City of Etna

AGENDA FOR THE REGULAR MEETING OF THE ETNA CITY COUNCIL

DATE OF THE MEETING: October 28, 202411
TIME OF THE MEETING: 6:30 pm
PLACE OF THE MEETING: 442 Main Street Etna, CA, and TELECONFERENCE (Zoom)

1. **Call to Order**
   a. **Pledge of Allegiance**
   b. **Roll Call**
2. **Public Comment - Non-Agenda Items - The City Council Cannot Take Action or Comment on Non-Agenda Items.**
3. **CONSENT CALENDAR**
   a. **Minutes of the Regular Meeting September 23, 2024**
   b. **Minutes of the Special Meeting September 26, 2024**
   c. **Invoice Approval List**
   d. **Resolution 2024-018 A Resolution of the City Council of the City of Etna Rescinding Resolution 2022-014 and Adopting a Revised Conflict of Interest Code Designating Positions for Which Conflict of Interest Filings are Required**
   e. **Proclamation of the 17th Annual "Read Across Siskiyou" Event Sponsored by First 5 Siskiyou Children and Families Commission**
4. **PUBLIC WORKSHOP:**
   a. **General Plan Update: Draft Open Space & Conservation Element**
5. **CURRENT BUSINESS**
   a. **Discuss/Approve a Weekly/Bi-weekly Etna PAL Skate Night Street Closure at the Intersection of Howell and Harrison**
   b. **Discuss/Direct Staff Recommendation for Underground Utility District**
   a. **Introduction and First Reading of an Ordinance Adding Establishing an Administrative Remedies Procedure for Challenges to Fees, Charges, and Assessments and Finding Such Action Exempt from CEQA**
   b. **Discuss/Approve Consent & Waiver of Conflict of Interest with the Town of Fort Jones**
   c. **Discuss/Approve Sending a Letter to State Water Resources Control Board to Remove the City of Etna from All Scott River Curtailment Orders**
   d. **Discuss/Approve Bulk Water Sale Policy & Approve Purchasing Two Hydrant Meters**
   e. **Discuss/Approve 24/25 COPS Growth Allocation & Approve Fund 53 COPS Showing Budgeted Allocation of $94,663.46**
   f. **Discuss Billing All Water/Sewer Accounts Regardless of Account Status**
   g. **Discussion on New Policy Content for the Personnel Policy**
   h. **Discussion on New Plan Content for Strategic Planning**
6. **DEPARTMENT REPORTS**
   ***Police*Public Works*Fire/Ambulance*Clerk*Mayor*City Manager*City Council/Committee**
7. **CITY COUNCIL STATEMENTS AND REQUESTS**
8. **ADJOURNMENT**

Zoom Teleconference Information:
Phone: 1-669-444-9171 US Meeting ID: 890 4658 2514
https://us06web.zoom.us/j/89046582514

The City of Etna does not discriminate based on disability in the admissions or access to, or treatment of or employment in, its programs or activities. Disability-related aids or services, including printed information in alternate formats, to enable persons with disabilities to participate in public meetings are available. If any accommodations are needed, please contact Pamela Eastlick at 530-467-5256 p.eastlick@etnaca.com. Requests should be made as soon as possible but recommended between three days to one week prior to the scheduled meeting.

MINUTES
REGULAR MEETING OF THE ETNA CITY COUNCIL
Monday September 23, 2024

Members of the Etna City Council met on this 23rd day of September in person and TELECONFERENCE (Zoom.) Mayor Cliff Munson called the meeting to order and led in the salute to the flag of the United States of America.

1. **Call to Order:**
   a. Roll Call

   Councilmembers Brandon Fawaz, Jason Deppen, Mayor Cliff Munson, Charnna Gilmore, and John Stacher were present.

2. **Public Comments on Non-Agenda Items:**
   None.
3. **Consent Calendar:**
   a. **Minutes of the Regular Meeting August 26, 2024**
   b. **Invoice Approval List**

   Councilmember Deppen made a motion to approve the Consent Calendar, Councilmember Stacher seconded, and the motion passed.

   Ayes: Stacher, Gilmore, Munson, Deppen, Fawaz

4. **Department Reports:**

   Police Chief Josh Short said that both towns and throughout the valley have been very busy. Chief Short provided a written report with stats in the council packet. Chief Short also mentioned that the PAL Christmas party will be on December 7th.

   Public Works Director Dan Burbank reported that the contractors are finishing up on the meter project. They replaced a few service laterals on Pig Alley and Highland. All the testing for the new reservoir was good and it's online. They have been working on Engine 1411. Mayor Munson thanked Burbank for helping the high school get rid of the tire shreds.

   Fire Chief Clint Whitchurch gave a brief report. Ambulance Director Teresa Arrwood has been working on creating a stipend schedule for volunteer firefighters. They are actively recruiting members for the department.

   Director Arrwood provided a written report for the ambulance department.

   City Clerk Pamela Eastlick reported that the DWR grant has not been reimbursed yet. Clerk Eastlick is working with City Engineer Morgan Eastlick on receiving reimbursements from the grant.

   Councilmember Gilmore reported that she and City Planner Jeff Mitchem and Clerk Eastlick recently met with Friends of the Pool to discuss maintenance needs among various other issues that need to be addressed at the pool.

5. **Public Workshop:**

a. **General Plan Circulation Element Update.**

City Planner Richard Tinsman (Rico) was present via Zoom and explained issues in the General Plan that are addressed by the Circulation Element. Tinsman again shared the results of the community survey. Roads and street maintenance was a big topic of concern from the community. Councilmember Stacher shared comments about receiving funding from the state to address community concerns and needs pertaining to streets. Tinsman explained that the General Plan lays out the goals and steps that the city plans to take to address community concerns. The General Plan is a policy document. City Attorney Andrew Jared clarified that the plan does not specify which roads to be repaired. Tinsman emphasized the importance of local input for the Active Transportation Plan. Discussion about designating the city as a "pedestrian safe" city and removing crosswalks from Main Street.

Councilmember Fawaz recommended scheduling earlier meetings and taking walks before having a regular meeting discussing these topics. Fawaz also commented that he is against roundabouts and would like language added to the document discussing severe wildfires in the area contributing to unhealthy air quality.

6. **Public Hearing:**

a. **504 Main Street Use Permit & Draft Resolution 2024-015 – A Resolution of the City Council of the City of Etna Conditionally Approving the Main Street Garage Use Permit Application for 504 Main Street.**

Mayor Munson opened the public hearing and asked for public comment.

Audience members Michael & Beverly Shafer were present to share their concerns. Michael Shafer stated that they did not receive the information within three days as the notice said. Shafer resides next door to 504 Main Street and voiced his concerns regarding drains being nonfunctional and water from Main Street runs off consistently and overflows the drain. Additionally, the back side of the garage is full of fill, and he is concerned about erosion. Councilmember Stacher commented about the design of Main Street, and the planned repaving. Shafer stated that water drains into the garage and drains out from under it.

Councilmember Fawaz asked about the relevance of drainage problems and the use permit application. Shafer shared that the health department may not be fond of water running through a restaurant or bar. The basement is being used to store alcohol and he is concerned if the building were to catch on fire, another concern is the inconsistency with the liquor license with the Etna Brewery and the Council turning a blind eye.

Councilmember Gilmore asked for clarification on the three-day notice for material being available. Tinsman explained that providing the staff report is a courtesy and not required, state law requirements were satisfied. The applicant, Sparrow Tang commented that ABC has their own restrictions on projects. Councilmember Deppen commented that the use permit has satisfied all city requirements and can see no reason not to approve it.

Chief Short commented that working with Denny Bar has always been easy and does not see any future issues with this establishment and has no concerns. Tinsman explained that the zoning code requires a use permit for bars. More discussion regarding parking issues. Chief Short added that the establishment will not violate our noise ordinance.

Audience member Beverly Shafer asked why an environmental evaluation wasn't necessary, and commented about additional people, change in use, noise, and parking issues. Shafer is also concerned about drunk driving.

Chief Short explained that if noise exceeds the hours in the ordinance, then they will address it. Councilmember Gilmore commented about the impact of where you choose to live. Councilmember Stacher explained that he has issues with telling property owners what they can and cannot do with their property, but also believes in being "good neighbors." Councilmember Fawaz emphasized that the role of the City Council is to provide vision, growth, and parameters. More discussion.

The City Council will schedule a special meeting on Thursday September 26th at 6:00 pm to allow more time for the community to review the project. The public hearing will be continuation until Thursday September 26th.

7. **Current Business:**

   a. **Discuss/Approve Moving Forward with Main Street Pacific Power Undergrounding Project Utilizing Siskiyou County Credits Under Rule20A Program.**

   Councilmember Gilmore made a motion to approve, Councilmember Deppen seconded, and the motion passed.

   Ayes: Stacher, Gilmore, Munson, Deppen, Fawaz

   b. **Discuss/Approve Right of Use Agreement Between Siskiyou County Health & Human Services Agency/Public Health Division and the City of Etna to Operate a Vaccination Clinic.**

   Councilmember Deppen made a motion to approve, Councilmember Gilmore seconded, and the motion passed.

   Councilmember Fawaz commented that the Ninth Circuit Court of Appeals ruled that you cannot call a COVID 19 shot a vaccine.

   Ayes: Gilmore, Munson, Deppen, Fawaz

   Abstain: Stacher

   c. **Discuss/Approve Resolution 2024-016 PD Vehicles Surplus Sale and Determine Which Department/Funds the Proceeds from Surplus Vehicle Sales are Allocated to.**

   Mayor Munson made a correction to the title of the Resolution from 'PD Vehicles to City Owned Vehicles,' and read the list of vehicles to be sold. Chief Short requested

that the funds from the sale of vehicles go either into a replacement fund or be used to put back into other vehicles. Clerk Eastlick mentioned going through Bid-Cal to auction them off. Director Arrwood pointed out that she has been using one of the vehicles on the surplus list and uses it to attend meetings, trainings, she is on call 24/7, and she'd like to continue using the vehicle. Chief Short recommended doing a department transfer for that vehicle. Councilmember Deppen suggested doing an interagency transfer with the vehicle and have the department heads workout the value of the vehicle. Clerk Eastlick commented on the insurance costs for all the vehicles, and using the vehicles for personal use.

Councilmember Fawaz recommended declaring the vehicles as surplus and then determining which avenue to take to get rid of them. More discussion regarding vehicles and whether declaring a vehicle surplus can be brought back if decided not to sell it. City Attorney Jared stated it could. The City Council went through the vehicle list again.

Councilmember Gilmore made a motion to surplus all vehicles on the list other than the Crown Vic that Director Arrwood uses, the two interceptors, and allow Clint and Josh a month to determine if they can sell to the best buyer. Clerk Eastlick asked about a timeframe for the sales to be made. Fawaz suggested until December and is hesitant because some of the vehicles are still reliable and can possibly be used by the Fire Department. More discussion.

Councilmember Fawaz modified Councilmember Gilmore's motion to state that "c, d, f, g and h" will be declared surplus, the expedition and one Crown Vic. Chief Short is recommended that the two 2021 Chargers go to the College of the Siskiyous, but if that does not work out then they will be sold using another avenue. The Council agreed. Councilmember Deppen seconded the motion. Councilmember Fawaz clarified that Councilmember Gilmore's original motion died for a lack of second.

Ayes: Stacher, Gilmore, Deppen, Fawaz

No: Munson

d. Discuss/Approve Attorney Contact Privileges for City Staff and Councilmembers.

Clerk Eastlick gave a background on this item. Mayor Munson recommended that all calls that need to be made to the city attorney go through the city manager initially. Chief Short asked about Public Records Act. More discussion regarding what material gets sent to the attorney for review. City Attorney Jared shared comments and suggestions. Councilmember Deppen asked to see a breakdown of a bill for attorney services. The City Council tabled this item for another meeting.

e. Discuss/Update Regarding the Coupland Well Agreement.

Mayor Munson explained that there is no longer an agreement.

f. Discuss Pool Grant Budget Update.

Discussion only.

8. **Closed Session:**

    a. **Pursuant to Government Code §54957 Personnel Matters – Public Employee Appointment.**

        1. **Fire Department Secretary**

        2. **Assistant Fire Chief**

    The City Council unanimously approved Teresa Arrwood for the secretary position, and Larry Hicks for the assistant fire chief position.

9. **Adjournment:**

    There being no further business Mayor Cliff Munson adjourned the meeting at 8:32 pm.

Respectfully submitted,

Jenny Bennett
Asst. City Clerk

DRAFT

MINUTES
SPECIAL MEETING OF THE ETNA CITY COUNCIL
Monday September 26, 2024

Members of the Etna City Council met on this 26th day of September in person and TELECONFERENCE (Zoom.) Mayor Cliff Munson called the meeting to order and led in the salute to the flag of the United States of America.

1. **Call to Order:**
   a. Roll Call

   Councilmembers Brandon Fawaz, Mayor Cliff Munson, Charnna Gilmore, and John Stacher were present. Councilmember Jason Deppen was absent.

2. **Public Comments on Non-Agenda Items:**
   None.

3. **Public Hearing (Continuation):**

   a. **504 Main Street Use Permit & Draft Resolution 2024-015 – A Resolution of the City Council of the City of Etna Conditionally Approving the Main Street Garage Use Permit Application for 504 Main Street**

   Mayor Munson opened the public hearing for comment and read the resolution title. Councilmember Gilmore made a motion to approve, Councilmember Fawaz seconded, and it passed.

   Councilmember Stacher what the reason was to have another bar in town. Audience member and owner Cole Laustalot explained that the purpose is for overflow from Denny Bar and a space for people to wait for their reservation if they are early.

   Ayes: Stacher, Gilmore, Munson, Fawaz

4. **Current Business:**

   a. **Discuss/Approve Notice of Exemption for Emergency Backup Well Project**

   Councilmember Gilmore made a motion to approve, Councilmember Stacher seconded, and the motion passed. More discussion.

   Ayes: Stacher, Gilmore, Munson, Fawaz

   b. **Discuss/Approve Resolution 2024-017 – CAL FIRE 50/50 Grant**

   Discussion on equipment to be purchased. Councilmember Stacher made a motion to approve, Councilmember Gilmore seconded, and the motion passed.

   Ayes: Stacher, Gilmore, Munson, Fawaz

   c. **Swear in Larry Hicks as New Assistant Fire Chief**

   Larry Hicks arrived later after closed session and Mayor Munson swore him in.

   d. **Swear in Teresa Arrwood as New Fire Department Secretary**

Teresa Arrwood was not present.

5. **Closed Session:**

   a. **Pursuant to Government Code §54957(b) Personnel Matters – Public Employee Appointment**

      1. **Eight Volunteer Fire Department Members**

   Councilmember Fawaz made a motion to approve in closed session. City Council reported in open session that the eight volunteer fire department members.

6. **City Council Statements and Requests:**

   Councilmember Gilmore officially acknowledged Teresa Arrwood as the fire secretary.

7. **Adjournment:**

   There being no further business Mayor Cliff Munson adjourned the meeting at 6:09 pm.

Respectfully submitted,

Jenny Bennett
Asst. City Clerk

DRAFT

INVOICE APPROVAL LIST REPORT - DETAIL WITH GL DIST

City of Etna

Vendor Name	Invoice Description1	Ref No.	Discount Date	
Vendor Name Line 2	Invoice Description2	PO No.	Pay Date	
Vendor Address	Vendor Number		Due Date	Taxes Withheld
City	Bank	Check No.	Check Date	Discount Amount
State/Province Zip/Postal	Invoice Number			Check Amount

MITCHEM PLANNING	Planning Services	27312	09/27/2024	
			10/01/2024	
642 JAYGENE CT.	JMITCH		09/27/2024	0.00
ETNA	GF	0	00/00/0000	0.00
CA 96027	2024-CI-06			6,460.00

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
10-20-760.00	PROFESSIONAL & CONTRACT SERVCS		3,230.00	0.00
10-25-760.00	PROFESSIONAL & CONTRACT SERVCS		646.00	0.00
10-40-760.00	PROFESSIONAL & CONTRACT SERVCS		646.00	0.00
10-50-760.00	PROFESSIONAL & CONTRACT SERVCS		323.00	0.00
25-60-760.00	PROFESSIONAL & CONTRACT SERVCS		129.20	0.00
29-60-760.00	PROFESSIONAL & CONTRACT SERVCS		323.00	0.00
40-30-760.00	PROFESSIONAL & CONTRACT SERVCS		452.20	0.00
45-33-760.00	PROFESSIONAL & CONTRACT SERVCS		387.60	0.00
50-45-760.00	PROFESSIONAL & CONTRACT SERVCS		323.00	0.00

Check No. 0 Total: 6,460.00

Total for MITCHEM PLANNING 6,460.00

R.B. ALDRICH CONSTRUCTION	Cleveland Street Rehab	27314	09/06/2024	
			10/01/2024	
PO BOX 927	RBALDRICH		09/06/2024	0.00
FORT JONES	GF	0	00/00/0000	0.00
CA 96032				147,871.30

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
29-60-881.35	STREET REHAB.		98,780.05	0.00
40-30-901.00	CAPITAL OUTLAY-WATER LINE		49,091.25	0.00

Check No. 0 Total: 147,871.30

Total for R.B. ALDRICH CONSTRUCTION 147,871.30

WHITEHAWK CONSTRUCTION	Water System Imp. Project #4	27313	08/26/2024	
			10/01/2024	
PO BOX 181	WHITE		08/26/2024	0.00
PALE CEDRO	GF	0	00/00/0000	0.00
CA 96073				208,834.61

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
20-30-881.20	DWR-DROUGHT RELIEF GRANT		208,834.61	0.00

Check No. 0 Total: 208,834.61

Total for WHITEHAWK CONSTRUCTION 208,834.61

Total Invoices: 3

Grand Total:	363,165.91
Less Credit Memos:	0.00
Net Total:	363,165.91
Less Hand Check Total:	0.00
Outstanding Invoice Total:	363,165.91

Vendor Name	Invoice Description1	Ref No.	Discount Date	
Vendor Name Line 2	Invoice Description2	PO No.	Pay Date	
Vendor Address	Vendor Number		Due Date	Taxes Withheld
City	Bank	Check No.	Check Date	Discount Amount
State/Province Zip/Postal	Invoice Number			Check Amount

Recap by Department

Department #	Department Name	Amount To Pay	Amount To Relieve
20	City Council	3,230.00	0.00
25	City Clerk	646.00	0.00
30	Water	258,378.06	0.00
33	Sewer	387.60	0.00
40	Law Enforcement	646.00	0.00
45	Ambulance Services	323.00	0.00
50	Fire Prevention	323.00	0.00
60	Highways & Streets	99,232.25	0.00
	Grand Total:	**363,165.91**	**0.00**

INVOICE APPROVAL LIST REPORT - DETAIL WITH GL DIST

City of Etna

Vendor Name	Invoice Description1	Ref No.	Discount Date	
Vendor Name Line 2	Invoice Description2	PO No.	Pay Date	
Vendor Address	Vendor Number		Due Date	Taxes Withheld
City	Bank	Check No.	Check Date	Discount Amount
State/Province Zip/Postal	Invoice Number			Check Amount

A1 DRAINS	Snaked City Line	27343	09/16/2024	
			10/08/2024	
3333 FOREST LN.	A1		09/16/2024	0.00
ETNA	GF	0	00/00/0000	0.00
CA 96027	1343			150.00

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
45-33-760.00	PROFESSIONAL & CONTRACT SERVCS		150.00	0.00

Check No.	0	Total:	150.00
Total for	A1 DRAINS		150.00

CHARLES W. PILLON	Audit Services	27345	10/01/2024	
			10/08/2024	
	CHARLES PI		10/01/2024	0.00
	GF	0	00/00/0000	0.00
96007	4656			568.75

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
10-25-765.00	AUDIT FEES		568.75	0.00

Check No.	0	Total:	568.75
Total for	CHARLES W. PILLON		568.75

CITY OF MONTAGUE	LOLA Dinner	27322	10/08/2024	
			10/08/2024	
PO BOX 428	CITY OF M		10/08/2024	0.00
MONTAGUE	GF	0	00/00/0000	0.00
CA 96064				40.00

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
10-20-735.00	TRAVEL & TRAINING		40.00	0.00

Check No.	0	Total:	40.00
Total for	CITY OF MONTAGUE		40.00

CODE PUBLISHING COMPANY	Annual Web Fees	27351	08/30/2024	
			10/08/2024	
	CODE		08/30/2024	0.00
	GF	0	00/00/0000	0.00
	GC00126934			605.00

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
10-25-750.00	DUES AND SUBSCRIPTIONS		605.00	0.00

Check No.	0	Total:	605.00
Total for	CODE PUBLISHING COMPANY		605.00

Vendor Name	Invoice Description1	Ref No.	Discount Date	
Vendor Name Line 2	Invoice Description2	PO No.	Pay Date	
Vendor Address	Vendor Number		Due Date	Taxes Withheld
City	Bank	Check No.	Check Date	Discount Amount
State/Province Zip/Postal	Invoice Number			Check Amount

E & S ENGINEERS	Main Street STIP	27346	09/26/2024	
			10/08/2024	
329 WEST MINER STREET	BRAY		09/26/2024	0.00
YREKA	GF	0	00/00/0000	0.00
CA 96097	4713			1,055.75

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
24-60-881.35	STREET REHAB.		1,055.75	0.00

E & S ENGINEERS	Monthly Retainer	27348	09/26/2024	
			10/08/2024	
329 WEST MINER STREET	BRAY		09/26/2024	0.00
YREKA	GF	0	00/00/0000	0.00
CA 96097	4694			500.00

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
10-25-782.00	ENGINEER FEES		500.00	0.00

E & S ENGINEERS	Pool Solar	27349	09/26/2024	
			10/08/2024	
329 WEST MINER STREET	BRAY		09/26/2024	0.00
YREKA	GF	0	00/00/0000	0.00
CA 96097	4704			172.00

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
23-70-881.10	PROP 68-POOL GRANT		172.00	0.00

E & S ENGINEERS	Emergency Drought Grant	27350	09/26/2024	
			10/08/2024	
329 WEST MINER STREET	BRAY		09/26/2024	0.00
YREKA	GF	0	00/00/0000	0.00
CA 96097	4703			19,315.00

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
20-30-881.20	DWR-DROUGHT RELIEF GRANT		19,315.00	0.00

E & S ENGINEERS	Cleveland Street	27347	10/08/2024	
			10/08/2024	
329 WEST MINER STREET	BRAY		10/08/2024	0.00
YREKA	GF	0	00/00/0000	0.00
CA 96097	4715			2,448.00

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
29-60-881.35	STREET REHAB.		2,448.00	0.00

Check No.	0	Total:	23,490.75
Total for	E & S ENGINEERS		23,490.75

ETNA HARDWARE, INC.	Maint & Supplies	27354	09/30/2024	
			10/08/2024	
P O BOX 328	EHSG		09/30/2024	0.00
ETNA	GF	0	00/00/0000	0.00
CA 96027				268.61

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
10-50-880.00	MAINTENANCE & SUPPLIES		2.13	0.00
10-60-880.00	MAINTENANCE & SUPPLIES		41.23	0.00
23-70-880.00	MAINTENANCE & SUPPLIES		21.44	0.00
40-30-880.00	MAINTENANCE & SUPPLIES		203.81	0.00

Check No.	0	Total:	268.61

Vendor Name	Invoice Description1	Ref No.	Discount Date	
Vendor Name Line 2	Invoice Description2	PO No.	Pay Date	
Vendor Address	Vendor Number		Due Date	Taxes Withheld
City	Bank	Check No.	Check Date	Discount Amount
State/Province Zip/Postal	Invoice Number			Check Amount

Total for ETNA HARDWARE, INC. 268.61

FORT JONES LUMBER YARD, INC. Supplies Fire Dept. 27330 09/25/2024 10/08/2024

FORT JONES 09/25/2024 0.00
GF 0 00/00/0000 0.00
54.93

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
10-50-880.00	MAINTENANCE & SUPPLIES		54.93	0.00

Check No. 0 Total: 54.93

Total for FORT JONES LUMBER YARD, INC. 54.93

HENRY SCHEIN MEDICAL Medical Supplies 27344 09/20/2024 10/08/2024

PO BOX 7156 HENRYSH 09/20/2024 0.00
PASADENA GF 0 00/00/0000 0.00
CA 91109-7156 14814415 13.56

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
50-45-872.00	MEDICAL SUPPLIES		13.56	0.00

HENRY SCHEIN MEDICAL Medical Supplies 27342 09/23/2024 10/08/2024

PO BOX 7156 HENRYSH 09/23/2024 0.00
PASADENA GF 0 00/00/0000 0.00
CA 91109-7156 14855110 33.50

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
50-45-872.00	MEDICAL SUPPLIES		33.50	0.00

HENRY SCHEIN MEDICAL Medical Supplies 27341 09/24/2024 10/08/2024

PO BOX 7156 HENRYSH 09/24/2024 0.00
PASADENA GF 0 00/00/0000 0.00
CA 91109-7156 14919037 9.88

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
50-45-872.00	MEDICAL SUPPLIES		9.88	0.00

Check No. 0 Total: 56.94

Total for HENRY SCHEIN MEDICAL 56.94

KIEP-ER KLEEN Cleaning Services 27317 10/03/2024 10/08/2024

PO BOX 404 KK 10/03/2024 0.00
ETNA GF 0 00/00/0000 0.00
CA 96027-404 473.96

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
10-25-760.00	PROFESSIONAL & CONTRACT SERVCS	City Hall	67.50	0.00
10-40-760.00	PROFESSIONAL & CONTRACT SERVCS	PD	18.00	0.00
10-70-760.00	PROFESSIONAL & CONTRACT SERVCS	Park	388.46	0.00

Check No. 0 Total: 473.96

Vendor Name	Invoice Description1	Ref No.	Discount Date	
Vendor Name Line 2	Invoice Description2	PO No.	Pay Date	
Vendor Address	Vendor Number		Due Date	Taxes Withheld
City	Bank	Check No.	Check Date	Discount Amount
State/Province Zip/Postal	Invoice Number			Check Amount

Total for KIEP-ER KLEEN 473.96

PACE ANALYTICAL	Drinking Water Monitoring	27355	10/08/2024		
			10/08/2024		
PO BOX 684056	PACE ANALY		10/08/2024		0.00
CHICAGO	GF	0	00/00/0000		0.00
IL 60695-4056	242807793				192.00

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
40-30-795.00	LABORATORY TESTS		192.00	0.00

Check No. 0 Total: 192.00

Total for PACE ANALYTICAL 192.00

PACIFIC POWER	400 Main St.	27331	09/23/2024		
			10/08/2024		
PO BOX 26000	PP		09/23/2024		0.00
PORTLAND	GF	0	00/00/0000		0.00
OR 97256-0001					91.85

