



City of Etna

AGENDA FOR THE REGULAR MEETING OF THE ETNA CITY COUNCIL

DATE OF THE MEETING: September 23, 2024

TIME OF THE MEETING: 6:30 pm

PLACE OF THE MEETING: 442 Main Street Etna, CA, and TELECONFERENCE (Zoom)

1. Call to Order
 - a. Pledge of Allegiance
 - b. Roll Call
2. Public Comment - Non-Agenda Items - The City Council cannot take action or comment on non-agenda items.
3. CONSENT CALENDAR
 - a. Minutes of the Regular Meeting August 26, 2024
 - b. Invoice Approval List
4. DEPARTMENT REPORTS
*Police*Public Works*Fire*Ambulance*Clerk*Mayor*City Manager*City Council/Committee
5. PUBLIC WORKSHOP:
 - a. General Plan Circulation Element Update
6. PUBLIC HEARING:
 - a. 504 Main Street Use Permit & Draft Resolution 2024-015 – A Resolution of the City Council of the City of Etna Conditionally Approving the Main Street Garage Use Permit Application for 504 Main Street
7. CURRENT BUSINESS
 - a. Discuss/Approve Moving Forward with Main Street Pacific Power Undergrounding Project Utilizing Siskiyou County Credits under the Rule20A Program
 - b. Discuss/Approve Right of Use Agreement Between Siskiyou County Health & Human Services Agency/Public Health Division and The City of Etna to Operate a Vaccination Clinic
 - c. Discuss/Approve Resolution 2024-016 PD Vehicles Surplus Sale and Determine Which Department/Funds the Proceeds from Surplus Vehicle Sales are Allocated to
 - d. Discuss/Approve Attorney Contact Privileges for City Staff and Councilmembers
 - e. Discuss/Update Regarding Coupland Well Agreement
 - f. Discuss Pool Grant Budget Update
8. CLOSED SESSION
 - a. Pursuant to Government Code §54957 Personnel Matters – Public Employee Appointment
 1. Fire Department Secretary
 2. Assistant Fire Chief
9. CITY COUNCIL STATEMENTS AND REQUESTS
10. ADJOURNMENT

Zoom Teleconference Information:

Phone: 1-669-444-9171 US Meeting ID: 890 4658 2514

<https://us06web.zoom.us/j/89046582514>

The City of Etna does not discriminate based on disability in the admissions or access to, or treatment of or employment in, its programs or activities. Disability-related aids or services, including printed information in alternate formats, to enable persons with disabilities to participate in public meetings are available. If any accommodations are needed, please contact Pamela Eastlick at 530-467-5256 p.eastlick@etnaca.com. Requests should be made as soon as possible but recommended between three days to one week prior to the scheduled meeting.

442 Main Street ♦ P.O. Box 460 ♦ Etna, CA 96027

P: 530-467-5256 ♦ F: 530-467-3217



**MINUTES
REGULAR MEETING OF THE ETNA CITY COUNCIL
Monday August 26, 2024**

Members of the Etna City Council met on this 26th day of August in person and via TELECONFERENCE (Zoom.) Mayor Cliff Munson called the meeting to order and led in the salute to the flag of the United States of America.

1. Call to Order:

a. Roll Call

Councilmembers Brandon Fawaz, Jason Deppen, Mayor Cliff Munson, Charnna Gilmore, and John Stacher were present.

The City Council and audience took a moment of silence for the passing of Ryck Kramer.

2. Public Comments on Non-Agenda Items:

Josh from Community Wildfire Defense shared information about projects going on throughout Siskiyou County. Grant funding for wildfire defense, home assessments, and defensible space projects is available for the community.

3. Consent Calendar:

a. Minutes of the Regular Meeting July 22, 2024

Councilmember Deppen made a motion to approve the minutes, Councilmember Stacher seconded, and the motion passed.

Ayes: Stacher, Gilmore, Munson, Deppen, Fawaz

b. Invoice Approval List

Councilmember Stacher made a motion to approve the invoice approval list, Councilmember Gilmore seconded, and the motion passed.

Ayes: Stacher, Gilmore, Munson, Deppen, Fawaz

c. Resolution 2024-012 - A Resolution of the City Council of the City of Etna Electing to Adopt the Uniform Public Construction Cost Accounting Act (CUPCCA) Procedures

Councilmember Gilmore made a motion to approve Resolution 2024-012, Councilmember Fawaz seconded, and the motion passed.

Ayes: Stacher, Gilmore, Munson, Deppen, Fawaz

d. Second & Final Reading of Ordinance 226 to Provide Cooperative Purchasing and to Provide for Informal Bidding Procedures Pursuant to the Uniform Public Construction Cost Accounting Act

Mayor Munson read Ordinance 226 by title only. Councilmember Stacher made a motion to approve Ordinance 226, Councilmember Deppen seconded, and the motion passed.

Ayes: Stacher, Gilmore, Munson, Deppen, Fawaz

e. Resolution 2024-013 – A Resolution Approving an Application for Funding and the Execution of a Grant Agreement and any Amendments There to From the 2023 and/or 2024 Funding Year of the State CDBG Program

Councilmember Deppen made a motion to approve, Councilmember Gilmore seconded, and the motion passed.

Ayes: Stacher, Gilmore, Munson, Deppen, Fawaz

f. Resolution 2024-014 – A Resolution of the City Council of the City of Etha Authorizing the Destruction of Certain Records and Files

Councilmember Fawaz made a motion to approve, Councilmember Gilmore seconded, and the motion passed.

Ayes: Stacher, Gilmore, Munson, Deppen, Fawaz

4. Department Reports:

Pool Manager Lisa West provided the Council with pool stat numbers and asked about an air quality policy for pool closures due to poor air quality. West mentioned that the snack shack and swimming lessons did not do well because of closing the pool due to the air quality index (AQI.)

Police Chief Josh Short provided a written report in the Council's packet. Chief Short said his department has been very busy. Councilmember Deppen asked about code enforcement issues. Chief Short would like to explore receivership options for certain properties.

Public Works Director Dan Burbank reported that the new tank is complete, and they began filling it today. Paving Cleveland Street will begin soon. The pool season is wrapping up, and they will start preparing it for the off season. Burbank has been working on repairs for fire engine 1411.

Fire Chief Clint Whitchurch provided a written report in the Council packet. Larry Hicks is the Assistant Fire Chief, and Teresa Arrwood has been handling some paperwork and reorganizing the department. Councilmember Stacher asked about any grants that are available for the department.

Ambulance Director Teresa Arrwood provided a written report in the Council packet. Arrwood spoke about working together with Whitchurch in creating a combined position that will be shared by the ambulance and fire departments.

City Clerk Pamela Eastlick reported that City Hall is getting a new copier and envelope folder/stuffer. Eastlick also mentioned that the City began another CDBG foreclosure on a property. Eastlick has been meeting with department heads for budget review. The ambulance and fire budget may possibly be combined into one. Councilmember Fawaz asked about who will be leading the department after the two are combined.

City Manager Jeff Mitchem gave a brief report. Mitchem discussed the Williamson Act, and existing contracts and managing of them at the County level. Mitchem gave an update regarding grants and the museum.

Councilmember Fawaz commented about employee ID cards.

5. Current Business:

a. Discuss/Approve Partnership with Siskiyou County Public Health Providing Mobile Health and Outreach Services to the Community Members in Etna.

Councilmember Fawaz made a motion to approve, Councilmember Deppen seconded, and the motion passed.

Ayes: Stacher, Gilmore, Munson, Deppen, Fawaz

b. Recognition of Clint Whitchurch as the City of Etna Fire Chief.

Mayor Cliff Munson swore in Clint Whitchurch as the new Etna Fire Chief.

c. Discuss/Approve Fire Department Purchase of \$4,509.80 for Parts to Repair Engine 1411.

Councilmember Gilmore made a motion to approve, Councilmember Stacher seconded, and the motion passed.

Ayes: Stacher, Gilmore, Munson, Deppen, Fawaz

d. Discuss/Approve Siskiyou County Transportation Agency Stage Joint Powers Agreement (JPA.)

Councilmember Fawaz made a motion to approve, Councilmember Deppen seconded, and the motion passed.

Ayes: Stacher, Gilmore, Munson, Deppen, Fawaz

e. Discuss/Approve Personnel Policies City Administrator, Personnel Rules and Policies for City Staff.

City Manager Jeff Mitchem explained that this item is an introduction and for review, not for action.

6. City Council Statements and Requests:

Councilmember Gilmore requested to discuss the City Facebook page and the City Pool Facebook page at the next meeting. Gilmore would also like an update on the Coupland well agreement, and an update on the pool grant budget.

Councilmember Fawaz commented on recognition of the previous Fire Chief Alan Kramer and his years of service, more discussion.

City Council also requested recognition of Ryck Kramer and his years of service for the next agenda.

7. CLOSED SESSION:

a. Pursuant to Government Code §54956.9(d)(1) Conference with Legal Counsel – Existing Litigation

1. Federal Home Loan Mortgage vs. City of Etna

The City Council had no reportable action.

b. Pursuant to Government Code §54959(b) Personnel Matters – Public Employee Performance Evaluation

1. Ambulance Director

2. Fire Chief

The City Council had no reportable action.

8. Adjournment:

There being no further business Mayor Cliff Munson adjourned the meeting at 8:15 pm.

Respectfully submitted,

Jenny Bennett
Asst. City Clerk

INVOICE APPROVAL LIST REPORT - DETAIL WITH GL DIST

Date: 08/29/2024

Time: 1:12 pm

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City of Etna

Vendor Name	Invoice Description1	Ref No.	Discount Date	
Vendor Name Line 2	Invoice Description2	PO No.	Pay Date	
Vendor Address	Vendor Number		Due Date	Taxes Withheld
City	Bank	Check No.	Check Date	Discount Amount
State/Province Zip/Postal	Invoice Number			Check Amount

ACTIVE 911, INC.	Alerting Subscription	27235	08/16/2024	
			08/29/2024	
518 N. 19TH STREET	ACTIVE		08/16/2024	0.00
PHILOMATH	GF	0	00/00/0000	0.00
OR 97370	582475			157.50
GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
50-45-750.00	DUES AND SUBSCRIPTIONS		157.50	0.00
		Check No.	0	Total: 157.50
		Total for	ACTIVE 911, INC.	157.50

COLANTUONO, HIGHSMITH & WHATLEY, PC	Attorney Fees	27238	07/03/2024	
			08/29/2024	
420 SIERRA COLLEGE DRIVE	JARED		07/03/2024	0.00
GRASS VALLEY	GF	0	00/00/0000	0.00
CA 95945-5091	61029			4,700.00
GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
10-20-780.00	ATTORNEY FEES		4,517.23	0.00
10-25-780.00	ATTORNEY FEES		182.77	0.00
		Check No.	0	Total: 4,700.00
		Total for	COLANTUONO, HIGHSMITH &	4,700.00

GREAT NORTHERN SERVICES	Admin Fees	27233	08/20/2024	
			08/29/2024	
310 BOLES STREET	GNC		08/20/2024	0.00
WEED	GF	0	00/00/0000	0.00
CA 96094	121324-0724			347.27
GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
70-35-760.00	PROFESSIONAL & CONTRACT SERVCS		347.27	0.00
		Check No.	0	Total: 347.27
		Total for	GREAT NORTHERN SERVICES	347.27

HENRY SCHEIN MEDICAL	Medical Supplies	27237	08/19/2024	
			08/29/2024	
PO BOX 7156	HENRYSH		08/19/2024	0.00
PASADENA	GF	0	00/00/0000	0.00
CA 91109-7156	1270467			228.19
GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
50-45-872.00	MEDICAL SUPPLIES		228.19	0.00
		Check No.	0	Total: 228.19
		Total for	HENRY SCHEIN MEDICAL	228.19

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Vendor Name	Invoice Description 1	Ref No.	Discount Date	
Vendor Name Line 2	Invoice Description 2	PO No.	Pay Date	
Vendor Address	Vendor Number		Due Date	Taxes Withheld
City	Bank	Check No.	Check Date	Discount Amount
State/Province Zip/Postal	Invoice Number			Check Amount

LIFE ASSIST	Medical Supplies	27232	08/16/2024	
			08/29/2024	
11277 SUNRISE PARK DRIVE	LA		08/16/2024	0.00
RANCHO CORDOVA	GF	0	00/00/0000	0.00
CA 95742	1501463			202.45

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
50-45-872.00	MEDICAL SUPPLIES		202.45	0.00

Check No.	0	Total:	202.45
Total for	LIFE ASSIST		202.45

LINCOLN AQUATICS	Pool Chemicals	27230	08/20/2024	
			08/29/2024	
PO BOX 60130	LEI		08/20/2024	0.00
CITY OF INDUSTRY	GF	0	00/00/0000	0.00
CA 91716-8248	SN122402			884.60

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
23-70-877.00	CHEMICALS		884.60	0.00

Check No.	0	Total:	884.60
Total for	LINCOLN AQUATICS		884.60

MITCHEM PLANNING	City Manager Services	27234	08/15/2024	
			08/29/2024	
642 JAYGENE CT.	JMITCH		08/15/2024	0.00
ETNA	GF	0	00/00/0000	0.00
CA 96027	2024-CI-05			6,460.00

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
10-20-760.00	PROFESSIONAL & CONTRACT SERVCS		3,908.30	0.00
25-60-760.00	PROFESSIONAL & CONTRACT SERVCS		122.74	0.00
29-60-760.00	PROFESSIONAL & CONTRACT SERVCS		303.62	0.00
40-30-760.00	PROFESSIONAL & CONTRACT SERVCS		1,104.66	0.00
45-33-760.00	PROFESSIONAL & CONTRACT SERVCS		1,020.68	0.00

Check No.	0	Total:	6,460.00
Total for	MITCHEM PLANNING		6,460.00

PITNEY BOWES	Qtrly Lease Invoice	27231	08/11/2024	
			08/29/2024	
PO BOX 371887	PITNEY BOW		08/11/2024	0.00
PITTSBURGH	GF	0	00/00/0000	0.00
PA 15250-7887	3106784569			175.38

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
10-25-870.00	OFFICE SUPPLIES		175.38	0.00

Check No.	0	Total:	175.38
Total for	PITNEY BOWES		175.38

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Vendor Name Line 2	Invoice Description2	PO No.	Pay Date	
Vendor Address	Vendor Number		Due Date	Taxes Withheld
City	Bank	Check No.	Check Date	Discount Amount
State/Province Zip/Postal	Invoice Number			Check Amount

SHANNON MAHORNEY	Etna SSMP	27229	08/13/2024	
			08/29/2024	
PO BOX 826	SMAHORNEY		08/13/2024	0.00
ETNA	GF	0	00/00/0000	0.00
CA 96027	122244			1,120.00

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
45-33-760.00	PROFESSIONAL & CONTRACT SERVS		1,120.00	0.00

Check No.	0	Total:	1,120.00
Total for	SHANNON MAHORNEY		1,120.00

SIERRA SPRINGS	Water	27236	08/23/2024	
			08/29/2024	
PO BOX 660579	SISPRINGS		08/23/2024	0.00
DALLAS	GF	0	00/00/0000	0.00
TX 75266-0579	24391998 082324			97.99

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
10-25-875.00	SPECIAL DEPT SUPPLIES & EQUIP		97.99	0.00

Check No.	0	Total:	97.99
Total for	SIERRA SPRINGS		97.99

XEROX CORPORATION	Copier	27228	08/06/2024	
			08/29/2024	
PO BOX 7405	XEROX		08/06/2024	0.00
PASADENA	GF	0	00/00/0000	0.00
CA 91109-7405	021915888			41.74

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
10-25-870.00	OFFICE SUPPLIES		41.74	0.00

Check No.	0	Total:	41.74
Total for	XEROX CORPORATION		41.74

Total Invoices: 11

Grand Total:	14,415.12
Less Credit Memos:	0.00
Net Total:	14,415.12
Less Hand Check Total:	0.00
Outstanding Invoice Total:	14,415.12

INVOICE APPROVAL LIST REPORT - DETAIL WITH GL DIST

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City of Etna

Vendor Name	Invoice Description1	Ref No.	Discount Date	
Vendor Name Line 2	Invoice Description2	PO No.	Pay Date	
Vendor Address	Vendor Number		Due Date	Taxes Withheld
City	Bank	Check No.	Check Date	Discount Amount
State/Province Zip/Postal	Invoice Number			Check Amount

Recap by Department

Department #	Department Name	Amount To Pay	Amount To Relieve
20	City Council	8,425.53	0.00
25	City Clerk	497.88	0.00
30	Water	1,104.66	0.00
33	Sewer	2,140.68	0.00
35	Community Development	347.27	0.00
45	Ambulance Services	588.14	0.00
60	Highways & Streets	426.36	0.00
70	Parks & Recreation	884.60	0.00
Grand Total:		14,415.12	0.00

INVOICE APPROVAL LIST REPORT - DETAIL WITH GL DIST

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City of Etna

Vendor Name	Invoice Description1	Ref No.	Discount Date	
Vendor Name Line 2	Invoice Description2	PO No.	Pay Date	
Vendor Address	Vendor Number		Due Date	Taxes Withheld
City	Bank	Check No.	Check Date	Discount Amount
State/Province Zip/Postal	Invoice Number			Check Amount

AGT CPAS & ADVISORS	Pre-audit Fees	27277	07/31/2024	
			09/09/2024	
1726 COURT STREET	AGTCPAS		07/31/2024	0.00
REDDING	GF	0	00/00/0000	0.00
CA 96001	123676			18,000.00

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
10-25-760.02	PRE-AUDIT FEES		18,000.00	0.00

Check No.	0	Total:	18,000.00
Total for	AGT CPAS & ADVISORS		18,000.00

ALAN KRAMER	Reim: Supplies	27249	09/04/2024	
			09/04/2024	
PO BOX 751	AL KR		09/04/2024	0.00
ETNA	GF	0	00/00/0000	0.00
CA 96027				98.81

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
10-50-820.00	POSTAL EXPENSE	USPS	38.70	0.00
10-50-860.00	VEHICLE MAINTENANCE	AutoZone	60.11	0.00

Check No.	0	Total:	98.81
Total for	ALAN KRAMER		98.81

ALLIANT SF INSURANCE SERVICES	Premiums PD	27279	06/30/2024	
AIS TRUST ACCOUNT NEWPORT			09/10/2024	
PO BOX 744963	ALLIANT		06/30/2024	0.00
LOS ANGELES	GF	0	00/00/0000	0.00
CA 90074-4963				206.00

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
53-40-743.00	SCORE Vehicle Liability		206.00	0.00

Check No.	0	Total:	206.00
Total for	ALLIANT SF INSURANCE SERVICE		206.00

BOLLARD ACOUSTICAL CONSULTANTS	Sound Study	27239	04/19/2024	
INC.			09/03/2024	
PO BOX 7968	BOLLARD		04/19/2024	0.00
AUBURN	GF	0	00/00/0000	0.00
CA 95604	5477			9,400.00

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
15-76-760.00	PROFESSIONAL & CONTRACT SERVCS		9,400.00	0.00

Check No.	0	Total:	9,400.00
Total for	BOLLARD ACOUSTICAL CONSULT		9,400.00

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Vendor Name Line 2	Invoice Description2	PO No.	Pay Date	
Vendor Address	Vendor Number		Due Date	Taxes Withheld
City	Bank	Check No.	Check Date	Discount Amount
State/Province Zip/Postal	Invoice Number			Check Amount

CHARLES W. PILLON	Audit Services	27246	09/02/2024	
			09/03/2024	
	CHARLES PI		09/02/2024	0.00
	GF	0	00/00/0000	0.00
96007	4643			1,050.00

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
10-25-765.00	AUDIT FEES		1,050.00	0.00
		Check No. 0	Total:	1,050.00
		Total for	CHARLES W. PILLON	1,050.00

E & S ENGINEERS	Water System Improvement	27280	08/26/2024	
			09/10/2024	
329 WEST MINER STREET	BRAY		08/26/2024	0.00
YREKA	GF	0	00/00/0000	0.00
CA 96097	4657			5,214.00

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
20-30-881.20	DWR-DROUGHT RELIEF GRANT		5,214.00	0.00

E & S ENGINEERS	Main Street STIP	27281	08/26/2024	
			09/10/2024	
329 WEST MINER STREET	BRAY		08/26/2024	0.00
YREKA	GF	0	00/00/0000	0.00
CA 96097	4668			3,549.75

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
24-60-881.35	STREET REHAB.		3,549.75	0.00

E & S ENGINEERS	Emergency Drought Grant	27282	08/26/2024	
			09/10/2024	
329 WEST MINER STREET	BRAY		08/26/2024	0.00
YREKA	GF	0	00/00/0000	0.00
CA 96097	4659			18,549.00

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
20-30-881.20	DWR-DROUGHT RELIEF GRANT		18,549.00	0.00

E & S ENGINEERS	Pool Solar	27283	08/26/2024	
			09/10/2024	
329 WEST MINER STREET	BRAY		08/26/2024	0.00
YREKA	GF	0	00/00/0000	0.00
CA 96097	4660			1,568.00

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
23-70-881.10	PROP 68-POOL GRANT		1,568.00	0.00

E & S ENGINEERS	Monthly Retainer	27284	08/26/2024	
			09/10/2024	
329 WEST MINER STREET	BRAY		08/26/2024	0.00
YREKA	GF	0	00/00/0000	0.00
CA 96097	4651			500.00

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
10-25-782.00	ENGINEER FEES		500.00	0.00

Check No. 0	Total:	29,380.75
Total for	E & S ENGINEERS	29,380.75

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Vendor Name	Invoice Description1	Ref No.	Discount Date	
Vendor Name Line 2	Invoice Description2	PO No.	Pay Date	
Vendor Address	Vendor Number		Due Date	Taxes Withheld
City	Bank	Check No.	Check Date	Discount Amount
State/Province Zip/Postal	Invoice Number			Check Amount

ETNA HARDWARE, INC.	Supplies	27286	08/31/2024	
			09/10/2024	
P O BOX 328	EHS		08/31/2024	0.00
ETNA	GF	0	00/00/0000	0.00
CA 96027				317.39

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
10-25-870.00	OFFICE SUPPLIES	Batteries	18.02	0.00
10-50-860.00	VEHICLE MAINTENANCE	Fire Dept. Supplies	59.67	0.00
10-70-880.00	MAINTENANCE & SUPPLIES	Park	37.08	0.00
23-70-880.00	MAINTENANCE & SUPPLIES	Pool Supplies	92.10	0.00
40-30-880.00	MAINTENANCE & SUPPLIES	Water Supplies	110.52	0.00

Check No.	0	Total:	317.39
Total for	ETNA HARDWARE, INC.		317.39

HENRY SCHEIN MEDICAL	Medical Supplies	27271	08/20/2024	
			09/04/2024	
PO BOX 7156	HENRYSH		08/20/2024	0.00
PASADENA	GF	0	00/00/0000	0.00
CA 91109-7156	12858828			272.70

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
50-45-872.00	MEDICAL SUPPLIES		272.70	0.00

HENRY SCHEIN MEDICAL	Medical Supplies	27272	08/20/2024	
			09/04/2024	
PO BOX 7156	HENRYSH		08/20/2024	0.00
PASADENA	GF	0	00/00/0000	0.00
CA 91109-7156	12873252			120.13

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
50-45-872.00	MEDICAL SUPPLIES		120.13	0.00

Check No.	0	Total:	392.83
Total for	HENRY SCHEIN MEDICAL		392.83

KIEP-ER KLEEN	Cleaning Services	27274	09/04/2024	
			09/09/2024	
PO BOX 404	KK		09/04/2024	0.00
ETNA	GF	0	00/00/0000	0.00
CA 96027-404				726.28

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
10-25-760.00	PROFESSIONAL & CONTRACT SERVCS		90.00	0.00
10-40-760.00	PROFESSIONAL & CONTRACT SERVCS		22.50	0.00
10-70-760.00	PROFESSIONAL & CONTRACT SERVCS		613.78	0.00

Check No.	0	Total:	726.28
Total for	KIEP-ER KLEEN		726.28

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City	Bank	Check No.	Check Date	Discount Amount
State/Province Zip/Postal	Invoice Number			Check Amount

LARRY HICKS Reim: Fire Dept. Supplies

27244 09/03/2024

09/03/2024

PO BOX 621

LH

09/03/2024

0.00

ETNA

GF

0

00/00/0000

0.00

CA 96027

184.17

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
10-50-860.00	VEHICLE MAINTENANCE	Engine 1400 Lights	45.03	0.00
10-50-860.00	VEHICLE MAINTENANCE	Wire Cord 1400	19.29	0.00
10-50-860.00	VEHICLE MAINTENANCE	Seat Covers	53.61	0.00
10-50-880.00	MAINTENANCE & SUPPLIES	Flashlights	66.24	0.00

Check No. 0 Total: 184.17

Total for LARRY HICKS 184.17

PACE ANALYTICAL Drinking Water Testing

27240 08/29/2024

09/03/2024

PO BOX 684056

PACE ANALY

08/29/2024

0.00

CHICAGO

GF

0

00/00/0000

0.00

IL 60695-4056

242806630

84.36

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
40-30-795.00	LABORATORY TESTS		84.36	0.00

Check No. 0 Total: 84.36

Total for PACE ANALYTICAL 84.36

PACIFIC POWER 625 Howell Shop & Amb

27250 08/22/2024

09/04/2024

PO BOX 26000

PP

08/22/2024

0.00

PORTLAND

GF

0

00/00/0000

0.00

OR 97256-0001

263.10

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
10-60-840.10	ELECTRIC		29.24	0.00
40-30-840.10	ELECTRIC		29.23	0.00
45-33-840.10	ELECTRIC		29.23	0.00
50-45-840.10	ELECTRIC		175.40	0.00

PACIFIC POWER 400 Main St.

