,751.25
	Total for	RICHARD TINSMAN		32,751.25

SCOTT VALLEY AUTO PARTS	Ambulance Repairs	28052	06/30/2025	
			07/08/2025	
P O BOX 215	SVAP		06/30/2025	0.00
FT JONES	GF	0	00/00/0000	0.00
CA 96032				2,106.75

Vendor Name | Invoice Description1 | Ref No. | Discount Date
Vendor Name Line 2 | Invoice Description2 | PO No. | Pay Date
Vendor Address | Vendor Number | | Due Date | Taxes Withheld
City | Bank | Check No. | Check Date | Discount Amount
State/Province Zip/Postal | Invoice Number | | | Check Amount

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
50-45-860.00	VEHICLE MAINTENANCE		2,106.75	0.00

Check No. 0 Total: 2,106.75
Total for SCOTT VALLEY AUTO PARTS 2,106.75

SCOTT VALLEY DISPOSAL | Monthly Trash | 28050 | 06/30/2025 | 07/08/2025
138 FOREST WALK | SVD | | 06/30/2025 | 0.00
ETNA | GF | 0 | 00/00/0000 | 0.00
CA 96027 | | | | 540.00

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
10-55-840.30	TRASH		180.00	0.00
10-70-840.30	TRASH		180.00	0.00
23-70-840.30	TRASH		180.00	0.00

Check No. 0 Total: 540.00
Total for SCOTT VALLEY DISPOSAL 540.00

SIERRA SPRINGS | Water | 28044 | 06/27/2025 | 07/08/2025
PO BOX 660579 | SISPRINGS | | 06/27/2025 | 0.00
DALLAS | GF | 0 | 00/00/0000 | 0.00
TX 75266-0579 | 24391998 062725 | | | 38.97

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
10-25-870.00	OFFICE SUPPLIES		38.97	0.00

Check No. 0 Total: 38.97
Total for SIERRA SPRINGS 38.97

SISKIYOU COUNTY EDC | MOU June | 28039 | 06/01/2025 | 07/08/2025
1512 SOUTH OREGON ST | SCEDC | | 06/01/2025 | 0.00
YREKA | GF | 0 | 00/00/0000 | 0.00
CA 96097 | AR00000126 | | | 500.00

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
10-20-760.00	PROFESSIONAL & CONTRACT SERVCS		500.00	0.00

SISKIYOU COUNTY EDC | MOU July | 28053 | 07/01/2025 | 07/08/2025
1512 SOUTH OREGON ST | SCEDC | | 07/01/2025 | 0.00
YREKA | GF | 0 | 00/00/0000 | 0.00
CA 96097 | AR00000135 | | | 500.00

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
10-20-760.00	PROFESSIONAL & CONTRACT SERVCS		500.00	0.00

Check No. 0 Total: 1,000.00
Total for SISKIYOU COUNTY EDC 1,000.00

Vendor Name	Invoice Description1	Ref No.	Discount Date	
Vendor Name Line 2	Invoice Description2	PO No.	Pay Date	
Vendor Address	Vendor Number		Due Date	Taxes Withheld
City	Bank	Check No.	Check Date	Discount Amount
State/Province Zip/Postal	Invoice Number			Check Amount

SISKIYOU TELEPHONE	5638 PD Fax	28055	06/30/2025	
			07/08/2025	
P O BOX 157	ST		06/30/2025	0.00
ETNA	GF	0	00/00/0000	0.00
CA 96027				51.82

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
10-40-830.00	TELEPHONE EXPENSE		25.91	0.00
53-40-830.00	TELEPHONE EXPENSE		25.91	0.00

SISKIYOU TELEPHONE	5256 City Hall	28056	06/30/2025	
			07/08/2025	
P O BOX 157	ST		06/30/2025	0.00
ETNA	GF	0	00/00/0000	0.00
CA 96027				207.33

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
10-25-830.00	TELEPHONE EXPENSE		207.33	0.00

SISKIYOU TELEPHONE	5232 Pool	28057	06/30/2025	
			07/08/2025	
P O BOX 157	ST		06/30/2025	0.00
ETNA	GF	0	00/00/0000	0.00
CA 96027				141.24

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
23-70-830.00	TELEPHONE EXPENSE		141.24	0.00

SISKIYOU TELEPHONE	3673 Shop & Park Wifi	28058	06/30/2025	
			07/08/2025	
P O BOX 157	ST		06/30/2025	0.00
ETNA	GF	0	00/00/0000	0.00
CA 96027				176.56

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
10-40-830.00	TELEPHONE EXPENSE		79.95	0.00
10-60-830.00	TELEPHONE EXPENSE		32.21	0.00
40-30-830.00	TELEPHONE EXPENSE		32.20	0.00
45-33-830.00	TELEPHONE EXPENSE		32.20	0.00

SISKIYOU TELEPHONE	3400 PD	28059	06/30/2025	
			07/08/2025	
P O BOX 157	ST		06/30/2025	0.00
ETNA	GF	0	00/00/0000	0.00
CA 96027				252.64

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
10-40-830.00	TELEPHONE EXPENSE		126.32	0.00
53-40-830.00	TELEPHONE EXPENSE		126.32	0.00

SISKIYOU TELEPHONE	3300 Ambulance	28060	06/30/2025	
			07/08/2025	
P O BOX 157	ST		06/30/2025	0.00
ETNA	GF	0	00/00/0000	0.00
CA 96027				176.30

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
50-45-830.00	TELEPHONE EXPENSE		176.30	0.00

Vendor Name	Invoice Description1	Ref No.	Discount Date	
Vendor Name Line 2	Invoice Description2	PO No.	Pay Date	
Vendor Address	Vendor Number		Due Date	Taxes Withheld
City	Bank	Check No.	Check Date	Discount Amount
State/Province Zip/Postal	Invoice Number			Check Amount
SISKIYOU TELEPHONE	3295 Fire Hall	28061	06/30/2025	
			07/08/2025	
P O BOX 157	ST		06/30/2025	0.00
ETNA	GF	0	00/00/0000	0.00
CA 96027				83.47

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
10-50-830.00	TELEPHONE EXPENSE		83.47	0.00

SISKIYOU TELEPHONE	3217 City Hall Fax	28062	06/30/2025	
			07/08/2025	
P O BOX 157	ST		06/30/2025	0.00
ETNA	GF	0	00/00/0000	0.00
CA 96027				51.51

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
10-25-830.00	TELEPHONE EXPENSE		51.51	0.00

Check No. 0 Total: 1,140.87

Total for SISKIYOU TELEPHONE 1,140.87

USA BLUEBOOK	Hydrant Meter	28064	07/01/2025	
			07/08/2025	
PO BOX 9004	USA BLUE		07/01/2025	0.00
GURNEE	GF	0	00/00/0000	0.00
IL 60031-9004	INV00754929			2,803.31

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
20-30-880.00	MAINTENANCE & SUPPLIES		2,803.31	0.00

USA BLUEBOOK	Hydrant Meter Lock	28065	07/01/2025	
			07/08/2025	
PO BOX 9004	USA BLUE		07/01/2025	0.00
GURNEE	GF	0	00/00/0000	0.00
IL 60031-9004	INV00755022			194.70

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
20-30-880.00	MAINTENANCE & SUPPLIES		194.70	0.00

Check No. 0 Total: 2,998.01

Total for USA BLUEBOOK 2,998.01

VERIZON WIRELESS	Monthly Cellular	28029	06/30/2025	
			07/08/2025	
PO BOX 9622	VW		06/30/2025	0.00
MISSION HILLS	GF	0	00/00/0000	0.00
TX 91346-9622				427.93

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
10-40-830.30	CELLULAR		84.35	0.00
10-41-830.30	CELLULAR		84.35	0.00
10-60-830.30	CELLULAR		41.99	0.00
40-30-830.30	CELLULAR		41.99	0.00
45-33-830.30	CELLULAR		42.02	0.00
50-45-830.30	CELLULAR		48.88	0.00
53-40-830.30	CELLULAR		84.35	0.00

Vendor Name	Invoice Description1	Ref No.	Discount Date	
Vendor Name Line 2	Invoice Description2	PO No.	Pay Date	
Vendor Address	Vendor Number		Due Date	Taxes Withheld
City	Bank	Check No.	Check Date	Discount Amount
State/Province Zip/Postal	Invoice Number			Check Amount

Check No.	0	Total:	427.93
Total for	VERIZON WIRELESS		427.93

Total Invoices:	49	Grand Total:	137,793.96
		Less Credit Memos:	0.00
		Net Total:	137,793.96
		Less Hand Check Total:	0.00
		Outstanding Invoice Total:	137,793.96

Recap by Department

Department #	Department Name	Amount To Pay	Amount To Relieve
20	City Council	1,330.50	0.00
25	City Clerk	13,696.02	0.00
30	Water	67,250.53	0.00
33	Sewer	3,352.09	0.00
40	Law Enforcement	2,198.43	0.00
41	Police - FJ Station	1,539.28	0.00
45	Ambulance Services	9,924.16	0.00
50	Fire Prevention	1,146.66	0.00
55	Governmental Buildings	610.11	0.00
60	Highways & Streets	1,914.78	0.00
70	Parks & Recreation	3,006.40	0.00
76	SB Grant	31,825.00	0.00
	Grand Total:	**137,793.96**	**0.00**

INVOICE APPROVAL LIST REPORT - DETAIL WITH GL DIST

City of Etna

Vendor Name	Invoice Description1	Ref No.	Discount Date	
Vendor Name Line 2	Invoice Description2	PO No.	Pay Date	
Vendor Address	Vendor Number		Due Date	Taxes Withheld
City	Bank	Check No.	Check Date	Discount Amount
State/Province Zip/Postal	Invoice Number			Check Amount
PAMELA EASTLICK	Reim: NOE Filing Fee	28015	06/24/2025	
			06/24/2025	
PO BOX 131	PEAST		06/24/2025	0.00
GREENVIEW	GF	0	00/00/0000	0.00
CA 96037				50.00

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
10-25-811.00	RECORDING FEES		50.00	0.00

Check No.	0	Total:	50.00
Total for	PAMELA EASTLICK		50.00

Total Invoices: 1

Grand Total:	50.00
Less Credit Memos:	0.00
Net Total:	50.00
Less Hand Check Total:	0.00
Outstanding Invoice Total:	50.00

Recap by Department

Department #	Department Name	Amount To Pay	Amount To Relieve
25	City Clerk	50.00	0.00
	Grand Total:	**50.00**	**0.00**

INVOICE APPROVAL LIST REPORT - DETAIL WITH GL DIST

Vendor Name	Invoice Description1	Ref No.	Discount Date	
Vendor Name Line 2	Invoice Description2	PO No.	Pay Date	
Vendor Address	Vendor Number		Due Date	Taxes Withheld
City	Bank	Check No.	Check Date	Discount Amount
State/Province Zip/Postal	Invoice Number			Check Amount
CASCADE FIRE EQUIPMENT CO.	50/50 Grant Purchases	28016	06/25/2025	
			06/25/2025	
PO BOX 4248	CFEC		06/25/2025	0.00
MEDFORD	GF	0	00/00/0000	0.00
OR 97501	INV19171			2,409.40

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
60-50-875.00	SPECIAL DEPT SUPPLIES & EQUIP		2,409.40	0.00

Check No.	0	Total:	2,409.40
Total for	CASCADE FIRE EQUIPMENT CO.		2,409.40

Total Invoices: 1

Grand Total:	2,409.40
Less Credit Memos:	0.00
Net Total:	2,409.40
Less Hand Check Total:	0.00
Outstanding Invoice Total:	2,409.40

Recap by Department

Department #	Department Name	Amount To Pay	Amount To Relieve
50	Fire Prevention	2,409.40	0.00
	Grand Total:	**2,409.40**	**0.00**

Resolution of the Governing Body

RESOLUTION NO. 2025-009

A RESOLUTION APPROVING AN APPLICATION FOR FUNDING AND THE EXECUTION OF A GRANT AGREEMENT AND ANY AMENDMENTS THERETO FROM THE 2024 FUNDING YEAR OF THE STATE CDBG PROGRAM

BE IT RESOLVED by the City Council of the **City** of Etna as follows:

SECTION 1:
The City Council has reviewed and hereby approves the submission to the State of California of one or more application(s) in the aggregate amount, not to exceed, of $550,000 for the following CDBG activities, pursuant to the and 2024 CDBG NOFA:

List activities and amounts

Activity (*e.g. Public Services, Infrastructure, etc.*)	Dollar Amount Being Requested for the Activity
Housing Rehabilitation	$ 550,000
	$
	$
	$
	$

SECTION 2:
The **City Council** hereby approves the use of Program Income in an amount not to exceed $550,000 for the CDBG activities described in Section 1.

SECTION 3:
The **City Council** acknowledges compliance with all state and federal public participation requirements in the development of its application(s).

SECTION 4:
The **City Council** hereby authorizes and directs the City Clerk or designee*, to execute and deliver all applications and act on the **City**'s behalf in all matters pertaining to all such applications.

SECTION 5:
If an application is approved, the Mayor or designee*, is authorized to enter into, execute and deliver the grant agreement (*i.e.*, Standard Agreement), any recordable or

nonrecordable contract documents, and any and all subsequent amendments thereto with the State of California for the purposes of the grant.

SECTION 6:

If an application is approved, the City Clerk or designee*, is authorized to sign and submit Funds Requests and all required reporting forms and other documentation as may be required by the State of California from time to time in connection with the grant.

PASSED AND ADOPTED at a regular meeting of the City Council of the **City** of Etna held on 7/28/2025 by the following vote:

AYES: Enter # of votes or names
NOES: Enter # of votes or names
ABSENT: Enter # absentees or names
ABSTAIN: Enter # of abstains or names

Cliff Munson, Mayor
City Council

STATE OF CALIFORNIA
City of Etna

I, Pamela Eastlick, **City** Clerk of the **City** of Etna, State of California, hereby certify the above and foregoing to be a full, true and correct copy of a resolution adopted by said City Council on this 28 day of July, 2025 and that said resolution has not been amended, modified, repealed, or rescinded since its date of adoption and is in full force and effect as of the date hereof.

Pamela Eastlick, **City** Clerk of the **City** of Etna, State of California

By: Pamela Eastlick, City Clerk

City of Etna

Agenda Request

Date of Meeting: 7/28/2025

Spokesperson(s): City Council & Staff

Is this for Discussion ☒ or are you requesting an Action ☒

Subject/Request: Current & Closed Grants - City of Etna

Please provide a description of the request and attach supporting documentation:

Discuss/update on current, closed, and future grants. City Engineer Morgan Eastlick.

Will there be a financial impact to the City? ☐ Yes ☒ No If Yes, $_____

Please describe:

NOTE: Agenda requests must be received no less than four working days before the date of meeting. Return this form and supporting documentation to address below.

442 Main Street • P.O. Box 460 • Etna, CA 96027
P: 530-467-5256 • F: 530-467-3217

City of Etna

Agenda Request

Date of Meeting: 7/28/2025

Spokesperson(s): City Council & Staff

Is this for Discussion ☐ or are you requesting an Action ☐

Subject/Request: City of Etna Pool Operations

Please provide a description of the request and attach supporting documentation:

Discuss future pool operations and the possibility of another organization taking over and managing the pool.

Will there be a financial impact to the City? ☐ Yes ☐ No If Yes, $_____

Please describe:

NOTE: Agenda requests must be received no less than four working days before the date of meeting. Return this form and supporting documentation to address below.

442 Main Street • P.O. Box 460 • Etna, CA 96027
P: 530-467-5256 • F: 530-467-3217

City of Etna

Agenda Request

Date of Meeting: 7/28/2025

Spokesperson(s): City Council & Staff

Is this for Discussion ☐ or are you requesting an Action ☐

Subject/Request: State Water Resource Control Board Curtailment Petition

Please provide a description of the request and attach supporting documentation:

Discuss and approve initiating a petition to the State Water Resource Control Board to continue to use water in the event a curtailment is issued for the Scott River Watershed in the near future.

Will there be a financial impact to the City? ☐ Yes ☐ No If Yes, $_____

Please describe:

NOTE: Agenda requests must be received no less than four working days before the date of meeting. Return this form and supporting documentation to address below.

442 Main Street • P.O. Box 460 • Etna, CA 96027
P: 530-467-5256 • F: 530-467-3217

Scott River Watershed Curtailment Orders and Addendums for 2025 Scott-Shasta Emergency Regulations

Curtailment Status:

Scott River Watershed: On July 22, 2025, the State Waterboard issued Addendum 8, suspending all curtailments in the Scott River. The State Waterboard recently issued Addendum 7 reinstating curtailments based on the flows at the Fort Jones USGS gage dropping below the July minimum flow requirement of 50 cfs. Several community members expressed concern regarding the accuracy of the measurement, and USGS has revised their flow measurements upward based on the Watermaster's measurements. It is important to note that Scott River flows have been declining, and all diverters are still encouraged to conserve and coordinate their diversions as flows decrease to maintain the minimum instream flows.

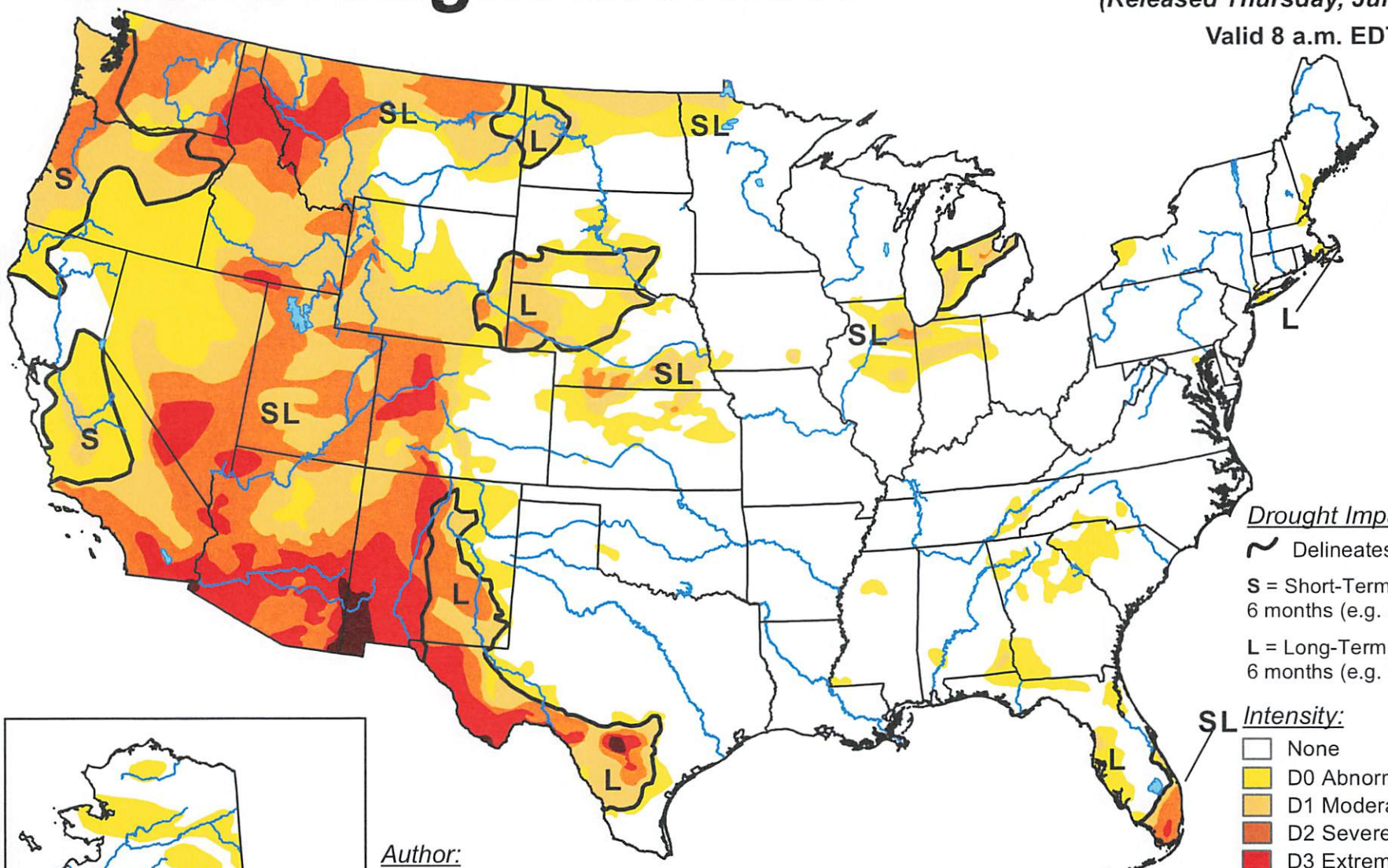
- Order WR 2024-0024-DWR: Curtails surface water diversions in the Scott River watershed.
- Order WR 2024-0025-DWR: Curtails adjudicated groundwater rights and groundwater diversions associated with parcels listed in Attachment A of the Order, for the Scott River watershed.

U.S. Drought Monitor

July 22, 2025

(Released Thursday, Jul. 24, 2025)

Valid 8 a.m. EDT



Drought Impact Types:

~ Delineates dominant impacts

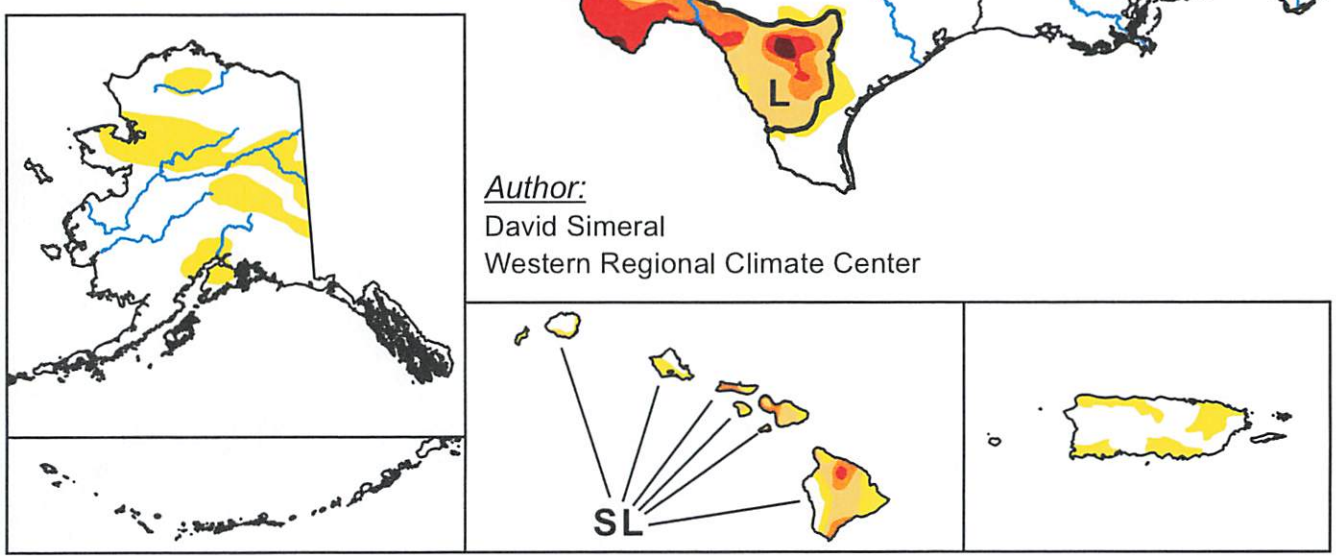
S = Short-Term, typically less than 6 months (e.g. agriculture, grasslands)

L = Long-Term, typically greater than 6 months (e.g. hydrology, ecology)

Intensity:

- None
- D0 Abnormally Dry
- D1 Moderate Drought
- D2 Severe Drought
- D3 Extreme Drought
- D4 Exceptional Drought

Author:
David Simeral
Western Regional Climate Center



The Drought Monitor focuses on broad-scale conditions. Local conditions may vary. For more information on the Drought Monitor, go to https://droughtmonitor.unl.edu/About.aspx

USDA · NDMC · NOAA

droughtmonitor.unl.edu

ETNA CITY COUNCIL STAFF REPORT

TO:	Members of the City Council
FROM:	Clint Whitchurch, Fire Chief Andrew L. Jared, City Attorney
MEETING DATE:	July 28, 2025
SUBJECT:	Adoption of Urgency Ordinance and Introduction and First Reading of Ordinance 25-228 to Designate Fire Hazard Severity Zones, and Amend Section 15.16.010 of the Etna Municipal Code Regarding Very High Fire Hazard Severity Zones.

Action Requested

Staff recommends that the City Council:

1. Introduce and waive the full reading of Ordinance 25-228 (Attachment 2) Designating Fire Hazard Severity Zones as recommended by the State Fire Marshal, and amending section 15.16.010 of the Etna Municipal Code, by reading of the following ordinance by title only:

   AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ETNA, CALIFORNIA ADOPTING THE ETNA FIRE HAZARD SEVERITY ZONES MAP AND AMENDING SECTION 15.16.010 OF CHAPTER 15.16 "VERY HIGH FIRE SEVERITY ZONES" OF TITLE 15 OF THE OF THE ETNA MUNICIPAL CODE

2. Waive the full reading of Urgency Ordinance 25-229 (Attachment 3) Designating Fire Hazard Severity Zones as recommended by the State Fire Marshal, and amending section 15.16.010 of the Etna Municipal Code, by reading of the following ordinance by title only:

   AN URGENCY ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ETNA, CALIFORNIA ADOPTING THE ETNA FIRE HAZARD SEVERITY ZONES MAP AND AMENDING SECTION 15.16.010 OF CHAPTER 15.16 "VERY HIGH FIRE SEVERITY ZONES" OF TITLE 15 OF THE OF THE ETNA MUNICIPAL CODE

Background

Fire Hazard Severity Zone Designation

In February 2025, the Office of the State Fire Marshal released the maps showing Fire Hazard Severity Zones (FHSZ) for counties in northern California, based on new state law. These FHSZs maps showed Local Responsibility Areas (i.e., cities) with moderate, high and very high FHSZ's based on standardized statewide criteria. The map is attached to this staff report as Attachment 1 and shows that the City has only very high FHSZs within the City of Etna.

In 2009, the City Council of Etna designated very high fire hazard severity zones as recommended by the Director of the California Department of Forestry and Fire Protection in its December 2008 map. Such mat is referenced in section 15.16.010 in the Etna Municipal Code.

In September 2021, Senate Bill 63 was approved by Governor Newsom. Senate Bill 63 included an act to amend California Government Code Section 51178. The amendment was effective on January 1, 2022, and directed the State Fire Marshal to identify areas in the state as moderate, high, and very high fire hazard severity zones (FHSZ) based on consistent statewide criteria and the severity of the fire hazard that is expected to prevail in those areas. In addition, moderate, high, and very high FHSZs are based on fuel loading, slope, fire weather, and other relevant factors that have been identified by the Office of the State Fire Marshal as a major cause of wildfire spread.

Additional background information from Cal Fire is provided as Attachment 4. Information from the California Department of Insurance regarding Q&A's about Insurance and Fire Hazard Severity Zone maps is provided as Attachment 5.

In September 2022, Assembly Bill 211 was approved by Governor Newsom. Assembly Bill 211 amended California Government Code Section 51179 and requires local agencies to designate, by ordinance, moderate, high, and very high FHSZs within 120 days of receiving recommendations from the State Fire Marshal pursuant to Section 51178.

An agency may not adopt a FHSZ that decreases the level of fire hazard severity zone as identified by the State Fire Marshal for any area within the jurisdiction of the local agency, and may only increase the level of fire hazard severity zone as identified by the State Fire Marshal for any area within the jurisdiction of the local agency. (Gov. Code sec. 51179(b)(3)).

Though State law does not allow a local agency to decrease the FHSZ designation, a local agency may increase the designation of a particular area if a local agency can make findings that it is necessary for the effective fire protection within the area. (Gov. Code sec. 51179(b)(1) and (2)). Such discretion can allow an agency to apply very high, high,

and moderate designations to areas not otherwise identified in the map prepared by the State Fire Marshal. As all the area within the City of Etna is designated Very High Fire Severity Zone, there is no discretion to amend the map in any way.