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
10-55-840.10	ELECTRIC		91.85	0.00

PACIFIC POWER	501 Howell Park	27332	09/23/2024		
			10/08/2024		
PO BOX 26000	PP		09/23/2024		0.00
PORTLAND	GF	0	00/00/0000		0.00
OR 97256-0001					86.50

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
10-70-840.10	ELECTRIC		86.50	0.00

PACIFIC POWER	440 Main St.	27333	09/23/2024		
			10/08/2024		
PO BOX 26000	PP		09/23/2024		0.00
PORTLAND	GF	0	00/00/0000		0.00
OR 97256-0001					238.54

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
10-55-840.10	ELECTRIC		238.54	0.00

PACIFIC POWER	400 Howell Ave. Lites	27334	09/23/2024		
			10/08/2024		
PO BOX 26000	PP		09/23/2024		0.00
PORTLAND	GF	0	00/00/0000		0.00
OR 97256-0001					67.70

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
10-60-840.10	ELECTRIC		67.70	0.00

PACIFIC POWER	625 Howell Shop & Amb	27335	09/23/2024		
			10/08/2024		
PO BOX 26000	PP		09/23/2024		0.00
PORTLAND	GF	0	00/00/0000		0.00
OR 97256-0001					229.15

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
10-60-840.10	ELECTRIC		25.47	0.00
40-30-840.10	ELECTRIC		25.46	0.00

Vendor Name	Invoice Description1	Ref No.	Discount Date	
Vendor Name Line 2	Invoice Description2	PO No.	Pay Date	
Vendor Address	Vendor Number		Due Date	Taxes Withheld
City	Bank	Check No.	Check Date	Discount Amount
State/Province Zip/Postal	Invoice Number			Check Amount

45-33-840.10	ELECTRIC			25.46	0.00
50-45-840.10	ELECTRIC			152.76	0.00
PACIFIC POWER	Woodland Fltr Plant	27337	09/23/2024		
			10/08/2024		
PO BOX 26000	PP		09/23/2024		0.00
PORTLAND	GF	0	00/00/0000		0.00
OR 97256-0001					320.33
GL Number	Description	Distribution Line Description		Invoice Amount	Amount Relieved
40-30-840.10	ELECTRIC			320.33	0.00
PACIFIC POWER	448 Main St. RCD	27338	09/23/2024		
			10/08/2024		
PO BOX 26000	PP		09/23/2024		0.00
PORTLAND	GF	0	00/00/0000		0.00
OR 97256-0001					160.61
GL Number	Description	Distribution Line Description		Invoice Amount	Amount Relieved
10-55-840.10	ELECTRIC			160.61	0.00
PACIFIC POWER	155 Diggles PD	27339	09/23/2024		
			10/08/2024		
PO BOX 26000	PP		09/23/2024		0.00
PORTLAND	GF	0	00/00/0000		0.00
OR 97256-0001					156.76
GL Number	Description	Distribution Line Description		Invoice Amount	Amount Relieved
10-40-840.10	ELECTRIC			78.38	0.00
53-40-840.10	ELECTRIC			78.38	0.00
PACIFIC POWER	401 Island Sewerplant	27336	09/24/2024		
			10/08/2024		
PO BOX 26000	PP		09/24/2024		0.00
PORTLAND	GF	0	00/00/0000		0.00
OR 97256-0001					414.27
GL Number	Description	Distribution Line Description		Invoice Amount	Amount Relieved
45-33-840.10	ELECTRIC			414.27	0.00
PACIFIC POWER	Streetlights	27316	09/27/2024		
			10/08/2024		
PO BOX 26000	PP		09/27/2024		0.00
PORTLAND	GF	0	00/00/0000		0.00
OR 97256-0001					1,245.77
GL Number	Description	Distribution Line Description		Invoice Amount	Amount Relieved
10-60-867.00	TRAFFIC SAFETY			1,245.77	0.00

Check No. 0 Total: 3,011.48

Total for PACIFIC POWER 3,011.48

PURCHASE POWER	Postage	27357	09/25/2024		
			10/08/2024		
PO BOX 856042	PURCHASE P		09/25/2024		0.00
LOUISVILLE	GF	0	00/00/0000		0.00
KY 40285-6042					549.25
GL Number	Description	Distribution Line Description		Invoice Amount	Amount Relieved
10-25-820.00	POSTAL EXPENSE			137.33	0.00
40-30-820.00	POSTAL EXPENSE			205.96	0.00
45-33-820.00	POSTAL EXPENSE			205.96	0.00

Vendor Name	Invoice Description1	Ref No.	Discount Date	
Vendor Name Line 2	Invoice Description2	PO No.	Pay Date	
Vendor Address	Vendor Number		Due Date	Taxes Withheld
City	Bank	Check No.	Check Date	Discount Amount
State/Province Zip/Postal	Invoice Number			Check Amount

Check No. 0 Total: 549.25
Total for PURCHASE POWER 549.25

SCOTT VALLEY DISPOSAL	Monthly Trash	27353	09/30/2024		
			10/08/2024		
138 FOREST WALK	SVD		09/30/2024		0.00
ETNA	GF	0	00/00/0000		0.00
CA 96027					675.00

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
10-55-840.30	TRASH		225.00	0.00
10-60-840.30	TRASH		225.00	0.00
10-70-840.30	TRASH		225.00	0.00

Check No. 0 Total: 675.00
Total for SCOTT VALLEY DISPOSAL 675.00

SIERRA-SACRAMENTO VALLEY	Annual PCR Fees	27340	07/30/2024		
EMS AGENCY			10/08/2024		
535 MENLO DRIVE	SIERRASAC		07/30/2024		0.00
ROCKLIN	GF	0	00/00/0000		0.00
CA 95765	2024-093				515.20

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
50-45-750.00	DUES AND SUBSCRIPTIONS		515.20	0.00

Check No. 0 Total: 515.20
Total for SIERRA-SACRAMENTO VALLEY 515.20

SISKIYOU COUNTY EDC	MOU October	27319	10/01/2024		
			10/08/2024		
1512 SOUTH OREGON ST	SCEDC		10/01/2024		0.00
YREKA	GF	0	00/00/0000		0.00
CA 96097	Oct'24				500.00

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
10-20-760.00	PROFESSIONAL & CONTRACT SERVCS		500.00	0.00

Check No. 0 Total: 500.00
Total for SISKIYOU COUNTY EDC 500.00

SISKIYOU TELEPHONE	3295 Fire Hall	27320	10/01/2024		
			10/08/2024		
P O BOX 157	ST		10/01/2024		0.00
ETNA	GF	0	00/00/0000		0.00
CA 96027					85.27

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
10-50-830.00	TELEPHONE EXPENSE		85.27	0.00

Vendor Name	Invoice Description1	Ref No.	Discount Date	
Vendor Name Line 2	Invoice Description2	PO No.	Pay Date	
Vendor Address	Vendor Number		Due Date	Taxes Withheld
City	Bank	Check No.	Check Date	Discount Amount
State/Province Zip/Postal	Invoice Number			Check Amount
SISKIYOU TELEPHONE	3331 Ambulance	27321	10/01/2024	
			10/08/2024	
P O BOX 157	ST		10/01/2024	0.00
ETNA	GF	0	00/00/0000	0.00
CA 96027				173.25

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
50-45-830.00	TELEPHONE EXPENSE		173.25	0.00

SISKIYOU TELEPHONE	3673 Shop & Park Wifi	27323	10/01/2024	
			10/08/2024	
P O BOX 157	ST		10/01/2024	0.00
ETNA	GF	0	00/00/0000	0.00
CA 96027				177.00

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
10-60-830.00	TELEPHONE EXPENSE		32.35	0.00
10-70-830.00	TELEPHONE EXPENSE		79.95	0.00
40-30-830.00	TELEPHONE EXPENSE		32.35	0.00
45-33-830.00	TELEPHONE EXPENSE		32.35	0.00

SISKIYOU TELEPHONE	3400 PD	27324	10/01/2024	
			10/08/2024	
P O BOX 157	ST		10/01/2024	0.00
ETNA	GF	0	00/00/0000	0.00
CA 96027				252.26

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
10-40-830.00	TELEPHONE EXPENSE		126.13	0.00
53-40-830.00	TELEPHONE EXPENSE		126.13	0.00

SISKIYOU TELEPHONE	5232 Pool	27325	10/01/2024	
			10/08/2024	
P O BOX 157	ST		10/01/2024	0.00
ETNA	GF	0	00/00/0000	0.00
CA 96027				130.47

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
23-70-830.00	TELEPHONE EXPENSE		130.47	0.00

SISKIYOU TELEPHONE	5256 City Hall	27326	10/01/2024	
			10/08/2024	
P O BOX 157	ST		10/01/2024	0.00
ETNA	GF	0	00/00/0000	0.00
CA 96027				214.72

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
10-25-830.00	TELEPHONE EXPENSE		214.72	0.00

SISKIYOU TELEPHONE	5638 PD Fax	27327	10/01/2024	
			10/08/2024	
P O BOX 157	ST		10/01/2024	0.00
ETNA	GF	0	00/00/0000	0.00
CA 96027				52.15

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
10-40-830.00	TELEPHONE EXPENSE		26.07	0.00
53-40-830.00	TELEPHONE EXPENSE		26.08	0.00

SISKIYOU TELEPHONE	3217 City Hall Fax	27328	10/01/2024	
			10/08/2024	
P O BOX 157	ST		10/01/2024	0.00
ETNA	GF	0	00/00/0000	0.00
CA 96027				50.83

Vendor Name | Invoice Description1 | Ref No. | Discount Date
Vendor Name Line 2 | Invoice Description2 | PO No. | Pay Date
Vendor Address | Vendor Number | | Due Date | Taxes Withheld
City | Bank | Check No. | Check Date | Discount Amount
State/Province Zip/Postal | Invoice Number | | | Check Amount

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
10-25-830.00	TELEPHONE EXPENSE		50.83	0.00

Check No. 0 Total: 1,135.95
Total for SISKIYOU TELEPHONE 1,135.95

U S POSTAL SERVICE | Annual Box Fee | 27329 | 09/30/2024
STAMP FULFILLMENT SERVICES | | | 10/08/2024
PERSONALIZED ENVELOPE PROGRAM | USPS | | 09/30/2024 | 0.00
KANSAS CITY | GF | 0 | 00/00/0000 | 0.00
MO 64141-6208 | | | | 120.00

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
10-25-750.00	DUES AND SUBSCRIPTIONS		120.00	0.00

Check No. 0 Total: 120.00
Total for U S POSTAL SERVICE 120.00

VERITONE | PD 5 Users | 27315 | 10/04/2024
| | | 10/08/2024
5291 CALIFORNIA AVENUE | VERITONE | | 10/04/2024 | 0.00
IRVINE | GF | 0 | 00/00/0000 | 0.00
CA 92617 | 832271 | | | 500.00

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
10-40-750.00	DUES AND SUBSCRIPTIONS		500.00	0.00

Check No. 0 Total: 500.00
Total for VERITONE 500.00

VERIZON WIRELESS | Monthly Cellular | 27352 | 09/21/2024
| | | 10/08/2024
PO BOX 9622 | VW | | 09/21/2024 | 0.00
MISSION HILLS | GF | 0 | 00/00/0000 | 0.00
TX 91346-9622 | | | | 527.00

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
10-40-830.30	CELLULAR		88.36	0.00
10-41-830.30	CELLULAR		88.36	0.00
10-42-830.30	CELLULAR		46.56	0.00
10-60-830.30	CELLULAR		56.28	0.00
40-30-830.30	CELLULAR		56.26	0.00
45-33-830.30	CELLULAR		56.26	0.00
50-45-830.30	CELLULAR		46.56	0.00
53-40-830.30	CELLULAR		88.36	0.00

Check No. 0 Total: 527.00
Total for VERIZON WIRELESS 527.00

Vendor Name	Invoice Description1	Ref No.	Discount Date	
Vendor Name Line 2	Invoice Description2	PO No.	Pay Date	
Vendor Address	Vendor Number		Due Date	Taxes Withheld
City	Bank	Check No.	Check Date	Discount Amount
State/Province Zip/Postal	Invoice Number			Check Amount
WHITEHAWK CONSTRUCTION	Water Meters	27318	10/01/2024	
			10/08/2024	
PO BOX 181	WHITE		10/01/2024	0.00
PALE CEDRO	GF	0	00/00/0000	0.00
CA 96073	9901-202402			6,038.49

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
40-30-875.00	SPECIAL DEPT SUPPLIES & EQUIP		6,038.49	0.00

Check No. 0 Total: 6,038.49

Total for WHITEHAWK CONSTRUCTION 6,038.49

Total Invoices: 42

Grand Total:	39,473.31
Less Credit Memos:	0.00
Net Total:	39,473.31
Less Hand Check Total:	0.00
Outstanding Invoice Total:	39,473.31

Recap by Department

Department #	Department Name	Amount To Pay	Amount To Relieve
20	City Council	540.00	0.00
25	City Clerk	2,264.13	0.00
30	Water	26,389.66	0.00
33	Sewer	884.30	0.00
40	Law Enforcement	1,155.89	0.00
41	Police - FJ Station	88.36	0.00
42	DOJ GRANT	46.56	0.00
45	Ambulance Services	944.71	0.00
50	Fire Prevention	142.33	0.00
55	Governmental Buildings	716.00	0.00
60	Highways & Streets	5,197.55	0.00
70	Parks & Recreation	1,103.82	0.00
	Grand Total:	**39,473.31**	**0.00**

INVOICE APPROVAL LIST REPORT - DETAIL WITH GL DIST

City of Etna

Vendor Name	Invoice Description1	Ref No.	Discount Date	
Vendor Name Line 2	Invoice Description2	PO No.	Pay Date	
Vendor Address	Vendor Number		Due Date	Taxes Withheld
City	Bank	Check No.	Check Date	Discount Amount
State/Province Zip/Postal	Invoice Number			Check Amount

C & K MARKET	Supplies	27379	09/30/2024	
			10/17/2024	
P O BOX 408	C&K		09/30/2024	0.00
ETNA	GF	0	00/00/0000	0.00
CA 96027				103.43

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
10-25-870.00	OFFICE SUPPLIES		54.12	0.00
10-60-880.00	MAINTENANCE & SUPPLIES		49.31	0.00

Check No. 0 Total: 103.43

Total for C & K MARKET 103.43

COLANTUONO, HIGHSMITH &	Attorney Fees	27376	10/11/2024	
WHATLEY, PC			10/17/2024	
420 SIERRA COLLEGE DRIVE	JARED		10/11/2024	0.00
GRASS VALLEY	GF	0	00/00/0000	0.00
CA 95945-5091	62426			4,700.00

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
10-20-780.00	ATTORNEY FEES		2,589.78	0.00
10-25-780.00	ATTORNEY FEES		1,870.43	0.00
10-40-780.00	ATTORNEY FEES		239.79	0.00

Check No. 0 Total: 4,700.00

Total for COLANTUONO, HIGHSMITH & 4,700.00

E & S ENGINEERS	Water System Improvement	27280	08/26/2024	
			09/10/2024	
329 WEST MINER STREET	BRAY		08/26/2024	0.00
YREKA	GF	0	00/00/0000	0.00
CA 96097	4657			5,214.00

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
20-30-881.20	DWR-DROUGHT RELIEF GRANT		5,214.00	0.00

E & S ENGINEERS	Main Street STIP	27281	08/26/2024	
			09/10/2024	
329 WEST MINER STREET	BRAY		08/26/2024	0.00
YREKA	GF	0	00/00/0000	0.00
CA 96097	4668			3,549.75

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
24-60-881.35	STREET REHAB.		3,549.75	0.00

E & S ENGINEERS	Emergency Drought Grant	27282	08/26/2024	
			09/10/2024	
329 WEST MINER STREET	BRAY		08/26/2024	0.00
YREKA	GF	0	00/00/0000	0.00
CA 96097	4659			18,549.00

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
20-30-881.20	DWR-DROUGHT RELIEF GRANT		18,549.00	0.00

Vendor Name	Invoice Description1	Ref No.	Discount Date	
Vendor Name Line 2	Invoice Description2	PO No.	Pay Date	
Vendor Address	Vendor Number		Due Date	Taxes Withheld
City	Bank	Check No.	Check Date	Discount Amount
State/Province Zip/Postal	Invoice Number			Check Amount
E & S ENGINEERS	Pool Solar	27283	08/26/2024	
			09/10/2024	
329 WEST MINER STREET	BRAY		08/26/2024	0.00
YREKA	GF	0	00/00/0000	0.00
CA 96097	4660			1,568.00

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
23-70-881.10	PROP 68-POOL GRANT		1,568.00	0.00

Vendor Name	Invoice Description1	Ref No.	Discount Date	
Vendor Name Line 2	Invoice Description2	PO No.	Pay Date	
Vendor Address	Vendor Number		Due Date	Taxes Withheld
City	Bank	Check No.	Check Date	Discount Amount
State/Province Zip/Postal	Invoice Number			Check Amount
E & S ENGINEERS	Monthly Retainer	27284	08/26/2024	
			09/10/2024	
329 WEST MINER STREET	BRAY		08/26/2024	0.00
YREKA	GF	0	00/00/0000	0.00
CA 96097	4651			500.00

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
10-25-782.00	ENGINEER FEES		500.00	0.00

Vendor Name	Invoice Description1	Ref No.	Discount Date	
Vendor Name Line 2	Invoice Description2	PO No.	Pay Date	
Vendor Address	Vendor Number		Due Date	Taxes Withheld
City	Bank	Check No.	Check Date	Discount Amount
State/Province Zip/Postal	Invoice Number			Check Amount
E & S ENGINEERS	Water System Imp Project	27363	08/26/2024	
			10/16/2024	
329 WEST MINER STREET	BRAY		08/26/2024	0.00
YREKA	GF	0	00/00/0000	0.00
CA 96097	4657			5,214.00

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
20-30-881.20	DWR-DROUGHT RELIEF GRANT		5,214.00	0.00

Vendor Name	Invoice Description1	Ref No.	Discount Date	
Vendor Name Line 2	Invoice Description2	PO No.	Pay Date	
Vendor Address	Vendor Number		Due Date	Taxes Withheld
City	Bank	Check No.	Check Date	Discount Amount
State/Province Zip/Postal	Invoice Number			Check Amount
E & S ENGINEERS	Main Street STIP	27364	08/26/2024	
			10/16/2024	
329 WEST MINER STREET	BRAY		08/26/2024	0.00
YREKA	GF	0	00/00/0000	0.00
CA 96097	4668			3,549.75

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
24-60-881.35	STREET REHAB.		3,549.75	0.00

Vendor Name	Invoice Description1	Ref No.	Discount Date	
Vendor Name Line 2	Invoice Description2	PO No.	Pay Date	
Vendor Address	Vendor Number		Due Date	Taxes Withheld
City	Bank	Check No.	Check Date	Discount Amount
State/Province Zip/Postal	Invoice Number			Check Amount
E & S ENGINEERS	Emergency Drought Grant	27365	08/26/2024	
			10/16/2024	
329 WEST MINER STREET	BRAY		08/26/2024	0.00
YREKA	GF	0	00/00/0000	0.00
CA 96097	4659			18,549.00

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
20-30-881.20	DWR-DROUGHT RELIEF GRANT		18,549.00	0.00

Vendor Name	Invoice Description1	Ref No.	Discount Date	
Vendor Name Line 2	Invoice Description2	PO No.	Pay Date	
Vendor Address	Vendor Number		Due Date	Taxes Withheld
City	Bank	Check No.	Check Date	Discount Amount
State/Province Zip/Postal	Invoice Number			Check Amount
E & S ENGINEERS	Pool Solar	27366	08/26/2024	
			10/16/2024	
329 WEST MINER STREET	BRAY		08/26/2024	0.00
YREKA	GF	0	00/00/0000	0.00
CA 96097	4660			1,568.00

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
23-70-881.10	PROP 68-POOL GRANT		1,568.00	0.00

Vendor Name	Invoice Description1	Ref No.	Discount Date	
Vendor Name Line 2	Invoice Description2	PO No.	Pay Date	
Vendor Address	Vendor Number		Due Date	Taxes Withheld
City	Bank	Check No.	Check Date	Discount Amount
State/Province Zip/Postal	Invoice Number			Check Amount
E & S ENGINEERS	Monthly Retainer	27367	08/26/2024	
			10/16/2024	
329 WEST MINER STREET	BRAY		08/26/2024	0.00
YREKA	GF	0	00/00/0000	0.00
CA 96097	4651			500.00

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
10-25-782.00	ENGINEER FEES		500.00	0.00

Check No. 0 Total: 58,761.50

Vendor Name	Invoice Description1	Ref No.	Discount Date	
Vendor Name Line 2	Invoice Description2	PO No.	Pay Date	
Vendor Address	Vendor Number		Due Date	Taxes Withheld
City	Bank	Check No.	Check Date	Discount Amount
State/Province Zip/Postal	Invoice Number			Check Amount

Total for E & S ENGINEERS 58,761.50

FORT JONES ACE HARDWARE	Supplies	27374	09/25/2024	
			10/17/2024	
PO BOX 66599	FJACE		09/25/2024	0.00
SCOTTS VALLEY	GF	0	00/00/0000	0.00
CA 95067				9.64

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
10-50-880.00	MAINTENANCE & SUPPLIES		9.64	0.00

Check No. 0 Total: 9.64

Total for FORT JONES ACE HARDWARE 9.64

FRIENDS OF THE ETNA LIBRARY	Annual Support	27362	10/16/2024	
			10/16/2024	
PO BOX 623	FRIENDS OF		10/16/2024	0.00
ETNA	GF	0	00/00/0000	0.00
CA 96027				5,000.00

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
53-40-899.10	P.A.L.		5,000.00	0.00

Check No. 0 Total: 5,000.00

Total for FRIENDS OF THE ETNA LIBRARY 5,000.00

HENRY SCHEIN MEDICAL	Medical Supplies	27375	10/03/2024	
			10/17/2024	
PO BOX 7156	HENRYSH		10/03/2024	0.00
PASADENA	GF	0	00/00/0000	0.00
CA 91109-7156	16287617			495.65

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
50-45-872.00	MEDICAL SUPPLIES		495.65	0.00

Check No. 0 Total: 495.65

Total for HENRY SCHEIN MEDICAL 495.65

LARRY HICKS	Reim: Flashlights	27371	10/17/2024	
			10/17/2024	
PO BOX 621	LH		10/17/2024	0.00
ETNA	GF	0	00/00/0000	0.00
CA 96027				39.98

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
10-50-880.00	MAINTENANCE & SUPPLIES		39.98	0.00

LARRY HICKS	Reim: 1401 Camper Seal	27372	10/17/2024	
			10/17/2024	
PO BOX 621	LH		10/17/2024	0.00
ETNA	GF	0	00/00/0000	0.00
CA 96027				40.93

Vendor Name	Invoice Description1	Ref No.	Discount Date	
Vendor Name Line 2	Invoice Description2	PO No.	Pay Date	
Vendor Address	Vendor Number		Due Date	Taxes Withheld
City	Bank	Check No.	Check Date	Discount Amount
State/Province Zip/Postal	Invoice Number			Check Amount

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
10-50-880.00	MAINTENANCE & SUPPLIES		40.93	0.00

LARRY HICKS — Reim: Fire Dept Supplies — 27377 — 10/17/2024 — 10/17/2024
PO BOX 621 — LH — 10/17/2024 — 0.00
ETNA — GF — 0 — 00/00/0000 — 0.00
CA 96027 — 95.99

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
10-50-880.00	MAINTENANCE & SUPPLIES		95.99	0.00

Check No. 0 Total: 176.90
Total for LARRY HICKS 176.90

LIFE ASSIST — Medical Supplies — 27370 — 10/04/2024 — 10/17/2024
11277 SUNRISE PARK DRIVE — LA — 10/04/2024 — 0.00
RANCHO CORDOVA — GF — 0 — 00/00/0000 — 0.00
CA 95742 — 1516652 — 264.06

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
50-45-872.00	MEDICAL SUPPLIES		264.06	0.00

Check No. 0 Total: 264.06
Total for LIFE ASSIST 264.06

PACIFIC POWER — 401 Howell Pool — 27369 — 10/02/2024 — 10/17/2024
PO BOX 26000 — PP — 10/02/2024 — 0.00
PORTLAND — GF — 0 — 00/00/0000 — 0.00
OR 97256-0001 — 831.95

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
23-70-840.10	ELECTRIC		831.95	0.00

Check No. 0 Total: 831.95
Total for PACIFIC POWER 831.95

R.B. ALDRICH CONSTRUCTION — Cleveland Street — 27373 — 10/17/2024 — 10/17/2024
PO BOX 927 — RBALDRICH — 10/17/2024 — 0.00
FORT JONES — GF — 0 — 00/00/0000 — 0.00
CA 96032 — 7,782.70

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
29-60-881.35	STREET REHAB.		1,083.72	0.00
40-30-901.00	CAPITAL OUTLAY-WATER LINE		6,698.98	0.00

Check No. 0 Total: 7,782.70
Total for R.B. ALDRICH CONSTRUCTION 7,782.70

Vendor Name	Invoice Description1	Ref No.	Discount Date	
Vendor Name Line 2	Invoice Description2	PO No.	Pay Date	
Vendor Address	Vendor Number		Due Date	Taxes Withheld
City	Bank	Check No.	Check Date	Discount Amount
State/Province Zip/Postal	Invoice Number			Check Amount
SISKIYOU COUNTY CLERK'S OFFICE	Recording Fee	27368	10/16/2024	
			10/16/2024	
510 N MAIN ST	SCCO		10/16/2024	0.00
YREKA	GF	0	00/00/0000	0.00
CA 96097				50.00

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
10-25-811.00	RECORDING FEES		50.00	0.00

Check No. 0 Total: 50.00

Total for SISKIYOU COUNTY CLERK'S OFFI 50.00

VIQ SOLUTIONS, INC.	Phone Transcriptions	27378	08/31/2024	
			10/17/2024	
20 E THOMAS RD, STE 2200	VIQ		08/31/2024	0.00
PHOENIX	GF	0	00/00/0000	0.00
AZ 85012	VIQU5903			21.84

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
10-40-760.00	PROFESSIONAL & CONTRACT SERVCS		21.84	0.00

Check No. 0 Total: 21.84

Total for VIQ SOLUTIONS, INC. 21.84

Total Invoices: 23

Grand Total:	78,197.67
Less Credit Memos:	0.00
Net Total:	78,197.67
Less Hand Check Total:	0.00
Outstanding Invoice Total:	78,197.67

