



City of Etna

AGENDA FOR THE REGULAR MEETING OF THE ETNA CITY COUNCIL

DATE OF THE MEETING: April 22, 2024

TIME OF THE MEETING: 6:30 pm

PLACE OF THE MEETING: 442 Main Street Etna, CA, and TELECONFERENCE (Zoom)

1. Call to Order
 - a. Pledge of Allegiance
 - b. Roll Call
2. Public Comment - Non-Agenda Items - The City Council cannot take action or comment on non-agenda items.
3. CONSENT CALENDAR
 - a. Minutes of the Regular Meeting April 8, 2024
 - b. Invoice Approvals
4. DEPARTMENT REPORTS
*Police Dept *Public Works *Fire Dept *Ambulance *Clerk *Mayor *Council/Committee
5. CURRENT BUSINESS
 - a. Discuss/Approve May Rodeo Parade to be held Sunday May 5, 2024
 - b. Discuss/Approve 2024-2026 Lease Between the City of Etna and Etna Police Activities League (PAL)
 - c. Discussion/Presentation from Ambulance Director Teresa Arrwood Regarding Recently Attended Training
 - d. Discuss/Approve Quarterly Budget Update
 - e. Discuss/Approve Two Public Works Job Descriptions and Approve Advertising for a 32-40 Hour Work Week Position
6. CITY COUNCIL STATEMENTS AND REQUESTS
7. CLOSED SESSION
 - a. Pursuant to Government Code §54957(b) Personnel Matters – Public Employment
 1. Public Works Position – 20 hr/week
 2. Fire Department – Volunteer Fire Fighter
8. ADJOURNMENT

Zoom Teleconference Information:

Phone: 1-669-444-9171 US Meeting ID: 864 2716 2535

<https://us06web.zoom.us/j/86427162535>

The City of Etna does not discriminate based on disability in the admissions or access to, or treatment of or employment in, its programs or activities. Disability-related aids or services, including printed information in alternate formats, to enable persons with disabilities to participate in public meetings are available. If any accommodations are needed, please contact Pamela Eastlick at 530-467-5256 p.eastlick@etnaca.com. Requests should be made as soon as possible but recommended between three days to one week prior to the scheduled meeting.

442 Main Street • P.O. Box 460 • Etna, CA 96027

P: 530-467-5256 • F: 530-467-3217



MINUTES
REGULAR MEETING OF THE ETNA CITY COUNCIL
Monday April 8, 2024

Members of the Etna City Council met on this 8th day of April in person and via TELECONFERENCE (Zoom.) Mayor Cliff Munson called the meeting to order and led in the salute to the flag of the United States of America.

1. Call to Order:

a. Roll Call

Councilmembers Brandon Fawaz, Jason Deppen, Mayor Cliff Munson, Charnna Gilmore, and John Stacher were present.

2. Public Comments on Non-Agenda Items:

None.

3. Consent Calendar:

- a. Minutes of the Regular Meeting March 25, 2024**
- b. Invoice Approvals**
- c. Resolution 2023-003 – A Resolution of the City Council of the City of Etna Appointing a Delegate and Alternate Delegate to the Small Cities Organized Risk Effort**

Councilmember Deppen made a motion to approve, Councilmember Stacher seconded, and the motion passed.

Ayes: Stacher, Gilmore, Munson, Deppen

Abstain: Fawaz

4. Current Business:

(Mayor Munson moved item 'b' in place of item 'a', and item 'c' with 'b')

- a. Discuss/Approve Siskiyou Economic Development Council Presentation and Approve MOU Renewal for 5-year Period Beginning July 1, 2024.**

Tonya Dowse and Heather Dodds from Siskiyou Economic Development Council gave the Council an update regarding projects that promote tourism throughout Siskiyou County and discussed their marketing efforts. Councilmember Deppen asked about the 32% increase in business revenue due to EDC marketing efforts and whether all businesses were affected. EDC is continuing to expand programs to include all local businesses. More discussion on promoting local business, TOT tax, and short-term rentals.

Councilmember Stacher made a motion to approve, Councilmember Fawaz seconded, and the motion passed.

Ayes: Stacher, Gilmore, Munson, Deppen, Fawaz

b. Discuss with SCORE – Current Insurance Policies and SCORE Presentation.

Marcus Beverly and Michelle Minnick from SCORE were present to discuss with the Council about the City's current policies. Beverly discussed in detail the actuary process and how the amount owed for the City of Etna is determined. Discussion on the number of services provided and offered by SCORE and coverage. Chief Kramer shared input on fire trucks and costs.

Michelle Minnick spoke regarding Employee Assistance Programs (EAPs) for employees and their families. City Clerk Pamela Eastlick will provide employees with EAP information. Beverly discussed employee training, police pursuit training, sexual harassment, sidewalks, trees, cyber-attacks etc.

Councilmember Fawaz asked about law enforcement liability. Beverly explained the associated risks with covering two cities, and training being a big issue. The increase in workers' comp and liability is due to salaries, explained Eastlick. Fawaz asked about exposure regarding past claims. More discussion. No action taken.

c. Discuss Presentation/Update on Cat TNR Spay & Neuter Clinic.

CSO Officer Kelly York and Jamie Essex from Essex Veterinary Services (Zoom) stated that the event was a huge success. A total of 75 cats were spayed and/or neutered, 15 cats were rehomed, one was euthanized due to illness, and 54 were aborted. York explained that this event required all city departments to work together. Every trap that was deployed captured a cat.

Mayor Munson volunteered for the event and helped with the trapping. Councilmember Gilmore encouraged the Council to consider holding this event again in the future. The Council thanked Jamie and Kelly for their work on this event. Councilmember Stacher asked about the people that brought their own cats. More discussion. No action taken.

d. Discuss/Approve Notice of Award for Construction of City Pool Solar Project.

Callahan Solar came in at the lowest bidder at \$64,880. Councilmember Fawaz made a motion to move forward with Callahan Solar Services, Councilmember Deppen seconded, and the motion passed.

Ayes: Stacher, Gilmore, Munson, Deppen, Fawaz

e. Discuss Bicycle Rides Northwest Event.

Clerk Eastlick shared information about this event that is scheduled for later in June. No action taken.

5. City Council Statements and Requests:

Councilmember Gilmore asked about a budget review. Clerk Eastlick will have the budget on the next agenda.

Councilmember Stacher asked about the upstairs of City Hall. This topic will also be on the next agenda.

6. CLOSED SESSION:

a. Pursuant to Government Code §54956.9(d)(1) Conference with Legal Counsel – Existing Litigation

1. Federal Home Loan Mortgage vs. City of Etna

The City Council gave directions to staff.

b. Pursuant to Government Code §54957(b) Personnel Matters – Public Employee Appointment.

1. Public Works Employee Position

The City Council gave directions to staff and approved adding a 20 hour/week public works position.

7. Adjournment:

There being no further business Mayor Cliff Munson adjourned the meeting at 9:03 pm.

Respectfully submitted,

Jenny Bennett
Asst. City Clerk

INVOICE APPROVAL LIST REPORT - DETAIL WITH GL DIST

Date: 04/16/2024

Time: 12:46 pm

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City of Etna									
Vendor Name	Invoice Description1	Ref No.	Discount Date						
Vendor Name Line 2	Invoice Description2	PO No.	Pay Date						
Vendor Address	Vendor Number		Due Date					Taxes Withheld	
City	Bank	Check No.	Check Date					Discount Amount	
State/Province	Zip/Postal	Invoice Number						Check Amount	

A1 DRAINS	Snaked Fire Hall	26902	04/02/2024						
			04/15/2024						
3333 FOREST LN.	A1		04/02/2024					0.00	
ETNA	GF	0	00/00/0000					0.00	
CA 96027	1241							150.00	

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
45-33-760.00	PROFESSIONAL & CONTRACT SERVCS		150.00	0.00

Check No.	0	Total:	150.00
Total for	A1 DRAINS		150.00

BIG VALLEY SANITATION	Winter Park Restrooms	26904	03/31/2024						
			04/15/2024						
5551 EASTSIDE ROAD	BIG		03/31/2024					0.00	
REDDING	GF	0	00/00/0000					0.00	
CA 96001	131360							176.00	

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
10-70-760.00	PROFESSIONAL & CONTRACT SERVCS		176.00	0.00

Check No.	0	Total:	176.00
Total for	BIG VALLEY SANITATION		176.00

COLANTUONO, HIGHSMITH & WHATLEY, PC	Attorney Fees	26890	03/14/2024						
			04/12/2024						
420 SIERRA COLLEGE DRIVE	JARED		03/14/2024					0.00	
GRASS VALLEY	GF	0	00/00/0000					0.00	
CA 95945-5091	59507							4,700.00	

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
10-25-780.00	ATTORNEY FEES	Clerk	3,382.00	0.00
10-40-780.00	ATTORNEY FEES	PD	895.00	0.00
50-45-780.00	ATTORNEY FEES	Ambulance	423.00	0.00

Check No.	0	Total:	4,700.00
Total for	COLANTUONO, HIGHSMITH &		4,700.00

DEPARTMENT OF JUSTICE	Fingerprints	26903	04/04/2024						
			04/15/2024						
ACCOUNTING OFFICE	DEPTJUST		04/04/2024					0.00	
PO BOX 944255	GF	0	00/00/0000					0.00	
SACRAMENTO	726833							64.00	

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
10-40-760.00	PROFESSIONAL & CONTRACT SERVCS		64.00	0.00

Check No.	0	Total:	64.00
Total for	DEPARTMENT OF JUSTICE		64.00

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Vendor Name	Invoice Description1	Ref No.	Discount Date	
Vendor Name Line 2	Invoice Description2	PO No.	Pay Date	
Vendor Address	Vendor Number		Due Date	Taxes Withheld
City	Bank	Check No.	Check Date	Discount Amount
State/Province Zip/Postal	Invoice Number			Check Amount

ESSEX GIVENS FUND	Cat Spay/Neuter Event Etna	26897	04/01/2024	
			04/12/2024	
16038 AGER BESWICK RD.	ESSEX		04/01/2024	0.00
MONTAGUE	GF	0	00/00/0000	0.00
CA 96064				5,100.00

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
10-20-760.00	PROFESSIONAL & CONTRACT SERVCS		5,100.00	0.00