Municipal Code Amendments

The substance of Chapter 15.16 is minor, only designating the map via section 15.16.010. The only required change is that section 15.16.010 needs to be amended to reflect the current date of the current map. No other changes are recommended or allowed given that the entire city is designated Very High FHSZ.

Alternatives to Recommended Action

There are no alternatives for the City Council to proceed in a different manner or pursue an alternative approach as no alternative map approaches are available given that the entire city is designated as Very High FHSZ.

CEQA Requirements

The City staff have evaluated the proposed Ordinance and determined that it is exempt from the California Environmental Quality Act (CEQA) pursuant to State CEQA Guidelines Sections 15061(b)(3), 15303, and 15308 on the grounds that it can be seen with certainty that the Ordinance will not have a significant effect on the environment. To the extent this is a project under CEQA, it is categorically exempt pursuant to CEQA Guidelines Sections 15304 (Minor Alterations to Land), 15305 (Minor Alterations in Land Use Limitations), 15307 (Actions by Regulatory Agencies for Protection of Natural Resources), and 15308 (Actions by Regulatory Agencies for Protection of the Environment).

Fiscal Impact

None.

Attachments

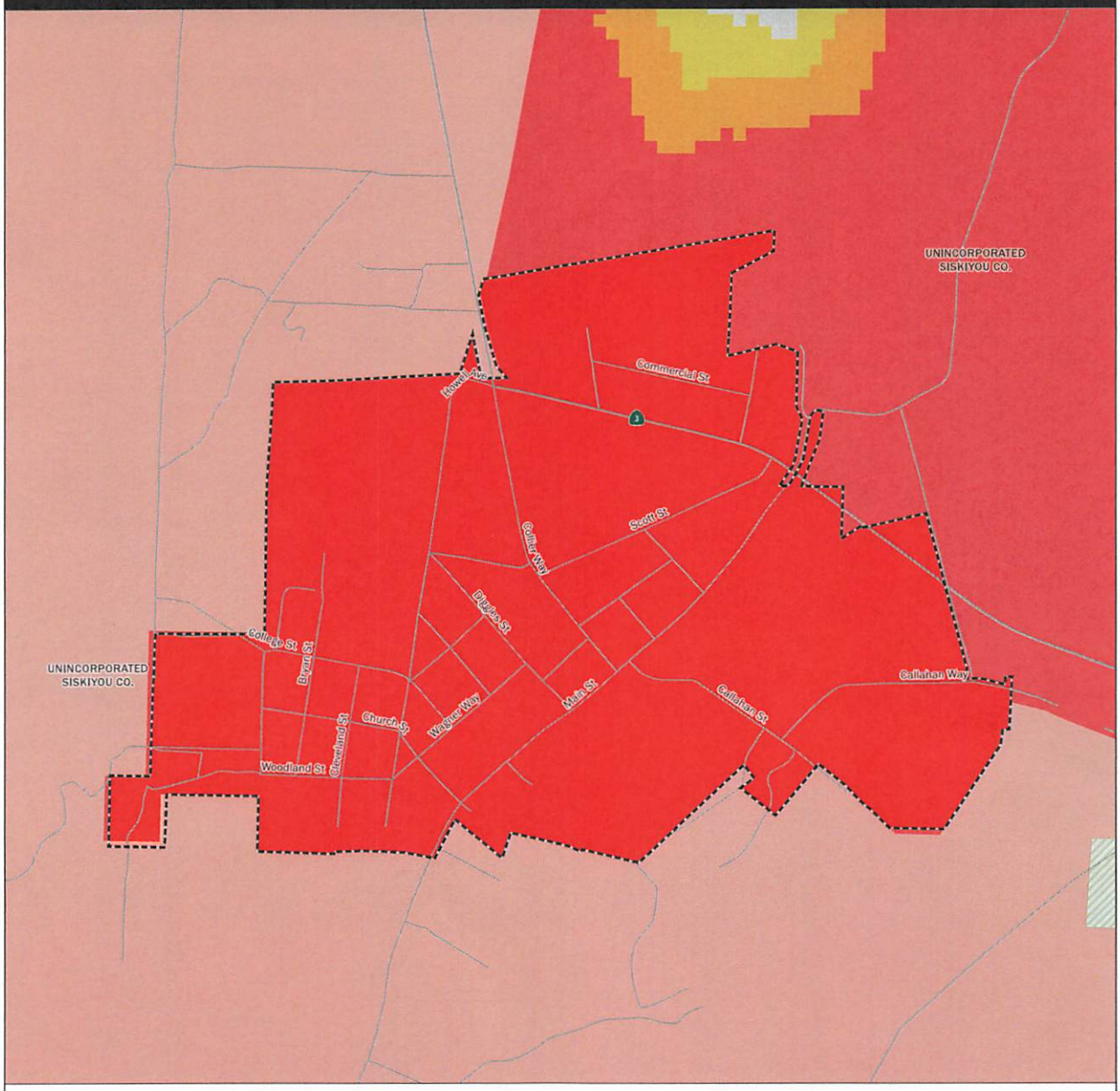
1. Proposed FHSZ Map to be adopted. (Ex. A to Proposed Ordinances)
2. Proposed Ordinance to Adopt FHSZ Map and Amend Municipal Code
3. Proposed Urgency Ordinance to Adopt FHSZ Map and Amend Municipal Code
4. Background Materials from CALFIRE
5. Information from the California Department of Insurance.

CITY OF ETNA – SISKIYOU COUNTY

Local Responsibility Area Fire Hazard Severity Zones

As Identified by the State Fire Marshal

January 22, 2025





Fire Hazard Severity Zones (FHSZ) in Local Responsibility Area (LRA), as Identified by the State Fire Marshal

Very High | High | Moderate

Fire Hazard Severity Zones in State Responsibility Area (SRA), Effective April 1, 2024

Very High

Mi 0 0.2 0.4

Km 0 0.2 0.4 0.6 0.8

Projection: NAD 83 California Teale Albers
Scale: 1:10,000 at 11" x 17"

Incorporated City | Federal Responsibility Area (FRA)

Unzoned LRA

Government Code section 51178 requires the State Fire Marshal to identify areas in the state as moderate, high, and very high fire hazard severity zones based on consistent statewide criteria and based on the severity of fire hazard that is expected to prevail in those areas. Moderate, high, and very high fire hazard severity zones shall be based on fuel loading, slope, fire weather, and other relevant factors including areas where winds have been identified by the Office of the State Fire Marshal as a major cause of wildfire spread.

The State of California and the Department of Forestry and Fire Protection make no representations or warranties regarding the accuracy of data or maps. Neither the State nor the Department shall be liable under any circumstances for any direct, special, incidental, or consequential damages with respect to any claim by any user or third party on account of, or arising from, the use of data or maps.

Gavin Newsom, Governor, State of California

Wade Crowfoot, Secretary for Natural Resources, CA Natural Resources Agency

Joe Tyler, Director/Fire Chief, CA Department of Forestry and Fire Protection

Daniel Berlant, State Fire Marshal, CA Department of Forestry and Fire Protection

Data Sources:

CAL FIRE Fire Hazard Severity Zones (FHSZSRA23_3, FHSZLRA_25_1)

CAL FIRE State Responsibility Areas (SRA25_1)

City and County boundaries as of 10/22/24 (CA Board of Equalization)

Attachment 2

ORDINANCE NO 228

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ETNA, CALIFORNIA ADOPTING THE ETNA FIRE HAZARD SEVERITY ZONES MAP AND ADDING CHAPTER 15.16.010 OF THE ETNA MUNICIPAL CODE

WHEREAS, pursuant to Government Code section 51178, on January 22, 2025, the State Fire Marshal published a map indicating the Local Responsibility Area Fire Hazard Severity Zones for the City of Etna evaluating the City of Etna as moderate, high and very high FHSZs (Exhibit A);

WHEREAS, the State Fire Marshal has determined that all parcels withing the City are defined as Very High FHSZ, there is no discretion to adjust any moderate or high FHSZ as very high;

WHEREAS, amendment of Section 15.16.010 is necessary to update the new Etna Fire Hazard Severity Zones map.

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF ETNA DOES HEREBY ORDAIN AS FOLLOWS:

Section 1. Findings. The recitals above are true and correct and incorporated herein by this reference.

Section 2. Adoption of Fire Severity Zone Map. The City Council hereby adopts the fire hazard severity zone map published by the State Fire Marshal on January 22, 2025, and attached hereto as Exhibit A, and shall be known as "the City of Etna Local Responsibility Area Fire Hazard Severity Zones", dated January 22, 2025.

The City of Etna Local Responsibility Area Fire Hazard Severity Zones, shall be on file in the Office of the City Clerk and shall be available upon request. The official map is also located electronically on the following website: www.etnaca.com

Section 3. Municipal Code Amendment. The City Council hereby amends Section 15.16.010 "Designated" of Title 15 Buildings and Construction of the Etna Municipal Code to read as follows:

> **15.16.10 Designated.**
>
> The city council of the city hereby designates very high fire hazard severity zones as identified by the State Fire Marshal recommended by the Director of the California Department of Forestry and Fire Protection and as designated on a map titled "City of Etna – Siskiyou County Local Responsibility Area Fire Very High Hazard Severity Zones," dated January 22, 2025December 10, 2008, and retained on file at the Etna City Hall.

Section 4. CEQA. City staff have evaluated the proposed Ordinance and determined that it is exempt from the California Environmental Quality Act (CEQA) pursuant to State CEQA Guidelines Sections 15061(b)(3), 15303, and 15308 on the grounds that it can be seen with certainty that the Ordinance will not have a significant effect on the environment. To the extent this is a project under CEQA, it is categorically exempt pursuant to CEQA Guidelines Sections 15304 (Minor Alterations to Land), 15305 (Minor Alterations in Land Use Limitations), 15307 (Actions by Regulatory Agencies for Protection of Natural Resources), and 15308 (Actions by Regulatory Agencies for Protection of the Environment).

Section 5. Severability. If any section, subsection, sentence, clause, phrase, or portion of this Ordinance is for any reason held to be invalid or unconstitutional by the final decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Ordinance. The City Council declares that it would have adopted this Ordinance, and each section, subsection, sentence, clause, phrase, or portion thereof, irrespective of the fact that any one or more sections, subsections, phrases or portions might be declared invalid or unconstitutional.

Section 6. Effective Date. This Ordinance shall take effect thirty (30) days after final adoption.

Section 7. Implementation. The City Council hereby authorizes and directs the City Clerk to take any action and sign any documents necessary to implement this Ordinance.

Section 8. Certification. The City Clerk shall certify to passage and adoption of this Ordinance and shall give notice of its adoption as required by law.

Section 9. Inconsistencies. Any provisions of the Etna Municipal Code, or appendices thereto, or any other ordinances of the City inconsistent herewith, to the extent of such inconsistencies and no further, are hereby repealed.

Section 10. Codification. The City Clerk is directed and authorized to instruct the publisher of the City of Etna Municipal Code that codification of this Ordinance is limited to Section 3.

Section 11. Execution. The Mayor and City Clerk are authorized to subscribe this ordinance where indicated below to evidence its approval.

I HEREBY CERTIFY the foregoing Ordinance was introduced for first reading at a regular meeting of the City Council of the City of Etna held on the 28th day of July 2025, and thereafter adopted at a regular meeting of said Council held on the _____ day of _____2025, by the following vote, to wit:

AYES:
NOES:
ABSENT:

_____
Cliff Munson
Mayor, City of Etna

ATTEST:

_____
Pamela Eastlick

City Clerk, City of Etna

Attachment 3

ORDINANCE NO. 228

AN URGENCY ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ETNA, CALIFORNIA ADOPTING THE ETNA FIRE HAZARD SEVERITY ZONES MAP AND ADDING CHAPTER 15.16.010 OF THE ETNA MUNICIPAL CODE

WHEREAS, this Ordinance is presented as an urgency ordinance pursuant to Government Code Section 36934 and 36937 in order to protect the immediate health, safety and welfare of the City of Etna;

WHEREAS, pursuant to Government Code section 51178, on January 22, 2025, the State Fire Marshal published a map indicating the Local Responsibility Area Fire Hazard Severity Zones for the City of Etna evaluating the City of Etna as moderate, high and very high FHSZs (Exhibit A);

WHEREAS, the State Fire Marshal has determined that all parcels withing the City are defined as Very High FHSZ, there is no discretion to adjust any moderate or high FHSZ as very high;

WHEREAS, amendment of Section 15.16.010 is necessary to update the new Etna Fire Hazard Severity Zones map.

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF ETNA DOES HEREBY ORDAIN AS FOLLOWS:

Section 1. Findings. The recitals above are true and correct and incorporated herein by this reference.

Section 2. Adoption of Fire Severity Zone Map. The City Council hereby adopts the fire hazard severity zone map published by the State Fire Marshal on January 22, 2025, and attached hereto as Exhibit A, and shall be known as "the City of Etna Local Responsibility Area Fire Hazard Severity Zones", dated January 22, 2025.

The City of Etna Local Responsibility Area Fire Hazard Severity Zones, shall be on file in the Office of the City Clerk and shall be available upon request. The official map is also located electronically on the following website: www.etnaca.com

Section 3. Municipal Code Amendment. The City Council hereby amends Section 15.16.010 "Designated" of Title 15 Buildings and Construction of the Etna Municipal Code to read as follows:

15.16.10 Designated.

The city council of the city hereby designates ~~very high~~ fire hazard severity zones as identified by the State Fire Marshal ~~recommended by the Director of the California Department of Forestry and Fire Protection~~ and as designated on a map titled "City of Etna – Siskiyou County Local Responsibility Area Fire ~~Very High~~ Hazard Severity Zones," dated January 22, 2025~~December 10, 2008~~, and retained on file at the Etna City Hall.

Section 4. CEQA. City staff have evaluated the proposed Ordinance and determined that it is exempt from the California Environmental Quality Act (CEQA) pursuant to State CEQA Guidelines Sections 15061(b)(3), 15303, and 15308 on the grounds that it can be seen with certainty that the Ordinance will not have a significant effect on the environment. To the extent this is a project under CEQA, it is categorically exempt pursuant to CEQA Guidelines Sections 15304 (Minor Alterations to Land), 15305 (Minor Alterations in Land Use Limitations), 15307 (Actions by Regulatory Agencies for Protection of Natural Resources), and 15308 (Actions by Regulatory Agencies for Protection of the Environment).

Section 5. Severability. If any section, subsection, sentence, clause, phrase, or portion of this Ordinance is for any reason held to be invalid or unconstitutional by the final decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Ordinance. The City Council declares that it would have adopted this Ordinance, and each section, subsection, sentence, clause, phrase, or portion thereof, irrespective of the fact that any one or more sections, subsections, phrases or portions might be declared invalid or unconstitutional.

Section 6. Effective Date. This Ordinance shall take effect and be enforced immediately from and after the date of its adoption by the City Council and shall be posted and published in accordance with the California Government Code..

Section 7. Implementation. The City Council hereby authorizes and directs the City Clerk to take any action and sign any documents necessary to implement this Ordinance.

Section 8. Certification. The City Clerk shall certify to passage and adoption of this Ordinance and shall give notice of its adoption as required by law. This Ordinance, or a summary thereof, shall be published and/or posted in compliance with the requirements of Government Code section 36933.

Section 9. Inconsistencies. Any provisions of the Etna Municipal Code, or appendices thereto, or any other ordinances of the City inconsistent herewith, to the extent of such inconsistencies and no further, are hereby repealed.

Section 10. Codification. The City Clerk is directed and authorized to instruct the publisher of the City of Etna Municipal Code that codification of this Ordinance is limited to Section 3.

Section 11. Execution. The Mayor and City Clerk are authorized to subscribe this ordinance where indicated below to evidence its approval.

I HEREBY CERTIFY the foregoing Ordinance was introduced for adoption as an Urgency Ordinance at a regular meeting of the City Council of the City of Etna held on the 28th day of July 2025, and adopted by the following vote, to wit:

AYES:
NOES:
ABSENT:

_____
Cliff Munson
Mayor, City of Etna

ATTEST:

_____
Pamela Eastlick

City Clerk, City of Etna

State Minimum Fire Safe Regulations

Board of Forestry and Fire Protection

FOR INFORMATIONAL USE ONLY
View the official California Code of Regulations online at govt.westlaw.com/calregs

As of April 1, 2023

California Code of Regulations
Title 14 Natural Resources
Division 1.5 Department of Forestry
Chapter 7 - Fire Protection
Subchapter 2 State Minimum Fire Safe Regulations
Articles 1-5

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Article 1 Administration

§ 1270.00. Title

Subchapter 2 shall be known as the "State Minimum Fire Safe Regulations," and shall constitute the minimum Wildfire protection standards of the California Board of Forestry and Fire Protection.

§ 1270.01. Definitions

The following definitions are applicable to Subchapter 2.
(a) Agriculture: Land used for agricultural purposes as defined in a Local Jurisdiction's zoning ordinances.
(b) Board: California Board of Forestry and Fire Protection.
(c) Building: Any Structure used or intended for supporting or sheltering any use or Occupancy, except those classified as Utility and Miscellaneous Group U.
(d) CAL FIRE: California Department of Forestry and Fire Protection.
(e) Dead-end Road: A Road that has only one point of vehicular ingress/egress, including cul-de-sacs and Roads that loop back on themselves
(f) Defensible Space: The area within the perimeter of a parcel, Development, neighborhood or community where basic wildland fire protection practices and measures are implemented, providing the key point of defense from an approaching Wildfire or defense against encroaching Wildfires or escaping Structure fires. The perimeter as used in this regulation is the area encompassing the parcel or parcels proposed for construction and/or Development, excluding the physical Structure itself. The area is characterized by the establishment and maintenance of emergency vehicle access, emergency water reserves, Road names and Building identification, and fuel modification measures.
(g) Development: As defined in section 66418.1 of the California Government Code.
(h) Director: Director of the Department of Forestry and Fire Protection or their designee.
(i) Driveway: A vehicular pathway that serves no more than four (4) Residential Units and any number of non-commercial or non-industrial Utility or Miscellaneous Group U Buildings on each parcel. A Driveway shall not serve commercial or industrial uses at any size or scale.
(j) Exception: An alternative to the specified standard requested by the applicant that may be necessary due to health, safety, environmental conditions, physical site limitations or other limiting conditions, such as recorded historical sites, that provides mitigation of the problem.
(k) Fire Apparatus: A vehicle designed to be used under emergency conditions to transport personnel and equipment or to support emergency response, including but not limited to the suppression of fires.
(l) Fire Authority: A fire department, agency, division, district, or other governmental body responsible for regulating and/or enforcing minimum fire safety standards in the Local Jurisdiction.
(m) Fire Hydrant: A valved connection on a water supply or storage system for the purpose of providing water for fire protection and suppression operations.
(n) Fuel Break: A strategically located area where the volume and arrangement of vegetation has been managed to limit fire intensity, fire severity, rate of spread, crown fire potential, and/or ember production.
(o) Greenbelts: open space, parks, wildlands, other areas, or a combination thereof, as designated by Local Jurisdictions, which are in, surround, or are adjacent to a city or urbanized area, that may function as Fuel Breaks and where Building construction is restricted or prohibited.
(p) Greenways: Linear open spaces or corridors that link parks and neighborhoods within a community through natural or manmade trails and paths.

(q) Hammerhead/T: A "T" shaped, three-point Turnaround space for Fire Apparatus on a Road or Driveway, being no narrower than the Road or Driveway that serves it.
(r) Hazardous Land Use: A land use that presents a significantly elevated potential for the ignition, prolonged duration, or increased intensity of a Wildfire due to the presence of flammable materials, liquids, or gasses, or other features that initiate or sustain combustion. Such uses are determined by the Local Jurisdiction and may include, but are not limited to, power-generation and distribution facilities; wood processing or storage sites; flammable gas or liquids processing or storage sites; or shooting ranges.
(s) Local Jurisdiction: Any county, city/county agency or department, or any locally authorized district that approves or has the authority to regulate Development.
(t) Municipal-Type Water System: A system having water pipes servicing Fire Hydrants and designed to furnish, over and above domestic consumption, a minimum of 250 gpm (950 L/min) at 20 psi (138 kPa) residual pressure for a two (2) hour duration.
(u) Occupancy: The purpose for which a Building, or part thereof, is used or intended to be used.
(v) One-way Road: A Road that provides a minimum of one Traffic Lane width designed for traffic flow in one direction only.
(w) Residential Unit: Any Building or portion thereof which contains living facilities including provisions for sleeping, eating, cooking and/or sanitation, for one or more persons. Manufactured homes, mobile homes, and factory-built housing are considered Residential Units.
(x) Ridgeline: The line of intersection of two opposing slope aspects running parallel to the long axis of the highest elevation of land; or an area of higher ground separating two adjacent streams or watersheds.
(y) Road: A public or private vehicular pathway to more than four (4) Residential Units, or to any industrial or commercial Occupancy.
(z) Road or Driveway Structures: Bridges, culverts, and other appurtenant Structures which supplement the Traffic Lane or Shoulders.
(aa) Same Practical Effect: As used in this subchapter, means an Exception or alternative with the capability of applying accepted wildland fire suppression strategies and tactics, and provisions for fire fighter safety, including:

(1) access for emergency wildland fire equipment,
(2) safe civilian evacuation,
(3) signing that avoids delays in emergency equipment response,
(4) available and accessible water to effectively attack Wildfire or defend a Structure from Wildfire, and
(5) fuel modification sufficient for civilian and fire fighter safety.

(bb) Shoulder: A vehicular pathway adjacent to the Traffic Lane.
(cc) State Responsibility Area (SRA): As defined in Public Resources Code sections 4126-4127; and the California Code of Regulations, title 14, division 1.5, chapter 7, article 1, sections 1220-1220.5.
(dd) Strategic Ridgeline: a Ridgeline identified pursuant to § 1276.02(a) that may support fire suppression activities or where the preservation of the Ridgeline as an Undeveloped Ridgeline would reduce fire risk and improve fire protection.
(ee) Structure: That which is built or constructed or any piece of work artificially built up or composed of parts joined together in some definite manner.
(ff) Traffic Lane: The portion of a Road or Driveway that provides a single line of vehicle travel.
(gg) Turnaround: An area which allows for a safe opposite change of direction for Fire Apparatus at the end of a Road or Driveway.
(hh) Turnout: A widening in a Road or Driveway to allow vehicles to pass.

(ii) Undeveloped Ridgeline: A Ridgeline with no Buildings.
(jj) Utility and Miscellaneous Group U: A Structure of an accessory character or a miscellaneous Structure not classified in any specific Occupancy permitted, constructed, equipped, and maintained to conform to the requirements of Title 24, California Building Standards Code.
(kk) Vertical Clearance: The minimum specified height of a bridge, overhead projection, or vegetation clearance above the Road or Driveway.
(ll) Vertical Curve: A curve at a high or low point of a Road that provides a gradual transition between two Road grades or slopes.
(mm) Very High Fire Hazard Severity Zone (VHFHSZ): As defined in Government Code section 51177(i).
(nn) Wildfire: Has the same meaning as "forest fire" in Public Resources Code Section 4103.

§ 1270.02. Purpose

(a) Subchapter 2 has been prepared and adopted for the purpose of establishing state minimum Wildfire protection standards in conjunction with Building, construction, and Development in the State Responsibility Area (SRA) and, after July 1, 2021, the Very High Fire Hazard Severity Zones, as defined in Government Code § 51177(i) (VHFHSZ).
(b) The future design and construction of Structures, subdivisions and Developments in the SRA and, after July 1, 2021, the VHFHSZ shall provide for basic emergency access and perimeter Wildfire protection measures as specified in the following articles.
(c) These standards shall provide for emergency access; signing and Building numbering; private water supply reserves for emergency fire use; vegetation modification, Fuel Breaks, Greenbelts, and measures to preserve Undeveloped Ridgelines. Subchapter 2 specifies the minimums for such measures.

§ 1270.03. Scope

(a) Subchapter 2 shall apply to:
(1) the perimeters and access to all residential, commercial, and industrial Building construction within the SRA approved after January 1, 1991, and those approved after July 1, 2021 within the VHFHSZ, except as set forth below in subsection (b).
(2) the siting of newly installed commercial modulars, manufactured homes, mobilehomes, and factory-built housing, as defined in Health and Safety Code sections 18001.8, 18007, 18008, and 19971;
(3) all tentative and parcel maps or other Developments approved after January 1, 1991; and
(4) applications for Building permits on a parcel approved in a pre-1991 parcel or tentative map to the extent that conditions relating to the perimeters and access to the Buildings were not imposed as part of the approval of the parcel or tentative map.
(b) Subchapter 2 does not apply where an application for a Building permit is filed after January 1, 1991 for Building construction on a parcel that was formed from a parcel map or tentative map (if the final map for the tentative map is approved within the time prescribed by the local ordinance) approved prior to January 1, 1991, to the extent that conditions relating to the perimeters and access to the Buildings were imposed by the parcel map or final tentative map approved prior to January 1, 1991.
(c) Affected activities include, but are not limited to:
(1) permitting or approval of new parcels, excluding lot line adjustments as specified in Government Code (GC) section 66412(d);
(2) application for a Building permit for new construction not relating to an existing Structure;

(3) application for a use permit;

(4) Road construction including construction of a Road that does not currently exist, or extension of an existing Road.

(d) The standards in Subchapter 2 applicable to Roads shall not apply to Roads used solely for Agriculture; mining; or the management of timberland or harvesting of forest products.

§ 1270.04. Provisions for Application of these Regulations

This Subchapter shall be applied as follows:

(a) the Local Jurisdictions shall provide the Director of the California Department of Forestry and Fire Protection (CAL FIRE) or their designee with notice of applications for Building permits, tentative parcel maps, tentative maps, and installation or use permits for construction or Development within the SRA, or if after July, 1 2021, the VHFHSZ.

(b) the Director or their designee may review and make fire protection recommendations on applicable construction or development permits or maps provided by the Local Jurisdiction.

(c) the Local Jurisdiction shall ensure that the applicable sections of this Subchapter become a condition of approval of any applicable construction or Development permit or map.

§ 1270.05. Local Regulations

(a) Subchapter 2 shall serve as the minimum Wildfire protection standards applied in SRA and VHFHSZ. However, Subchapter 2 does not supersede local regulations which equal or exceed the standards of this Subchapter.

(b) A local regulation equals or exceeds a minimum standard of this Subchapter only if, at a minimum, the local regulation also fully complies with the corresponding minimum standard in this Subchapter.

(c) A Local Jurisdiction shall not apply exemptions to Subchapter 2 that are not enumerated in Subchapter 2. Exceptions requested and approved in conformance with § 1270.07 (Exceptions to Standards) may be granted on a case-by-case basis.

(d) Notwithstanding a local regulation that equals or exceeds the State Minimum Fire Safe Regulations, Building construction shall comply with the State Minimum Fire Safe Regulations.

§ 1270.06. Inspections

Inspections shall conform to the following requirements:

(a) Inspections in the SRA shall be made by:

(1) the Director, or

(2) Local Jurisdictions that have assumed state fire protection responsibility on SRA lands, or

(3) Local Jurisdictions where the inspection duties have been formally delegated by the Director to the Local Jurisdictions, pursuant to subsection (b).

(b) The Director may delegate inspection authority to a Local Jurisdiction subject to all of the following criteria:

(1) The Local Jurisdiction represents that they have appropriate resources to perform the delegated inspection authority.

(2) The Local Jurisdiction acknowledges that CAL FIRE's authority under subsection (d) shall not be waived or restricted.

(3) The Local Jurisdiction consents to the delegation of inspection authority.

(4) The Director may revoke the delegation at any time.

(5) The delegation of inspection authority, and any subsequent revocation of the delegation, shall be documented in writing, and retained on file at the CAL FIRE Unit headquarters that administers SRA fire protection in the area.