Recap by Department

Department #	Department Name	Amount To Pay	Amount To Relieve
20	City Council	2,589.78	0.00
25	City Clerk	2,974.55	0.00
30	Water	54,224.98	0.00
40	Law Enforcement	5,261.63	0.00
45	Ambulance Services	759.71	0.00
50	Fire Prevention	186.54	0.00
60	Highways & Streets	8,232.53	0.00
70	Parks & Recreation	3,967.95	0.00
	Grand Total:	**78,197.67**	**0.00**

INVOICE APPROVAL LIST REPORT - DETAIL WITH GL DIST

City of Etna

Vendor Name	Invoice Description1		Ref No.	Discount Date	
Vendor Name Line 2	Invoice Description2		PO No.	Pay Date	
Vendor Address	Vendor Number			Due Date	Taxes Withheld
City	Bank		Check No.	Check Date	Discount Amount
State/Province Zip/Postal	Invoice Number				Check Amount
E & S ENGINEERS	Water Systems Imp Project		27380	08/26/2024	
				10/21/2024	
329 WEST MINER STREET	BRAY			08/26/2024	0.00
YREKA	GF		0	00/00/0000	0.00
CA 96097	4657				5,214.00
GL Number	Description	Distribution Line Description		Invoice Amount	Amount Relieved
20-30-881.20	DWR-DROUGHT RELIEF GRANT			5,214.00	0.00
E & S ENGINEERS	Main St. Rehab STIP		27381	08/26/2024	
				10/21/2024	
329 WEST MINER STREET	BRAY			08/26/2024	0.00
YREKA	GF		0	00/00/0000	0.00
CA 96097	4668				3,549.75
GL Number	Description	Distribution Line Description		Invoice Amount	Amount Relieved
24-60-881.35	STREET REHAB.			3,549.75	0.00
E & S ENGINEERS	Emergency Drought Grant		27382	08/26/2024	
				10/21/2024	
329 WEST MINER STREET	BRAY			08/26/2024	0.00
YREKA	GF		0	00/00/0000	0.00
CA 96097	4659				18,549.00
GL Number	Description	Distribution Line Description		Invoice Amount	Amount Relieved
20-30-881.20	DWR-DROUGHT RELIEF GRANT			18,549.00	0.00
E & S ENGINEERS	Pool Solar Final		27383	08/26/2024	
				10/21/2024	
329 WEST MINER STREET	BRAY			08/26/2024	0.00
YREKA	GF		0	00/00/0000	0.00
CA 96097	4660				1,568.00
GL Number	Description	Distribution Line Description		Invoice Amount	Amount Relieved
23-70-881.10	PROP 68-POOL GRANT			1,568.00	0.00
E & S ENGINEERS	Monthly Retainer		27384	08/26/2024	
				10/21/2024	
329 WEST MINER STREET	BRAY			08/26/2024	0.00
YREKA	GF		0	00/00/0000	0.00
CA 96097	4651				500.00
GL Number	Description	Distribution Line Description		Invoice Amount	Amount Relieved
10-25-782.00	ENGINEER FEES			500.00	0.00
		Check No.	0	Total:	29,380.75
		Total for	E & S ENGINEERS		29,380.75
MITCHEM PLANNING	City Planner Services		27385	10/21/2024	
				10/21/2024	
642 JAYGENE CT.	JMITCH			10/21/2024	0.00
ETNA	GF		0	00/00/0000	0.00
CA 96027	2024-CI-07				6,080.00
GL Number	Description	Distribution Line Description		Invoice Amount	Amount Relieved
10-20-760.00	PROFESSIONAL & CONTRACT SERVCS			3,040.00	0.00
10-25-760.00	PROFESSIONAL & CONTRACT SERVCS			608.00	0.00
10-40-760.00	PROFESSIONAL & CONTRACT SERVCS			608.00	0.00
10-50-760.00	PROFESSIONAL & CONTRACT SERVCS			304.00	0.00
25-60-760.00	PROFESSIONAL & CONTRACT SERVCS			121.60	0.00

Vendor Name	Invoice Description1	Ref No.	Discount Date	
Vendor Name Line 2	Invoice Description2	PO No.	Pay Date	
Vendor Address	Vendor Number		Due Date	Taxes Withheld
City	Bank	Check No.	Check Date	Discount Amount
State/Province Zip/Postal	Invoice Number			Check Amount

29-60-760.00	PROFESSIONAL & CONTRACT SERVCS	304.00	0.00
40-30-760.00	PROFESSIONAL & CONTRACT SERVCS	425.60	0.00
45-33-760.00	PROFESSIONAL & CONTRACT SERVCS	364.80	0.00
50-45-760.00	PROFESSIONAL & CONTRACT SERVCS	304.00	0.00

Check No. 0 Total: 6,080.00

Total for MITCHEM PLANNING 6,080.00

Total Invoices: 6

Grand Total:	35,460.75
Less Credit Memos:	0.00
Net Total:	35,460.75
Less Hand Check Total:	0.00
Outstanding Invoice Total:	35,460.75

Recap by Department

Department #	Department Name	Amount To Pay	Amount To Relieve
20	City Council	3,040.00	0.00
25	City Clerk	1,108.00	0.00
30	Water	24,188.60	0.00
33	Sewer	364.80	0.00
40	Law Enforcement	608.00	0.00
45	Ambulance Services	304.00	0.00
50	Fire Prevention	304.00	0.00
60	Highways & Streets	3,975.35	0.00
70	Parks & Recreation	1,568.00	0.00
	Grand Total:	**35,460.75**	**0.00**

City of Etna

RESOLUTION 2024-018

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ETNA RESCINDING RESOLUTION NO. 2022-014 AND ADOPTING A REVISED CONFLICT OF INTEREST CODE DESIGNATING POSITIONS FOR WHICH CONFLICT OF INTEREST FILINGS ARE REQUIRED

WHEREAS, the Political Reform Act, Government Code Section 81000, et seq. requires state and local government agencies to adopt and promulgate conflict of interest codes.

WHEREAS, the Fair Political Practices Commission has adopted a regulation, 2 California Code of Regulations Section 18730, which contains the terms of a standard conflict of interest code, which can be incorporated by reference and may be amended by the Fair Political Practices Commission after public notice and hearings to conform to amendments in the Political Reform Act.

WHEREAS, the City of Etna has previously adopted a Conflict of Interest Code in compliance with the provisions of the Political Reform Act, Government Code § 81000, et seq. by incorporating by reference to 2 California Code of Regulations § 18730 (the Standard Code) through Resolution No. 2022-014 in which officials and employees of the City of Etna were designated and disclosure categories are set forth to constitute the Conflict of Interest Code of the City of Etna.

WHEREAS, the City Council has reviewed and considered administratively suggested changes to the City's Conflict of Interest Code by amending the designated positions of City officials and employees along with assigned disclosure categories and adopting by reference the Standard Code, with any amendments to it duly adopted by the Fair Political Practices Commission being incorporated by reference.

WHEREAS, this conflict-of-interest code of the City of Etna shall replace any conflict-of-interest code the city previously had in effect.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ETNA THAT it amends the City's Conflict of Interest Code as set forth in Exhibit "A" attached, incorporating the terms of the Standard Code, and designating officials and employees who shall file Statements of Economic Interests in compliance with the provisions of California Code of Regulations § 18730(b)(4)(A).

I HEREBY CERTIFY the foregoing resolution was introduced and adopted at a regular meeting of the City Council held the 28th day of October 2024, by the following vote:

AYES:
NOES:
ABSTAIN:
ABSENT:

_____
Cliff Munson, Mayor

ATTEST:

_____
Pamela Eastlick, City Clerk

Exhibit A

City of Etna
Conflict of Interest Code

The Political Reform Act, Government Code Section 81000, et seq. requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation, 2 California Code of Regulations Section 18730, which contains the terms of a standard conflict of interest code. (Standard Code). It may be amended from time to time by the Fair Political Practices Commission after public notice and hearings to conform to amendments in the Political Reform Act.

Therefore, the terms of the Standard Code and any amendments to it duly adopted by the Fair Political Practices Commission are incorporated by reference here, and the terms stated herein, in which employees, members and consultants are designated, and in which disclosure categories are set forth, hereby constitute the City of Etna Conflict of Interest code.

This Conflict-of-Interest Code of the City so adopted replaces any conflict-of-interest code the city previously had in effect.

The following designated persons shall file statements of economic interests with the City of Etna no later than April 1 of each year, and as otherwise required pursuant to the Standard Code upon taking office and after leaving office. The originals of these statements shall be retained by the City of Etna.

DESIGNATED POSITIONS	DISCLOSURE CATEGORY
City Council	1
City Administrator	1
City Clerk	1
Chief of Police	2
Public Works Director	1
City Treasurer	1
City Attorney	1
City Engineer	1
City Planner	1
Consultants*	1

Government Code Section 87200: Applicability: This article is applicable to City Councils, City Treasurers (Finance Directors), City Attorneys and to candidates for any of these offices at any election., and any public officials who handle public investments.

442 Main Street • P.O. Box 460 • Etna, CA 96027
P: 530-467-5256 □ F: 530-467-3217

DISCLOSURE CATEGORY 1*

Persons designated in this category must disclose a) business entities in which they have investments, business positions, and income from sources located in or doing business in the City of Etna, and b) interests in real property located in the City of Etna, including property located within a two-mile radius of any property owned or used by the City.

DISCLOSURE CATEGORY 2*

Persons designated in this category must disclose business entities in which they have investments, business positions, and sources of income of the type which provide services, supplies, materials, machinery or equipment of the type utilized by the City.

*The City Clerk may determine in writing that a particular consultant, although a "designated position", is hired to perform a range of duties that are limited in scope and thus is not required to fully comply with the disclosure requirements described in this section. Such written determination shall include a description of the consultant's duties and based upon the description, a statement of the extent of disclosure requirements. The City Clerk's determination is a public record and shall be retained for public inspection in the same manner and location as this Conflict-of-Interest Code.

A person in a designated position shall be required to disqualify themselves from a decision when it is reasonably foreseeable that decision may materially affect that person's financial interest. It is the responsibility of that person to identify such potential conflict. A person shall not be required to disqualify themself with respect to any matter that could not legally be acted upon or decided without the designated person's participation.

TALK, READ, SING, PLAY, EVERYDAY!
FIRST 5 Siskiyou
CHILDREN & FAMILIES COMMISSION

Siskiyou County

PROCLAMATION of the 17th ANNUAL "READ ACROSS SISKIYOU" event

Sponsored By First 5 Siskiyou Children and Families Commission

WHEREAS, the ultimate goal of the First 5 Siskiyou Children and Families Commission is that all of Siskiyou's children from prenatal through 5 years of age will be healthy, ready to learn, and supported in safe, nurturing families and communities; and

WHEREAS, children in Siskiyou County from prenatal through 5 years of age have a successful start in life through daily reading with supportive and nurturing families, caregivers, educators and community leaders; and

WHEREAS, early literacy is the foundation for academic, social emotional, and economic success; and

WHEREAS, First 5 Siskiyou, in partnership with Siskiyou County Library, dedicates one day each year to promote early literacy by providing the same titled book to be read by guest readers to children in various preschools, kindergartens, child care settings, libraries and online events throughout Siskiyou County on the same day and provide each child with a copy of that book to take home.

THEREFORE, the City of Etna hereby proclaims November 13, 2024 as the 17th anniversary of "Read Across Siskiyou" and be it that this body enthusiastically endorses daily reading, singing and playing with children as a critical foundation for healthy development and life long success.

Signed _____ Date:_____

Cliff Munson, Mayor, City of Etna

CAPC CHILD ABUSE PREVENTION COUNCIL OF SISKIYOU COUNTY

Siskiyou County Library

MEMO TO THE CITY OF ETNA CITY COUNCIL REGARDING THE GENERAL PLAN UPDATE WORKSHOP

To: Mayor and City Council Members

From: Richard Tinsman, City Planner

Date: October 28, 2024

Subject: General Plan Update Workshop – Open Space & Conservation Element

Attachments:
A. Survey Responses Regarding Open Space and Conservation
B. Open Space Element (2005)
C. Conservation Element (2005)
D. Draft Open Space & Conservation Element Update (2024)

Purpose of the Workshop

The City of Etna is updating the City's General Plan using a combination of SB 2 Planning Grant Program (SB 2 PGP) and Local Early Action Planning (LEAP) grants. As part of the update, staff is soliciting feedback from the City Council and public on key issues of community importance in order to better define and refine the City's long-term planning goals. At this workshop, staff is looking for input on issues of open space and conservation to assist with completion of the draft Open Space & Conservation Element.

What is a General Plan, and what is the Open Space & Conservation Element?

General plans are policy documents that address seven topics of community importance. These are land use, housing, circulation, noise, safety, open space, and conservation. Each topic is typically treated to its own chapter, or element, of the general plan, however, general plans may be "adopted in any format deemed appropriate or convenient by the legislative body, including the combining of elements" (Government Code Sec. 65301). Given the strong interrelationship between open space and conservation issues, the City has chosen to combine discussion of these items into a single Open Space & Conservation Element.

Open Space & Conservation Issues

Open space elements address those areas that are required for the preservation of natural resources, managed production of resources, outdoor recreation, maintenance of public health and safety, military installation mission support, and protection of tribal cultural resources. Conservation elements address the conservation, development, and utilization of natural resources, including water and its hydraulic force, forests, soils, rivers and other waters, harbors, fisheries, wildlife, minerals, and other natural resources. Conservation elements also consider the effect of development within the jurisdiction, as described in the land use element, on natural resources located on public lands, including military installations; and they identify rivers, creeks, streams, flood corridors, riparian habitats, and land that may accommodate floodwater for purposes of groundwater recharge and stormwater management.

In accordance with subsections (e) and (f) of Government Code Section 65302, the City's combined Open Space and Conservation Element must address the open space and conservations issues identified above "to the extent that the subject of the element exists in the planning area." Because not

all issues are germane to Etna, they are not addressed by the City's draft Open Space & Conservation Element other than to note their absence from the planning area.

Prior Community Feedback on Open Space and Conservation Issues

As part of the City's efforts to gather input for the General Plan update, a survey was presented to the community between March 8, 2024, and May 24, 2024. At the close of the survey response period, a total of 93 completed surveys were received. Those surveyed were asked their opinions on a host of topics, including open space and conservation. Survey responses are summarized below and are included as **Attachment A**.

Open Space

One survey question asked whether Etna's parks and recreation facilities are adequate for the needs of the community. The question received a total of 91 responses. The responses, number of responses, and responses as a percentage of the total are shown in **Table 1** below.

Table 1, Adequacy of Park and Recreation Facilities

	Responses	Percentage of Total
Yes	40	44.0
No	25	27.5
Maybe	20	22.0
Don't Know	6	6.6

As shown in **Table 1** above, approximately 44.0 percent of respondents indicated the City's existing park and recreation facilities are adequate. When asked a follow-up question about the types of facilities that should be developed, a total of 89 responses were received (see **Table 2**). The responses, number of responses, and responses as a percentage of the total follow.

Table 2, Types of Park and Recreation Facilities That Should Be Developed

	Responses	Percent of Total
Senior center	11	12.4
Covered swimming pool	6	6.7
Youth facility	17	19.1
Walking and running trails	17	19.1
More parks	5	5.6
More playgrounds	0	0.0
None	10	11.2
Other	23	25.8

As shown in **Table 2**, the most popular selections were other (25.8 percent), youth facility (19.1 percent), walking and running trails (19.1 percent). Other desired facilities noted by the community include: pickleball courts, bike/skate park, fitness center/exercise equipment, trails/access to green space, soccer field, indoor pool, dog park, and more. See **Attachment A** for survey responses and comments.

Conservation

When asked whether measures should be taken to preserve Etna's character and environment, a total of 89 responses were received. The responses, number of responses, and responses as a percentage of the total are shown in **Table 3** below.

Table 3, Preservation of Etna's Character and Environment

	Number of Responses	Percentage of Total
Yes	75	84.3
No	2	2.2
Maybe	9	10.1
Don't Know	3	3.4

The question of conservation elicited a strong response from survey respondents, with approximately 84.3 percent of respondents indicating that the City should take steps to preserve the community's character and environment. When respondents were asked what aspects of Etna should be preserved for the future, 76 responses were received with the City's small town charm and historic buildings most commonly noted (55.3 percent and 42.1 percent, respectively). Again, the survey responses and comments are included as **Attachment A.**

Current Open Space and Conservation Elements and Draft Update

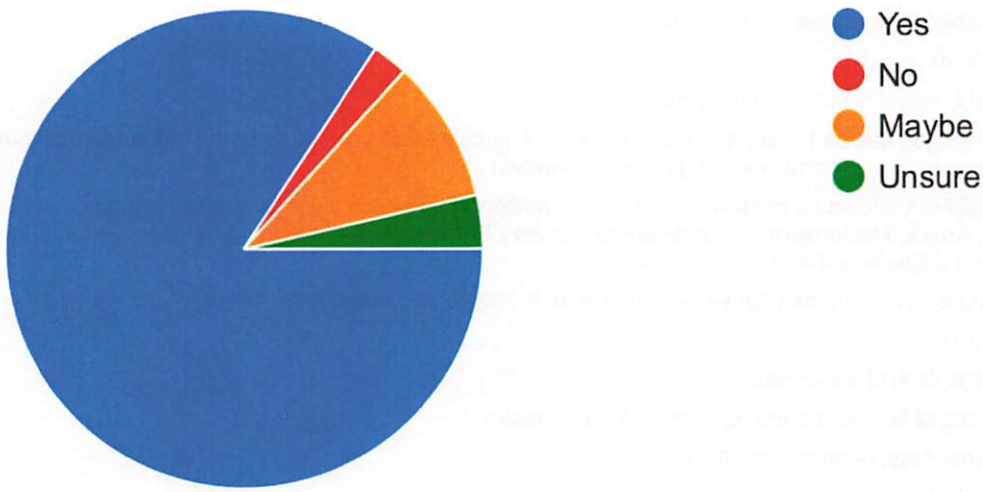
To facilitate consideration of Etna's goals, policies, and programs for Open Space and Conservation, the City's current Open Space Element (2005) is included as **Attachment B,** the City's current Conservation Element (2005) is included as **Attachment C**, and the City's draft Open Space & Conservation Element update (2024) is included as **Attachment D.**

In considering the goals, policies, and programs relative to the present needs of the community, are there additional goals, policies, and programs that should be considered. Are there suggested goals, policies, and programs that should be eliminated?

ATTACHMENT A

SURVEY REPONSES RE:
OPEN SPACE AND CONSERVATION

8. Do you think measures should be taken to preserve Etna's character and environment?



	Yes	No	Maybe	Unsure
Total Responses	75	2	9	3
89				
Percent of Total	84.3%	2.2%	10.1%	3.4%
100.0%				

9. What aspects of the City of Etna would you preserve for the future?

1. Small town beauty
2. The History, the pool
3. Small town community
4. Local farm to table, family vibes, no big chains.
5. Maintain, repair, have a plan
6. The charm and hospitality out community has for visitors
7. The Park, little league ball park, keep the same amount of parcels for City limits, keep the moratorium on building permits and and new sewer / water permits for undeveloped parcels.
8. The historic buildings should be preserved and the prevention of large scale conglomerates bringing in trashy stores like dollar general, Arby's, McDonald's, etc. Independent owned Franchises are one thing, but can we keep the vibes a little more Aspen and a little less Yreka.
9. No "big box" stores. No suburban sprawl, and that were mostly locally managed
10. Small Town charm
11. Historic buildings, lack of franchises
12. Preserve the natural land and green spaces and water health.
13. small-town friendliness, relatively small size
14. History old families keeping our local ways.
15. Avery theater, small town charm
16. As much of the "Old Town" buildings as is reasonable, the welcoming atmosphere for the PCT folks and Dick Short, the park, the fire chief's hiking trails, our police, fire and ambulance service, Davie's and the other small businesses.
17. The quaint look of Main Street
18. Small town feel, safety from crime, work to keep Etna safe from wildfires
19. Not grow it too big. Small is a virtue.
20. Historic nature of downtown. Community values. Waving, smiling, and general friendly self policed atmosphere.
21. Healthy forest ecosystems and working ag land
22. Have one more restaurant
23. Small local businesses, safe friendly environment

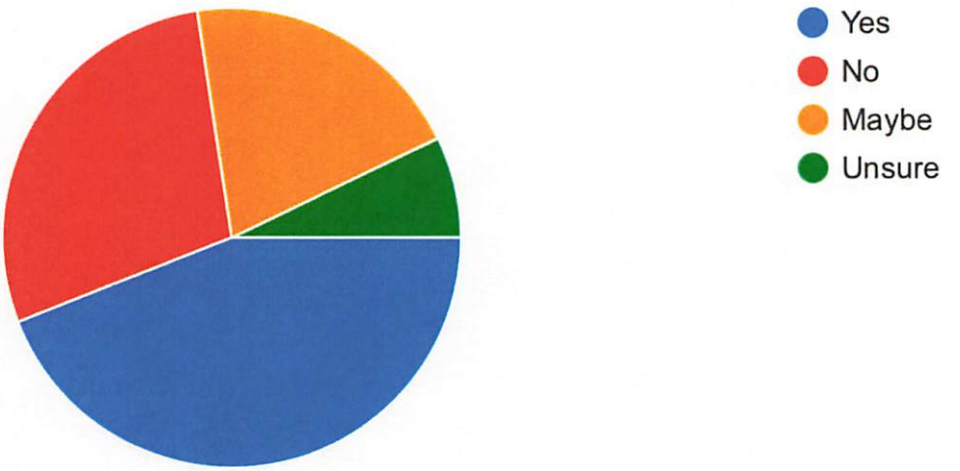
24. Old buildings, city park.
25. Small town walkability, historic character, no large franchises.
26. Historic buildings. Affordability for long term locals, so they don't get priced out of their home.
27. The view.
28. Main Street historical buildings and sidewalks. Design standards for new construction would be a positive step into the future.
29. The small town feel
30. Keep reviving main street. Keep up the good work at our City Park,
31. The unique ambiance - the community events (parades, street fairs, Martin's Experienced Items!)
32. The historical, rustic/rural and small town atmosphere w/o diffusing it with "modern" type building.
33. Small town and historic look.
34. Its smallness, its openness to wilderness areas
35. Swimming pool
36. The big sidewalks and the old buildings
37. The small town charm
38. Morals, Historic roots, and rural living with essential services
39. The old side walks and bldgs keep it downtown and local business
40. Anything historical
41. The natural beauty of the setting, small size of the town, lack of traffic problems, relative safety, and friendliness.
42. Movie theater
43. The historic buildings
44. Buildings, murals, museum, and musical events.
45. Locally owned small businesses.
46. A welcoming and friendly community
47. The inclusive, accepting, small community ranching and farming lifestyle that has always been at the core.
48. The historic old homes, city park and downtown area.
49. Main street, but could be spruce up a bit

50. Good place to visit bc small town charm, quiet, little to no real crime, no homelessness
51. Small town feel. Safety.
52. Same as the above answer; it's character.
53. The small town feel and the old buildings
54. Our small town charm. People wave and smile! We have so many wonderful assets that think really contribute to a happy and health community.
55. Farm land around the town, access to nature, etc. I think significant and purposeful steps need to be taken to ensure we don't end up with the drug issues and homeless population that Yreka has succumbed to.
56. Western theme, small town vibe, historic homes and structures.
57. The history and historic buildings.
58. City Pool/Historical buildings
59. Low population & the character of the existing buildings.
60. It's love of the mountains. Outdoor culture, music, art
61. The swimming pool is an invaluable resource, small town nature.
62. It's historical feel while being welcoming. Serving locals as well as visitors.
63. The small town feel of country life
64. Accurate history.
65. Historic Main Street and no new development. Leave that for Yreka and beyond.
66. The rural atmosphere.
67. the small town hospitality, friendliness
68. Pleasure Park, JJ City Park and surrounding ball park and recreation area, rural health clinic, Avery Theatre.
69. have services available locally that don't require a trip to Yreka
70. It's pretty nice now, if I wanted more convenience, I would move to a big city.....Etna's simplicity is what makes it nice, and it is so nice to know your neighbors and have a sense of community.
71. The history!
72. The Christmas Tree and lights in the winter. The Etna City Park
73. Avery theater and Main Street
74. The rustic, rural surroundings, agriculture community support

75. Etna is a green place. It is a place in the mountains. Keeping that feeling of an old mining town is authentic. Preserving the old buildings is a start.

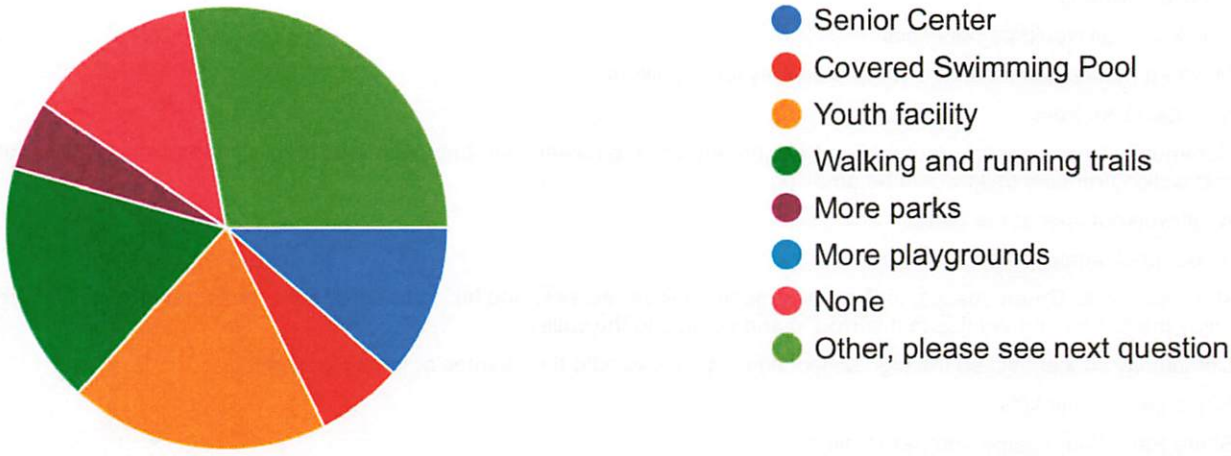
76. I would preserve the historic buildings on main street, especially the Avery Theater because it provides an invaluable venue for local arts.

18. **Do you feel the City's parks and recreation opportunities are adequate for the needs of the community?**



	Yes	No	Maybe	Unsure
Total Responses	40	25	20	6
91				
Percent of Total	44.0%	27.5%	22.0%	6.6%
100.0%				

19. What type of recreation opportunities do you think should be developed?



	Senior Center	Covered Swimming Pool	Youth Facility	Walking & Running Trails	More Parks	More Playgrounds	None	Other
Total Responses	11	6	17	17	5	0	10	23
89								
Percent of Total	12.4%	6.7%	19.1%	19.1%	5.6%	0.0%	11.2%	25.8%
100.0%								

20. If there is something you would like to see not covered in the last question about the types of recreation facilities, could you please share your thoughts here?