Check No.	0	Total:	5,100.00
Total for	ESSEX GIVENS FUND		5,100.00

ETNA HARDWARE, INC.	Maintenance & Supplies	26888	04/01/2024	
			04/12/2024	
P O BOX 328	EHSO		04/01/2024	0.00
ETNA	GF	0	00/00/0000	0.00
CA 96027				186.95

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
10-25-870.00	OFFICE SUPPLIES	Clerk	17.14	0.00
10-40-880.00	MAINTENANCE & SUPPLIES	PD radios	8.77	0.00
10-60-880.00	MAINTENANCE & SUPPLIES	Streets	30.39	0.00
10-70-880.00	MAINTENANCE & SUPPLIES	Parks	10.68	0.00
23-70-880.00	MAINTENANCE & SUPPLIES	Pool	86.79	0.00
50-45-870.00	OFFICE SUPPLIES	Ambulance	33.18	0.00

Check No.	0	Total:	186.95
Total for	ETNA HARDWARE, INC.		186.95

FORT JONES ACE HARDWARE	City Hall Key	26882	03/26/2024	
			04/12/2024	
PO BOX 66599	FJACE		03/26/2024	0.00
SCOTTS VALLEY	GF	0	00/00/0000	0.00
CA 95067	008383/1			7.70

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
10-55-880.00	MAINTENANCE & SUPPLIES		7.70	0.00

FORT JONES ACE HARDWARE	PD Building Maint.	26883	04/11/2024	
			04/12/2024	
PO BOX 66599	FJACE		04/11/2024	0.00
SCOTTS VALLEY	GF	0	00/00/0000	0.00
CA 95067	008564/1			103.99

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
10-40-880.00	MAINTENANCE & SUPPLIES		103.99	0.00

FORT JONES ACE HARDWARE	PD Building Maint.	26884	04/11/2024	
			04/12/2024	
PO BOX 66599	FJACE		04/11/2024	0.00
SCOTTS VALLEY	GF	0	00/00/0000	0.00
CA 95067	008573/1			34.30

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
10-40-880.00	MAINTENANCE & SUPPLIES		34.30	0.00

Check No.	0	Total:	145.99
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Vendor Name	Invoice Description1	Ref No.	Discount Date	
Vendor Name Line 2	Invoice Description2	PO No.	Pay Date	
Vendor Address	Vendor Number		Due Date	Taxes Withheld
City	Bank	Check No.	Check Date	Discount Amount
State/Province	Zip/Postal	Invoice Number		Check Amount

Total for	FORT JONES ACE HARDWARE	145.99
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HENRY SCHEIN MEDICAL	Medical Supplies	26908	04/08/2024	
			04/15/2024	
PO BOX 7156	HENRYSH		04/08/2024	0.00
PASADENA	GF	0	00/00/0000	0.00
CA 91109-7156	81393364			206.71
GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
50-45-872.00	MEDICAL SUPPLIES		206.71	0.00

Check No.	0	Total:	206.71
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Total for	HENRY SCHEIN MEDICAL	206.71
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INTERNATIONAL INSTITUTE OF MUNICIPAL CLERKS	Annual Membership	26909	04/02/2024	
8331 UTICA AVE.,#200			04/15/2024	
RANCHO CUCAMONGA	IIMC		04/02/2024	0.00
CA 91730	GF	0	00/00/0000	0.00
				170.00
GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
10-25-750.00	DUES AND SUBSCRIPTIONS		170.00	0.00

Check No.	0	Total:	170.00
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Total for	INTERNATIONAL INSTITUTE OF	170.00
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KIEP-ER KLEEN	Cleaning Services	26891	04/06/2024	
			04/12/2024	
PO BOX 404	KK		04/06/2024	0.00
ETNA	GF	0	00/00/0000	0.00
CA 96027-404				166.50
GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
10-25-760.00	PROFESSIONAL & CONTRACT SERVCS	City Hall	117.00	0.00
10-40-760.00	PROFESSIONAL & CONTRACT SERVCS	PD	27.00	0.00
10-70-760.00	PROFESSIONAL & CONTRACT SERVCS	Parks	22.50	0.00

Check No.	0	Total:	166.50
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Total for	KIEP-ER KLEEN	166.50
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LEASING SPECIALISTS	2024 Chevy Tahoe	26893	04/01/2024	
			04/12/2024	
8242 CESSNA DRIVE	LEASE		04/01/2024	0.00
PEYTON	GF	0	00/00/0000	0.00
CO 80831				16,578.00
GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
10-41-900.00	CAPITAL OUTLAY		8,289.00	0.00
10-42-900.00	CAPITAL OUTLAY		8,289.00	0.00

Check No.	0	Total:	16,578.00
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Total for	LEASING SPECIALISTS	16,578.00
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INVOICE APPROVAL LIST REPORT - DETAIL WITH GL DIST

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City of Etna									
Vendor Name	Invoice Description1	Ref No.	Discount Date						
Vendor Name Line 2	Invoice Description2	PO No.	Pay Date						
Vendor Address	Vendor Number		Due Date					Taxes Withheld	
City	Bank	Check No.	Check Date					Discount Amount	
State/Province	Zip/Postal	Invoice Number						Check Amount	

LIFE ASSIST	Medical Supplies	26906	04/08/2024						
			04/15/2024						
11277 SUNRISE PARK DRIVE	LA		04/08/2024					0.00	
RANCHO CORDOVA	GF	0	00/00/0000					0.00	
CA 95742	1424002							111.89	

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
50-45-872.00	MEDICAL SUPPLIES		111.89	0.00

LIFE ASSIST	Medical Supplies	26907	04/11/2024						
			04/15/2024						
11277 SUNRISE PARK DRIVE	LA		04/11/2024					0.00	
RANCHO CORDOVA	GF	0	00/00/0000					0.00	
CA 95742	1425328							8.50	

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
50-45-872.00	MEDICAL SUPPLIES		8.50	0.00

Check No.	0	Total:	120.39
Total for	LIFE ASSIST		120.39

PACIFIC POWER	Streetlights	26886	03/29/2024						
			04/12/2024						
PO BOX 26000	PP		03/29/2024					0.00	
PORTLAND	GF	0	00/00/0000					0.00	
OR 97256-0001								1,259.97	

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
29-60-867.00	TRAFFIC SAFETY		1,259.97	0.00

PACIFIC POWER	401 Howell Pool	26885	04/01/2024						
			04/12/2024						
PO BOX 26000	PP		04/01/2024					0.00	
PORTLAND	GF	0	00/00/0000					0.00	
OR 97256-0001								181.87	

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
23-70-840.10	ELECTRIC		181.87	0.00

Check No.	0	Total:	1,441.84
Total for	PACIFIC POWER		1,441.84

PRINTING SYSTEMS	Payroll Checks & Envelopes	26892	04/12/2024						
			04/12/2024						
12005 BEECH DALY	PS		04/12/2024					0.00	
TAYLOR	GF	0	00/00/0000					0.00	
CA 48180	233087							201.39	

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
10-25-870.00	OFFICE SUPPLIES		201.39	0.00

Check No.	0	Total:	201.39
Total for	PRINTING SYSTEMS		201.39

INVOICE APPROVAL LIST REPORT - DETAIL WITH GL DIST

Date: 04/16/2024

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City of Etna

Vendor Name	Invoice Description1	Ref No.	Discount Date	
Vendor Name Line 2	Invoice Description2	PO No.	Pay Date	
Vendor Address	Vendor Number		Due Date	Taxes Withheld
City	Bank	Check No.	Check Date	Discount Amount
State/Province Zip/Postal	Invoice Number			Check Amount

PURCHASE POWER	Postage	26887	03/25/2024	
			04/12/2024	
PO BOX 856042	PURCHASE P		03/25/2024	0.00
LOUISVILLE	GF	0	00/00/0000	0.00
KY 40285-6042				301.50
GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
10-25-820.00	POSTAL EXPENSE		100.50	0.00
40-30-820.00	POSTAL EXPENSE		100.50	0.00
45-33-820.00	POSTAL EXPENSE		100.50	0.00

Check No.	0	Total:	301.50
Total for	PURCHASE POWER		301.50

S.C.O.R.E	4th QTR Premium 23/24	26910	04/08/2024	
BLAKE MICHAELSEN			04/16/2024	
5915 DUNSMUIR AVE.	SCORE		04/08/2024	0.00
DUNSMUIR	GF	0	00/00/0000	0.00
CA 96025	Q4FY2324			18,551.77

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
10-25-725.00	S.C.O.R.E WORK COMP		166.77	0.00
10-40-725.00	S.C.O.R.E WORK COMP		922.00	0.00
10-41-725.00	S.C.O.R.E WORK COMP		2,309.75	0.00
10-42-725.00	S.C.O.R.E WORK COMP		807.25	0.00
10-50-725.00	S.C.O.R.E WORK COMP		3,089.00	0.00
10-55-725.00	S.C.O.R.E WORK COMP		287.00	0.00
10-60-725.00	S.C.O.R.E WORK COMP		582.00	0.00
10-70-725.00	S.C.O.R.E WORK COMP		287.00	0.00
23-70-725.00	S.C.O.R.E WORK COMP		1,997.50	0.00
25-60-725.00	S.C.O.R.E WORK COMP		675.00	0.00
40-30-725.00	S.C.O.R.E WORK COMP		1,835.00	0.00
45-33-725.00	S.C.O.R.E WORK COMP		1,835.00	0.00
50-45-725.00	S.C.O.R.E WORK COMP		1,333.00	0.00
53-40-725.00	S.C.O.R.E WORK COMP		2,425.50	0.00

Check No.	0	Total:	18,551.77
Total for	S.C.O.R.E		18,551.77

SCOTT VALLEY AUTO PARTS	Vehicle Maint.	26889	03/31/2024	
			04/12/2024	
P O BOX 215	SVAP		03/31/2024	0.00
FT JONES	GF	0	00/00/0000	0.00
CA 96032				130.62

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
40-30-860.00	VEHICLE MAINTENANCE	Water	55.60	0.00
50-45-860.00	VEHICLE MAINTENANCE	Ambulance	75.02	0.00

Check No.	0	Total:	130.62
Total for	SCOTT VALLEY AUTO PARTS		130.62

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City of Etna

Vendor Name	Invoice Description1	Ref No.	Discount Date	
Vendor Name Line 2	Invoice Description2	PO No.	Pay Date	
Vendor Address	Vendor Number		Due Date	Taxes Withheld
City	Bank	Check No.	Check Date	Discount Amount
State/Province Zip/Postal	Invoice Number			Check Amount