27251 08/22/2024

09/04/2024

PO BOX 26000

PP

08/22/2024

0.00

PORTLAND

GF

0

00/00/0000

0.00

OR 97256-0001

64.93

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
10-55-840.10	ELECTRIC		64.93	0.00

PACIFIC POWER 501 Howell Park

27252 08/22/2024

09/04/2024

PO BOX 26000

PP

08/22/2024

0.00

PORTLAND

GF

0

00/00/0000

0.00

OR 97256-0001

15.90

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
10-70-840.10	ELECTRIC		15.90	0.00

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Vendor Name Line 2	Invoice Description2	PO No.	Pay Date		
Vendor Address	Vendor Number		Due Date	Taxes Withheld	
City	Bank	Check No.	Check Date	Discount Amount	
State/Province Zip/Postal	Invoice Number			Check Amount	
PACIFIC POWER	440 Main St.	27253	08/22/2024		
			09/04/2024		
PO BOX 26000	PP		08/22/2024	0.00	
PORTLAND	GF	0	00/00/0000	0.00	
OR 97256-0001				289.15	
GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved	
10-55-840.10	ELECTRIC		289.15	0.00	
PACIFIC POWER	400 Howell Lites	27254	08/22/2024		
			09/04/2024		
PO BOX 26000	PP		08/22/2024	0.00	
PORTLAND	GF	0	00/00/0000	0.00	
OR 97256-0001				72.33	
GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved	
10-60-840.10	ELECTRIC		72.33	0.00	
PACIFIC POWER	Woodland Filtr Plant	27255	08/22/2024		
			09/04/2024		
PO BOX 26000	PP		08/22/2024	0.00	
PORTLAND	GF	0	00/00/0000	0.00	
OR 97256-0001				339.77	
GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved	
40-30-840.10	ELECTRIC		339.77	0.00	
PACIFIC POWER	155 Diggles PD	27256	08/22/2024		
			09/04/2024		
PO BOX 26000	PP		08/22/2024	0.00	
PORTLAND	GF	0	00/00/0000	0.00	
OR 97256-0001				182.39	
GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved	
10-40-840.10	ELECTRIC		91.20	0.00	
53-40-840.10	ELECTRIC		91.19	0.00	
PACIFIC POWER	448 Main St. RCD	27257	08/22/2024		
			09/04/2024		
PO BOX 26000	PP		08/22/2024	0.00	
PORTLAND	GF	0	00/00/0000	0.00	
OR 97256-0001				174.27	
GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved	
10-55-840.10	ELECTRIC		174.27	0.00	
PACIFIC POWER	401 Island Sewerplant	27258	08/23/2024		
			09/04/2024		
PO BOX 26000	PP		08/23/2024	0.00	
PORTLAND	GF	0	00/00/0000	0.00	
OR 97256-0001				429.01	
GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved	
45-33-840.10	ELECTRIC		429.01	0.00	
PACIFIC POWER	Streetlights	27261	08/28/2024		
			09/04/2024		
PO BOX 26000	PP		08/28/2024	0.00	
PORTLAND	GF	0	00/00/0000	0.00	
OR 97256-0001				1,245.81	
GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved	
10-60-867.00	TRAFFIC SAFETY		1,245.81	0.00	

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Vendor Name Line 2	Invoice Description2	PO No.	Pay Date	
Vendor Address	Vendor Number		Due Date	Taxes Withheld
City	Bank	Check No.	Check Date	Discount Amount
State/Province Zip/Postal	Invoice Number			Check Amount

Check No.	0	Total:	3,076.66
Total for	PACIFIC POWER		3,076.66

PEACE OFFICERS LEGAL DEFENSE	Etna PD Dues	27275	09/04/2024	
			09/09/2024	
	PORAC LDF		09/04/2024	0.00
	GF	0	00/00/0000	0.00
	792549			384.00

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
99-00-217.00	PD DUES		384.00	0.00

PEACE OFFICERS LEGAL DEFENSE	Etna Reserves	27276	09/04/2024	
			09/09/2024	
	PORAC LDF		09/04/2024	0.00
	GF	0	00/00/0000	0.00
	792550			48.00

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
10-40-750.00	DUES AND SUBSCRIPTIONS		48.00	0.00

Check No.	0	Total:	432.00
Total for	PEACE OFFICERS LEGAL DEFENSE		432.00

PEACE OFFICERS RESEARCH ASSOC.	Etna Reserves	27241	08/29/2024	
			09/03/2024	
2940 ADVANTAGE WAY	PORAC		08/29/2024	0.00
SACRAMENTO	GF	0	00/00/0000	0.00
CA 95834-9666	454160			24.00

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
99-00-217.00	PD DUES		24.00	0.00

PEACE OFFICERS RESEARCH ASSOC.	Etna POA	27242	08/29/2024	
			09/03/2024	
2940 ADVANTAGE WAY	PORAC		08/29/2024	0.00
SACRAMENTO	GF	0	00/00/0000	0.00
CA 95834-9666	454159			148.00

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
99-00-217.00	PD DUES		148.00	0.00

Check No.	0	Total:	172.00
Total for	PEACE OFFICERS RESEARCH AS		172.00

PURCHASE POWER	Postage Refill	27260	08/25/2024	
			09/04/2024	
PO BOX 856042	PURCHASE P		08/25/2024	0.00
LOUISVILLE	GF	0	00/00/0000	0.00
KY 40285-6042				200.00

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
10-25-820.00	POSTAL EXPENSE		66.66	0.00
40-30-820.00	POSTAL EXPENSE		66.68	0.00
45-33-820.00	POSTAL EXPENSE		66.66	0.00

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Vendor Address	Vendor Number		Due Date	Taxes Withheld
City	Bank	Check No.	Check Date	Discount Amount
State/Province Zip/Postal	Invoice Number			Check Amount

Check No.	0	Total:	200.00
Total for	PURCHASE POWER		200.00

SCOTT RIVER WATERSHED COUNCIL	Cleanup Day	27278	06/30/2024	
PO BOX 355	SCRIVER		09/09/2024	
ETNA	GF	0	06/30/2024	0.00
CA 96027			00/00/0000	0.00
				9,200.00

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
10-00-121.00	GRANTS RECEIVABLE		9,200.00	0.00

Check No.	0	Total:	9,200.00
Total for	SCOTT RIVER WATERSHED COUN		9,200.00

SCOTT VALLEY AUTO PARTS	Vehicle Maint.	27285	08/15/2024	
P O BOX 215	SVAP		09/10/2024	
FT JONES	GF	0	08/15/2024	0.00
CA 96032			00/00/0000	0.00
				94.91

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
10-40-880.00	MAINTENANCE & SUPPLIES	PD Supplies	38.23	0.00
50-45-860.00	VEHICLE MAINTENANCE	Amb Filter	56.68	0.00

Check No.	0	Total:	94.91
Total for	SCOTT VALLEY AUTO PARTS		94.91

SCOTT VALLEY DISPOSAL	Monthly Trash Service	27270	08/30/2024	
138 FOREST WALK	SVD		09/04/2024	
ETNA	GF	0	08/30/2024	0.00
CA 96027			00/00/0000	0.00
				675.00

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
10-55-840.30	TRASH		168.75	0.00
10-60-840.30	TRASH		168.75	0.00
10-70-840.30	TRASH		168.75	0.00
23-70-840.30	TRASH		168.75	0.00

Check No.	0	Total:	675.00
Total for	SCOTT VALLEY DISPOSAL		675.00

SHASTA VALLEY PEST CONTROL	Pest Control	27247	08/29/2024	
467 SOUTH 7TH ST.	SHASTA		09/03/2024	
MONTAGUE	GF	0	08/29/2024	0.00
CA 96064	8/29/24-7		00/00/0000	0.00
				80.00

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
50-45-760.00	PROFESSIONAL & CONTRACT SERVC		80.00	0.00

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City	Bank	Check No.	Check Date	Discount Amount
State/Province Zip/Postal	Invoice Number			Check Amount

Check No.	0	Total:	80.00
Total for	SHASTA VALLEY PEST CONTROL		80.00

SHN CONSULTING ENGINEERS	Etna SSMP	27243	08/13/2024	
			09/03/2024	
	SHN		08/13/2024	0.00
	GF	0	00/00/0000	0.00
	122244			1,120.00

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
45-33-760.00	PROFESSIONAL & CONTRACT SERVCS		1,120.00	0.00

Check No.	0	Total:	1,120.00
Total for	SHN CONSULTING ENGINEERS		1,120.00

SISKIYOU COUNTY EDC	MOU September	27273	09/01/2024	
			09/09/2024	
1512 SOUTH OREGON ST	SCEDC		09/01/2024	0.00
YREKA	GF	0	00/00/0000	0.00
CA 96097	Sep 24			500.00

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
10-20-760.00	PROFESSIONAL & CONTRACT SERVCS		500.00	0.00

Check No.	0	Total:	500.00
Total for	SISKIYOU COUNTY EDC		500.00

SISKIYOU TELEPHONE	3217 City Hall Fax	27262	09/01/2024	
			09/04/2024	
P O BOX 157	ST		09/01/2024	0.00
ETNA	GF	0	00/00/0000	0.00
CA 96027				52.89

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
10-25-830.00	TELEPHONE EXPENSE		52.89	0.00

SISKIYOU TELEPHONE	3295 Fire Hall	27263	09/01/2024	
			09/04/2024	
P O BOX 157	ST		09/01/2024	0.00
ETNA	GF	0	00/00/0000	0.00
CA 96027				94.67

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
10-50-830.00	TELEPHONE EXPENSE		94.67	0.00

SISKIYOU TELEPHONE	3331 Ambulance	27264	09/01/2024	
			09/04/2024	
P O BOX 157	ST		09/01/2024	0.00
ETNA	GF	0	00/00/0000	0.00
CA 96027				174.48

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
50-45-830.00	TELEPHONE EXPENSE		174.48	0.00

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Vendor Address	Vendor Number		Due Date	Taxes Withheld
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State/Province Zip/Postal	Invoice Number			Check Amount

SISKIYOU TELEPHONE	3400 PD	27265	09/01/2024	
			09/04/2024	
P O BOX 157	ST		09/01/2024	0.00
ETNA	GF	0	00/00/0000	0.00
CA 96027				261.87

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
10-40-830.00	TELEPHONE EXPENSE		130.93	0.00
53-40-830.00	TELEPHONE EXPENSE		130.94	0.00

SISKIYOU TELEPHONE	Shop & Park Wifi	27266	09/01/2024	
			09/04/2024	
P O BOX 157	ST		09/01/2024	0.00
ETNA	GF	0	00/00/0000	0.00
CA 96027				176.66

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
10-60-830.00	TELEPHONE EXPENSE		32.23	0.00
10-70-830.00	TELEPHONE EXPENSE		79.95	0.00
40-30-830.00	TELEPHONE EXPENSE		32.23	0.00
45-33-830.00	TELEPHONE EXPENSE		32.25	0.00

SISKIYOU TELEPHONE	5232 Pool	27267	09/01/2024	
			09/04/2024	
P O BOX 157	ST		09/01/2024	0.00
ETNA	GF	0	00/00/0000	0.00
CA 96027				134.06

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
23-70-830.00	TELEPHONE EXPENSE		134.06	0.00

SISKIYOU TELEPHONE	5256 City Hall	27268	09/01/2024	
			09/04/2024	
P O BOX 157	ST		09/01/2024	0.00
ETNA	GF	0	00/00/0000	0.00
CA 96027				211.73

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
10-25-830.00	TELEPHONE EXPENSE		211.73	0.00

SISKIYOU TELEPHONE	5638 PD Fax	27269	09/01/2024	
			09/04/2024	
P O BOX 157	ST		09/01/2024	0.00
ETNA	GF	0	00/00/0000	0.00
CA 96027				52.28

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
10-40-830.00	TELEPHONE EXPENSE		26.14	0.00
53-40-830.00	TELEPHONE EXPENSE		26.14	0.00

Check No.	0	Total:	1,158.64
Total for	SISKIYOU TELEPHONE		1,158.64

VALLEY TIRE & TACKLE INC.	Flat Repair Ambulance	27248	08/22/2024	
			09/03/2024	
11211 NORTH HWY 3	VTHS		08/22/2024	0.00
FT JONES	GF	0	00/00/0000	0.00
CA 96032	61860			17.50

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
50-45-860.00	VEHICLE MAINTENANCE		17.50	0.00

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State/Province Zip/Postal	Invoice Number			Check Amount

Check No.	0	Total:	17.50
Total for	VALLEY TIRE & TACKLE INC.		17.50

VERIZON WIRELESS

Monthly Cellular

27259 08/21/2024

09/04/2024

PO BOX 9622
MISSION HILLS
TX 91346-9622

VW

08/21/2024

0.00

GF

0 00/00/0000

0.00

506.73

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
10-40-830.30	CELLULAR		88.31	0.00
10-41-830.30	CELLULAR		88.31	0.00
10-42-830.30	CELLULAR		46.56	0.00
10-60-830.30	CELLULAR		49.57	0.00
40-30-830.30	CELLULAR		49.57	0.00
45-33-830.30	CELLULAR		49.57	0.00
50-45-830.30	CELLULAR		46.53	0.00
53-40-830.30	CELLULAR		88.31	0.00

Check No.	0	Total:	506.73
Total for	VERIZON WIRELESS		506.73

WITTMAN ENTERPRISES, LLC

Ambulance Billing July

27245 08/30/2024

09/03/2024

11093 SUN CENTER
RANCHO CORDOVA
CA 95670-6110

WE

08/30/2024

0.00

GF

0 00/00/0000

0.00

2407467

3,295.30

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
50-45-760.00	PROFESSIONAL & CONTRACT SERVCS		3,295.30	0.00

Check No.	0	Total:	3,295.30
Total for	WITTMAN ENTERPRISES, LLC		3,295.30

Total Invoices: 48

Grand Total:	80,369.33
Less Credit Memos:	0.00
Net Total:	80,369.33
Less Hand Check Total:	0.00
Outstanding Invoice Total:	80,369.33

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Vendor Address	Vendor Number		Due Date	Taxes Withheld
City	Bank	Check No.	Check Date	Discount Amount
State/Province Zip/Postal	Invoice Number			Check Amount

Recap by Department

Department #	Department Name	Amount To Pay	Amount To Relieve
00	General	9,756.00	0.00
20	City Council	500.00	0.00
25	City Clerk	19,989.30	0.00
30	Water	24,475.36	0.00
33	Sewer	1,726.72	0.00
40	Law Enforcement	987.89	0.00
41	Police - FJ Station	88.31	0.00
42	DOJ GRANT	46.56	0.00
45	Ambulance Services	4,238.72	0.00
50	Fire Prevention	437.32	0.00
55	Governmental Buildings	697.10	0.00
60	Highways & Streets	5,147.68	0.00
70	Parks & Recreation	2,878.37	0.00
76	SB Grant	9,400.00	0.00
Grand Total:		80,369.33	0.00

Etna Department Monthly Report

August 2024

Attached you will find the statistical data from the month of August and into the month of September. These stats were provided by our new RIMS system and may look different to you than before. This format is a little easier to read, however provides the data for all areas into one report rather than by city. If there are any questions, please let me know.

Traffic- With the new school year in session, we continue to see an uptick of traffic related issues in and around the school. Each officer has put in additional time in these areas to show presents and help educate drivers on safe driving practices. Traffic continues to be on the forefront of our patrols, including areas outside each town. Hwy 3 traffic still presents a problem with several traffic collisions occurring recently and being determined as driving under the influence collisions. Although most of Hwy 3 is outside our two towns, a portion of them runs through them and directly effects our towns safety.

Schools- The new school year is off and running to a productive but busy start. We have had several calls for service at each of the district's sites with additional follow up needed to ensure proper adjudication. School functions and events have also added to officers' responsibilities to make sure each event is properly represented and kept safe as possible. Our school district continues to maintain similar enforcement practices to ours enabling us to work together in being proactive and concluding issues that come to our attention.

Animal Control- We have seen a little downturn in animal control calls for service in the past month around Etna and hope the trend continues. We continue to review our animal control ordinances and most likely will develop changes to streamline our services and maintain compliance with state law. As for now our kennels are functional and help ensure we have a safe place to put animals if we need to hold them for any given time.

Reports/Cases/citations- Again this month in addition to report and case numbers, I also added citation numbers to better reflect the PD's activities. These should also be reflected in our new statistical report and have a disposition category with cite issued. Etna last month has generated over 80 written cases for the year and averages approximately 40 calls per service a week. Not included in the service calls are the numerous day to day activities and in-person requests we receive daily, which would bring our numbers substantially higher. Currently approximately 5-10 citations, sometimes more, are issues per week bringing officer self-initiative into play. As mentioned above these citations vary immensely in violations ranging from infractions to misdemeanors and sometimes including felonies.

Calls for Service- Calls for service maintain themselves at a high level and will continue to do so as we approach the holiday season and fall events. The PD, especially Officer Whitchurch has been extraordinarily busy with his new role as Fire Chief and assisting EMS services. The partnership we all have is inherently needed in order for all city departments to function and maintain the high level of services available to our valley.

Ordinance Enforcement- Several criminal activities and arrests occurred this past month pertaining to several of our code enforcement cases. While these arrests do help in the overall conclusion of compliance to our city ordinances it still does not adjudicate these issues to complete compliance. We still are maintaining constant contact with our problematic areas and issuing citations or letters when warranted. Again, a city meeting is needed in the near future to decide what our next course of actions will be.

PAL- Flag Football and Soccer are off to a great start this year with approximately 70 children participating. This year both programs are running simultaneously at the Etna High School, hopefully providing us a longer season before bad weather sets in. We also are partnering with FLIXX fest this year and preparing for our 23 annual Holiday Gathering, which will be the first Saturday in December. We also look to add several new programs over the next couple months that PAL has not done in the past providing additional programs for our youth.

POST- Recently we had another successful POST audit, maintaining our compliance. Lieutenant Mendes has continued to maintain our department files, training records, background checks, and many more requirements enabling us to have high marks when it comes to our annual compliance check review. All our officers will continue to attend advanced officer trainings over the years and in turn will provide additional services to our constituents.

CONSOLIDATION- We have made significant progress towards presenting a process to the potential consolidation of our valley's emergency services and EMS recently. October 10th there will be another large meeting regarding our next steps and educating everyone on the positive nature of this initiative. Key Stakeholders will be attending with very important information so please make sure you or a representative to the city can attend. If you need me to forward the invite to you please ask and feel free to forward to those you think should attend.

Inc #	Type	Date	Day of Week	Time	Location	Place	City	Primary Unit	Case #
2408010018	ASST	08/01/2024	Thursday	09:14:54	12236 MAIN ST		FTJONES	ETNA8	
2408010020	ASST	08/01/2024	Thursday	09:30:06	12236 MAIN ST		FTJONES	ETNA6	
2408010033	FU	08/01/2024	Thursday	13:54:40	117 MAIN ST		ETNA	ETNA6	
2408010038	ALARM	08/01/2024	Thursday	14:37:09	11906 MAIN ST		FTJONES	ETNA6	
2408010061	AB	08/01/2024	Thursday	18:21:43	401 HOWELL AVE	POOL	ETNA	ETNA6	24-0108
2408020024	RO	08/02/2024	Friday	12:12:25	117 MAIN ST		ETNA	ETNA6	
2408020025	OWAS	08/02/2024	Friday	12:42:41	15 TELCO WAY	DOLLAR GENERAL	ETNA	ETNA6	
2408020033	OWAV	08/02/2024	Friday	15:03:08	(UNKNOWN ADDRESS)	FOREST MT		ETNA6	
2408020055	RO	08/02/2024	Friday	21:48:06	117 MAIN ST		ETNA	ETNA6	
2408020057	ANIMAL	08/02/2024	Friday	22:05:49	MAIN ST/CHARLES ST		ETNA	ETNA6	
2408030008	TRSP	08/03/2024	Saturday	01:58:15	117 MAIN ST		ETNA	ETNA10	
2408030030	NCRM	08/03/2024	Saturday	13:54:20	108 FRANKLIN LN		ETNA	ETNA10	
2408030033	CHAB	08/03/2024	Saturday	14:52:54	1220 AARON LN			ETNA10	24-0109
2408030048	FU	08/03/2024	Saturday	17:59:16	884 AARON LANE		ETNA	ETNA10	
2408030050	DP	08/03/2024	Saturday	18:21:41	12345 MAIN ST		FTJONES	ETNA10	24-0110
2408030056	FU	08/03/2024	Saturday	19:20:08	884 AARON LANE			ETNA10	
2408040013	FU	08/04/2024	Sunday	12:06:23	8900 SAWYERS BAR RD		ETNA	ETNA10	
2408040018	FU	08/04/2024	Sunday	16:49:57	12087 OAK MILL DR		FTJONES	ETNA10	
2408040019	TS	08/04/2024	Sunday	17:00:13	N HWY 3/LIGHTHILL RD		FTJONES	ETNA10	
2408050009	OWAS	08/05/2024	Monday	08:18:41	5701 WHISPERING PNES		GREENVW	ETNA1	
2408050013	NCRM	08/05/2024	Monday	09:34:04	11833 MAIN ST	LORRAINES BEAUTY SHOP	FTJONES	ETNA1	
2408050015	CODE	08/05/2024	Monday	10:18:50	101 BUTTE ST		FTJONES	ETNA8	
2408050029	FU	08/05/2024	Monday	14:16:00	12103 OAK MILL DR		FTJONES	ETNA8	24-0111
2408050031	FU	08/05/2024	Monday	14:24:04	313 NEWTON ST		FTJONES	ETNA8	24-0112
2408050032	FU	08/05/2024	Monday	14:25:18	15 TELCO WAY	DOLLAR GENERAL ETNA	ETNA	ETNA8	24-0113
2408050033	CPO	08/05/2024	Monday	14:27:56	335 N COLLIER WAY		ETNA	ETNA6	24-1189
2408050039	PTFT	08/05/2024	Monday	16:22:10	4440 PIG ALY		ETNA	ETNA8	24-0115
2408050040	ANIMAL	08/05/2024	Monday	17:03:06	12079 MAIN ST		FTJONES	ETNA1	
2408060016	FU	08/06/2024	Tuesday	10:39:19	400 HOWELL AVE	ETNA HIGH SCHOOL	ETNA	ETNA5	
2408060019	TS	08/06/2024	Tuesday	12:02:30	400 HOWELL AVE	ETNA HIGH SCHOOL	ETNA	ETNA5	
2408060039	ANIMAL	08/06/2024	Tuesday	21:05:41	133 CHARLES ST		ETNA	ETNA6	24-0116
2408070023	ANIMAL	08/07/2024	Wednesday	11:12:42	(UNKNOWN ADDRESS)	FT JONES BASEBALL	FTJONES	ETNA6	
2408070026	TS	08/07/2024	Wednesday	12:50:40	HWY3/HOLZHAUSER		ETNA	ETNA6	
2408070031	PTFT	08/07/2024	Wednesday	14:24:22	12412 MARBLE VIEW AVE		FTJONES	ETNA6	24-0117
2408070036	TS	08/07/2024	Wednesday	14:54:48	(UNKNOWN ADDRESS)	HWY 3		ETNA5	
2408080022	OWAV	08/08/2024	Thursday	10:09:55	HWY 3/W MOFFETT CREEK			ETNA5	
2408080025	FU	08/08/2024	Thursday	10:49:47	12075 MAIN ST		FTJONES	ETNA1	
2408080030	FU	08/08/2024	Thursday	11:32:28	117 SQUAW VALLEY RD	CHEVRON STATION	MCCLOUD	ETNA1	
2408090006	CIVIL	08/09/2024	Friday	08:13:16	MAIN ST/CALLAHAN ST	FUZZY DICES	ETNA	ETNA10	
2408090036	EA	08/09/2024	Friday	14:09:22	840 BRYAN ST		ETNA	ETNA10	
2408090061	FND	08/09/2024	Friday	18:27:06	12345 MAIN ST		FTJONES	ETNA10	
2408090062	FU	08/09/2024	Friday	18:30:53	1185 DIGGLES ST		ETNA	ETNA10	
2408110009	ANIMAL	08/11/2024	Sunday	00:50:26	240 HARRISON ST		ETNA	ETNA10	