1. Also year around pool
2. Pickleball Courts
3. I think they all would be beneficial
4. Maybe a maintained restricted camp area only for pct hikers
5. Mountain bike trails
6. Community fitness center order workout equipment would be awesome. Improvements to existing parks and more parks and walking/running trails would be amazing.
7. Adult workout spot at the park
8. Indoor pool, senior center
9. More access to Green spaces, in the valley, such as River access, and hiking trails, and places to get outside and really enjoy the nature and Wildlife that surround and come into the valley.
10. Community soccer field so the high school doesn't have to hold their games at the junior high
11. Skate park for the kids.
12. Skate Park. Youth game and movie nights.
13. & youth facility / little league park / pleasure park cleaned up
14. The city should buy the little park next to the hardware store!
15. Public gym! YMCA, etc. indoor exercise options especially for winter/extreme weather.
16. A multi purpose building to hold classes that's energy efficient.
17. Parks and recreation can always be improved.
18. As these options are funded by the general fund. While grants like OGALS are an attainable reality, the maintenance costs are not without local tax a measure. My "None" answer above is related to this concern. WIthout feasibility studies and voter support, any new recreation facilities would take much needed funding from roads and police.
19. The question above should be multiple choice. I'd love to see more outdoor trails as well as a youth facility
20. Walking, running, and horseback riding trails. Nice lighted tennis/pickleball courts.
21. It would be nice to have more put into our park, upgraded playground equipment.
22. Pickleball courts

23. We need parks that can accommodate children/adults with disabilities. Such as wheelchair bound individuals.
24. I'd like an indoor recreation center because of weather.
25. Why can't we pick more than one? Walking/ running trails and a health fitness center would be great!
26. Development of the park to include pickleball, amphitheater, and support of the PAL program in creating a safe place for our youth to go. i.e. skatepark, youth center, and indoor athletic facilities.
27. More trade-school oriented learning opportunities
28. Both senior center and covered swimming pool/heated/heated swimming pool, access to gyms that could help with fitness during cold winter months
29. Senior and youth center.
30. Event center or large meeting area sort of like the big banquet room in bobs miss the band and dance night
31. A fitness center or somewhere to work out
32. Small skate park
33. Maintain the existing, like the tennis court.
34. Fix up the Little Lot again so it's attractive to visitors.
35. Dog Park
36. In addition to a youth facility, it would be nice to have a covered pool and additional walking and running trails. But Etna is perfect the way it is too!
37. Skate/Bike park
38. I wish the last question from a checkbox :-) I think we are really lacking senior center. I also think it would be wonderful to connect the seniors to the youth. They have so much knowledge and skills they could share. I would love to see the pool covered and utilized year round as well.
39. Sprinkler park on main Street with a neutral color design, and a main street park where things actually happen, like music or performances, to bring money directly to businesses and give people a reason to "hang out" and enjoy main street. People need to spill out onto main street and socialize and spend money. Our city park is beautiful, but it is too far from downtown to have the benefit I am talking about. The Bluegrass Festival having Friday night on Main Street, for example, creates opportunities for everyone.
40. I think our community does a great job at being creative with what we already have in place. A community center for multiple events could be helpful.
41. Anything to keep our youth off the self destructive lifestyle.
42. Bike trails through Scott valley!

43. More playgrounds, public gym
44. Camping outside of town, entertainment/employment opportunities for young adults/teens,
45. I just feel like the restrooms in the park we have should be open to residents that are using the park. What is happening with the skatepark?
46. Need more parks and walking/ running trails.
47. Improve overnight short term camping opportunities at the park. Create walking tours of Etna emphasizing the historic points of interest. Create a multi purpose community and senior center meeting space. (Maybe the vacant bank building.)
48. It's pretty balanced, out greatest resource are the outdoors.
49. Something more for the kids! The skate park idea is great and would be an awesome addition to the park for our youth.
50. All of this would be great, but realistic??? An skate park and ice skating rink would give
51. A skatepark for the youth.

ATTACHMENT B

OPEN SPACE ELEMENT (2005)

VIII. OPEN SPACE ELEMENT

The Open Space Element has the clearest statutory intent of all nine elements, and next to the Land Use Element, is the broadest in scope. Government Code Section 65562 states:

> *"It is the intent of the legislature enacting this article: a) To assure that cities and counties recognize that open-space land is a limited and valuable resource which must be conserved whenever possible. b) To assure that every city and county will prepare and carry out open-space plans which, along with state and regional open-space plans, will accomplish the objectives of a comprehensive open-space program."*

The element typically identifies all parcels or areas of land that are essentially unimproved and should be devoted to an open space use. Open space can be lands used for: preservation of natural resources (wetlands, wildlife habitat, creeks), managed production of resources (agricultural and forest lands), outdoor recreation (parks, trails scenic corridors), and areas for public health and safety (floodplains). A map is included showing existing open space uses (See Figure 4).

Being a small community, open space is typically not a critical concern since open spaces exist all around the community and are highly visible. Significant quantities of undeveloped land also exist within the community, some of which will remain at a low intensity of development due to physical limitations such as flooding. The feeling of being crowded that may occur in a larger community does not exist in Etna, since it is surrounded by mountain and agricultural views and open spaces. The following table summarizes the amount of open space within the City and the Sphere of Influence.

Table 31
Public and Quasi-Public Open Space Lands

	Acres [1]
Land in City:	
City Park	8.6
Water Reservoir	5.0
City Pool	1.7
High School	48.6
Elementary School	5.7
City Total:	69.6 acres
Land in Sphere:	
Cemetery	12.0
Sewerage Treatment Plant	28.0
Rodeo Grounds & Ball Park	18.0
Sphere Total:	58.0 acres

(1) Approximate acres

GOALS AND POLICIES – OPEN SPACE

GOAL OS-14 - TO PRESERVE AND ENHANCE OPEN SPACE LANDS, MAINTAINING THE NATURAL CHARACTER OF THE CITY OF ETNA.

Objective: Even though open space in a small community is not as critical as it may be in a larger urban area, even small open spaces scattered throughout the City benefit the community, adding to its character and livability. It is the objective of this goal to maintain open space where possible to maintain and enhance the small community environment.

Program 14-A: Encourage both public and private ownership and maintenance of open space land.

Program 14-B: Support state or local property tax incentives that would allow property owners to preserve their land as open space.

Program 14-C: Protect productive agricultural and timberland through buffers from sensitive uses as a means to prolong the economic use of this open space.

Program 14-D: Protect natural areas along creeks and drainages by creating setbacks from riparian environments and incorporating the creek into project design.

GOAL OS-15 – CONTINUE TO IMPROVE THE BEAUTY OF THE CITY.

Objective: Etna is an attractive community with well-maintained homes and yards. This feature is attractive to new residents and makes the community more enjoyable and pleasant for existing residents. It is the objective of this goal to continue to improve the appearance of the City.

Program 15-A: Work to develop scenic and/or landscape greenbelt corridors along State Highway 3.

Program 15-B: Utilize code enforcement as a means to eliminate property deterioration, and accumulation of trash and junk that negatively impacts adjacent property and beauty of Etna.

Program 15-C: Modify the Zoning Ordinance to require landscaping in commercial and industrial parking lots.

Program 15-D: Require street trees to be provided in new development, and encourage citizens to provide street trees on those streets where street trees do not exist.

Program 15-E: Maintain sign standards in the Zoning Ordinance which will keep signs in scale with a small community, and whenever possible, compliment the City's historic theme.

ATTACHMENT C

CONSERVATION ELEMENT (2005)

VII. CONSERVATION ELEMENT

Legal Basis and Requirements - This Element combines the Open Space Element and Conservation Element. Government Code Sections 653029(d) and 65302(e) require that the General Plan include:

> "A conservation element for the conservation, development, and utilization of natural resources including water and its hydraulic force, forests, soils, rivers and other waters, harbors, fisheries, wildlife, minerals, and other natural resources."

Government Code Section 65560 requires that the General Plan for open space include:

> "An open space element for the preservation of plant and animal life, including habitat for fish and wildlife; for the managed production of resources including forest lands, rangeland, agricultural lands and areas or economic importance for the production of food and fiber; for the enjoyment of outdoor recreation with access to scenic views, lakeshores, beaches, river and streams; and areas requiring special management of hazardous or special conditions for the public's health and safety."

The purpose of the Conservation Element is to identify local natural resources and develop goals, policies and programs to secure preservation and enhancement of natural resources.

Soils – The soils of the Scott River Watershed are varied. Some soils remain in place over bedrock while others are composed of materials from many sources. Soils in this watershed have been classified as to their ability to withstand loads placed upon them by building foundations. Soils in the Etna area have a moderate soil pressure limitation, a slight shrink swell behavior, and severe limitation rating for septic tank leach fields, mostly due to the high water table. Since the City provides sewer service throughout the community, the septic limitation is not a concern. The City of Etna soils have a slight to moderate potential for erosion, which as long as reasonable care is taken in planning, design and construction, there will be minimal erosion potential, which follows, details the characteristics of the six soil types that cover the City of Etna and adjacent area:

Table 30
Etna Planning Area Soil
Characteristics and Limitations

(Summarized from Soil Survey of Siskiyou County Prepared by United States Department of Agriculture and Soil Conservation Service)

Soil Type	Depth Potentia l	Special Characteristics	Water-Erosion	Shrink-Swell Potential
104 Atter very gravely sandy loam, 0-5% slope	18"-60"	Severe flood	Slight	Low
105 Atter very cobbly sandy loam, 0-5% slope	18"-60"	Severe flood	Slight	Low
106 Atter very bouldery loam fine, 0-5% slope	23"-60"	-----	Moderate to high	Low
115 Boomer loam, cool 5-30% slope	40"-60"	Severe slope	Moderate to high	Low-Moderate
136 Diyou loam 0-2% slope	60" plus	Severe flood	Slight	Low-Moderate
137 Diyou loam, drained 0-2% slope	60" plus	Severe flood	Slight	Low-Moderate

Forest and Vegetation – There are varying densities of mixed or uniform stands of marketable timber in the vicinity of Etna. Most of the timber is located on the higher moisture sites of the north and east facing slopes. The western side of the City does encroach upon marketable timber resources. Vegetation in the valley is as complex as the topography, rainfall and soils. Vegetative cover in or near the City includes irrigated farmlands, open land, dry farmland, and some brushy areas. Covers in these brushy areas include: thorn-apple thickets, willows, wild chokecherry, and a few cottonwoods. The under story vegetation is annual and perennial grasses, wild rose bushes, weeds, and hemlock.

Climate – The climate of the area is characterized by warm dry summers and moderate wet winters. Annual precipitation ranges from seventy (70) inches in the western mountains to twenty (20) inches over the valley floor. The City of Etna is expected to average between twenty (20) and thirty (30) inch annually. Most of the precipitation occurs during the months of October through March. The average length of the growing season between 32- degree frosts is approximately one hundred and forty (140) days.

Air Quality – The City of Etna is located in a region identified as the Northeastern Plateau Air Basin, which includes Siskiyou, Modoc and Lassen Counties. This larger air basin is divided into local air districts, which are charged with the responsibility of implementing air quality programs. The local air quality program affecting Etna is the Siskiyou County Air Pollution Control District (SCAPCD).

Within the SCAPCD, the primary source of air pollution is the motor vehicle. In response to this source of pollutants, the state legislature adopted the California Clean Air Act which requires local air districts to develop measures to reduce emissions from mobile sources. The SCAPCD reviews land development projects as part of the California Environmental Quality Act process to determine air quality impacts, and apply local rules as a means to mitigate air quality impacts from the project.

Air quality standards are set at both the state and federal levels of government. When the pollutants within an area are below the allowed standards, that area is considered to be in attainment with the standards.

Etna and Siskiyou County do not have significant air quality problems and are considered to have attained all Federal and State Air Quality Standards except PM10. PM10 is typically particulate matter from slash burning, woodstoves, and similar activities. Since the only air quality measuring stations are located in The Cities of Yreka and Mount Shasta, precise data for Etna is not available.

The Scott Valley experiences relatively limited wind activity except for winter storms. Lack of air movement is occasionally a problem as winter fog can cover the valley for periods of two weeks or more. As the valley is urbanized there will be a greater concentration of motor vehicles and wood burning stoves, which when combined with stagnant air, may cause an increase of local air pollutants. On the positive side there has been a change in recent years, shifting away from wood burning stoves, and instead provide heating with kerosene stoves.

Fish and Wildlife – The Scott River drainage is a free flowing tributary to the Klamath River, and as such is a valuable fishery resource for migratory fish as well as resident species. The Soil Conservation Service identifies Etna Creek, lying southeasterly of the City, as a resident trout stream. Deer winter ranges in the Scott Valley are a critical link toward maintaining the deer herds that summer in the Marble, Salmon and Trinity Mountains. The Soil Conservation Service identifies those areas of importance to the preservation of wildlife. The City of Etna is included in an area designated as a deer summer range. Additional data can be found in the Scott Valley Area Plan prepared by the Siskiyou County Planning Department.

A search was made of the California Department of Fish and Game Natural Diversity Data Base to determine if there are any rare, endangered or threatened plants or animals in the Etna area. There are two plants found in the area considered to be special plants. They are: *Botrychium pinnata,* (northwestern moonwart) and *Chaenactis suffrutescens* (Shasta chaenctis). Neither is considered to be sensitive at this time, and neither is listed on either the Federal or State list of sensitive plants.

Hydrology – Groundwater in the Scott River Watershed is limited to the alluvial valley fill and to bedrock joints and fractures. This is the only significant source of groundwater in the area. Bedrock formations are massive and yield water only through fractures and joints, and are considered non-water bearing. The City of Etna receives its domestic water from a concrete diversion dam located on Etna Creek and currently does not rely on groundwater sources.

GOAL CO-11 *TO ENSURE A BALANCED ENVIRONMENT WHERE PHYSICAL DEVELOPMENT CAN OCCUR WITH MINIMAL ADVERSE EFFECT ON THE NATURAL RESOURCES OF THE AREA.*

Objective: Etna contains natural creeks, drainage ways, wetlands and floodplains within the City and timber and agricultural uses immediately adjacent to City. It is the objective of this goal to recognize the need to protect and enhance these resources as development proposals are reviewed.

Program 11-A: Encourage development in areas of least environmental sensitivity, and the use of environmentally innovative techniques in any new development

Program 11-B: Require measures to mitigate erosion and water pollution on earth disturbing activities. Best management practices shall be incorporated into all development approvals.

Program 11-C: To protect agricultural or timber uses adjacent and outside of the City from urban impacts, projects located adjacent to such lands shall provide adequate fencing between the urban and agricultural use to discourage trespass. Additionally a "right to farm" notice shall be recorded with any property created adjacent to agricultural and timber uses to advise future owners of the potential impacts that may occur from the adjacent use.

GOAL CO-12 *PROTECT THE HIGH QUALITY OF AIR AND WATER RESOURCES CONSISTENT WITH ADOPTED STATE AND FEDERAL STANDARDS.*

Objective: The objective of this goal is to work with development to ensure that their contribution to air quality, particularly dust, is kept as low as possible.

Program 12-A: Through the project review process, minimize adverse affects on the community of odor and emissions generated by industrial uses and grading activities.

Program 12-B: Work with Siskiyou County Air Quality Management District in efforts to maintain air quality standards and to minimize air quality impacts associated with new development.

Program 12-C: Where practical, during the rehabilitation of houses under the Community Development Block Grant program, require the replacement of woodstoves as the main heat source with a heating source that will have less impact on the PM10 standard.

GOAL CO-13 PRESERVE ALL OUTSTANDING AREAS OF NATURAL VEGETATION AND FISH OR WILDLIFE HABITAT.

Objective: Only a few areas exist within the City with natural habitat for fish or wildlife. However, those few wetlands, creeks, and drainage areas should be protected when practical. It is the objective of this goal to consider fish and wildlife habitat during project reviews, and when practical accommodate these features into the project.

Program 13-A: Provide for protection of all identified rare or endangered species in the area through project review.

Program 13-B: During project review retain all stream influence areas in their natural condition, including riparian vegetation.

ATTACHMENT D
DRAFT OPEN SPACE & CONSERVATION ELEMENT UPDATE (2024)

CITY OF ETNA
DRAFT OPEN SPACE & CONSERVATION ELEMENT UPDATE

October 24, 2024

CITY OF ETNA
442 MAIN STREET
ETNA, CA 96027

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5.1 INTRODUCTION

Open space can provide relief from urbanization, improve access to natural areas in and around the community, and present opportunities for habitat preservation and enhancement. The General Plan recognizes that the planning area's open space resources and scenic views also help to define the character of the community, and that Etna's parks and recreation areas are critical to creating a high quality of life for city residents.

Conservation of natural resources is important to the City and is one of the State's three planning priorities (Gov. Code Sec. 65041.1(b)). The implementation of sustainable conservation practices helps to ensure that future generations will have access to the same resources for a healthy environment and economy. And while sustainability is a global issue that extends beyond the City, local land use planning and resource management affect the natural environment, economic vitality, and societal support that contribute to a sustainable community.

For these reasons, the Open Space & Conservation Element identifies natural resources in the planning area; a plan to protect, retain, enhance, and/or develop these resources; areas of the City that provide value in a natural state; and a plan to preserve such areas. In doing so, the Open Space and Conservation Element implements a vision, in coordination with the Land Use Element, to preserve, enhance, and manage the City's open space and natural resources.

5.2 STATUTORY REQUIREMENTS

5.2.1 Open Space Element Requirements

State law requires that general plans include an open space element for the comprehensive and long-range preservation and conservation of open-space land within the jurisdiction. State law defines open space land as any parcel or area of land or water that is devoted to an open-space use and that is designated on a local, regional, or state open-space plan as open space for any of the following purposes:

Preservation of Natural Resources. This category of open space consists of areas necessary for the preservation of natural resources, including areas required for the preservation of plant and animal life, including fish and wildlife habitat; areas required for ecologic and other scientific study purposes; and bays, estuaries, coastal beaches, rivers, streams, banks of rivers and streams, lakeshores, and watershed lands.

Managed Production of Resources. This category consists of open space areas used for the managed production of resources, including forestland, rangeland, agricultural land, and areas of economic importance for food or fiber production; areas required for recharge of groundwater basins; bays, estuaries, marshes, rivers, and streams that are important for the management of commercial fisheries; and areas containing major mineral deposits.

Outdoor Recreation. This category of open space consists of areas used for outdoor recreation, including areas of outstanding scenic, historic, and cultural value; areas particularly suited for park and recreation purposes, including access to lakeshores, beaches, and rivers and streams; and areas that serve as links between major recreation and open-space reservations, including utility easements, banks of rivers and streams, trails, and scenic highway corridors.

Public Health and Safety. This category consists of open space areas established for public health and safety, including areas required for the protection of water quality and water reservoirs, areas required for the protection and enhancement of air quality, and areas that require special

management or regulation because of hazardous or special conditions, such as earthquake fault zones, unstable soil areas, flood plains, watersheds, and areas presenting high fire risks.

Military Installation Mission Support. This category consists of open space areas used to support the mission of military installations, including areas adjacent to military installations, military training routes, and underlying restricted airspace that can provide additional buffer zones to military activities and complement the resource value of the military lands.

Tribal Cultural Resources Protection. This category consists of open space areas established on public property for the protection of Native American historical, cultural, and sacred sites, including sanctified cemeteries, places of worship, religious or ceremonial sites, and sacred shrines.

5.2.2 Conservation Element Requirements

In accordance with state law, general plans are required to include a conservation element that addresses the conservation, development, and utilization of natural resources, including water and its hydraulic force, forests, soils, rivers and other waters, harbors and fisheries, wildlife, and minerals and other natural resources. State law further requires that conservation elements consider the effect of development within the jurisdiction, as described in the land use element, on natural resources located on public lands, including military installations. And conservation elements must identify rivers, creeks, streams, flood corridors, riparian habitats, and land that may accommodate floodwater for purposes of groundwater recharge and stormwater management.

State law provides that conservation elements may also address reclamation of land and waters; prevention and control of water pollution; regulation of land in stream channels and other areas as part of a conservation plan; prevention, control, and correction of erosion; watershed protection; rock, sand, and gravel resources; and flood control.

5.2.3 Other Considerations

In addition to requiring that general plans include open space and conservation elements, state law allows for general plans to be "adopted in any format deemed appropriate or convenient by the legislative body, including the combining of elements" (Gov. Code Sec. 65301(a)). Given the strong interrelationship between open space and conservation issues, the City has chosen to combine discussion of these items into a single Open Space & Conservation Element.

Because not all subject matter addressed by open space and conservation elements will be germane to every city and county, state law provides that general plans address the required subject matter "to the extent that the subject of the element exists in the planning area" (Gov. Code Sec. 65301(c)). Consequently, where a particular subject is not relevant to Etna, it is not addressed by the City's Open Space & Conservation Element except perhaps to note its absence from the planning area. For example, because the planning area does not contain areas required for ecologic and other scientific study purposes; areas adjacent to military installations, military training routes, and underlying restricted airspace; areas required for the protection and enhancement of air quality; bays, harbors, estuaries, marshes, and rivers that are important for the management of commercial fisheries; coastal beaches and lakeshores; earthquake fault zones; and unstable soil areas, the Open Space & Conservation Element does not discuss these considerations.

5.3 NATURAL RESOURCES

It is desirable through the General Plan process to identify lands or areas that contain natural resources that are an asset to, or are a product of, open space. Undeveloped areas of Etna contain minor drainages, wildlife habitat, and agriculture that help to define the character of the area, as well as floodplains and wetlands that constrain development, facilitate groundwater recharge, and protect water quality. The policies provided in this Open Space & Conservation Element can be an effective means of preserving these resources, especially when paired with the Land Use Element.

5.3.1 Water

5.3.1.1 Streams and Other Surface Waters

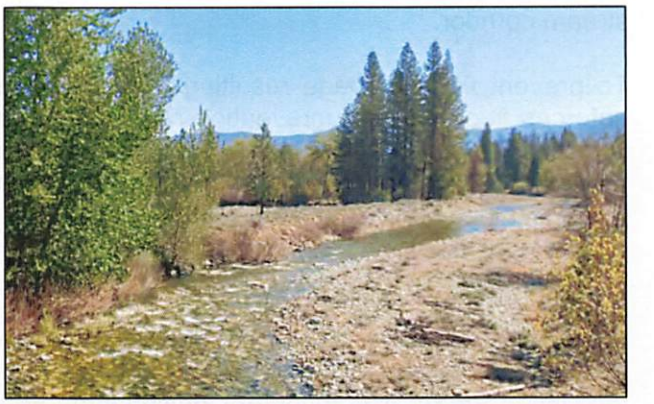


Figure 5-1, Etna Creek upstream from Hwy 3

The City of Etna is located within the Scott River Watershed of the Klamath River Basin. The watershed encompasses approximately 812 square miles and includes several perennial and ephemeral streams that are tributary to the Scott River. The river and its tributaries are part of the watershed's interconnected surface and groundwater systems that support Etna and other communities in the Scott Valley, numerous agricultural operations, and essential fish habitat, including cold water refugia for coho and chinook salmon. The Scott River flows past Etna a short distance (< 1.6 miles) east of the planning area on its approximately 58-mile long journey to its confluence with the Klamath River. Within the City's planning area, surface water features include Etna Creek, Johnson Creek, ditches and intermittent drainages, wastewater treatment plant effluent ponds, wetlands, and small ponds used for stock, wildlife, and recreation.

The headwaters to Etna Creek and Johnson Creek are in the Marble Mountains located west of Etna. From there the streams flow in a northeasterly direction, with Johnson Creek passing through the City's northern end and Etna Creek situated just beyond city limits to the south. Once the streams are outside the planning area, Etna Creek merges with the Scott River a few miles northeast of the City and Johnson Creek feeds its way through agricultural operations to join Crystal Creek and Patterson Creek in the north.

Etna Creek is a critical stream system for the Scott River, as well as the sole source of Etna's municipal water supply. In 1980, the City of Etna was adjudicated a right to 2.40 cubic feet per second from Etna Creek, which the City obtains via a diversion southwest of city limits. As discussed in the Circulation Element, the City is entirely dependent upon its Etna Creek diversion, and California law requires the City and other diverters to leave water instream for the benefit of other diverters, as well as wildlife. Thus, as instream flows decrease over the dry summer months, so too does the amount of water the City can lawfully divert. For this reason, the City adopted a Water Conservation Plan in 2021 and relies heavily on volunteer measures to conserve water during dry years. Most recently, to address ongoing drought conditions and curtailment orders from the State, the City applied for and was awarded grant funding to develop an emergency

water source. The project, which entails developing up to two groundwater wells at Johnson-Joss Memorial Park, is scheduled to be completed in 2025.

5.3.1.2 Floodplains

Floodplains are critically important components of a watershed because of their ability to convey and store stormwater, protect water quality, and recharge groundwater. As mapped by the Federal Emergency Management Agency (FEMA) National Flood Insurance Program (FIRM Map 06093C1585D) and shown in **Figure 5-5, Natural Resource Constraints**, large areas of the City are within the 100-year and 500-year floodplains of Etna Creek and Johnson Creek. This includes approximately 129.3 acres within the 100-year floodplains and 30.6 acres within the 500-year floodplains. As shown in **Figure 5-5**, Etna Creek's 100-year floodplain extends north into the City and encompasses much of the southeastern portion of the City, including several developed properties, whereas Johnson Creek's 100-year floodplain is significantly better confined to the stream corridor.[1]

To prevent flood damage resulting from development in special flood hazard areas, the City enforces flood damage prevention regulations codified in Etna Municipal Code Title 14 (Flood Damage Prevention). This occurs at the time of development and on as-needed-basis in response to violations. Additionally, the City maintains compliance with and good standing in FEMA's National Flood Insurance Program.

5.3.1.3 Wetlands

Wetlands store water, reduce flood risks, and support wildlife. The U.S. Fish and Wildlife Service (USFWS) maintains the National Wetland Inventory, which is a database of wetlands throughout the United States. The Inventory indicates the presence of wetlands within and adjacent to Etna consisting of "freshwater pond," "freshwater emergent wetland," "freshwater forested/shrub wetland," and "riverine" habitats. The wetland features found in Etna include the surface water features described in Section 5.3.1.1 (Streams and Other Surface Waters) above and are identified according to their National Wetland Inventory classification in **Figure 5-6, Natural Resources Constraints.**

5.3.1.4 Groundwater Recharge and Water Quality

Etna's watershed is a vital asset to the community in that supplies the City's drinking water, supports agriculture, and provides essential fish and wildlife habitat. Protection and conservation of the watershed resources, both groundwater and surface water, are essential.