SISKIYOU COUNTY EDC	MOU April 2024	26905	04/01/2024	
			04/15/2024	
1512 SOUTH OREGON ST	SCEDC		04/01/2024	0.00
YREKA	GF	0	00/00/0000	0.00
CA 96097	Apr '24			416.67

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
10-20-760.00	PROFESSIONAL & CONTRACT SERVC		416.67	0.00

Check No.	0	Total:	416.67
Total for	SISKIYOU COUNTY EDC		416.67

SISKIYOU COUNTY FIRE CHIEF'S ASSOCIATION	Chiefs Association Dues	26901	04/01/2024	
P O BOX 128	SCFCA		04/12/2024	
YREKA	GF	0	04/01/2024	0.00
CA 96097			00/00/0000	0.00
				75.00

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
10-50-750.00	DUES AND SUBSCRIPTIONS		75.00	0.00

Check No.	0	Total:	75.00
Total for	SISKIYOU COUNTY FIRE CHIEF'S		75.00

Total Invoices: 23

Grand Total:	48,883.33
Less Credit Memos:	0.00
Net Total:	48,883.33
Less Hand Check Total:	0.00
Outstanding Invoice Total:	48,883.33

Recap by Department

Department #	Department Name	Amount To Pay	Amount To Relieve
20	City Council	5,516.67	0.00
25	City Clerk	4,154.80	0.00
30	Water	1,991.10	0.00
33	Sewer	2,085.50	0.00
40	Law Enforcement	4,480.56	0.00
41	Police - FJ Station	10,598.75	0.00
42	DOJ GRANT	9,096.25	0.00
45	Ambulance Services	2,191.30	0.00
50	Fire Prevention	3,164.00	0.00
55	Governmental Buildings	294.70	0.00
60	Highways & Streets	2,547.36	0.00
70	Parks & Recreation	2,762.34	0.00
Grand Total:		48,883.33	0.00

INVOICE APPROVAL LIST REPORT - DETAIL WITH GL DIST

Date: 04/16/2024

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City of Etna

Vendor Name	Invoice Description1	Ref No.	Discount Date	
Vendor Name Line 2	Invoice Description2	PO No.	Pay Date	
Vendor Address	Vendor Number		Due Date	Taxes Withheld
City	Bank	Check No.	Check Date	Discount Amount
State/Province Zip/Postal	Invoice Number			Check Amount

DELUXE	Deposit Slips	26914	03/29/2024	
			04/16/2024	
PO BOX 88042	DELUXE		03/29/2024	0.00
CHICAGO	EFT	0	00/00/0000	0.00
IL 60680-1042				156.04

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
10-25-870.00	OFFICE SUPPLIES		156.04	0.00

Check No.	0	Total:	156.04
Total for	DELUXE		156.04

DEPARTMENT OF MOTOR VEHICLES	Debit: DMV Fees PD	26911	03/18/2024	
			04/16/2024	
	DMV		03/18/2024	0.00
YREKA	EFT	0	00/00/0000	0.00
CA 96097				39.59

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
53-40-900.00	CAPITAL OUTLAY		39.59	0.00

DEPARTMENT OF MOTOR VEHICLES	Debit: DMV Fees PD	26912	03/18/2024	
			04/16/2024	
	DMV		03/18/2024	0.00
YREKA	EFT	0	00/00/0000	0.00
CA 96097				1,885.00

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
53-40-900.00	CAPITAL OUTLAY		1,885.00	0.00

Check No.	0	Total:	1,924.59
Total for	DEPARTMENT OF MOTOR VEHICLE		1,924.59

FARMHOUSE BAKERY	Debit: Employee Discretionary	26913	03/26/2024	
			04/16/2024	
	FARM		03/26/2024	0.00
	EFT	0	00/00/0000	0.00
				90.75

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
10-00-240.00	Emp Discretion		90.75	0.00

Check No.	0	Total:	90.75
Total for	FARMHOUSE BAKERY		90.75

SISKIYOU DAILY NEWS	Notice of Public Hearing Housi	26898	03/11/2024	
			04/12/2024	
P O BOX 129	SDN		03/11/2024	0.00
YREKA	EFT	0	00/00/0000	0.00
OH 96097				162.22

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
15-76-810.00	PUBLIC NOTICES		162.22	0.00

Check No.	0	Total:	162.22
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INVOICE APPROVAL LIST REPORT - DETAIL WITH GL DIST

Date: 04/16/2024

Time: 12:50 pm

Page: 2

City of Etna

Vendor Name	Invoice Description1	Ref No.	Discount Date	
Vendor Name Line 2	Invoice Description2	PO No.	Pay Date	
Vendor Address	Vendor Number		Due Date	Taxes Withheld
City	Bank	Check No.	Check Date	Discount Amount
State/Province Zip/Postal	Invoice Number			Check Amount

Total for	SISKIYOU DAILY NEWS	162.22
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SNIDER ENERGY	Mendes Fuel	26894	03/05/2024	
PACIFIC PRIDE			04/12/2024	
DEBIT	SNIDER		03/05/2024	0.00
	EFT	0	00/00/0000	0.00
				95.50

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
53-40-865.00	VEHICLE FUEL & OIL		95.50	0.00

SNIDER ENERGY	Mendes Fuel	26895	03/07/2024	
PACIFIC PRIDE			04/12/2024	
DEBIT	SNIDER		03/07/2024	0.00
	EFT	0	00/00/0000	0.00
				110.08

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
53-40-865.00	VEHICLE FUEL & OIL		110.08	0.00

SNIDER ENERGY	Mendes Fuel	26896	03/22/2024	
PACIFIC PRIDE			04/12/2024	
DEBIT	SNIDER		03/22/2024	0.00
	EFT	0	00/00/0000	0.00
				128.34

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
53-40-865.00	VEHICLE FUEL & OIL		128.34	0.00

Check No.	0	Total:	333.92
Total for	SNIDER ENERGY		333.92

US BANK CREDIT CARD	PWD Credit Card	26899	03/08/2024	
			04/12/2024	
	USBANK		03/08/2024	0.00
	EFT	0	00/00/0000	0.00
				1,321.32

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
10-40-860.00	VEHICLE MAINTENANCE	Amazon Veh Part	80.30	0.00
10-40-860.00	VEHICLE MAINTENANCE		80.30	0.00
10-41-860.00	VEHICLE MAINTENANCE	Rock Auto PD	144.06	0.00
10-55-880.00	MAINTENANCE & SUPPLIES		82.04	0.00
23-70-880.00	MAINTENANCE & SUPPLIES		82.04	0.00
40-30-860.00	VEHICLE MAINTENANCE	Rock Auto PWD	59.33	0.00
40-30-880.00	MAINTENANCE & SUPPLIES	Dollar General	95.99	0.00
40-30-880.00	MAINTENANCE & SUPPLIES	Amazon Air Heater	82.04	0.00
45-33-860.00	VEHICLE MAINTENANCE	Rock Auto PWD	53.68	0.00
45-33-880.00	MAINTENANCE & SUPPLIES		82.04	0.00
50-45-860.00	VEHICLE MAINTENANCE	Rock Auto Ambulance	479.50	0.00

US BANK CREDIT CARD	Ambulance Credit Card	26900	03/08/2024	
			04/12/2024	
	USBANK		03/08/2024	0.00
	EFT	0	00/00/0000	0.00
				126.15

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
50-45-735.00	TRAVEL & TRAINING	Training Jones & Bartlett Lrng	15.95	0.00

INVOICE APPROVAL LIST REPORT - DETAIL WITH GL DIST

Date: 04/16/2024

Time: 12:50 pm

Page: 3

City of Etna

Vendor Name	Invoice Description1	Ref No.	Discount Date		
Vendor Name Line 2	Invoice Description2	PO No.	Pay Date		
Vendor Address	Vendor Number		Due Date		Taxes Withheld
City	Bank	Check No.	Check Date		Discount Amount
State/Province Zip/Postal	Invoice Number				Check Amount
50-45-872.00	MEDICAL SUPPLIES	Ebay Med Supplies		14.39	0.00
50-45-875.00	SPECIAL DEPT SUPPLIES & EQUIP	Evike Vests		95.81	0.00
US BANK CREDIT CARD	Credit Card PD	26915	03/08/2024		
			04/16/2024		
	USBANK		03/08/2024		0.00
	EFT	0	00/00/0000		0.00
					949.97

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
10-40-820.00	POSTAL EXPENSE	Postage USPS	5.08	0.00
10-40-820.00	POSTAL EXPENSE	Postage USPS	5.08	0.00
10-40-870.00	OFFICE SUPPLIES		149.60	0.00
10-40-870.00	OFFICE SUPPLIES	SP Pocket Brainbook	53.85	0.00
10-40-870.00	OFFICE SUPPLIES	Amazon	12.71	0.00
10-40-870.00	OFFICE SUPPLIES	Amazon	20.08	0.00
10-40-870.00	OFFICE SUPPLIES	Amazon	21.43	0.00
10-40-870.00	OFFICE SUPPLIES	Quick Codes	120.94	0.00
10-40-875.00	SPECIAL DEPT SUPPLIES & EQUIP	Amazon	20.12	0.00
10-41-870.00	OFFICE SUPPLIES		149.60	0.00
10-41-870.00	OFFICE SUPPLIES		120.94	0.00
53-40-870.00	OFFICE SUPPLIES	Amazon	149.60	0.00
53-40-870.00	OFFICE SUPPLIES		120.94	0.00

Check No.	0	Total:	2,397.44
Total for	US BANK CREDIT CARD		2,397.44

Total Invoices: 11

Grand Total:	5,064.96
Less Credit Memos:	0.00
Net Total:	5,064.96
Less Hand Check Total:	0.00
Outstanding Invoice Total:	5,064.96

Recap by Department

Department #	Department Name	Amount To Pay	Amount To Relieve
00	General	90.75	0.00
25	City Clerk	156.04	0.00
30	Water	237.36	0.00
33	Sewer	135.72	0.00
40	Law Enforcement	3,098.54	0.00
41	Police - FJ Station	414.60	0.00
45	Ambulance Services	605.65	0.00
55	Governmental Buildings	82.04	0.00
70	Parks & Recreation	82.04	0.00
76	SB Grant	162.22	0.00
Grand Total:		5,064.96	0.00

Etna Police Department Monthly Report

March 2024

Happy Spring everyone. It's been a busy couple of months so far this year with many positive happenings throughout our community. As the weather stays warm it gives us all a chance to settle into warmer weather activities and enjoy the benefits of living in Scott Valley. Safety is our main concern, and we will stay vigilant to make sure everyone can enjoy their summer months without a worry.