(c) Inspections in the VHFHSZ shall be made by the Local Jurisdiction.

(d) Nothing in this section abrogates CAL FIRE's authority to inspect and enforce state forest and fire laws in the SRA even when the inspection duties have been delegated pursuant to this section.
(e) Reports of violations within the SRA shall be provided to the CAL FIRE Unit headquarters that administers SRA fire protection in the Local Jurisdiction.
(f) When inspections are conducted, they shall occur prior to: the issuance of the use permit or certificate of Occupancy; the recordation of the parcel map or final map; the filing of a notice of completion; or the final inspection of any project or Building permit.

§ 1270.07. Exceptions to Standards

(a) Upon request by the applicant, an Exception to standards within this Subchapter may be allowed by the Inspection entity in accordance with 14 CCR § 1270.06 (Inspections) where the Exceptions provide the Same Practical Effect as these regulations towards providing Defensible Space. Exceptions granted by the Local Jurisdiction listed in 14 CCR § 1270.06, shall be made on a case-by-case basis only. Exceptions granted by the Local Jurisdiction listed in 14 CCR § 1270.06 shall be forwarded to the appropriate CAL FIRE unit headquarters that administers SRA fire protection in that Local Jurisdiction, or the county in which the Local Jurisdiction is located and shall be retained on file at the Unit Office.
(b) Requests for an Exception shall be made in writing to the Local Jurisdiction listed in 14 CCR § 1270.06 by the applicant or the applicant's authorized representative.
At a minimum, the request shall state the specific section(s) for which an Exception is requested; material facts supporting the contention of the applicant; the details of the Exception proposed; and a map showing the proposed location and siting of the Exception. Local Jurisdictions listed in § 1270.06 (Inspections) may establish additional procedures or requirements for Exception requests.
(c) Where an Exception is not granted by the inspection entity, the applicant may appeal such denial to the Local Jurisdiction. The Local Jurisdiction may establish or utilize an appeal process consistent with existing local building or planning department appeal processes.
(d) Before the Local Jurisdiction makes a determination on an appeal, the inspector shall be consulted and shall provide to that Local Jurisdiction documentation outlining the effects of the requested Exception on Wildfire protection.
(e) If an appeal is granted, the Local Jurisdiction shall make findings that the decision meets the intent of providing Defensible Space consistent with these regulations. Such findings shall include a statement of reasons for the decision. A written copy of these findings shall be provided to the CAL FIRE Unit headquarters that administers SRA fire protection in that Local Jurisdiction.

§ 1270.08. Distance Measurements

All specified or referenced distances are measured along the ground, unless otherwise stated.

Article 2 Ingress and Egress

§ 1273.00. Intent

Roads, and Driveways, whether public or private, unless exempted under 14 CCR § 1270.03(d), shall provide for safe access for emergency Wildfire equipment and civilian evacuation concurrently, and shall provide unobstructed traffic circulation during a Wildfire emergency consistent with 14 CCR §§ 1273.00 through 1273.09.

§ 1273.01. Width.

(a) All roads shall be constructed to provide a minimum of two ten (10) foot traffic lanes, not including shoulder and striping. These traffic lanes shall provide for two-way traffic flow to support emergency vehicle and civilian egress, unless other standards are provided in this article or additional requirements are mandated by Local Jurisdictions or local subdivision requirements. Vertical clearances shall conform to the requirements in California Vehicle Code section 35250.

(b) All One-way Roads shall be constructed to provide a minimum of one twelve (12) foot traffic lane, not including Shoulders. The Local Jurisdiction may approve One-way Roads.

(1) All one-way roads shall, at both ends, connect to a road with two traffic lanes providing for travel in different directions, and shall provide access to an area currently zoned for no more than ten (10) Residential Units.

(2) In no case shall a One-way Road exceed 2,640 feet in length. A turnout shall be placed and constructed at approximately the midpoint of each One-way Road.

(c) All driveways shall be constructed to provide a minimum of one (1) ten (10) foot traffic lane, fourteen (14) feet unobstructed horizontal clearance, and unobstructed vertical clearance of thirteen feet, six inches (13′ 6″).

§ 1273.02. Road Surface

(a) Roads shall be designed and maintained to support the imposed load of Fire Apparatus weighing at least 75,000 pounds, and provide an aggregate base.

(b) Road and Driveway Structures shall be designed and maintained to support at least 40,000 pounds.

(c) Project proponent shall provide engineering specifications to support design, if requested by the Local Jurisdiction.

§ 1273.03. Grades

(a) At no point shall the grade for all Roads and Driveways exceed 16 percent.

(b) The grade may exceed 16%, not to exceed 20%, with approval from the Local Jurisdiction and with mitigations to provide for Same Practical Effect.

§ 1273.04. Radius

(a) No Road or Road Structure shall have a horizontal inside radius of curvature of less than fifty (50) feet. An additional surface width of four (4) feet shall be added to curves of 50-100 feet radius; two (2) feet to those from 100-200 feet.

(b) The length of vertical curves in Roadways, exclusive of gutters, ditches, and drainage structures designed to hold or divert water, shall be not less than one hundred (100) feet.

§ 1273.05. Turnarounds

(a) Turnarounds are required on Driveways and Dead-end Roads.

(b) The minimum turning radius for a turnaround shall be forty (40) feet, not including parking, in accordance with the figures in 14 CCR §§ 1273.05(e) and 1273.05(f). If a hammerhead/T is used instead, the top of the "T" shall be a minimum of sixty (60) feet in length.
(c) Driveways exceeding 150 feet in length, but less than 800 feet in length, shall provide a turnout near the midpoint of the Driveway. Where the driveway exceeds 800 feet, turnouts shall be provided no more than 400 feet apart.
(d) A turnaround shall be provided on Driveways over 300 feet in length and shall be within fifty (50) feet of the building.
(d) Each Dead-end Road shall have a turnaround constructed at its terminus. Where parcels are zoned five (5) acres or larger, turnarounds shall be provided at a maximum of 1,320 foot intervals.
(e) Figure A. Turnarounds on roads with two ten-foot traffic lanes.
Figure A/Image 1 on the left is a visual representation of paragraph (b).
(f) Figure B. Turnarounds on driveways with one ten-foot traffic lane.
Figure B/Image 2 on the right is a visual representation of paragraph (b).

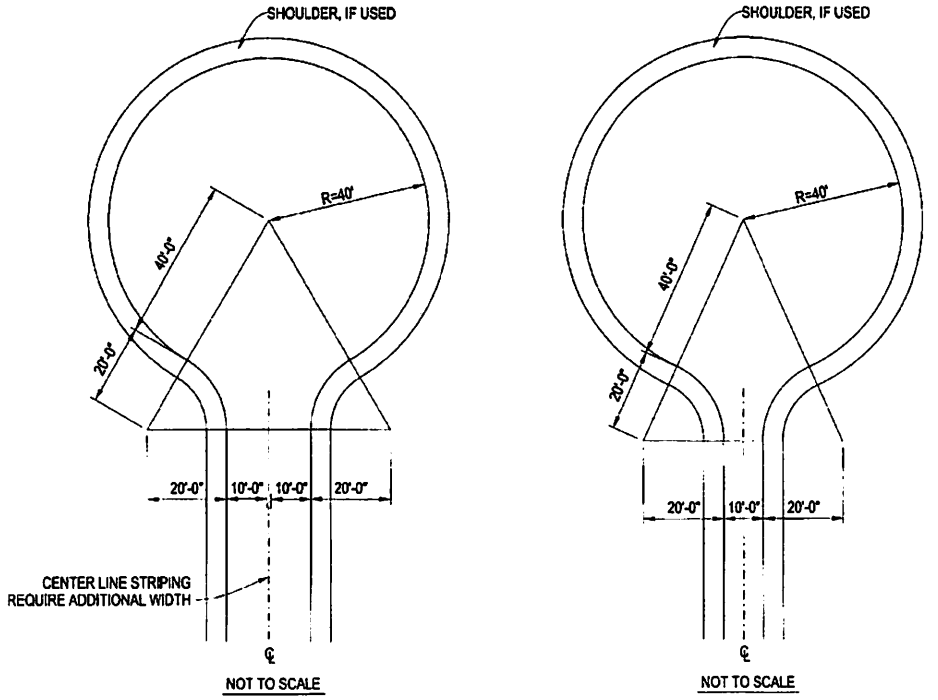


FIGURE FOR 14 CCR § 1273.05. TURNAROUND EXAMPLES

§ 1273.06. Turnouts

Turnouts shall be a minimum of twelve (12) feet wide and thirty (30) feet long with a minimum twenty-five (25) foot taper on each end.

§ 1273.07. Road and Driveway Structures

(a) Appropriate signing, including but not limited to weight or vertical clearance limitations, One-way Road or single traffic lane conditions, shall reflect the capability of each bridge.
(b) Where a bridge or an elevated surface is part of a Fire Apparatus access road, the bridge shall be constructed and maintained in accordance with the American Association of State and

Highway Transportation Officials Standard Specifications for Highway Bridges, 17th Edition, published 2002 (known as AASHTO HB-17), hereby incorporated by reference. Bridges and elevated surfaces shall be designed for a live load sufficient to carry the imposed loads of fire apparatus. Vehicle load limits shall be posted at both entrances to bridges when required by the local authority having jurisdiction.
(c) Where elevated surfaces designed for emergency vehicle use are adjacent to surfaces which are not designed for such use, barriers, or signs, or both, as approved by the local authority having jurisdiction, shall be installed and maintained.
(d) A bridge with only one traffic lane may be authorized by the Local Jurisdiction; however, it shall provide for unobstructed visibility from one end to the other and turnouts at both ends.

§ 1273.08. Dead-end Roads

(a) The maximum length of a Dead-end Road, including all Dead-end Roads accessed from that Dead-end Road, shall not exceed the following cumulative lengths, regardless of the number of parcels served:

parcels zoned for less than one acre - 800 feet
parcels zoned for 1 acre to 4.99 acres - 1,320 feet
parcels zoned for 5 acres to 19.99 acres - 2,640 feet
parcels zoned for 20 acres or larger - 5,280 feet

All lengths shall be measured from the edge of the Road surface at the intersection that begins the Road to the end of the Road surface at its farthest point. Where a dead-end road crosses areas of differing zoned parcel sizes requiring different length limits, the shortest allowable length shall apply.
(b) See 14 CCR § 1273.05 for dead-end road turnaround requirements.

§ 1273.09. Gate Entrances

(a) Gate entrances shall be at least two (2) feet wider than the width of the traffic lane(s) serving that gate and a minimum width of fourteen (14) feet unobstructed horizontal clearance and unobstructed vertical clearance of thirteen feet, six inches (13' 6").
(b) All gates providing access from a Road to a Driveway shall be located at least thirty (30) feet from the roadway and shall open to allow a vehicle to stop without obstructing traffic on that Road.
(c) Where a One-way Road with a single traffic lane provides access to a gated entrance, a forty (40) foot turning radius shall be used.
(d) Security gates shall not be installed without approval. Where security gates are installed, they shall have an approved means of emergency operation. Approval shall be by the local authority having jurisdiction. The security gates and the emergency operation shall be maintained operational at all times.

Article 3 Signing and Building Numbering

§ 1274.00. Intent

To facilitate locating a fire and to avoid delays in response, all newly constructed or approved Roads and Buildings shall be designated by names or numbers posted on signs clearly visible and legible from the Road. This section shall not restrict the size of letters or numbers appearing on road signs for other purposes.

§ 1274.01. Road Signs.

(a) Newly constructed or approved Roads must be identified by a name or number through a consistent system that provides for sequenced or patterned numbering and/or non-duplicative naming within each Local Jurisdiction. This section does not require any entity to rename or renumber existing roads, nor shall a Road providing access only to a single commercial or industrial Occupancy require naming or numbering.
(b) The size of letters, numbers, and symbols for Road signs shall be a minimum four (4) inch letter height, half inch (.5) inch stroke, reflectorized, contrasting with the background color of the sign.

§ 1274.02. Road Sign Installation, Location, and Visibility.

(a) Road signs shall be visible and legible from both directions of vehicle travel for a distance of at least one hundred (100) feet.
(b) Signs required by this article identifying intersecting Roads shall be placed at the intersection of those Roads.
(c) A sign identifying traffic access or flow limitations, including but not limited to weight or vertical clearance limitations, dead-end roads, one-way roads, or single lane conditions, shall be placed:

(1) at the intersection preceding the traffic access limitation, and
(2) no more than one hundred (100) feet before such traffic access limitation.

(d) Road signs required by this article shall be posted at the beginning of construction and shall be maintained thereafter.

§ 1274.03. Addresses for Buildings.

(a) All Buildings shall be issued an address by the Local Jurisdiction which conforms to that jurisdiction's overall address system. Utility and miscellaneous Group U Buildings are not required to have a separate address; however, each Residential Unit within a Building shall be separately identified.
(b) The size of letters, numbers, and symbols for addresses shall conform to the standards in the California Fire Code, California Code of Regulations title 24, part 9.
(c) Addresses for residential Buildings shall be reflectorized.

§ 1274.04. Address Installation, Location, and Visibility.

(a) All buildings shall have a permanently posted address which shall be plainly legible and visible from the Road fronting the property.
(b) Where access is by means of a private Road and the address identification cannot be viewed from the public way, an unobstructed sign or other means shall be used so that the address is visible from the public way.
(c) Address signs along one-way Roads shall be visible from both directions.
(d) Where multiple addresses are required at a single driveway, they shall be mounted on a single sign or post.

(e) Where a Road provides access solely to a single commercial or industrial business, the address sign shall be placed at the nearest Road intersection providing access to that site, or otherwise posted to provide for unobstructed visibility from that intersection.
(f) In all cases, the address shall be posted at the beginning of construction and shall be maintained thereafter.

Article 4 Emergency Water Standards

§ 1275.00. Intent

Emergency water for Wildfire protection shall be available, accessible, and maintained in quantities and locations specified in the statute and these regulations in order to attack a Wildfire or defend property from a Wildfire.

§ 1275.01. Application

The provisions of this article shall apply in the tentative and parcel map process when new parcels are approved by the Local Jurisdiction.

§ 1275.02. Water Supply.

(a) When a water supply for structure defense is required to be installed, such protection shall be installed and made serviceable prior to and during the time of construction except when alternative methods of protection are provided and approved by the Local Jurisdiction.
(b) Water systems equaling or exceeding the California Fire Code, California Code of Regulations title 24, part 9, or, where a municipal-type water supply is unavailable, National Fire Protection Association (NFPA) 1142, "Standard on Water Supplies for Suburban and Rural Fire Fighting," 2017 Edition, hereby incorporated by reference, shall be accepted as meeting the requirements of this article.
(c) Such emergency water may be provided in a fire agency mobile water tender, or naturally occurring or man made containment structure, as long as the specified quantity is immediately available.
(d) Nothing in this article prohibits the combined storage of emergency Wildfire and structural firefighting water supplies unless so prohibited by local ordinance or specified by the local fire agency.
(e) Where freeze or crash protection is required by Local Jurisdictions, such protection measures shall be provided.

§ 1275.03. Hydrants and Fire Valves.

(a) The hydrant or fire valve shall be eighteen (18) inches above the finished surface. Its location in relation to the road or driveway and to the building(s) or structure(s) it serves shall comply with California Fire Code, California Code of Regulations title 24, part 9, Chapter 5, and Appendix C.
(b) The hydrant head shall be a two and half (2 1/2) inch National Hose male thread with cap for pressure and gravity flow systems and four and a half (4 1/2) inch for draft systems.
(c) Hydrants shall be wet or dry barrel and have suitable freeze or crash protection as required by the local jurisdiction.

§ 1275.04. Signing of Water Sources.

(a) Each hydrant, fire valve, or access to water shall be identified as follows:
    (1) if located along a driveway, a reflectorized blue marker, with a minimum dimension of three (3) inches shall be located on the driveway address sign and mounted on a fire retardant post, or
    (2) if located along a road,

(i) a reflectorized blue marker, with a minimum dimension of three (3) inches, shall be mounted on a fire retardant post. The sign post shall be within three (3) feet of said hydrant or fire valve, with the sign no less than three (3) feet nor greater than five (5) feet above ground, in a horizontal position and visible from the driveway, or
(ii) as specified in the State Fire Marshal's Guidelines for Fire Hydrant Markings Along State Highways and Freeways, May 1988.

§ 1275.04. Signing of Water Sources.

(a) Each Fire Hydrant or access to water shall be identified as follows:
(1) if located along a Driveway, a reflectorized blue marker, with a minimum dimension of three (3) inches shall be located on the Driveway address sign and mounted on a fire retardant post, or
(2) if located along a Road,
(i) a reflectorized blue marker, with a minimum dimension of three (3) inches, shall be mounted on a fire retardant post. The sign post shall be within three (3) feet of said Fire Hydrant with the sign no less than three (3) feet nor greater than five (5) feet above ground, in a horizontal position and visible from the Driveway, or
(ii) as specified in the State Fire Marshal's Guidelines for Fire Hydrant Markings Along State Highways and Freeways, May 1988.

Article 5 Building Siting, Setbacks, and Fuel Modification

§ 1276.00 Intent

To reduce the intensity of a Wildfire, reducing the volume and density of flammable vegetation around Development through strategic fuel modification, parcel siting and Building setbacks, and the protection of Undeveloped Ridgelines shall provide for increased safety for emergency fire equipment, including evacuating civilians, and a point of attack or defense from a Wildfire.

§ 1276.01. Building and Parcel Siting and Setbacks

(a) All parcels shall provide a minimum thirty (30) foot setback for all Buildings from all property lines and/or the center of a Road, except as provided for in subsection (b).
(b) A reduction in the minimum setback shall be based upon practical reasons, which may include but are not limited to, parcel dimensions or size, topographic limitations, Development density requirements or other Development patterns that promote low-carbon emission outcomes; sensitive habitat; or other site constraints , and shall provide for an alternative method to reduce Structure-to-Structure ignition by incorporating features such as, but not limited to:
(1) non-combustible block walls or fences; or
(2) non-combustible material extending five (5) feet horizontally from the furthest extent of the Building; or
(3) hardscape landscaping; or
(4) a reduction of exposed windows on the side of the Structure with a less than thirty (30) foot setback; or
(5) the most protective requirements in the California Building Code, California Code of Regulations Title 24, Part 2, Chapter 7A, as required by the Local Jurisdiction.

§ 1276.02. Ridgelines

(a) The Local Jurisdiction shall identify Strategic Ridgelines, if any, to reduce fire risk and improve fire protection through an assessment of the following factors:

(1) Topography;

(2) Vegetation;

(3) Proximity to any existing or proposed residential, commercial, or industrial land uses;

(4) Construction where mass grading may significantly alter the topography resulting in the elimination of Ridgeline fire risks;

(5) Ability to support effective fire suppression; and

(6) Other factors, if any, deemed relevant by the Local Jurisdiction.

(b) Preservation of Undeveloped Ridgelines identified as strategically important shall be required pursuant to this section.

(c) New Buildings on Undeveloped Ridgelines identified as strategically important are prohibited, as described in subsections (c)(1), (c)(2), and (c)(3).

(1) New Residential Units are prohibited within or at the top of drainages or other topographic features common to Ridgelines that act as chimneys to funnel convective heat from Wildfires.

(2) Nothing in this subsection shall be construed to alter the extent to which utility infrastructure, including but not limited to wireless telecommunications facilities, as defined in Government Code section 65850.6, subdivision (d)(2), or Storage Group S or Utility and Miscellaneous Group U Structures, may be constructed on Undeveloped Ridgelines.

(3) Local Jurisdictions may approve Buildings on Strategic Ridgelines where Development activities such as mass grading will significantly alter the topography that results in the elimination of Ridgeline fire risks.

(d) The Local Jurisdiction may implement further specific requirements to preserve Undeveloped Ridgelines.

§ 1276.03. Fuel Breaks

(a) When Building construction meets the following criteria, the Local Jurisdiction shall determine the need and location for Fuel Breaks in consultation with the Fire Authority:

(1) the permitting or approval of three (3) or more new parcels, excluding lot line adjustments as specified in Government Code (GC) section 66412(d); or

(2) an application for a change of zoning increasing zoning intensity or density; or

(3) an application for a change in use permit increasing use intensity or density.

(b) Fuel Breaks required by the Local Jurisdiction, in consultation with the Fire Authority, shall be located, designed, and maintained in a condition that reduces the potential of damaging radiant and convective heat or ember exposure to Access routes, Buildings, or infrastructure within the Development.

(c) Fuel Breaks shall have, at a minimum, one point of entry for fire fighters and any Fire Apparatus. The specific number of entry points and entry requirements shall be determined by the Local Jurisdiction, in consultation with the Fire Authority.

(d) Fuel Breaks may be required at locations such as, but not limited to:

(1) Directly adjacent to defensible space as defined by 14 CCR § 1299.02 to reduce radiant and convective heat exposure, ember impacts, or support fire suppression tactics;

(2) Directly adjacent to Roads to manage radiant and convective heat exposure or ember impacts, increase evacuation safety, or support fire suppression tactics;

(3) Directly adjacent to a Hazardous Land Use to limit the spread of fire from such uses, reduce radiant and convective heat exposure, or support fire suppression tactics;

(4) Strategically located along Ridgelines, in Greenbelts, or other locations to reduce radiant and convective heat exposure, ember impacts, or support community level fire suppression tactics.

(e) Fuel Breaks shall be completed prior to the commencement of any permitted construction.

(f) Fuel Breaks shall be constructed using the most ecologically and site appropriate treatment option, such as, but not limited to, prescribed burning, manual treatment, mechanical treatment, prescribed herbivory, and targeted ground application of herbicides.

(g) Where a Local Jurisdiction requires Fuel Breaks, maintenance mechanisms shall be established to ensure the fire behavior objectives and thresholds are maintained over time.

(h) The mechanisms required shall be binding upon the property for which the Fuel Break is established, shall ensure adequate maintenance levels, and may include written legal agreements; permanent fees, taxes, or assessments; assessments through a homeowners' association; or other funding mechanisms.

§ 1276.04 Greenbelts, Greenways, Open Spaces and Parks

(a) Where a Greenbelt, Greenway, open space, park, landscaped or natural area, or portions thereof, is intended to serve as a Fuel Break, the space or relevant portion thereof shall conform with the requirements in § 1276.03 (Fuel Breaks).

§ 1276.05 Disposal of Flammable Vegetation and Fuels

The disposal, including burning or removal to a site approved by the Local Jurisdiction, in consultation with the Fire Authority, of flammable vegetation and fuels caused by site construction, Road, and Driveway construction shall be in accordance with all applicable laws and regulations.

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FOR INFORMATIONAL USE ONLY
View the official California Code of Regulations online at govt.westlaw.com/calregs

SECTION 4911
MODEL ORDINANCE FOR FIRE HAZARD SEVERITY ZONE ADOPTION

ORDINANCE NO.

An ordinance of the City (or County or District) of to designate fire hazard severity zones.

The Council (or Board) of the ordains as follows:

The City (or County or District) hereby designates the Fire Hazard Severity Zones as recommended by the California Department of Forestry and Fire Protection pursuant to Government Code Section 51178.

Or

☐ *The City (or County or District) hereby designates areas not identified as Very High Fire Hazard Severity Zones by the State Fire Marshal, as Very High Fire Hazard Severity Zones following a finding supported by substantial evidence in the record that the requirements of Government Code Section 51182 are necessary for effective fire protection within the area.*

(and/or)

☐ *The City (or County or District) hereby designates areas not identified as Moderate and High Fire Hazard Severity Zones by the State Fire Marshal, as Moderate and High Fire Hazard Severity Zones, respectively.*

The map, approved by the city (or county or district), is hereby incorporated by reference, and entitled "City (or County or District) Fire Hazard Severity Zones."
Dated ( ).

The official map is also located electronically on the following website:

On the motion of Member , seconded by Member:

The roll call vote:

Ayes: Noes: Abstain: Absent:

The foregoing ordinance was passed and adopted this day of , 20

Ordinance

(Name)
(City or County or Board of)

Attest: *Approved as to form:*
(Name) *(Name)*
Clerk *City or County or District Counsel*

Fire Hazard Severity Zone Viewer

FHSZ in State Responsibility Area effective April 1, 2024

FHSZ in Local Responsibility Area as



Legend | Map I

Fire Hazard Severity Zones in Local Responsibility Area - Phase 1

FHSZ in LRA - Recommended January 22, 2025

- Very High
- High
- Moderate

Fire Hazard Severity Zones in State Responsibility Area - Adopted April 1, 2024

FHSZ in SRA - Effective April 1, 2024

- Very High
- High
- Moderate

State Responsibility Areas

- Local Responsibility Area (LRA)
- State Responsibility Area (SRA)
- Federal Responsibility Area (FRA)

5,000 ft

California State Parks, Esri, TomTom, G... Powered by Esri

Fire Hazard Severity Zones
Local Responsibility Area

Fire Hazard Severity Zones

What is a Fire Hazard Severity Zone?
The State Fire Marshal shall identify areas in the State as Moderate, High, and Very High Hazard Severity Zones based on consistent statewide criteria and the severity of fire hazard that is expected to prevail in those areas. – CA GOV 51178

When did Fire Hazard Severity Zones begin in Local Responsibility Area?
Assembly Bill 337 (Bates 1992), prompted by the devastating Oakland Hills fire of 1991, calls for CAL FIRE to evaluate fire hazard severity in local responsibility area and to make a recommendation to the local jurisdiction where Very High FHSZ exist. – CA GOV 51175

What do Fire Hazard Severity Zones measure?
The maps evaluate "Hazard", not "Risk". Hazard is based on physical conditions that create expected fire behavior over a 50-year period without considering short-term modifications. Risk is the potential damage a fire can do to the area under existing conditions, including fuel reduction projects, defensible space, and ignition resistant building construction. - osfm.fire.ca.gov/fhsz

Will the new Fire Hazard Severity Zone maps affect my insurance?
Insurance companies use risk models, which differ from hazard models, because they consider the susceptibility of a structure to damage from fire and other short-term factors that are not included in hazard modeling. Insurance risk models incorporate additional factors that change more frequently than those that CAL FIRE includes in its hazard mapping, which is built to remain steady.
– California Department of Insurance

What are the requirements within Fire Hazard Severity Zones?

- Materials and Construction Methods for Exterior Wildfire Exposure – CBC Chapter 7A
- Natural hazard real estate disclosure at the time of sale – CA CIV 1102.19 (AB 38 2019)
- 100-foot defensible space clearance requirements – CA GOV 51182
- Property development standards such as road widths, water supply, and signage – CA PRC 4290
- Consideration during future development of Cities and Counties General Plan – CA GOV 65302

1980



Panorama Fire burns 28,800 acres, destroying 325 structures and resulting in 4 fatalities in San Bernardino.

1982

PRC 4201 mandates that CAL FIRE develop Fire Hazard Severity Zones.

1985

Fire Hazard Severity Zone maps are created.

1991



Tunnel Fire burns 1,600 acres, destroying 2,900 structures and resulting in 25 fatalities in the Oakland Hills.

1992

The "Bates Bill" calls for CAL FIRE to identify Very High Fire Hazard Severity Zones in LRA.