2408110024	TC	08/11/2024	Sunday	13:13:01	DANVILLE/HWY 3			ETNA10	
2408110039	ANIMAL	08/11/2024	Sunday	20:09:10	240 HARRISON ST	ACROSS THE STREET	ETNA	ETNA10	
2408120009	OWAS	08/12/2024	Monday	07:20:16	335 COLLIER WAY		ETNA	ETNA6	
2408130025	AT	08/13/2024	Tuesday	11:06:39	104 SCOTT ST		ETNA	ETNA6	24-0118
2408130031	WI	08/13/2024	Tuesday	13:18:52	12345 MAIN ST		FTJONES	ETNA6	
2408130044	FU	08/13/2024	Tuesday	17:01:24	12412 MARBLE VIEW AVE		FTJONES	ETNA6	
2408130050	OWAV	08/13/2024	Tuesday	18:29:50	(UNKNOWN ADDRESS)	SHELL STATION	ETNA	ETNA6	24-0119
2408130056	ANIMAL	08/13/2024	Tuesday	20:09:39	EAST ST	EAST ST	FTJONES	ETNA6	
2408140008	ASST	08/14/2024	Wednesday	08:22:47	HWY 3/GREENVIEW	JNO GREENVIEW		ETNA5	
2408140015	FU	08/14/2024	Wednesday	09:57:50	11907 DIGGLES ST		FTJONES	ETNA5	
2408140041	VNDL	08/14/2024	Wednesday	13:11:34	10 INDUSTRIAL PKWY		ETNA	ETNA8	24-0120
2408150003	SEXO	08/15/2024	Thursday	03:26:15	117 MAIN ST		ETNA	ETNA10	24-0121
2408150004	FU	08/15/2024	Thursday	03:27:59	841 HIGHLAND ST		ETNA	ETNA10	24-0122
2408150005	FIRE	08/15/2024	Thursday	03:29:29	900 CALLAHAN ST		ETNA	ETNA10	24-0123
2408150006	PTFT	08/15/2024	Thursday	03:33:32	124 COLLIER WAY		ETNA	ETNA10	24-0124
2408150007	DP	08/15/2024	Thursday	03:36:15	12079 MAIN ST		FTJONES	ETNA10	24-0125
2408150008	AB	08/15/2024	Thursday	03:38:02	112 NEWTON ST		FTJONES	ETNA10	24-0126
2408150009	AB	08/15/2024	Thursday	03:39:33	12313 MAIN ST		FTJONES	ETNA6	24-0127
2408150020	CODE	08/15/2024	Thursday	09:34:27	11725 EAST ST		FTJONES	ETNA5	
2408150028	VNDL	08/15/2024	Thursday	11:25:03	430 MAIN ST	AVERY MEMORIAL THEATRE	ETNA	ETNA5	24-0128
2408150031	WI	08/15/2024	Thursday	12:00:14	617 SCOTT RIVER RD	ROCKING M RANCH	FTJONES	ETNA5	
2408150047	WI	08/15/2024	Thursday	16:24:04	12825 MARBLE VIEW AVE		FTJONES	ETNA10	24-0129
2408160068	WI	08/16/2024	Friday	21:35:58	11360 MAIN ST		FTJONES	ETNA10	
2408160069	OWAV	08/16/2024	Friday	22:19:14	8500 N HWY 3	8500 BLOCK	FTJONES	ETNA10	
2408170022	INFO	08/17/2024	Saturday	12:58:37	HWY 3/HOLZHAUSER			ETNA5	
2408180006	TRSP	08/18/2024	Sunday	01:31:38	107 SCOTT ST		ETNA	ETNA10	
2408190037	PTRL	08/19/2024	Monday	16:40:14	12345 MAIN ST		FTJONES	ETNA1	
2408190040	OWAV	08/19/2024	Monday	17:46:24	12361 MAIN ST		FTJONES	ETNA1	
2408190042	DP	08/19/2024	Monday	18:49:25	12345 MAIN ST		FTJONES	ETNA1	24-0130
2408200009	ALARM	08/20/2024	Tuesday	05:29:33	11219 N HIGHWAY 3	SISKIYOU CENTRAL CREDIT UNION ATM	FTJONES	ETNA6	
2408200051	ANIMAL	08/20/2024	Tuesday	16:10:41	11911 MAIN ST	FRONTIER HARDWARE	FTJONES	ETNA8	
2408210031	NCRM	08/21/2024	Wednesday	12:03:05	124 NEWTON ST		FTJONES	ETNA5	
2408220014	WAR	08/22/2024	Thursday	07:35:56	513 N KIDDER CREEK			ETNA5	
2408220022	TS	08/22/2024	Thursday	09:49:34	(UNKNOWN ADDRESS)	ETNA CITY PARK		ETNA5	
2408220026	VNDL	08/22/2024	Thursday	10:52:27	337 CALLAHAN ST		ETNA	ETNA5	24-0131
2408220032	ATC	08/22/2024	Thursday	11:55:18	5225 N HWY 3		ETNA	ETNA5	
2408220087	TC	08/22/2024	Thursday	15:11:25	EAST SIDE/SHELL GULCH			ETNA5	
2408220098	ATC	08/22/2024	Thursday	15:56:53	5225 N HWY 3		ETNA	ETNA5	
2408220102	WI	08/22/2024	Thursday	16:01:28	11906 EAST ST		FTJONES	ETNA5	
2408220108	WI	08/22/2024	Thursday	17:24:31	505 SCOTT RIVER RD	FINLEY RANCH	FTJONES	ETNA1	24-0134
2408220109	TS	08/22/2024	Thursday	17:24:55	625 HOWELL AVE	ETNA CITY PARK	ETNA	ETNA5	
2408220121	TRSP	08/22/2024	Thursday	20:25:57	11735 MATHEWS ST		FTJONES	ETNA1	
2408230034	TS	08/23/2024	Friday	13:03:27	MAIN ST/BUTTE ST		FTJONES	ETNA10	24-0135
2408230067	RO	08/23/2024	Friday	19:55:40	12079 MAIN ST		FTJONES	ETNA10	24-0136

2408250032	VNDL	08/25/2024	Sunday	19:41:39	11714 EAST ST		FTJONES	ETNA10	24-0137
2408260022	CODE	08/26/2024	Monday	09:54:22	12361 MAIN ST		FTJONES	ETNA8	
2408270025	WI	08/27/2024	Tuesday	10:35:38	124 COLLIER WAY	ROWS FOOD PLACE	ETNA	ETNA6	
2408270035	OWAS	08/27/2024	Tuesday	14:06:51	CHURCH ST/WAGNER WAY		ETNA	ETNA8	24-0138
2408270064	ATL	08/27/2024	Tuesday	21:56:01	11907 DIGGLES ST		FTJONES	ETNA6	
2408280029	TS	08/28/2024	Wednesday	09:33:03	N HWY 3/HAMMOND			ETNA5	
2408280030	GTFT	08/28/2024	Wednesday	10:05:05	11843 DIGGLES ST		FTJONES	ETNA5	24-0139
2408280051	DP	08/28/2024	Wednesday	16:24:54	(UNKNOWN ADDRESS)	FIVE MARYS	FT JONES	ETNA1	
2408280067	FIRE	08/28/2024	Wednesday	20:00:03	305 FREDRICK ST	BARN ACROSS THE STREET	ETNA	ETNA1	
2408290040	FU	08/29/2024	Thursday	12:42:41	400 HOWELL AVE	ETNA HIGH SCHOOL	ETNA	ETNA10	
2408290055	TS	08/29/2024	Thursday	16:49:52	N HWY 3/LIGHTHILL RD		FTJONES	ETNA5	
2408300039	TS	08/30/2024	Friday	13:29:39	HWY 3/PEACH ORCHARD			ETNA10	
2408310017	TS	08/31/2024	Saturday	11:02:56	NB HIGHWAY3/WILSON WAY			ETNA5	
2408310018	TS	08/31/2024	Saturday	11:07:27	HWY 3/NEWTON			ETNA10	
2408310022	TS	08/31/2024	Saturday	11:30:56	MAIN ST/ALLISON WAY		FTJONES	ETNA10	
2408310032	TS	08/31/2024	Saturday	13:52:59	9500 HWY 3		ETNA	ETNA10	
2409010027	OWAS	09/01/2024	Sunday	15:08:04	MAIN ST/CALLAHAN ST		ETNA	ETNA10	
2409010031	TS	09/01/2024	Sunday	15:49:59	MAIN ST/MATHEWS ST		FTJONES	ETNA10	
2409010036	CIVIL	09/01/2024	Sunday	17:21:46	124 COLLIER WAY	ROWS FOOD PLACE	ETNA	ETNA10	
2409020017	ANIMAL	09/02/2024	Monday	10:51:21	67 MAIN ST		ETNA	ETNA6	
2409020022	ANIMAL	09/02/2024	Monday	12:15:03	708 MAIN ST		ETNA	ETNA6	
2409030017	TRSP	09/03/2024	Tuesday	09:31:57	133 CHARLES ST		ETNA	ETNA5	24-0140
2409030018	FU	09/03/2024	Tuesday	09:39:30	11 HOWELL AVE		ETNA	ETNA1	
2409030050	ASST	09/03/2024	Tuesday	18:19:06	HWY3/ SERPA LN		FTJONES	ETNA1	
2409040021	DP	09/04/2024	Wednesday	09:04:36	305 FREDRICK ST		ETNA	ETNA1	
2409040024	NCRM	09/04/2024	Wednesday	09:21:48	117 SQUAW VALLEY RD	CHEVRON STATION	MCCLOUD	ETNA8	
2409040045	WI	09/04/2024	Wednesday	13:57:27	12079 MAIN ST		FTJONES	ETNA1	
2409050016	TS	09/05/2024	Thursday	09:55:01	HWY 3/NAOMI			ETNA1	
2409050018	NCRM	09/05/2024	Thursday	09:58:57	155 DIGGLES ST	ETNA POLICE DEPART	ETNA	ETNA1	
2409050069	SUIC	09/05/2024	Thursday	23:09:30	(UNKNOWN ADDRESS)	BABE RUTH BASEBALL PARK	FTJONES	ETNA1	
2409060023	SCHOOL	09/06/2024	Friday	11:45:02	400 HOWELL AVE	ETNA HIGH SCHOOL	ETNA	ETNA10	
2409060031	DP	09/06/2024	Friday	13:08:20	11300 HWY 3	STAGE STOP	FTJONES	ETNA10	
2409060033	TS	09/06/2024	Friday	13:40:25	MATTHEWS/NEWTON			ETNA10	24-0141
2409070017	FU	09/07/2024	Saturday	10:47:26	857 HIGHLAND ST		ETNA	ETNA10	
2409070022	TS	09/07/2024	Saturday	12:48:32	124 COLLIER WAY	ROWS FOOD PLACE	ETNA	ETNA10	
2409070031	TS	09/07/2024	Saturday	14:17:31	MAIN ST/ALLISON WAY		FTJONES	ETNA10	
2409070034	TS	09/07/2024	Saturday	14:51:03	MAIN ST/CARLOCK ST		FTJONES	ETNA10	
2409070043	TS	09/07/2024	Saturday	18:33:48	426 WOODLAND ST		ETNA	ETNA6	24-0142
2409070048	ASST	09/07/2024	Saturday	20:27:42	308 KELLEMS LN		ETNA	ETNA10	
2409070051	TS	09/07/2024	Saturday	21:01:14	FOREST SUMMIT/PEACH ORCHARD		6FTN772	ETNA6	
2409080025	TS	09/08/2024	Sunday	11:28:46	(UNKNOWN ADDRESS)	HWY 3		ETNA10	
2409080027	TS	09/08/2024	Sunday	11:46:30	HWY 3/KELLEMS			ETNA10	
2409080031	TS	09/08/2024	Sunday	13:14:40	N HWY 3/KELLEMS LN		ETNA	ETNA10	
2409080034	TS	09/08/2024	Sunday	13:45:58	HWY 3/ MINERAL RANGE			ETNA10	

AB	ASSAULT AND BATTERY
ABC	ALCOHOL BEVERAGE CONTROL
ACS	ACCIDENTAL SHOOTING
ADW	ASSAULT WITH DEADLY WEAPON
ALARM	ALARM
ANIMAL	ANIMAL ABUSE OR NEGLECT
ARO	ATTEMPT TRO SERVICE
ARSN	ARSON
ASST	ASSIST OTHER AGENCY
AT	AUTO THEFT
ATC	ATTEMPT TO LOCATE
AVEH	ABANDONED VEHICLE
BCHK	BAR CHECK
BURG	BURGLARY
CASINO	CASINO RELATED CALLS
CCW	CONCEALED WEAPONS PERMIT AI
CHAB	CHILD ABUSE
CHKS	CHECKS
CIV	CIVIL PROCESS
CODE	CODE ENFORCEMENT
CPO	CRIMINAL PROTECTIVE ORDER
CRNR	CORONER
DB	DEAD BODY
DP	DISTURBING PEACE
DRDR	DRUNK DRIVING
DRNK	DRUNK
DV	DOMESTIC VIOLENCE
EA	ELDER ABUSE
EMBZ	EMBEZZELMENT
ESCP	ESCAPE
EXPL	EXPLOSIVE
FG	FISH AND GAME
FIRE	FIRE AND FIREWORKS RELATED C
FND	FOUND
FORG	FORGERY
FU	FOLLOW UP
GTFT	GRAND THEFT
HAZ	HAZMAT
HOMI	HOMICIDE OR ATTEMPT
HW	HOUSE WATCH

IDTFT	IDENTITY THEFT
K9	K9
KDNP	KIDNAPPING
LIVS	LIVESTOCK
LST	LOST
M	MISCELLANEOUS
MFEL	MISC FELONY
MH	MENTAL HEALTH
MJ	MARIJUANA CULTIVATION OR COM
MMIS	MISC MISDEMEANOR
MP	MISSING PERSON
NARC	NARCOTICS
NCRM	NON CRIMINAL
OWAS	OUT WITH A SUBJECT
OWAV	OUT WITH A VEHICLE
PLANE	PLANE CRASH OR INCIDENT
PROBS	PROBATION SEARCH
PROW	PROWLER
PTFT	PETTY THEFT
PTRL	PATROL
RADAR	RADAR TRAILER
RADIO	RADIO RECEPTION TROUBLE
RAPE	RAPE
RBRY	ROBBERY
REPO	VEHICLE REPOSSESSION
RO	RESTRAINING ORDER
RWAY	RUNAWAY
SAFE	SEXUAL ASSAULT FELONY ENFOR
SAR	SEARCH AND RESCUE
SCAM	SCAM
SCHK	SECURITY CHECK
SCHOOL	SCHOOL SECURITY CHECK
SEXO	SEX OFFENCE
SUIC	SUICIDE (OR ATTEMPT)
SUPS	SUBPOENA SERVICE
SVEH	VEHICLE ASSIST
SWAR	SEARCH WARRANT
TC	TRAFFIC ACCIDENT
TEST	TEST CALL ONLY
TRAF	TRAFFIC

TRSP	TRESPASSING
TS	VEHICLE STOP
VNDL	VANDALISM
WAR	WARRANT SERVICE
WI	WELFARE CHECK
WS	WATER SAFETY

August Numbers

Total: 33	Etna 5	ALS	BLS	CXL	CCP	Missed	AMA/BLS	None:
Billable: 25	FJ 6	20	5	4	0	3	assess/ non billable :	MSAS rendezvous BLSD
	SV 21						1	
	M11 1							
								Days w/o calls: 14
August 2023	Total: 28 Billable: 18 Days without calls: 13							

Key:

ALS: Advanced Life Support (paramedic level)

BLS: Basic Life Support (EMT level)

BLSD: Deceased on scene, no transport

AMA: Against Medical Advice (No transport)

CXL: Cancelled

CCP: Community Care Program

MSAS: Mount Shasta Ambulance Service (we req them for a paramedic if needed)

M11: Salmon River Fire/Rescue (they req us for transport)

Etna: City limits of Etna

FJ: Fort Jones Town Limits

SV: Scott Valley outside of city/town limits

Grants:

SAMSHA- Rural EMS Training grant. I am keeping watch for this to open to see if we will qualify. It closes March 2025.

SAFER- Paid Recruitment/Retention Officer for the FD. Watching for opening date to apply for the FD for 2025.

Upcoming training/classes/events:

*With the \$400 donation for training supplies from the Yreka Elks Lodge, I was able to purchase 2 stethoscopes, feedback devices for our CPR mannequins to get them in compliance for use and a bleeding wound trainer. I had hoped to order AED trainers, however the price has gone up considerably. These items will improve our training for both our first responders and for the community classes.

*We will be holding our mandatory driver's course in October. All team members are required to pass the full course initially and then the drivers only portion biannually. Usually, the fire departments also set up at the same time and we train together.

*Due to the Shelly Fire, a First on the Scene class for the community was cancelled and will be rescheduled in Oct or Nov

MISC

*Still helping with the park towels by washing, drying, folding and getting them back to Dan Keip. This is slowing down considerably.

*Helping EFD with secretarial work

*The ¾ time EMT/Firefighter position to assist the ambulance and the FD that was discussed and created with the new budget is on hold, waiting for approval from Mr. Mitchem to advertise. As you recall, Chief Whitchurch informed council that the chief, assistant chief and secretary stipends were being waved to add to this extra cost. Also, I have cancelled the ambulance departments' pest control services to put additional funds towards this position.

*Merging of the FD and ambulance is on hold pending response from Mr. Mitchem discussing with the attorney if merging the ambulance and FD would be financially beneficial to both departments and the city.

*My Agenda Request for council to add an ALS Dry Run fee to our ambulance fee schedule was removed for this meeting and is on hold until Mr. Mitchem does more research and advises further. This additional fee to our rates was a recommendation from Angelo, the owner of Mount Shasta Ambulance. They have this rate in their fee schedule and were able to invoice, and recoup costs during the Shelly Fire for responses that resulted in >1 hr of time commitment of their crew/unit without a patient transport. We also had those type of calls during the Shelly Fire and were not able to recoup our costs.



CITY OF ETNA
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NOTICE OF PUBLIC WORKSHOP

The City Council of the City of Etna will host a public workshop on **Monday, September 23, 2024, at 6:30 p.m.** at the City of Etna Council Chambers, 442 Main Street, Etna, California on the following item:

GENERAL PLAN CIRCULATION ELEMENT UPDATE

What is a General Plan, and what is the Circulation Element?

State law requires that each city and county in California adopt and maintain a general plan. General plans help shape and improve the quality of life for residents and businesses and serve as a community's blueprint for development. General plans establish policies covering a wide range of topics of community importance in seven required "elements." These elements are land use, housing, conservation, open space, noise, safety, and circulation. However, general plans, are more than policy documents. They reflect the vision, values, and priorities of a community. They define what is unique and special about the community that should be preserved, and they identify strategic ways to improve the quality of life for the community. The purpose of the Circulation Element is to identify the location and extent of existing and proposed roadways, transportation routes, and terminals, as well as other local public utilities and facilities, and to plan for a balanced, multimodal transportation network that meets the needs of all users, including bicyclists, children, seniors, persons with disabilities, pedestrians, motorists, and users of public transportation.

Why is the City of Etna updating its Circulation Element?

Generally, cities and counties update their general plans every 10 to 20 years. Aside from Etna's recently updated Housing Element (2024), the General Plan was last updated in 2005. Because it has been nearly 20 years since the last update, the City initiated an update of the General Plan to ensure that it meets current state requirements, that it continues to represent the community's vision for itself, and that it provides the guidance necessary to accomplish this vision. Due to the breadth of issues covered by the General Plan, the workshop on September 23, 2024, is dedicated to issues addressed by the Circulation Element.

Who should get involved in the General Plan Update?

The City's goal is to foster strong public participation throughout the General Plan update process and the City would like to hear from the entire community. To ensure the General Plan reflects the voices and spirit of Etna, the City is hosting a series of community engagement activities. The best way to learn about activities and events is by getting involved. The workshop to discuss the Circulation Element will be held on September 23, 2024, at 6:30 p.m. in the City Council chambers located at 442 Main Street, Etna, California. Please tell your friends and neighbors. The City wants to hear from everyone!

PAMELA EASTLICK, CITY CLERK



MEMO TO THE CITY OF ETNA CITY COUNCIL REGARDING THE GENERAL PLAN UPDATE WORKSHOP

To: Mayor and City Council Members
From: Richard Tinsman, City Planner
Date: September 23, 2024
Subject: General Plan Update Workshop – Circulation Element
Attachments: A. General Plan Circulation Element (2005)
B. Survey Responses Regarding Transportation
C. Draft Circulation Element (September 2024)

Purpose of the Workshop

The City of Etna is updating the City's General Plan using a combination of SB 2 Planning Grant Program (SB 2 PGP) and Local Early Action Planning (LEAP) grants. As part of the update, staff is soliciting feedback from the City Council and public on key issues of community importance in order to better define and refine the City's long-term planning goals. At this workshop, staff is looking for input on circulation issues to assist with completion of the draft Circulation Element. Once the draft element is complete, it will be presented to the City Council and public for review and consideration at a future public workshop and public hearing.

What is a General Plan, and what is the Circulation Element?

General plans are policy documents that address seven topic areas of community importance. These are land use, housing, circulation, noise, safety, open space, and conservation. Each topic area is treated to its own chapter, or element, of the general plan. In establishing goals, policies, and programs to address the seven topics areas, general plans serve as a community's constitution for future growth and development, as well as the legal basis for all zoning, subdivision, and other land use related ordinances and resolutions. General plans, however, are more than policy documents. They also help to define a community's vision for itself and provide the guidance necessary to accomplish that vision.

Issues Addressed in the Circulation Element

State law requires that circulation elements include "the general location and extent of existing and proposed major thoroughfares, transportation routes, terminals, any military airports and ports, and other public utilities and facilities, all correlated with the land use element of the plan." State law further requires that circulation elements "plan for a balanced, multimodal transportation network that meets the needs of all users of streets, roads, and highways for safe and convenient travel in a manner that is suitable to the rural, suburban, or urban context of the general plan." Recent legislation has placed additional focus on improving air quality, reducing greenhouse gas emissions, and reducing vehicle miles traveled in the circulation element.

To address these issues, the draft Circulation Element includes an assessment of existing and planned streets and highways; pedestrian and bicycle facilities; rail facilities; mass transit; passenger air service; trucking services; on- and off-street parking; land use patterns; public utilities; and local transportation trends; and it coordinates and integrates with the draft Land Use Element and draft Open Space &

Conservation Element. The central issues being addressed in the draft Circulation Element are the movement of people, goods, water, wastewater, storm water, energy, solid waste, and data and communications in the City of Etna, and the relationship of local streets to SR 3 and the ability of existing and planned transportation systems to accommodate build-out of the land use plan.

Current Circulation Element Goals, Policies, and Programs

The City's current General Plan Circulation Element (2005) is included as **Attachment A** and the City's draft Circulation Element update (2024) is included as **Attachment C**. In considering the City's current goals, policies, and programs relative to the needs of the community, are there particular goals, policies, and programs that the City Council and community feel should be maintained in the update or that should be eliminated? Are there additional goals, policies, and programs that should be considered beyond those included in **Attachment C**?

Prior Community Feedback on Circulation

As part of the City's efforts to gather input for the General Plan update, a survey was presented to the community between March 8, 2024, and May 24, 2024. At the close of the survey response period, a total of 93 completed surveys were received. Those surveyed were asked their opinions on a host of topics, including transportation. Survey responses are summarized below and are included as **Attachment B**.

One survey question asked whether Etna's roads and sidewalks are adequate for the needs of the community. The question received a total of 91 responses. The responses, number of responses, and responses as a percentage of the total are shown in **Table 1** below.

Table 1, Adequacy of Roads & Sidewalks

	Responses	Percentage of Total
Yes	29	31.9
No	45	49.5
Maybe	16	17.6
Don't Know	1	1.1

As shown in **Table 1** above, approximately half of survey respondents indicated that the City's existing roads and sidewalks are inadequate for the needs of the community. When respondents were asked a follow up question about what the most needed transportation improvements for the community, a total of 87 responses were received. The responses, number of responses, and responses as a percentage of the total follow (see **Table 2**).

Table 2, Most Needed Transportation Improvements

	Responses	Percent of Total
Mass Transit	5	5.7
Sidewalks	9	10.3
Street Maintenance	38	43.7
Bicycle Lanes	7	8.1
Accessibility Improvements	4	4.6
Senior Shuttle	16	18.4
Other	8	9.2

As shown in **Table 2**, street maintenance was identified as the most needed transportation improvement (43.7 percent), followed by a senior shuttle (18.4 percent), sidewalks (10.3 percent), and bicycle lanes (8.1 percent). Several of the respondents included additional comments with their survey responses which are provided in **Attachment B**.

Additional Topics for Discussion at Workshop

The following questions are for discussion at the workshop:

- A few survey respondents indicated that speeding can be an issue. Where is speeding a problem and does it require installation of traffic calming measures to address?
- The Siskiyou County Local Transportation Commission (SCLTC) is in the process of developing a regional Active Transportation Plan (ATP) for all of Siskiyou County's communities, including the City of Etna. The process is intended to help identify and prioritize needed nonvehicular transportation improvements. Has the City of Etna been engaging with SCLTC on development of the ATP?
- Ordinance 158 was adopted in 1984, which created a framework for establishing designated truck routes and penalties for noncompliance. It isn't clear, however, whether truck routes were established, and if so, whether designated roadways are designed to carry the added weight of large vehicles.
- Given the incomplete storm drain network, are there areas of the City that experience localized flooding following storm events? If so, has the problem been getting better or worse, or is it staying the same?
- It has been mentioned that high school students cross SR 3 to get to Dollar General and that there are no crosswalks or safe routes for doing so. Has the City communicated its safety concerns with Caltrans regarding this issue, and if so what was the State's response?

ATTACHMENT A

2005 CIRCULATION ELEMENT

IX. TRANSPORTATION ELEMENT

CIRCULATION ELEMENT

The Circulation Element describes and analyses and various modes and routes of transportation available to the public, including roads, airports, and commercial carriers. The ability of the transportation system to accommodate demands within the planning area generated by the land use plan is the central issue addressed.

Highway System - Primary access to Etna is from State Highway 3, connecting to Interstate 5, 25 miles to the north of Yreka, and State Highway 299, 75 miles to the south in Weaverville. This is considered to be an arterial street due to the large area and uses it serves as well as the its width, limited access points, wide shoulders and design speed, which allows for a heavy traffic volumes. This is a well-traveled road serving both local and tourist traffic, with traffic volumes well below its design capacity. Additionally, Etna-Sawyers Bar Road, a County road connects Etna with the Klamath National Forest and State Highway 98 to the west. This is a narrower winding two-lane highway, serving acreage home-sites between Etna and the National Forest land. Due to the low number of dwellings along the road and limited use of Forest land to the west, traffic volumes on this road are also low. No significant changes are expected to occur on either of these routes during the life of this Plan.

Local Streets - All the streets in the City are considered to be local serving mostly low-density residential development. These streets are placed into two classes: collector streets that serve a large area, or are main through streets, bringing traffic to destination areas (work, schools, shopping, etc); and local streets, which are those streets which serve neighborhoods and provide access from homes to collector streets.

The collector streets in Etna are:

- Collier Way
- Main Street
- Howell Avenue

Local collectors are typically two lane streets like all other local City streets, but are designed as a through street with few stop signs and access limitations in some situations, and due to their location and adjacent land uses, carry more traffic than a local street. These streets may also have a larger right of way requirement.

Based on the State highway Classification system (classified for funding purposes), Main Street between Church Street and Highway 3 is a Rural Major Collector, and Collier Street from Main Street to Highway 3 is a Rural Minor Collector by State Classification (See Figure 5).



TO FORT JONES
AND VREKA

JOHNSON CREEK

HWY 3

HWY 1

TO CALLAHAN

SCOTT STREET

CHARLES STREET

FREDERICK ST

COLLIER WAY

MAIN STREET

CALLAHAN STREET

JOHNSON STREET

COLLIER WAY

CENTER STREET

DIGGLES STREET

OAK STREET

WAGNER WAY

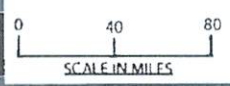
HOMER AVENUE
COLLEGE CHURCH STREET

BRYAN STREET

CLEVELAND STREET

WOODLAND STREET

CITY LIMITS



Since Etna is a small community located in a rural environment, two lane streets will continue to adequately carry all anticipated traffic. With the population increase over the next 20 years of an estimated 140-175 persons, land uses and related traffic volumes will not increase significantly. Consequently, the existing road network is adequate to handle existing and projected traffic volumes. While no significant road improvements are necessary, road maintenance will continue to be necessary to keep the road network functioning.

Public Transportation - Public bus transportation is provided by the County, operated under the trademark STAGE (Siskiyou Transportation and General Express). This bus service serves the City of Etna on a regularly scheduled basis (3 times per day), providing direct service to Fort Jones and Yreka.