Traffic- Along with our daily patrol of regulating traffic and making drivers aware of our presence, several violators have been ticketed for a multitude of traffic violations. Key areas are Main Street and areas adjacent to school properties. We have scheduled walk audits with Cal-trans and other local agencies. The city will need to make educated decisions soon to adhere to new state laws impacting parking, pedestrians, and safe travel throughout town. These changes will directly impact Main Street, so we look to make changes that best fit Etna and its constituents. If you would like to be part of the walk audit, please let us know.

Schools- If you can believe it, we only have a couple more months of school left in the year before summer break. We continue to work with schools daily, making sure any problems are foreseen and action can be taken to eliminate the issue all together or make its effects minimal. Spring sports will be impacting our patrol as tournaments will be brought to town and the flow of traffic will be higher.

Animal Control- Knock on wood, our animal control calls for service have been on the lower end within the town. We have assisted county animal control on several animal control issues that have also impacted Etna residences. Fort Jones has now constructed their new kennels allowing them to house animals taken in by the department. This also eliminates officers from transporting animals to Etna when a problem arises. We are still looking at changing several ordinances related to animal control to update them and create a better practice for town issues.

Reports/Cases- We now have over 30 written cases for the year and by the looks of it will be seeing an increase in service calls as we approach spring. With the increase of traffic throughout our valley comes the increase of citations written. I estimate between both towns, 5-10 citations are written each week to violators.

Calls for Service- Again, as we draw closer to spring and summer our calls for service will go up significantly. Numerous events such as rodeos, concerts, and gatherings will impact our scheduling and services provided. We hope to provide a fun and safe environment for all and look forward to these upcoming events.

Ordinance Enforcement- Kelly is continuing to work on several problematic code

enforcement issues throughout town and will hopefully come to a successful conclusion with minimal interference. She is also working with the city attorney to update existing ordinances to better serve our community. If there is an issue that has been brought to you by a constituent, please send them our way so we can address the situation.

PAL- Wrestling season is upon us and going strong as we also prepare for the swim season. A new coach will be heading up the team and we look forward to an exciting season. PAL also provides a recreational swim team, enabling youth to enjoy swimming without the competition aspect. We also will be partnering with the YESS program in the summer giving our youth the ability to work and gain experience in land management. Our explorer program is regaining traction, and several youths are now in the program. Our explorer program is unique in that each member can participate in police, fire, and EMS.

Training- Officers continue to participate in advanced officer training both locally and out of the area. With each class comes the ability for our officers to become experts in their field, which in turn provides an unmatched service to our community.

Patrol Hours- The past several months has been active, and we will continue to see an uptick in activity as mentioned above. As a reminder the town of Etna, when fully staffed, receives patrol hours and time in the office more than 600 hours a month with 4 officers, 2 CSOs and a detective. Countless security checks, home checks, and business checks are made daily making sure our community is safe. I encourage the City Council to participate in our ride along program to help educate yourselves on the daily activities that occur in our town. Not only is it a great way to see the town from another point of view but it also gives us the ability to establish good relationships with each other. In addition to the above hours of service we also benefit from our inclusion of NSMIT. It is often we have numerous officers and detectives taking part in a major crime event and contribute 100s of hours of police services to the City of Etna. These hours of service provided are highly expertise and unattainable without substantial financial cost.

CALL SUMMARY March 2024

Attached is the call summary and stats for the month of March to present. As mentioned at the last meeting, a new computer aided dispatch system will be put in place soon, making deciphering the calls much easier. The stats include the calls for service within each town as well as the outlying areas. If you have any questions, I will be happy to answer them during the meeting. If you would like anything else covered in my monthly reports, please let me know so I can make the proper adjustments.



SISKIYOU COUNTY SHERIFF'S OFFICE

305 BUTTE ST
YREKA, CA 96097
(530) 841-2900

CFS EVENT LIST REPORT

CFS EVENT LIST SEARCH

Agency = %,
CFS Report Date = 03/01/2024 to 04/17/2024,
Primary Unit = ETNA%,
Response Area = 5C

CFS EVENT LIST SEARCH RESULTS

TIME CREATED	EVENT NUMBER	CASE NUMBER	CALL TYPE	LOCATION	APT	FINAL TYPE
03/01/2024 11:03	2403010014		ANIMAL	884 AARON LN		
03/07/2024 12:03	2403070018		CODE	COLLIER WAY/FREDERICK ST		
03/08/2024 10:49	2403080022		SCHOOL	220 COLLIER WAY		
03/11/2024 12:21	2403110020		VEH STOP	15 TELCO WY		
03/12/2024 09:39	2403120013		ANIMAL	10 ISLAND RD		
03/12/2024 13:44	2403120034		FLP	706 CALLAHAN WAY		
03/15/2024 15:15	2403150045	4240026	CHAB	333 COLLIER WAY		
03/16/2024 17:06	2403160027		VEH STOP	11000 HWY 3		
03/20/2024 11:35	2403200015		FLP	857 VERNON ST		
03/20/2024 20:56	2403200055		WI	355 COLLIER WAY		
03/23/2024 18:50	2403230025		ASST	31 MAIN ST		
03/24/2024 16:07	2403240030		FLP	333 COLLIER WAY		
03/25/2024 20:43	2403250060		WI	110 INDUSTRIAL PKY		
03/29/2024 15:20	2403290024		MH	840 BRIAN ST		
04/02/2024 08:19	2404020013	4240029	RO	335 COLLIER WAY		
04/02/2024 11:22	2404020031		WI	840 BRYAN ST		
04/03/2024 09:05	2404030007		OWAS	41 DAWN ST		
04/03/2024 18:03	2404030037		PTFT	317 COLLIER WAY		
04/04/2024 17:47	2404040064		TRSP	15 TELCO WY		
04/05/2024 15:16	2404050023		ANIMAL	711 MAIN ST		
04/09/2024 01:50	2404090002		DP	900 CALLAHAN WAY	10	
04/10/2024 05:41	2404100006		ALARM	805 BRYAN ST		
04/10/2024 08:15	2404100011	4240030	VEH STOP	COLLIER WAY/MAIN ST		
04/11/2024 12:30	2404110019		FLP	827 HIGHLAND ST		
04/11/2024 17:56	2404110039		ASST	35 SCOTT ST		
04/15/2024 12:49	2404150023		ALARM	8 COMMERCIAL ST		
04/15/2024 15:13	2404150036		ALARM	8 COMMERCIAL ST		
04/15/2024 19:52	2404150049		ANIMAL	937 CALLAHAN WAY		
04/16/2024 06:36	2404160011		ANIMAL	0 SCOTT ST		

TIME CREATED	EVENT NUMBER	CASE NUMBER	CALL TYPE	LOCATION	APT	FINAL TYPE
04/16/2024 16:28	2404160053		OWAS	115 COLLIER WAY		

TOTAL CALLS: 30



SISKIYOU COUNTY SHERIFF'S OFFICE

305 BUTTE ST
YREKA, CA 96097
(530) 841-2900

CFS EVENT LIST REPORT

CFS EVENT LIST SEARCH

Agency = %,
CFS Report Date = 03/01/2024 to 04/17/2024,
Primary Unit = ETNA%,
Response Area = 5A

CFS EVENT LIST SEARCH RESULTS

TIME CREATED	EVENT NUMBER	CASE NUMBER	CALL TYPE	LOCATION	APT	FINAL TYPE
03/01/2024 10:55	2403010013		ANIMAL	11501 MATHEWS ST		
03/01/2024 20:49	2403010044		ANIMAL	12649 MARBLE VIEW AVE		
03/02/2024 12:52	2403020016		FIRE	00 CARLOCK ST		
03/05/2024 17:49	2403050035		DP	12313 MAIN ST		
03/06/2024 10:26	2403060013		M	11501 MATHEWS ST		
03/06/2024 14:36	2403060038		ANIMAL	12315 MAIN ST		
03/06/2024 15:57	2403060047		CODE	12315 MAIN ST		
03/06/2024 16:10	2403060048		M	11513 MAIN ST		
03/08/2024 10:15	2403080016		ANIMAL	11921 MAIN ST		
03/10/2024 16:11	2403100035		FLP	12079 MAIN ST		
03/10/2024 22:13	2403100044	5240018	DP	12079 MAIN ST		
03/11/2024 11:43	2403110016		M	12855 MARBLE VIEW AVE		
03/11/2024 15:46	2403110035		DRNK	11300 N HWY 3		
03/11/2024 16:39	2403110041		DRNK	11300 N HWY 3		
03/12/2024 12:25	2403120028		ANIMAL	24 NEWTON ST		
03/12/2024 14:51	2403120041		CODE	312 JANE DR		
03/13/2024 11:17	2403130012	5240019, 5240020	VEH STOP	12825 MARBLE VIEW AVE		
03/13/2024 11:36	2403130013		ATC	101 BUTTE ST	4	
03/13/2024 13:58	2403130025		CODE	12079 MAIN ST	B	
03/13/2024 14:07	2403130027		CODE	11549 MAIN ST		
03/13/2024 15:57	2403130036		NCRM	101 BUTTE ST	02	
03/13/2024 17:53	2403130043		FLP	12075 MAIN ST		
03/14/2024 11:28	2403140019		NCRM	237 BUTTE ST		
03/15/2024 09:52	2403150016		ANIMAL	000 MARBLE VIEW AVE		
03/15/2024 15:46	2403150050		DP	130 CARLOCK ST		
03/16/2024 15:43	2403160021		VEH STOP	11300 N HWY 3		
03/18/2024 20:28	2403180046		VEH STOP	11911 MAIN ST		
03/18/2024 20:40	2403180047		ASST	0 FT JONES		
03/19/2024 10:19	2403190013	5240021	AB	237 BUTTE ST		