Urbanization can have a substantial impact on groundwater recharge and water quality. This is due in large part to the development of impervious surfaces (e.g., roofs, streets, sidewalks, etc.) that increase the volume and rate of runoff and which limit the ability of stormwater to percolate into and be filtered by the soil. Runoff from urban areas often includes contaminants, such as oil and gas, and increased volumes and rates of runoff increase the potential for erosion and sedimentation of surface waters. When these contaminants and sediments are deposited into a

[1] In response to concerns regarding inaccurate flood hazard maps for the Scott Valley, FEMA conducted a detailed study of the Scott Valley that indicates considerable revisions are needed to the effective flood maps for Etna and the surrounding area. Based on FEMA's findings, once the revised maps become effective, the size and extent of Etna Creek's 100-year floodplain through Etna will be significantly reduced.

receiving waterbody, it can result in impairment of the water body and the loss of fish and wildlife habitat.

In areas unaffected by the creation of impermeable surfaces, groundwater recharge is largely dependent upon the permeability of the overlying soil, the geology of the underlying basin, and the amount of water received. As discussed in Section 5.3.2 (Soils), the two predominant soil types underlying most of the City are classified as having moderately slow permeability, and a third soil type that occurs within a large area of Etna Creek's 100-year floodplain is classified as having rapid permeability.

There has long been interest in the Scott Valley's groundwater system and its connection to surface waters due to competing interests and needs in the valley. With the passage of the Sustainable Groundwater Management Act in 2014, however, groundwater sustainability agencies were formed throughout California to evaluate groundwater inputs and uses within the State's groundwater basins. As a result, studies to better understand the specifics of groundwater use in Scott Valley are giving local agencies and the public a better idea of the scope and extent of this vital natural resource underlying the City.

According to the *Scott Valley Groundwater Sustainability Plan* adopted by the Siskiyou County Flood Control and Water Conservation District in 2021, the Scott Valley Groundwater Basin has two major geologic components, the alluvial deposits in the valley and the underlying bedrock, which also forms the surrounding mountains. As it relates to groundwater recharge, the most permeable alluvium underlies the east side of Scott Valley between Etna and Fort Jones in an area averaging 1½ miles in width on the floodplain of the Scott River. Further, the major source of recharge into stream channel and floodplain deposits between Etna and Fort Jones is underflows and surface runoff originating upstream of the vicinity of Etna and from the Scott River's western tributaries. As a result, the most important locations for groundwater recharge of the underlying groundwater basin are outside the City. Within the planning area, groundwater recharge is best facilitated within and adjacent to Etna Creek's 100-year floodplain.

According to the California Department of Water Resource (DWR), water quality in the Scott Valley Groundwater Basin is characterized as calcium-magnesium bicarbonate-type water, with some areas of the basin affected by high iron, manganese, sodium, chloride, total dissolved solids, calcium, and increased sodium hazards (i.e., Adjusted Sodium Adsorption Ratio). DWR notes that waters originating in the mountains west of the Scott Valley (e.g., Etna Creek and Johnson Creek) are lower in mineralization with a higher ratio of sodium and potassium than waters derived from other sources in the Scott Valley.

5.3.2 Soils & Mineral Resources

5.3.2.1 Soil Types and Their Characteristics

According to the U.S. Department of Agriculture's Natural Resources Conservation Service (NRCS), which classifies soils throughout the United States, the predominant soil types in Etna are various types of Atter loam (23.9 percent), Boomer loam (35.2 percent), Diyou loam (39.9 percent), and Marpa-Kinkel-Boomer complex (less than one percent). The characteristics of these soil types are summarized in **Table 5-1, Soil Types, Locations & Characteristics.**

TABLE 5-1
SOIL TYPES, LOCATIONS & CHARACTERISTICS

Soil Type	Location	Characteristics
#104 - Atter very gravelly sandy loam, 0 to 5 percent slopes	Large areas within and adjacent to the 100-year floodplain for Etna Creek as well as a small area northwest of the High School. (Approx. 123 acres)	Very deep, somewhat excessively drained soils that formed in recent cobbly alluvium from metamorphic rocks, low shrink-swell potential, rapid permeability, slow to medium runoff, and slight to moderate hazard of wind and water erosion.
#105 - Atter very cobbly sandy loam, 0 to 5 percent slopes		
#106 - Atter very bouldery loamy fine sand, 5 to 30 percent slopes		
#115 - Boomer loam, cool, 5 to 30 percent slopes	Much of the City adjacent to and west of Howell Avenue. (Approx. 181 acres)	Deep and very deep, well drained soils that formed in material weathered from metavolcanic and basic igneous rocks, low to moderate shrink-swell potential, moderately slow permeability, slow to very rapid runoff, and slight to moderate hazard of wind and water erosion.
#136 - Diyou loam	Much of the City east of Howell Avenue south to Pleasure Park Road and Callahan Street. (Approx. 205 acres)	Very deep, somewhat poorly drained soils that formed in alluvium derived from mixed sources, low to moderate shrink-swell potential, moderately slow permeability, medium runoff, and slight to moderate hazard of wind and water erosion.
#137 - Diyou loam, drained		
#184 - Marpa-Kinkel-Boomer, cool complex, 15 to 50 percent slopes	Approx. three acres at water treatment plant.	Deep, well-drained soil with high runoff and low to moderate shrink-swell potential formed from residuum weathered from metamorphic rock.

5.3.2.2 Mineral Resources

The Surface Mining and Reclamation Act (SMARA) of 1975 mandates that the State Mining and Geology Board (SMGB) and California Department of Conservation Division of Mines and Geology (currently the California Geological Survey) prepare a mineral resource report for each county to help identify and protect mineral resources in areas subject to urban expansion or other land use changes that preclude mineral extraction. If the SMGB classifies an area of statewide significance, the city or county with land use authority is required to establish a mineral resource management policy and designate the area in its general plan as having important minerals to be protected. SMARA further requires that prior to the city or county permitting a use that may threaten the potential to extract minerals in a designated area, the city or county would need to prepare a statement specifying its reasons for permitting the use. The State has not yet prepared a mineral resource report for Siskiyou County or classified any areas within or adjacent to Etna as being of statewide significance.

For many years following the discovery of gold near the mouth of the Scott River in 1850 and near Black Gulch outside Yreka in 1851, gold mining remained an important industry in Siskiyou County. Mountains and streams near Etna were worked heavily by miners for nearly 100 years following those discoveries, and miners and mule packers helped to fuel Etna's economy in its early years. The pursuit of gold, however, came with dramatic and adverse impacts to the environment and native cultures. During World War II, gold mining was largely shut down in the United States to focus efforts on the war. Since that time, gold mining in Siskiyou County has persisted at a greatly reduced level, fluctuating to some degree with the economy and the value of gold. Most mining in the Scott Valley these days involves sand and gravel skimming operations rather than prospecting for gold. Nevertheless, with limited sand and gravel resources in Etna's planning area, no commercial mining operations have been established and none are anticipated in the future.

5.3.3 Forests and Vegetation

There are varying densities of mixed or uniform stands of marketable timber west of Etna, and forestry remains an important, albeit significantly reduced, industry in Siskiyou County. However, most parcels in the City are too small and lack significant tree cover to support forestry and no lands within the planning area are zoned for timber production. Vegetative cover in or near the City includes irrigated farmlands, open land, dry farmland, and some brushy areas. Cover in these brushy areas include thorn-apple thickets, willows, wild chokecherry, and cottonwoods. The under story vegetation is annual and perennial grasses, wild rose bushes, weeds, and hemlock.

According to the California Wildlife Habitat Relationships (CWHR) System maintained by the California Department of Fish and Wildlife (CDFW), large areas west of Etna as well as forested areas north and west of the City's water treatment plant are classified as Klamath mixed conifer. Outside these areas, habitats in the City are classified as "urban" or "annual grassland." Additionally, the National Land Cover Database (2021) maintained by the U.S. Geological Survey (USGS) classifies ground cover in most of Etna as "developed" at varying intensities with pockets of "grasslands/herbaceous," "shrub/scrub," "evergreen forest," "mixed forest," "pasture/hay", "emergent herbaceous wetlands," and "cultivated crops". Lands in the Sphere of Influence are predominantly classified by USGS as "grasslands/herbaceous," "shrub/scrub," "cultivated crops," and "evergreen forest."

5.3.4 Fish and Wildlife

Most notable of the fish and wildlife species in the planning area are the mule deer (*Odocoileus hemionus*) often seen strolling through town and eating the landscaping in residents' yards. While natural and developed areas of the City offer forage for the "yard deer" or "town deer," as they are affectionally known, the City does not provide critical habitat for the species, such as wintering habitat essential to their survival. These areas are located south and east of the City outside of the planning area. And though concerns have been raised about the decline of the mule deer population in several areas of the State, including in Siskiyou County, the species is not at risk or potentially at risk of extinction or extirpation, and no state or federal protection status has been afforded to or proposed for the species.

5.3.4.1 Special-Status Species

Species whose persistence are at risk or potentially at risk in a given area or across their native habitats are designated for protection by governmental agencies such as the California Department of Fish and Wildlife (CDFW) and U.S. Fish and Wildlife Service (UFWS). These

species are commonly referred to as special-status species. Risk factors to a special-status species' persistence or population's persistence include habitat loss, increased mortality (take, electrocution, etc.), invasive species, and toxins.

According to the California Natural Diversity Database (CNDDB) maintained by the CDFW, there are a variety of special-status wildlife, insect, and plant species with the potential to occur in Etna's planning area. These species include American goshawk (*Accipiter atricapillus*), sharp-shinned hawk (*Accipiter striatus*), northern spotted owl (*Strix occidentalis caurina*), fischer (*Pekania pennanti*), coho salmon (*Oncorhynchus kisutch*), steelhead (*Oncorhynchus mykiss irideus*), Crotchs bumble bee (*Bombus crotchii*), western bumblebee (*Bombus occidentalis*), Cascades frog (*Rana cascadae*), southern long-toed salamander (*Ambystoma macrodactylum sigillatum*), Shasta chaenactis (*Chaenactis suffrutescens*), northwestern moonwort (*Botrychium pinnatum*), timber blue grass (*Poa rhizomata*), Scott Valley buckwheat (*Eriogonum umbellatum* var. *lautum*), Scott and Mountain bedstraw (*Galium serpenticum* ssp. *scotticum*).

No public lands in the planning area have been identified as containing critical habitat for these species, with the nearest USFWS identified critical habitat located approximately 2.6 miles southwest of Etna. Streams in the Scott Valley, however, are classified as Essential Fish Habitat under the Magnussen Stevenson Act (MSA). In accordance with the MSA, consultation with NOAA Fisheries is required whenever a federal agency, such as the U.S. Forest Service, works in an area that will adversely affect Essential Fish Habitat.



Figure 5-2, Migrating salmon

5.3.5 Air Quality

The federal Clean Air Act requires the U.S. Environmental Protection Agency to establish ambient air quality standards for six criteria air pollutants: ozone, carbon monoxide, nitrogen dioxide, sulfur dioxide, lead, and suspended particulate matter. The California Clean Air Act also sets ambient air quality standards, which are more stringent than the federal standards and which include four additional pollutants. When the air quality in a geographic area meets or is cleaner than federal and/or state standards, the area is considered to be in attainment of the standard. Because air contaminants can result from activity outside the area and are not geographically contained, however, an exceedance of a standard is not necessarily related to a violation of the standard for the area.

Different air quality pollutants have been monitored in Siskiyou County over the years, however, the only pollutants that currently receive continuous monitoring are ozone (O_3) and fine suspended particulate matter ($PM_{2.5}$). Ozone monitoring has been in place in Siskiyou County since 1981 and $PM_{2.5}$ monitoring was added in 2005. The air quality monitoring station is operated by the Siskiyou County Air Pollution Control District in Yreka, approximately 22.5 miles northeast of Etna.

Ozone occurs naturally in the upper atmosphere; however, it can also be created in the lower atmosphere when exhaust emissions and other pollutants react with sunlight. Exposure to ozone can irritate the respiratory system and result in decreased lung function, aggravated asthma, and possible lung damage with persistent exposure. According to the California Air Resources Board, ozone levels in Siskiyou County consistently meet federal and state air quality standards.

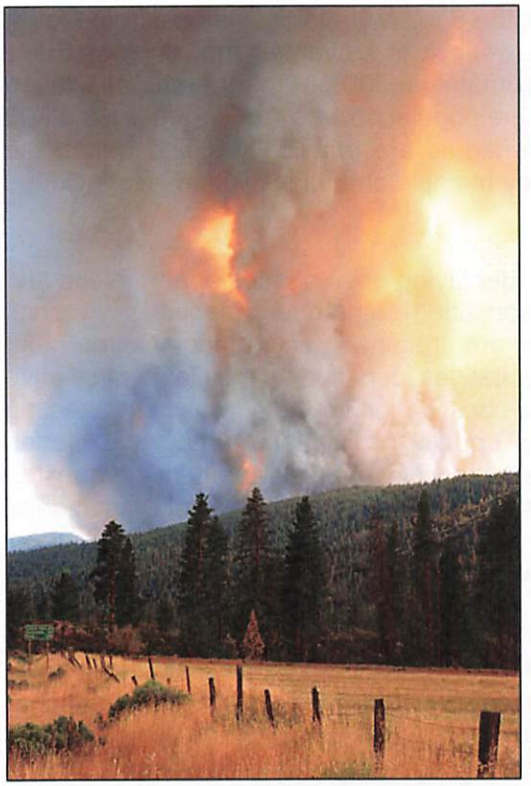


Figure 5-3, Wildfire burning on forest land

Fine suspended particulate matter, or $PM_{2.5}$, consists of tiny solid or liquid particles (approx. 0.0001 inch or less) that can easily enter and be deposited in the lungs. Although the composition of $PM_{2.5}$ varies, typical sources include power plants, wildfires, industrial facilities, automobiles, and other sources of combustion. Inhalation of fine suspended particulate matter can cause coughing, phlegm, wheezing, and other physical discomfort, as well as increased rates of respiratory and cardiovascular illness with long-term exposure. Recent research has found that long-term exposure to $PM_{2.5}$ can also substantially increase a person's risk of developing Alzheimer's disease and related dementia. According to the California Air Resources Board, although Siskiyou County remains classified as being in attainment of state and federal $PM_{2.5}$ standards, there have been ongoing, seasonal exceedances of $PM_{2.5}$ for the past several years due to wildfires.

5.4 PALEONTOLOGICAL, CULTURAL, AND HISTORIC RESOURCES

5.4.1 Paleontological Resources

Paleontological resources, or fossils, are the evidence of once-living organisms preserved in the geologic record. They include both the fossilized remains of prehistoric plants and animals as well as signs of their existence (e.g., tracks, imprints, burrows, etc.). Fossils are considered to be greater than 5,000 years old and are typically preserved in sedimentary rocks. Although rare, fossils can also be preserved in volcanic rocks and low-grade metamorphic rocks under certain conditions. Intrusive igneous rocks, high-grade metasedimentary, and metavolcanic rocks are incapable of preserving paleontological resources due to the high temperatures and/or pressures required for their formation.

Although several fossils have been found in Siskiyou County, and pre-Cambrian, Paleozoic, Mesozoic, and Pleistocene sedimentary and metasedimentary deposits in the County are classified as having a high potential to yield paleontological resources, no unique geological or paleontological resources have been documented within the City or are known to occur in Etna.

5.4.2 Tribal Cultural Resources

The City of Etna is within the ethnographic territory of the Shasta people. Traditional Shasta land extends from just north of the Oregon state line south to the Scott Mountains and east from Mount Shasta to the Salmon and Marble Mountains in the west. It is estimated that prior to Euro-American contact, the Shasta's population was approximately 6,000 but that due to introduced diseases and violent conflict with settlers and soldiers, the population was reduced to around 300 people within a few short decades. Today, the descendants are principally affiliated with the Shasta Indian Nation, Shasta Nation, and Quartz Valley Indian Community, which also includes Klamath and Karuk tribal members.

Consultation with the Shasta is essential to accurately identifying open spaces opportunities and to protecting sensitive cultural resources, including sanctified cemeteries, places of worship, religious or ceremonial sites, and sacred shrines, if any are present. In accordance Government Code Section 65352.3, the City contacted tribal representatives identified by the California Native American Heritage Commission (NAHC) to invite formal consultation for the purpose of protecting tribal cultural resources as part of the General Plan update. Individuals contacted included representatives of the Shasta Indian Nation and Shasta Nation. No tribal representative requested formal consultation or submitted comments or concerns regarding the City's General Plan update. Additionally, the NAHC completed a Sacred Lands File search of the planning area at the request of the City, the results of which were negative (i.e., no records of tribal cultural resources were located).

Although no responses were received and no tribal cultural resources are known to occur in Etna, the City recognizes the potential for the inadvertent discovery of tribal cultural resources during future development activities in the City, as provided for in the Land Use Element. This includes the possibility of the unanticipated and accidental discovery of human remains. For this reason, the City complies with and requires compliance with state law, including California Public Resources Code Section 5097.98 and California Health and Safety Code Section 7050.5.

5.4.3 Historic Resources

Etna, or Rough and Ready as the City was known in its early years, was founded in 1853 with the development of a sawmill and the first housing in the present townsite. Within five years, the community had grown to include several businesses supported, in part, by miners working claims along the Scott and Salmon Rivers and the mule packers that supplied them. Following a flood that badly damaged the nearby community and commercial center of Aetna Mills in 1861-62, its post office and many of its residences and businesses relocated to Rough and Ready, fueling growth of the community. In 1874, the community's name was changed to Etna, and in 1878, the City of Etna incorporated. Due to its pioneer past and early miner days, there are numerous historic structures in the City that help to define Etna's character and which add to the City's charm. Although none of the buildings are listed in the National Register of Historic Places or the California Register of Historical Resources, and no official historic district has been established

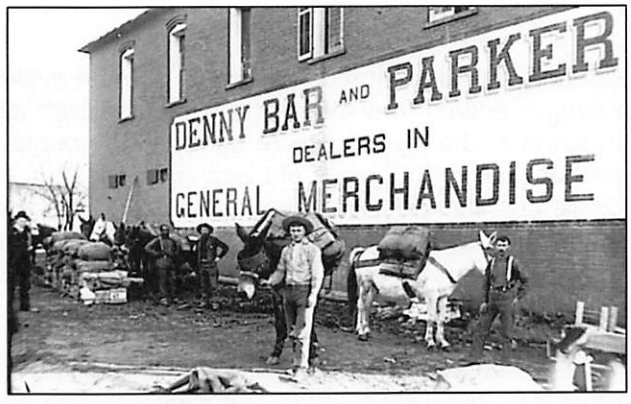


Figure 5-4, Mule packers ca. 1895 (Source: CSU Chico)

as a means to preserve these structures, most of the structures are in closely proximity to one another such that a district could readily be formed. This includes eight commercial structures in the downtown area that date to the late 1800s, as well as several residential dwellings of similar age that may also be worthy of historic recognition and preservation. Therefore, to better protect and preserve Etna's historic character and charm, the City desires to work with owners of historic properties, particularly those in the downtown area, to evaluate the creation of a historic district or similar mechanism for protection of these resources.

5.5 AGRICULTURAL RESOURCES

Agricultural land conservation can be a foundation for more permanently preserving lands at the edge of cities for their intrinsic open space values. When agricultural activities produce self-sustaining revenue, agricultural conservation can be amongst the most cost-effective means of protecting open space, promoting infill development, and preserving the unique rural cultural character of communities. Agricultural lands can also play an important role in maintaining connectivity of conserved lands and preserving wildlife corridors and wetlands.

There is relatively little agriculture in the City when compared to unincorporated lands surrounding the City. The agricultural uses found in Etna consist primarily of grazing, 4-H projects, and non-commercial agriculture, such as keeping horses. The City supports these uses through its application of land use and zoning regulations.

As outlined in the U.S. Department of Agriculture's *Land Inventory and Monitoring (LIM) Project for Siskiyou County, Central Part, and Butte Valley-Tule Lake Area Soil Surveys*, the only soil type in Etna that meets the criteria for "prime farmland" is Diyou loam, drained (#137). This soil type is limited to approximately 87.6 acres in a central, mostly developed area of the community where commercial agriculture, were it to occur and depending upon how it occurs, may not be compatible with surrounding uses. Nevertheless, undeveloped property in this area could potentially support development of less intensive agricultural uses, including community gardens. Additionally, one of the closely related soil types in Etna, Diyou loam, (#136), meets the criteria for "farmland of statewide importance." Diyou loam underlies approximately 49.5 acres between Main Street and Callahan Steet in the City's southeast. This is a largely undeveloped area of the City within Etna Creek's 100-year floodplain that is used periodically for grazing.

The California Department of Conservation Farmland Mapping and Monitoring Program (FMMP) classifies most lands in Etna as "urban and built-up land" due to development, with the largely undeveloped area in the City's southeast classified as "farmland of statewide importance." Lands within the Sphere of Influence are principally classified by the FMMP as "farmland of local importance" and "other land."

An important tool for preserving land for agricultural uses is the California Land Conservation Act, better known as the Williamson Act. The Williamson Act program was envisioned as a way for local governments to integrate the protection of open space and agricultural resources into their overall strategies for planning urban growth patterns. To do so, the Williamson Act program enables local governments to enter into contracts with private landowners for the purpose of restricting specific parcels of land to agricultural or related open space use. Private land within locally designated agricultural preserve areas is eligible for enrollment under contract. The minimum acreage for enrollment under the Williamson Acy is 100 acres and the term for contracts is ten years. However, since the contract term automatically renews on each anniversary date of the contract, the actual term is essentially indefinite. Landowners receive substantially reduced property tax assessments in return for enrollment under Williamson Act contract. Despite the

savings, there are no agricultural properties subject to a Williamson Act contract within the City or Sphere of Influence.

5.6 ENERGY

As discussed in the Circulation Element, there are no electrical energy production facilities in Etna. Pacific Power provides electrical service to the City and surrounding area.

State and local agencies regulate the use and consumption of energy through various methods and programs. As a result of the passage of Assembly Bill 32 (the California Global Warming Solutions Act of 2006), which seeks to reduce the effects of Greenhouse Gas (GHG) emissions, a multitude of state regulations have been enacted to reduce energy use and GHG emissions. Many of these regulations are implemented and enforced at the local level through energy efficiency requirements in the building permit application process.

The Siskiyou County Building Department, which the City contracts with for plan check and building inspection services, ensures that all new construction complies with the standards in effect on the date a building permit application is made, including the Energy Efficiency Standards and Green Building Standards in Title 24 of the California Code of Regulations. Although the City does not have any additional energy conservation requirements or standards in place, energy and efficiency incentive programs for residential and commercial customers are regularly offered by Pacific Power and the State of California.

5.7 PARKS AND RECREATION

The City aims to preserve, maintain, and enhance a network of open space that connects compatible natural resource areas, parks, and recreation areas and which provides access to key destinations in the community. This will allow for pedestrian, bicycle, and wildlife circulation, as well as opportunities for passive recreation.

5.7.1 Existing Parks and Recreation Areas

Public parks and recreation areas in Etna are currently owned and maintained by the City, with the Scott Valley Unified School District providing additional outdoor recreation areas and facilities for youth-related activities at the Elementary School and High School. Two local non-profits also own recreation facilities in the planning area. The Etna Beautification Project maintains a small park for public use on Main Street and the Scott Valley Pleasure Park Association maintains facilities adjacent to city limits for community activities, including rodeos, clinics, community riding, 4H/FFA events, and softball. Among the various entities, recreational amenities in the planning area presently include ballfields, playgrounds, tennis courts, picnic areas, a community pool, and rodeo grounds.



Figure 5-5, Scott Valley Community Pool

During the General Plan update, residents were surveyed and asked

their opinions about the adequacy of the City's parks and recreation facilities. Respondents were split on the issue, with fewer than half (44.0%) indicating the City's existing parks and recreation facilities meet the needs of the community. When asked about desired improvements, a youth facility/skate park and walking/running trails were most frequently noted by respondents.

The Etna Police Activities League (PAL) has been working to address the first need identified by the community with its plan to develop a skate park, and a possible site for the facility has been identified. Nevertheless, project planning remains in the early stages and no permits or approvals have been obtained. In addition, as discussed in the Circulation Element, the City presently has a limited active transportation network that it would like to build upon, and trails are an important element of outdoor recreation. City-owned land with which to develop a pedestrian and/or bicycle trail network on separate from automobiles is largely nonexistent. For that reason, public-private partnerships and use of easements should be considered when planning trails. With willing private partners, land within Etna Creek's 100-year floodplain could potentially be enhanced and co-managed for public access and flood control, and trails connected with other pedestrian and bike friendly areas in the community to promote recreation and active transportation.

Etna's current open space areas for outdoor recreation are summarized in **Table 5-2** below and are shown on **Figure 5-6, Parks and Recreation.**

TABLE 5-2, INVENTORY OF PARKS AND RECREATION AREAS

Ownership	Facility	Acres
City Parks & Recreation Areas	Johnson-Joss Memorial Park	6.0
	Scott Valley Community Pool	1.8
	Little League Ballfield	1.3
Other Public Agencies with Outdoor Recreation Areas	Etna Elementary School	3.4
	Etna High School	37.9
Non-Profit Parks & Recreation Areas	Scott Valley Pleasure Park	11.1
	The Little Lot	0.2
	TOTAL	**61.7**

5.7.2 Quimby Act

Local governments in California provide an important role in the establishment of parkland and open space for recreational purposes. The Quimby Act (California Government Code Section 66477) authorizes cities and counties to pass ordinances requiring developers to set aside land, donate conservation easements, or pay in-lieu fees for park improvements. Revenues generated through the Quimby Act cannot be used for the operation and maintenance of existing park facilities, although they may be used for park rehabilitation.

The intent of the Quimby Act is to assist local municipalities in providing adequate open space for their citizenry by requiring developers to mitigate the impacts of residential development projects. The provisions give authority for passage of land dedication ordinances only to cities and counties. However, if an agency other than a city or county is responsible for providing recreational services, the agency ultimately is the recipient of the land dedication and/or fees.

Local Quimby Act ordinances must include definite standards for determining the proportion of land to be dedicated and the amount of the fee to be paid. Further, in order for the City to be able

enforce a Quimby Act ordinance, the ordinance must be in effect for a period of at least thirty days prior to the filing of the tentative subdivision map or parcel map.

The City of Etna does not yet have a Quimby Act ordinance, which is understandable given the limited growth that has occurred in the past. Nevertheless, because the City of Etna periodically receives subdivision applications and has yet to pass such an ordinance, it may be in the interest of the City to incorporate the necessary Quimby Act language into City Code.