Air Transportation - The nearest air facility is the Scott Valley airport, a small airport located south of Fort Jones, approximately six miles north of Etna. This airport with its runway length of approximately 3500 feet is primarily used for private aircraft and agricultural operations. There are no commercial airlines serving any of the airports in Siskiyou County. The nearest airport with passenger service is located in Medford, approximately 75 miles to the north.

Parking - The provision for parking is an integral part of the transportation system. Whether at home or at some point of destination, sufficient space must be provided to park vehicles. Typically, this is done through the application of standards in the Zoning Ordinance, which require parking off street based on the type and intensity of use. Parking is then provided as a requirement of building permit issuance for new or expanded uses. An exception occurs in downtown Etna where there is no off-street parking requirement for uses proposed on existing parcels. This exception occurs due to the small parcels and the limitation that such a requirement would place on these parcels. Fortunately in the downtown area there currently is ample street parking available, in part due to the diagonal parking that is allowed in some areas.

Most City streets are of sufficient width to provide some on-street parking. This helps to offset situations where off-street parking has not been provided in the past, as well as giving neighborhoods more available parking for guests. The on-street parking area also provides a space for snow storage when needed. Road standards for new development should be designed to provide on-street parking, unless due to provisions of a development plan, increased parking is provided off-street, or road widths are limited due to topographical constraints.

GOALS AND POLICIES – TRANSPORTATION

GOAL TR-16 TO MAINTAIN A TRANSPORTATION SYSTEM THAT PROVIDES FOR THE SOCIAL, ECONOMIC AND ENVIRONMENTAL WELL BEING OF THE RESIDENTS OF THE PLAN AREA.

Objective: Transportation facilities in Etna are provided by the State, County and the City, and are vital to the development of the community. While significant changes to the existing system are not expected during the life this Plan, it is the objective of this

goal to ensure that new development will not result in a decline in the effectiveness of the existing system.

- Program 16-A: Support long range plans for improvement of major roads by Siskiyou County and California Department of Transportation.
- Program 16-B: Existing roads should be maintained at a level which ensures that they are safe, efficient and economical.
- Program 16-C: New streets to serve developing areas should be adequate in size and design to support the new construction, as well as future development.
- Program 16-D: New development projects shall dedicate adequate rights-of-way to allow for construction of roadways and utilities as follows:

Table 32	
Right of Way Standards	
Type	Right of Way Width ⁽³⁾
Arterial (State Hwy)	Per State Standard
Local Collector	60' ⁽¹⁾ -80' ⁽²⁾
Local Through Street	60'
Cul-de-sac and short street, less than 300 feet	50'
Industrial Street	60'

(1) Applies to existing routes

(2) Applies to future extensions or additions

(3) Right of way width may vary due to topography or other features

(4) All roads, public or private must be constructed to City standards

See Figure 5 for locations of Arterial and Local Collector routes

- Program 16-E: Existing Local Collector streets may eventually be fully improved with curb, gutter, sidewalk and a minimum paving width of 36-40 feet.
- Program 16-F: Require curb and gutter on any existing development where significant improvements to the property and structures are made. The exception may occur when the project is located in a block, which is entirely developed and no other curbs exists, and further, the likelihood of ever having a full curb and gutter system in the affected block is unlikely.
- Program 16-G: Control access points to Highway 3, and require turning lanes at access points as a means to maintain safety and road capacity.

- Program 16-H: As resources permit, The City shall work to enhance the visual appearance of both pedestrian and vehicular routes
- Program 16-I: The City may establish fees, assessment districts, reimbursement agreements or other mechanisms to either pay for or reimburse construction of roadways and roadway improvements and parking.
- Program 16-J: New development shall provide adequate off-street parking spaces to accommodate parking demands generated by the use.
- Program 16-K: When practical, parking lot and service drives of adjacent commercial uses shall be designed to connect and allow traffic to travel from one commercial use to an adjacent one without using public streets.
- Program 16-L: During development of the preliminary City budget each year, the street superintendent shall present an improvement program for City streets.

GOAL TR-17 PROVIDE SAFE, CONVENIENT AND ATTRACTIVE ROUTES FOR PEDESTRIAN AND BICYCLISTS OF ALL AGES THROUGHOUT ETNA.

Objective: Pedestrians and bicyclists are an important part of the City circulation system. Walking and bicycling are important activities for the youth and old alike as they travel about the community as a means to improve their health, or as a means to easily get around the community without the use of an auto. The objective of this goal is to encourage this activity in a safe and effective manner.

- Program 17-A: Require new development to include sidewalks, trails, paths, or other pedestrian routes, connecting to existing or proposed City improvements.
- Program 17-B: The City may seek grants for pedestrian and bicycle improvements in established areas. These improvements shall be prioritized in the following order:
- a. Projects which increase safety for children traveling to and from school.
 - b. Projects which remove barriers to handicapped individuals.
 - c. Projects which increase overall convenience and safety for pedestrians and bicyclists.
 - d. Projects which are primarily designed for recreation purposes.
- Program 17-C: The City may require development projects to dedicate right of way and/or to construct pedestrian and bicycle facilities when such action is consistent with an adopted trail or bike plan.

GOAL TR-18 - ENCOURAGE AND ENHANCE PUBLIC TRANSIT TO AND WITHIN ETNA.

Objective: Public transit provides an opportunity for efficient use of roads, allows an affordable alternative to car ownership, and reduces air quality impacts. The objective of this goal is to expand public transit services such as provided by STAGE to citizens of Etna.

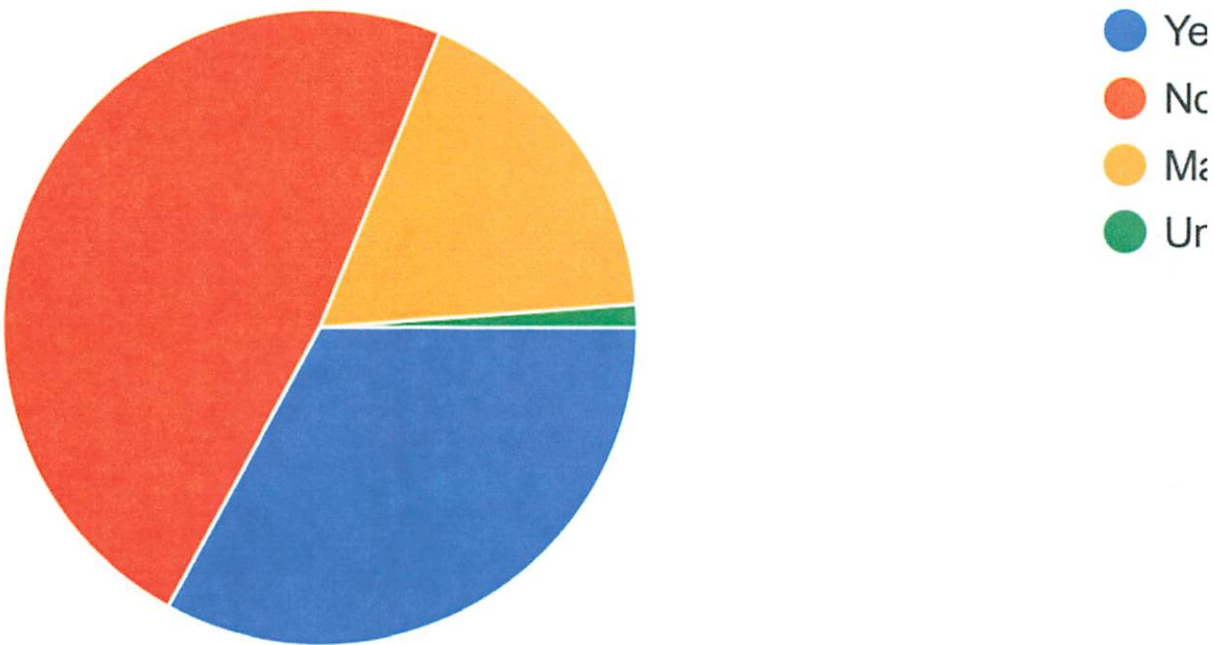
Program 18-A: The City shall encourage the use of public transportation and will promote the expansion of such services within the community.

Program 18-B: When appropriate, the City shall incorporate transit facilities such as bus turnouts and shelters into new and reconstructed roadways and private development.

ATTACHMENT B

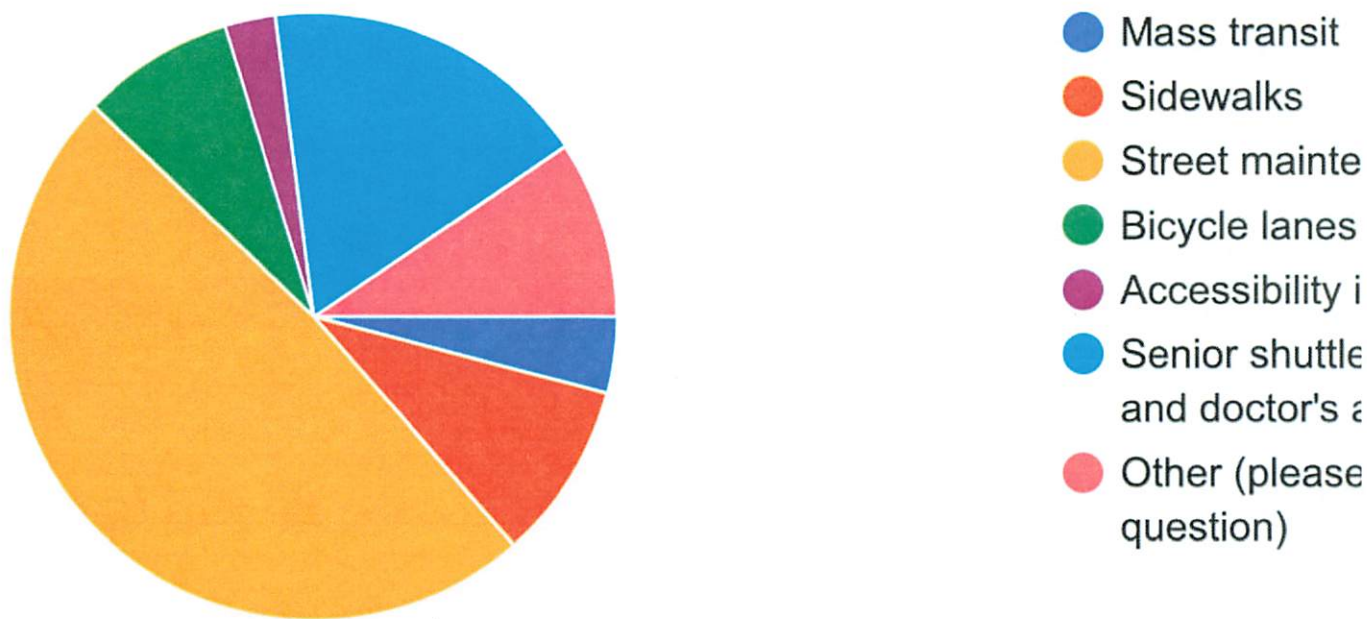
SURVEY REPOSSES RE: TRANSPORTATION

23. Do you feel the City’s roads and sidewalks are adequate for the needs of the community?



	Yes	No	Maybe
Total Responses	29	45	16
91			
Percent of Total	31.9%	49.5%	17.6%
100.0%			

24. What transportation improvements are most needed in the community?



	Mass Transit	Sidewalks	Street Maintenance	Bicycle Lanes	Accessibility Improvements	
Total Responses	5	9	38	7	4	
87						
Percent of Total	5.7%	10.3%	43.7%	8.1%	4.6%	
100.0%						

25. If there are other transportation needs not listed above that you would like to see

1. Fixing the roads should be the first thing we do before trying to grow. They are really bad
2. Sidewalks, bike lanes, summer trolley from the top of salmon and back? PCT Hikers accom available for residents.
3. Bike lanes, running trails
4. It's a small enough community that walking around and biking is it possibility. Supporting those really help people experience what the town has to offer.
5. Both mass transit and senior shuttle
6. Fix potholes for the love of god.
7. Public bicycle hub
8. Bike lanes between major destinations (schools, downtown, parks, pool) to keep kids safe when riding mass transit, and sidewalks connecting all residential and business areas.
9. Affordable public transportation connection to Ashland
10. SB1 funding does not provide much for Public Works street maintenance. STIP, RTIP, ATP, and be difficult to program. I would like to see a local tax measure to bolster the streets budget and maintenance program for those streets that are able to be saved. Many have fallen to a red condition index.
11. Availability of hitching rails, etc. in town for those wishing to use equine transportation either buggy/carriage. Having adequate space for them to safely travel on our public roads would be an improvement.
12. The City needs to fix the streets and reduce the speed limit.
13. I find as residences age that need transportation provided
14. Senior shuttles and decent sidewalks
15. Some streets are beautifully maintained, like Scott St., others are a mess of potholes.
16. It would be beneficial to be able to check off more than one answer: sidewalks, bicycles lanes, accessible and senior shuttle are also needed.
17. Speeding
18. Since I could only choose one above I would add accessibility improvements.
19. The senior shuttle is a good idea too, it would only let me pick one

20. The streets should not be pitted with potholes the way they are and the sidewalks need to be well maintained. It is such a missed opportunity with the sidewalks- they need to be accessible, and it's terrible that that is not easy for moms with strollers! We need to build what will attract our ideal citizens- families! A senior win for such an elderly-heavy community.
21. Street maintenance is often a problem in many communities. I understand the challenges. When having their own sidewalk. An organized group to help with the transportation needs of elderly citizens.
22. Bike paths throughout Scott valley!
23. Sidewalks.
24. Repair and expansion of sidewalks (link businesses at north end of Collier Way), Main Street repair for intersection of Diggles St/Main St., added busses/new options for shopping accessibility,
25. Most of the streets are badly in need of maintenance. Rough spots and pot holes are getting bad.

DRAFT CIRCULATION ELEMENT (2024)

4.1 INTRODUCTION

The Circulation Element focuses on the movement of people, goods, water, wastewater, storm water, energy, solid waste, and data and communications in the City of Etna. In doing so, the Circulation Element highlights Etna's current and planned transportation system, provides an overview of public utilities in the City, and sets forth specific goals, policies, and programs to guide the development and maintenance of circulation in Etna through 2044.

4.2 STATUTORY REQUIREMENTS

California Government Code Section 65302(b) states that the circulation element of a general plan shall consist of "the general location and extent of existing and proposed major thoroughfares, transportation routes, terminals, any military airports and ports, and other public utilities and facilities, all correlated with the land use element of the plan." It further states that the circulation element must "plan for a balanced, multimodal transportation network that meets the needs of all users of streets, roads, and highways for safe and convenient travel in a manner that is suitable to the rural, suburban, or urban context of the general plan."

Additionally, recent legislation has increased focus on air quality, reducing greenhouse gas (GHG) emissions, and reducing vehicle miles traveled (VMT) in the Circulation Element. This includes:

- California Complete Streets Act of 2008 (Assembly Bill (AB) 1358);
- Global Warming Solutions Act of 2006 (AB 32);
- Sustainable Communities and Climate Protection Act of 2008 (Senate Bill (SB) 375);
- CEQA Streamlining for Infill Projects (SB 226, 2011); and
- Shift in CEQA transportation metric to VMT (SB 743, 2013).

4.3 BACKGROUND

4.3.1 Highway and Street Classifications

The Federal Highway Administration (FHWA) maintains a functional classification system that defines the role of each element of the roadway network. The system groups streets and highways into classes according to the service they provide for purposes of federal funding eligibility. The functional classification system is also used by the California Department of Transportation (Caltrans) to make recommendations to the FHWA for approval of California Road System maps. The City of Etna does not maintain its own functional classification system. Should the City desire to add or modify a functional classification, it would petition Caltrans for the change.

Rural and urban areas have different roles as to density of street and highway networks, travel patterns, and how these elements are integrated into a highway system. To qualify as "urban" under the functional classification system, the area must encompass at least 2,000 housing units or at least 5,000 persons. The term "rural" encompasses all population, housing, and territory not included within an urban area. The City of Etna and surrounding area are considered rural. While the "urban" or "rural" designation is independent of the functional classification, urban area boundaries play an important role in developing the functional classification of a road in an urban/rural context. The functional classifications include:

4.3.1.1 Arterials

Arterials provide the highest level of service at the greatest speed for the longest uninterrupted distance, often with multiple lanes and some degree of access control. In rural areas, the FHWA

delineates arterials into “principal arterials” and “minor arterials.” Rural principal arterials are further broken down into “interstates” and “other principal arterials.”

4.3.1.2 Collectors

Collectors provide a less highly developed level of service at a lower speed for shorter distances by collecting traffic from local roads and connecting them with arterials. In rural areas, the FHWA delineates collectors into “major” and “minor” collectors. Major collectors serve larger towns not accessed by higher order roads and important industrial or agricultural centers that generate significant traffic but are not served by arterials. Rural minor collectors are typically spaced at intervals consistent with population density to collect traffic from local roads and to ensure that a collector road is within reasonable distance of all developed areas.

4.3.1.3 Local Roads

Local roads provide the most direct access to adjoining properties and uses, such as residences, businesses, schools, parks, etc. Because of this, local roads are normally designed to discourage through traffic (e.g., controlled intersections and slower vehicle speeds) and to move traffic toward collectors and arterials where it can move more efficiently. Roads not designated as either an arterial or a collector are local roads.

4.3.2 Existing Street and Highway System

There are approximately 7.02 maintained road miles in the City of Etna in 2024. The City’s existing road network is shown in **Figure 4-1, Circulation Map** and roadways in the planning area are described according to their FHWA functional classifications below.

4.3.2.1 Arterials

Primary access to the City is from State Route 3 (SR 3), which is designated a “minor arterial” for much of its length, including through Etna. There are no other arterials within or adjacent to the planning area. SR 3 is a north-south two-lane conventional highway beginning at the eastern edge of Montague city limits approximately 35 miles north of Etna and ending at SR 36 near Peanut in Trinity County approximately 112 miles south of Etna. SR 3 connects Etna with other Scott Valley communities and with Yreka, which is a major destination for jobs, goods, and services for the region. SR 3 also connects with Interstate 5 (I-5) in Yreka, which is the primary north-south interstate along the west coast of the United States.

Like other routes in the California Freeway and Expressway System, SR 3 is managed by the California Department of Transportation (Caltrans). Caltrans reports that in 2022, annual average daily traffic (AADT) on SR 3 through Etna consisted of approximately 1,900 vehicles, with 190 vehicles in transit during peak hour traffic (i.e., “rush hour”). Trucks accounted for a relatively small percentage of the average daily traffic (8.2 percent), and two-axle trucks made up a majority of those vehicles (59.1 percent). According to Caltrans, the heaviest traffic typically occurs in July and August when the average reaches 2,250 vehicles per day. (It is important to note that traffic volumes account for vehicles moving in each direction.) Caltrans reports that following the last update of the Circulation Element (i.e., between 2005 and 2022), AADT fell by 1,150 vehicles and peak hour traffic dropped by 10 vehicles. Nevertheless, based on more recent trends, the 2021 Siskiyou County Regional Transportation Plan projects that AADT will rebound and grow to 3,820 vehicles by 2041.

Posted speed limits along SR 3 are reasonably slow through the City (45 mph), which coupled with low traffic volumes allows vehicles to safely maneuver onto and off the highway. The

roadway's lack of pedestrian improvements, such as sidewalks, crosswalks, bike lanes, etc., makes non-vehicular access less practical.

As proposals are received for development projects adjacent to the highway, the City coordinates with Caltrans to ensure impacts to SR 3 and its intersection with city streets are minimized. When necessary, Caltrans requires the construction of turn lanes and other highway modifications to accommodate traffic resulting from development.

In accordance with state law, Caltrans also coordinates with Etna and other underserved rural communities every two years to identify unmet needs relative to the State's Freeway and Expressway System. The information gathered by Caltrans during this process is used to update the transportation needs assessment in the *State Highway System Management Plan*, and to estimate the cost to operate, maintain, and provide for the transportation system in Etna and other underserved rural communities for the next 10 years. The "unmet needs" process provides an opportunity for the City to communicate any issues or concerns it has relative to the highway and to work with the State to ensure improvements are made to SR 3 to address those concerns, if necessary.

4.3.2.2 Collectors

The designated collector streets in the planning area are Main Street (Sawyers Bar Road outside city limits), Collier Way, and Island Road. Main Street/Sawyers Bar Road is designated a rural "major collector," and Collier Way and Island Road are designated as rural "minor collectors." There are no other collectors within or adjacent to the City.

As the only collectors inside city limits, Main Street and Collier Way provide direct access to SR 3 and are important roadways for local traffic and through traffic from outlying areas like Salmon River. The most recent traffic count for Sawyers Bar Road occurred in May 2013 at the Mill Creek Bridge southwest of Etna. At the time of the count, average daily traffic was 99 vehicles.

4.3.2.3 Local Roads

Aside from SR 3, Main Street/Sawyers Bar Road, Collier Way, and Island Road, the roads in the planning area are local roads. Roads in Etna generally follow a grid-based system with the street network designed to efficiently move traffic to SR 3. Because SR 3 passes through and bisects the north end of the City, various city streets intersect with and provide direct access to the highway.

Being a small rural community, two-lane local roads adequately carry current traffic volumes throughout the City. And with limited population growth anticipated over the life of the General Plan, new development and related traffic volumes are not expected to increase significantly. As a result, it is expected that the existing local road network will be adequate to handle existing and projected traffic volumes related to the growth of the community for the current planning period.

While no new roads or significant road projects are anticipated as being needed to accommodate population growth over the next 20 years, ongoing street improvements and road maintenance will be necessary to keep roads in a safe traveling mode throughout the planning period. To do so, the City works with the Siskiyou County Local Transportation Commission (SCLTC) to survey the roads and prioritize needed road maintenance and repair every five years. The priority projects are then budgeted for and scheduled, as feasible, in the Regional Transportation Plan. Though this system works well for prioritizing improvements, maintenance, and repairs, there remains considerable need for additional funding for projects to be completed.

4.3.2.4 Scenic Highways

The State Scenic Highway Program was created by the California Legislature in 1963 for the purpose of protecting and enhancing the natural scenic beauty of California highways and adjacent corridors through special conservation treatment. Designation as a scenic highway depends upon how much of the natural landscape can be seen by travelers, the scenic quality of the landscape, and the extent to which development intrudes upon the traveler's enjoyment of the view. The State Scenic Highway System includes a list of highways that are either eligible for designation as scenic highways or have been officially designated.

There are no roads in the planning area that have been designated as a state scenic highway. SR 3 is, however, eligible for scenic highway designation under the State Scenic Highway Program. To designate SR 3 or a portion of SR 3, the City Council would apply to Caltrans for scenic highway approval and adopt a corridor protection program that describes local measures for protecting the corridor's visual quality via development and land use regulations; detailed land and site planning; control of outdoor advertising; careful attention to and control of earthmoving and landscaping; and the design and appearance of structures and equipment.

4.3.2.5 Pedestrian and Bicycle Facilities

Bicycle and pedestrian networks should be complete systems for transportation, including coordination with land use plans, housing, and transit systems. Bicycle and pedestrian networks can be used to connect residents to employment centers, community centers, schools, commercial districts, and transit stops. Active transportation can be used to fill the gaps in transit systems when available, encourage recreational bicycling and walking for exercise, and build a healthier, happier community. The General Plan prioritizes infill development, which creates opportunities for active transportation by decreasing the distance between origins and destinations.

There has traditionally been little investment in bicycle infrastructure in Etna due to the low volume of traffic on city streets. Bicycle parking is provided at a few locations, including the schools, park, and library, however, there are presently no bicycle lanes, bicycle routes, or multi-use paths in Etna. The pedestrian network is much better developed but also incomplete. Sidewalks have been constructed along all or portions of Main Street, Collier Way, Howell Avenue, Scott Street, Diggles Street, Church Street, College Street, Pig Alley, Center Street and Wagner Way. In many instances, however, sidewalks need to be extended to be better integrated, and walkways are absent elsewhere in the City, including in the neighborhoods west of Howell Avenue and along SR 3. Some older sidewalks lack accessibility improvements and/or need of repair or replacement.

The SCLTC is in the process of developing a regional Active Transportation Plan (ATP) as part of its effort to build a transportation network that meets the unique needs of Siskiyou County's rural communities, including Etna. When complete, the ATP will emphasize the improvement of pedestrian and bicycle connections used to access schools, goods and services, and other important destinations for children, the elderly, and people with disabilities. Having an ATP allows communities to better identify and prioritize the specific active transportation improvements needed in their community and to better qualify for grant funding to implement the improvements.

Funding continues to be a significant challenge in implementing an active transportation network. Although the State supports investment in biking and walking by funding programs such as the Active Transportation Program and the Affordable Housing and Sustainable Communities

Programs, many communities are interested in implementing active transportation projects and there is strong competition for these funds. Therefore, as part of the City's efforts to develop a connected active transportation system for Etna, as well as better compete for funding assistance, the City will continue to coordinate with SCLTC and other communities in the region on development of the ATP and to plan for a regional active transportation network. Once the ATP is complete, the City of Etna and other communities in Siskiyou County can better target grant opportunities to improve their active transportation networks.

4.3.2.6 Parking

The provision for parking is an integral part of a transportation system. Whether at home or at some destination point, sufficient space must be provided to park vehicles. Typically, this is done through the application of standards in a city's zoning ordinance, which require specific amounts of off-street parking based on the type and intensity of use. The City's zoning ordinance establishes off-street parking requirements for a variety of permitted and conditionally permitted uses.

Though the provision of off-street parking is required throughout much of the City, most streets in Etna are of sufficient width to provide some on-street parking as well. This helps to offset situations where off-street parking has not been provided in the past, as well as giving neighborhoods more available parking for guests and deliveries. On-street parking areas also provide space for snow storage following winter storms.

To address the parking needs for passenger vehicles in the downtown area, the north side of Main Street between Diggles Street and Collier Way is marked with 27 on-street diagonal parking spaces and the City permits parallel parking along the south side of the roadway and along nearby city streets. In addition, the City maintains off-street public parking at the library and outside of the downtown at the park and community pool. Though the number of parking spaces in the downtown area is typically adequate to accommodate demand, accessible parking needs should be evaluated and addressed in the downtown area.