TIME CREATED	EVENT NUMBER	CASE NUMBER	CALL TYPE	LOCATION	APT	FINAL TYPE
03/20/2024 11:44	2403200016	5240023	VEH STOP	11215 N STATE HIGHWAY 3		
03/21/2024 14:05	2403210026		VEH STOP	11300 N HWY 3		
03/22/2024 10:46	2403220018		CIV	317 SCOTT RIVER RD		
03/22/2024 12:06	2403220027		OWAS	322 SCOTT RIVER RD		
03/23/2024 09:30	2403230007	5240024	BURG	12025 MAIN ST		
03/23/2024 13:32	2403230011		VEH STOP	MAIN ST/NEWTON ST		
03/24/2024 11:05	2403240011		FLP	236 STERLING ST		
03/25/2024 10:47	2403250021		ASST	12825 MARBLE VIEW AVE		
03/26/2024 09:49	2403260018		NCRM	237 BUTTE ST		
03/26/2024 12:16	2403260027		FLP	12315 MAIN ST		
03/26/2024 13:04	2403260032		WI	11906 MAIN ST		
03/29/2024 13:22	2403290018		FLP	12301 MARBLE VIEW AVE		
03/29/2024 21:36	2403290035	5240025, 5240026, 5240027, 5240028	VEH STOP	MAIN ST/BUTTE ST		
03/30/2024 20:44	2403300054		VEH STOP	MAIN ST/NEWTON ST		
03/31/2024 11:29	2403310017		VEH STOP	MAIN ST/NEWTON ST		
03/31/2024 12:20	2403310021		DP	11825 MAIN ST		
03/31/2024 15:02	2403310033		ANIMAL	12300 MAIN ST		
04/01/2024 13:44	2404010020		OWAS	SCOTT RIVER RD/BRIDGE ST		
04/02/2024 09:24	2404020015		OWAS	11806 MAIN ST		
04/02/2024 15:21	2404020052		DP	12737 MARBLE VIEW AVE	1273	
04/02/2024 17:28	2404020054	5240029	DP	11300 N HWY 3		
04/02/2024 20:51	2404020065		BURG	11931 MAIN ST		
04/03/2024 13:13	2404030023		ASST	12525 MARBLE VIEW AVE		
04/04/2024 09:19	2404040015		NCRM	11801 MAIN ST		
04/04/2024 10:50	2404040022		CODE	12079 MAIN ST		
04/04/2024 15:02	2404040048		FLP	231 BRIDGE ST		
04/04/2024 17:31	2404040063		FLP	12079M MAIN ST		
04/05/2024 11:16	2404050013	5240030	CHAB	237 BUTTE ST		
04/06/2024 12:57	2404060021		VEH STOP	MAIN ST/DON ST		
04/06/2024 13:50	2404060023	5240031	VEH STOP	MATHEWS ST/CARLOCK ST		
04/10/2024 09:54	2404100024		DP	12300 MAIN ST		
04/11/2024 19:53	2404110047		M	12054 OAK MILL DR		
04/12/2024 12:43	2404120020		M	101 BUTTE ST		
04/13/2024 15:44	2404130025		FLP	11927 MAIN ST		
04/14/2024 11:25	2404140015		VEH STOP	MAIN ST/BUTTE ST		
04/14/2024 12:20	2404140017		ANIMAL	11929 MAIN ST		
04/14/2024 18:30	2404140027		VEH STOP	11307 MAIN ST		

TOTAL CALLS: 66



SISKIYOU COUNTY SHERIFF'S OFFICE

305 BUTTE ST
YREKA, CA 96097
(530) 841-2900

CFS EVENT LIST REPORT

CFS EVENT LIST SEARCH

Agency = %,
CFS Report Date = 03/01/2024 to 04/17/2024,
Primary Unit = ETNA%,
Response Area = 5B

CFS EVENT LIST SEARCH RESULTS

TIME CREATED	EVENT NUMBER	CASE NUMBER	CALL TYPE	LOCATION	APT	FINAL TYPE
03/10/2024 12:00	2403100014		MH	308 KELLEMS LN		
03/15/2024 17:30	2403150056		ALARM	6701 N HWY 3		
03/20/2024 11:01	2403200012		M	502 SUGAR PINE LN		
04/09/2024 12:56	2404090023		ASST	4723 N HWY 3		
04/10/2024 05:34	2404100005		VEH STOP	N HWY 3/QUARTZ VALLEY RD		
04/12/2024 15:26	2404120030		VEH STOP	N HWY 3/S KIDDER CREEK RD		
04/16/2024 12:41	2404160038		ASST	225 FOREST WALK		
04/16/2024 16:03	2404160051		VEH STOP	KELLEMS LN/N 3		

TOTAL CALLS: 8



SISKIYOU COUNTY SHERIFF'S OFFICE

305 BUTTE ST
YREKA, CA 96097
(530) 841-2900

CFS EVENT LIST REPORT

CFS EVENT LIST SEARCH

Agency = %,
CFS Report Date = 03/01/2024 to 04/17/2024,
Primary Unit = ETNA%,
Response Area = 1

CFS EVENT LIST SEARCH RESULTS

TIME CREATED	EVENT NUMBER	CASE NUMBER	CALL TYPE	LOCATION	APT	FINAL TYPE
03/02/2024 15:28	2403020019		RO	335 COLLIER LN		
03/04/2024 10:33	2403040007		ANIMAL	N HWY 3/MCADAMS CREEK RD		
03/08/2024 14:41	2403080039		VEH STOP	3300 N HWY 3		
03/09/2024 10:33	2403090012		VEH STOP	DOUGLAS/N HWY 3		
03/10/2024 13:46	2403100023		VEH STOP	2300 N HWY 3		
03/12/2024 12:36	2403120029		VEH STOP	15131 N HWY 3		
03/13/2024 10:02	2403130008		CIV	1609 N HWY 3		
03/15/2024 12:30	2403150031		VEH STOP	8000 N HWY 3		
03/17/2024 12:23	2403170021		OWAV	12700 N HWY 3		
03/17/2024 12:58	2403170022		FIRE	104 FRANKLIN LN		
03/18/2024 21:42	2403180050		VEH STOP	SCOTT RIVER RD/N 3		
03/22/2024 11:43	2403220025		WI	N HWY 3/LIGHTHILL RD		
03/23/2024 13:57	2403230013		VEH STOP	MAIN ST/MATHEWS ST		
03/24/2024 15:25	2403240027		FLP	108 FRANKLIN LN		
03/26/2024 12:53	2403260029		VEH STOP	LIGHTHILL RD/N 3		
03/27/2024 17:02	2403270035		VEH STOP	N HWY 3/HOLZHAUSER LN		
03/29/2024 13:55	2403290020		VEH STOP	N HWY 3/EASTSIDE RD		
03/29/2024 14:54	2403290023		VEH STOP	9300 N HWY 3		
04/01/2024 15:53	2404010034		VEH STOP	MCADAMS CREEK RD/N 3		
04/02/2024 10:28	2404020024		VEH STOP	WEST SIDE/HWY 3		
04/05/2024 18:39	2404050037		FLP	906 HWY 96		
04/13/2024 12:38	2404130015		VEH STOP	N HWY 3/TIMBERLINE RD		
04/13/2024 13:47	2404130021		VEH STOP	MAIN ST/MATHEWS ST		
04/14/2024 17:35	2404140026		VEH STOP	HWY 3/MCADAMS		
04/16/2024 09:15	2404160025		ASST	MINERAL RANGE RD/SERPENTINE LN		

TOTAL CALLS: 25



SISKIYOU COUNTY SHERIFF'S OFFICE

305 BUTTE ST
YREKA, CA 96097
(530) 841-2900

CFS EVENT LIST REPORT

CFS EVENT LIST SEARCH

Agency = %,
CFS Report Date = 03/01/2024 to 04/17/2024,
Primary Unit = ETNA%,
Response Area = 5

CFS EVENT LIST SEARCH RESULTS

TIME CREATED	EVENT NUMBER	CASE NUMBER	CALL TYPE	LOCATION	APT	FINAL TYPE
03/04/2024 20:21	2403040036		VEH STOP	12000 S HWY 3		
03/31/2024 13:43	2403310029		VEH STOP	HWY 3/NEWTON		
04/02/2024 11:32	2404020032		VEH STOP	9305 N STATE HIGHWAY 3		
04/11/2024 19:46	2404110046		M	S HWY 3/STARR ACCESS RD		
04/11/2024 21:15	2404110053		ASST	890 SAWYERS BAR RD		
04/15/2024 21:32	2404150056		TRSP	1444 SAWYERS BAR RD		

TOTAL CALLS: 6

Ambulances:

M55 and M56 have been swapped out for the summer. M56 will now be BLS/Spare.

UPCOMING TRAINING/CLASSES/EVENTS:

EMT class is continuing with 16 students doing well. Students have taken their midterms. Class ends next month. We have had good participation from our ambulance team members helping.

We have requests for a dedicated ambulance to standby at several upcoming events in Etna. I am working on getting coverage for those.

MISC

During the spay/neuter program, we were able to help by letting them do their laundry at the ambulance station. Dan Keip and I will be working together again this year for the park shower laundry.

Jeff and I met and discussed looking into some grants for needed equipment.

March Numbers

Total: 24	Etna 3	ALS: 11	BLS: 3	CXL: 8	CCP: 1	AMA/BLS assess: 1	No MSAS or M11 rendezvous No Missed calls No BLSD No AMA/non billable No AMA/ALS assess
	FJ 9						
	SV 12						

Total: 24 Billable: 15 Days without calls: 16

March 2023: Total: 36 Billable: 25

2023-2024

3rd Quarter

numbers:

Total Calls: 301	Etna 48	ALS: 127	BLS: 48	CXL: 80	CCP: 5	AMA Billable: 13	BLSD: 1	Missed: 14	MSAS Rend: 1	M11 Rend: 3	Days w/o calls: 98
Total Billable: 189	FJ 79										
	SV 169										
	Yreka 2										(total days so far in fiscal year: 274)



City of Etna

Agenda Request

Date of Meeting: 4.22.24

Spokesperson(s): Kory Hayden & Josh Short

Is this for Discussion ☒ or are you requesting an Action ☒

Subject/Request: May Rodeo Parade

Please provide a description of the request and attach supporting documentation:

Discuss and approve the May Rodeo Parade. The parade will be Sunday May 5, 2024 and will start at 10:30 am and finished by 11:30 am. The event will be covered under PAL's insurance just as past events.