5.8 CONSERVATION, DEVELOPMENT & UTILIZATION OF NATURAL RESOURCES

Natural resource conservation offers many rewards. The preservation of water-related resources can reduce flooding, improve water quality, and increase resiliency to drought. Trees planted in parks and yards and along streets and parking areas are an effective, low technology means of staying cool during summer, reducing energy demand, and achieving other social, environmental, and economic benefits. Conservation of environmental and agricultural resources is also one of the State's three planning priorities and helps to achieve State climate goals.

Understanding the natural resources within Etna and the methods for conserving them helps ensure community needs are balanced with environmental conservation and climate change considerations. Most natural resource conservation issues are closely related to open space preservation. Protection of open space is a means of protecting the watershed, reducing pollution, and conserving wetlands and other resources.

The goals, policies, and programs in this element, along with the Land Use, Safety, and Circulation Elements, seek to balance new development in the City with the conservation, development, and utilization of natural resources.

5.9 EFFECT OF DEVELOPMENT ON OPEN SPACE AND NATURAL RESOURCES

Planning for new development in Etna should consider and protect natural resources within and around the City, and it does so in different ways. The City's municipal code includes building and subdivision standards that protect public health and safety from development in flood hazard areas, and it provides for the protection of biological resources in open space areas. Additionally, **Figure 5-5, Natural Resources Constraints** is included below to identify the locations of natural resources in the City that may require permits or other approvals from state and federal agencies prior to development or disturbance of the underlying land.

The Natural Resources Constraints map does not restrict development of property by the City. Rather, the intent of the map is to help assure a sensitive form of development that protects identified natural resources, preserves biodiversity and important natural habitats, and reduces hazards due to flooding. To achieve this, the Natural Resource Constraints map combines FEMA's floodplain data with USFWS's National Wetlands Inventory data to indicate the presence of federal development regulations set forth by FEMA and USFWS to protect property owners from flood damage and to protect sensitive natural habitats. By including this information in the General Plan Open Space & Conservation Element, it indicates to property owners, developers, and city staff the presence of potential limitations to development in these areas and the need for additional review prior to building permit issuance and/or project approval. Importantly, however, because more accurate flood hazard information should be made available from FEMA in the near future, as discussed in Section 5.3.1.2 (Floodplains), the Natural Resource Constraints map will likely need to be updated at that time.

It is also important to note that in addition to permits or other approvals from FEMA and USFWS, prior to the disturbance of wetlands or the bed, bank, or channel of any surface waters, additional permits or other approvals may be required from the U.S. Army Corps of Engineers, California Department of Fish and Wildlife, and California Water Resources Control Board.

The goals, policies, and programs in this element, along with the Land Use, Safety, and Circulation Elements, seek to balance new development with the preservation of the City's natural resources.

5.10 CORRELATION WITH OTHER ELEMENTS

Some of the topics addressed in the Open Space & Conservation Element overlap with and are also addressed by other elements of the General Plan. For example, floodplains and flood risk reduction are also addressed in the Safety Element, and Land Use Element policies that promote efficient use of land and infill development are intended to support growth of the community without unnecessarily converting agriculture or other open space to an urban use. As discussed in the Noise Element, open space can also be used to buffer incompatible land uses from one another, such as noise sensitive uses from noise generating sources. Accordingly, the Open Space & Conservation Element should be used in combination with the other Elements to ensure full implementation of all General Plan resource-related policies.

5.11 OPEN SPACE ACTION PLAN

Government Code Section 65564 requires that every local open space plan contain an action program consisting of specific programs that the legislative body intends to pursue in implementing its open space plan. Thereafter, any action by the city or county by which open space land is acquired or disposed of, or its use restricted or regulated, needs to be consistent with the local open space plan. In the case of Etna, the open space plan is the Open Space & Conservation Element, and the open space program consists of the goals, policies, and programs in Section 5.12 (Open Space and Conservation Element Goals, Policies & Programs), which follows.

5.12 OPEN SPACE AND CONSERVATION ELEMENT GOALS, POLICIES & PROGRAMS

GOAL OSC-1: Welcoming, inclusive, and safe parks, recreation facilities, and activities to serve city residents regardless of age, ability, or income.

GOAL OSC-2: A comprehensive system of interconnected open space areas that maximizes the potential for habitat preservation, compatible recreation, and scenic views.

GOAL OSC-3: Preservation of cultural, historical, and paleontological resources.

GOAL OSC-4: Protection of special-status species and other biological resources sensitive to human activities and development.

GOAL OSC-5: A sustainable and high-quality water supply.

GOAL OSC-6: Industries that support the local and regional economy, minimize adverse impacts to the public and environment, and are compatible with development in the City.

GOAL OSC-7: Increased energy efficiency, where possible, to reduce costs and environmental impacts.

GOAL OSC-8: Etna's rural small town atmosphere conserved and enhanced.

GOAL OSC-1: Welcoming, inclusive, and safe parks, recreation facilities, and activities to serve city residents regardless of age, ability, or income.

Policy OSC-1.1: The City supports investment in the maintenance, improvement, and development of parks, recreation facilities, and greenspace to promote active lifestyles, mental health, lifelong learning and development, and environmental health benefits for individual and community wellbeing.

Policy OSC-1.2: The City supports investment in parks, trails, and programs, when feasible, to promote sports, fitness, active transportation, and active lifestyles.

Program OSC-1A: Continue to evaluate and apply for grants and other sources of funding as they become available for the maintenance, improvement, and development of parks, recreation facilities, and greenspace.

Program OSC-1B: Encourage residents, stakeholders, neighborhood groups, businesses, schools, social organizations, and public agencies to volunteer and partner in the maintenance and development of city-owned parks and recreation facilities.

Program OSC-1C: Provide a variety of recreation facilities and activities that meet the diverse needs of the community.

Program OSC-1D: Accommodate those with special needs in the City's parks and recreation facilities and programs, including seniors and people with disabilities, and meet the requirements of the Americans with Disabilities Act.

Program OSC-1E: Coordinate with the Etna Police Department in the planning for safe and secure parks and recreation areas.

Program OSC-1F: When planning park renovations and development, incorporate green infrastructure, shade, and vegetation where appropriate.

Program OSC-1G: Design and develop parks, greenspace, and trail corridors to support community respite, wellness, and the mental health benefits found in connections to nature.

Program OSC-1H: Support urban agriculture in private development and public spaces, including home gardens, community gardens, and urban farms.

Program OSC-1I: When planning new parks, recreation facilities, open space, and greenways, ensure adequate funding is available for the ongoing maintenance and operation of these areas.

GOAL OSC-2: A comprehensive system of interconnected open space areas that maximizes the potential for habitat preservation, compatible recreation, and scenic views.

Policy OSC-2.1: The City recognizes that open-space land is a limited and valuable resource that should be conserved wherever possible.

Policy OSC-2.2: The City, in cooperation with other agencies, organizations, and property owners endeavors to maintain, preserve, and enhance an interconnected system of open space for the community's use, appreciation, and enjoyment and for the preservation and enhancement of natural habitat.

Program OSC-2A: Where practical, improve city-owned or managed open space with designated access points, parking, trails, and other amenities.

Program OC-2B: Provide access to public open space areas, excluding those areas determined to be sensitive to human presence, through a network of pedestrian and bicycle trails that can be adequately managed.

Program OC-2C: Integrate, where feasible, active and passive recreational opportunities with the protection of natural areas.

Program OC-2D: Continue to require the dedication of land, improvement of parks and open space, and/or the payment of in lieu fees in accordance with the Quimby Act and the City's Subdivision Ordinance.

Program OC-2E: Maintain a ratio of not less than five acres of park and open space land per 1,000 city residents.

GOAL OC-3: Preservation of cultural, historical, and paleontological resources.

Policy OC-3.1: The City desires to strengthen Etna's identify, safeguard the cultural identity of previously displaced tribes, and preserve the fossil record through protection of the cultural, historical, and paleontological resources in the City.

Policy OC-3.2: The City recognizes that although no paleontological resources or tribal cultural resources, places, features, or objects have been identified in the planning area, projects resulting in ground disturbance have the potential to uncover previously unknown resources.

Program OC-3A: Consult with local Native American Tribes that are traditionally and culturally affiliated with resources that could be affected by city plans or projects, identify areas that may be of tribal cultural significance, and determine appropriate treatment for the areas.

Program OC-3B: When items of historical, cultural, or paleontological significance are discovered, contact a qualified archaeologist or historian to evaluate the find and recommend proper action.

Program OC-3C: Where feasible, incorporate significant archaeological and tribal cultural resource sites into open space areas.

Program OC-3D: Coordinate with the appropriate federal, state, local agencies, and Native American Tribes upon discovery of tribal cultural resources and artifacts.

Program OC-3E Work with affected property owners in the City's historic town center to evaluate the possible creation of a historic district or similar mechanism to protect the historic character and charm of the downtown area.

Program OC-3F: Support interested property owners in the preservation, maintenance, and/or renovation of significant historic resources, consistent with applicable Department of the Interior historic preservation standards.

GOAL OC-4: Protection of special-status species and other biological resources sensitive to human activities and development.

Policy OC-4.1: The City, in cooperation with other agencies, organizations, and property owners endeavors to preserve habitats necessary for the persistence of special-status species.

Policy OC-4.2: The City provides for the protection of special-status species during its review of discretionary projects.

Policy OC-4.3: The City supports the restoration and management of natural habitats to improve the resilience of the community and environment to flood, drought, and wildfire hazards.

Program OC-4A: Work with the Siskiyou County Flood Control District, Siskiyou Resource Conservation District, Scott River Watershed Council, Scott River Water Trust, interested property owners, and other appropriate entities to restore and preserve natural habitats in the planning area and improve the resilience of natural landscapes to hazards like drought, flood, and wildfire.

Program OC-4B: When activities involving modifications within or adjacent to wetland areas are planned or proposed, seek the advice of appropriate federal, state, or local agencies concerning specified agency regulatory programs and proprietary jurisdictions that may affect such activities.

Program OC-4C: Require buffer areas between development projects and significant watercourses, riparian vegetation, and wetlands.

Program OC-4D: Where practical and feasible, co-manage open space and wetlands for flood control.

GOAL OC-5: A sustainable and high-quality water supply.

Policy OC-5.1: The City collaborates with the State, regional water quality control boards, watermasters, water purveyors, and government agencies at all levels to ensure a safe supply of drinking water and a healthy environment.

Policy OC-5.2: The City supports the development, update, and implementation of groundwater and surface water management plans that emphasize sustainable use and/or water quality protection.

Program OC-5A: Work with local, state, and federal agencies, special districts, private landholders, and the Groundwater Sustainability Agency to promote management practices that protect the watershed and the City's municipal water supply.

Program OC-5B: Reduce soil erosion and sedimentation of water bodies to protect water quality by applying "best management practices" for projects in and around surface waters (e.g., storm drainage maintenance).

Program OC-5C: Integrate stormwater management techniques and low impact development best practices to minimize runoff.

Program OC-5D: Work with the Siskiyou Resource Conservation District, landowners, and other appropriate entities to implement flood and erosion control measures, manage watershed health, and promote sustainable agricultural practices that reduce the risk of soil degradation, water contamination, and flooding in the community.

Program OC-5E: Continue to implement the water conservation plan on an as-needed-basis to reduce the impact of drought on the City's water supply.

Program OC-5F: Encourage water conservation efforts by residents, businesses, and industry.

Program OC-5G Protect riparian areas and wetlands by requiring setbacks from these features during project review.

GOAL OC-6: Industries that support the local and regional economy, minimize adverse impacts to the public and environment, and are compatible with development in the City.

Policy OC-6.1: The City supports the conservation of agricultural operations that are sustainable, economically viable, and compatible with development in the City.

Policy OC-6.2: The City permits small-scale, non-water-intensive agriculture and silviculture where compatible with surrounding uses and the environment.

Policy OC-6.3: The City requires that all mining activity is properly permitted, conducted in accordance with the State Surface Mining and Reclamation Act of 1975 (SMARA), and that mines are effectively reclaimed.

Policy OC-6.4: The City supports state or local property tax incentives that allow property owners to preserve their land as open space.

Program OC-6A: Protect productive timberland and agricultural lands through buffers from sensitive uses as a means to prolong the economic use of this open space.

Program OC-6B: Amend the Zoning Code to provide additional opportunities for urban agriculture and to support limited ancillary retail sales of agricultural products produced in the City.

Program OC-6C: Ensure that non-exempt mineral extraction activities area comply with SMARA, including requirements for financial assurances and reclamation plans.

GOAL OC-7: Etna's rural small town atmosphere conserved and enhanced.

Policy OC-7.1: The City supports efforts to improve the appearance of properties in the planning area.

Policy OC-7.2: The City endeavors to safeguard the community from the effects of urban blight.

Program OC-7A: Continue to utilize code enforcement as a means to eliminate property deterioration, and the accumulation of trash and junk that negatively impacts adjacent properties and the appearance of the community.

Program OC-7B: Work with property owners to improve the scenic quality along State Highway 3 as it proceeds through the community.

Program OC-7C: Amend the Zoning Code to include landscaping requirements for parking lots to reduce the visual impact of large paved areas.

Program OC-7D: Update the sign regulations to ensure outdoor advertising remains at a scale appropriate for the size of the community, and where feasible, complements the City's historic downtown area.

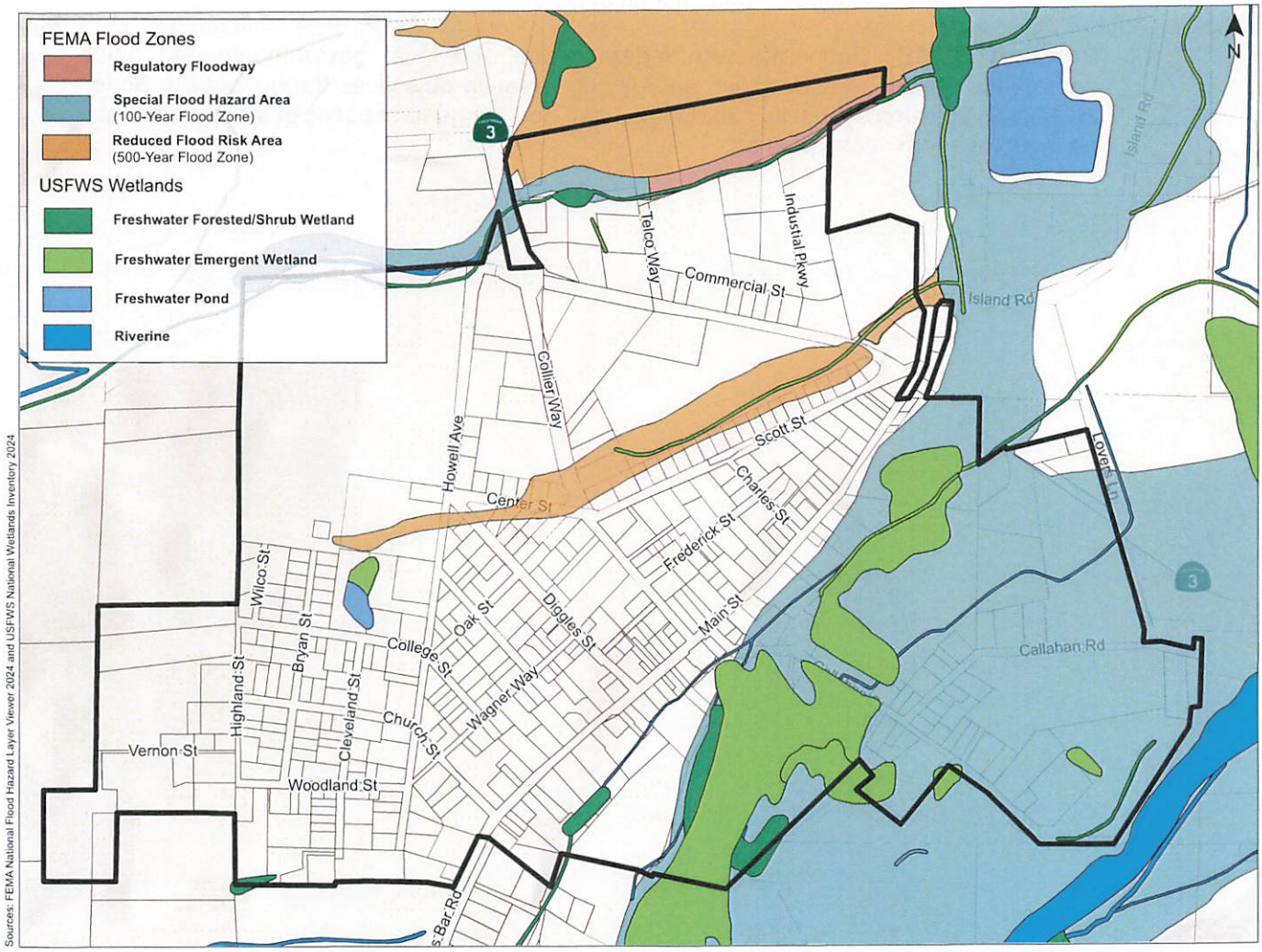
Program OC-7E: Amend the Subdivision Ordinance to require that developers include street trees in frontage improvements and protect significant trees, creeks, and wetlands.

GOAL OC-8: Increased energy efficiency, where possible, to reduce costs and environmental impacts.

Policy OC-8.1: The City supports increased energy efficiency and the use and deployment of sustainable energy sources.

Program OC-8A: Continue to identify energy efficiency improvements that can be implemented by the City to reduce energy demand and cost, and seek grant funding for implementation of the improvements, if necessary.

Program OC-8B: Cooperate with federal, state and local governments and other appropriate entities to accomplish energy conservation objectives throughout the State, and inform city employees, its contractors, staff and the general public of the need for and methods of energy conservation.



Sources: FEMA National Flood Hazard Layer Viewer 2024 and USFWS National Wetlands Inventory 2024

Figure 5-6, Natural Resources Constraints

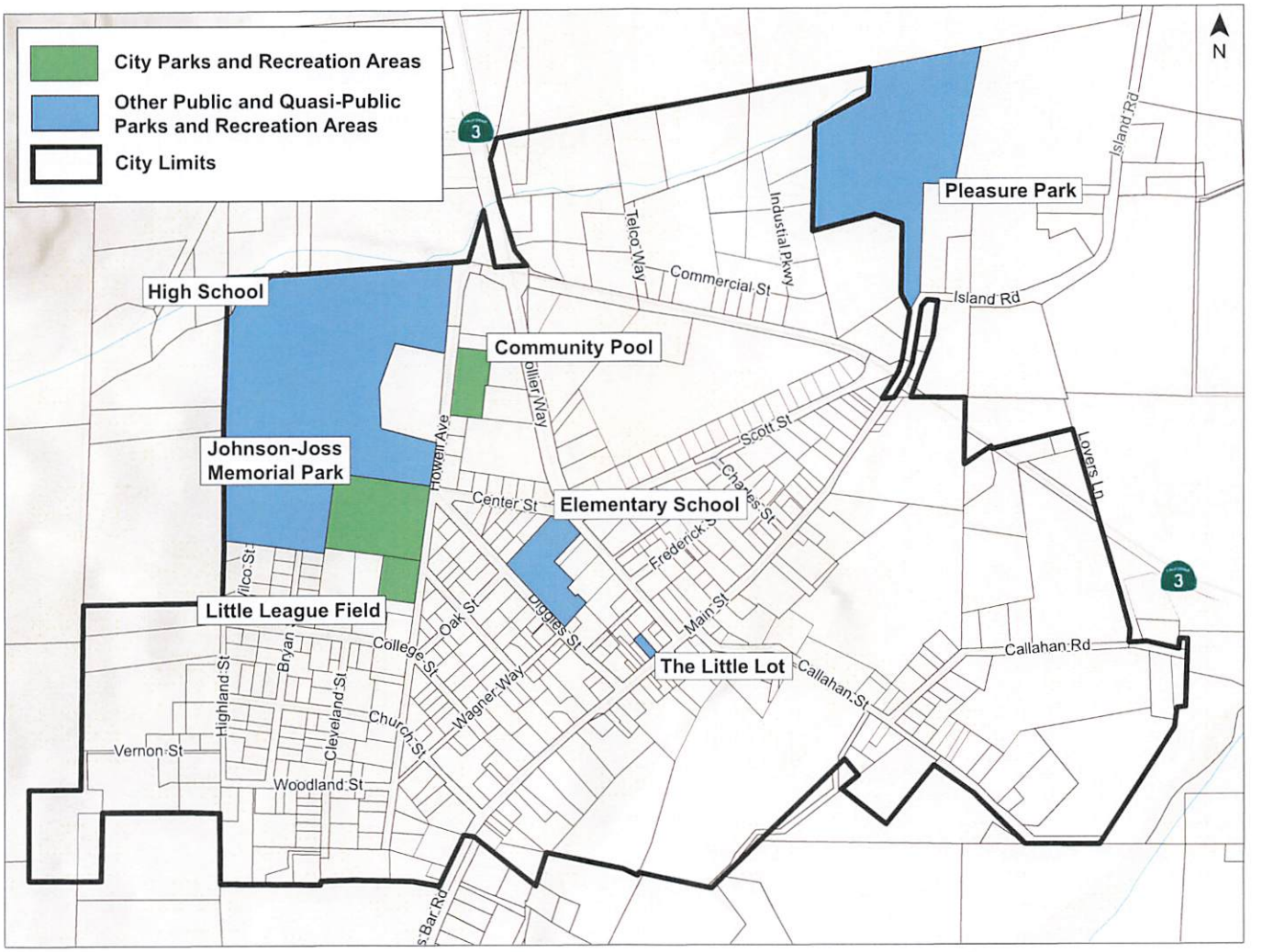


Figure 5-5, Parks and Recreation Areas

City of Etna

Agenda Request

Date of Meeting: 10.25.24

Spokesperson(s): Staff

Is this for Discussion ☐ or are you requesting an Action ☐

Subject/ Request: Etna PAL Skate Night

Please provide a description of the request and attach supporting documentation:

Discuss and approve a weekly and/or biweekly Etna PAL Skate Night at the Intersection of Howell Avenue and Harrison Street. The event will require blocking the streets off.

See attached email.

Will there be a financial impact to the City? ☐ Yes ☐ No If Yes, $_____

Please describe:

NOTE: Agenda requests must be received no less than four working days before the date of meeting. Return this form and supporting documentation to address below.

442 Main Street • P.O. Box 460 • Etna, CA 96027
P: 530-467-5256 • F: 530-467-3217

Jenny Bennett

From: Nathan Chismar <nathan.chismar@gmail.com>
Sent: Thursday, October 17, 2024 4:47 PM
To: Jenny Bennett
Subject: Re: FW: CA, Etna: Future Skatepark

Hey Mrs. Bennett,

Thanks for this forwarding, we really want to get a Skatepark and a Pump Track Built. It is going to take some big grants to do it. That is what we are working on now. Can you still add me to the next City Council meeting Agenda (Oct. 28th) to discuss an Etna PAL Skate Night? Etna PAL wants to discuss having a weekly or bi-weekly "Skate Night" sanctioned at the intersection of Howell and Harrison. This would be open to kids on bikes, scooters, roller blades, skateboards. We will set up ramps and put cones out to block the street. We would eventually barbecue Hamburgers/Cheesburgers as a fundraiser for the pumptrack/ skatepark.

This would start to build community involvement and look good for Grant writing.

Best,
Nathan Chismar
Etna PAL Skatepark Committee

On Fri, Mar 4, 2022 at 9:23 AM Jenny Bennett <j.bennett@etnaca.com> wrote:

From: Maddie Ferson <mferson@americanrampcompany.com>
Sent: Thursday, March 3, 2022 12:11 PM
To: Jenny Bennett <j.bennett@etnaca.com>
Subject: CA, Etna: Future Skatepark

Hello Jenny! I was trying to get in touch with Dan Burbank.

My name is Maddie and I am with American Ramp Company; we specialize in skateparks, bike parks and pump tracks. I know a few years ago we had talked with him about some skatepark options that could work for Etna – just wanted to reach out and see if there was any development or discussion about a skatepark in the future.

I would love to chat with you about some ways we could help develop a park that would be perfect for your community! In addition to in ground and above ground skateparks, we also specialize in bike parks such as pump tracks, jump lines, skills courses, and bicycle playgrounds. Ultimately, we are here to help provide you with whatever your community needs to get outside and connect with each other!

I've included some links to our home page and sister company.

- https://americanrampcompany.com/
- https://www.progressivebikeramps.com/

Let me know if you have any questions at all or if you would like more information about a particular option we have. We will also be at CPRS next week – hopefully we'll get a chance to connect.

Thanks!

MADDIE FERSON

Action Sports Development Specialist

p 417.206.6816 x 159 c 417.434.4033

VIEW OUR RECENT PROJECTS! |

STAFF REPORT
ETNA CITY COUNCIL

To: Mayor and City Council Members

From: Jeff Mitchem, City Manager

Date: October 28, 2024

Subject: **UPDATE: RULE 20A – UNDERGROUND UTILITY DISTRICT**

RECOMMENDATION:

Receive staff recommendation for Underground Utility District boundary (**Attachment A**) and take additional action as necessary.

OVERVIEW:

Creating Underground Utility Districts (UUD)

Step 1. Determine Draft UUD (we are here). City Council to provide direction to Staff regarding the boundaries of the Draft UUD.

Step 2. General Enabling Ordinance (Nov 2024). The ordinance designating the UUD shall require that all existing overhead electrical and communications facilities be removed, and any new future facilities be placed underground.

Step 3. Creation of District To ensure participating utilities have sufficient resources (e.g., budget, materials, staff, time) to complete the project, the local government should create the district 2–5 years in advance of the desired project construction start date. This will give participating utility companies sufficient lead time to budget, coordinate, and schedule their work.

A. City to work with utility to develop a final project boundary and proposed timeline. The area to be converted is clearly defined by a boundary map.
   - Consult with Pacific Power and call public hearings to determine whether the removal of poles, overhead wires, and associated overhead structures within a proposed underground utilities district is justified by the general public's interest.

B. Pacific Power verifies the availability of Rule 20A work credits.

C. City to distribute notices to affected property owners and holds a public hearing.

D. City informs the affected property owners of their responsibilities and how their service conversions will be paid.
   - Require property owners in the UUD to install, in accordance with Pacific Power's requirements for underground service, all electrical facility changes necessary to receive service from the new underground system as soon as it is available.

E. City adopts a resolution creating the underground utility district, including setting the date by which property owners must be ready to receive underground utility service and

specifying whether it will use Rule 20A work credits to cover the installation of service laterals and trenching and panel conversions on private property.