Frequently Asked Questions

Is there an easy way to determine the Fire Hazard Severity Zone of my property?
You can search by address to find your current designation on the website: osfm.fire.ca.gov/fhsz

Why are Fire Hazard Severity Zones being updated?
The hazard maps are being updated to more accurately reflect the zones in California that are susceptible to wildfire. The process will incorporate new science in local climate data and improved fire assessment modeling in determining hazard ratings. – PRC 4125 and GC 51178

What are the key elements of the Fire Hazard Severity Zone Model?
The model has two key elements: probability of an area burning and expected fire behavior under extreme fuel and weather conditions. The factors considered in determining fire hazard within wildland areas is fire history, flame length, terrain, local weather, and potential fuel over a 50-year period. Outside of wildlands, the model considers factors that might lead to buildings being threatened, including terrain, weather, urban vegetation cover, blowing embers, proximity to wildland, fire history, and fire hazard in nearby wildlands. This is not a structure loss model, as key information regarding structure ignition is not included. – osfm.fire.ca.gov/fhsz

Why does the model place an emphasis on the spread of embers?
Embers spread wildfire because they can travel long distances in the wind and ignite vegetation, roofs, attics (by getting into vents), and decks. – osfm.fire.ca.gov/fhsz

What is the difference between SRA and LRA?
State Responsibility Area (SRA) is a legal term defining the area where the State has financial responsibility for wildland fire protection and prevention. – CA PRC 4102
Local Responsibility Area (LRA) includes incorporated cities, urban regions, agriculture lands, and portions of the desert where the local government is responsible for wildfire protection. – CA PRC 4125

How are Fire Hazard Severity Zones determined in Local Responsibility Areas?
CAL FIRE uses an extension of the state responsibility area Fire Hazard Severity Zone model as the basis for evaluating fire hazard in Local Responsibility Area. The Local Responsibility Area hazard rating reflects flame and ember intrusion from adjacent wildlands and from flammable vegetation in the urban area.
– PRC 4202 and GC 51178



Tubbs Fire burns 36,810 acres, destroying 5,643 structures and resulting in 22 fatalities in Santa Rosa.



Camp Fire burns 153,336 acres, destroying 18,804 structures and resulting in 85 fatalities in Paradise.

L FIRE finalizes the Statewide
SZ Model to include Very
h FHSZ in LRA.

007

AB 642 and SB 63 require CAL FIRE to identify Moderate and High FHSZ in LRA.

2021

AB 211 requires local agency to designate by ordinance Moderate and High FHSZ in LRA.

2022

FHSZ Frequently Asked Questions

General

What is a Fire Hazard Severity Zone or FHSZ?

Public Resource Code 4202; The State Fire Marshal shall classify lands within State Responsibility Areas into Fire Hazard Severity Zones. Each zone shall embrace relatively homogeneous lands and shall be based on fuel loading, slope, fire weather, and other relevant factors present, including areas where winds have been identified by the department as a major cause of wildfire spread. Government Code 51178; The State Fire Marshal shall identify areas in the state as Moderate, High, and Very High Fire Hazard Severity Zones based on consistent statewide criteria and based on the severity of fire hazard that is expected to prevail in those areas. Moderate, High, and Very High Fire Hazard Severity Zones shall be based on fuel loading, slope, fire weather, and other relevant factors including areas where winds have been identified by the Office of the State Fire Marshal as a major cause of wildfire spread.

Will the new Fire Hazard Severity Zones affect my ability to get or maintain insurance?

Insurance companies use risk models, which differ from hazard models, because they consider the susceptibility of a structure to damage from fire and other short-term factors that are not included in hazard modeling. It is unlikely that insurance risk models would utilize CAL FIRE Fire Hazard Severity Zones as a factor, but much of the same data that is used in the Fire Hazard Severity Zone model are likely included in the insurance companies' risk models. However, insurance risk models incorporate many additional factors and that change more frequently than those that CAL FIRE includes in its hazard mapping, which is built to remain steady for the next 10+ years.

What do Fire Hazard Severity Zones measure?

The Fire Hazard Severity Zone map reflects "hazard," not "risk". The map is like flood zone maps, where lands are described in terms of the probability level of a particular area being inundated by floodwaters, and not specifically prescriptive of impacts.

"Hazard" is based on the physical conditions that create a likelihood and expected fire behavior over a 30 to 50-year period without considering mitigation measures such as home hardening, recent wildfire, or fuel reduction efforts.

"Risk" is the potential damage a fire can do to the area under existing conditions, accounting for any modifications such as fuel reduction projects, defensible space, and ignition resistant building construction.

FHSZ Frequently Asked Questions

General

What are the key elements of the Fire Hazard Severity Zone model?

The fire hazard severity model for wildland fire has two key elements: probability of an area burning and expected fire behavior under extreme fuel and weather conditions. The zones reflect areas that have similar burn probabilities and fire behavior characteristics. The factors considered in determining fire hazard within wildland areas are fire history, flame length, terrain, local weather, and potential fuel over a 50-year period. Outside of wildlands, the model considers factors that might lead to buildings being threatened, including terrain, weather, urban vegetation cover, blowing embers, proximity to wildland, fire history, and fire hazard in nearby wildlands. FHSZs are not a structure loss model, as key information regarding structure ignition (such as roof type, etc.) is not included.

Where do Fire Hazard Severity Zones apply?

Fire Hazard Severity Zones are found in areas where the state has financial responsibility for wildfire protection and prevention, called the State Responsibility Area. More than 31 million acres are in this area. Under Senate Bill 63 (Stern, 2021) Government Code 51178 was amended to also identify the Moderate and High Fire Hazard Severity Zones with the Very High in Local Responsibility Area (LRA).

What are the uses of Fire Hazard Severity Zones?

The zones are used for several purposes including to designate areas where California's defensible space standards and wildland urban interface building codes are required. They can be a factor in real estate disclosure, and local governments may consider them in their general plan.

When were the maps last updated?

In 2007, CAL FIRE updated the FHSZs for the entire State Responsibility Area (SRA). Between 2008-2011 the department worked with local governments to make recommendations of the Very High Fire Hazard Severity Zones within Local Responsibility Area (LRA).

Why are fire hazard severity maps being updated?

The hazard maps are being updated to more accurately reflect the zones in California that are susceptible to wildfire. The hazard mapping process will incorporate new science in local climate data and improved fire assessment modeling in determining hazard ratings.

FHSZ Frequently Asked Questions

General

How do the Fire Hazard Severity Zone Maps differ from California Public Utilities Commission (CPUC) High Fire Threat District Maps?

The California Public Utilities Commission (CPUC) sponsored map, known as "CPUC High Fire Threat District Map" (HFTD), includes similar factors as those in the FHSZ maps, however the CPUC HFTD Map is designed specifically for identifying areas where there is an increased risk for utility associated wildfires. As such, the CPUC map includes fire hazards associated with historical powerline-caused wildfires, current fuel conditions, and scores areas based on where fires start, as opposed to where potential fires may cause impacts.

How are Fire Hazard Severity Zones determined?

CAL FIRE used the best available science and data to develop, and field test a model that served as the basis of zone assignments. The model evaluated the probability of the area burning and potential fire behavior in the area. Many factors were included such as fire history, vegetation, flame length, blowing embers, proximity to wildland, terrain, and weather.

What new data will be included in the new model, and how does this differ from the previous model?

A 2 km grid of climate data covering the years 2003-2018 is being used in the update. The previous model used stock weather inputs across the state to calculate wildland fire intensity scores. The updated model will adjust fire intensity scores based on the most extreme fire weather at a given location, considering temperature, humidity, and wind speed. In addition, ember transport is being modeled based on local distributions of observed wind speed and direction values instead of using a generic buffer distance for urban areas adjacent to wildlands.

Why is my property in a different zone than the adjacent area, which looks similar?

In wildland areas, zone edges are a result of the way zones are delineated. Specifically, zones represent areas of similar slope and fuel potential. Zone boundaries divide zones based on geographic and vegetation features that align with fire hazard potential; although, at a local scale, it may appear that the immediate area is similar on both sides of the edge. The class value within a zone is based on the average hazard score across the whole zone, so areas that are in the same zone but not immediately adjacent to a local area can have an influence on the final zone classification. Classification outside of wildland areas is based on the fire hazard of the adjacent wildland and the probability of flames and embers threatening buildings.

FHSZ Frequently Asked Questions

General

Why does the model place an emphasis on the spread of embers?

Embers spread wildfire because they can travel long distances in the wind and ignite vegetation, roofs, attics (by getting into vents), and decks.

Why do waterbodies have a Fire Hazard Severity Zone Classification?

All areas in State Responsibility Area, including water bodies, require a Fire Hazard Severity Zone designation. The 2007 FHSZ maps zoned all water as Moderate by default. In the 2023 FHSZ model we added a buffer of FHSZ from the surrounding wildland into water bodies to account for potential threat of embers to buildings on docks and house boats, as well as variation in reservoir height that occurs with drought.

How does CAL FIRE assist Local Governments in Fire Hazard Severity Zones?

CAL FIRE's Land Use Planning Program is a specialized unit that provides support to local governments by providing fire safety expertise on the State's wildland urban interface building codes, wildfire safety codes, as well as helping in the development of the safety elements in general plans.

How can I search the Fire Hazard Severity Zone of a property?

You can search by address to find your current designation on the web at: osfm.fire.ca.gov/FHSZ

FHSZ Frequently Asked Questions

State Responsibility Area

What is State Responsibility Area or SRA?

SRA is a legal term defining the area where the state has financial responsibility for wildland fire protection and prevention. Incorporated cities and federal ownership are not included. Within the SRA, CAL FIRE is responsible for fire prevention and suppression. There are more than 31 million acres in SRA, with an estimated 1.7 million people and 800,000 existing homes.

How is State Responsibility Area determined?

The Board of Forestry and Fire Protection (Board) classifies land as State Responsibility Area. The legal definition of SRA is found in the Public Resources Code Section 4125. The Board has developed detailed procedures to classify lands as State Responsibility Area. Lands are removed from SRA when they become incorporated by a city, change in ownership to the federal government, become more densely populated, or are converted to intensive agriculture that minimizes the risk of wildfire. While some lands are removed from SRA automatically, the Board typically reviews changes every five years.

What Fire Hazard Severity Zones are in State Responsibility Area?

All of the State Responsibility Area is in a Fire Hazard Severity Zone. Lands are either ranked as Moderate, High or Very High Fire Hazard Severity Zones.

What are the wildland urban interface (WUI) building codes in State Responsibility Area?

The WUI building codes (California Building Code (CBC) Chapter 7A) reduce the risk of embers fanned by wind-blown wildfires from igniting buildings. The codes for roofing, siding, decking, windows, and vents apply throughout all State Responsibility Area regardless of the fire hazard severity ranking. Ember-resistant building materials can be found at: https://osfm.fire.ca.gov/divisions/fire-engineering-and-investigations/building-materials-listing/

FHSZ Frequently Asked Questions

State Responsibility Area

What is the difference between the various Fire Hazard Severity Zones?

Classification of a wildland zone as Moderate, High or Very High Fire Hazard is based on the average hazard across the area included in the zone, which have a minimum size of 200 acres. In wildlands, hazard is a function of modeled flame length under the worst conditions and annual burn probability. Both these factors generally increase with increasing hazard level, but there may be instances where one value is Very High and the other is low, pushing the overall hazard into a more intermediate ranking. On average, both modeled flame length and burn probability increase by roughly 40-60% between hazard classes.

Is the GIS data for Fire Hazard Severity Zones available for download?

The data inputs used to develop the Fire Hazard Severity Zones are identified in the Initial Statement of Reasons (ISOR) Title 19 Development (ca.gov). CAL FIRE has developed an additional data package which consists of sequential modeling steps, including any data inputs that were not already publicly available and referenced in the ISOR. The data package encompasses 34 spatial datasets and 8 tables, provided in raster, polygon, and table format. These datasets are formatted for Esri ArcGIS software, except for four tables provided in Excel. Ten of the datasets are updated versions used to produce an edited SRA FHSZ map following the public comment period that ended April 4, 2023. Upon formal adoption of the FHSZ map, the final SRA FHSZ geospatial data file will become available. The data package is available on the FHSZ website Fire Hazard Severity Zones (ca.gov) under the science and methods banner.

FHSZ Frequently Asked Questions

Local Responsibility Area

What is Local Responsibility Area or LRA?

Local Responsibility Areas (LRA) are incorporated cities, urban regions, agriculture lands, and portions of the desert where the local government is responsible for wildfire protection. This is typically provided by city fire departments, fire protection districts, counties, and by CAL FIRE under contract.

When did Fire Hazard Severity Zones begin in Local Responsibility Area?

Assembly Bill 337 (Bates, 1992) prompted by the devastating Oakland Hills Fire of 1991, calls for CAL FIRE to evaluate fire hazard severity in Local Responsibility Area and to make a recommendation to the local jurisdiction where Very High FHSZ exist. Government Code 51175 then provides direction for the local jurisdiction to take appropriate action.

How are Fire Hazard Severity Zones determined in Local Responsibility Areas?

CAL FIRE uses an extension of the State Responsibility Area Fire Hazard Severity Zone model as the basis for evaluating fire hazard in Local Responsibility Area. The Local Responsibility Area hazard rating reflects flame and ember intrusion from adjacent wildlands and from flammable vegetation in the urban area.

What are the requirements for landowners in Fire Hazard Severity Zones in Local Responsibility Areas?

California's WUI building codes (CBC Chapter 7A) apply to the design and construction of new buildings located in High and Very High FHSZs in Local Responsibility Areas. Local ordinances may require ignition resistant construction for remodel projects. Check with your local building department to determine which ignition resistant building codes apply to your project. In addition, Government Code Section 51182 calls for defensible space clearance and other wildland fire safety practices for buildings. Owners are also required to make a natural hazard disclosure as part of a real estate transfer. For information regarding home hardening and defensible space clearance, visit www.readyforwildfire.org.

Does the designation of Very High Fire Hazard Severity Zones in the Local Responsibility Area trigger the 100-foot clearance requirement?

Yes, per Government Code 51182 unless a local government has passed a more stringent requirement, the 100-foot defensible space clearance applies. For information regarding home hardening and defensible space clearance, visit www.readyforwildfire.org.

FHSZ Frequently Asked Questions

Local Responsibility Area

What is the process for developing Fire Hazard Severity Zones in the Local Responsibility Area?

CAL FIRE uses the same modeling data that is used to map the State Responsibility Area. The map, along with a model ordinance, are then sent to the governing body for adoption.

How are the new Fire Hazard Severity Zones impacting development?

Many of the changes expanding Fire Hazard Severity Zones in Local Responsibility Areas have been supported by the building industry. CAL FIRE works closely with the building industry when setting various building codes and defensible space requirements, so we are working together to not affect development itself but to make sure development matches the hazards of that area.

When will the Local Responsibility Area Map be released?

The Local Responsibility Area map process will happen after the State Responsibility Area process has been completed, which is estimated to occur in winter of 2025.

Why haven't Moderate and High Fire Hazard Severity Zone classes been classified before in the Local Responsibility Area?

New legislation, Senate Bill 63 (Stern, 2021), now requires the adoption of all three Fire Hazard Severity Zone classes in the Local Responsibility Area. Previously only Very High Fire Hazard Severity Zones were required for adoption in Local Responsibility Areas.

Why is my property in a different zone than the adjacent area, which looks similar?

In non-wildland areas, zone edges occur based on distance to the wildland edge. Because hazard in these areas is largely determined by incoming embers from adjacent wildland, urban areas that are similar in vegetation type and housing density may have a change in FHSZ class as the distance to the wildland edge increases. Areas immediately adjacent to wildland receive the same FHSZ score as that wildland where fire originates, and the model then produces lower scores as the distance to wildland edge increases.

LRA Legislation Factsheet

Assembly Bill No.337

An act to add Chapter 6.8 (commencing with Section 51175) to Part 1 of Division 1 of Title 5 of the Government Code, and to amend Section 13108.5 of the Health and Safety Code, relating to fire protection.

[Enrolled, January 28, 1991]

AB 337, Bates. Very high fire hazard severity zones.

(1) Under existing law, the State Board of Forestry is required to classify all lands within the state, in accordance with prescribed criteria, for the purpose of determining areas in which the financial responsibility of preventing and suppressing fires is primarily the responsibility of the state.

This bill would declare that the prevention of fires is not a municipal affair but is instead, a matter of statewide concern, and would make a finding and declaration of the Legislature that its provisions apply to all local agencies, including, but not limited to, charter cities, charter counties, and charter cities and counties. The bill would prohibit that finding from limiting the authority of a local agency, as defined, from imposing more restrictive fire and panic safety requirements, as otherwise authorized by law.

The bill would state that it is not the intent of the Legislature to limit or restrict the authority of a local agency to impose more restrictive fire and panic safety requirements, as otherwise authorized by law.

This bill would require the Director of Forestry and Fire Protection to identify areas in the state as very high fire hazard severity zones within all counties pursuant to a prescribed schedule. The bill would require local agencies, as defined, to designate, by ordinance, very high fire hazard severity zones in their jurisdiction after receiving recommendations from the director, except as prescribed. The bill would authorize local agencies to include or exclude areas following certain findings and would require changes made by local agencies to be final and not rebuttable by the director. By requiring local agencies to designate very high fire hazard severity zones within their jurisdictions, this bill would impose a state-mandated local program. The bill would require the State Fire Marshal to prepare and adopt a model ordinance that provides for the establishment of any high fire hazard security zones.

LRA Legislation Factsheet

Assembly Bill No.337 (Continued)

(2) Under existing law, any person who owns, leases, controls, operates, or maintains any building or structure in, upon, or adjoining any mountainous area or forest-covered lands, brush-covered lands, or grass-covered lands, or any land that is covered with flammable material, is required to undertake specified fire protection measures, including the maintenance of specified firebreaks.

The bill would enact requirements of this nature for any person who owns, leases, controls, operates, or maintains, any occupied dwelling or occupied structure in, upon, or adjoining any mountainous area, forest-covered land, brush-covered land, grass-covered land, or land covered with flammable material, which area or land is within a very high fire hazard severity zone, as described in (1).

The bill would authorize local agencies to exempt certain structures and would exempt certain land or water areas.

The bill would make violation of these requirements an infraction or misdemeanor, as specified, thereby imposing a state-mandated local program by creating a new crime, and would specify related matters.

This bill would require local agencies to notify owners of property of violation and would authorize local agencies to correct the conditions and make a lien upon the property, as prescribed. By creating these requirements, this bill would impose a state-mandated local program.

The bill would permit a violation of these requirements to be considered a public nuisance, as specified.

(3) Existing law requires the State Fire Marshal to adopt, amend, and repeal regulations for roof coverings and openings into the attic areas of buildings in those fire hazard severity zones in state responsibility lands as designated by the director. Existing law requires the director to classify lands within state responsibility areas into fire hazard severity zones.

This bill would instead require the State Fire Marshal to propose, and would require the State Building Standards Commission to adopt, amend, and repeal those regulations. The bill would also require the State Fire Marshal to propose, and would require the State Building Standards Commission to adopt, amend, and repeal, those regulations for buildings in very high fire hazard severity zones in state responsibility lands, designated by the director, and in very high fire hazard severity zones as described in (1). The bill would require roofs on all new buildings and certain existing buildings in both of those zones to be at least a class B roof that complies with Standard 32-7 of the Uniform Building Code, as adopted in the California Building Standards Code. The bill would impose requirements on installers and roofing materials and make other related changes. The bill would exempt historic buildings, as defined, from these provisions.

LRA Legislation Factsheet

Senate Bill No.63

CHAPTER 382

An act to amend Sections 51177, **51178, 51178.5,** 51182, and 51189 of the **Government Code**, to amend Section 13108.5 of the Health and Safety Code, and to amend Sections 4124.5 and 4291 of, and to add and repeal Sections 4123.8, 4291.5, and 4291.6 of, the Public Resources Code, relating to fire prevention.

[Approved by Governor September 28, 2021. Filed with Secretary of State September 28, 2021.]

SB 63, Stern. Fire prevention: vegetation management: public education: grants: defensible space: fire hazard severity zones.

(1) Existing law requires the Director of Forestry and Fire Protection to identify areas of the state as very high fire hazard severity zones based on specified criteria. Existing law requires a local agency, within 30 days after receiving a transmittal from the director that identifies very high fire hazard severity zones, to make the information available for public review, as provided. This bill, among other things, would also require the director to identify areas of the state as moderate and high fire hazard severity zones. The bill would modify the factors the director is required to use to identify areas into fire hazard severity zones, as provided. The bill would require a local agency to make this information available for public review and comment, as provided. By expanding the responsibility of a local agency, the bill would impose a state-mandated local program.

This bill would also make conforming changes.

(2) Existing law requires a person who owns, leases, controls, operates, or maintains an occupied dwelling or structure in, upon, or adjoining a mountainous area, forest-covered land, brush-covered land, grass-covered land, or land that is covered with flammable material that is within a very high fire hazard severity zone, as designated by a local agency, or a building or structure in, upon, or adjoining those areas or lands within a state responsibility area, to maintain a defensible space of 100 feet from each side and from the front and rear of the structure, as specified. Existing law authorizes a greater distance than specified above on the specified land in a very high fire hazard severity zone. Existing law specifies that clearance beyond the property line may only be required if state law, local ordinance, rule, or regulation includes certain findings and specifies that clearance on adjacent property shall only be conducted following written consent by the adjacent landowner.

LRA Legislation Factsheet

Amended by Senate Bill No.63

Government Code 51178

The State Fire Marshal shall identify areas in the state as moderate, high, and very high fire hazard severity zones based on consistent statewide criteria and based on the severity of fire hazard that is expected to prevail in those areas. Moderate, high, and very high fire hazard severity zones shall be based on fuel loading, slope, fire weather, and other relevant factors including areas where winds have been identified by the Office of the State Fire Marshal as a major cause of wildfire spread.

(Amended by Stats. 2021, Ch. 382, Sec. 2.5. (SB 63) Effective January 1, 2022.)

Government Code 51178.5

Within 30 days after receiving a transmittal from the State Fire Marshal that identifies fire hazard severity zones pursuant to Section 51178, a local agency shall make the information available for public review and comment. The information shall be presented in a format that is understandable and accessible to the general public, including, but not limited to, maps.

(Amended by Stats. 2021, Ch. 382, Sec. 3.5. (SB 63) Effective January 1, 2022.)

LRA Legislation Factsheet

Assembly Bill No. 211

CHAPTER 574

An act to amend Sections 11891, 11893, 12581, 12996, 12998, 12999.4, and 12999.5 of, and to add Sections 12999.6 and 13001 to, the Food and Agricultural Code, **to amend Section 51179 of the Government Code**, to amend Sections 44274.10, 44274.11, 44274.12, 44274.13, and 44274.14 of the Health and Safety Code, to amend Sections 3113, 4799.05, 14503.5.1, 14538, 14549.2, 14581, 42052, and 42060 of, to add Sections 14537.5, 14548, 14555, and 21166.3 to, to add Part 5 (commencing with Section 75250) to Division 44 of, and to repeal Section 75250.1 of, the Public Resources Code, to amend Section 43152.6 of, and to amend and repeal Section 43152.10 of, the Revenue and Taxation Code, to amend Section 13198 of the Water Code, to amend the Budget Act of 2021 (Chapters 21, 69, and 240 of the Statutes of 2021) by amending Item 8570-002-0001 of Section 2.00 of that act, and to amend the Budget Act of 2021 (Chapter 44 of the Statutes of 2022) by amending Items 3540-101-0001 of Section 2.00 of that act, relating to public resources, and making an appropriation therefor, to take effect immediately, bill related to the budget.

[Approved by Governor September 27, 2022. Filed with Secretary of State September 27, 2022.]

AB 211, Committee on Budget. Public resources trailer bill.

(2) Existing law requires the State Fire Marshal to identify areas of the state as moderate, high, and very high fire hazard severity zones based on specified criteria. Existing law requires a local agency to designate, by ordinance, very high fire hazard severity zones in its jurisdiction within 120 days of receiving recommendations from the State Fire Marshal. Existing law authorizes a local agency, at its discretion, to include areas within the jurisdiction of the local agency, not identified as very high fire hazard severity zones by the State Fire Marshal, as very high fire hazard severity zones following a finding supported by substantial evidence, as provided.

This bill would additionally require a local agency to designate, by ordinance, moderate and high fire hazard severity zones within 120 days of receiving recommendations from the State Fire Marshal. By expanding the responsibility of a local agency, the bill would impose a state-mandated local program. The bill would additionally authorize a local agency, at its discretion, to include areas within the jurisdiction of the local agency, not identified as moderate and high fire hazard severity zones by the State Fire Marshal, as moderate and high fire hazard severity zones, respectively. The bill would prohibit the local agency from decreasing the level of fire hazard severity zone as identified by the State Fire Marshal for any area within the jurisdiction of the local agency, as provided.

LRA Legislation Factsheet

Amended by Assembly Bill No. 211

Government Code 51179

(a) A local agency shall designate, by ordinance, moderate, high, and very high fire hazard severity zones in its jurisdiction within 120 days of receiving recommendations from the State Fire Marshal pursuant to Section 51178.

(b) (1) A local agency may, at its discretion, include areas within the jurisdiction of the local agency, not identified as very high fire hazard severity zones by the State Fire Marshal, as very high fire hazard severity zones following a finding supported by substantial evidence in the record that the requirements of Section 51182 are necessary for effective fire protection within the area.

(2) A local agency may, at its discretion, include areas within the jurisdiction of the local agency, not identified as moderate and high fire hazard severity zones by the State Fire Marshal, as moderate and high fire hazard severity zones, respectively.

(3) A local agency shall not decrease the level of fire hazard severity zone as identified by the State Fire Marshal for any area within the jurisdiction of the local agency, and, in exercising its discretion pursuant to paragraph (2), may only increase the level of fire hazard severity zone as identified by the State Fire Marshal for any area within the jurisdiction of the local agency.

(c) The local agency shall transmit a copy of an ordinance adopted pursuant to subdivision (a) to the State Board of Forestry and Fire Protection within 30 days of adoption.

(d) Changes made by a local agency to the recommendations made by the State Fire Marshal shall be final and shall not be rebuttable by the State Fire Marshal.

(e) The State Fire Marshal shall prepare and adopt a model ordinance that provides for the establishment of very high fire hazard severity zones.

(f) Any ordinance adopted by a local agency pursuant to this section that substantially conforms to the model ordinance of the State Fire Marshal shall be presumed to be in compliance with the requirements of this section.

(g) A local agency shall post a notice at the office of the county recorder, county assessor, and county planning agency identifying the location of the map provided by the State Fire Marshal pursuant to Section 51178. If the agency amends the map, pursuant to subdivision (b) or (c) of this section, the notice shall instead identify the location of the amended map.

(Amended by Stats. 2022, Ch. 574, Sec. 10. (AB 211) Effective September 27, 2022.)

LRA Legislation Factsheet

Increasing Fire Hazard Severity Zone (FHSZ) Area and Designation

Government Code section 51179 requires a local agency to designate, by ordinance, moderate, high, and very high FHSZ within 120 days of receiving the identified FHSZ's from the State Fire Marshal pursuant to Section 51178.

The law does not allow for a local jurisdiction to request changes or provide comments to the State Fire Marshal on the FHSZ designations. However, a local agency may choose to increase the designation of a FHSZ from the FHSZ identified by the State Fire Marshal, or designate areas as having a FHSZ that were not designated in a FHSZ by the State Fire Marshal. This may occur because FHSZ zone edges in the maps and data from the State Fire Marshal are not aligned with parcel boundaries or roads that some may consider for lines of convenance when adopting ordinances. A local agency is not allowed to reduce the designation of a FHSZ classification from the State Fire Marshal (i.e. a local agency cannot make an area designated as High by the State Fire Marshal, Moderate in its adopted ordinance).

However, a local jurisdiction can increase the designation from the one identified by the State Fire Marshal. If a local agency decides to increase the designation of a FHSZ, it may do so if it does the following:
1. If increasing the designation to Very High, a local agency must make a finding supported by substantial evidence in the record that the requirements of Government Code section 51182 are necessary for effective fire protection.
2. If increasing the designation to Moderate or High, a local agency may do this at its discretion.

If a local agency decides to include areas in its FHSZ adopted ordinance not identified as being in a FHSZ by the State Fire Marshal, it may include those areas if it does the following:
1. If including areas not identified as being in a FHSZ and designating it as Very High, a local agency must make a finding supported by substantial evidence in the record that the requirements of Government Code section 51182 are necessary for effective fire protection.
2. If including areas not identified as being in a FHSZ and designating it as Moderate or High, a local agency may do this at its discretion.