Will there be a financial impact to the City? ☐ Yes ☒ No If Yes, \$_____

Please describe:

NOTE: Agenda requests must be received no less than four working days before the date of meeting. Return this form and supporting documentation to address below.



City of Etna

Agenda Request

Date of Meeting: 4.22.24

Spokesperson(s): City Council

Is this for Discussion ☐ or are you requesting an Action ☐

Subject/Request: 2024-2026 Etna Police Activities Lease (PAL)

Please provide a description of the request and attach supporting documentation:

Discuss and approve 2024-2026 lease between the City of Etna and Etna PAL for use of City Hall upstairs.

Will there be a financial impact to the City? ☐ Yes ☐ No If Yes, \$_____

Please describe:

NOTE: Agenda requests must be received no less than four working days before the date of meeting. Return this form and supporting documentation to address below.



City of Etna

Etna PAL Lease

THIS LEASE is made and entered into this **1st day of April 2024**, by and between THE CITY OF ETNA, a Municipal Corporation, hereinafter referred to as "Lessor", and Etna Police Athletic League (PAL), a Not for Profit, hereinafter referred to as "Lessee".

WITNESETH:

WHEREAS Lessor is the owner of that certain building commonly referred to as "City Hall", located in the City of Etna; and,

WHEREAS Lessor desires to lease unto Lessee and Lessee desires to rent from Lessor a portion of said premises, upon the terms and conditions hereinafter set forth,

NOW THEREFORE, the parties hereto do hereby AGREE as follows:

1. Lessor does hereby lease to Lessee and Lessee does hereby hire from Lessor that certain space located within Etna City Hall, at 442 Main Street, approximately 2000 square feet.
2. The term of this Lease shall be for a period of (2) years, commencing on **April 1, 2024**, and terminating on **April 1, 2026**. Should Lessee's funding collapse or be significantly reduced, Lessee shall be excused from and allowed to terminate this lease agreement upon 60 days written notice to Lessor.
3. As and for rental for said premises, Lessee shall pay to Lessor the sum of One Dollar (\$1.00) per month in advance during each month of the Lease term.
4. Lessor shall provide to the Premises and Building, and its common Areas, all utilities, including but not limited to electricity, water, sewer, heat (kerosene or diesel) and waste or trash removal.
5. Lessee shall pay to Lessor a pro rata share of said utilities in the amount of 85% of 2nd floor heating fuel and 16% of electricity usage. Payment will be due each January for the previous year. Lessee shall pay directly to the provider for the following services used exclusively for the Premises: telephone, cable/dish, internet access.
6. Said premises shall be used solely for Etna PAL related activities and for no other use or uses without the express written consent of the Lessor.

7. Lessee shall not commit or permit the commission of any acts on said premises nor use or permit the use of said premises in any way that:

(a) Will increase the existing rates for or cause cancellation of any fire, casualty, liability, or other insurance policy insuring the building or its contents.

(b) Violates or conflicts with any law, statute, ordinance, or governmental rule or regulation, whether now in force or hereinafter enacted, governing said premises or the building.

(c) Obstructs or interferes with the rights of other tenants or occupants of the building or injures or annoys them; or,

(d) Constitutes the commission of waste on said premises or the commission or maintenance of a nuisance as defined by the laws of the State of California.

8. Use of supplementary electrical heating devices are not allowed without prior written consent of the Lessor and may result in additional costs to the Lessee.

9. Lessee admits, by entering possession under this Lease, that said premises are now in a good, clean, and safe condition and repair. Lessee shall, at all times during the term of this Lease and any renewal or extension thereof, maintain, at Lessee's sole cost and expense, said premises, and every part of said premises, in a good clean and safe condition, and shall on expiration or sooner termination of this Lease surrender said premises to Lessor in as good condition and repair as they are in on the date of this Lease, reasonable wear and tear and damages by the elements excepted. Lessee hereby waives any right to make repairs to said premises at the expense of Lessor as provided by any law or statute now or hereafter enacted.

10. Lessee shall permit Lessor or Lessor's agents, representatives, or employees to enter said premises at all reasonable times for the purpose of inspecting said premises to determine whether Lessee is complying with the terms of this Lease and for the purpose of doing other lawful acts that may be necessary to protect Lessor's interest in said premises under this Lease.

11. Lessor shall, at Lessor's own cost and expense, maintain the electrical and plumbing facilities, exterior walls, roof, and structural supports of the building of which said premises are part in good order and repair, excepting any repairs caused by the negligent or willful act of the Lessee or Lessee's agents, servants, or invitees. Except as otherwise heretofore set forth, Lessee shall maintain the interior of said premises.

12. Lessee shall not encumber, assign, or otherwise transfer this Lease, any right or interest in this Lease, or any right or interest in said premises without the express written consent of Lessor first had and received.

13. Lessee shall indemnify and hold Lessor and the property of Lessor, including said premises and the building of which said premises are a part, free and harmless from any and all liability, claims, loss, damages, or expenses, including counsel fees and costs, arising by reason of the death or injury of any person, including Lessee or any person who is an employee or agent of Lessee, or by reason of damage to or destruction of any property, including property owned by Lessee or any person who is an employee or agent of Lessee, caused or allegedly caused by:

(a) Any cause whatsoever while such person or property is in or on said premises or in any way connected with said premises or with any personal property on said premises.

(b) Some condition of said premises.

(c) Some act or omission on said premises of Lessee or any person in, on or about said premises with the permission of Lessee; or

(d) Any matter connected with Lessee's occupation and use of said premises.

During the term of this Lease, Lessee shall maintain comprehensive general liability insurance with limits of not less than One Million Dollars (\$1,000,000.00) combined single limit per occurrence for bodily injury, personal injury, and property damage. The City, its officials, and employees, shall be covered as additional insured for any liability arising out of Lessee's use or occupation of said premises. Such policy shall be endorsed to state that such coverage shall not be suspended, voided, canceled, or reduced without thirty (30) days prior written notice given to the Lessor.

During the term of this Lease, Lessee shall also maintain fire insurance for the contents of said premises.

14. Lessee acknowledges that the Lease herein may give rise to a possessory interest tax, which may be levied by the County of Siskiyou, and Lessee agrees to pay any such tax.

15. Any and all notices or other communications required or permitted by this Lease or by law to be served on or given to either party hereto by the other party hereto shall be in writing and shall be deemed duly served and given when personally delivered to the party, Lessor or Lessee, to whom it is directed or any managing employee of such party, or in lieu of such personal service, when deposited in the U.S. mail, first class postage prepaid, certified mail, addressed to Lessor as follows:

Lessor

PO Box 460
Etna, CA 96027

Lessee

PO Box 250
Etna, CA 96027

Either party, Lessor or Lessee, may change their address for the purpose of this paragraph by giving written notice of such change to the other party in the manner provided in this paragraph.

16. Should any litigation be commenced between the parties hereto concerning said premises, this Lease, or the rights and duties of either in relation thereto, the party, Lessor or Lessee, prevailing in such litigation shall be entitled, in addition to such other relief as may be granted, to a reasonable sum as and for their attorney's fees in such litigation, which shall be determined by the court in such litigation or in a separate action brought for that purpose.

17. This Lease cannot be assigned in any way without written consent of the Lessor.

IN WITNESS WHEREOF, the parties hereto have executed this Lease the day and year first written above.

LESSOR:

THE CITY OF ETNA
A Municipal Corporation

LESSEE:

Etna PAL
A Not-for-Profit Organization

By: _____
Mayor

By: _____
President

ATTEST:

City Clerk



City of Etna

Agenda Request

Date of Meeting: 04/22/2024~~~~~

Spokesperson(s): Teresa Arrwood

Is this for Discussion ☒ or are you requesting an Action ☐

Subject/Request: Presentation of recent attended training and what happens next

Please provide a description of the request and attach supporting documentation:
I would like about 10 minutes to discuss this information.

Will there be a financial impact to the City? ☐ Yes ☐ No If Yes, \$ _____~~~~~

Please describe:

NOTE: Agenda requests must be received no less than four working days before the date of meeting. Return this form and supporting documentation to address below.



City of Etna

Agenda Request

Date of Meeting: 4.22.24

Spokesperson(s): City Council

Is this for Discussion ☐ or are you requesting an Action ☐

Subject/Request: Quarterly Budget Review

Please provide a description of the request and attach supporting documentation:
Discuss and approve quarterly budget.

Will there be a financial impact to the City? ☐ Yes ☐ No If Yes, \$_____

Please describe:

NOTE: Agenda requests must be received no less than four working days before the date of meeting. Return this form and supporting documentation to address below.

General Fund Revenue	23-24 Adopted	23-24 Amendments +/-	23-24 w/Amendments	23-24 July-Mar..	%
Total Revenues	700,850	29,600	730,450	632,984	87%
Total Expenditures	695,913	59,861	755,774	515,888	68%
Total Over/Under	4,937	(30,261)	(25,324)	117,096	
Dept: 00 General					
401.00 Sec. & Unsec'D Prop Tx	125,000		125,000	134,008	107%
415.00 Int., Penlt., Delq Tax	500		500		
420.00 Sales Tax	115,000		115,000	52,827	46%
425.00 Trans. Occupancy Tax (TOT)	21,000		21,000	19,150	91%
430.00 Franchise Tax Pac Power	8,200		8,200	7,870	96%
435.00 Business License Tax	6,000		6,000	5,480	91%
440.00 Real Property Trnsfr Tax	2,500		2,500	883	35%
450.00 Animal License	1,000		1,000	413	41%
455.00 Animal Fines	500		500		
460.00 Other Court Fines	400	1,000	1,400	1,135	81%
465.00 Booking Fees	150		150		
480.00 Interest Earnings	500		500	117	23%
485.00 Rent	6,300		6,300	4,156	66%
490.00 Penalties & Delq. Fee		100	100	30	30%
500.00 Siskiyou VLF	91,000		91,000	48,652	53%
503.00 State Of Ca VLF	900		900	845	94%
505.00 HO Property Tax Relief	1,500		1,500	751	50%
515.00 Prop 172 Public Safety	6,500	6,000	12,500	10,471	84%
521.00 POST Reimbursement	1,500		1,500		
525.00 Other State Revenues	100		100		
530.00 Zoning & Subdivision Fees	1,000		1,000	1,945	195%
532.00 Amb Reimbursable	-		-		
533.00 Fire Reimbursable	-		-		
534.00 Police Reimbursable	-	2,500	2,500	2,408	96%
535.00 Special Police Dept Fees	100		100	100	100%
540.00 Fire Strike			-	5,137	
545.00 Animal at Large			-		
555.00 Parks & Recreation Fees	7,200		7,200	5,187	72%
599.10 Fort Jones PD	223,000		223,000	223,000	100%
599.20 DOJ Funds	81,000		81,000	82,000	101%
605.00 State Grants			-		
615.00 COVID Funds			-		
620.00 WC Refund			-		
625.00 Insurance Refund			-	6,722	
630.00 Admin Fees			-		
640.00 Prior Year Cost Reimbursement		19,000	19,000	18,806	99%
650.00 Unclassified Revenue		1,000	1,000	892	89%
690.00 Transfer In			-		
Total	700,850	29,600	730,450	632,984	87%