Step 4. Engineering: Engineering includes completion of all documents and construction drawings necessary to construct a new underground electrical system. This may include the replacement of streetlights, undergrounding of services on private property and the modification of customer's service panels to accept underground service. Rights-of-way may need to be secured for which Pacific Power will help prepare the necessary documents. Pacific Power budgets the project up to the amounts provided in Rule 20 and completes engineering.

Step 5. Construction: Construction includes but is not necessarily limited to trenching, backfill, trench restoration, pulling cable, service conversions, energizing underground system and removal of overhead electrical facilities (poles, wires, transformers, etc.).

Step 6. Close Project: Pacific Power determines the final project costs and reports to the city and to the CPUC. City authorizes Pacific Power to discontinue its overhead service.

Frequently Asked Questions

Who pays for service laterals? Service laterals or services extend from the point of connection at Pacific Power's secondary junction point to the service delivery point on the customer's premises. Rule 20A allows work credits to be used for this work, but not to exceed 100 feet. This work is to be addressed as part of the resolution or ordinance for the project. The city will be charged for any excess of 100 feet, and they may collect the excess from the property owner or other responsible party. If the city does not choose to include service laterals under its work credit funding, the property owner is responsible for the trench and installation of the service conduit from the service panel to the property line.Trenching on private property includes restoring the property to pre-existing condition.

Who pays for panel conversions? Rule 20A work credits may be used to replace or modify a customer's electrical panel to accept service from the new underground electric system. A limit should be set by the ordinance as to the maximum work credits to be used per panel conversion. Any excess of the limit is to be billed to the city, and they may collect the excess from the property owner or other responsible party. Any modifications required by the city to clear violations of codes or ordinances are the responsibility of the property owner and are not to be funded by work credits. This includes upgrades from 2-wire to 3-wire service, and panel relocations for safety, access or other purposes. The city may elect to use credits to pay for up to 100 feet of service laterals, and may set a limit in the ordinance on how many credits can be used on panel conversions per customer. The excerpt above explains that the credits cannot be used for upgrades or panel changes to correct existing code violations.

How are other co-located overhead utilities dealt with? Prior to the city adopting a resolution, they should work together with participating utilities to develop realistic project timelines. To ensure participating utilities have sufficient resources (e.g., budget, materials, staff, time) to complete the project, the local government should adopt the resolution 2–5 years in advance of the desired project construction start date. This will give participating utility companies sufficient lead time to budget, coordinate, and schedule their work. Each utility will be responsible for system design and installation of its own cables, wires, and pad-mounted fixtures for the new underground system. A utility composite drawing may be created wherein the electric utility creates its design, then hands off its design drawings to the telecommunications utility, which in turn hands off to the cable company.

What are the qualifying criteria for establishing UUD? Rule 20A underground conversion projects are funded by all of Pacific Power's ratepayers, not just those in the affected area, and are intended to underground existing distribution voltage lines (below 50 kilovolts) in areas that benefit the "public interest" as defined in criteria set by the CPUC. Like most utility infrastructure investments, the cost of undergrounding for a Rule 20A conversion is borne by all ratepayers. If undergrounding existing overhead electrical lines and facilities are a priority for Etna, it is critical to

begin working with Pacific Power on planning underground conversion well in advance. Preliminary estimates will be necessary to determine the cost of the conversion and evaluate it against our work credits. Once we have evaluated all the costs, funding options, and other commitments, and are determined to move ahead with the conversion, we will request the project be scheduled as part of Pacific Power's capital improvement plan.

Can Assessment Districts be created to help fund UUD? Pursuant to the Street Improvement Act of 1911, assessment districts may be created by the city to pay for city costs, such as a city owned street lighting system to be installed in conjunction with a Rule 20A project.

How long does the phasing of project implementation typically take? A Rule 20A project may be defined as having five phases. Depending on the size and complexity of the conversion these phases may, for a larger project be distinct separate steps, or for a smaller project some phases may be blended together.

1. **Planning Phase: (3 to 12 months).** The Planning Phase includes all activities necessary to deliver a city approved project to the affected utilities. In this phase the project is identified, consultation with the affected utilities is held, the resolution or ordinance is created and approved, and other aspects of the job are prepared in readiness for the next phase.
2. **Design Phase: (6 to 18 months).** The Design Phase includes all engineering and design work necessary to construct the new underground system and remove existing overhead facilities. Each participating utility will design its own system.
3. **Pre-Construction Phase: (6 to 24 months).** The Pre-construction phase includes all actives necessary to prepare and allow for construction. This includes obtaining all necessary easements, permits and environmental clearances. There may be a coordinated joint bid process for the civil work for all the utilities to a single contractor.
4. **Construction Phase: (3 to 18 months).** The Construction phase includes all construction necessary to install and place in service the new underground system. This includes all necessary work on private property, both service laterals and building wiring/service panels.
5. **Closing Phase: (6 to 12 months).** The Closing phase includes the activities necessary to complete the project. Included are the removal of the existing overhead facilities, updating Pacific Power's mapping and inventory, determination of final costs and updating of work credit balances, and close out of Pacific Power's work orders and accounting.

Preliminary Cost Estimate. Preliminary estimates: removal of overhead utilities - $49,000; trenching - $35,000 - $70,000; installation of underground utilities - $145,000. Total Cost Estimate: $229,500 - $275,000.

ATTACHMENT A – UUD Map



STAFF REPORT
ETNA CITY COUNCIL

To: Mayor and City Council Members

From: Andrew L. Jared, City Attorney

Date: October 28, 2024

Subject: **Introduction and First Reading of an Ordinance Establishing a Procedures for Fees, Charges, and Assessments; Finding Such Action Exempt from CEQA**

Attachments: A. [Draft] Ordinance

RECOMMENDATION:

Motion to

1. Introduce and waive first reading of ordinance establishing procedure for adoption of fees, charges, and assessments.

2. Finding such action exempt from the California Environmental Quality Act (CEQA).

SUMMARY:

The Etna Municipal Code does not have a procedure for requiring notice for new fees, charges, and assessments on real property pursuant to Proposition 218 (Cal. Const., Art. XIII D) , or to establish procedure to defend against challenges to fees, charges, and assessments adopted under Proposition 218. Proposition 218 and other provisions of state law establish certain parameters for hearings, notice and protest procedures. Recently, Government Code sections 53759.1 and 53759.2 were adopted to allow cities to address legal challenges to fees, charges and assessments if the procedures for consideration of objections by a ratepayer or assessed party were not raised before the close of the hearing.

The ordinance requires that the City provide notice for the hearing at least 45 days prior to the hearing, that the notice provide in legible print certain required language about the objection procedure, and that anyone not raising an issue with the City Council regarding the fee, charge or assessment may be precluded from challenging the issue if not raised prior to the close of the hearing.

The California Constitution grants the City additional authority to enforce any local, police, sanitary, or other ordinance not in conflict with general laws, and to establish and operate public works upon conditions and under regulations that the City may prescribe. (Cal. Const., Art. XI, §§ 7, 9.) Based on this authority, state law allows the ordinance to require objections to challenge fees or charges adopted under Article XIII C of the California Constitution, any assessment on real property, be timely submitted in writing prior to the hearing for adoption. This ordinance also establishes the process the City must follow to limit challenges in this way. The City must:

1. Make the proposed fee, charge, or assessment publicly available at least 45 days before the deadline for submitting written objections;

2. Post a written basis for the proposed fee, charge, or assessment on the City's website and include a link to that website on public hearing notices regarding the proposed adoption of the proposed fee, charge, or assessment;

3. Mail the written basis for the proposed fee, charge, or assessment to ratepayers or property owners upon request;

4. Provide at least 45 days for ratepayers or property owners to submit written objections to the fee, charge, or assessment;

5. Respond in writing to any timely submitted objections with an explanation for keeping or changing the proposed fee, charge, or assessment;

6. Present any timely submitted objections and responses thereto to the City Council for its consideration, either before or during the public hearing on the proposed fee, charge, or assessment;

7. Include on its public hearing notices a statement in bold-faced type of 12 points or larger:

a. That all written objections must be submitted to the City Clerk by the end of public comment period at the hearing, that a failure to timely object in writing bars any right to challenge that fee, charge, or assessment in court, and that any such action will be limited to issues identified in such objections; and

b. All substantive and procedural requirements for submitting an objection to the proposed fee, charge, or assessment.

FINANCIAL IMPACT:

Minimal impact of staff effort to place notices on city website, or provide written materials by mail upon request. Potential savings of litigation against challenges to Council actions for implementing revenue measures.

ENVIRONMENTAL:

The adoption of this ordinance is not subject to the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines sections 21065 and 15061(b)(3) as the establishment of an administrative remedies procedure will not result in a reasonably foreseeable direct or indirect physical change in the environment.

ATTACHMENT:

1. [Draft] Ordinance No. 227 Adding Chapter 3.34 "Procedures for Fees, Charges, and Assessments to Real Property" to the Etna Municipal Code.

ORDINANCE NO. 227

AN ORDINANCE OF THE CITY OF ETNA ADDING CHAPTER 3.34 "PROCEDURES FOR FEES, CHARGES AND ASSESSMENTS ON REAL PROPERTY"

Be it ordained by the Council of the City of Etna:

Section 1. AUTHORITY. This Ordinance is authorized by the City's authority under California Constitution, article XI, sections 7 (police power) and 9 (utility power) as well as Government Code section 53759.1.

Section 2. CODE AMENDMENT. Chapter 3.34 "Procedures for Fees, Charges and Assessment on Real Property" is hereby added to Title 3 Revenue and Finance of the Etna Municipal Code to read as follows:

Chapter 3.34 "Procedures for Fees, Charges and Assessment on Real Property

Section 3.34.010 — Scope

A. Scope. The duty to exhaust administrative remedies imposed by this section extends to:

   a. any fee or charge subject to articles XIII C or XIII D of the California Constitution,

   b. any assessment on real property levied by the City, and

   c. the methodology used to develop and levy such a fee, charge, or assessment.

B. "Hearing" as used in this chapter means a public meeting required for any fee or charge subject to articles XIII C or XIII D of the California Constitution, or any assessment on real property levied by the City.

Section 3.34.020 — Council Notice and Procedures

A. Notice Required. In addition to any other required notice pursuant to state law, the City shall provide the following notice for any proposed fee, charge, or assessment to which this section applies no less than 45 days before the end of the public comment portion of a Hearing on the rate, charge or assessment.

B. Form of Notice.

a. City shall post on its internet website a written basis for the fee, charge, or assessment, such as a cost of service analysis or an engineer's report, and include a link to the internet website in the written notice of the Hearing, including, but not limited to, a notice pursuant to subdivision (c) of Section 4 or paragraph (1) of subdivision (a) of Section 6 of Article XIII D of the California Constitution. City shall mail the written basis described above upon request by any ratepayer or property owner to which the fee, charge, or assessment shall apply.

b. The written notice of the Hearing shall include a statement in bold-faced type of 12 points or larger: that includes the following:

i. That all written objections must be submitted to the City Clerk by the end of public comment period at the Hearing and that a failure to timely object in writing bars any right to challenge that fee, charge, or assessment in court and that any such action will be limited to issues identified in such objections.

ii. All substantive and procedural requirements for submitting an objection to the proposed fee, charge, or assessment such as those specified for a property-related fee under California Constitution, article XIII D, section 6(a) or for an assessment on real property under California Constitution, article XIII D, section 4(e).

Section 3.34.030 — Objections by Ratepayer or Assessed Owner; Duty to Exhaust Administrative Remedies Prior to Judicial Actions

A. Objection Form and Timing.

Any objection by ratepayer or assessed property owner to a proposed fee, charge or assessment shall be submitted in writing to the City Clerk specifying the grounds for objection or allegations of noncompliance. Such objection shall on the exterior of the envelope containing the writing and at the top of the writing or subject line of an electronically submitted writing identify at a minimum as follows "Objection to Proposed Fee, Charge or Assessment". Any envelope with such notice received prior to

commencement of the Hearing will be opened for the purpose of responding to such basis for opposition and to include in the materials for the Hearing. Such writing shall consider time if submitted before the end of the public comment portion of a Hearing on the rate, charge or assessment.

B. Duty to Exhaust.

No person may bring a judicial action or proceeding alleging noncompliance with the California Constitution or other applicable law for any new, increased, or extended fee, charge, or assessment levied by the city, unless that person submitted to the City Clerk a timely, written objection to that fee, charge, or assessment specifying the grounds for alleging noncompliance in compliance with the requirements under subsection A above. The issues raised in any such action or proceeding shall be limited to those raised in such objection unless a court finds the issue could not have been raised in such an objection by those exercising reasonable diligence.

Section 3.34.040 — Consideration of Objections

Before or during the Hearing, the City shall respond in writing to all timely compliant written objections. The City Council may adjourn the Hearing to another date if necessary to respond to comments received after the agenda is posted for the meeting at which the Hearing occurs. The City's responses shall explain the substantive basis for retaining or altering the proposed fee, charge, or assessment in response to written objections, including any reasons to reject requested amendments. The City Council shall consider all such objections prior to taking action on such matter, which consideration shall be presumed when responses provided to compliant timely written objections are included before the City Council.

Section 3.34.050 — Council Determination.

The City Council, in exercising its legislative discretion, shall determine whether:

(1) The written objections and the City's response warrant clarifications to the proposed fee, charge, or assessment.

(2) To reduce the proposed fee, charge or assessment.

(3) To further review the proposed fee, charge, or assessment before determining whether clarification or reduction is needed.

(4) To proceed with the Hearing, to continue it, or to abandon the proposal.

SECTION 3. CEQA FINDINGS. The City Council finds that adoption of this Ordinance is exempt from CEQA because: (i) it is not a project within the meaning of Public Resources Code, section 21065 because it has no potential to alter the physical environment; (ii) and pursuant to CEQA Guidelines section 15061(b)(3), the so-called "common sense" exemption, for this same reason.

SECTION 4. SEVERABILITY. If any section, subsection, sentence, clause, phrase or portion of this Ordinance or its application to any person or circumstance is held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Ordinance or its application to other persons and circumstances. The City Council declares that it would have adopted this Ordinance and each section, subsection, sentence, clause, phrase or portion thereof despite the fact that any one or more sections, subsections, sentences, clauses, phrases, or portions be declared invalid or unconstitutional and, to that end, the provisions hereof are hereby declared to be severable.

SECTION 5. EFFECTIVE DATE. This Ordinance shall be in full force and effect 30 days after its adoption pursuant to Government Code section 36937.

SECTION 6. PUBLICATION. The City Clerk shall certify the passage and adoption of this Ordinance and shall cause the same to be published pursuant to Government Code section 36933.

INTRODUCED and first read at a regular meeting of the City Council on the _____ day of _____ 2024.

FINAL PASSAGE AND ADOPTION by the City Council of the City of Etna was at a meeting held on the _____ day of _____ 2024, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAINING:

_____

Cliff Munson, Mayor

APPROVED AS TO FORM:

Andrew L. Jared, City Attorney

ATTEST:

Pamela Eastlick, City Clerk

City of Etna

Agenda Request

Date of Meeting: 10.25.24

Spokesperson(s): Staff

Is this for Discussion ☐ or are you requesting an Action ☐

Subject/ Request: Colantuono, Highsmith, Wathley, PC Waiver of Conflict of Interest

Please provide a description of the request and attach supporting documentation:

Discuss/Approve consent and waiver of conflict of interest with the Town of Fort Jones.

Will there be a financial impact to the City? ☐ Yes ☐ No If Yes, $_____

Please describe:

NOTE: Agenda requests must be received no less than four working days before the date of meeting. Return this form and supporting documentation to address below.

442 Main Street • P.O. Box 460 • Etna, CA 96027
P: 530-467-5256 • F: 530-467-3217

COLANTUONO
HIGHSMITH
WHATLEY, PC

ANDREW L. JARED | 213-542-5739 | AJARED@CHWLAW.US

October 22, 2024

VIA ELECTRONIC MAIL ONLY

City Council
City of Etna
P.O. Box460
Etna CA 96027-0460
p.eastlick@etnaca.com

Re: **Consent and Waiver of Conflict of Interest with Town of Fort Jones**

Dear Honorable Mayor and Members of the City Council,

I write to request the consent of the City of Etna ("Etna") to our representation of the Town of Fort Jones ("Fort Jones") which has an interest potentially adverse to Etna. As I have advised, I have been appointed as Town Attorney for the Town of Fort Jones. As the Police Department of the City of Etna has a contract with the Town of Fort Jones to provide police services, this interest is potentially adverse to Etna. Such conflict has been disclosed to the Town of Fort Jones and a waiver of such conflict is being obtained as part of the legal services agreement with Fort Jones. Such waiver will allow the Firm to continue to represent Etna in all matters, including future negotiations regarding the contract for police services. No other potential conflicts have been identified at this time.

Because there is a conflict of interest, we must obtain a conflict waiver from all parties involved before agreeing to represent Fort Jones as Town Attorney. The informed written consent of all clients is required whenever a law firm represents clients with potentially or actually adverse interests, even in unrelated matters. California Rules of Professional Conduct, rule 1.7(b) provides:

> A lawyer shall not, without informed written consent* from each affected client and compliance with paragraph (d), represent a client if there is a significant risk the lawyer's representation of the client will be materially

limited by the lawyer's responsibilities to or relationships with another client, a former client or a third person,* or by the lawyer's own interests.

California Rules of Professional Conduct, rule 1.7(d) provides:

Representation is permitted under this rule only if the lawyer complies with paragraphs (a), (b), and (c), and:

(1) the lawyer reasonably believes* that the lawyer will be able to provide competent and diligent representation to each affected client;

(2) the representation is not prohibited by law; and

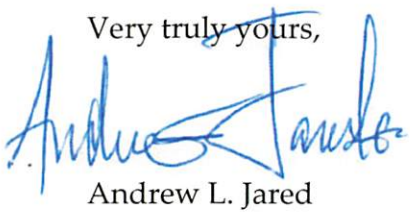
(3) the representation does not involve the assertion of a claim by one client against another client represented by the lawyer in the same litigation or other proceeding before a tribunal.

(Terms followed by asterisks are defined elsewhere in the Rules.)

You should consider the pros and cons of granting this wavier to allow us to represent Etna while we also represent Fort Jones. The pros are that Etna will have access to our general counsel services. The cons include the possibility that we may be viewed to have divided loyalties. We think we can provide effective, able, and energetic service to all our clients notwithstanding these representations, but that is a judgment each of you must make for yourself. Etna should feel free to consult other, independent counsel before granting this waiver.

Please review the foregoing and, if Etna is willing to provide the requested waiver, execute it and return it to me by mail or email. If you have any questions, please feel free to call me at the direct-dial number above. Thank you for your consideration and for the opportunity to represent Etna .

Very truly yours,



Andrew L. Jared

On behalf of the City of Etna , I consent to Colantuono, Highsmith & Whatley's simultaneous representation of the City of Etna and the Town of Fort Jones, as described above.

_____

Date:_____, 2024

Signature

By:_____

Title:_____

City of Etna

Agenda Request

Date of Meeting: 10.25.24

Spokesperson(s): Staff

Is this for Discussion ☐ or are you requesting an Action ☐

Subject/ Request: State Water Resources Control Board (SWRCB) Letter

Please provide a description of the request and attach supporting documentation:

Review the notice from SWRCB of a virtual public meeting to be held on November 12th. Approve staff submitting a letter on the City of Etna's behalf rejecting the readoption of the emergency regulation establishing minimum flow instream flow requirements for the Scott River & Shasta River watersheds, and remove City of Etna from all future curtailment orders if the emergency regulation is readopted by the SWRCB.

Will there be a financial impact to the City? ☐ Yes ☐ No If Yes, $_____

Please describe:

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P: 530-467-5256 • F: 530-467-3217

UPDATED

NOTICE OF VIRTUAL PUBLIC MEETING AND OPPORTUNITY TO COMMENT ON A POTENTIAL EMERGENCY REGULATION FOR THE SCOTT RIVER AND SHASTA RIVER WATERSHEDS AND LOCAL ALTERNATIVES TO AN EMERGENCY REGULATION

The State Water Resources Control Board (State Water Board) Division of Water Rights (Division) is soliciting input on the potential readoption of the emergency regulation establishing minimum instream flow requirements for the Scott River and Shasta River watersheds and proposals for viable alternatives to the emergency regulation. See below for information on the virtual meeting and how to submit written comments on readoption of the emergency regulation with any proposed changes and potential alternative to the regulation.

VIRTUAL MEETING DETAILS

Tuesday ~~Wednesday~~, November 12, 2024
1:00 – 3:00 p.m.
Zoom Link: https://waterboards.zoom.us/j/94775015162
You may also join the Zoom meeting by phone at:
(669) 444-9171
Meeting ID: 947 7501 5162

This meeting will be offered in English and Hmong (white). Interpretation services will be available through Zoom for online attendees. Requests for additional interpretation services can be made by using this form[1], by phone call to: (916) 327-3113, or by email to: scottshastadrought@waterboards.ca.gov, or. We will do our best to fulfill requests.

It is possible that one or more members of the State Water Board may attend the meeting. No quorum of the State Water Board will be present at the meeting, and no State Water Board action will be taken.

INPUT ON READOPTION OF EMERGENCY REGULATION

Staff are soliciting input regarding whether to readopt an emergency regulation establishing minimum instream flow requirements for the Scott River and Shasta River watersheds. Staff are further seeking input on potential changes to the regulation, should it be re-adopted. The current emergency regulation[2] adopted by the State Water

[1] URL: https://forms.office.com/pages/responsepage.aspx?id=JWoY_kl95kGZQQXSKB02weK0qg8yprhDkaNWK3voyE5UM0dPUTEyRk03QlBBTFg1VUo3MjlUUTgwNC4u

[2] California Code of Regulations, title 23, § 875 et seq., available at URL: https://www.waterboards.ca.gov/drought/scott_shasta_rivers/docs/2024/scott-shasta-reg-oal-approval-2024.pdf

Board on December 19, 2023, is in effect through January 31, 2025.

SOLICITATION OF LOCAL ALTERNATIVES TO EMERGENCY REGULATION

The Division of Water Rights also invites submission of specific proposals for alternatives to readoption of the emergency regulation. Alternative to readoption of an emergency regulation should:

- Be support by diverse interests in the watershed;
- Be enforceable;
- Be implemented at a local level; and
- Extend longer than the one-year term of an emergency regulation.

SUBMITTAL OF COMMENTS

Comments on the readoption of the emergency regulation, including any proposed changes to the emergency regulation, and proposals for alternatives to an emergency regulation must be submitted by **12:00 pm (noon) on Wednesday, November 20, 2024**. Comments may be submitted via email (preferred) or hard copy as noted below.

Email to:
(with subject line of Scott-Shasta Emergency Regulation/Alternatives Comments)
ScottShastaDrought@waterboards.ca.gov

or

Hard copy* mail to:
State Water Resources Control Board, Division of Water Rights
P.O. Box 2000, Sacramento, CA 95812 (mail)
1001 I Street, 14th Floor, Sacramento, CA 95814 (hand-delivery)

* Hard copies must be received (not postmarked) at the State Water Board office by the close of the comment period.

ADDITIONAL INFORMATION & HOW TO RECEIVE UPDATES

For additional information regarding the emergency regulation, please visit the State Water Board's Scott River and Shasta River Watersheds Emergency Regulation website[3].

If you would like to receive email updates please sign up[4] under "State Water Resources Control Board" and "Water Rights" for the "Scott-Shasta Drought" email subscription list.

QUESTIONS

[3] URL: https://www.waterboards.ca.gov/drought/scott_shasta_rivers/
[4] URL: https://www.waterboards.ca.gov/resources/email_subscriptions/

Please email questions regarding this notice and related efforts to: ScottShastaDrought@waterboards.ca.gov or leave a message at our dedicated Scott River and Shasta River Emergency Regulation phone line at: (916) 327-3113.

City of Etna

Agenda Request

Date of Meeting: 10.25.24

Spokesperson(s): Staff

Is this for Discussion ☐ or are you requesting an Action ☐

Subject/ Request: Bulk Water Sales & Hydrant Meter Purchase

Please provide a description of the request and attach supporting documentation:

Discuss and approve Bulk Water Sales Policy and approve purchasing two fire hydrant meters to meter water usage. Review the two quotes and approve the purchase. Cost is approximately $3,000.

Will there be a financial impact to the City? ☐ Yes ☐ No If Yes, $_____

Please describe:

NOTE: Agenda requests must be received no less than four working days before the date of meeting. Return this form and supporting documentation to address below.

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P: 530-467-5256 • F: 530-467-3217

City of Etna

Bulk Water Sales Policy

1. Bulk water permits must be obtained at least 24 hours before service is required. Permits can be obtained at the City Hall during normal business hours.
2. Water will be dispensed during normal working hours Monday-Friday only except for emergency use and entities with MOU or LUA in place.
3. All bulk water being allocated for sale will be dispensed through a metered fire hydrant location will be determined for each permit holder and City staff.
4. Only designated and trained personnel will dispense water from the designated hydrant.
5. All bulk water sales will be paid at the city hall once all water has been dispensed, unless an account has been arranged previously.
6. Vehicles drawing water from the hydrant system MUST have a copy of the water permit in the vehicle.
7. Purchasing of bulk water for resale is prohibited. If the City finds out this is the use of the purchase, client will no longer be able to purchase bulk water.
8. All long-term use entities will use this policy for the duration of use and turn in logs weekly for documenting water use in addition to a MOU or LUA. Examples are, but not limited to, Cal-Fire, Scott Valley Fire Protection District, US Forest Service, Siskiyou Telephone Company, Siskiyou County Public Works or similar entity will have separate MOU or LUA at the same rates set below.
9. Rates and fees are as follows and are subject to change by the City Council.
    a. Bulk Water Permit: Commercial, Non- Commercial and Government is $35.00
    b. Non-Commercial Bulk Water Rates: $0.08 cents per gallon for the first 8000 gallons, then $0.20 cents per gallon thereafter.
    c. Commercial/Government Bulk Water Rates: $0.10 cents per gallon for the first 8000 gallons, then $0.20 cents per gallon thereafter.
10. During severe drought conditions the City may cease all non-emergency bulk water sales.
11. All monies from bulk water sales shall be placed in the Water improvement fund to be used for City infrastructure repairs only.

City of Etna

Bulk Water Permit

Date of issue: _____ **Permit Fee: $35.00**

Business Name: _____ **Contact Person:** _____

Address: _____ **City:** _____ **St:** _____ **Zip:** _____

Business Phone #: _____ **Cell Phone #:** _____

Name of Purchaser: _____ **Driver's License #:** _____

Purpose of Permit: _____ **Project Location:** _____

By signing this permit, you acknowledge that you have read and agree with our bulk water sales policy.