LRA Legislation Factsheet

Land Use Planning Program

CAL FIRE's Land Use Planning Program is a specialized unit that provides support to local governments by providing fire safety expertise on the State's wildland urban interface building codes, as well as collaborating in the development of Safety Elements in General Plans.

For More Information

osfm.fire.ca.gov/fhsz

RICARDO LARA
INSURANCE COMMISSIONER
California Department of Insurance

Q&A – Insurance and CAL FIRE Fire Hazard Severity Zone Maps

1. **How will the updated CAL FIRE maps affect insurance availability and affordability?**

CAL FIRE's maps are intended to drive local planning decisions, not insurance decisions. Under Commissioner Lara's new regulation finalized in October 2022, insurance companies must provide discounts for wildfire safety actions such as community mitigation and home-hardening, which CAL FIRE's maps do not assess. In addition, insurance companies are already using risk analysis tools and models that go beyond CAL FIRE's proposed maps in determining what properties they will underwrite.

Commissioner Lara's new wildfire safety regulation will help increase access to insurance by promoting wildfire safety across the state. Reducing wildfire risks throughout the state is the primary way we can make insurance more available and affordable, and our regulation is a major step towards that goal. CAL FIRE's maps support that goal through improving public education about hazard and the need for safety preparation.

2. **How will these maps benefit the public?**

Public education about where current wildfire hazards exist is essential to reducing the threat to local communities and maintaining access to available and affordable insurance. When communities know and understand their risks, they can plan and prepare.

In addition, the Department's first-ever report on climate insurance recommended updated wildfire hazard mapping to improve public safety.

3. **If you are a homeowner and your zone changed from High Hazard to Very High Hazard, will this impact your insurance premiums or renewal ability?**

For many years, insurance companies have been using alternate wildfire risk tools for determining where they will write and renew policies, and how much premium to charge a policyholder, not the Fire Hazard Severity Zone maps. Therefore, a change in designation on the maps for a single homeowner is unlikely to affect their insurance. The reality is that more accurate risk information enables homeowners and communities to reduce their wildfire risks, and Commissioner Lara's new wildfire mitigation regulation clarifies what actions you should take to reduce wildfire risks. Once that regulation is fully implemented, if a homeowner or business owner takes those risk mitigation actions, they will be able to see a discount in their insurance premium.

4. **How is the state addressing wildfire mitigation?**

By design, CAL FIRE's maps are focused on long-range wildfire hazard, which includes only certain variables, like wind, vegetation, ember production and movement, climate, topography, and fire history. CAL FIRE's maps will give up to date information to communities about the level of wildfire hazard they face, which could help target resources at the state and local level. Expanded state grant programs and Commissioner Lara's new wildfire safety regulation are aimed at reducing wildfire risks to communities through programs such as Firewise USA and the new Fire Risk Reduction Community designation from the California Board of Forestry and Fire Protection.

City of Etna

Agenda Request

Date of Meeting: 07/28/2025

Spokesperson(s): Clint Whitchurch

Is this for Discussion ☐ or are you requesting an Action ☐

Subject/Request: SAFER Grant

Please provide a description of the request and attach supporting documentation:

Information for Council reference the recently submitted SAFER Grant and draft plan if awarded.

Will there be a financial impact to the City? ☐ Yes ☐ No If Yes, $_____

Please describe:

NOTE: Agenda requests must be received no less than four working days before the date of meeting. Return this form and supporting documentation to address below.

442 Main Street • P.O. Box 460 • Etna, CA 96027
P: 530-467-5256 • F: 530-467-3217

City of Etna

Etna Fire Department

FULL TIME RECRUITMENT AND RETENTION POSITION
SAFER GRANT

Information:

If the SAFER Grant is awarded by FEMA, the position will be presented at the next City Council meeting for approval.

40 hours a week
Schedule will be flexible and determined by the fire chief and selected candidate. This would be an overtime exempt position as it would be salaried.

See job description for position requirements and roles/responsibilities

Chain of Command:

If approved, the employee will report to the Chief/Assistant Chief or designee.

Position Selection Process:

1. To be posted internally to any current, in good standing City of Etna employees, including "volunteers" first.
2. Any interested person will submit a letter of interest and resume to the Etna Fire Chief by a specific date, TBD.
    A. If the interested person is qualified, a questionnaire will be given to the person to be completed within 2 days.
    B. If the interested person is NOT qualified, they will be informed immediately and given feedback and possible suggestions for future opportunities.
3. Once the questionnaire is received, they will be given an interview date and time. A prepared list of questions will be followed for each candidate to ensure a fair and unbiased interview.
4. Any candidate that was interviewed will receive verbal and/or written notification of their status within 3 business days.

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P: 530-467-3300 • F: 530-467-3331

5. If there are no letters of interest submitted or qualified individuals from current City of Etna employees, then the position will be posted externally and the process repeated.
6. When a candidate has been selected, an offer of employment will be presented.

Interview panel:
May include any or all of the following: Etna Fire Chief, Etna Assistant Fire Chief, Ambulance Director, Fire and Ambulance commissioners with the Etna City Council, Fort Jones Fire Chief, current Fort Jones Fire Departments Recruitment and Retention officer, other selected personnel that the fire chief determines appropriate.

Interview questions:
Each person that will be sitting in on the interviews will submit 1-3 questions prior to and compiled into a list, being approved by each member before the interviews start.

Pre Interview Questionnaire for candidate:

1. What part of your current role in working for the City of Etna do you like the most that makes you want this position?
2. What part of the Etna Fire Department Mission Statement speaks to you the most and why?
3. What are your goals as a Firefighter EMT and how does this position fit those goals?
4. What do you think is the most important aspect of being a Firefighter/EMT?

Candidate Letters:

To be cut and paste onto letterhead and emailed to the candidate.

Rejection letter:

Thank you for your interest in the Recruitment and Retention / Firefighter EMT position with the City of Etna, Etna Fire Department.

After careful consideration, we have decided to pursue another applicant that better aligns with our goals.

We value you as a team member in your current role and hope that you will continue to serve in that capacity.

Thank you again for your time and consideration.

Acceptance letter:

Thank you for your interest in the Recruitment and Retention / Firefighter EMT position with the City of Etna, Etna Fire Department.

On behalf of the City of Etna, I am excited to offer you this position.

This is a Full-Time, salaried position that is overtime exempt. This position is a 4 year grant position with a specific end date of _____ and may or may not be extended. Your salary will be paid in regular installments in accordance with the City's regular payroll process and subject to applicable tax and other withholdings.

This offer of employment expires by EOD _____.

We are excited by the prospect of your advancing within the team!

Sincerely,
Clint Whitchurch, EMT
Fire Chief, Etna Fire Department

I hereby agree to and accept employment with the City of Etna on the terms and conditions set forth in this employment offer.

Signature: _____
Date Signed:_____/_____/_____

City of Etna

Etna Fire Department

Draft 07212025
SAFER GRANT
Recruitment and Retention Coordinator Job Description

GENERAL PURPOSE

The Volunteer Recruitment and Retention Coordinator will work within the Supervision of the Fire Chief and manage the Fire Departments Volunteer Recruitment and Retention Program. Working within the guidance of the Fire Departments operational objectives, the current and revised master and strategic planning models and the requirements committed to in the SAFER Grant, the Recruitment and Retention Coordinator will assist in developing, leading and implementing comprehensive effective programs that will attract and retain qualified volunteers to the Department. This position conducts business affairs within the scope of the policies and procedures of Etna Fire Department. This position will hold the rank of Captain or above depending on qualifications and at the discretion of the Fire Chief.

DISTINGUISHING CHARACTERISITICS

This position has responsibility for planning, organizing and directing the volunteer coordination aspects of the Department. The Recruitment and Retention Coordinator will normally work an average of 40 hours per week and may, from time to time, be assigned a work schedule by the Fire Chief to meet the department's operational needs. The individual fulfilling the duties and responsibilities of the Recruitment and Retention Coordinator will always present themselves in a courteous, professional and responsible manner.

KNOWLEDGE, SKILLS, AND ABILITIES

- Ability to effectively communicate orally and in writing with people of all ages and socioeconomic groups.
- Ability to prepare reports, assignments, instructional guides, and other written directives and documents.
- Ability to manage time, projects, and deadlines independent of direct supervision.
- Deal effectively with people while promoting community and department interactions.
- Knowledge of general computer operations; have basic abilities with word processor, spreadsheet, PowerPoint, and database software applications.
- Ability to be imaginative and articulate.
- Ability to work independently and as a team player.

City of Etna

Etna Fire Department

MINIMUM QUALIFICATIONS

- Valid California driver's license with Firefighter endorsement and be insurable
- Graduation from high school or equivalent GED
- Must have a clean criminal history
- Pass the Fire Department's medical screening/physical and background check
- Annual Arduous Pack Test (Physical Fitness Test)
- California State Firefighter 1 and EMT
- Haz-Mat First Responder Operations and Decon
- A resident of Etna or live within a 5 mile radius

PREFERRED QUALIFICATIONS

- Etna Fire Department Volunteer Experience
- Experience in administering FEMA Grants
- Fire service experience
- Experience in managing volunteer firefighters
- California Certified Fire Officer
- California Certified Fire Investigator
- ICS 400
- NWCG Engine Boss

ESSENTIAL JOB FUNCTIONS

- Facilitates the SAFER Grant and it's objectives.
- Coordinates and manages the volunteer program including participation requirements, reimbursement policies, volunteer scheduling, training, etc.
- Assists in developing, implementing, and maintaining recruitment and retention programs, materials, equipment, and displays.
- Monitors and evaluates the program's success.
- Provides support to volunteers - assisting with issuing PPE, training, coordinating volunteer activities and other duties as assigned.
- Schedules Recruitment and Retention activities at community events, develops public relations with the media as well as new partnerships with local businesses, schools, civic organizations, and other community groups as it pertains to recruitment and retention of volunteers.
- Serves as a point of contact to volunteers disseminating pertinent information regularly to all groups

City of Etna

Etna Fire Department

- Communicates regularly with crews regarding volunteer performance and participation.
- Facilitates the volunteer mentoring and PAL explorer programs.
- Develops and coordinates volunteer recruitment programs.
- Coordinates new member orientation.
- Responsible for accurate documenting and reporting of volunteer activities and participation.
- Coordinates and/or assists with functions, such as graduation ceremonies, award presentations, etc.
- May coordinate, participate in, or assist with Fire Prevention and Public Education activities.
- Attends meetings as requested, including staff meetings, board meetings, volunteer, and training meetings.
- May attend conferences, seminars, or training sessions to upgrade job knowledge, management, and communication skills.
- Other duties as assigned.

City of Etna

Agenda Request

Date of Meeting: 7/28/2025

Spokesperson(s): City Council & Staff

Is this for Discussion ☒ or are you requesting an Action ☒

Subject/Request: 2025/2026 Budget

Please provide a description of the request and attach supporting documentation:

Discuss and approve the 2025/2026 budget.

Will there be a financial impact to the City? ☒ Yes ☐ No If Yes, $_____

Please describe:

NOTE: Agenda requests must be received no less than four working days before the date of meeting. Return this form and supporting documentation to address below.

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Summary of Major Funds

			Budget
Fund 10	General Fund	Revenue	920,082
Fund 23	Pool	Revenue	40,100
Fund 50	Ambulance	Revenue	356,200
TOTAL General Fund Revenue			**1,316,382**
Fund 10	**General Fund**		
	City Council	Expense	34,550
	City Clerk	Expense	115,384
	Police	Expense	141,791
	FJ Police	Expense	293,892
	DOJ Police	Expense	71,686
	Fire	Expense	82,726
	Buildings	Expense	63,734
	Streets & Roads	Expense	55,960
	Park & Rec	Expense	17,891
	Pool	Expense	88,358
	Ambulance	Expense	383,887
TOTAL General Fund Expense			**1,349,859**
		over/under	**-33,478**
Enterprise Funds			
Fund 20	Water Imp.	Revenue	12,500
Fund 40	Water Fund	Revenue	238,000
			250,500
	Water Imp.	Expense	2,442
	Water Fund	Expense	231,322
			233,764
Fund 21	Sewer Improvement Fu	Revenue	28,848
Fund 45	Sewer Fund	Revenue	216,850
			245,698
		Expense	32,000
		Expense	212,946
			244,946

CITY OF ETNA

Salary Schedule 2025-2026

		7/1/2024	COLA	7/1/2025				
	Schedule	A	2.50%	New A	B	C	D	E
Police Non-Sworn Unit								
Community Service Officer	PD	25.71	0.64	26.36	27.15	27.96	28.80	29.66
Police Sworn Unit								
Police Chief	PD	38.16	0.95	39.11	40.28	41.49	42.74	44.02
Detective	PD	28.80	0.72	29.52	30.40	31.32	32.26	33.22
Police Sargent	PD	28.80	0.72	29.52	30.40	31.32	32.26	33.22
Police Officer	PD	26.23	0.66	26.88	27.69	28.52	29.38	30.26
On Call	PD				Max. per year $8,000 hr per year			
Fire								
Fire Chief	VF	1200.00		1200.00	1,400.00	1,600.00	1,800.00	2,000.00
Assistant Fire Chief	VF	600.00		600.00	700.00	800.00	900.00	1,000.00
Secratery	VF	170.00		170.00	180.00	190.00	200.00	210.00
FF Per Call	VF			15.50				
					-			
Ambulance					-			
Director	AM	31.88	0.80	32.68	33.66	34.67	35.71	36.78
Assist. Director	AM	20.57	0.51	21.08	21.72	22.37	23.04	23.73
EMT/FF	AM	20.00	0.50	20.50	21.12	21.75	22.40	23.07
Paramedic	AM	40.00		40.00				
EMT	AM	30.00		30.00				
Driver	AM	20.00		20.00				
Standby-Paramedic	AM	25.00		25.00				
Standby-EMT	AM	20.00		20.00				
Standby-Driver	AM	16.50		17.50	or $1 above minimum wage			
On Call	AM	$5.00/hr			Max. per year $5,000 hr per year			
Public Works								
Maintenance Worker I	PW	21.60	0.54	22.14	22.80	23.49	24.19	24.92
Maintenance Worker II	PW	26.74	0.67	27.41	28.23	29.08	29.95	30.85
Department Head	PW	31.88	0.80	32.68	33.66	34.67	35.71	36.78
City Hall								
City Clerk	CH	31.88	0.80	32.68	33.66	34.67	35.71	36.78
Asst Clerk	CH	24.68	0.62	25.30	26.06	26.84	27.65	28.48
Pool								
Pool Manager	PR	18.00	19.00	20.00	21.00	22.00	23.00	24.00
Asst. Pool Mgr	PR	17.00	18.00	19.00	20.00	21.00	22.00	23.00
Lifeguard I	PR			17.00	or $.50 above Minimum Wage			
Lifeguard II	PR			17.50	or $1 above Minimum Wage			
Lifeguard III	PR			18.00	or $1.50 above Minimum Wage			

CITY OF ETNA 2025/2026 PERSONNEL BUDGET/with COLA and Police Dept. 2 Step Increase

Position		City Clerk	Asst City Clerk 3/4	Public Works	PT PW 1/2	Public Works 3/4	Police Chief	Police Officer	Police Officer DOJ Grant	Police Officer New Hire	Police Officer	Police Detective 1/2	Code Enforcement 1/2	Police Reserve	Pool PTers	Volun. Firemen	Amb Director	Amb Pd Volunteers	Amb / Fire FT	TOTAL	
# of part time or volunteers															0	12					
701.00	Salaries Regular	70,013		74,277			86,299	59,322	59,322	55,910						-	70,013		42,640	517,795	
702.00	On Call Pay							8,000	8,000	5,000									5,000	29,000	
703.00	Salaries Part Time	-	40,653		25,712	35,568						32,573	26,842		35,000	27,360		46,000		267,707	814,503
710.00	FICA	5,356	3,110	5,682	1,814	2,721	6,602	4,538	4,538	4,277	-	2,492	2,053	-	2,678	2,093	5,356	3,519	3,262	60,091	
	PERS employer	7,134	3,236	7,569	1,887	3,624	14,317	6,662	6,662	6,279	-	3,658	-		-	-	5,573		3,394	69,995	
	" employee	4,901		5,199	-	2,490	6,041						-		-	-				18,631	
720.00	Health Insur.	18,878				18,878	12,228	12,228		12,228							18,878		9,439	93,318	
721.00	Health Insr. Allow.		7,079	9,439	4,720				6,114			3,057							9,439	39,848	
725.00	Workers Comp	917	532	9,816	3,134	4,700	3,948	3,080	3,080	2,924	-	1,490	1,228		4,625	9,259	9,252	6,079	6,296	70,361	70,362
730.00	State Taxes	242	242	242	242	242	242	242	242	242	-	242	242		750	325	232			3,969	
	Personnel Total	**107,441**	**54,853**	**112,224**	**35,509**	**68,223**	**129,678**	**94,072**	**87,958**	**89,861**	**-**	**43,512**	**30,365**	**-**	**43,053**	**39,037**	**109,304**	**55,598**	**70,031**	**1,170,717**	**1,170,717**
745.00	SCORE Liability Ins.	7,546	3,853	7,882	2,494	4,792	9,108	6,607	6,178	6,311	-	3,056	2,133	-	3,024	2,742	7,677	3,905	4,919	82,226	82,226
General Fund																				FTE	
	Clerk	25%	10%																	0.35	
	Police			5%			50%													0.55	
	FJ Police						50%		20%	100%		50%	50%	50%						3.20	
	DOJ Grant								80%											0.80	
	Fire															100%				1.00	
	Buildings			5%	5%	5%														0.15	
	Streets			15%	25%	10%														0.50	
	Parks			5%	5%	5%														0.15	
Swimming Pool		2%	5%	5%		5%									100%					1.17	
Gas Tax-General				15%	25%	5%														0.45	
Water		35%	40%	25%	20%	35%														1.55	
Sewer		35%	40%	20%	20%	35%														1.50	
Ambulance		3%	5%	5%													100%	100%	100%	3.13	
State COPS Fund 53								100%				50%	50%	50%						2.50	
	Check sum	100%	100%	100%	100%	100%	100%	100%	100%	100%	0%	100%	100%	100%	100%	100%	100%	100%	100%		

General Fund Revenue	21/22 Actual	22/23 Actual	23-24 Actual	24/25 Final Adopted	24-25 YTD 6-30-25	25/26 Proposed	
Total Revenues	**1,018,023**	**640,120**	**781,496**	**704,938**	**712,570**	**920,082**	
Total Expenditures	**1,236,477**	**720,917**	**780,209**	**904,385**	**819,312**	**877,614**	
Total Over/Under	**(218,454)**	**(80,797)**	**1,287**	**(199,447)**	**(106,742)**	**42,467**	
Dept: 00 General							
401.00 Sec. & Unsecr'D Prop Tx	**124,103**	133,341	143,844	150,000	140,250	145,000	
415.00 Int., Penlt., Delq Tax	**245**	109	102	125	102	100	
420.00 Sales Tax	**125,746**	115,513	121,505	125,000	91,460	130,000	
425.00 Trans. Occupancy Tax (TOT)	**22,788**	18,272	18,566	22,000	15,861	20,000	
430.00 Franchise Tax Pac Power	**8,501**	8,031	7,870	10,700	10,672	11,500	
435.00 Business License Tax	**4,625**	6,149	5,586	5,700	5,898	6,000	
440.00 Real Property Trnsfr Tax	**3,640**	3,840	1,607	1,200	1,764	2,500	
450.00 Animal License	**2,315**	1,170	1,169	1,500	1,131	1,000	
455.00 Animal Fines	**900**	-		-			
460.00 Other Court Fines	**17**	1,009	4,684	2,000	1,651	1,500	
465.00 Booking Fees	-			200			
480.00 Interest Earnings	**484**	541	998	1,200	896	1,000	
485.00 Rent	**6,329**	5,802	6,529	6,300	7,822	7,400	
490.00 Penalties & Delq. Fee	**125**	161	30	-			
500.00 Siskiyou VLF	**86,390**	90,543	97,304	102,000	101,727	105,000	
503.00 State Of Ca VLF	**858**	701	845	900	1,079	1,100	
505.00 HO Property Tax Relief	**1,509**	1,496	1,502	2,000	1,454	1,300	
515.00 Prop 172 Public Safety	**6,177**	-	11,819	10,000	7,893	10,000	
521.00 POST Reimbursement	**1,513**	6,052		-		2,000	
525.00 Other State Revenues	**1,229**	32	81	100			
530.00 Zoning & Subdivision Fees	**6,940**	880	2,740	2,000	45	500	
534.00 Police Reimbursable	**60,966**	17	2,408	6,898	6,898		
535.00 Special Police Dept Rev.	**1,168**	320	100	100		15,000	
540.00 Fire Strike	**243,841**			-			
545.00 Animal at Large				-			
555.00 Parks & Recreation Fees	**8,563**	8,391	6,120	8,000	8,371	9,000	
599.10 Fort Jones PD	**167,306**	167,306	223,156	236,545	292,334	346,182	
599.20 DOJ Funds		20,000	96,000	-		103,000	
605.00 Grants				9,469	9,469		
615.00 COVID Funds	**85,880**	42,940		-			
620.00 WC Refund				-			
625.00 Insurance Refund		1,812	6,722	-	4,509		
630.00 Admin Fees	**32,746**			-			
640.00 Prior Year Cost Reimbursement		2,225	18,806	-			
650.00 Unclassified Revenue	**9,919**	3,467	1,403	1,000	1,283	1,000	
690.00 Transfer In	-			-			
Total	**1,018,023**	**640,120**	**781,496**	**704,938**	**712,570**	**920,082**	-

6.23.25-$15,000 added for possible MOU between EHS and EPD.

General Fund Expenditures	21/22 Actual	22/23 Actual	23-24 Actual	24-25 Final Budget 5.27.2025	24-25 YTD 6-30-25	25/26 Proposed	
Total:	**1,236,477**	**720,917**	**780,209**	**904,385**	**819,312**	**877,614**	
Dept: 20 City Council							
735.00 Travel & Training	-	120	187	400	80	200	
750.00 Dues And Subscriptions	-	231	400	450	443	450	
760.00 Professional & Contract Services		45,128	29,337	23,594	26,194	2,500	
760.01 IT							
760.04 Siskiyou EDC				6,000	5,500	6,000	
770.00 Election Expense	-			3,810	3,810	-	
780.00 Attorney Fees			10,641	45,000	35,899	25,000	
874.00 CIIC		900		600	400	400	
875.00 Special Supplies & Equip	**150**			-			
Subtotal	**150**	**46,379**	**40,565**	**79,854**	**72,325**	**34,550**	**-**

Dept: 25 City Clerk	21/22 Actual	22/23 Actual	23-24 Actual	24/25 Final Adopted	YTD 6-11-25	25/26 Proposed	
701.00 Salaries Regular	**13,347**	24,239	32,136	26,524	25,504	17,503	
703.00 Salaries PT		2,151	6,851	5,775	6,317	4,065	
710.00 Ss/Mc Tax Expense	1,000	2,064	3,037	2,471	2,502	1,602	
715.00 Pers Retirement	980	3,728	5,586	5,003	4,872	3,332	
716.00 457 Retirement	418	286	428	450	280	300	
720.00 Health Insurance	**231**	8,458	6,420	7,048	7,194	4,719	
721.00 Health Allowance	471	598	849	908	880	708	
725.00 Workers Comp.	2,486	750	667	446	421	282	
730.00 Sui Tax Expense	42	175	96	133	98	85	
735.00 Travel & Training		1,143	1,163	1,000	1,516	1,000	
737.00 Admin Fees		4	2,204			500	
745.00 SCORE Liablility		4,221	3,184	3,925	3,522	2,248	
750.00 Dues And Subscriptions	**1,541**	1,455	12,125	2,000	13,508	10,000	
755.00 Performance Bonds		259	280	300	280	280	
760.00 Prof & Contract Srvcs	**5,986**	7,370	7,139	4,000	9,475	1,500	
760.01 IT Service & Equipment	6,648	7,954	8,362	3,500	2,312	11,000	
760.02 Pre-Audit Fees	11,444	6,440	-	22,000	18,000	5,000	
765.00 Audit Fees	**3,083**	7,363	4,013	20,000	7,400	15,000	
780.00 Attorney Fees	**4,223**	4,154	24,236	10,000	10,077	10,000	
782.00 Engineer Fees	**7,242**	6,000	6,500	6,000	4,500	6,500	
783.00 Planning Services	15,034	8,004	6,246	5,500	5,154	5,000	
800.00 Advertising	**194**	376	291	-			
810.00 Public Notice	**514**	839		-		100	
811.00 Recording Fees	-	2,648	50	100	50	100	
820.00 Postal Expense	**1,934**	576	995	1,000	627	1,000	
825.00 Bank Charges	281	1,103	1,284	1,200	1,272	1,500	
826.00 Penalties/Interest		1,216		25	16		
827.00 Credit Card Fees					117	250	
830.00 Telephone Expense	**3,051**	4,035	3,154	3,000	2,632	3,000	
830.30 Cellular Expense	720	114	1,070	1,200	1,284	1,300	
870.00 Office Supplies	4,017	2,943	7,185	5,000	3,519	5,000	
875.00 Special Supplies & Equip	2,216	237	1,722	500	412	500	
879.00 Reimbursable Expenses	341			-			
990.00 Calpers Unfunded Liab	191	3,344	2,843	2,617	2,617	2,010	
Subtotal	**87,632**	**114,247**	**150,113**	**141,625**	**136,360**	**115,384**	

Dept: 40 Law Enforcement	21/22 Actual	22/23 Actual	23-24 Actual	24-25 Final Budget 5.27.2025	24-25 YTD 6-30-25	25/26 Proposed	
701.00 Salaries Regular	276,700	56,124	26,974	40,204	42,048	43,150	
701.50 On Call Pay			619	-			
702.00 Overtime	9,057	500	-	-			
703.00 Salaries PT				-			
705.00 Uniform Allowance		850	-	1,000	2,000	600	
709.50 Volunteer Fire	3,499	20,904		525	503		
710.00 Ss/Mc Tax Expense	22,497	10,831	2,111	3,305	3,343	3,301	
715.00 Pers Retirement	39,048	18,004	5,829	9,976	9,579	10,179	
716.00 457 Retirement	2,319	609	66	300	326	1,000	
720.00 Health Insurance	8,147	21,435	4,021	6,056	6,270	6,114	
721.00 Health Allowance	4,707	4,379		440	391		
725.00 Workers Comp.	46,200	27,705	3,688	2,370	2,047	2,096	
730.00 Sui Tax Expense	1,223	179	95	652	112	121	
735.00 Travel & Training	396	5,230	7	500	512	500	
740.00 Medical Exp.		240				-	
741.00 ADWRP				216	216	314	
743.00 SCORE Vehicle Liability	1,311	877	332	448	448	412	
745.00 SCORE Liablility	-	6,266	5,092	4,773	4,957	4,880	
748.00 Property Insurance		1,571	2,527	2,786	2,763	1,296	
750.00 Dues And Subscriptions	288	1,784	869	1,100	1,037	1,000	
760.00 Prof & Contract Srvcs	2,516	3,733	927	5,000	4,530	3,000	
760.10 IT Supplies & Equipt	13,300	7,922	5,272	4,000	2,480	10,000	
762.00 Sheriff'S Contract	20,500	12,813	10,250	10,250		10,250	
763.00 Animal Control Exp	-	500		-			
780.00 Attorney Fees	4,296	5,534	13,097	10,000	7,045	5,000	
820.00 Postal Expense	-	100	85	100	78	100	
830.00 Telephone Expense	3,907	1,627	1,947	2,000	1,539	2,000	
830.30 Cellular	4,517	1,235	1,058	1,200	968	1,000	
840.10 Electric		517	940	1,500	1,335	1,400	
840.20 Heating		1,586	1,119	1,500	1,273	1,500	
850.00 Equipt Maintenance	-	78		-			
860.00 Vehicle Maintenance	4,914	11,752	5,490	1,000	3,087	2,000	
865.00 Vehicle Fuel & Oil	27,523	5,732	4,556	5,000	3,262	5,000	
870.00 Office Supplies	1,299	1,202	1,936	1,000	437	500	
875.00 Special Supp & Equip	9,345	4,945	2,914	5,000	8,503	3,000	
879.00 Reimbursable Expense	45,695	28		-			
880.00 Maintenance & Supplies	23	324	903	1,000	1,988	1,000	
900.00 Capital Outlay	121,375		2,361	7,311	7,059	7,059	
990.00 Unfunded Liability	6,538	7,895	20,964	11,897	11,897	14,019	
Subtotal	**681,141**	**245,009**	**126,046**	**142,409**	**132,035**	**141,791**	