4.3.2.7 Traffic Management

Most streets in Etna do not experience significant traffic and few traffic calming measures have traditionally been required. The lack of significant traffic on city roadways is an important element of the overall livability and small-town feel of Etna. And while substantial population growth and a corresponding increase in traffic on local roads are not anticipated for the planning period, the City periodically receives complaints about vehicle speeds, and there is concern about the lack of pedestrian improvements along SR 3, particularly between the high school and businesses north of SR 3.

There are a variety of traffic calming measures that can achieve speed reductions, deter congestion, and reduce demand for vehicle trips. Some traffic calming measures alter the configuration of a roadway while others change how people psychologically perceive and respond to a street. Traffic calming measures can include center medians with vegetation, pinchpoints, lane shifts, bulb outs, and roundabouts. Depending on site-specific conditions, speed reduction mechanisms can improve safety and result in fewer or less serious injuries when accidents occur. Although no new traffic calming measures are currently planned, the City continues to evaluate its roadways and intersections for safety, and to coordinate with Caltrans relative to SR 3 and its intersection with city streets, and new measures may be determined necessary in the future.

4.3.3 Shipping and Transit

4.3.3.1 Railroad

There is no railroad or light rail transit in the planning area. The nearest active railroad is in Montague approximately 35 miles northeast. However, to access passenger rail service to other parts of the Country, residents must travel approximately 70 miles to the Amtrak station in Dunsmuir or 112 miles northeast to the station in Klamath Falls, Oregon.

4.3.3.2 Trucking

Freight movement to and from the Scott Valley is provided by inter- and intrastate firms. Being located outside of major transportation routes, however, there are no local terminal facilities in Etna and heavy truck traffic is intermittent. To direct the limited heavy truck traffic that exists to areas designed for commercial and industrial use and away from residential areas and other sensitive land uses, the City has established a system of designated truck routes and penalties for noncompliance. This system also allows the City to ensure its roadways are structurally designed to accommodate the loads placed on them without excessive maintenance and cost.

4.3.3.3 Public Transit

As California strives to reduce VMT and GHG emissions, transportation strategies that include alternatives to driving single-occupancy vehicles have become increasingly important for cities and counties to develop and implement. And while Etna and Siskiyou County are sufficiently rural that single-occupancy vehicles are likely considered a necessity by most residents, the availability of quality transit service facilitates access to goods, services, and employment opportunities for all residents, encourages ridership, and helps to meet State goals. Further, by coordinating transit routes and stops with bicycle and pedestrian infrastructure (e.g., bicycle parking and sidewalks), cities can promote ridership for a wider range of residents.

At present, the County of Siskiyou's Siskiyou Transit and General Express (STAGE) bus service is the only public transit in Etna. STAGE is based in Yreka and principally serves central and southern Siskiyou County. STAGE buses make multiple daily stops in Etna and connect the City with Yreka and other destinations in the County. Nevertheless, because Etna and Siskiyou County are rural, ridership remains low and public transit remains a challenge to operate. According to the *Siskiyou County 2021 Short Range Transit Plan*, during fiscal year 2018/2019 Etna boardings accounted for just 3.25% of STAGE's total ridership. To improve public transit in Siskiyou County, the SCLTC recently commissioned a study by Mia Lewis with UCLA's Institute for Transportation Studies. The 2024 study, *Revitalizing Rural Transit: Transit Analysis and Recommendations for Siskiyou County*, focuses on "developing strategies to increase ridership, optimize route coverage, and enhance overall system efficiency." Importantly, the study also identifies a number of grant sources that can be used by the cities and County to fund transit improvements and operating costs.

Greyhound Lines, Inc. (Greyhound) operates the largest, private intercity bus service in North America; however, Greyhound does not offer bus service to Etna. To access the nearest Greyhound station and bus service to other parts of the Country, residents must travel approximately 55 miles to Weed.

4.3.3.4 Aviation

The nearest aviation facility is the Scott Valley Airport, a small air strip located approximately eight miles north of Etna. The airport, which is neither owned nor maintained by the City of Etna, serves

general aviation aircraft, includes a U.S. Forest Service helitack base, and does not provide commercial flights or scheduled service to other destinations. The nearest airport with passenger service is the Medford-Rogue Valley International Airport, located approximately 82 miles north in Medford, Oregon. Other airports commonly used by city residents include the Sacramento International Airport in Natomas, California and the Redding Regional Airport in Redding, California.

4.3.4 Public Utilities

4.3.4.1 Water

The City obtains its water from a diversion on Etna Creek. From there the water is conveyed via gravity to the City's Water Treatment Plant (WTP) where it is filtered and chlorinated before entering a 155,000-gallon in-ground reservoir and two above-ground steel tanks with a combined capacity of 338,000 gallons.

Metered water service is provided to all residential, commercial, institutional, and industrial customers in the City, and for fire protection. When petitioned to extend water service to properties in the City's Sphere of Influence, the City has traditionally done so provided it does not impact existing customers. The City Council may approve such requests when necessary to address a public health and safety issue (e.g., a contaminated well) and/or in anticipation of a future annexation. In accordance with state law, prior to fulfilling a request to extend city services outside city limits, the City must apply to the Siskiyou Local Agency Formation Commission for approval of an out of area services agreement.

Well permits are issued by the Siskiyou County Community Development Department. When wells are proposed inside city limits, the County also requires City approval. The City does not approve private wells inside city limits except under very limited circumstances and when necessary for a permitted agricultural use. When agricultural wells are approved, cross connections are prohibited.

The City has an ongoing program of upgrading its water distribution system as funding allows, and the City has been successful obtaining grants for this purpose. Recent grant funded water system improvements include replacement of old and potentially inaccurate water meters with smart meters, upsizing of water lines and installation of additional fire hydrants to provide a minimum of 1,000 gallons per minute fire flows to residential areas of the City, and several upgrades to the WTP, including construction of a 138,000-gallon storage tank to replace an old in-ground reservoir converted to backwash storage.

The City's water system has been made safer and more reliable because of these improvements. Nevertheless, the City is entirely dependent upon its Etna Creek diversion, and California law requires Etna and other diverters to leave water instream for the benefit of other diverters, as well as wildlife. Thus, as instream flows decrease over the dry summer months, so too does the amount of water the City can lawfully divert. For this reason, the City relies heavily on volunteer measures to conserve water during dry years, the City prepared and adopted a Water Conservation Plan in 2021, and in 2022, the City obtained grant funding to develop an emergency water source. Development of the emergency water source is scheduled for FY 24/25.

Goals, policies, and programs for the conservation of water resources are provided in the Conservation Element.

4.3.4.2 Wastewater

The City provides for the collection, treatment, and disposal of wastewater within the City and to a limited number of properties in the Sphere of Influence. Development of Etna's wastewater collection and treatment infrastructure was initially completed in 1970. In 2003, many of the existing sewer lines and lateral connections were replaced to reduce stormwater infiltration and inflow and improve system capacity. The wastewater treatment plant (WWTP) is located a short distance northeast of the City on Island Road and consists of an aerated lagoon system. The WWTP presently has five oxidation ponds for treatment, three percolation/evaporation ponds for effluent disposal, and is designed to accommodate an average dry weather flow (ADWF) of 0.325 million gallons per day (MGD). Based on the facility's design capacity, the WWTP can accommodate a population of approximately 1,100 persons. The facility's waste discharge requirements (WDR) are based on actual population and allow up to 0.13 MGD. The City remains in compliance with the terms of the WDR, however, equipment upgrades are needed at the WWTP to more accurately track flows and document compliance. To do so, the City is working with the North Coast Regional Water Quality Control Board (RWQCB) on funding for facility upgrades.

4.3.4.3 Storm Drainage

The City does not have a true storm drain system. Curb and gutter have yet to be constructed along several city streets and the storm drain system that exists consists of a discontinuous network of natural and man-made drainage features throughout the City. To address the lack of storm drain improvements, City Code requires that property owners install curb and gutter at the time of construction and that post construction storm water run-off not to exceed pre-construction levels. While this approach has adequately served the City in the past, increased storm intensities resulting from climate change may eventually require that the City plan for and develop a true storm drain system to accommodate increased stormwater runoff.

4.3.4.4 Solid Waste

The City is a member agency of the Siskiyou County Integrated Solid Waste Management Regional Agency, which oversees solid waste collection and disposal throughout Siskiyou County. At present, the City does not provide solid waste removal services and residents may either contract with Scott Valley Disposal for their waste disposal needs or transport their garbage to a County transfer station for disposal. The nearest transfer station is the Oberlin Road Transfer Station in Yreka, approximately 30 miles northeast of Etna. Solid waste from the Oberlin Road Transfer Station is subsequently disposed of at one of seven landfills under contract with the Siskiyou County Integrated Solid Waste Management Regional Agency to receive the waste. Most of the receiving facilities are located in Oregon.

According to the California Department of Resources Recycling and Recovery (CalRecycle), the average individual in Siskiyou County generated 4.7 pounds of garbage per day in 2019. Based on an estimated population of 678 in Etna at the time of the 2020 U.S. Census, it is projected that city residents generate roughly 1.16 million pounds (581.6 tons) of garbage per year. In an effort to reduce the amount of organic material being generated inside city limits and deposited in landfills, the City adopted regulations for the recovery of edible food waste consistent with and in accordance with the State of California's Short-Lived Climate Pollutants Organic Waste Reduction Strategy (i.e., SB 1383).

4.3.4.5 Electrical Transmission

There are no electrical energy production facilities in Etna. Pacific Power provides electrical service to the City and surrounding areas via a 69 kV electrical transmission line that passes through the City along SR 3 and a substation located north of Etna on Holzhauser Road. At present, the power supplied is sufficient to meet the demands of the community. However, as temperatures continue to increase under climate change and prolonged heat becomes more common, it is anticipated that demand for cooling technologies will increase in the community, resulting in greater energy demand.

4.3.4.6 Data & Communications

Siskiyou Telephone provides landline telephone and fixed broadband services in Etna, with AT&T, T-Mobile, Verizon, and U.S. Cellular offering cellular telephone and data services. Broadband technologies available in Etna include fiber optic, digital subscriber line (DSL), satellite, and mobile. As a result, high speed internet is generally available in the City; however, there are pockets within the City where downstream and upstream speeds are limited, and which are eligible for California Advanced Services Fund (CASF) infrastructure grants for service provider improvements. To qualify, an area must lack a facility-based broadband provider that serves households (or areas) at a minimum speed of at least 25 megabits per second (Mbps) down and 3 Mbps up. Projects funded by the CASF program deploy infrastructure capable of providing broadband access at speeds of a minimum of 100 Mbps down and 20 Mbps up. Downstream speed ranges in the City are shown in **Figure 4-3, Consumer Fixed Downstream Data Availability**.

4.4 LEVEL OF SERVICE AND VEHICLE MILES TRAVELED

Level of Service (LOS) is a standard established by the Institute of Transportation Engineers (ITE) to quantify the subjective measure of traffic efficiency and tolerance. Factors taken into consideration include the volume of traffic, street and intersection design, signal timing, and other variables. LOS is normally used to describe peak-hour conditions, specifically the morning or afternoon hour when traffic is the heaviest.

To prevent roads from reaching a level in which traffic moves with poor efficiency from point to point, cities have historically established guidelines at which a street or road is considered to have reached the highest service volumes that are tolerable within a community. Rated in grades from LOS A (best) to LOS F (worst), a roadway's levels of service is based on the amount of congestion and delay drivers experience.

For the purpose of guiding future development relative to the City's transportation network, the City of Etna strives to maintain a LOS threshold of "C" or better for all city streets and intersections. LOS C provides for "acceptable delays" and ensures city streets remain safely below but efficiently close to capacity. The City balances this LOS target with considerations of vehicle activity, pedestrian safety, cost, and meeting the needs of all users of the City's transportation network. Accordingly, the City Council may approve requests for deviations from the LOS threshold in unusual or exceptional circumstances, and as it determines necessary and appropriate. Note that this threshold reflects community expectations for its roadways and is not appropriate for evaluation of impacts under the California Environmental Quality Act (CEQA), as discussed below.

With the passage of SB 743 (2013), the way transportation impacts are analyzed under the California Environmental Quality Act (CEQA) changed. Once based on LOS, CEQA standards

now require that transportation impacts be assessed primarily based on the effects on Vehicle Miles Traveled (VMT). Whereas LOS is a metric for traffic congestion and delay, VMT is a measure of vehicle activity that accounts for the number and length of vehicle trips within an area over a given period. VMT is commonly applied on a per-household or per-capita basis and is a primary input for regional air quality analyses and for developing VMT rates for safety analysis.

Rates of VMT are typically lowest in compact, walkable, and mixed-use areas. Higher rates of VMT tend to occur in suburban or rural areas with low population densities and longer distances to activity centers. For these reasons, efforts to reduce VMT often focus on encouraging infill development. Similarly, SB 743 aims to encourage infill development and a diversity of land uses instead of sprawl, and to promote multi-modal transportation networks that provide efficient access to destinations and improve public health through active transportation.

While LOS is no longer relevant for CEQA purposes, LOS-based performance goals remain relevant for non-CEQA planning purposes and as a tool for the City to ensure its roadway system meets the expectations of the community. Further, policies in the Circulation and Land Use elements serve to reconcile competing interests of LOS and VMT and to meet the needs of all users of the transportation network, including pedestrians and bicyclists.

4.5 CORRELATION WITH LAND USE ELEMENT

The policies and programs in the Land Use Element directly tie to those highlighted in this Circulation Element. Creating connected, accessible, and complete systems of circulation networks and ensuring access to opportunities within a community and region requires coordination between land use and circulation planning.

As emphasized in the Land Use Element, infill and mixed uses development and revitalization of the town center reduce the transportation needs of residents and businesses alike. Pedestrian and bicycle routes should connect the City's parks and schools with residential areas identified in the Land Use Element. Moreover, truck routes should continue to be directed away from sensitive areas and instead serve areas designed for heavier commercial and industrial uses in the Land Use Element.

4.6 CORRELATION WITH CONSERVATION ELEMENT

As described in the Conservation Element, the "Urban Heat Island Effect" can occur in small or large cities, and even in suburban areas. Heat islands form as natural land cover is replaced with dark-colored rooftops, pavement for roads and parking lots, and other hardscapes that collect and retain heat. According to the U.S. Environmental Protection Agency, these dark surfaces can reach temperatures up to 60 degrees Fahrenheit (°F) warmer than the air, thereby increasing the ambient temperatures in areas 1-7 °F higher than in natural landscapes during the day and 2-5 °F higher at night.

The use of trees in urban landscapes is an effective, low technology way to reduce the heat island effect, reduce energy consumption, improve air quality, reduce stormwater runoff, decrease soil erosion, improve the pedestrian environment, reduce glare, and improve community image and aesthetics. Studies have shown that urban trees offer returns far greater than their cost of planting and upkeep, and these benefits increase with the increased size and extent of the tree canopy. For these reasons, the City of Etna promotes trees along pedestrian and bicycle paths, where appropriate, to enhance the urban canopy.

4.7 CORRELATION WITH SAFETY ELEMENT

Climate change is a critical consideration in the Circulation Element, as transportation is a significant source of greenhouse gases (GHG). The California Air Resources Board (CARB) reports that, as of 2021, about 38 percent of the state's GHG emissions come from the transportation sector, as compared to 29 percent nationally. To achieve GHG reduction goals, the City of Etna is focusing on mixed-use development close to employment centers, improving its active transportation infrastructure, and working with transit and para-transit providers to improve services to the community.

The recent increase in demand for work-from-home employment may assist in reaching GHG emissions targets by reducing the number of daily commuters in vehicles. However, adequate broadband coverage must be provided to facilitate remote work, and though there has been significant improvement in broadband coverage over the past 20 years, limitations and challenges persist.

One of the many anticipated consequences of climate change is increased storm intensities, which will require the City to reevaluate its existing drainage and limited stormwater infrastructure to ensure there is enough capacity to accommodate the increased volume of rainfall and runoff. Impacts on infrastructure associated with climate change and severe weather hazards are discussed further in the Safety Element and detailed in the Siskiyou County Multijurisdictional Local Hazard Mitigation Plan, which the City has adopted as part of the General Plan by reference.

4.8 CIRCULATION ELEMENT GOALS, POLICIES & PROGRAMS

- GOAL C-1:** A balanced transportation system that maximizes mobility and choice for city residents.
- GOAL C-2:** A transportation system that is adequate, safe, and efficient for all users.
- GOAL C-3:** A circulation system that contributes to the social, economic, and environmental well-being of the community.
- GOAL C-4:** A pattern of development and a transportation system that minimize vehicle miles traveled (VMT).

GOAL C-1: A balanced transportation system that maximizes mobility and choice for city residents.

POLICY C-1.1: The City supports the development of a network of complete streets that reflects the local context and which provides for the mobility of all users, regardless of age or ability.

POLICY C-1.2: The City supports the development and expansion of local and regional public transit systems.

POLICY C-1.3: The City supports transit services, agencies, and organizations that provide paratransit services to individuals with special needs.

POLICY C-1.4: The City supports partnerships, including with the Siskiyou County Local Transportation Commission (SCLTC), California Department of Transportation (Caltrans), and other Siskiyou County communities, to fund active transportation improvements in the City and region.

Program C-1A: Ensure that land use and transportation planning balance the needs and safety of motorists, pedestrians, bicyclists, and transit users.

Program C-1B: Evaluate the need for and feasibility of installing complete street improvements (e.g., sidewalks, bike lanes, crosswalks, public transit stops, etc.) when planning roadway improvements.

Program C-1C: Require new development to contribute its fair share to complete street improvements.

Program C-1D: Consider multi-modal access requirements when making investment decisions about parks, recreation areas, public parking, and other city facilities.

Program C-1E: Ensure that new subdivisions are designed to include features that facilitate walking and bicycling.

Program C-1F: Work with SLCTC and STAGE to better address the public transportation needs of the community.

Program C-1G: Work with transit providers, social service agencies (e.g., PSA 2 Area Agency on Aging), and community organizations (e.g., religious institutions and nonprofits) to offer paratransit services to those with special needs, including on demand rides for the elderly and disabled.

Program C-1H: Continue to coordinate with SCLTC and other communities in the region on development of the Active Transportation Plan and utilize the Active Transportation Plan to better target grant opportunities to improve the City's active transportation network.

Program C-1I: Partner with the SCLTC, Caltrans, and others to fund active transportation improvements in Etna and the region.

GOAL C-2: A transportation system that is adequate, safe, and efficient for all users.

POLICY C-2.1: The City endeavors to provide adequate, safe, and efficient access to and from all land uses identified in the Land Use Element.

POLICY C-2.2: The City strives to maintain Level of Service (LOS) C or better on city streets and intersections.

POLICY C-2.3: The City supports deviations from the LOS standard when LOS C is unsafe for non-automobile users, is too expensive for the City to maintain, and/or results in increased VMT.

POLICY C-2.4: The City supports long-range plans for improvement of SR 3 through Etna by Caltrans to maintain safety and efficiency of traffic.

POLICY C-2.5: The City requires that new development provide adequate off-street parking to accommodate parking demands generated by the use.

POLICY C-2.6: The City requires that publicly accessible parking areas be designed to provide safe access for pedestrians and bicyclists.

POLICY C-2.7: The City supports the use of shared parking facilities that provide safe and convenient connectivity between adjacent uses.

Program C-2A: Continue to evaluate, improve, and maintain city streets and sidewalks to ensure safe efficient operation.

Program C-2B: Review existing roadways and sidewalks to ensure that they meet general safety standards and are ADA compliant. If it is found that any routes are unsafe or noncompliant, make the necessary improvements to ensure that the routes are improved to appropriate standards.

Program C-2C: Design public rights-of-way, intersections, and parking areas to include accessible safe access for all users.

Program C-2D: Adopt and apply street standards that reflect current and future land uses and traffic volumes and provide flexibility where necessary to maintain public safety and neighborhood character.

Program C-2E: Strive to maintain adequate on-street and off-street parking areas, including electric vehicle charging stations, to meet ongoing parking demands.

Program C-2F: Evaluate the use of in lieu fees to offset the parking impacts of new or expanded commercial, institutional, or industrial land uses as an alternative to requiring that such uses provide the minimum off-street parking spaces required by Code.

Program C-2G: Periodically evaluate parking standards in the Zoning Code for adequacy and consistency with state law and amend as necessary

Program C-2H: Actively participate in regional transportation planning programs, including programs coordinated by the SCLTC, and use the regional planning process to improve the City's transportation network.

Program C-2I: Coordinate with Caltrans regarding safety issues on SR 3 to ensure sufficient improvements are in place to safeguard the community.

Program C-2J When a project is proposed that has the potential to impact SR 3 or the intersection of a city street with the highway, coordinate with Caltrans to address and resolve traffic-related issues.

Program C-2K: Minimize the effects of truck traffic on city streets by continuing to maintain and enforce a system of designated truck routes and

Program C-2L: Ensure designated truck routes are designed to accommodate the heavier loads placed on them.

GOAL C-3: A circulation system that contributes to the social, economic, and environmental well-being of the community.

POLICY C-3.1: The City supports the enhancement of the visual appearance of pedestrian and vehicular routes.

POLICY C-3.2: The City recognizes the relationship of local transportation decisions to broader regional issues, such as congestion management and environmental sustainability.

POLICY C-3.3: The City promotes greater linkages between land uses and transit, as well as non-vehicular modes of transportation to reduce automobile-related emissions.

POLICY C-3.4: The City supports equitable deployment of comprehensive utility infrastructure in the City, including the efficient expansion of broadband infrastructure and the provision of cost-effective high-speed internet service, to foster economic prosperity.

POLICY C-3.5: The City requires that development mitigate adverse impacts of a proposed project on the existing transportation system.

POLICY C-3.6: The City endeavors to provide public services, facilities, and utilities that are efficient, cost effective, and in compliance with state and federal regulations.

Program C-3A: Construct, improve, and maintain the system of curb, gutters, sidewalks, and crosswalks for circulation, safety, and drainage control, giving priority to high traffic areas.

Program C-3B: Evaluate the planting of low maintenance shade trees in landscaped areas adjacent to streets where non-motorized travel is expected, where such improvements can be made without jeopardizing emergency response and future capacity requirements, and where such improvements are feasible and appropriate.

Program C-3C: Establish wayfinding signs to identify routes between the downtown and community destinations, such as public transit and the park.

Program C-3D: As part of the CEQA process, require traffic studies for projects that have the potential to generate substantial increases in VMT or impact traffic patterns.

Program C-3E: Protect natural features and sensitive areas to the maximum extent feasible when maintaining and expanding the City's circulation system.

Program C-3F: Develop a targeted approach to digital inclusion that includes expansion of public Wi-Fi in the downtown area, city hall, and other key areas of community interest.

Program C-3G: When possible, reduce barriers to the equitable deployment of new broadband and telecommunication technologies and infrastructure to attract employers and businesses.

Program C-3H: Work with state agencies and regional partnerships to develop funding for improvements to the City's water, wastewater, and storm drain systems.

GOAL C-4: A pattern of development and a transportation system that minimize vehicle miles traveled (VMT).

POLICY C-4.1: The City supports the implementation of strategies to reduce the number and length of vehicle trips, including active transportation improvements, mixed-use development, greater access to public transit, and the placement of development in proximity to employment and activity centers.

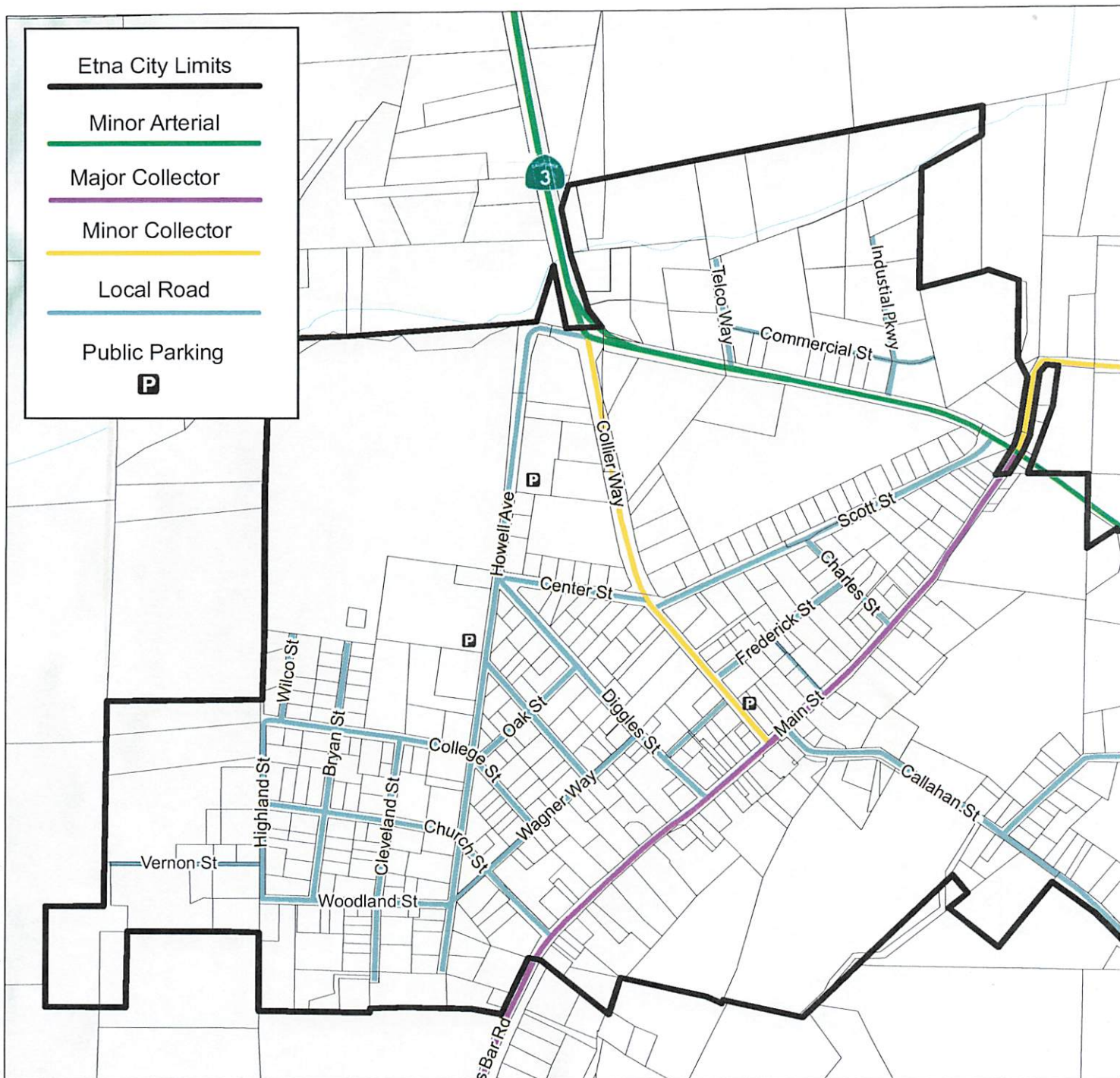
POLICY C-4.2: The City promotes new development that will reduce household and employment VMT relative to existing conditions.