Signature of applicant/water user: _____

For office use only ----------

Permit Paid: Cash _____ **Check #** _____ **Credit Card** _____ **City Clerk Initials:** _____

Non-Commercial Use: _____ **(*0.08 per gallon)** **Commercial/Government Use:** _____ **(*0.10 per gallon)**

***Note – Any water dispensed over 8000 gallons, within this permit, will be charged at a rate of $0.20 cents per gallon.**

Fill-up - Date: _____	***Fill-up - Date:*** _____	***Fill-up - Date:*** _____
Beg. Meter Reading: _____	**Beg. Meter Reading:** _____	**Beg. Meter Reading:** _____
End Meter Reading: _____	**End Meter Reading:** _____	**End Meter Reading:** _____
Total Gallons: _____	**Total Gallons:** _____	**Total Gallons:** _____
Total Cost: _____	**Total Cost:** _____	**Total Cost:** _____
Public Works Initials: _____	**Public Works Initials:** _____	**Public Works Initials:** _____

Water Paid: Cash _____ **Check #** _____ **Credit Card** _____ **City Clerk Initials:** _____

City of Etna

Bulk Water Permit Continuation Page

Date: _____ **Name of permit holder on previous page:** _____

For office use only ----------

Non-Commercial Use: _____ (*0.08 per gallon) **Commercial/Government Use:** _____ (*0.10 per gallon)

***Note – Any water dispensed over 8000 gallons, within this permit, will be charged at a rate of $0.20 cents per gallon.**

Fill-up - Date: _____	***Fill-up - Date:*** _____	***Fill-up - Date:*** _____
Beg. Meter Reading: _____	**Beg. Meter Reading:** _____	**Beg. Meter Reading:** _____
End Meter Reading: _____	**End Meter Reading:** _____	**End Meter Reading:** _____
Total Gallons: _____	**Total Gallons:** _____	**Total Gallons:** _____
Total Cost: _____	**Total Cost:** _____	**Total Cost:** _____
Public Works Initials: _____	**Public Works Initials:** _____	**Public Works Initials:** _____

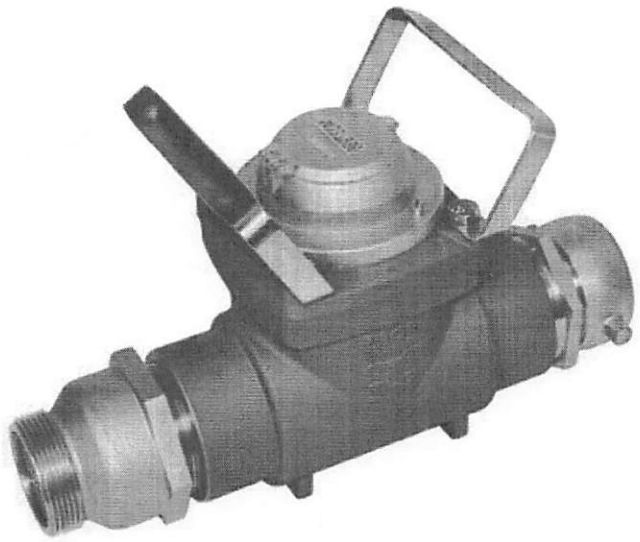
Fill-up – Date: _____	***Fill-up – Date:*** _____	***Fill-up – Date:*** _____
Beg. Meter Reading: _____	**Beg. Meter Reading:** _____	**Beg. Meter Reading:** _____
End Meter Reading: _____	**End Meter Reading:** _____	**End Meter Reading:** _____
Total Gallons: _____	**Total Gallons:** _____	**Total Gallons:** _____
Total Cost: _____	**Total Cost:** _____	**Total Cost:** _____
Public Works Initials: _____	**Public Works Initials:** _____	**Public Works Initials:** _____

Water Paid: **Cash** _____ **Check #** _____ **Credit Card** _____ **City Clerk Initials:** _____

USABlueBook®
Get the Best Treatment™

hydrant meter

‹ Back to overview



+ Hover to zoom | Click to enlarge

Zenner FHZ30 Hydrant Meter w/ Internal Check Valve, Gallons, FHZ30SUS-CV

Item number 88980

Brand Name	Zenner Performance Meter
Catalog Page	500
Net weight	24.4
Condition	New

$1,217.95 price per each excl. tax

In Stock

− 1 +

Add to cart ›

Add to Order Template

Add to wish list

Need Help? Call 800-548-1234

Product Details

- **PRICE DROP! Lower price on this item and thousands of other items**
- **Designed for temporary installation**
- **Tested to comply with AWWA C701 Class II performance standards**
- **Also available with built-in check valve or shut-off gate valve**

ZENNER



Zenner FHZ30 Hydrant Meter 2-1/2 in FNST x MNST w/Check Valve, US Gallons

Part #ZFHZ30SUSCV | Item #7546350

$1,218.50 each

Quantity 1

Add To Cart

Brand Model Compatibility:

FHZ30

Need Help? 1-800-437-1146
7:30 am to 7:30 pm EST



Product Details

- Lightweight portable unit designed for temporary installations
- Aluminum main case and cover plate, brass lid cover, stainless steel hardware
- Measures flow from 2-1/2 to 500 gallons per minute
- Double stainless steel handles
- Includes an internal check valve to prevent backflow and cross contamination of water supply
- Tested and complies with AWWA C701 Class II performance standards

Documents

Specification

Parts

Related Products

Specifications

AWWA Specifications	AWWA C-701 Class II	**Handle Type**	Double
Brand Model Compatibility	FHZ30	**Height**	12 in
End Connection 1	FNST	**High Pressure**	175

View All Specifications

City of Etna

Agenda Request

Date of Meeting: 10.25.24

Spokesperson(s): Staff

Is this for Discussion ☐ or are you requesting an Action ☐

Subject/ Request: 24/25 COPS Growth Allocation

Please provide a description of the request and attach supporting documentation:

Discuss and approve 24/25 COPS growth Allocation of $94,663.46. Approve 24/25 COPS budget reflecting the growth allocation.

Will there be a financial impact to the City? ☐ Yes ☐ No If Yes, $_____

Please describe:

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Outlook

COPS Growth Allocation 24/25

From Kimberlee Stillian <kstillian@co.siskiyou.ca.us>

Date Mon 10/7/2024 8:23 AM

To cityadmin@cot.net <cityadmin@cot.net>; bmichaelsen@ci.dunsmuir.ca.us <bmichaelsen@ci.dunsmuir.ca.us>; Pamela Eastlick <p.eastlick@etnaca.com>; ftjones@sisqtel.net <ftjones@sisqtel.net>; cityofmontague@sbcglobal.net <cityofmontague@sbcglobal.net>; mdodd@mtshastaca.gov <mdodd@mtshastaca.gov>; cityoftulelake@cot.net <cityoftulelake@cot.net>; jporterfield@ci.weed.ca.us <jporterfield@ci.weed.ca.us>; EAldrich@yrekaca.gov <EAldrich@yrekaca.gov>; alanna@lakeshastina.com <alanna@lakeshastina.com>

Cc Jeffery Heign <jheign@co.siskiyou.ca.us>

Good Morning,

There has been an unexpected update on the COPS money for 24/25. We just received the growth allocation for this year and it has increased once again more than expected. See below for a quick illustration:

- 19/20: $55,947.62
- 20/21: $56,726.58
- 21/22: $61,284.84
- 22/23: $65,271.25
- 23/24: $86,158.95
- 24/25: $94,663.46

This is about a 10% increase over last year's growth.

As per the COPS procedure this money needs to be budgeted for in your Law Enforcement budget for 24/25. I understand that there may need to be some changes due to this larger than expected increase. So please submit/resubmit your budget so I can release these funds to you via the monthly Cities payments. No dire rush on this, I will release the funds once I have certification.

Please reach out to me or Jeff Heign if you have any issues or questions.

Thank you.

Kimberlee Stillian
Siskiyou County Auditor's Office
Accountant/Auditor
Office: (530) 842-8021
Fax (530) 842-8077
kstillian@co.siskiyou.ca.us

Fund 53-COPS	24-25 Approved	24-25 +/-	24-25 Amended	YTD 9/30/24
Total Revenues	**185,500**	**(6,056)**	**179,444**	
Total Expenditures	**222,501**	**-**	**160,139**	
Total Over/Under	**(37,001)**	**(33,068)**	**19,305**	
Revenue		**(484)**	**4,516**	
480.00 Interest Earnings	500	**(100)**	**250**	
520.00 COPS Revenues	185,000	**9,663**	**194,663**	
535.00 Special PD Fees	-	**(2,856)**	**(2,856)**	
537.00 CCW		**(2,988)**	**(2,988)**	
690.00 Transfers In		**(6,250)**	**(6,250)**	
Prior Year Revenue		**-**	**-**	
Total	**185,500**	**(6,056)**	**179,444**	
Expenditures		**-**	**-**	
701.00 Salaries Regular	87,626	**(33,068)**	**54,558**	
701.50 On Call Pay	5,000	**(484)**	**4,516**	
702.00 Salaries OT		**-**	**-**	
703.00 Salaries PT	34,206	**(5,861)**	**28,345**	
705.00 Uniform Allowance	1,000	**(2,856)**	**(1,856)**	
710.00 SS/MC	9,330	**(2,988)**	**6,342**	
715.00 PERS Retirement	13,934	**(6,250)**	**7,684**	
716.00 457 Retirement	1,031	**-**	**1,031**	
720.00 Health Ins	21,196	**(6,056)**	**15,140**	
721.00 Health Ins. Allow		**-**	**-**	
725.00 Workers Comp.	5,085	**(1,459)**	**3,626**	
730.00 Sui Tax Expense	605	**(484)**	**121**	
735.00 Travel & Training			**-**	
743.00 Vehicle Insurance	-	**-**	**-**	
745.00 SCORE-Liability	11,425	**(2,856)**	**8,569**	
748.00 Property Insurance	586	**-**	**586**	
750.00 Dues & Subscriptions	-	**-**	**-**	
760.00 Prof. & Contract Services	-	**-**	**-**	
760.01 IT Services		**-**	**-**	
780.00 Attorney Fees		**-**	**-**	
830.00 Telephone	2,000	**-**	**2,000**	
830.30 Cellular	1,000		**1,000**	
840.10 Electric	1,000		**1,000**	
840.20 Heating	1,300	**-**	**1,300**	
860.00 Vehicle Maint	500	**-**	**500**	
865.00 Vehicle Fuel	7,000	**-**	**7,000**	
870.00 Office Supplies	1,000	**-**	**1,000**	
875.00 Special Supplies	5,000	**-**	**5,000**	
899.10 PAL(Library)	5,000	**-**	**5,000**	
900.00 Capital Outlay	-	**-**	**-**	
950.00 Transfers Out (pool)	5,000	**-**	**5,000**	
990.00 CalPERS Unfunded Liability	2,677		**2,677**	
Total	**222,501**		**160,139**	

City of Etna

Agenda Request

Date of Meeting: 10.25.24

Spokesperson(s): Staff

Is this for Discussion ☒ or are you requesting an Action ☐

Subject/ Request: Water/Sewer Bill Flat Charge

Please provide a description of the request and attach supporting documentation:

Discuss charging the flat rates for water/sewer billing regardless of account status. Currently our billing system does not charge an account or print a bill if an account is "inactive." Inactive accounts are vacant homes, undeveloped empty property lots only connected to water, vacation homes or homes that are not a primary residence. Few lots have more than one water meter but only utilize one for the main residence.

The flat rate for an account only connected to water is $20.11 billed monthly. The flat rate for water & sewer is $57.46 monthly. There are approximately 40 inactive accounts some that have only a water connection. Undeveloped

When the account is inactive for three months the flat rate will be billed at 50%.

Will there be a financial impact to the City? ☐ Yes ☐ No If Yes, $_____

Please describe:

NOTE: Agenda requests must be received no less than four working days before the date of meeting. Return this form and supporting documentation to address below.

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13.08.040 Water service and connection charges.

All persons, firms, clubs, corporations or associations taking or receiving water from the city water system shall pay a monthly charge for water service. This charge shall be set by resolution. Water service fees may be prorated for the portion of the month service is provided. (Ord. 208, 2014; Ord. 197, 2008; Ord. 196, 2007; Ord. 195, 2006; Ord. 191, 2005; Ord. 188 § 1, 2003)

STAFF REPORT
ETNA CITY COUNCIL

To:	Mayor and City Council Members
From:	Jeff Mitchem, City Administrator
Date:	October 28, 2024
Subject:	**UPDATE: PERSONNEL POLICY**
Attachments:	**None** – previously provided (August 26, 2024 – unchanged)

RECOMMENDATION:

Provide direction to Staff and/or continue item.

SUMMARY:

The following materials, previously conveyed and presented to City Council August 26, 2024, remain unchanged.

Chapter 2.06 City Administrator

Refer to Attachment A and note margin comments.

Personnel Rules and Policies

Refer to Attachment B and note margin comments.

STAFF REPORT
ETNA CITY COUNCIL

To:	Mayor and City Council Members
From:	Jeff Mitchem
Date:	October 28, 2024
Subject:	**STRATEGIC PLANNING UPDATE**
Attachments:	**None** – previously provided (*Internal Draft Strategic Plan*, via email Sept 30, 2024)

RECOMMENDATION:

Provide direction to Staff to revise the *Internal Draft Strategic Plan* and/or continue item.

SUMMARY:

Staff have compiled the survey results from Council and Staff and incorporated revisions into the Internal Draft Strategic Plan (distributed to City Council via email on September 30, 2024.)

Remaining Steps:

1. Compile remaining City Council comments on *Internal Draft Strategic Plan*.
2. Incorporate any City Council comments and produce the *Public Review Draft Strategic Plan*
3. Formulate follow-up community outreach recommendations for Council consideration.
4. Conduct Public Hearing / Workshop on Strategic Plan refinement.
5. Revise Strategic Plan in response to public comments and produce the *Draft Strategic Plan*.
6. Council adoption of *Final Strategic Plan*
7. Staff to formulate Strategic Plan Implementation workplan
8. Commence implementation phase

Type	Date	Day of Week	Location	Place	City	Primary Unit	Case #
OWAS	09/01/2024	Sunday	MAIN ST/CALLAHAN ST		ETNA	ETNA10	
TS	09/01/2024	Sunday	MAIN ST/MATHEWS ST		FTJONES	ETNA10	
CIVIL	09/01/2024	Sunday	124 COLLIER WAY	RAYS FOOD PLACE	ETNA	ETNA10	
ANIMAL	09/02/2024	Monday	67 MAIN ST		ETNA	ETNA6	
ANIMAL	09/02/2024	Monday	708 MAIN ST		ETNA	ETNA6	
TRSP	09/03/2024	Tuesday	133 CHARLES ST		ETNA	ETNA5	24-0140
FU	09/03/2024	Tuesday	11 HOWELL AVE		ETNA	ETNA1	
ASST	09/03/2024	Tuesday	HWY3/ SERPA LN		FTJONES	ETNA1	
DP	09/04/2024	Wednesday	305 FREDRICK ST		ETNA	ETNA1	
NCRM	09/04/2024	Wednesday	117 SQUAW VALLEY RD	CHEVRON STATION	MCCLOUD	ETNA8	
WI	09/04/2024	Wednesday	12079 MAIN ST		FTJONES	ETNA1	
TS	09/05/2024	Thursday	HWY 3/NAOMI			ETNA1	
NCRM	09/05/2024	Thursday	155 DIGGLES ST	ETNA POLICE DEPART	ETNA	ETNA1	
SUIC	09/05/2024	Thursday	(UNKNOWN ADDRESS)	BABE RUTH BASEBALL PARK	FTJONES	ETNA1	
SCHOOL	09/06/2024	Friday	400 HOWELL AVE	ETNA HIGH SCHOOL	ETNA	ETNA10	
DP	09/06/2024	Friday	11300 HWY 3	STAGE STOP	FTJONES	ETNA10	
TS	09/06/2024	Friday	MATTHEWS/NEWTON			ETNA10	24-0141
FU	09/07/2024	Saturday	857 HIGHLAND ST		ETNA	ETNA10	
TS	09/07/2024	Saturday	124 COLLIER WAY	RAYS FOOD PLACE	ETNA	ETNA10	
TS	09/07/2024	Saturday	MAIN ST/ALLISON WAY		FTJONES	ETNA10	
TS	09/07/2024	Saturday	MAIN ST/CARLOCK ST		FTJONES	ETNA10	
TS	09/07/2024	Saturday	426 WOODLAND ST		ETNA	ETNA6	24-0142
ASST	09/07/2024	Saturday	308 KELLEMS LN		ETNA	ETNA10	
TS	09/07/2024	Saturday	FOREST SUMMIT/PEACH ORCHARD		6FTN772	ETNA6	
TS	09/08/2024	Sunday	(UNKNOWN ADDRESS)	HWY 3		ETNA10	
TS	09/08/2024	Sunday	HWY 3/KELLEMS			ETNA10	
TS	09/08/2024	Sunday	N HWY 3/KELLEMS LN		ETNA	ETNA10	
TS	09/08/2024	Sunday	HWY 3/ MINERAL RANGE			ETNA10	
TS	09/08/2024	Sunday	HWY 3/DOUGLAS			ETNA10	
TS	09/08/2024	Sunday	10 INDUSTRIAL PKWY		ETNA	ETNA10	24-0143
DP	09/08/2024	Sunday	308 KELLEMS LN		ETNA	ETNA10	
SCHOOL	09/09/2024	Monday	(UNKNOWN ADDRESS)	ETNA HIGHSCHOOL	ETNA	ETNA6	24-0144
NCRM	09/10/2024	Tuesday	400 HOWELL AVE	ETNA HIGH SCHOOL	ETNA	ETNA5	
SCHOOL	09/10/2024	Tuesday	400 HOWELL AVE	ETNA HIGH SCHOOL	ETNA	ETNA5	
NARC	09/12/2024	Thursday	12825 MARBLE VIEW AVE		FTJONES	ETNA10	
TS	09/12/2024	Thursday	HWY 3/SCOTT RIVER RD			ETNA5	
TS	09/12/2024	Thursday	N HWY 3/QUARTZ VALLEY RD		FTJONES	ETNA10	
DP	09/12/2024	Thursday	11718 EAST ST		FTJONES	ETNA10	

WI	09/13/2024	Friday	11404 MAIN ST		FTJONES	ETNA6	
MH	09/15/2024	Sunday	840 BRYAN ST		ETNA	ETNA10	
NCRM	09/16/2024	Monday	400 HOWELL AVE		ETNA	ETNA1	
FU	09/16/2024	Monday	12079 MAIN ST		FTJONES	ETNA1	
MMIS	09/17/2024	Tuesday	400 HOWELL AVE	ETNA HIGH SCHOOL	ETNA	ETNA1	
TH	09/17/2024	Tuesday	237 BUTTE ST	SCOTT VALLEY JR HIGH SCHOOL	FTJONES	ETNA1	24-0149
DP	09/17/2024	Tuesday	12079 MAIN ST		FTJONES	ETNA1	
NCRM	09/18/2024	Wednesday	133 CHARLES ST		ETNA	ETNA6	
RWAY	09/18/2024	Wednesday	12048 MAIN ST		FTJONES	ETNA5	
TRSP	09/18/2024	Wednesday	433 MAIN ST	MOUNTAIN HEALING SPA	ETNA	ETNA6	
TC	09/18/2024	Wednesday	400 HOWELL AVE	ETNA HIGH SCHOOL	ETNA	ETNA5	24-0150
TS	09/19/2024	Thursday	(UNKNOWN ADDRESS)	HWY 3		ETNA5	
SCHOOL	09/19/2024	Thursday	400 HOWELL AVE	ETNA HIGH SCHOOL	ETNA	ETNA5	24-0151
CITASST	09/19/2024	Thursday	13104 SCOTT RIVER RD		FTJONES	ETNA1	
SWAR	09/20/2024	Friday	11307 MAIN ST	RAYS FOOD PLACE	FTJONES	ETNA2	24-0152
NCRM	09/20/2024	Friday	(UNKNOWN ADDRESS)	7TH STREET	MONTAGUE	ETNA6	
OWAS	09/21/2024	Saturday	HWY 3/MARBLE VIEW			ETNA10	
FU	09/21/2024	Saturday	12301 DOUGLAS ST		FTJONES	ETNA10	
TS	09/21/2024	Saturday	HWY 3/GLENDENNING			ETNA10	
DP	09/21/2024	Saturday	16214 QUARTZ VALLEY ROAD		FORT JON	ETNA10	
CITASST	09/21/2024	Saturday	445 MAIN STREET	ETNA BAKERY	ETNA	ETNA10	

Public Works Report 10/24/2024

Water: Things have been very busy. The contractor has completed the project, and we are getting everything working smoothly and calibrated with the new reservoir and chlorine analyzer and feed pump. We have 433 new meters installed and staff has spent a great deal of time getting all of them set up for mobile reading and the advancements and communication to the billing software this has been a difficult timely transition but I'm optimistic all the kinks will be worked out this billing cycle thank you Jenny, I know it's been a headache. We continue to have occasional leaks in town, mostly concentrated on the upper area of town that we still have some older service laterals to be replaced. We are currently working towards a plan to start looking at some replacement tasks in that area.

Sewer: We have had a few historical problem areas that we are working on with some preventive work to hopefully prevent future problems. We also will be installing some manhole monitoring equipment here soon to help us get a better picture of the system flows and have remote monitoring capabilities. Starting to see some movement for grant opportunities for the wastewater side hopefully the city will be a good candidate for this funding to complete some items described in our sanitary sewer management plan currently in contact with the state and waiting for grant guidelines, timeline, application and more information.

Streets: Public works staff had a day to get out and do some crack sealing and it was very productive we are looking forward to being able to make our rounds across all areas that need it before the weather prevents us from doing so as well as hitting another round of pothole repair. We will also be making some time to complete concrete work and site preparation for the STAGE bus stop across from Rays.

Vehicle maintenance: Parts were received for the pump on engine 1411 that will be up next for repair still waiting for some bearings for the compressor has proven a bit difficult to get parts for the unit. We did some repairs on the PD 2017 Sierra motor mount, radiator, coolant reservoir, water pump, transmission leak are complete and will get new brake pads next week and hopefully that's it for that vehicle for now 😁 Oil change on M56, charger, Sierra and Silverado also done this period. Cal bid came to look at surplus vehicles with a plan to return later for pictures and finalizing process.

Parks: It has been a very busy summer for the park reservations and camping at the park seems to have slowed down and we will be shutting down and winterizing both parks for the winter. We had a very large portion of one of the big oak trees come down near the entrance to the park that has been removed and cleaned up. The location next to the City Maintenance yard for yard debris and leaves is now open.

September Numbers

Total: 39 Billable: 21	Etna 6 FJ 8 SV 25 M11 1	ALS 13	BLS 7	CXL 9	CCP 1	Missed 7	AMA/BLS assess/ non billable : 1	MSAS rendezvous 2	None: BLSD
								Days w/o calls: 7	
Sept 2023	Total: 29 Billable: 14 Days without calls: 13								

2024-2025 Total calls	July	August	Sept	Totals
	67	33	39	139
ALS	24	20	13	57
BLSE	8	5	7	20
BLSD	0	0	0	0
AMA	2	1	2	5
CXL	24	4	9	37
CCP	2	0	1	3
Missed	6	3	7	16
Etna	9	5	6	20
FJ	10	6	8	24
SV	48	21	25	94
MSAS rendezvous	0	0	2	2
M11 rendezvous	1	1	1	3
AMA Billable	0	0	1	1
Transfer/IFT	0	0	0	0
Days w/o calls	7	14	7	28

Key:

ALS: Advanced Life Support (paramedic level)
BLS: Basic Life Support (EMT level)
BLSD: Deceased on scene, no transport
AMA: Against Medical Advice (No transport)
CXL: Cancelled
CCP: Community Care Program

MSAS: Mount Shasta Ambulance Service
(we req them for a paramedic if needed)
M11: Salmon River Fire/Rescue (they req us for transport)

Etna: City limits of Etna
FJ: Fort Jones Town Limits
SV: Scott Valley outside of city/town limits

Ambulances:

M54: hydroboost leak fixed. New batteries installed.

M55: Seal for the emergency brake fixed.

M56: AC recharged.

All 3 had the exterior buffed, rewaxed and ceramic on the fronts as unable to wash bugs off anymore. This will protect the body as well. Nothing had been done in over 4 years due to budget constraints and unfortunately, the paint was starting to show its wear.

Grants:

SAMSHA- Rural EMS Training grant. I am keeping watch for this to open to see if we will qualify. Although it is a training grant, the money that would be awarded would also help our day-to-day operations. It closes March 2025.

SAFER- Paid Recruitment/Retention Officer for the FD. Watching for opening date to apply for the FD for 2025. (The one that Fort Jones FD was just awarded)

Upcoming training/classes/events:

*We held our mandatory driver's course October 21. All team members are required to pass the full course initially and then the drivers only portion biannually. Usually, the fire departments also set up at the same time and we train together. The Siskiyou Co Roads dept lends us cones in order to complete this.

*APS will be at our station to do training Nov 13th for first responders. This will give us updated information on dementia and Alzheimer patients, what the role of Adult Protective Services is and how we can help each other help the community.

*A Public Safety First Aid and CPR class is being advertised at our station for Nov 15-17.

*First of the Scene, what to do until help arrives. This is a free class for the community. It is scheduled at the Greenview Grange Nov 9th.

MISC

*EHS FB game coverage 9/20, the second game in Sept was cxl'd due to threats to the school. There are 2 days in Oct and 1 in Nov that we will cover.

*Finished helping with the park towels. 45 loads were done this year.

*The ¾ time EMT/Firefighter position to assist the ambulance and the FD that was discussed and created with the new budget is on hold until the overall budget has been balanced.
As you recall, Chief Whitchurch informed council that the chief, assistant chief and secretary stipends were being waved to add to this extra cost. Also, I have cancelled the ambulance departments' pest control services to put additional funds towards this position.

*Merging of the FD and ambulance is on hold per Mr. Mitchem, although the attorney sees no problem with this merge.

* Still have not heard any updates from Mr. Mitchem regarding my request to add an ALS Dry Run fee to our ambulance fee schedule. As you'll recall, this additional fee to our rates was a recommendation from Angelo, the owner of Mount Shasta Ambulance. They have this rate in their fee schedule and were able to invoice, and recoup costs during the Shelly Fire for responses that resulted in >1 hr of time commitment of their crew/unit without a patient transport. We also had those type of calls during the Shelly Fire and were not able to recoup our costs.

*An update to our protocols to add a low-cost medication was approved by our regional Medical Director at S-SV because of a proposal that I submitted. This will allow us to provide a higher-level care to our region, especially our rural area.

*At no additional cost to the city, I will be receiving certification in high fidelity simulation training. We house one of the 2 simulation mannequins bought by SSV. This additional training will allow us to utilize the mannequin to its full educational potential for our first responders.