General Fund Expenditures	23-24 Adopted	23-24 Amendments +/-	23-24 w/Amendments	23-24 July-Mar.	%
Total:	695,913	59,861	755,774	515,888	
Dept: 20 City Council					
735.00 Travel & Training	1,000	(800)	200	142	71%
750.00 Dues And Subscriptions			-		
760.00 Professional & Contract Services	50,000	(16,000)	34,000	19,000	56%
760.01 IT			-		
770.00 Election Expense			-		
874.05 CIIC	600		600		0%
875.00 Special Supplies & Equip			-		
Subtotal	51,600	(16,800)	34,800	19,142	55%
Dept: 25 City Clerk	23-24 Adopted	23-24 Amendments +/-	23-24 w/Amendments	23-24 July-Mar.	
701.00 Salaries Regular	25,792	14,000	39,792	26,184	66%
703.00 Salaries PT	5,616	2,000	7,616	5,350	70%
710.00 Ss/Mc Tax Expense	2,403		2,403	2,451	102%
715.00 Pers Retirement	4,842		4,842	4,443	92%
716.00 457 Retirement		400	400	320	80%
720.00 Health Insurance	5,904	738	6,642	4,838	73%
721.00 Health Allowance	775		775	509	66%
725.00 W/C	753		753	500	66%
730.00 Sui Tax Expense	287	(150)	137	96	70%
735.00 Travel & Training	2,500	(1,000)	1,500	973	65%
737.00 Admin Fees		250	250	204	82%
745.00 SCORE Liability	3,147	40	3,187	3,184	100%
750.00 Dues And Subscriptions	1,500		1,500	10,401	693%
755.00 Performance Bonds	300		300	280	
760.00 Prof & Contract Svcs	5,000		5,000	5,500	110%
760.01 It Service & Equipment	2,500	4,000	6,500	6,057	93%
760.02 Pre-Audit Fees	3,000		3,000	-	0%
765.00 Audit Fees	10,000		10,000	4,013	40%
780.00 Attorney Fees	4,000	15,000	19,000	16,434	86%
782.00 Engineer Fees	6,000		6,000	5,000	83%
783.00 Planning Services	2,000	1,500	3,500	3,325	95%
800.00 Advertising	200		200	145	73%
810.00 Public Notice	600		600		
811.00 Recording Fees	-	100	100	50	50%
820.00 Postal Expense	600	400	1,000	905	90%
825.00 Bank Charges	1,000	(500)	500	99	20%
826.00 Penalties/Interest	-	500	500		
830.00 Telephone Expense	4,000	(1,000)	3,000	2,110	70%
830.30 Cellular Expense	-	1,000	1,000	749	75%
870.00 Office Supplies	3,500	1,500	5,000	4,678	94%
875.00 Special Supplies & Equip	5,000	(3,000)	2,000	1,632	82%
879.00 Reimbursable Expenses	-		-		
990.00 Calpers Unfunded Liab	2,633		2,633	2,810	107%
Subtotal	103,852	35,778	139,630	113,240	81%

Dept: 40 Law Enforcement	23-24 Adopted	23-24 Amendments +/-	23-24 w/Amendments	23-24 July-Mar	
701.00 Salaries Regular	23,150		23,150	20,523	89%
701.50 On Call Pay				619.07	
702.00 Overtime	-			0	
703.00 Salaries PT					
705.00 Uniform Allowance	850		850	0	0%
709.00 Volunteer			-		
709.50 Volunteer Fire			-		
710.00 Ss/Mc Tax Expense	1,771		1,771	1617.49	91%
715.00 Pers Retirement	5,429		5,429	4455.88	82%
716.00 457 Retirement	350		350	45.86	13%
720.00 Health Insurance	3,044		3,044	2,713	89%
721.00 Health Allowance			-		
725.00 Workers Comp.	1,770		1,770	2,766	156%
730.00 Sui Tax Expense	53		53	52.5	99%
735.00 Travel & Training	500		500	0	0%
740.00 Medical Expenses	500		500		0%
743.00 SCORE Vehicle	332		332	332	100%
745.00 SCORE Liability	2,424		2,424	5,092	210%
746.00 Self Insurance Ded. Losses	-		-		
748.00 Property Insurance		2,528	2,528	2527	100%
750.00 Dues And Subscriptions	1,000		1,000	869	87%
760.00 Prof & Contract Svcs	2,000		2,000	643	32%
760.10 IT Supplies & Equipt	1,000		1,000	4,580	458%
762.00 Sheriff'S Contract	10,250		10,250	5125	50%
763.00 Animal Control Exp	-		-		
780.00 Attorney Fees	5,000		5,000	8,340	167%
820.00 Postal Expense	100		100	80	80%
830.00 Telephone Expense	1,000		1,000	1,321	132%
830.30 Cellular	1,200		1,200	748	62%
840.10 Electric	700		700	755	108%
840.20 Heating	2,000		2,000	846	42%
850.00 Equipt Maintenance	-		-		
860.00 Vehicle Maintenance	5,000		5,000	4,631	93%
865.00 Vehicle Fuel & Oil	5,000		5,000	3,225	64%
870.00 Office Supplies	1,000		1,000	1,816	182%
875.00 Special Supp & Equip	5,000		5,000	2,770	55%
879.00 Reimbursable Expense	-		-		
880.00 Maintenance & Supplies	500	500	1,000	756	76%
990.00 Unfunded Liability	6,138		6,138	6,135	100%
Subtotal	87,061	3,028	90,089	83,384	93%

	23-24 Adopted	23-24 Amendments +/-	23-24 w/Amendments	23-24 July-Mar	
Dept: 41-Fort Jones PD					
701.00 Salaries Regular	97,885		97,885	23,683	24%
701.50 On Call Pay		4,000	4,000	3,770	94%
702.00 Overtime	2,500		2,500	352	14%
703.00 Salaries PT	26,560		26,560	21,072	79%
705.00 Uniform Allowance	2,000		2,000		0%
709.50 Volunteer Fire			-		
710.00 Ss/Mc Tax Expense	9,520		9,520	3,739	39%
715.00 Pers Retirement	14,470		14,470	4,245	29%
716.00 457 Retirement	500		500	334	67%
720.00 Health Insurance	18,518		18,518	1,923	10%
721.00 Health Allowance	1,015		1,015		0%
725.00 Workers Comp.	9,123		9,123	6,929	76%
730.00 Sui Tax Expense	1,459		1,459	218	15%
735.00 Travel & Training			-		
737.00 Admin. Fees			-		
740.00 Medical Expenses			-		
743.00 SCORE Vehicle Ins.	332		332	332	100%
745.00 SCORE Liability	12,028		12,028	12,005	100%
750.00 Dues And Subscriptions			-		
760.00 Prof & Contract Svcs			-		
760.10 IT Supplies & Equip	1,000		1,000	305	30%
762.00 Sheriff'S Contract		10,500	10,500	5,125	49%
763.00 Animal Control Exp			-		
780.00 Attorney Fees			-		
800.00 Advertising			-		
820.00 Postal Expense			-		
830.00 Telephone Expense			-		
830.30 Cellular	850		850	1,155	136%
860.00 Vehicle Maintenance	1,000		1,000	176	18%
865.00 Vehicle Fuel & Oil	7,000		7,000	2,812	40%
875.00 Special Supp & Equip		5,000	5,000	703	14%
880.00 Maintenance/ Supplies	100	3,000	3,100	2,837	92%
899.30 FJ Expenditures			-		
900.00 Calital Outlay		35,000			
990.00 Calpers Unfunded Liab	2,046		2,046	2,046	100%
Subtotal	207,906	57,500	230,406	93,763	41%

	23-24 Adopted	23-24 Amendments +/-	23-24 w/Amendments	23-24 July-Mar.	
Dept. 42-DOJ Grant					
701.00 Salaries Regular	45,656		45,656	42,610	93%
701.50 On Call Pay		8,000	8,000	6,087	76%
702.00 Overtime	3,500		3,500	1,408	40%
705.00 Uniform Allowance	1,000		1,000		0%
710.00 Ss/Mc Tax Expense	3,493		3,493	4,138	118%
715.00 Pers Retirement	5,155		5,155	4,219	82%
716.00 457 Retirement			-		
720.00 Health Insurance	738		738	605	82%
721.00 Health Allowance	4,059		4,059	3,989	98%
725.00 SCORE W/C Liability	3,324		3,324	2,422	73%
730.00 Sui Tax Expense	443		443	151	34%
735.00 Travel & Training	2,000		2,000	1,426	71%
740.00 Medical Expenses	-		-		
743.00 SCORE Vehicle	332		332	332	100%
745.00 SCORE Liability	4,257		4,257	4,336	102%
830.30 Cellular	500		500	514	103%
860.00 Vehicle Maintenance	1,000		1,000	413	41%
865.00 Vehicle Fuel & Oil	4,500		4,500	2,894	64%
900.00 Capital Outlay		35,000			
990.00 Calpers Unfunded Liab	329		329	329	100%
Subtotal	80,286	8,000	88,286	75,872	86%