Dept: 41-Fort Jones PD	21/22 Actual	22/23 Actual	23-24 Actual	24-25 Final Budget 5.27.2025	24-25 YTD 6-30-25	25/26 Proposed	
701.00 Salaries Regular	200	68,322	29,475	46,686	47,322	110,924	
701.50 On Call Pay			4,214	2,000	1,279	8,000	
702.00 Overtime		5,367	352	15,000	16,324		
703.00 Salaries PT		16,156	28,700	50,480	47,970	30,826	
705.00 Uniform Allowance		1,500		1,000	1,000	2,000	
710.00 Ss/Mc Tax Expense	15	4,011	4,800	8,428	8,675	9,732	
715.00 Pers Retirement		3,961	5,548	15,661	14,620	19,619	
716.00 457 Retirement		734	448	900	992	1,200	
720.00 Health Insurance		7,764	2,670	12,196	11,198	20,687	
725.00 Workers Comp.			9,239	5,106	5,360	6,184	
730.00 Sui Tax Expense	5	488	261	605	472	532	
735.00 Travel & Training		1,456		500	225	1,000	
737.00 Admin. Fees		200					
740.00 Medical Exp.		846					
741.00 ADWRP				216	216	250	
743.00 SCORE Vehicle Liability		-	665	448	448	917	
745.00 SCORE Liablility		12,419	16,341	17,142	12,532	15,084	
748.00 Property Insurance				748	732	-	
750.00 Dues And Subscriptions				125	106	125	
760.00 Prof & Contract Srvcs				100	70	100	
760.10 IT Supplies & Equipt	129	5,446	997	2,500	2,480	10,000	
762.00 Sheriff'S Contract		7,687	10,250	10,500		10,250	
780.00 Attorney Fees				-			
800.00 Advertising				-			
820.00 Postal Expense			5	-	14	25	
830.00 Telephone Expense				-		-	
830.30 Cellular		1,019	2,118	2,200	968	1,000	
860.00 Vehicle Maintenance		103	1,019	2,000	1,597	2,000	
865.00 Vehicle Fuel & Oil		8,026	8,706	5,000	4,598	7,000	
870.00 Office Supplies			823	-	85	100	
875.00 Special Supp & Equip			4,085	5,500	5,300	5,000	
880.00 Maintenance/ Supplies		99	207	-	-	200	
899.30 FJ Expenditures	162,461			-	-		
900.00 Calital Outlay			35,302	30,446	22,908	15,000	
990.00 Calpers Unfunded Liab		386	259	16,461	9,681	16,137	
Subtotal	**162,810**	**145,989**	**166,482**	**251,948**	**217,171**	**293,892**	

Dept. 42-DOJ Grant	21/22 Actual	22/23 Actual	23-24 Actual	24-25 Final Budget 5.27.2025	24-25 YTD 6-30-25	25/26 Proposed	
701.00 Salaries Regular		16,181	54,961	59,596	55,894	47,457	
701.50 On Call Pay			7,863	5,000	7,265	8,000	
705.00 Uniform Allowance				1,500	5,248		
710.00 Ss/Mc Tax Expense		1,607	5,317	4,559	5,230	3,630	
715.00 Pers Retirement		2,253	5,446	6,794	4,645	5,329	
716.00 457 Retirement		-		-			
720.00 Health Insurance				881			
721.00 Health Allowance		4,674	5,278	6,056	5,445	4,797	
725.00 SCORE Workers Comp.		2,339	3,229	2,818	2,070	2,279	
730.00 Sui Tax Expense		260	151	254	118	194	
Subtotal		**27,314**	**82,245**	**88,958**	**85,916**	**71,686**	

Dept: 50 Fire Dept.	21/22 Actual	22/23 Actual	23-24 Actual	24-25 Final Budget 5.27.2025	24-25 YTD 6-30-25		25/26 Proposed	
701.00 Salaries Regular	3,505	236						
703.00 Salaries PT	8,474	8,160	16,985	20,200	12,399		27,360	
705.00 Uniform Allowance				1,000				
710.00 Ss/Mc Tax Expense	913	642	1,299	1,545	949		2,093	
715.00 Pers Retirement		18			20			
716.00 457 Retirement		5			4			
725.00 Workers Comp.	1,983	13,620	12,356	7,415	7,415		9,259	
730.00 Sui Tax Expense	153	106	173	163	194		325	
735.00 Travel & Training	1,140			-	-			
740.00 Medical Expenses	241	119	127	200	134		200	
743.00 SCORE Vehicle	1,158	1,315	1,767	2,167	987		1,033	
745.00 SCORE Liablility		1,665	2,214	2,026	2,142		2,693	
748.00 Property Insurance		4,099	6,593	6,314	7,206		7,313	
750.00 Dues And Subscriptions		377	75	500	466		400	
760.00 Prof & Contract Servcs	3,649	482		-	2,115		1,500	
760.01 IT	377	1,133	1,601	1,000			5,000	
820.00 Postal Expense				-	39		50	
830.00 Telephone Expense	1,231	893	970	766	855		1,000	
830.30 Cellular	87	100		-			500	
840.10 Electric		250	156	200	557		750	
840.20 Heating	201	1,023	1,314	1,500	3,818		4,000	
850.00 Equipment Maintenance	815	3,948	7,193	-	(2,633)		4,000	
860.00 Vehicle Maintenance	1,753	6,695	4,676	14,510	4,655		5,000	
865.00 Vehicle Fuel & Oil	3,722	3,230	3,221	3,000	2,793		3,000	
870.00 Office Supplies	12	-		100	166		250	
875.00 Special Sup & Equip	1,251	-	4,800	10,800	7,745		5,000	
880.00 Maintenance & Supplies	72	169	29	100	2,253		2,000	
Subtotal	**31,603**	**48,285**	**65,550**	**73,506**	**54,278**		**82,726**	
Dept: 51 Strike Team								
709.50 Volunteer Fire	131,856	1,227						
710.00 Ss/Mc Tax Expense	12,391	94						
725.00 SCORE Workers Comp. Liability	14,845	13,620						
730.00 Sui Tax Expense	148							
745.00 SCORE Liablility	-							
Subtotal	**159,240**	**14,941**	**-**					

Dept: 55 Buildings	21/22 Actual	22/23 Actual	23-24 Actual	24-25 Final Budget 5.27.2025	24-25 YTD 6-30-25	25/26 Proposed	
701.00 Salaries Regular	9,932	3,995	3,301	3,518	3,383	3,714	
702.00 Salaries OT		-		-			
703.00 Salaries PT		976	401	2,808	2,970	2,964	
710.00 Ss/Mc Tax Expense	751	406	311	484	516	511	
715.00 Pers Retirement	1,353	649	590	1,004	968	1,063	
716.00 457 Retirement	162	23	8	10	23	25	
720.00 Health Insurance	184	999	132	1,481	1,553	944	
721.00 Health Ins. Allow	134	334	363	440	391	472	
725.00 SCORE Workers Comp.	1,113	748	1,148	900	900	882	
730.00 Sui Tax Expense	34	17	9	49	44	36	
745.00 SCORE Liablility		711	573	741	733	750	
748.00 Property Insurance	28,198	10,813	17,391	19,093	19,008	22,893	
760.00 Prof & Contract Srvcs	582		2,281	2,500		-	
785.00 Property Taxes	550	252	441	450	441	450	
840.10 Electric	8,211	5,402	3,236	3,500	5,110	5,500	
840.20 Heating	13,254	5,879	9,317	9,000	8,947	9,000	
840.30 Trash	3,246	1,172	1,508	1,500	1,324	1,400	
875.00 Special Supp & Equip	47	500	313	2,500	2,368	2,500	
880.00 Maint & Supplies	1,179	786	2,219	6,000	2,334	10,000	
990.00 Calpers Unfunded Liab	616	455	282	513	511	630	
Subtotal	**69,546**	**34,117**	**43,823**	**56,491**	**51,524**	**63,734**	

Dept: 60 Highways & Streets	21/22 Actual	22/23 Actual	23-24 Actual	24-25 Final Budget 5.27.2025	24-25 YTD 6-30-25	25/26 Proposed	
701.00 Salaries Regular	11,106	6,764	9,903	10,555	10,149	11,142	
702.00 Salaries - Overtime				-		-	
703.00 Salaries-PT			9,815	8,986	9,080	9,485	
710.00 Ss/Mc Tax Expense	842	554	1,579	1,495	1,561	1,578	
715.00 Pers Retirement	1,135	876	2,385	2,899	2,765	3,071	
716.00 457 Retirement	120	29	186	200	104	100	
720.00 Health Insurance	426	1,379	3,662	1,762	5,202	1,888	
721.00 Health Insurance Allowance	171	472	924	1,321	1,174	1,416	
725.00 SCORE Workers Comp. Liability	1,113	868	2,328	2,779	2,779	2,726	
730.00 SUI Tax Expense	43	17	79	170	128	121	
743.00 SCORE Vehicle			483	2,202	271	311	
745.00 SCORE Liablility		952	1,123	170	2,176	2,261	
750.00 Dues & Subscriptions		465		-	76	100	
760.00 Prof & Contract Srvcs				-	1,867		
790.00 License & Permits		54	91	100	145	200	
830.00 Telephone Expense	298	358	407	400	323	400	
830.30 Cellular	636	705	515	600	513	550	
840.10 Electric	27	434	419	500	1,196	1,500	
840.20 Heating		809	388	500			
840.30 Trash	464	2,001	1,508	1,500	1,324	1,600	
850.00 Equipment Maintenance			379	500	-		
860.00 Vehicle Maintenance	906	65	33	500	54	100	
865.00 Vehicle Fuel & Oil	1,689	1,471	1,230	1,200	452	700	
867.00 Traffic Safety			13,961	5,000	13,226	15,000	
875.00 Special Supp & Equip	355	1,531	2,087	-			
880.00 Maint & Supplies	1,393	461		5,000	31,077		
900.00 Capital Outlay			35,000	-	(35,000)		
990.00 Calpers Unfunded Liab	598	784	1,007	1,394	1,391	1,711	
Subtotal	**21,322**	**21,051**	**89,491**	**49,733**	**52,033**	**55,960**	

Dept: 70 Parks & Recreation	21/22 Actual	22/23 Actual	23-24 Actual	24-25 Final Budget 5.27.2025	24-25 YTD 6-30-25	25/26 Proposed	
701.00 Salaries Regular	13,391	5,691	3,301	3,518	3,383	3,714	
702.00 Salaries - Overtime				-		-	
703.00 Salaries - PT		976	401	2,808	2,970	2,964	
710.00 Ss/Mc Tax Expense	1,023	551	311	484	516	511	
715.00 Pers Retirement	1,536	769	590	1,004	968	1,063	
716.00 457 Retirement	206	101	8	100	23	25	
720.00 Health Insurance	470	1,557	132	881	1,553	944	
721.00 Health Ins Allowance	388	529	363	440	391	472	
725.00 SCORE Workers Comp.	1,113	911	1,148	866	900	882	
730.00 SUI Tax Expense	51	18	9	49	44	36	
745.00 SCORE Liablility	-	711	582	513	733	750	
748.00 Property Insurance		167	269	685	294	-	
760.00 Prof & Contract Srvcs	927	3,273	3,247	3,500	1,884	1,000	
830.00 Telephone Expense	608	577	480	-	800	900	
840.10 Electric		340	422	500	132	200	
840.30 Trash		2,110	2,258	2,500	1,324	2,000	
830.00 Vehicle Maint	537	65	-	-			
865.00 Vehicle Fuel & Oil		132		-	65	100	
875.00 Special Supp & Equip	1,489	2,573	501	-		500	
880.00 Maint & Supplies	677	2,079	1,590	1,500	1,180	1,200	
990.00 Calpers Unfunded Liab	616	455	282	513	511	630	
Subtotal	**23,032**	**23,585**	**15,893**	**19,861**	**17,670**	**17,891**	

Fund 20: Water Imp. Fund	21-22 Unaudited	22-23 Unaudited	23-24 Unaudited	24-25 Final Budget 5.27.2025	24-25 YTD 6-30-25		25/26 Proposed	
Total Revenues	**61,651**	**43,668**	**66,488**	**34,966**	**44,679**		**12,500**	
Total Expenditures	**-**	**1,545**	**-**	**86,125**	**54,118**		**2,442**	
Total Over/Under	**61,651**	**42,124**	**66,488**	**(51,159)**	**(9,439)**		**10,058**	
Revenue								
480.00 Interest Earnings	(315)	1,702	6,488	3,000	2,713		2,500	
565.00 Water Connection Fees	1,966	1,966		1,966	1,966			
591.00 Water Revenue				-				
690.00-Transfer In	60,000	40,000	60,000	30,000	40,000		10,000	
				-				
Total	61,651	**43,668**	**66,488**	**34,966**	**44,679**		**12,500**	
Expenditures				-				
737.00 Admin. Fees				-				
760.00 Professional/Contract Services				-			-	
880.00 Maintenance/Supplies		1,545		11,000	2,443		2,442	
881.35 Cleveland St. (WaterLine)				75,125	51,675		-	
950.00 Transfer Out				-			-	
				-				
Total	-	**1,545**	-	**86,125**	**54,118**		**2,442**	
Revenue								
605.15 Prop 68-SWTC Planning	129,895	296,396						
605.20 DWR Drought Relief			843,118		631,469		100,000	
605.25 EDWG Grant Revenue					14,718		1,000,000	
Expenditure								
881.15 Prop 68-SWTC Planning	216,052	210,239						
881.20 DWR Drought Relief		19,457	339,437		1,201,313		-	
881.25 EDWG Grant Exp.			-		14,718		1,000,000	

Fund 21: Sewer Imp. Fund	21-22 Unaudited	22-23 Unaudited	23-24 Unaudited	24-25 Final Budget 5.27.2025	YTD 6-30-25	25/26 Proposed	
Total Revenues	**27,261**	**42,261**	**53,029**	**4,800**	**28,848**	**-**	
Total Expenditures	**23,465**	**23,465**	**-**	**32,000**	**-**	**32,000**	
Total Over/Under	**3,796**	**18,796**	**53,029**		**28,848**	**(32,000)**	
Revenue							
480.00 Interest Earnings	217	217	3,029	4,800	3,847.99		
565.00 Sewer Connection Fees	2,044	2,044		-			
690.00-Transfer In	25,000	40,000	50,000	-	25,000.00		
				-			
Total	27,261	42,261	**53,029**	**4,800**	**28,848**	**-**	
				-			
Expenditures				-			
737.00 Admin. Fees				-			
760.00 Professional/Contract Services				-			
880.00 Maintenance/Supplies				32,000		32,000	
950.00 Transfer Out	23,465	23,465		-			
				-			
Total	**23,465**	**23,465**	**-**	**32,000**	**-**	**32,000**	

Fund 22 RMRA	21-22 Unaudited	22-23 Unaudited	23-24 Unaudited	24-25 Adopted	24-25 YTD 6-30-25	25/26 Proposed	
Total Revenues	**14,657**	**15,265**	**17,576**	**20,415**	**17,333**	**18,525**	
Total Expenditures	**-**	**-**	**-**	**-**	**-**	**-**	
Total Over/Under	**14,657**	**15,265**	**17,576**	**20,415**	**17,333**	**18,525**	
Revenue							
480.00 Interest Earnings			1,577	2,700			
522.00 RMRA Revenue	14,657	15,265	15,999	17,715	17,333	18,525	
690.00 Transfer in		-					
Total	**14,657**	**15,265**	**17,576**	**20,415**	**17,333**	**18,525**	
Expenditures				-			
760.00 Prof & Contract Svc				-			
Total		-					

Fund 23: Pool	21-22 Unaudited	22-23 Unaudited	23-24 Unaudited	24-25 Final Budget 5.27.2025	YTD 6-30-25	25/26 Proposed
Total Revenues	**44,576**	**43,648**	**42,680**	**38,500**	**19,289**	**40,100**
Total Expenditures	**84,655**	**94,142**	**88,134**	**100,061**	**83,350**	**88,358**
Total Over/Under	**(40,079)**	**(50,494)**	**(45,454)**	**(61,561)**	**(64,062)**	**(48,258)**
Pool Fund-Revenue						
570.00 Special Event Pool Rental	**2,300**	$ 2,039	2,438	2,500	1,860	2,500
574.00 Fundraising	**20,236**	$ 22,895	22,075	20,000		20,000
576.00 Swimming Lessons/Classes	**5,040**	$ 4,500	5,302	4,000	6,460	7,000
579.00 Snack Shack Revenue	**11,199**	$ 9,014	7,845	7,000	5,269	5,500
610.00 Contributions	**800**	$ 200	20	-	700	100
690.00 Transfer in	5,000	5,000	5,000	5,000	5,000	5,000
Total	**44,576**	**43,648**	**42,680**	**38,500**	**19,289**	**40,100**
Pool-Expenditures				-		
701.00 Salaries Regular	46,142	36,757	4,846	4,990	4,845	4,965
702.00 Salaries OT			-	-		
703.00 Salaries PT		9,820	33,145	47,478	33,820	35,000
710.00 Ss/Mc Tax Expense	3,269	3,571	2,962	4,014	2,998	3,341
715.00 Pers Retirement	1,582	1,827	931	1,231	1,209	1,331
716.00 457 Retirement	237	291	70	35	40	100
720.00 Health Insurance	603	3,542	453	1,233	1,109	1,302
721.00 Health Allowance	407	722	724	562	531	930
725.00 SCORE W/C Liability	4,720	2,751	7,990	6,897	7,167	5,640
730.00 Sui Tax Expense	596	795	924	793	1,008	1,100
735.00 Travel & Training			178	-		
745.00 SCORE Liablility	-	3,199	3,535	4,582	4,882	4,289
748.00 Property Insurance		3,158	5,080	5,909	5,552	5,965
760.00 Professional & Contract Servcs	421	377	145	-	-	
785.00 Property Taxes		173	170	200	171	200
790.00 License & Permits	330	395	395	400	395	400
800.00 Advertising		966		300	1,269	1,500
830.00 Telephone Expense	405	670	788	1,800	1,598	1,700
840.10 Electric	8,696	8,111	7,221	3,000	4,064	5,000
840.20 Heating	4,637	2,921	1,319	2,500	1,733	2,000
840.30 Trash	352	464	508	400	659	700
870.00 Office Supplies		-	102	100		100
873.00 Snack Shack Supplies	2,237	218		-		-
875.00 Special Dept Supplies & Equip	3,010	1,671	8,101	5,000	67	500
877.00 Chemicals	5,400	8,835	3,697	4,000	7,460	7,500
880.00 Maintenance & Supplies	661	1,662	4,375	4,000	2,137	4,000
990.00 Calpers Unfunded Liab	950	1,245	477	637	636	795
Subtotal	**84,655**	**94,142**	**88,134**	**100,061**	**83,350**	**88,358**

605.10 Prop. 68 Revenue	22,485	56,026	1,949		116,540	
881.10 Prop 68-Grant Exp.	24,435	61,673	1,871		98,060	

Fund 24 STIP	23-24 Unaudited	24-25 Final Budget 5.27.2025	YTD 6/11/25	25/26 Proposed	
Total Revenues	**6,488**	-		65,000	
Total Expenditures	-	-		101,000	
Total Over/Under	**6,488**	-		(36,000)	
Revenue					
480.00 Interest Earnings	6,488				
STIP-Main St.-Revenue				65,000	
690.00 Transfer in					
Total	6,488	-	-	65,000	
Expenditures					
760.00 Prof & Contract Svc					
STIP-Main St. Exp.	45,000	20,000	24,557	101,000	
Total				101,000	

Gas Tax	21-22 Unaudited	22-23 Unaudited	23-24 Unaudited	24-25 Final Budget 5.27.2025	YTD 6/11/2025	25/26 Proposed
Total Revenues	**28,098**	**23,817**	**27,958**	**25,686**	**17,722**	**25,947**
Total Expenditures	**20,909**	**26,074**	**42,312**	**42,202**	**35,901**	**33,855**
Total Over/Under	**7,189**	**(2,257)**	**(14,354)**	**(16,516)**	**(18,179)**	**(7,908)**
Revenue						
480.00 Interest Earnings	366	172	2,855			
580.00 Gas Tax - 2105	4,777	3,894	4,149	4318	2,898	4,431
581.00 Gas Tax - 2106	9,251	7,870	8,115	8027	5,568	8,082
582.00 Gas Tax - 2107	5,842	5,306	5,617	5888	3,844	6,028
583.00 Gas Tax - Snow Removal	-	-				
584.00 Gas Tax - 2107.5	1,000	1,000	1,000	1000	1,000	1,000
587.00 Gas Tax-2103	6,861	5,575	6,222	6453	4,412	6,406
690.00 Transfer in						
Reserve						
Total	**28,098**	**23,817**	**27,958**	**25,686**	**17,722**	25,947
Expenditures						
701.00 Salaries Regular	13,244	11,502	11,159	10,870	10,149	10,817
703.00 Salaries-PT		900	10,216	7,470	7,601	7,483
710.00 Ss/Mc Tax Expense	1,057	1,006	1,635	1,403	1,448	1,400
715.00 Pers Retirement	1,845	1,680	2,467	2,679	2,493	2,685
716.00 457 Retirement	62	27	194	200	108	100
720.00 Health Insurance	44	1,097	3,794	4,881	4,668	930
721.00 Health Insurance Allowance			-	1,321	1,174	1,395
725.00 Workers Comp.	1,644	1,084	2,700	2,540	2,540	2,538
730.00 Sui Tax Expense				167	106	109
743.00 SCORE Vehicle				1,940		311
745.00 SCORE Liability		2,139	1,331	2,500	1,940	2,054
760.00 Prof & Contract Svc	1,500	1,877	1,621	3,000	2,442	2,500
880.00 Maintenance & Supplies		2,380	5,225	2,000		
880.01 Snow Removal		749		-		
900.00 Capital Outlay			900	1,231		
990.00 Calpers Unfunded Liab	1,513	1,634	1,070		1,232	1,533
Total	**20,909**	**26,074**	**42,312**	**42,202**	**35,901**	**33,855**

Fund 29: LTC	21-22 Unaudited	22-23 Unaudited	23-24 Unaudited	24-25 Final Budget 5.27.2025	24-25 YTD 6-30-25	25/26 Proposed
Total Revenues	**38,087**	**38,562**	**44,811**	**128,002**	**110,000**	29,030
Total Expenditures	**29,882**	**29,193**	**1,867**	**122,962**	**105,219**	21,033
Total Over/Under	**8,205**	**9,369**	**42,944**	**5,040**	**4,781**	7,997
Revenue						
480.00 Interest Earnings	$ 1,251	20	2,088			
585.00 Local Transportation Funds	$ 36,835	38,542	36,835	30,861		29,030
588.00 Regional Surface Trans. Prg.			5,888	97,141	110,000	
Total	**38,087**	**38,562**	**44,811**	**128,002**	**110,000**	**29,030**
Expenditures						
760.00 Prof. Contract Service			1,867		2,190	1,100
867.00 Traffic Safety	12,715	11,982				
868.00 STAGE Exp.	17,167	17,211		19,933		19,933
881.35 Cleveland St. Rehab				103,029	103,029	
Total	**29,882**	**29,193**	**1,867**	**122,962**	**105,219**	**21,033**

Fund 40: Water	21-22 Unaudited	22-23 Unaudited	23-24 Unaudited	24-25 Final Budget 5.27.2025	YTD 6-30-25	25/26 Proposed	
Total Revenues	**199,237**	**202,440**	**213,492**	**232,252**	**234,046**	**238,000**	
Total Expenditures	**188,670**	**189,777**	**201,788**	**218,864**	**221,781**	**231,322**	
Total Over/Under	**10,567**	**12,663**	**11,703**	**13,388**	**12,266**	**6,678**	
Revenue				-			
480.00 Interest Earnings	-	27	100	2,000	1,610	1,500	
490.00 Penalties & Delinquent Fees	8,622	8,718	6,425	7,500	8,352	7,500	
590.00 Water Usage	103,158	99,629	116,244	122,752	131,939	136,000	
591.00 Water Revenue		12,465		-			
593.00 Water Meter Flat Fee	87,457	81,601	90,722	100,000	92,145	93,000	
690.00 Transfer In				-			
Total	**199,237**	**202,440**	**213,492**	**232,252**	**234,046**	**238,000**	
Expenditures				-			
701.00 Salaries Regular	58,705	40,772	35,823	34,169	34,169	43,074	
702.00 Salaries - Overtime				-			
703.00 Salaries-Part-time		16,803	28,022	33,687	35,726	33,452	
710.00 Ss/Mc Tax Expense	4,619	4,625	5,196	5,038	5,690	5,854	
715.00 Pers Retirement	6,891	6,326	7,913	9,563	9,802	11,337	
716.00 457 Retirement	1,080	1,248	1,330	1,000	865	1,200	
720.00 Health Insurance	1,013	12,627	7,509	12,572	12,794	13,215	
721.00 Health Insurance Allowance	2,843	2,889	4,079	4,625	4,491	5,191	
725.00 Workers Comp.	11,321	4,479	7,340	5,252	5,235	5,260	
730.00 Sui Tax Expense	252	251	193	457	378	375	
735.00 Travel And Training		55	60	100		100	
743.00 SCORE Vehicle	295	667	483	271	271	311	
745.00 SCORE Liability		7,260	6,555	7,397	7,374	8,241	
748.00 Property Insurance		6,519	10,484	11,729	11,459	15,912	
750.00 Dues And Subscriptions	572	1,290	30	1,590	1,887	1,600	
760.00 Professional & Contract Servcs	5,112		1,140	6,500	6,252	6,500	
760.01 IT	3,218	7,922	985	2,300	2,563	12,000	
760.02 Pre-Audit Fees	3,538			-		3,000	
765.00 Audit Fees	1,625			-		10,000	
780.00 Attorney Fees	1,815		1,181	1,000		500	
782.00 Engineer Fees	-			-		-	
790.00 License & Permits	1,779	1,277	3,977	5,700	5,756	6,000	
795.00 Laboratory Tests	1,947	1,253		1,400	1,829	2,000	
820.00 Postal Expense	612	1,005	988	1,300	1,221	1,300	
827.00 Credit Card		1,851	1,521	700	817	500	
830.00 Telephone Expense	859	358	406	400	387	400	
830.30 Cellular	636	705	525	600	606	600	
840.10 Electric	1,953	1,041	951	5,000	4,356	5,000	
840.20 Heating	255	1,164	756	1,000	1,032	1,000	
840.30 Trash	438			-			
850.00 Equipt Maintenance	1,757	160		-			
860.00 Vehicle Maintenance	1,949	177	623	200	72	200	
865.00 Vehicle Fuel & Oil	2,265	1,572	1,881	1,000	1,923	2,000	
870.00 Office Supplies	112	605	288	250	209	250	
875.00 Special Supp & Equip	3,540	1,682	19	6,500	6,115	6,500	
877.00 Chemicals	4,732	16,422	6,349	6,000	5,824	6,000	
880.00 Maintenance & Supplies	2,936	2,591	1,577	7,000	8,113	6,000	
950.00 Transfer Out to Fund 20	60,000	40,000	60,000	40,000	40,000	10,000	
990.00 Calpers Unfunded Liab		4,181	3,603	4,564	4,564	6,450	
Total	**188,670**	**189,777**	**201,788**	**218,864**	**221,781**	**231,322**	