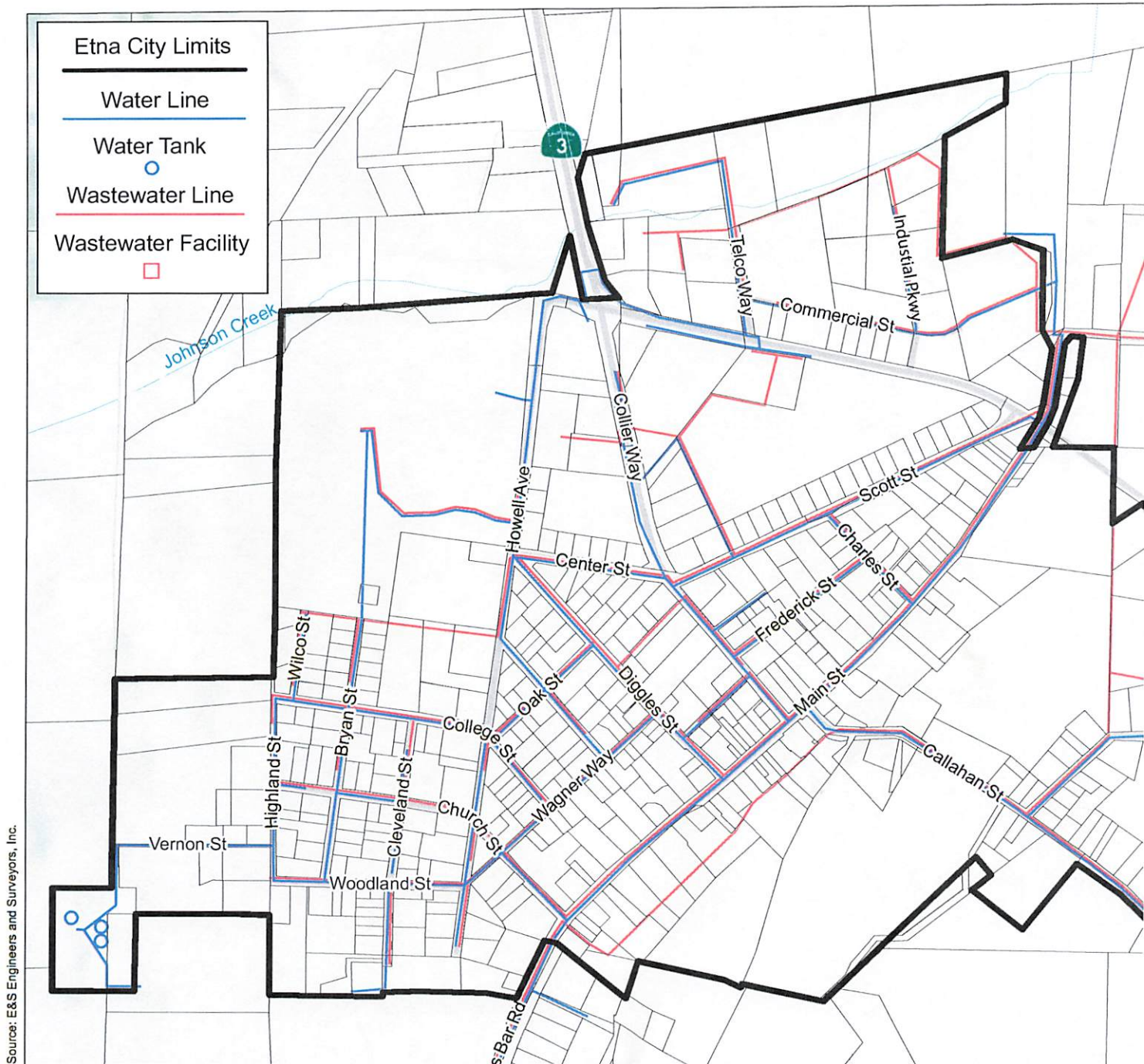
POLICY C-4.3: The City supports on- and off-street improvements that provide functional alternatives to automobile usage, promote active transportation, and reduce VMT.

Program C-4A: Ensure that Etna's transportation system complements the land use pattern, and that land use decisions complement and make efficient use of the transportation system.

Program C-4B: Continue to develop a pedestrian and bicycle transportation network, using on- and off-street improvements as appropriate, to increase nonvehicular access to local destinations.

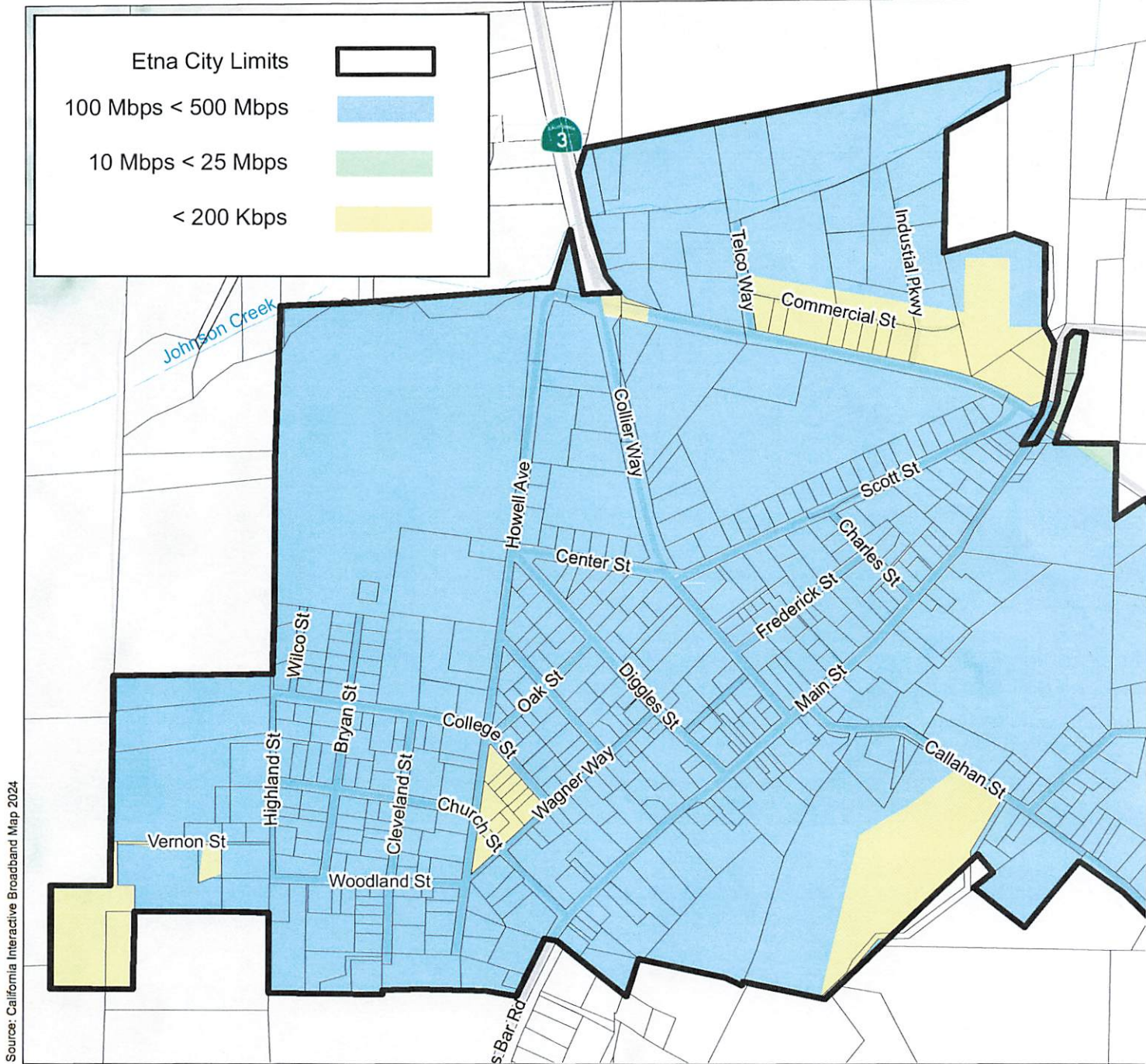
Program C-4C: When planning for the extension of public transit, develop and support strategies that strengthen first/last mile connectivity to enhance the viability and utility of the service for all users, such as sidewalks, bicycle parking, and wayfinding signs.





Source: E&S Engineers and Surveyors, Inc.

Figure 4-2, Water



Source: California Interactive Broadband Map 2024

Figure 4-3, Consumer Fixed |



CITY OF ETNA

STAFF REPORT TO CITY COUNCIL

September 23, 2024

MAIN STREET GARAGE CONDITIONAL USE PERMIT

APPLICANT:	Sparrow Tang Denny Bar Company, LLC 11219 North Hwy 3 Fort Jones, CA 96032
PROPERTY OWNER:	Sparrow Tang KAVIK, LLC 504 Main Street Etna, CA 96027
PROJECT SUMMARY:	The project is a proposed use permit to allow the retail sale of beer, wine, liquor, and/or other alcoholic beverages for on-site consumption as the principal use (i.e., on-sale alcoholic beverage sales) along with live entertainment and outdoor seating.
PROJECT LOCATION:	504 Main Street (APN 056-161-100)
GENERAL PLAN:	Central Business District (CBD)
ZONING:	Central Commercial (C-1)
EXISTING USE:	Bicycle manufacturing
ENVIRONMENTAL	The project is exempt from the California Environmental Quality Act (CEQA) pursuant to Sections 15301, 15303, 15304, and 15061(b)(3) of the CEQA Guidelines.
RECOMMENDATION:	Approval with Conditions
ATTACHMENTS:	A. Draft Resolution 2024-015, A Resolution of the City Council of the City of Etna Conditionally Approving the Main Street Garage Use Permit Application for 504 Main Street B. Applicant's Project Narrative & Supplemental

PROJECT OVERVIEW

The City has received an application for a use permit from Sparrow Tang, DBA: KAVIK, LLC and Denny Bar Company, LLC, to permit the retail sale of beer, wine, liquor, and/or other alcoholic beverages for on-site consumption as the principal use (i.e., on-sale alcoholic beverage sales) with associated live entertainment and outdoor seating at 504 Main Street (APN 056-161-100). The 0.37-acre property is located at the intersection of Main Street and Diggles Street diagonally opposite Denny Bar Company and is developed with an approximately 4,668-square foot commercial structure known as the Main Street Garage. The property is located in the Central Commercial (C-1) district and is surrounded by parcels with identical commercial zoning (see **Figures 1 & 2** below).

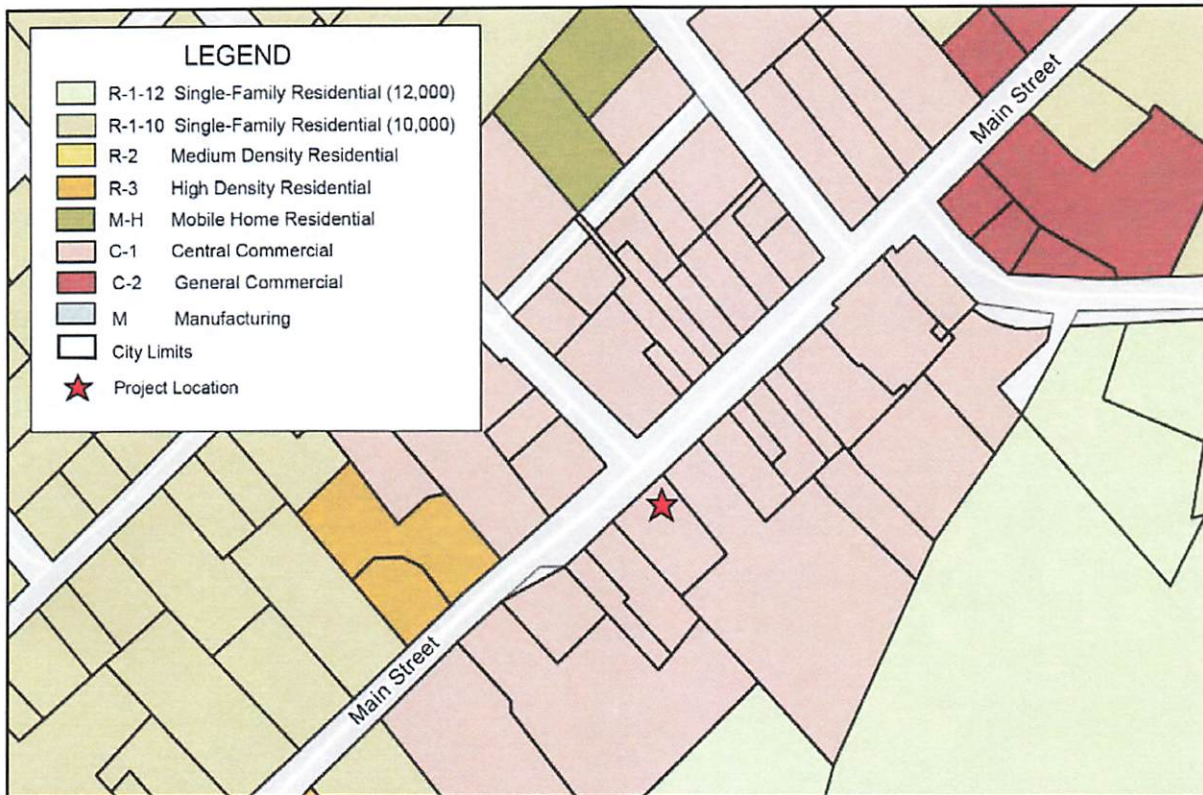


Figure 1, Project Area Zoning



Figure 2, 504 Main Street (facing south)

Nearby land uses include a commercial property utilized as a single-family residence immediately to the east, Farmhouse Butcher Shop approximately 80 feet to the north, Denny Bar Company approximately 70 feet to the northwest, the Etna Museum approximately 90 feet to the southwest, and an agricultural outbuilding approximately 180 feet to the southeast. Additional residential uses are located beyond the Museum to the southwest (see **Figure 3**).



Figure 3, Project Site Aerial Overview (*parcel boundaries are approximate*)

According to the applicant, the desire is to establish “a premier destination for both locals and visitors, featuring signature cocktails, a curated wine selection, and craft beers.” Further, the proposed “upscale establishment aims to elevate the local experience by providing a sophisticated ambiance, an extensive drink menu, and exceptional service.”

The business would operate on a limited basis with hours of operation proposed as Friday through Sunday, from 1:00 p.m. to 10:00 p.m. The applicant states that the business will likely require 8-10 full/part time positions and require four employees during the busiest shift. The project includes outdoor seating for 8-10 and an estimated maximum occupancy of 65.

Live music is proposed within the building with no amplified music broadcast to the exterior. Music on Sundays, if available, would be limited to acoustic performances. To address potential noise concerns, the applicant states that “live performances will take place indoors, and the doors will remain closed/partially open. No amplified music is planned for the outdoor covered entry/patio area. We will comply with city code chapter 9.05 to ensure noise levels remain within the allowable limits after 10:00 pm.” Further, “New double pane windows have been installed and the brick build will reduce decibel levels.”

Relative to design and layout, the applicant states, “The interior will feature plush seating, ambient lighting, and stylish decor that reflects the high-class theme. A central bar will serve as the focal point, with a backlit display of premium spirits. An outdoor seating area will provide an inviting space for patrons to enjoy drinks al fresco, complete with comfortable seating and landscape enhancements. The space will additionally allow for private events, such as corporate gatherings or celebrations complete with customizable packages.” Landscape improvements include the addition of plants, flowers,

designated seating areas, and the addition of new exterior lighting (see **Attachment B** and **Figures 4** through 7).



Figure 4, Proposed Façade, Outdoor Seating Area, and Parking Improvements



Figure 5, Proposed Covered Entry & Outdoor Seating Area Close Up

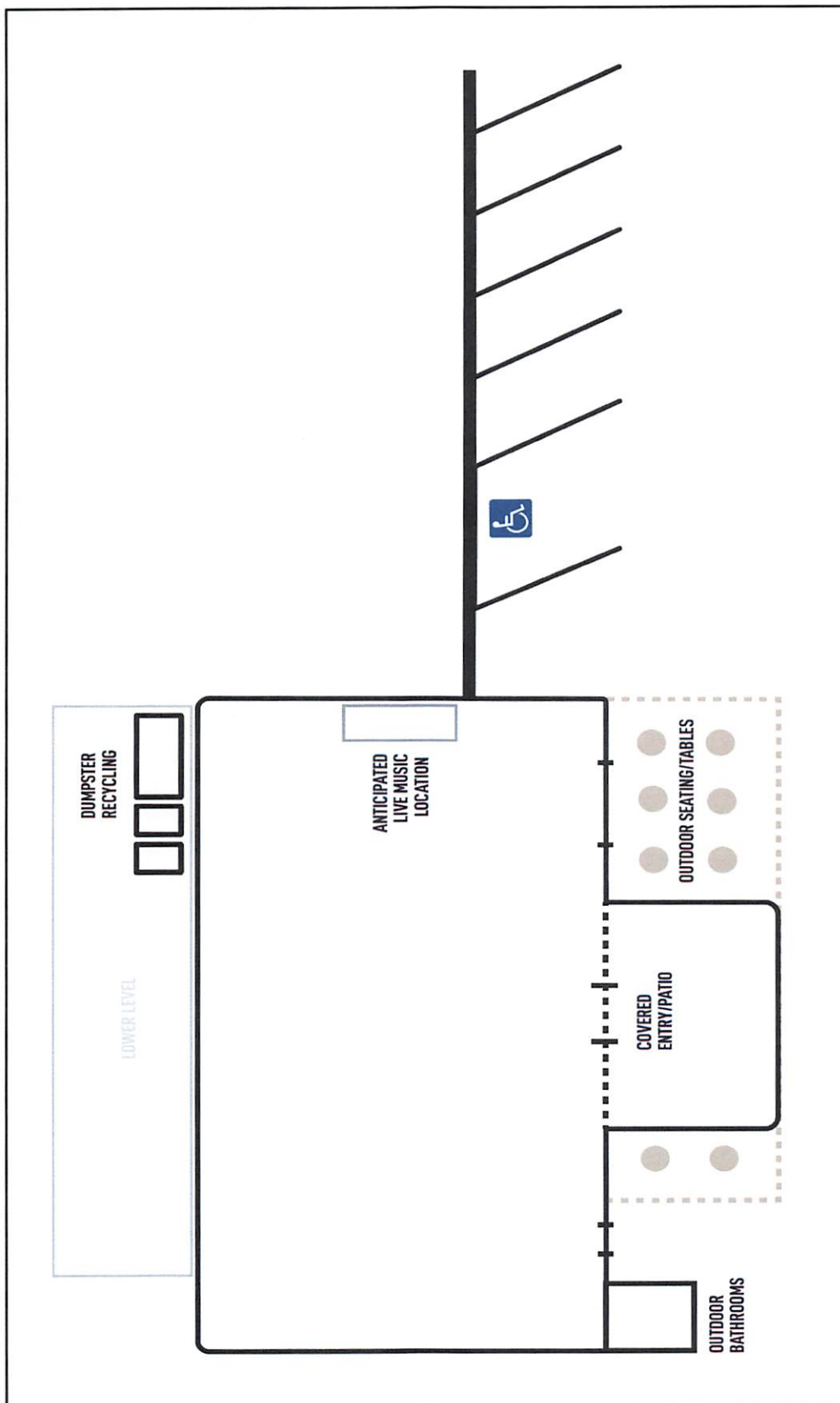


Figure 6, Site Design (cont.)

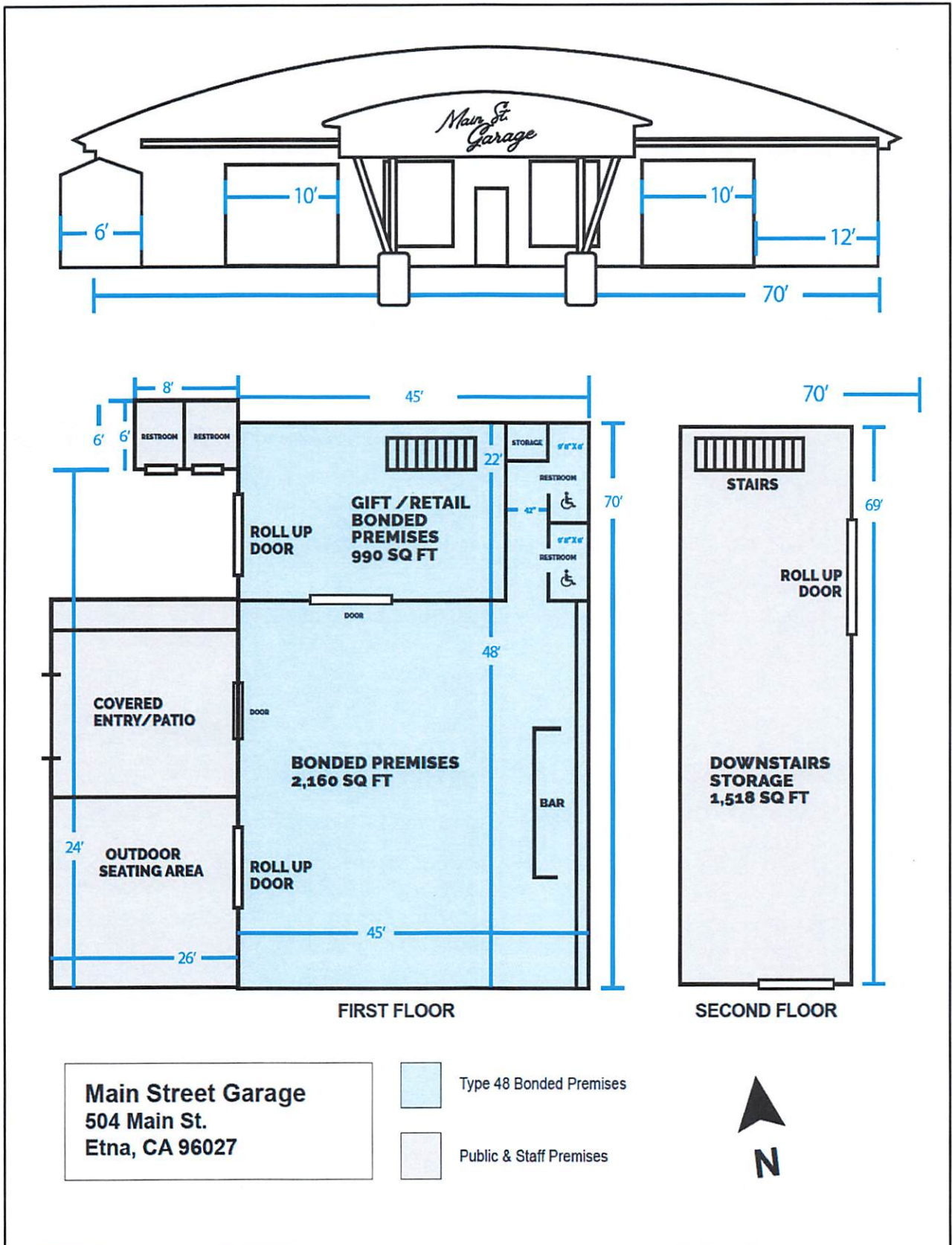


Figure 7, Façade and Floor Plan

For additional information on the project and its proposed plan of operations see **Attachment B**.

ANALYSIS

General Plan Consistency

The Land Use Element of the City of Etna General Plan designates the project site Central Business District. According to the General Plan, the Central Business District land use designation "allows the establishment of a variety of commercial businesses in downtown area." In addition, planning staff has identified the following programs as being relevant to the Council's review of the project. Following each General Plan program is an analysis of the project's consistency with that program (i.e., suggested findings).

Land Use

Program 4-D: Commercial development should be encouraged within and adjacent to the established downtown area as a means of enhancing and strengthening the community center.

The project is a proposed commercial use within the established downtown area.

Program 5-A: The City shall encourage businesses that appropriately support the downtown.

The project is a proposed business that would attract customers to the downtown area.

Program 5-C: Encourage improvement within the downtown area, making it more attractive for business and visitors. Improvements could include landscaping, decorative signing, benches and decorative street lighting.

The project includes modifications to the exterior, including outdoor seating, lighting, and landscape treatments, to make the project site more appealing.

Noise

Program 19-D: New noise sensitive uses and new noise generating uses have the responsibility of meeting the standards in Table 34 below.

Table 34
Noise Standards for New Use Affected by Non-Transportation Noise

New Land Use	Outdoor Activity Daytime	Area Leq Nighttime	Interior Leq Day & Night	Notes
All Residential	50	45	35	1,2,7
Transient Lodging	55	--	40	3
Hospitals/Nursing Home	50	45	35	4
Theaters & Auditoriums	--	--	35	
Churches, Meeting Halls, Schools, Libraries, etc.	55	--	40	
Office Buildings	55	--	45	5,6
Commercial Buildings	55	--	45	5,6
Playgrounds, Parks, etc.	65	--	--	6
Industry	65	65	50	5

Notes:

1. *The outdoor activity area standard for single-family residential uses shall be satisfied at the property line. For large parcels, the standard shall be applicable within a 100-foot radius of the residence.*

2. *For multi-family residential uses, the exterior noise level standard shall be applied at the common outdoor recreation area, such as at pools, play areas or tennis courts. Where such areas are not provided, the standards shall be applied at individual patios and balconies of the development.*
3. *Outdoor activity areas of transient lodging facilities include swimming pool and picnic areas and are not commonly used during nighttime hours.*
4. *Hospitals are often noise generating uses. The exterior noise level standards for hospitals are applicable only at clearly identified areas designated for outdoor relaxation by either hospital staff or patients.*
5. *Only the exterior spaces of these uses designated for employee or customer relaxation have any degree of sensitivity to noise.*
6. *The outdoor activity areas of office, commercial and park uses are not typically utilized during nighttime hours.*
7. *It may not be possible to achieve compliance with this standard at residential uses located immediately adjacent to loading dock areas of commercial uses while trucks are unloading. The daytime and nighttime noise level standards applicable to loading docks shall be 55 and 50 dB Leq, respectively.*

General: The Table 34 standards shall be reduced by 5 dB for sounds consisting primarily of speech or music, and for recurring impulsive sounds.