Fund 45: Sewer	21-22 Unaudited	22-23 Unaudited	23-24 Unaudited	24-25 Final Budget 5.27.2025	YTD 6-11-25	25/26 Proposed
Total Revenues	**209,154**	**214,186**	**216,474**	**211,736**	**212,715**	**216,850**
Total Expenditures	**204,822**	**212,605**	**215,241**	**196,311**	**205,863**	**212,946**
Total Over/Under	**4,333**	**1,581**	**1,233**	**15,425**	**6,852**	**3,904**
Revenue						
480.00 Interest Earnings	8	2,124	9,392	3,500	1,732	850
490.00 Penalties & Delinquent Fees	6,398	6,699	5,658	5,500	6,437	6,000
595.00 Sewer Revenues	183,272	187,422	196,262	202,150	203,810	210,000
597.00 Monthly Sewer Bond Fees	19,477	17,942	5,161	586	736	-
Total	**209,154**	**214,186**	**216,474**	**211,736**	**212,715**	**216,850**
Expenditures						
701.00 Salaries Regular	68,588	45,079	36,314	35,194	31,733	39,360
702.00 Salaries - Overtime	-	-		-		
703.00 Salaries-Part-time	-	16,410	28,521	32,284	35,726	33,452
710.00 Ss/Mc Tax Expense	5,401	5,044	5,272	5,162	5,473	5,570
715.00 Pers Retirement	7,107	6,810	8,007	9,789	9,366	10,674
716.00 457 Retirement	1,243	1,304	1,336	900	846	566
720.00 Health Insurance	1,434	14,576	7,796	12,572	12,794	13,214
721.00 Health Insurance Allow	3,640	4,450	4,079	4,625	4,049	4,719
725.00 SCORE W/C	8,973	4,938	7,340	4,735	4,735	4,769
730.00 Sui Tax Expense	264	254	193	457	369	363
735.00 Travel & Training		-	110	400		
743.00 SCORE Vehicle	295	667	483	271	271	311
745.00 SCORE Liability		7,260	6,555	6,984	6,984	7,851
748.00 Property Insurance		1,156	1,859	2,041	2,032	1,408
750.00 Dues & Subscriptions		88	-	1,000	1,225	1,500
760.00 Professional & Contract Servc	6,319	6,287	7,431	13,500	11,277	12,000
760.01 IT	3,218	7,922	985	2,500	2,563	10,000
765.00 Audit Fees	1,625	-	-	10,000		10,000
782.00 Engineer Fees	4,101	-	-	-		
785.00 Property Taxes	171	108	108	108	108	108
790.00 License & Permits	27,109	28,140	28,497	30,000	28,296	30,000
795.00 Laboratory Tests	2,921	299	5,817	2,000	2,422	2,500
820.00 Postal Expense	612	962	1,056	1,500	1,221	1,500
827.00 Credit Card Fees		1,851	-	700	815	900
830.00 Telephone Expense	859	258	406	500	388	500
830.30 Cellular	638	705	525	600	606	600
840.10 Electric	2,027	4,033	4,355	5,000	5,648	6,000
840.20 Heating	777	1,164	755	1,000	1,031	1,100
860.00 Vehicle Maintenance	1,395	144	237	1,500	1,443	1,500
865.00 Vehicle Fuel & Oil	1,939	1,572	1,881	2,200	1,924	2,200
870.00 Office Supplies	100	605	288	225	209	250
875.00 Special Supp & Equipt	2,265	4,704	-	2,500	261	2,500
880.00 Maint & Supplies	-	533	1,056	1,500	2,486	1,500
897.00 1983 Loan Interest	1,800	1,100	375	-		
900.00 Capital Outlay	25,000	-	-	-		
950.00 Transfer Out to Fund 21	25,000	40,000	50,000	-	25,000	
990.00 Calpers Unfunded Liab		4,181	3,603	4,564	4,564	6,031
Total	**204,822**	**212,605**	**215,241**	**196,311**	**205,863**	**212,946**

Fund 50-Ambulance	21-22 Unaudited	22-23 Unaudited	23-24 Unaudited	24-25 Final Budget 5.27.2025	24-25 YTD 6-30-25	25/26 Proposed
Total Revenues	**381,000**	**257,767**	**320,048**	**370,709**	**349,046**	**356,200**
Total Expenditures	**356,138**	**272,120**	**243,262**	**308,639**	**278,329**	**383,887**
Total Over/Under	**24,863**	**(14,353)**	**76,785**	**62,070**	**70,717**	**(27,687)**
				-		
Revenue				-		
532.00 Ambulance Reimbursable	3,200					
538.00 Ambulance Strike Team	130,315					
598.00 Ambualance Service Fees	381,000	256,617	318,675	370,209	343,695	350,000
598.10 Outside Services	-	650	1,073	-	4,265	5,000
599.00 Education Revenue	-	500	300	500	1,086	1,200
Total	**381,000**	**257,767**	**320,048**	**370,709**	**349,046**	**356,200**
701.00 Salaries Regular	93,119	53,777	70,100	71,818	77,438	118,467
701.50 On Call Pay						5,000
703.00 Salaries PT	42,967	34,946	36,614	60,548	45,678	48,033
709.00 Volunteer		22,647		-		
709.50 Volunteer Fire	69,274	2,040		-		
710.00 Ss/Mc Tax Expense	13,984	8,680	8,178	8,642	9,618	12,737
715.00 Pers Retirement	5,241	4,305	6,389	8,277	7,154	10,146
716.00 457 Retirement	258	40	151	150	127	150
720.00 Health Insurance	12,931	28,481	16,400	20,548	18,240	19,444
721.00 Health Insurance Allowance			197	622	1,504	10,265
725.00 SCORE Workers Comp.	23,517	14,386	5,332	15,583	15,583	22,172
730.00 SUI	1,330	1,190	890	2,159	1,675	747
735.00 Travel & Training	-	452	315	2,000	846	2,000
740.00 Medical Expenses	-	-	900	2,000	1,100	2,000
743.00 SCORE Vehicle	416	858	496	621	621	863
744.00 SCORE Liability		9,337	10,093	11,747	11,747	17,132
747.00 Commercial Auto	5,226	5,226	5,100	5,190	5,190	6,929
748.00 Property Insurance		1,091	1,754	1,917	1,917	1,218
750.00 Dues And Subscript	5,514	11,557	1,395	1,800	2,299	2,500
760.00 Pro & Contract Srvcs	35,744	24,180	30,327	32,000	27,362	30,000
760.01 IT	4,510	7,510	1,448	2,500	2,563	8,000
780.00 Attorney Fees	379	66	1,064	500	319	500
800.00 Advertising				-		
820.00 Postal Expense				-		
830.00 Telephone Expense	1,309	1,259	1,695	1,800	2,071	2,200
830.30 Cellular	1,579	1,902	929	950	611	700
840.10 Electric	2,888	2,604	2,515	3,150	3,187	3,500
840.20 Heating	1,018	-		-		
850.00 Equip.Maint.		79		-		
855.00 Building Maintenance						5,000
860.00 Vehicle Maintenance	2,244	10,496	5,364	20,000	14,200	20,000
865.00 Vehicle Fuel & Oil	15,173	11,288	9,622	8,500	2,846	8,500
865.10 Gasoline				-	1,109	
865.20 Diesel				-	4,349	
870.00 Office Supplies	1,267	900	1,447	1,200	1,018	1,200
872.00 Medical Supplies	13,344	11,371	15,998	14,000	12,912	14,000
875.00 Special Supp & Equip	2,542	178	7,604	5,000	3,821	8,000
880.00 Maintenance/Supplies		265	418	4,500	329	500
888.00 Bad Debt Exp.				-		
900.00 Capital Outlay				-		
950.00 Transfer Out				-		
990.00 Unfunded Liability	364	1,010	528	917	893	1,984
Total	**356,138**	**272,120**	**243,262**	**308,639**	**278,329**	**383,887**

Fund 53-COPS	21-22 Unaudited	22-23 Unaudited	22-23 Unaudited	23-24 Unaudited	24-25 Final Budget 5.27.202	24-25 YTD 6-11-25	25/26 Proposed	
Total Revenues	**168,324**	**172,572**	**165,806**	**186,436**	**196,500**	**194,930**	**200,000**	
Total Expenditures	**171,838**	**122,262**	**241,141**	**303,390**	**218,435**	**183,152**	**183,723**	
Total Over/Under	**(3,514)**	**50,311**	**(75,334)**	**(116,954)**	**(21,935)**	**11,778**	**16,277**	
Revenue								
480.00 Interest Earnings	54	27	30	267	500	267		
520.00 COPS Revenues	156,727	161,285	165,271	186,159	196,000	194,663	200,000	
535.00 Special PD Fees	10,483	11,261	505	10	-			
537.00 CCW	1,060				-			
Total	**168,324**	**172,572**	**165,806**	**186,436**	**196,500**	**194,930**	**200,000**	
Expenditures								
701.00 Salaries Regular	93,398	-	71,407	94,072	68,436	56,894	59,322	
701.50 On Call Pay				8,440	15,000	10,100	8,000	
702.00 Salaries OT	4,215	-	674		-			
703.00 Salaries PT			26,462	28,700	34,206	30,495	30,826	
705.00 Uniform Allowance			650		2,000	2,000	1,000	
710.00 SS/MC	379	(11)	5,687	10,239	9,330	7,732	6,896	
715.00 PERS Retirement	15,524	111	11,373	17,001	10,882	7,326	8,491	
716.00 457 Retirement	200		236	1,082	1,400	1,218	1,100	
720.00 Health Ins	13,261	536	7,825	13,780	21,196	10,126	13,492	
721.00 Health Ins. Allow	7,163		952	2,634	3,200	2,830	-	
725.00 Workers Comp.	7,380	-	-	9,702	5,085	3,623	4,432	
730.00 Sui Tax Expense	7763.18	1	433	436	605	328	484	
735.00 Travel & Training	2626.85		5,483	189	500	225	1,000	
741.00 ADWRP					216	216	225	
743.00 Vehicle Insurance				538	448	448	917	
745.00 SCORE-Liability	4,068	(4,068)	13,712	12,432	8,468	8,468	9,323	
748.00 Property Insurance					586	591	1,296	
750.00 Dues & Subscriptions			577		-		-	
760.00 Prof. & Contract Services			769	-	-		-	
760.01 IT Services	142		7,922	692	3,500	2,480	5,000	
780.00 Attorney Fees				3,835	-			
830.00 Telephone	1,530	118	1,627	1,947	2,000	1,539	1,500	
830.30 Cellular	1,386	111	1,235	1,022	1,000	968	1,000	
840.10 Electric			517	940	1,400	1,335	1,500	
840.20 Heating			1,586	1,118	1,300	1,272	1,500	
860.00 Vehicle Maint	2,401		1,610	6,197	500	379	2,000	
865.00 Vehicle Fuel	4,215	-	5,732	8,232	8,500	7,020	7,000	
870.00 Office Supplies			413	808	1,000	-		
875.00 Special Supplies	1,187		44,456	8,840	5,000	3,908		
899.10 PAL(Library)		-	5,000	5,000	5,000	5,000	5,000	
899.10 PAL	5,000	5,000	5,000					5,000
900.00 Capital Outlay				59,376	-	9,040	7,000	
950.00 Transfers Out (Pool)		108,723	5,000	5,000	5,000	5,000	5,000	
990.00 CalPERS Unfunded Liability		11,741	14,802	1,138	2,677	2,591	420	
					-			
Total	**171,838**	**122,262**	**241,141**	**303,390**	218,435	183,152	183,723	5,000

Fund 60-Fire Dept. Replmnt	21-22 Unaudited	22-23 Unaudited	22-23 Unaudited	23-24 Unaudited	24-25 Final Budget 5.27.2025	24-25 YTD 6-30-25		25/26 Proposed	
Total Revenues			18,500.00	-					
Total Expenditures			18,549.00	-					
Total Over/Under			(49.00)	-					
Revenue			-						
480.00 Interest Earnings									
606.00 50/50 Grant			18,500.00		19,998.00				
610.00 Contributions									
690.00 Transfers In									
Total			18,500.00	-					
Expenditures									
860.00 Vehicle Maintenance									
875.00 Special Dept. Supplies & Equip.			18,549.00		18,000.00	10,430.00			
950.00 Transfer Out									
Total			18,549.00	-	18,000.00	10,430.00			

Fund 61-Ambulance Replacement	21-22 Unaudited	22-23 Unaudited	22-23 Unaudited	23-24 Unaudited	24-25 Final Budget	24-25 YTD 6-11-25		25/26 Proposed	
Total Revenues	-								
Total Expenditures	-								
Total Over/Under	-								
Revenue									
480.00 Interest Earnings									
690.00 Transfers In									
Total	-								
Expenditures									
875.00 Special Dept. Supplies/Equipment									
950.00 Transfers Out									
Total	-								

Fund 62-Police Dept Repalcement	20-21 Unaudited	21-22 Unaudited	22-23 Unaudited	23-24 Unaudited	24-25 Final Budget	YTD 6-11-25		25/26 Proposed	
Total Revenues	**1,102**	**-**	**15,453**	**487**	**2,000**	**1,570**		**1,700**	
Total Expenditures	**-**	**-**	**-**	**-**	**15,000**	**5,120**		**9,880**	
Total Over/Under	**1,102**	**-**	**15,453**	**487**	**(13,000)**	**(3,550)**		**(8,180)**	
Revenue									
480.00 Interest Earnings	42	-		42					
535.00 Special Police Dept Fees				105	1,500	1,360		1,500	
537.00 CCW Permits	1,060		453	240	500	210		200	
560.00 Tow Fees/14601 Admin.				100	-				
Wellness Grant			15,000		-				
Total	**1,102**	**-**	**15,453**	**487**	**2,000**	**1,570**		**1,700**	
Expenditures									
875.00 Special Dept. Supplies/Equipment		-			15,000	5,120		9,880	
950.00 Transfers Out		-							
Total	**-**	**-**	**-**	**-**	**15,000**	**5,120**		**9,880**	

Fund 70: CDBG	21-22 Unaudited	22-23 Unaudited	23-24 Unaudited	24-25 Final Budget	24-25 YTD 6-11-25	25/26 Proposed	
Total Revenues	**391,536**	**316,136**	**125,566**	**36,500**	**289,858**	**241,000**	
Total Expenditures	**19,080**	**15,737**	**1,527**	**6,635**	**6,635**	**10,000**	
Total Over/Under	**372,456**	**300,399**	**124,039**	**29,865**	**283,223**	**231,000**	
Revenue	-						
480.00 Interest Earnings	1,678	3,076	25,942	19,500	15,493	20,000	
482.00 Program Interest	9,020	13,211	13,698	17,000	11,308	11,000	
605.00 State Grants							
630.00 Admin Fees						10,000	
Loan Receivable	380,838	299,849	85,926		263,057	200,000	
Total	**391,536**	**316,136**	**125,566**	**36,500**	**289,858**	**241,000**	-
Expenditures			-				
701.00 Salaries Regular	7,524	4,887	-				
703.00 Part-Time		1,162	-				
710.00 Ss/Mc Tax Expense	555	501	-				
715.00 Pers Retirement	569	642	-				
716.00 457 Retirmement	230	216	-				
720.00 Health Insurance	1,196	1,116	-				
721.00 Health Ins. Allowanc		494	-				
725.00 SCORE W/C Liability	779		-				
730.00 Sui Tax Expense	33	27	-				
745.00 SCORE Liability		572	-				
760.00 Prof & Contract Services	2,380	265	1,527	6,635	6,635		
760.01 IT			-				
760.00 PreAudit Fees	2,575		-				
765.00 Audit Fees	1,019		-				
780.00 Attorney Fees	495	5,442	-				
800.00 Advertising			-				
820.00 Postal Expense	100	16	-				
847.00 GNC Administration	1,625		-			10,000	
950.00 Transfer Out			-				
990.00 Calpers Unfunded Liab		397					
Total	**19,080**	**15,737**	**1,527**	**6,635**	**6,635**	**10,000**	

City of Etna

Agenda Request

Date of Meeting: 7/28/2025

Spokesperson(s): City Council & Staff

Is this for Discussion ☐ or are you requesting an Action ☐

Subject/Request: Tyler Technologies Software Upgrade

Please provide a description of the request and attach supporting documentation:

The City's current Fund Balance software will no longer be supported by 12/31/2026. Review attached quote from Tyler Technologies. Approve quote from Tyler Technologies for software upgrade.

Will there be a financial impact to the City? ☐ Yes ☐ No If Yes, $52,920 +15,664

Please describe:

One time fee of $52,920. Annual fee of $15,664.

NOTE: Agenda requests must be received no less than four working days before the date of meeting. Return this form and supporting documentation to address below.

442 Main Street • P.O. Box 460 • Etna, CA 96027
P: 530-467-5256 • F: 530-467-3217

Sales Quotation For:
City of Etna
PO Box 460
Etna CA 96027-0460
Pamela Eastlick
+1 (530) 467-5256
p.eastlick@etnaca.com

Quoted BY	Brandon Swanson
Quote Expiration	9/1/25
Quote Name	Fund Balance to ERP Pro 10 w/SaaS

Tyler Annual Software – SaaS

Description	List Price	Discount	Annual
ERP Pro			
ERP Pro 10 Financial Management Suite			
Core Financials	$ 6,427	$ 1,285	$ 5,142
Human Resources Management (Includes Position Budgeting)	$ 3,855	$ 771	$ 3,084
Accounts Receivable	$ 1,238	$ 124	$ 1,114
ERP Pro 10 Customer Relationship Management Suite			
Utility Billing Water/Gas	$ 6,427	$ 1,285	$ 5,142
Cashiering	$ 1,415	$ 425	$ 990
Utility Access	$ 192	$ 0	$ 192
TOTAL:	**$ 19,554**	**$ 3,890**	**$ 15,664**

No increase — 5% per yr for 3 yrs

Subject to Approval

Tyler Fees per Transaction Description	Net Unit Price
ERP Pro	
ERP Pro 10 Customer Relationship Management Suite	
Utility Access Transactions	$ 2.00

per transaction

Services Description	Hours/Units	Price	Discount	Extended Price
ERP Pro 10 Financial Management Suite				
Professional Services	232	$ 30,160	$ 0	$ 30,160
Data Conversion Services		$ 9,250	$ 9,250	$ 0
Project Management	1	$ 1,500	$ 0	$ 1,500
ERP Pro 10 Customer Relationship Management Suite				
Professional Services	152	$ 19,760	$ 0	$ 19,760
Data Conversion Services		$ 6,000	$ 6,000	$ 0
Project Management	1	$ 1,500	$ 0	$ 1,500
TOTAL:		**$ 68,170**	**$ 15,250**	**$ 52,920**

Summary	**One Time Fees**	**Recurring Fees**
Total SaaS		$ 15,664
Total Tyler Services	$ 52,920	
Summary Total	**$ 52,920**	**$ 15,664**

yearly

Subject to Approval

extra

Optional Tyler Annual Software – SaaS Description		List Price	Discount	Annual
ERP Pro				
ERP Pro 10 Financial Management Suite				
Grants Management		$ 643	$ 64	$ 579
Project Accounting		$ 1,415	$ 142	$ 1,273
	TOTAL:	**$ 2,058**	**$ 206**	**$ 1,852**

Optional Services Description		Hours/Units	Extended Price
ERP Pro 10 Financial Management Suite			
Professional Services		20	$ 2,600
	TOTAL:		**$ 2,600**

Subject to Approval

Comments

Work will be delivered remotely unless otherwise noted in this agreement.

Expenses associated with onsite services are invoiced as incurred according to Tyler's standard business travel policy.

SaaS is considered a term of one year unless otherwise indicated.

Utility Access	Utility Access Component displays the current status (late, cut off etc), the action needed to avoid penalty, current balance, deposits on file (optional), last payment date, last payment amount, payment arrangements on file, last bill amount, last bill date, bill due date, contracts on file and status, transaction history (online payments). Payment packet is created to be imported to utility system. Address information includes legal description, precinct, school district, and services at address(subject to data availability). Includes consumption history by service (including graphs), request for service (optional), information change request (optional), security -SSL (secure socket layer).
Cashiering	Cashiering supports credit/debit cards, is PCI Compliant, and includes a cash collection interface and a cashiering receipt import.
Core Financials	Core Financials includes general ledger, budget prep, bank recon, AP, CellSense, a standard forms pkg, output director, positive pay, secure signatures.
Utility Billing Water/Gas	Utility CIS System includes collections, tax lien process and import, a standard forms pkg., output director and one Utility handheld meter-reader interface.
Utility Access Transactions	Utility Access Transactions: Note that the customer pays a fee per transaction for payment on-line.
Human Resources Management / Payroll Data Conversion	Human Resources Management conversion includes employee data, current calendar year balanced transactions, and unlimited unbalanced transaction history.
Financial Management Data Conversion	Financial Management conversion includes Chart of Accounts, General Ledger, Accounts Payable, current fiscal year balanced transactions, and unlimited unbalanced transaction history.

Accounts Receivable Data Conversion	Accounts Receivable conversions include master files (contacts properties)
Utilities Data Conversion	Utility Billing conversion includes contacts/properties/accounts, meters, transaction/consumption/read history, metered services, non-metered service. Balanced transactions converted from current calendar year plus prior 2 years. Unlimited history imported upon request.

Client agrees that items in this sales quotation are, upon Client's signature or approval of same, hereby added to the existing agreement ("Agreement") between the parties and subject to its terms. Additionally, payment for said items, as applicable but subject to any listed assumptions herein, shall conform to the following terms, subject to payment terms in an agreement, amendment, or similar document in which this sales quotation is included:

- License fees for Tyler and third-party software are invoiced upon the earlier of (i) delivery of the license key or (ii) when Tyler makes such software available accessible.
- Fees for hardware are invoiced upon delivery.
- Fees for year one of hardware maintenance are invoiced upon delivery of the hardware.
- Annual Maintenance and Support fees are first payable when Tyler makes the software accessible to the Client, and SaaS fees, Hosting fees, and Subscription fees are first payable on the first day of the month following the date this quotation was signed (or if later, the commencement of the agreement's initial term). Any such fees are prorated to align with the applicable term under the agreement, with renewals invoiced annually thereafter in accord with the agreement.

Fees for services included in this sales quotation shall be invoiced as indicated below.

- Implementation and other professional services fees shall be invoiced as delivered.
- Client has six months to use the services. If Client does not use the services within six months, Tyler may remove the unused services or issue a new quote to provide services at then-current rates.
- Fixed-fee Business Process Consulting services shall be invoiced 50% upon delivery of the Best Practice Recommendations, by module, and 50% upon delivery of custom desktop procedures, by module.
- Fixed-fee conversions are invoiced 50% upon initial delivery of the converted data, by conversion option, and 50% upon Client acceptance to load the converted data into Live/Production environment, by conversion option. Where conversions are quoted as estimated, Tyler will invoice Client the actual services delivered on a time and materials basis.
- Except as otherwise provided, other fixed price services are invoiced upon complete delivery of the service. For the avoidance of doubt, where "Project Planning Services" are provided, payment shall be invoiced upon delivery of the Implementation Planning document. Dedicated Project Management services, if any, will be invoiced monthly in arrears, beginning on the first day of the month immediately following initiation of project planning.
- If Client has purchased any change management services, those services will be invoiced in accordance with the Agreement.
- Notwithstanding anything to the contrary stated above, the following payment terms shall apply to fees specifically for migrations: Tyler will invoice Client 50% of any Migration Services Fees listed above upon Client approval of the product suite migration schedule. The remaining 50%, by line item, will be billed upon the go-live of the applicable product suite. Tyler will invoice Client for any Project Management Fees listed above upon the go-live of the first product suite. Annual SaaS Fees will be invoiced upon availability of the hosted environment.

Any SaaS or hosted solutions added to an agreement containing Client-hosted Tyler solutions are subject to Tyler's SaaS Services terms found here: https://www.tylertech.com/terms/tyler-saas-services.

Subject to Approval

Unless otherwise indicated in the contract or amendment thereto, pricing for optional items will be held for six (6) months from the Quote date or the Effective Date of the Contract, whichever is later.

Customer Approval: _____ Date: _____

Print Name: _____ P.O.#: _____

Tyler Tech Software Upgrade		
	One Time Fee	Annual Fee
Water	$ 8,820.00	$ 4,324.66
Sewer	$ 8,820.00	$ 4,324.66
Ambulance	$ 8,820.00	$ 1,753.67
Fire	$ 8,820.00	$ 1,753.66
Police	$ 8,820.00	$ 1,753.67
Clerk	$ 8,820.00	$ 1,753.68
Total	$ 52,920.00	$ 15,664.00

Utility Billing Annual $5,142.00

City of Etna

Agenda Request

Date of Meeting: 7/28/2025

Spokesperson(s): City Council & Staff

Is this for Discussion ☒ or are you requesting an Action ☒

Subject/Request: Fire Department Secretary Position

Please provide a description of the request and attach supporting documentation:

Discuss/Approve vacant fire department secretary position provide direction to staff to advertise and fill the position.

Will there be a financial impact to the City? ☒ Yes ☐ No If Yes, $~2,200

Please describe:

Fire department secretary stipend is proposed to be increased to $180 per month per budget approval.

NOTE: Agenda requests must be received no less than four working days before the date of meeting. Return this form and supporting documentation to address below.

442 Main Street • P.O. Box 460 • Etna, CA 96027
P: 530-467-5256 • F: 530-467-3217

Etna Police Chief's Monthly Report

June 2025

With the new RIMS computer-aided dispatch system accessible by PD staff now the following report will consist of statistical data beginning June 1st to July 22nd we were able to produce in-house. As you will see, officers have been busy in both towns while maintaining our proactive approach to community policing. As mentioned in the past, keeping a good line of communication is key to our success. The public and council are our eyes and ears out there so please encourage our constituents to come forward with anything they may see or hear. If council has any questions or concerns, please stop by or call so we can address the issue at hand and keep it from metastasizing into something more difficult to handle. As always if you can find time in your busy schedules to come on a ride along you would find it very inciteful of what is going on around our two towns and valley.

Traffic- Recently our main focus around town has been concentrated on downtown and main street areas. With an influx of travelers due to events and pct hikers, both on foot and in motor vehicles it is important for us to show presence to slow traffic and keep drivers mindful of safe vehicle operation. Numerous traffic stops have been conducted as well as citations being issued. The Radar/Message board had been placed on Main Street for a couple weeks and made a big impact on slowing drivers down. Attached to next month's PD report will be statistical data of vehicles while the sign was placed on Main Street. If you notice an area that needs our attention please advise us so we can maintain extra patrols as well as set up our radar trailer.

Schools- We are currently in the middle of our school district's summer session, however, have had numerous calls related to our campus's. Each of those calls for service have been investigated and sent to either the D. A's office or probation for prosecution. Even though the schools are in their summer session, we have maintained our partnership in developing future programs and procedures to apply the next school year. We hope to be introducing several new concepts and programs in the very near future. Our school safety is paramount for our community, and we will always maintain a proactive approach to making sure every child is taken care of and made to feel safe.

Fire Assignments- Despite our assisting local agencies with fire activity we have not yet been called upon to help assist a major incident besides attending cooperators meetings within fire camp. This year we have been successful in partnering with OES in setting up pre administrative measure to ensure we are reimbursed for any fire assignment within two weeks of the incident. In the past it has been sometimes years before the city has been reimbursed. Law Enforcement response to an incident is different than fire as we are administratively a post event process versus a pre-event. It has caused a lot of delays in the past, but we have moved on from that era. It is my main focus that our local community has representation within fire camp and our communities' questions are always answered.