If the existing ambient noise level exceeds the standards of Table 34, then the noise level standards shall be increased at 5 dB increments to encompass the ambient.

In accordance with Etna Municipal Code Chapter 9.05 (Noise), and as conditioned, the project would not generate excessive noise.

Zoning Consistency

Proposed Use

Consistent with the Central Business District Land Use designation, the 0.35-acre project site (APN 056-161-100) is zoned Central Commercial (C-1). Pursuant to Etna Municipal Code Section 17.20.070, "bars, lodges, [and] dormitory establishments" are permitted in the C-1 district upon approval and validation of a conditional use permit. Accordingly, the project has requested approval of a use permit.

Site Development Standards

The project is proposed within an existing structure with modifications limited along the front of the building. No front yard setback is required of a commercial use in the C-1 district.

Parking

In accordance with Etna Municipal Code Section 17.20.040(D), "new retail" in the C-1 district is required to provide one off-street parking space for each 300 square feet of floor area, and there is no off-street parking required for "existing" uses. The requirement for off-street parking, however, is not aligned with the General Plan Circulation Element, which states: "An exception [to the City's off-street parking requirements] occurs in downtown Etna where there is no off-street parking requirement for uses proposed on existing parcels. This exception occurs due to the small parcels and the limitation that such a requirement would place on these parcels. Fortunately, in the downtown area there currently is ample street parking available, in part due to the diagonal parking that is allowed in some areas." Consequently, consistent with the General Plan off-street parking is not required within the downtown area.

Regardless of Zoning and General Plan, however, the Building Code requires that accessible parking be provided along with other accessibility improvements. Property owners may choose which accessibility improvements to make to satisfy the requirements based on the value of improvements relative to the value of the structure, and as a result, accessible parking may not necessarily be provided by the applicant. It is staff's understanding from the City Engineer's office that if applicants do not

provide accessible parking, the improvements could fall on the City to make. In this instance, the site plan indicates five off-street parking space are proposed, one of which is an accessible space.

It is planning staff's opinion that because the use is proposed in the C-1 zoning district with a use permit consistent with Section 17.20.070; because the project site is surrounded by C-1 zoned properties; and because the use is required to operate in compliance with all applicable laws and ordinances, the use as proposed and conditioned would be consistent with the City's Zoning Code.

USE PERMIT FINDINGS

In order for the City Council to approve the conditional use permit and allow for on-sale alcoholic beverage sales with live entertainment and outdoor seating at 504 Main Street, the City Council must first make certain findings. Etna Municipal Code Sec. 17.36.040 details both the required findings and the provision for placing conditions on projects to ensure projects are not to the detriment of the city, as follows:

In order to grant any conditional use permit the findings of the city council shall be that the establishment, maintenance or operation of the use or building applied for will not, under the circumstances of the particular case, be materially detrimental to the health, safety, peace, morals, comfort and general welfare of persons residing or working in the neighborhood of such proposed use or be materially detrimental to property or improvements in the neighborhood or to the general welfare of the city. The city council may designate such conditions in connection with the conditional use permit as it deems necessary to secure the purposes of this title, and may require that such conditions will be complied with by the applicant.

While there is an established residential use adjacent to 504 Main Street, the residential use was established in the City's core commercial district where a greater level of commercial activity and noise are anticipated. Further, enforcement of and compliance with the City's Noise Ordinance limits potential noise disturbances. Accordingly, it is staff's opinion that because the property is located in the an area of the city that is properly designated and zoned for the use, approval of the project, as conditioned and proposed, would be compatible with adjacent uses and would not have an adverse impact on the community, nor would it be materially detrimental to the health, safety, peace, morals, comfort, and general welfare of persons residing or working in the neighborhood, or be materially detrimental to property or improvements in the neighborhood or the general welfare of the city.

If the City Council concurs, it would need to make the required finding prior to project approval. As such, a finding to this effect has been incorporated into the draft resolution prepared for the City Council's consideration. However, should concerns be raised at the public hearing that would suggest the finding cannot be made, the City Council may place additional conditions on the use permit to mitigate community concerns. Conversely, if the City Council does not feel that the concerns can be adequately addressed, the Council can deny the request for a use permit.

ENVIRONMENTAL RECOMMENDATION

It is planning staff's recommendation that the project is exempt from the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Sections 15301, 15303, 15304, and 15061(b)(3), as described below.

Section 15301, Existing Facilities. The "Existing Facilities" exemption applies to "the operation, repair, maintenance, permitting, leasing, licensing, or minor alteration of existing public or private structures, facilities, mechanical equipment, or topographical features, involving negligible or no expansion of existing or former use."

Section 15303, New Construction or Conversion of Small Structures. The "New Construction or Conversion of Small Structures" exemption applies to the "construction and location of limited numbers of new, small facilities or structures; installation of small new equipment and facilities in small structures; and the conversion of existing small structures from one use to another where only minor modifications are made in the exterior of the structure."

Section 15304, Minor Alterations to Land. The "Minor Alterations to Land" exemption applies to "minor public or private alterations in the condition of land, water, and/or vegetation which do not involve removal of healthy, mature, scenic trees except for forestry or agricultural purposes."

Section 15061(b)(3). This section is better known as the "common sense exemption" in that it states that CEQA only applies to projects that have the potential for causing a significant effect on the environment. Where it can be seen with certainty that the project will not have a significant negative impact on the environment, the project is exempt from CEQA.

If the City Council concurs, it would need to make the finding that the project is exempt from CEQA prior to project approval. As such, a finding to this effect has been incorporated into the suggested motions below.

STAFF RECOMMENDATION

Staff has reviewed the application materials and based on the material in the record and the information provided in this staff report, staff recommends approval of the Main Street Garage use permit application for 504 Main Street subject to the following conditions:

1. The use(s) shall be conducted as described in the application and supporting information as approved by the City Council and in accordance with all applicable laws and ordinances.
2. Off-street accessible parking and an accessible pathway shall be provided to the satisfaction of the City Engineer.
3. Compliance with the City of Etna Municipal Code and the terms and conditions of the use permit shall be to the satisfaction of the City Administrator.
4. No change shall be made in the use or occupancy of the building unless such building is made to comply with the requirements of the most current adopted Building Code. Building Code compliance shall be to the satisfaction of the County of Siskiyou Community Development Department, Building Division.
5. Prior to occupancy, building permit(s) shall be obtained, as necessary, and the project must conform with the Building Code. All unpermitted portions of the existing building, including unpermitted interior improvements on compartmentalized portions of the existing structure, shall obtain building permits and shall comply with the provisions of the code set forth in the most current adopted Building Code. It shall be unlawful for any person, firm, or corporation to erect, construct, alter, or occupy any building or portions of any buildings where unpermitted work exists.
6. The applicant, shall defend, indemnify and hold harmless the City, its agents, officers and employees from any claim, action, or proceeding (collectively, "Action") against the City, its agents, including consultants, officers or employees to attack, set aside, void, or annul the approvals, or any part thereof, or any decision, determination, or Action, made or taken approving, supplementing, or sustaining, the project or any part thereof, or any related approvals or project conditions imposed by the City or any of its agencies, departments,

commissions, agents, including consultants, officers or employees, concerning the project, or to impose personal liability against such agents, including consultants, officers or employees resulting from their non-negligent involvement in the project, which action is brought within the time period provided by law, including any claim for private attorney general fees claimed by or awarded to any party from the City.

Staff further recommends that the City Council consider the following actions:

- **Adopt** the Findings of Consistency with the General Plan and Etna Municipal Code;
- **Adopt** the CEQA Exemptions; and
- **Adopt** Resolution 2024-015, A Resolution of the City Council of the City of Etna Conditionally Approving the Main Street Garage Use Permit Application for 504 Main Street.

SUGGESTED MOTIONS

- 1) I move that we make the finding that the proposed project would not have a significant adverse effect on the environment, and that we adopt the recommended CEQA exemptions.
- 2) I further move that we adopt the recommended general plan and zoning findings and that we adopt Resolution 2024-015 conditionally approving the Main Street Garage use permit application.

ATTACHMENT A
DRAFT RESOLUTION 2024-015



City of Etna

RESOLUTION 2024-015

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ETNA CONDITIONALLY APPROVING THE MAIN STREET GARAGE USE PERMIT APPLICATION FOR 504 MAIN STREET

WHEREAS, Etna Municipal Code Section 17.20.070(H) permits “bars” in the Central Commercial (C-1) zone district as a conditionally permitted use; and

WHEREAS, the City of Etna received a use permit application from Sparrow Tang to allow the retail sale of beer, wine, liquor, and/or other alcoholic beverages for on-site consumption as the principal use (i.e., on-sale alcoholic beverage sales) with associated live entertainment and outdoor seating at 504 Main Street (APN 056-161-100); and

WHEREAS, the property is located in the Central Commercial (C-1) district and is surrounded by parcels with identical commercial zoning; and

WHEREAS, hours of operation are Friday through Sunday, from 1:00 p.m. to 10:00 p.m.; and

WHEREAS, the business is required to operate in accordance with all applicable laws and ordinances, including Etna Municipal Code Chapter 9.05 (Noise); and

WHEREAS, staff presented oral and written staff reports on the Main Street Garage use permit application at a regular meeting of the City Council on September 23, 2024; and

WHEREAS, staff recommended that the City Council approve the Main Street Garage use permit application subject to the findings and conditions of approval included in the staff report dated September 23, 2024, and incorporated herein; and

WHEREAS, public hearing notices were posted, advertised, and mailed pursuant to California Government Code Sec. 65090 et seq.; and

WHEREAS, on September 23, 2024, the Mayor of the City Council of the City of Etna opened the duly noticed public hearing on the Main Street Garage use permit application to receive public testimony, following which the Mayor of the City Council closed the public hearing and the City Council discussed the Main Street Garage use permit application prior to reaching its decision; and

WHEREAS, the City Council found that the use is consistent with the City’s zoning regulations and the City of Etna General Plan; and

WHEREAS, the City Council found that the establishment, maintenance and operation of the proposed use will not, under the circumstances of the particular case, be materially detrimental to the health, safety, peace, morals, comfort and general welfare of persons residing or working in the neighborhood of such proposed use or be materially detrimental to property or improvements in the neighborhood or to the general welfare of the city; and

WHEREAS, the City Council found that the project would not have a significant adverse effect on the environment, and that it is exempt from the California Environmental Quality Act (CEQA) pursuant to Sections 15301, 15303, 15304 and 15061(b)(3) of the CEQA Guidelines.

NOW, THEREFORE, BE IT RESOLVED that the City Council adopts the recommended findings set forth in the written staff report dated September 23, 2024, and incorporated herein above; and

BE IT FURTHER RESOLVED that the City Council, based on the evidence in the record, including the findings set forth in the written staff report dated September 23, 2024, and incorporated herein above, approves the Main Street Garage use permit application subject to the following conditions:

1. The use(s) shall be conducted as described in the application and supporting information as approved by the City Council and in accordance with all applicable laws and ordinances.
2. Off-street accessible parking and an accessible pathway shall be provided to the satisfaction of the City Engineer.
3. Compliance with the City of Etna Municipal Code and the terms and conditions of the use permit shall be to the satisfaction of the City Administrator.
4. No change shall be made in the use or occupancy of the building unless such building is made to comply with the requirements of the most current adopted Building Code. Building Code compliance shall be to the satisfaction of the County of Siskiyou Community Development Department, Building Division.
5. Prior to occupancy, building permit(s) shall be obtained, as necessary, and the project must conform with the Building Code. All unpermitted portions of the existing building, including unpermitted interior improvements on compartmentalized portions of the existing structure, shall obtain building permits and shall comply with the provisions of the code set forth in the most current adopted Building Code. It shall be unlawful for any person, firm, or corporation to erect, construct, alter, or occupy any building or portions of any buildings where unpermitted work exists.
6. The applicant, shall defend, indemnify and hold harmless the City, its agents, officers and employees from any claim, action, or proceeding (collectively, "Action") against the City, its agents, including consultants, officers or employees to attack, set aside, void, or annul the approvals, or any part thereof, or any decision, determination, or Action, made or taken approving, supplementing, or sustaining, the project or any part thereof, or any related approvals or project conditions imposed by the City or any of its agencies, departments, commissions, agents, including consultants, officers or employees, concerning the project, or to impose personal liability against such agents, including consultants, officers or employees resulting from their non-negligent involvement in the project, which action is brought within the time period provided by law, including any claim for private attorney general fees claimed by or awarded to any party from the City.

IT IS HEREBY CERTIFIED that the foregoing Resolution 2024-015 was duly adopted on a motion by Council Member _____ and seconded by Council Member _____ at a regular meeting of the Etna City Council held on the 23rd day of September 2024, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

CITY OF ETNA CITY COUNCIL

Cliff Munson, Mayor

WITNESS, my hand and seal this 23rd day of September 2024

Pamela Eastlick, City Clerk

ATTACHMENT B

APPLICANT'S PROJECT NARRATIVE & SUPPLEMENTAL

Project Description:

High-Class Bar at 504 Main Street, Etna

Project Overview:

The proposed bar will be developed at 504 Main Street, directly across from the existing Denny Bar Company. This upscale establishment aims to elevate the local experience by providing a sophisticated ambiance, an extensive drink menu, and exceptional service.

Vision and Concept:

The bar will embody a modern yet classic design, blending high end materials with artistic decor to create an inviting atmosphere. The vision is to establish a premier destination for both locals and visitors, featuring signature cocktails, a curated wine selection, and craft beers. The concept will focus on exceptional customer service, with trained mixologists and knowledgeable staff to enhance the guest experience.

Design and Layout:

The interior will feature plush seating, ambient lighting, and stylish decor that reflects the high-class theme. A central bar will serve as the focal point, with a backlit display of premium spirits. An outdoor seating area will provide an inviting space for patrons to enjoy drinks al fresco, complete with comfortable seating and landscape enhancements. The space will additionally allow for private events, such as corporate gatherings or celebrations complete with customizable packages.

Target Market:

The bar will cater to a diverse clientele, including young professionals, couples, and groups seeking a refined social experience. Marketing efforts will focus on attracting local residents as well as visitors exploring the Etna area.

Unique Selling Points:

- ****Signature Cocktails****: A unique menu of crafted cocktails using high-quality ingredients and innovative techniques.
- ****Live Entertainment****: live music and themed events to enhance the atmosphere and draw in crowds.

Community Impact:

The establishment will not only enhance the local attractions but also contribute to the economic growth of the area by creating jobs and attracting more foot traffic. Collaboration with local artists and businesses for events and promotions will foster community engagement.

Conclusion:

This high-class bar at 504 Main Street aims to redefine the social landscape of Etna, offering a premium experience that complements the existing offerings of Denny Bar Company. By focusing on quality, service, and community, this project promises to become a cornerstone of the local scene.

Response to plan of operations:

Thank you for raising these operational questions. Here are preliminary responses to address the anticipated concerns:

Business hours: Friday – Sunday 1pm– 10pm.

Staffing: Anticipated local jobs created 8–10 full/part time positions. Max 4 staff per shift.

Live music: Indoor weekend live music – regional/local artists – Fri or Sat night
Possible acoustic music on Sundays. No proposed amplified music in outdoor seating areas.

Noise control: We will take necessary measures to minimize sound transmission. For example, live performances will take place indoors, and the doors will remain closed/partially open. No amplified music is planned for the outdoor covered entry/patio area. We will comply with city code chapter 9.05 to ensure noise levels remain within the allowable limits after 10:00 pm.

Sound reduction measures: New double pane windows have been installed and the brick build will reduce decibel levels.

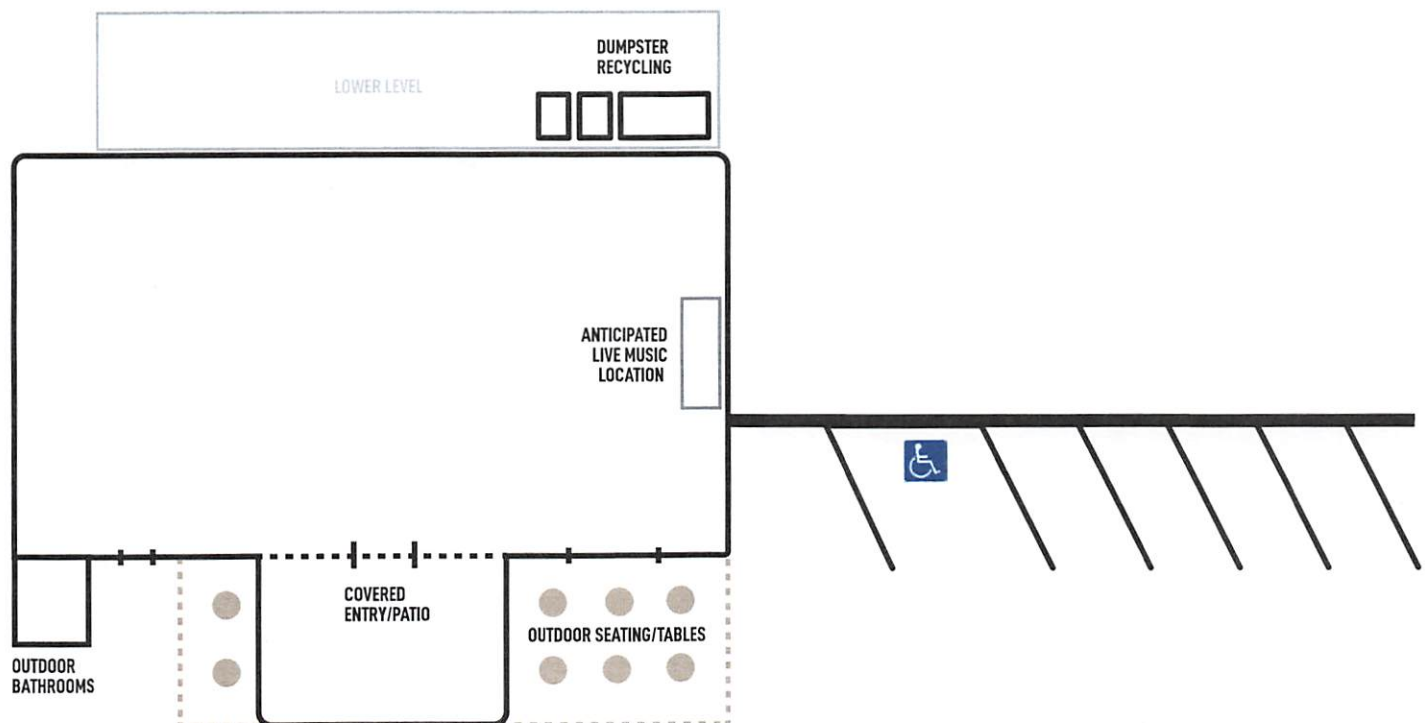
Response to outdoor seating and aesthetic questions: Please refer to mock-up/rendering attached.

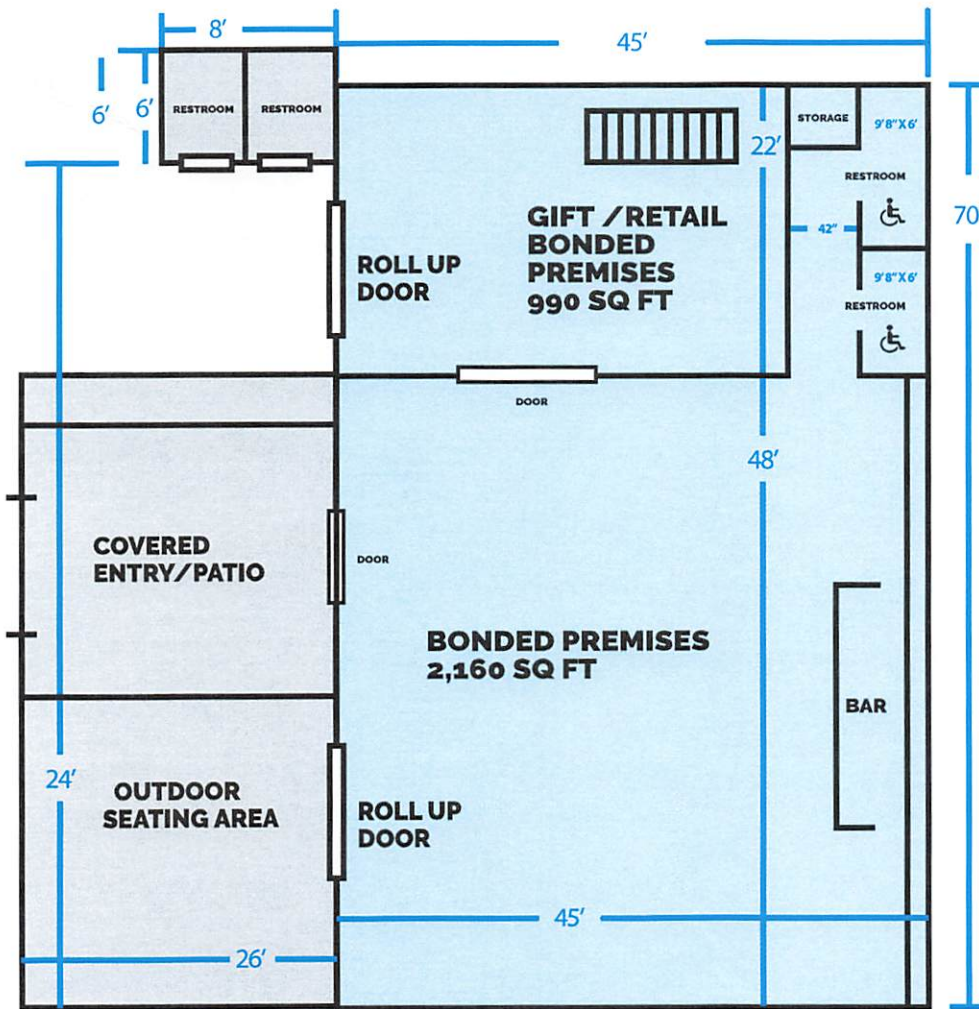
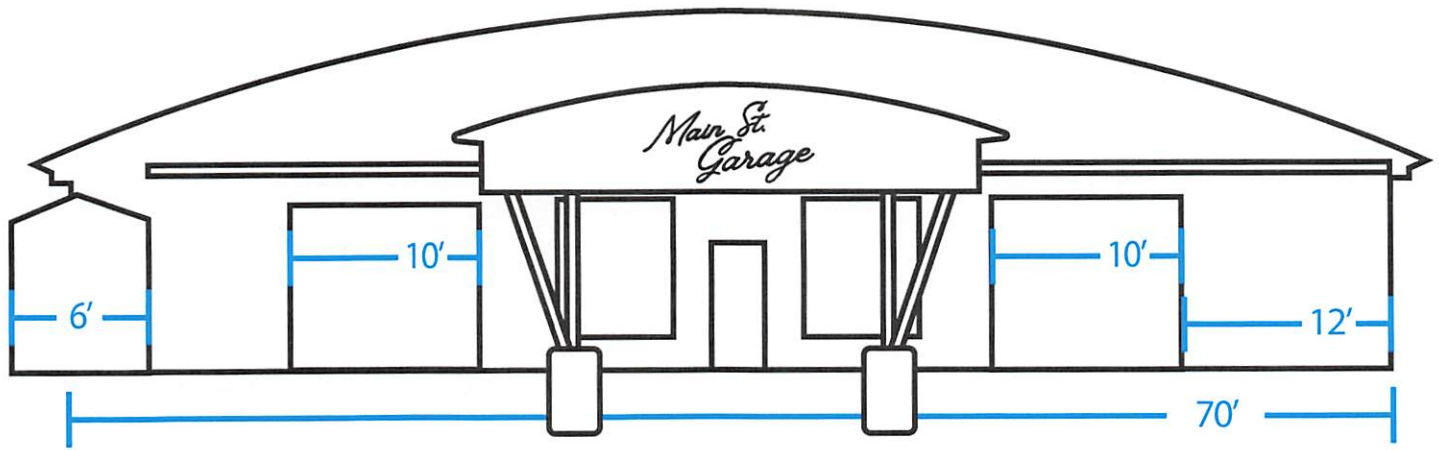
Outdoor seating: We propose 8–10 seats in the outdoor area – with an estimated maximum occupancy of 65.

Covered entry/patio area: The current canopy & entry patio area will enhance both functionality and accessibility, including ADA compliance.

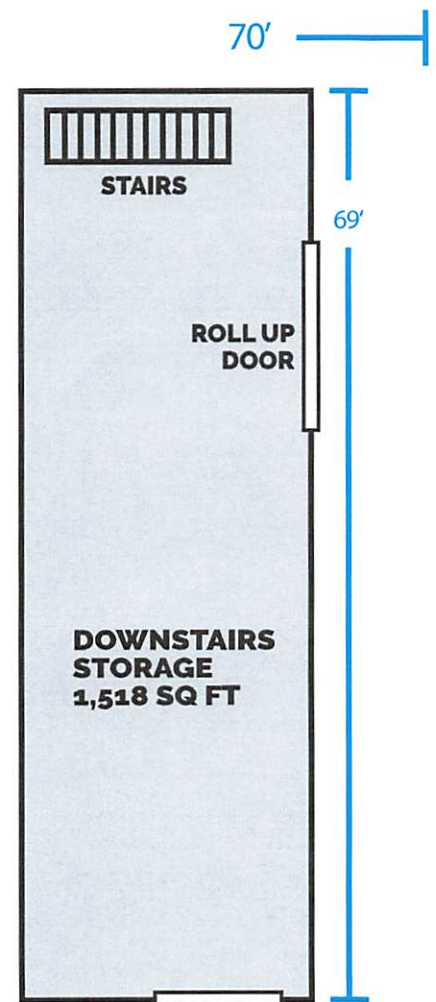
Landscape and lighting: We have plans for landscape improvements, which include the addition of plants, flowers, designated seating areas & the addition of new exterior lighting. Please refer to mock-up/rendering attached.