Animal Control- While primarily in the Town of Fort Jones, we have Recently had several ongoing animal control issues stemming from only a couple homes been adjudicated with the success of evictions being implemented by absentee homeowners renting to problematic persons. Thank you to Kelly for her continued persistence in following up on such difficult cases. It has finally paid off in several ways the town will surely notice. We will also be proactive in the prevention of future renters, bringing the same problems to both towns. Even though one town may see an uptick in animal control issues, the effects resonate through each as it impacts our officers responding to each of these issues.

Reports/Cases- As of this date we have nearly 90 written cases for the year in both towns. This is a minor increase from the year before and is a direct reflection on how busy the agency has been. Again, these cases reflect an actual written case with them being sent to other departments such as the District Attorney's Office. This does not reflect calls for service. These cases also include abatement cases. As you know, several of these ordinance cases have been active and we will be hopefully closing out shortly. As with any of the abatement issues we are always looking towards voluntary compliance. These are also all civil issues not criminal so the time a case remains open can be long periods often over a year. One of our major abatement cases has continued to see much progress and will hopefully be closed out in the near future as the city implements a strategy to combat future problems.

Calls for Service- Our calls for service for the month continue to be at a high volume as you can see in the attached stat report. As I mentioned in the past, even our calls for service dispatch records are a small percentage of the everyday calls for service we handle in house or when someone calls us directly. These calls include our assistance to the fire department as well as the ambulance service. We have also been assisting allied agencies on a regular basis including regular calls for service and the implementation of search warrants. PAL events have also taken many hours Monday through Thursday which throws a curve ball into our daily activities.

Ordinance Enforcement- Enforcement continues to be on the forefront and we continue to have positive results and cooperation from those involved. The follow-up has shown to take much of our time, however with the results we are seeing makes it well worth it. Recently several notices have been posted on homes and properties around town. Each violator will have an opportunity to correct the issue at hand before we follow up with their progress. We also hope in the near future to send an informational piece out explaining the issues the town may be encountering and what we will be doing to be proactive in beautifying the town.

PAL- We are currently in the middle of our swimming season with both the competitive and recreational teams having great attendance. Our competitive team continues to travel and compete in competitions around the state. PAL will be involved in upcoming events in town as well as providing services during the county fair in august. The mentoring program is well established and has been awarded continued funding through the next three years. This is a wonderful opportunity for our small community to receive programs that would not normally be available to our youth. We also have several fundraising events planned in the next month to help secure funding for projects like the skate park and any other program needing crucial monies to continue.

Training- Recently officers have attended critical training to help bring better services to out community. Advanced officer training is very important to us and we will continue to provide these trainings throughout our officer's careers. Each training is POST reimbursable and comes at no cost to the city. Perishable skills training throughout the two-year cycle is also an ongoing training opportunity we usually are awarded through our partnership with the college of the Siskiyous.

Reserves- Recently Officer Buell has expressed interest in coming back to the department as a Reserve Officer. It will be wonderful to have Brandon back and within the community. He has always been a great officer for our community, so please welcome him back when you see him out and about. Our reserves put in the required time and have been a great asset to the department. We as a community are blessed to have these individuals willing to put their lives on the line and ask for nothing in return including pay. We have recently set up procedure to allow these reserves to take on special assignments such as assistants with upcoming events. This will help the department keep full time officers on their regular shifts to cover town while still providing an officer specifically to the event.

Inc #	Type	Date	Day of Week	Time	Location	Place	City	Primary Unit	Case #
2506020036	WI	06/02/2025	Monday	15:39:47	STAR ACCESS/HWY			ETNA6	
2506250007	ATL	06/25/2025	Wednesday	02:27:54	(UNKNOWN	FORT JONES		ETNA6	
2507090060	TS	07/09/2025	Wednesday	18:11:22	HWY3/QUARTZ			ETNA1	
2506050013	INFO	06/05/2025	Thursday	08:28:57	119 SCOTT ST		ETNA	ETNA10	
2506050016	ANIMAL	06/05/2025	Thursday	09:10:46	22 ISLAND RD		ETNA	ETNA10	
2506050018	WI	06/05/2025	Thursday	09:34:14	435 MAIN ST		ETNA	ETNA10	
2506050050	ANIMAL	06/05/2025	Thursday	16:50:18	35 SCOTT ST		ETNA	ETNA10	
2506060044	ANIMAL	06/06/2025	Friday	13:48:06	20 ISLAND RD		ETNA	ETNA10	
2506060054	FU	06/06/2025	Friday	16:40:10	32 ISLAND RD		ETNA	ETNA10	
2506070028	TS	06/07/2025	Saturday	13:28:46	HOWELL/HWY3		ETNA	ETNA10	
2506070057	TS	06/07/2025	Saturday	17:45:13	COLLIER		ETNA	ETNA10	
2506080042	TS	06/08/2025	Sunday	16:09:38	N HWY 3/KELLEMS		ETNA	ETNA10	
2506120057	TRSP	06/12/2025	Thursday	19:08:35	124 COLLIER WAY	RAYS FOOD	ETNA	ETNA1	
2506130031	TRSP	06/13/2025	Friday	11:54:17	.CITY HALL		ETNA	ETNA10	
2506130058	OWAS	06/13/2025	Friday	17:58:29	404 N HWY 3	DOTTYS KORNER	ETNA	ETNA10	
2506140049	TS	06/14/2025	Saturday	16:11:30	1000 BLOCK OF		ETNA	ETNA10	
2506140063	TS	06/14/2025	Saturday	20:07:31	COLLIER		ETNA	ETNA10	
2506160015	FIRE	06/16/2025	Monday	09:19:48	841 HIGHLAND ST		ETNA	ETNA6	
2506190032	TS	06/19/2025	Thursday	10:49:24	N HWY 3/S KIDDER		ETNA	ETNA10	
2506190060	VNDL	06/19/2025	Thursday	13:43:49	333 E CALLAHAN RD		ETNA	ETNA10	25-0069
2506200009	SWAR	06/20/2025	Friday	06:26:32	3554 HARTSTRAND		ETNA	ETNA10	
2506210038	TS	06/21/2025	Saturday	14:42:02	8000 S HWY 3		ETNA	ETNA10	
2506210041	OWAS	06/21/2025	Saturday	15:10:03	155 DIGGLES ST	ETNA POLICE	ETNA	ETNA10	25-0070
2506240026	WI	06/24/2025	Tuesday	11:51:40	CHARLES ST		ETNA	ETNA1	
2506250034	FU	06/25/2025	Wednesday	11:52:24	6554 HARTSTRAND		ETNA	ETNA8	
2506260006	JV	06/26/2025	Thursday	02:24:49	400 HOWELL AVE	ETNA HIGH	ETNA	ETNA1	
2506260022	ASST	06/26/2025	Thursday	10:29:10	N HWY 3/FRANKLIN		ETNA	ETNA1	
2506260031	TRAF	06/26/2025	Thursday	12:16:07	N HWY 3/S KIDDER		ETNA	ETNA1	
2506260038	NCRM	06/26/2025	Thursday	13:22:24	138 FOREST WALK		ETNA	ETNA1	
2506260050	ASST	06/26/2025	Thursday	16:53:55	221 SCOTT ST		ETNA	ETNA1	
2506270087	DP	06/27/2025	Friday	23:15:09	511 MAIN ST	DENNY BAR	ETNA	ETNA10	
2506280017	TS	06/28/2025	Saturday	11:39:48	COLLIER		ETNA	ETNA10	
2506280022	OWAV	06/28/2025	Saturday	14:00:27	304 MAIN ST		ETNA	ETNA10	
2506280027	TS	06/28/2025	Saturday	16:45:00	HWY		ETNA	ETNA10	
2506280053	DP	06/28/2025	Saturday	23:58:20	ISLAND RD		ETNA	ETNA10	
2506290033	TC	06/29/2025	Sunday	11:32:00	708 MAIN ST		ETNA	ETNA10	25-0074
2506290046	FU	06/29/2025	Sunday	17:00:28	17 SCOTT ST		ETNA	ETNA10	25-0075

2507020023	TEST	07/02/2025	Wednesday	10:35:50	625 HOWELL AVE	ETNA CITY PARK	ETNA	ETNA8	
2507020057	DP	07/02/2025	Wednesday	21:58:01	955 CALLAHAN WAY		ETNA	ETNA6	
2507020058	EXPL	07/02/2025	Wednesday	22:10:46	937 CALLAHAN WAY		ETNA	ETNA6	
2507030025	DV	07/03/2025	Thursday	13:17:24	32 ISLAND RD		ETNA	ETNA6	
2507030053	ANIMAL	07/03/2025	Thursday	20:39:56	243 FREDRICK ST		ETNA	ETNA6	
2507040018	ASST	07/04/2025	Friday	12:51:53	5437 S HWY 3		ETNA	ETNA10	
2507040038	TS	07/04/2025	Friday	14:55:31	N HWY 3/ELLER LN		ETNA	ETNA10	
2507040052	TS	07/04/2025	Friday	17:09:14	HWY		ETNA	ETNA10	
2507050058	ANIMAL	07/05/2025	Saturday	13:11:42	510 COLLIER WAY	SAINT PHOTIOS	ETNA	ETNA10	
2507050060	OWAV	07/05/2025	Saturday	13:37:16	MAIN ST/DIGGLES		ETNA	ETNA8	
2507050077	FIRE	07/05/2025	Saturday	16:24:08	N HWY 3/S KIDDER		ETNA	ETNA10	
2507090036	TS	07/09/2025	Wednesday	14:02:36	637 MAIN ST		ETNA	ETNA6	25-0084
2507100024	OTHER	07/10/2025	Thursday	12:12:20	155 DIGGLES ST	ETNA POLICE	ETNA	ETNA1	
2507100029	FU	07/10/2025	Thursday	13:27:56	32 ISLAND RD		ETNA	ETNA1	
2507100053	ASST	07/10/2025	Thursday	20:25:29	20 ISLAND RD		ETNA	ETNA1	
2507110036	TRAF	07/11/2025	Friday	15:06:55	530 MAIN ST		ETNA	ETNA10	
2507140008	DP	07/14/2025	Monday	02:20:01	32 ISLAND RD		ETNA	ETNA6	
2507140036	NCRM	07/14/2025	Monday	12:22:16	223 COLLIER WAY		ETNA	ETNA1	
2507140066	ANIMAL	07/14/2025	Monday	18:19:15	223 COLLIER WAY		ETNA	ETNA6	
2507160015	CODE	07/16/2025	Wednesday	10:12:55	32 ISLAND RD		ETNA	ETNA6	
2507170034	TS	07/17/2025	Thursday	15:44:26	PIG ALY		ETNA	ETNA6	
2507180013	TS	07/18/2025	Friday	09:20:12	DIGGLES		ETNA	ETNA10	
2507180033	SEXO	07/18/2025	Friday	13:23:56	448 MAIN ST	ETNA POLICE	ETNA	ETNA10	
2507180039	NCRM	07/18/2025	Friday	14:39:39	103 MAIN ST		ETNA	ETNA10	
2507190036	ANIMAL	07/19/2025	Saturday	13:12:01	243 FREDRICK ST		ETNA	ETNA10	
2507190048	ASST	07/19/2025	Saturday	17:02:10	910 CALLAHAN WAY		ETNA	ETNA10	
2507190052	ASST	07/19/2025	Saturday	18:17:04	ISLAND RD/ELLER		ETNA	ETNA10	
2507210055	ASST	07/21/2025	Monday	17:56:17	337 MAIN ST		ETNA	ETNA1	
2507210056	OWAS	07/21/2025	Monday	18:16:54	625 HOWELL AVE	ETNA CITY PARK	ETNA	ETNA1	
2507210058	TRSP	07/21/2025	Monday	18:40:50	15 TELCO WAY	DOLLAR	ETNA	ETNA1	
2507220027	OWAS	07/22/2025	Tuesday	12:56:06	ISLAND RD/N HWY 3		ETNA	ETNA6	
2507230017	ANIMAL	07/23/2025	Wednesday	08:53:04	955 CALLAHAN WAY		ETNA	ETNA6	25-0089
2507020032	SEXO	07/02/2025	Wednesday	14:18:06	4600 CARIBOU RD		FSALMON	ETNA4	25-0077
2507100058	FU	07/10/2025	Thursday	22:23:13	(UNKNOWN	DON STREET	FTJONCTY	ETNA10	25-0086
2506010021	TS	06/01/2025	Sunday	13:16:13	12137 N MAIN ST	CALFIRE	FTJONES	ETNA10	
2506040006	ANIMAL	06/04/2025	Wednesday	08:55:16	11714 EAST ST		FTJONES	ETNA1	
2506040014	FU	06/04/2025	Wednesday	11:15:16	11973 DIGGLES ST		FTJONES	ETNA1	
2506050020	TRSP	06/05/2025	Thursday	10:05:10	215 DALE AVE		FTJONES	ETNA10	

2506050023	TRSP	06/05/2025	Thursday	10:40:45	101 BUTTE ST		FTJONES	ETNA10	
2506060072	TS	06/06/2025	Friday	21:13:06	STERLING ST/MAIN		FTJONES	ETNA10	
2506070052	TS	06/07/2025	Saturday	16:50:17	N HWY 3/SCOTT		FTJONES	ETNA10	
2506090025	CODE	06/09/2025	Monday	14:54:11	148 NEWTON ST		FTJONES	ETNA1	
2506100009	ANIMAL	06/10/2025	Tuesday	08:14:59	23 DOUGLAS ST		FTJONES	ETNA1	
2506100064	TRAF	06/10/2025	Tuesday	20:12:08	101 BUTTE ST		FTJONES	ETNA6	25-0065
2506100068	OWAV	06/10/2025	Tuesday	21:16:48	N HWY 3/SERPA LN		FTJONES	ETNA1	
2506110034	OTHER	06/11/2025	Wednesday	16:04:52	12150 COWAN ST		FTJONES	ETNA1	
2506120031	PTFT	06/12/2025	Thursday	09:38:08	11513 MAIN ST		FTJONES	ETNA1	
2506120053	FU	06/12/2025	Thursday	17:15:50	148 STERLING ST		FTJONES	ETNA1	
2506130024	FU	06/13/2025	Friday	10:40:38	1250 COWAN ST		FTJONES	ETNA10	
2506130034	WI	06/13/2025	Friday	12:28:20	243 STERLING ST		FTJONES	ETNA10	25-0066
2506130048	TS	06/13/2025	Friday	15:44:45	MAIN ST/N HWY 3		FTJONES	ETNA10	
2506130052	FU	06/13/2025	Friday	16:50:25	11960 EAST RD	FT JONES CITY	FTJONES	ETNA10	
2506130060	FU	06/13/2025	Friday	18:18:15	243 STERLING ST		FTJONES	ETNA10	25-0067
2506140006	FU	06/14/2025	Saturday	09:08:49	243 STERLING ST		FTJONES	ETNA10	
2506140029	SCAR	06/14/2025	Saturday	13:30:42	12150 COWAN ST		FTJONES	ETNA10	25-0068
2506160061	BURG	06/16/2025	Monday	17:06:31	11307 MAIN ST	RAYS FOOD	FTJONES	ETNA6	
2506170002	TRSP	06/17/2025	Tuesday	01:09:33	11549 MAIN ST		FTJONES	ETNA6	
2506170034	TRAF	06/17/2025	Tuesday	12:38:08	30 CARLOCK ST		FTJONES	ETNA6	
2506190017	TRAF	06/19/2025	Thursday	08:30:08	237 BUTTE ST	SCOTT VALLEY	FTJONES	ETNA10	
2506190019	CODE	06/19/2025	Thursday	08:57:02	11221 N HWY 3		FTJONES	ETNA8	
2506190101	ASST	06/19/2025	Thursday	20:44:04	7044 SCOTT RIVER		FTJONES	ETNA6	
2506210001	DP	06/21/2025	Saturday	00:03:30	49 STERLING ST		FTJONES	ETNA10	
2506210040	TS	06/21/2025	Saturday	14:57:56	9000 N HWY 3		FTJONES	ETNA10	
2506220058	TS	06/22/2025	Sunday	18:43:32	N HWY 3/SERPA LN		FTJONES	ETNA10	
2506220067	RO	06/22/2025	Sunday	20:54:57	12150 COWAN ST		FTJONES	ETNA10	25-0071
2506230064	ASST	06/23/2025	Monday	21:51:37	30 NEWTON ST		FTJONES	ETNA6	
2506230066	MH	06/23/2025	Monday	22:39:59	30 NEWTON ST		FTJONES	ETNA6	25-0072
2506240049	DB	06/24/2025	Tuesday	16:59:34	12099 OAK MILL DR		FTJONES	ETNA1	25-0073
2506240062	PTFT	06/24/2025	Tuesday	19:35:19	11307 MAIN ST	RAYS FOOD	FTJONES	ETNA6	
2506240067	FU	06/24/2025	Tuesday	20:12:32	11718 EAST ST		FTJONES	ETNA6	
2506250005	MH	06/25/2025	Wednesday	01:07:26	11954 MAIN ST	FT JONES POST	FTJONES	ETNA6	
2506260040	OWAS	06/26/2025	Thursday	13:28:58	N HWY 3/MAIN ST		FTJONES	ETNA1	
2506260051	PTRL	06/26/2025	Thursday	17:16:38	/MAIN ST		FTJONES	ETNA1	
2506300042	ANIMAL	06/30/2025	Monday	12:16:47	111 BUTTE ST	WARRENS	FTJONES	ETNA6	
2506300048	ASST	06/30/2025	Monday	15:52:49	MATHEWS ST		FTJONES	ETNA6	
2506300052	CITASST	06/30/2025	Monday	17:00:55	12361 MAIN ST		FTJONES	ETNA1	

2507010022	PTRL	07/01/2025	Tuesday	12:36:45	12142 COWAN ST		FTJONES	ETNA6	25-0076
2507020020	PTRL	07/02/2025	Wednesday	10:05:44	12142 COWAN ST		FTJONES	ETNA6	
2507030021	BURG	07/03/2025	Thursday	12:31:22	12315 MAIN ST		FTJONES	ETNA10	
2507040033	PTRL	07/04/2025	Friday	14:20:48	12150 COWAN ST		FTJONES	ETNA10	
2507040040	ASST	07/04/2025	Friday	15:36:59	111 BUTTE ST	WARRENS	FTJONES	ETNA10	
2507040050	TS	07/04/2025	Friday	16:34:11	MAIN ST/DOUGLAS		FTJONES	ETNA10	
2507040058	FU	07/04/2025	Friday	18:39:15	12150 COWAN ST		FTJONES	ETNA10	
2507040077	DP	07/04/2025	Friday	21:29:06	11331 MATHEWS ST	DAVES PLACE	FTJONES	ETNA10	
2507040079	PTRL	07/04/2025	Friday	21:43:10	12150 COWAN ST		FTJONES	ETNA10	
2507050012	DP	07/05/2025	Saturday	02:59:11	11725 EAST ST		FTJONES	ETNA10	25-0080
2507060021	MFEL	07/06/2025	Sunday	11:04:19	12150 COWAN ST		FTJONES	ETNA10	25-0082
2507060028	FU	07/06/2025	Sunday	12:30:07	101 BUTTE ST		FTJONES	ETNA10	
2507070008	WI	07/07/2025	Monday	10:04:05	11513 MAIN ST		FTJONES	ETNA1	
2507070011	FU	07/07/2025	Monday	10:38:40	12142 COWAN ST		FTJONES	ETNA1	
2507070018	FU	07/07/2025	Monday	11:48:23	132 JANE DR		FTJONES	ETNA6	
2507070031	FU	07/07/2025	Monday	13:52:16	12142 COWAN ST		FTJONES	ETNA1	
2507070066	CITASST	07/07/2025	Monday	21:08:41	N HWY 3/QUARTZ		FTJONES	ETNA10	
2507080012	ANIMAL	07/08/2025	Tuesday	06:43:38	DOUGLAS ST/MAIN		FTJONES	ETNA6	
2507080067	PTRL	07/08/2025	Tuesday	22:07:44	COWAN ST/DAWN		FTJONES	ETNA10	
2507090026	TRSP	07/09/2025	Wednesday	12:16:23	12150 COWAN ST		FTJONES	ETNA6	25-0083
2507090043	GTFT	07/09/2025	Wednesday	14:45:53	11437 MAIN ST		FTJONES	ETNA1	
2507100007	TRSP	07/10/2025	Thursday	05:13:33	12150 COWAN ST		FTJONES	ETNA1	
2507120030	FU	07/12/2025	Saturday	17:09:11	12150 COWAN ST		FTJONES	ETNA10	
2507180029	CITASST	07/18/2025	Friday	12:05:51	12097 MAIN ST		FTJONES	ETNA10	
2507190039	TS	07/19/2025	Saturday	14:08:27	MAIN ST/CARLOCK		FTJONES	ETNA10	25-0088
2507200007	MH	07/20/2025	Sunday	05:01:35	MAIN ST/BUTTE ST		FTJONES	ETNA10	
2507200030	TS	07/20/2025	Sunday	15:03:22	11906 MAIN ST		FTJONES	ETNA10	
2507210009	ANIMAL	07/21/2025	Monday	08:36:44	119 NEWTON ST		FTJONES	ETNA6	
2507210026	ANIMAL	07/21/2025	Monday	13:15:06	11500 MATHEWS ST		FTJONES	ETNA1	
2506130036	TS	06/13/2025	Friday	12:39:09	6908 FIRST ST		GREENVW	ETNA10	
2506170028	FU	06/17/2025	Tuesday	11:34:50	5906 BIRD TRACKS		GREENVW	ETNA1	
2506300043	CITASST	06/30/2025	Monday	13:29:03	2604 N KIDDER		GREENVW	ETNA1	
2507030022	TS	07/03/2025	Thursday	12:38:34	N HWY 3/MAIN ST		GREENVW	ETNA10	25-0079
2507070021	FU	07/07/2025	Monday	11:55:10	1210 S MAIN ST	RELAX INN	YREKA	ETNA10	
2507160035	INFO	07/16/2025	Wednesday	15:17:39	E HWY 3		YREKA	ETNA6	
148 Incidents									

Etna Fire Department Monthly Council Meeting Update 07/28/2025

June 2025 Data

total	21
Structure Fires	0
Other Fires	3
MVC	3
Medical	8
Lift Assist	6
Other AssistHazard	1
Missed-In town	0
Missed Mutual Aid	1
Etna calls	15
Out of town Calls	6

June 2024 Data

total	14
Structure Fires	0
Other Fires	3
MVC	0
Medical	7
Lift Assist	1
Other Assist	0
Missed-In town	2
Missed Mutual Aid	1
Etna calls	10
Out of town Calls	4

(2025: The one missed call in town was a medical, police and ambulance responded)

Key: MVC- Motor Vehicle Collision
Other Assist/Hazards: Consists of smoke detector check, smoke check, carbon monoxide detector, flooding in a residence, etc.

TEAM

(E1414)Engine and team is currently on a strike team assignment on the Orleans Complex under OES CFAA agreement .
(E1430)Water tender was out on the Marble Complex 7/3-7/17 under OES CFAA agreement.

BUILDING

Ongoing cleaning, repairs and updates.

EQUIPMENT

1411: Available for response
1410: First out engine in town. Stocked and ready to respond
1412: Stocked and ready to respond.
1413: MVC's, wildland, medicals. Stocked and ready to respond.
1414: On the Orleans Complex since 07/17/2025
1430: Water tender. Still under minor repairs, available for response.

SCBA Flow testing was performed. Many units failed due to lack of routine checks but were easily fixed. This has been added to the fulltime FF/EMT weekly duties.

EVENTS

GRANTS

-SAFER (Staffing for Adequate Fire and Emergency Response). Application submitted. The application closed July 3.

MISC

Found that our USFS agreement was not renewed after 2017. Working on getting that updated.

June Numbers

Total: 39 Billable: 25	Etna 8 FJ 10 SV 21 M11 0	ALS 15	BLS 9	CXL 6	MSAS rendezvous 4	Missed 7	AMA/BLS assess/ non billable : 1	BLSD 1	None: CCP M11 rend AMA BLS Assess/ billable
								Days w/o calls: 7	
June 2024	Total: 43 Billable: 30 Days without calls: 6								

Jan-June 2025	Total 223 Billable 132 (59%)	ALS 78	BLS 44	CXL 47	BLSD 4	Missed* 40	MSAS rend 5	M11 rend 1	AMA Billable 5	Days w/o calls 51	Etna: 38 (17%) FJ: 47 SV: 136
Jan-June 2024	Total 191 Billable 126 (66%)	91	29	50	1	9	4	0	5	62	Etna: 28 (15%) FJ: 53 SV: 110

*FF/EMT position started 4/29/2025

*Travis and I were both out sick for many days in June

*many of the missed calls were due to lack of a second crew member, some were because 2 calls at once

*March 2025 saw the most missed calls due to lack of a second crew member

Key:

ALS: Advanced Life Support (paramedic level)
BLS: Basic Life Support (EMT level)
BLSD: Deceased on scene, no transport
AMA: Against Medical Advice (No transport)
CXL: Cancelled
MSAS: Mount Shasta Ambulance Service (we req them for a paramedic if needed)
M11: Salmon River Fire/Rescue (they req us for transport)
Etna: City limits of Etna
FJ: Fort Jones Town Limits
SV: Scott Valley outside of city/town limits

Ambulances/QRV:

M54: 4x4 — ALS/Had multiple issues fixed at Yreka Motors after consult with Dan Burbank and Jason Deppen due to intermittent power issues and noisy turbo on 6/24. Many of the issues were due to carbon build up. Dan is checking with Mean Genes about putting an additive in our bulk diesel instead of the individual units for their future health.

M55: 2x4 — ALS/ First out.

M56: 2x4 with drop chains — Out of Service. Dan replaced pullies, belts, alternator, and inverter. Still was having electrical issues. Completely died when responding as a second unit to multi patient incident.

Expedition: — In service. AC is intermittent. Listed on the CalFire strike team agreement for hire.

Upcoming training/classes/events:

Will be working with the Carestar Foundation to create classes/opportunities designed to bring in more volunteer providers.

Attending the UCLA Center for Prehospital Care workshop 7/31, 8/1. I was invited to be on this committee, representing Etna Ambulance.

MISC

*Continue to assist the fire and police departments as needed, assist the park with washing and folding towels for showers.
*Travis Chesnick is out with the fire department on strike team assignment. Many of our team is out with Clint and I handling most of the coverage.

*The BBB bill and how it will/may affect rural systems:

I attended a webinar through our billing company that also works closely with PWW, a law firm that specializes in EMS. This new bill has many possible cuts and worse case scenarios for the rural systems. What it will do is force CMS (Medicare/Medicaid) to crack down on non-medically necessary transports, which has needed to be done for decades, and force providers to ensure their employees have good documentation training and skills. What it will most likely do is cause more individuals to be uninsured as they would either not qualify for Medicaid or not want to meet the working requirements, and there will be a $35 copay by 2028.

There was an emphasis on looking at alternate funding, ensuring inappropriate transports are not done, improving documentation by the patient care providers and focusing on policies that improve the system.

Alternate funding: The community service district idea, training center, grants

Appropriate transports: If the person can be redirected to their doctor, urgent care or transport by other means (People call with non-urgent conditions so that if they arrive by ambulance they will get seen faster. This is a myth and abuse of the system but it happens)

What we have in place or I am planning to do:

Alternate funding:

Currently working with city council and all agencies within Scott Valley for a possible community service district
Improving our training center to facilitate more trainings for fees, targeting outside agencies
Being watchful for grants (not many for EMS) and seeking foundations and other entities to assist

Appropriate Transports:

Etna Ambulance already tries to offer other ideas and education to the public. Our current dispatch situation will not take a proactive approach to this. Our call volume does not dictate seeking an alternate.

Documentation:

I am a certified Ambulance Documentation Specialist, a course through PWW. I QI each PCR report to assist in improving any narratives. We also do mandatory documentation training.

Policies that improve the system:

I maintain a voting position on our Regional EMS Authority's committee. I am involved with many meetings to stay up to date on any opportunities. I have been invited to be part of a committee at the UCLA Center for Prehospital Care that is forming specifically to improve policies and strength for the California State EMS systems.