Closing: Please keep us informed if any further questions arise during the review process. We are happy to address any additional feedback from the city departments and look forward to collaborating to ensure the success of this project.





FIRST FLOOR



SECOND FLOOR

Main Street Garage
504 Main St.
Etna, CA 96027

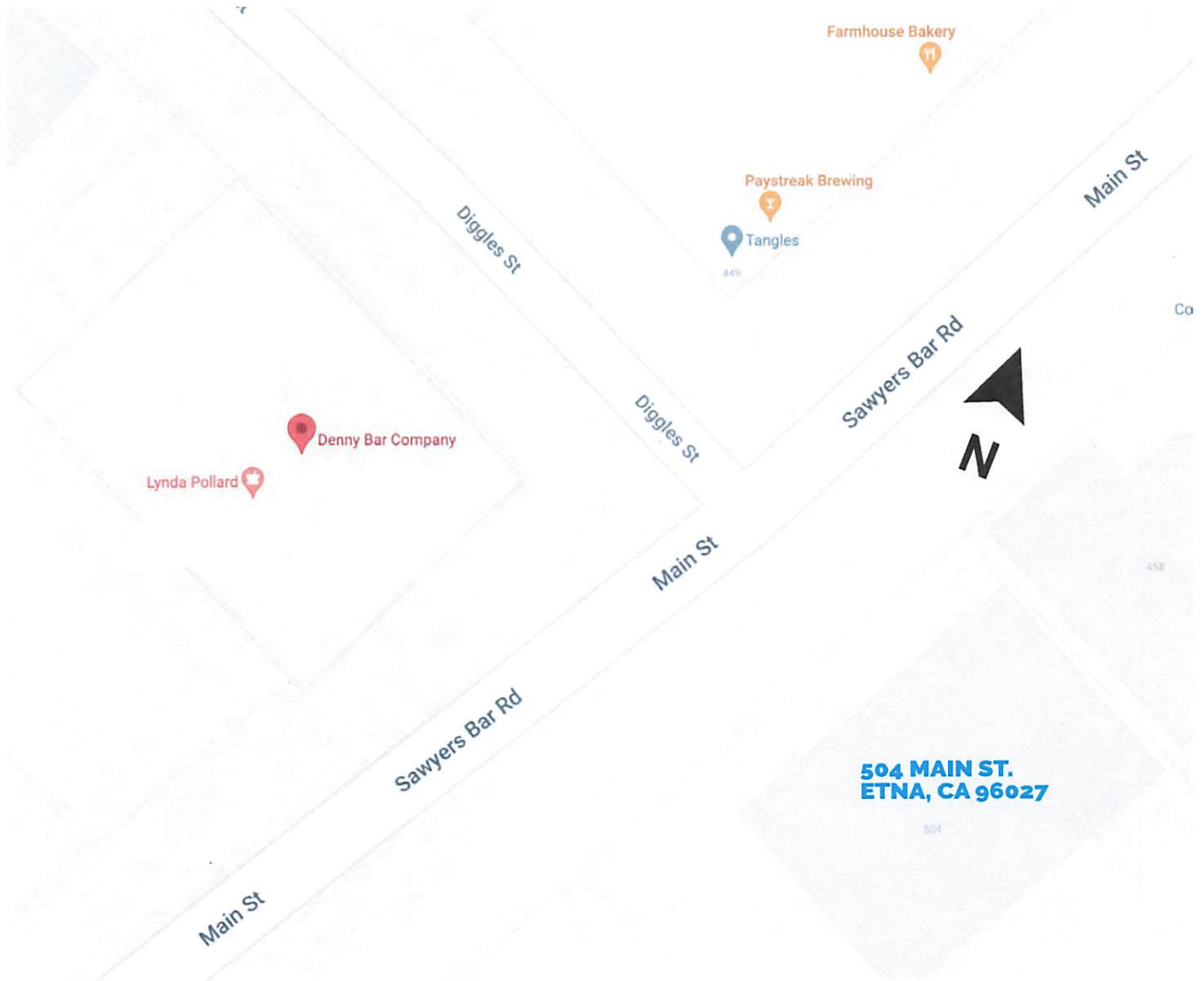


Type 48 Bonded Premises



Public & Staff Premises









City of Etna

Agenda Request

Date of Meeting: 9.23.24

Spokesperson(s): City Council & Staff

Is this for Discussion ☐ or are you requesting an Action ☒

Subject/Request: Pacific Power Credits Undergrounding Project

Please provide a description of the request and attach supporting documentation:

Discuss letter from Siskiyou County regarding the available Pacific Power work credits to utilize for the underground project for Main Street in Etna. Approve moving forward.

Will there be a financial impact to the City? ☐ Yes ☒ No If Yes, \$_____

Please describe:

NOTE: Agenda requests must be received no less than four working days before the date of meeting. Return this form and supporting documentation to address below.



COUNTY OF SISKIYOU

COUNTY ADMINISTRATIVE OFFICE

Angela D. Davis, County Administrator

1312 Fairlane Road, Suite 1, CA 96097

Phone: (530) 842-8005 • Fax Number: (530) 842-8013

July 24, 2024

City of Etna
PO Box 460
Etna, CA 96027

Dear City Administrator and Council Members,

The County of Siskiyou has \$5,347,666 available credits under the Rule20A Program, which can be utilized to convert utility lines from overhead to underground. Following is a brief overview of what the Rule 20 Program is.

Tariff Rule 20 is the vehicle for the implementation of the underground conversion programs. Rule 20 provides four levels, A, B, C, and D of progressively diminishing ratepayer funding for the projects. For the Rule 20 Program, cities identify overhead lines they wish to convert to underground, in consultation with their investor owned utility (IOU), to determine if the conversion project qualifies for any of the Rule 20 A, B, C or D programs.

If qualified, utility ratepayer funds will cover between 0 and 100% of the costs of the conversion project. Approximately 35-40 miles of overhead lines are converted each year to underground through Rule 20 Sections A, B, C, and D.

These credits can be used to:

- Eliminate an unusually heavy concentration of overhead lines;
- Evolve a street or road with a high volume of public traffic;
- Benefit a civic or public recreation area or area of unusual scenic interest;
- List an arterial street or major collector as defined in the Governor's Office of Planning and Research (OPR) Guidelines.

The determination of "general public interest" under these criteria is made by the local government, after holding public hearings, in conjunction with the IOU.

The County does not have immediate plans to use its credits for utility undergrounding, so we are reaching out to the cities to offer our credits for use, should you wish to move forward with a project. Included with this letter is a listing of your city's current Rule20A credit allocation, to which you could potentially add the County credits to, for an undergrounding project.

The following links can be used to find out more information about the Rule 20 Program:

<https://www.cpuc.ca.gov/industries-and-topics/electrical-energy/infrastructure/electric-reliability/undergrounding-program-description>

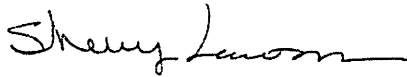
https://www.pacificpower.net/working-with-us/municipalities/California_Rule_20.html

To be eligible, your city must have an initial project design prepared for the approval process of establishing an underground utility district by your council. We recommend identifying areas that experience frequent outages or are high-risk, such as locations where trees could down power lines during winter storms or high wind events. The deadline for considering these projects is June 2025.

If you would like more information regarding underground conversion please contact Pacific Power's Regional Manager, Jill Drinkwater at Jill.Drinkwater@pacificorp.com.

If you are interested in utilizing Siskiyou County credits for a project, please contact Sherry Lawson at slawson@co.siskiyou.ca.us on or before September 30.

Sincerely,

A handwritten signature in black ink, appearing to read "Sherry Lawson", with a long horizontal flourish extending to the right.

Sherry Lawson
Deputy County Administrator
County of Siskiyou

To Date + 2013 through 2023
2013-2023

Rule 20 Community Data

Report year ending: 2023

Project Year ending:		B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y	Z	AA	AB	AC	AD	AE	AF	AG	AJ	
		Tranche 1 (High Priority)															Tranche 2 (Medium Priority)										Tranche 3 (Low Priority)								
Project Sponsor	Work Credits Redeemed, Rule 20A Projects: 2023	Number of Customers (meter count)	Out- standing Work Credit Debt	Years of Work Credit Debt (Col E / 2024 Allocation)	Miles of Primary Overhead Converted, 2023 (Completed Projects Only)		Miles Trenched Under Rule 20A, 2023	Total Cost of Projects, 2023 (IOU Work Only)		Work Credits			Number of Projects in ____ Phase, 2023					Work Credits Redeemed per Customer, 2023 (Col Z / Col D)	Work Credits Used in 2023	Projects in Top 25% DAC as Defined by CalEnviro Screen?	Total Trenched Miles, 2023 (Completed Projects Only)	Work Credits Added Through Transfer, 2023	Community, as Defined in the American Community Survey	Number Projects Completed 2013-2023		Project Sponsor Active/Inactive?									
					Rule 20A	Rule 20B		Rule 20A	Rule 20B	Balance, End of 2023	Allocation for 2024	Balance (Q + R)	Planning	Estimating	Construction	Closing	Closed							20A	20B										
Alturas	\$0	1847	0	0	0	0	0	\$	\$	\$ 806,682	\$ -	\$ 806,682	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	Rural Community	0	0	Inactive	
Modoc County	\$0	7681	0	0	0	0	0	\$	\$	\$ 987,303	\$ -	\$ 987,303	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	Rural Community	0	0	Inactive
Crescent City	\$0	7516	0	0	0	0	0	\$	\$	\$ 193,942	\$ -	\$ 193,942	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	Rural Community	0	0	Inactive
Del Norte County	\$0	10720	0	0	0	0	0	\$	\$	\$ 2,406,655	\$ -	\$ 2,406,655	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	Rural Community	0	0	Inactive
Shasta County	\$0	526	0	0	0	0	0	\$	\$	\$ 206,219	\$ -	\$ 206,219	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	Rural Community	0	0	Inactive
Doerns	\$0	483	0	0	0	0	0	\$	\$	\$ 230,750	\$ -	\$ 230,750	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	Rural Community	0	0	Inactive
Dunsmuir	\$0	1264	0	0	0	0	0	\$	\$	\$ 143,203	\$ -	\$ 143,203	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	Rural Community	0	0	Inactive
Elora	\$0	464	0	0	0	0	0	\$	\$	\$ 181,182	\$ -	\$ 181,182	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	Rural Community	0	0	Inactive
El Jones	\$0	488	0	0	0	0	0	\$	\$	\$ 181,523	\$ -	\$ 181,523	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	Rural Community	0	0	Inactive
Montague	\$0	705	0	0	0	0	0	\$	\$	\$ 281,563	\$ -	\$ 281,563	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	Rural Community	0	0	Inactive
Mt Shasta	\$0	7563	0	0	0	0	0	\$	\$	\$ 217,832	\$ -	\$ 217,832	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	Rural Community	0	0	Inactive
Tullake	\$0	525	0	0	0	0	0	\$	\$	\$ 250,968	\$ -	\$ 250,968	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	Rural Community	0	0	Inactive
Weed	\$0	1551	0	0	0	0	0	\$	\$	\$ 91,527	\$ -	\$ 91,527	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	Rural Community	2	0	Active
Yreka	\$0	4574	0	0	0	0	0	\$	\$	\$ 18,493	\$ -	\$ 18,493	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	Rural Community	0	0	Inactive
Siskiyou County	\$0	17087	0	0	0	0	0	\$	\$	\$ 5,447,666	\$ -	\$ 5,447,666	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	Rural Community	0	0	Inactive



City of Etna

Agenda Request

Date of Meeting: 9.23.24

Spokesperson(s): City Council & Staff

Is this for Discussion ☒ or are you requesting an Action ☒

Subject/Request: Siskiyou County Vaccination Clinic

Please provide a description of the request and attach supporting documentation:

Review and approve the Right of Use Agreement between Siskiyou County Health & Human Services Agency/Public Health Division and the City of Etna to provide a vaccination clinic and other public health services to the community.

Will there be a financial impact to the City? ☐ Yes ☒ No If Yes, \$_____

Please describe:

NOTE: Agenda requests must be received no less than four working days before the date of meeting. Return this form and supporting documentation to address below.



RIGHT OF USE AGREEMENT

This Agreement is entered into September 1, 2024, ("Effective Date"), by and between Siskiyou County Health & Human Services Agency/Public Health Division, ("County") and City of Etna, ("City"). City and County may be referred to individually as "Party" and collectively as "Parties".

WHEREAS, the County will operate a Vaccination Clinic and other Public Health Services at City of Etna, to conduct Vaccinations and other Public Health Services; and

WHEREAS, the Parties desire County to provide a Vaccination Clinic and other Public Health Services to the community, within Siskiyou County consistent with the terms of this Agreement; and

WHEREAS, in exchange for the provision of a Vaccination Clinic and other Public Health Services to the community at City of Etna, the City will provide County the right to use the location as outlined in Exhibit "A" attached hereto, on such dates and at such times as mutually agreed by the Parties (the "Clinic"), at no cost to the County.

NOW, THEREFORE, the Parties agree as follows:

1. Subject to the terms of this Agreement, the City shall allow the County, to conduct a Vaccination Clinic and other Public Health Services to provide Vaccinations and other Public Health services at the location as outlined in Exhibit "A" on dates and times mutually agreed upon by the Parties commencing on the effective date, and continuing through August 31, 2026, unless terminated sooner in accordance with the terms of this Agreement or extended to a date mutually agreed upon in writing by the Parties.
2. At all times during the term of this Agreement, the Parties are deemed independent contractors, and no agency or employment relationship is created under this Agreement. Nothing in this Agreement shall be deemed to constitute any partnership or joint venture between the Parties or constitute any one Party to be an employee or agent of any other Party.
3. The City is not and shall not be responsible for any costs associated with the Clinic.
4. The Parties agree, to the best of their ability, to strictly follow all applicable and known federal, state, county, and city statutes, ordinances, mandates, and guidelines applicable to the Clinic. During the Clinic, County shall be responsible for ensuring that its employees follow the **Clinic Rules as outlined in Exhibit "B"** and the City shall be responsible for ensuring that the Community follows the **Clinic Rules as outlined in Exhibit "B"**.
5. In any advertising for the Clinic, the Parties shall provide a general notice of the obligation of attendees to follow the **Clinic Rules** but are not required to provide the

specific **Clinic Rules** that must be followed.

6. At all entrances to the Clinic, the Parties shall post a general notice of the obligation of attendees to follow the **Clinic Rules** but are not required to provide the specific **Clinic Rules** that must be followed.
7. County shall stop the Clinic and vacate the location as outlined in Exhibit "A," if individuals attending the Clinic are known by County to be violating the **Clinic Rules** or County is notified in writing by the City of violations by individuals attending the Clinic, and those individuals continue to violate the **Clinic Rules** after County orally requests that the individuals comply with the **Clinic Rules**.
8. The City reserves the right to stop the Clinic if it determines, in its sole discretion, there is a violation of the **Clinic Rules**.
9. County shall be solely responsible for compliance with all applicable law and compliance measures associated with the maintenance and privacy of the City Community records related to the Clinic.
10. Either Party may at any time, for any or no reason, terminate this Agreement upon three business days advance written notice to the other Party. Notice shall be deemed given when delivered to the other Party or no later than three days after the date of mailing, whichever date is sooner.
11. County shall maintain in force and shall provide the City with evidence of insurance in the form of an insurance certificate and endorsement, each naming the City, its trustees, employees, and agents as additional insured in coverage amounts as follows:
 - a. General Liability Insurance and Property Damage with limits of not less than \$1,000,000 per occurrence and \$2,000,000 aggregate.
 - b. Business Auto Liability Insurance with limits of not less than \$1,000,000 per occurrence combined single limit bodily injury and property damage liability per occurrence with no annual aggregate limits.
 - c. Workers' Compensation with limits as required by the State of California.
 - d. Employers Liability or Excess Umbrella Liability Insurance with a minimum of \$2,000,000 aggregate limits.
12. Each Party shall indemnify and hold harmless, but not defend, the other Party from all third-party claims, liability, settlement, judgment, or award, for any damage or injury to person or property, but only to the extent that they directly result from that Party's negligence or willful misconduct in connection with the Clinic.
13. Neither this Agreement, nor any of the rights and duties under it, may be assigned

or delegated by any Party without express written authorization of the other Party.

14. Written notices under this Agreement shall be sent by United States First Class mail, postage prepaid as follows:

**City of Etna
Mayor, Cliff Munson
PO Box 460
442 Main Street
Etna, CA 96027**

**Siskiyou County Public Health Division
Director, Shelly Davis
810 S. Main Street
Yreka, CA 96097**

15. If any provision of this Agreement, or its application to any person or circumstance, is determined by a court of competent jurisdiction to be invalid, void, or unenforceable to any extent, the remainder of this Agreement shall not be affected, and shall be enforceable to the fullest extent permitted by law.
16. This Agreement shall be governed by and construed in accordance with the laws of the State of California. Venue shall be Siskiyou County, California.
17. The Agreement may be amended only by a written document signed by the Parties.
18. The Parties agree that this Agreement is a complete statement of their entire agreement and supersedes all previous communications between them.
19. Nothing in this Agreement, express or implied, shall confer upon any person, firm, or corporation other than the Parties and their respective successor or assigns, any remedy or claim as third-party beneficiaries or otherwise. All of the terms, covenants, and conditions in this Agreement shall be for the sole and exclusive benefit of the Parties and their successors and assigns.
20. No waiver or failure by either Party to enforce a provision, covenant, condition, or right under this Agreement shall be construed as a subsequent waiver of the same right or provision, or a waiver of any other right. No extension of time for performance of any obligation or act shall be deemed an extension of time for the performance of any other obligation or act.
21. The doctrine that any ambiguity contained in a contract shall be construed against the party whose counsel has drafted the contract is expressly waived by each of the Parties hereto with respect to this Agreement.

22. If any legal action is necessary to enforce or defend any of the terms or conditions of this Agreement or the validity of the Agreement, each Party shall bear their own attorneys' fees.
23. The Recitals are incorporated into this Agreement as though fully set forth herein.
24. This Agreement may be executed electronically and in one or more counterparts, each of which will be deemed an original signature and all of which together will constitute one and the same instrument.

(SIGNATURES ON FOLLOWING PAGE)

IN WITNESS WHEREOF, County and City have executed this Agreement on the dates set forth below, each signatory represents that he/she has the authority to execute this agreement and to bind the Party on whose behalf his/her execution is made.

Vendor: City of Etna

Date: _____
Cliff Munson, Mayor

Date: _____
Pamela Eastlick, City Clerk-Finance

Note to Lessor: For corporations, the contract must be signed by two officers. The first signature must be that of the chairman of the board, president or vice-president; the second signature must be that of the secretary, assistant secretary, chief financial officer or assistant treasurer. (Civ. Code, Sec. 1189 & 1190 and Corps. Code, Sec. 313.)

TAXPAYER I.D. 94-6000327

COUNTY OF SISKIYOU

Shelly Davis, Director Public Health (Date)

APPROVED AS TO LEGAL FORM

Natalie E. Reed, County Counsel (Date)

APPROVED AS TO INSURANCE REQUIREMENTS

Hayley Hudson, Risk Management (Date)

Exhibit "A"

City location for Clinic:

**City of Etna
442 Main Street
Etna, CA 96027**

The above locations are designated by the City for the County to provide a Vaccination Clinic & Other Public Health Services, on such dates and at such times as mutually agreed by the Parties (The "Clinic").

Exhibit “B” Clinic Rules

I. **Vaccinations: Please bring any prior immunization records with you.**

a. Child & Adolescent vaccines:

Children are encouraged to see their primary care provider for vaccinations.

A parent or legal guardian must be present for services to be provided to children under the age of 18 unless a Public Health Consent Form accompanies the child. An adult must be present during vaccination. For more information or to obtain this document, call Public Health at 530-841-2134 or go online at: <https://www.co.siskiyou.ca.us/publichealth/page/immunization-program>

Vaccines For Children (VFC) vaccines are available to children under 19, who are Medi-Cal recipients, uninsured, American Indian or Alaska Native.

There is a \$9.00 charge per immunization for State-supplied vaccine. There is no charge for children who are Medi-Cal eligible.

Children covered with private health insurance are not eligible to receive vaccination services through these programs. Please contact your primary medical provider to obtain vaccinations.

b. Adult vaccines:

Please call for current vaccine availability, eligibility guidelines and fees.

Flu vaccine will be available during the flu season for adults and children 6 months and older.

COVID 19, Hepatitis A & B, Human papillomavirus, measles-mumps-rubella, meningococcal ACYW, meningococcal B, pneumonia, tetanus-diphtheria-pertussis, varicella, and shingles (*when available*). **Available by appointment only.**

For international travelers, we also carry typhoid & yellow fever vaccines (*when available*). Travel vaccine information is available at <https://wwwnc.cdc.gov> or at Siskiyou County Library branches in Yreka and Mt. Shasta (reference). Please consult either one prior to calling for an appointment, as staff cannot recommend which vaccines you should obtain. Anti-malarial medication is not available at these clinics. You may also consult your private physician or local pharmacy for vaccine costs and availability.

Adults who are Managed Medi-Cal/Partnership Health Care Plan recipients are fully insured and should obtain immunizations from their primary medical provider.

II. Insurance

- a. Public Health is not a Medicare participating provider; therefore, we are not able to bill Medicare. Medicare recipients may still obtain vaccinations but will be charged the prevailing rate and are not eligible for Medicare reimbursement.
- b. There is a \$9.00 charge per immunization for State-supplied vaccine. The cost of all other vaccines is determined by the retail cost of the vaccine plus an administration fee.
- c. Persons eligible for state-supplied vaccine will not be denied those vaccines for inability to pay. If there is a fee, payment is expected at time of service. Exact change or check is preferred. We are unable to accept credit/debit cards.
- d. We do not bill private insurance. A receipt will be issued which may be used to submit for reimbursement from private insurance. This is provided as a courtesy and no guarantee of reimbursement is implied.



City of Etna

Agenda Request

Date of Meeting: 9.23.24

Spokesperson(s): City Council & Staff

Is this for Discussion ☒ or are you requesting an Action ☒

Subject/Request: Resolution 2024-016

Please provide a description of the request and attach supporting documentation:

Discuss and approve declaring certain equipment/vehicles as surplus and authorizing the private sale or public auction for disposal. Approve which departments/funds the the proceeds will be allocated to.

Will there be a financial impact to the City? ☐ Yes ☒ No If Yes, \$_____

Please describe:

NOTE: Agenda requests must be received no less than four working days before the date of meeting. Return this form and supporting documentation to address below.



RESOLUTION NO. 2024-016

**A RESOLUTION OF THE CITY COUNCIL
OF THE CITY OF ETNA
DECLARING CERTAIN EQUIPMENT
AS SURPLUS AND AUTHORIZING DISPOSAL**

WHEREAS, the City Council of the City of Etna have identified certain City Equipment that are no longer necessary to the City's operations, and are taking up storage space; and

WHEREAS, the City Council has the power under Section 37350 of the Government Code to dispose of property for the common benefit; and

WHEREAS the City Council finds that the realization of the salvage value of property that is no longer necessary for operational needs, so that it might be applied to acquisition of new equipment would be of benefit to the City and its citizens; and

WHEREAS the City Council finds that the declaration of excess personal property as surplus and the conduct of a public auction is an acceptable means to ensure that the City does not make a gift of public funds in the disposal of such property.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Etna as follows:

1. The personal property described as:
 - a. Ford Expedition 2001 White 4X4 SUV
 - b. Ford Crown Victoria Police Interceptor – 2005 White 4D Sedan
 - c. Ford Crown Victoria Police Interceptor – 2005 White 4D Sedan
 - d. Dodge Charger Police Hemi – 2008 Black 4D Sedan
 - e. Dodge Charger Police Hemi – 2008 Black 4D Sedan
 - f. Chevy K2500 1997
 - g. Crown Fire Engine 1410
 - h. Chevy Tahoe 1995 SUV

is determined to be excess to the City's operational needs and is authorized for disposal by means of a public auction.

2. The net proceeds of the auction or private sale will be determined by City Council.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly introduced and adopted by the City Council of the City of Etna at a Regular Meeting held on the 23rd day of September 2024 by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

ATTEST:

CITY OF ETNA

Pamela Eastlick, City Clerk

Cliff Munson, Mayor



City of Etna

Agenda Request

Date of Meeting: 9.23.24

Spokesperson(s): City Council & Staff

Is this for Discussion ☒ or are you requesting an Action ☒

Subject/Request: City Attorney Contact Privileges

Please provide a description of the request and attach supporting documentation:

Discuss and approve developing a policy/or procedures for staff and council members.

After reviewing the billing for attorney services, it has come to our attention that there needs to be a discussion regarding who and for what reason has access to the city attorney.

Will there be a financial impact to the City? ☐ Yes ☒ No If Yes, \$_____

Please describe:

NOTE: Agenda requests must be received no less than four working days before the date of meeting. Return this form and supporting documentation to address below.



City of Etna

Agenda Request

Date of Meeting: 9.23.24 _____

Spokesperson(s): City Council & Staff _____

Is this for Discussion ☒ or are you requesting an Action ☒

Subject/Request: Coupland Well

Please provide a description of the request and attach supporting documentation:

Discussion and update regarding the status of the Coupland Well agreement.

Will there be a financial impact to the City? ☐ Yes ☒ No If Yes, \$ _____

Please describe:

NOTE: Agenda requests must be received no less than four working days before the date of meeting. Return this form and supporting documentation to address below.



City of Etna

Agenda Request

Date of Meeting: 9.23.24

Spokesperson(s): City Council & Staff

Is this for Discussion ☒ or are you requesting an Action ☒

Subject/Request: Pool Grant Budget Update

Please provide a description of the request and attach supporting documentation:

Discuss/update regarding the pool grant budget.

Will there be a financial impact to the City? ☐ Yes ☒ No If Yes, \$_____

Please describe:

NOTE: Agenda requests must be received no less than four working days before the date of meeting. Return this form and supporting documentation to address below.