	23-24 Adopted	23-24 Amendments +/-	23-24 w/Amendments	23-24 July-Mar.	
Dept: 50 Fire Prevention					
701.00 Salaries Regular			-		
703.00 Salaries PT	18,000	(500)	17,500	14,216	81%
705.00 Uniform Allowance	1,000		1,000		0%
708.00 Stipend	4,000		4,000		0%
710.00 Ss/Mc Tax Expense	1,377		1,377	1,087	79%
715.00 Pers Retirement			-		
716.00 457 Retirement			-		
720.00 Health Insurance			-		
725.00 Workers Comp.	12,843		12,843	9,267	72%
730.00 Sui Tax Expense	1,116	(950)	166	140	84%
735.00 Travel & Training			-		
740.00 Medical Expenses	200		200	127	64%
743.00 SCORE Vehicle	1,767		1,767	1,767	100%
745.00 SCORE Liability	2,210		2,210	2,214	100%
748.00 Property Insurance	5,444	1,000	6,444	6,593	102%
750.00 Dues And Subscriptions	500	(500)	-		
760.00 Prof & Contract Servcs	150		150		0%
760.01 IT	300	1,250	1,550	1,601	103%
830.00 Telephone Expense	1,000		1,000	645	65%
830.30 Cellular	50		50		0%
840.10 Electric	500	(300)	200	156	78%
840.20 Heating	1,500		1,500	290	19%
850.00 Equipment Maintenance	3,500	(3,500)	-		
860.00 Vehicle Maintenance	4,000	500	4,500	4,346	97%
865.00 Vehicle Fuel & Oil	2,500		2,500	2,019	81%
870.00 Office Supplies	100		100		0%
875.00 Special Sup & Equip	1,500	3,000	4,500	4,800	107%
880.00 Maintenance & Supplies	2,500		2,500	20	1%
990.00 Calpers Unfunded Liab	-		-		
Subtotal	66,058	-	66,058	49,288	75%
Dept: 51 Strike Team					
709.50 Volunteer Fire			-		
710.00 Ss/Mc Tax Expense			-		
725.00 SCORE W/C Liability			-		
730.00 Sui Tax Expense			-		
745.00 SCORE Liability			-		
Subtotal	-	-	-	-	

	23-24 Adopted	23-24 Amendments +/-	23-24 w/Amendments	23-24 July-Mar.	
Dept: 55 Buildings					
701.00 Salaries Regular	3,421		3,421	2,512	73%
702.00 Salaries OT			-		
703.00 Salaries PT	1,638	1,000	2,638		0%
710.00 Ss/Mc Tax Expense	387		387	213	55%
715.00 Pers Retirement	733		733	424	58%
716.00 457 Retirement			-		
720.00 Health Insurance	977		977	-	0%
721.00 Health Ins. Allow	369		369	272	74%
725.00 SCORE W/C	1,133		1,133	861	76%
730.00 Sui Tax Expense	48		48	9	18%
745.00 SCORE Liability	572		572	573	100%
748.00 Property Insurance	19,780		19,780	17,391	88%
760.00 Prof & Contract Svcs	1,000	(1,000)	-		
785.00 Property Taxes	300		300	441	147%
840.10 Electric	5,000		5,000	2,661	53%
840.20 Heating	7,000		7,000	6,575	94%
840.30 Trash	1,500		1,500	1,125	75%
875.00 Special Supp & Equip	500	6,000	6,500	313	5%
880.00 Maint & Supplies	3,000		3,000	2,067	69%
990.00 Calpers Unfunded Liab	349		349	282	81%
Subtotal	47,707	6,000	53,707	35,718	67%
Dept: 60 Highways & Streets					
701 Salaries Regular	10,262		10,262	7,535	73%
702 Salaries - Overtime			-		
703.00 salies pt	-		-	9348.54	
710 Ss/Mc Tax Expense	785		785	1341.28	171%
715 Pers Retirement	1,821		1,821	1944.56	107%
716 457 Retirement	-		-	177	
720 Health Insurance	-		-	3,267	
721.00 Health Insurance Allowance	1,107		1,107	651	59%
725.00 SCORE W/C Liability	2,299		2,299	1,746	76%
730 Sui Tax Expense	78		78	78.77	101%
743.00 SCORE Vehicle	483		483	483	100%
745.00 SCORE Liability	1,103		1,103	1,123	102%
750.00 Dues & Subscriptions	500		500		0%
760 Prof & Contract Svcs	500		500		0%
790 License & Permits	100		100	91.33	91%
830 Telephone Expense	350		350	235	67%
830.3 Cellular	600		600	418	70%
840.1 Electric	500		500	340	68%
840.2 Heating	1,000		1,000	388	39%
840.30 Trash	2,000		2,000	1,125	56%
850.00 Equipment Maintenance				379	
860 Vehicle Maintenance	1,000		1,000	110	11%
865 Vehicle Fuel & Oil	1,500		1,500	963	64%
867 Traffic Safety	-		-		
875 Special Supp & Equip			-		
880 Maint & Supplies	3,500		3,500	1,850	53%
990 Calpers Unfunded Liab	1,047		1,047	1,007	96%
Subtotal	30,535	-	30,535	34,600	113%

	23-24 Adopted	23-24 Amendments +/-	23-24 w/Amendments	23-24 July-Mar.	
Dept: 70 Parks & Recreation					
701 Salaries Regular	3,421		3,421	2,512	73%
702 Salaries - Overtime			-		
703 Salaries - PT	1,638	756	2,394		0%
710 Ss/Mc Tax Expense	387	115	502	213	42%
715 Pers Retirement	733	143	876	424	48%
716 457 Retirement	100		100		0%
720 Health Insurance	738		738		0%
721 Health Ins Allowance	369		369	272	74%
725.00 SCORE W/C	1,133	195	1,328	861	65%
730 Sui Tax Expense	48	19	67	9	13%
745.00 SCORE Liability	572	128	700	582	83%
748.00 Property Insurance	269		269	269	100%
760 Prof & Contract Svcs	3,500		3,500	2,365	68%
830 Telephone Expense	600		600	320	53%
840.10 Electric	400		400	422	106%
840.3 Trash	2,000		2,000	1,875	94%
830 Vehicle Maint	500		500		0%
865 Vehicle Fuel & Oil	150		150		0%
875 Special Supp & Equip	2,000		2,000		0%
880 Maint & Supplies	2,000		2,000	475	24%
990 Calpers Unfunded Liab	349		349	282	81%
Subtotal	20,907	1,356	22,263	10,881	49%

Fund 20: Water Imp. Fund	23-24 Adopted	23-24 Amendments +/-	23-24 w/Amendments	23-24 July-Mar.	%
Total Revenues	1,002,300	8,001,100	9,003,400	28,879	0%
Total Expenditures	1,000,000	8,000,000	9,000,000	38,383	4%
Total Over/Under	2,300	1,100	3,400	(9,504)	
Revenue			-		
480.00 Interest Earnings	300	1,100	1,400	942	67%
565.00 Water Connection Fees	2,000		2,000		0%
591.00 Water Revenue			-		
605.15 Prop 68-SWTC Planning			-		
605.20 DWR Drought Relief	1,000,000		1,000,000	27,937	3%
605.25 EDWG Grant Revenue		8,000,000	8,000,000		0%
690.00-Transfer In			-		
			-		
Total	1,002,300	8,001,100	9,003,400	28,879	0%
			-		
Expenditures			-		
737.00 Admin. Fees			-		
760.00 Professional/Contract Services			-		
880.00 Maintenance/Supplies			-		
881.15 Prop 68-SWTC Planning	-		-		
881.20 DWR Drought Relief	1,000,000		1,000,000	38,383	4%
881.25 EDWG Grant Exp.		8,000,000	8,000,000		0%
950.00 Transfer Out			-		
			-		
Total	1,000,000	8,000,000	9,000,000	38,383	4%

Fund 22 RMRA	23-24 Adopted	23-24 Amendments +/-	23-24 w/Amendments	23-24 July-Mar.	%
Total Revenues	16,574	110,000	126,574	18,559	15%
Total Expenditures	-	110,000	110,000	16,018	15%
Total Over/Under	16,574	-	16,574	2,541	
Revenue			-		
480.00 Interest Earnings			-		
522.00 RMRA Revenue	16,574		16,574	12,671	76%
RSTP-Cleveland St.-Revenue		110,000	110,000	5,888	5%
690.00 Transfer in	-		-		
Total	16,574	110,000	126,574	18,559	15%
Expenditures			-		
760.00 Prof & Contract Svc		-	-		
RSTP-Cleveland St. Exp.		110,000	110,000	16,018	15%
Total	-	110,000	110,000	16,018	15%

Fund 23: Pool	23-24 Adopted	23-24 Amendments +/-	23-24 w/Amendments	23-24 July-Mar.	%
Total Revenues	215,831	(63,460)	152,371	12,452	8%
Total W/O Grant	18,831	17,000	35,831	12,452	35%
Total Expenditures	169,435	(556)	197,152	56,682	29%
Total W/O Grant	81,168	(556)	80,612	55,930	69%
Total Over/Under	46,396	(62,904)	(44,781)	(44,231)	
Total Over/Under W/O Grant	(62,337)	17,556	(44,781)	(43,478)	
Revenue					
570.00 Special Event Pool Rental	\$ 2,000		\$ 2,000	1,490	75%
574.00 Fundraising		15,000	\$ 15,000	2,631	18%
576.00 Swimming Lessons/Classes	\$ 3,000	1,000	\$ 4,000	3,120	78%
579.00 Snack Shack Revenue	\$ 6,000	1,000	\$ 7,000	5,211	74%
605.10 Prop. 68	\$ 197,000	(80,460)	\$ 116,540		0%
610.00 Contributions	\$ 200		\$ 200		0%
Reimbursable	\$ 2,631		\$ 2,631		0%
690.00 Transfer in	5,000		\$ 5,000		0%
Total W/O Grant	18,831	17,000	35,831	12,452	35%
Total	215,831	(63,460)	152,371	12,452	8%
Expenditures					
701.00 Salaries Regular	4,710		4,710	3,759	80%
702.00 Salaries OT			-	-	
703.00 Salaries PT	32,388	3500	35,888	23,919	67%
710.00 Ss/Mc Tax Expense	2,838		2,838	2,164	76%
715.00 Pers Retirement	989		989	699	71%
716.00 457 Retirement	175		175	48	28%
720.00 Health Insurance	1,033		1,033	242	23%
721.00 Health Allowance	472	500	972	605	62%
725.00 SCORE W/C Liability	7,947		7,947	5,993	75%
730.00 Sui Tax Expense	800		800	596	74%
735.00 Travel & Training			-		
745.00 SCORE Liability	771	2744	3,515	3,535	101%
748.00 Property Insurance	5,084		5,084	5,080	100%
760.00 Professional & Contract Servcs	400	-300	100	27	27%
785.00 Property Taxes	180		180	170	95%
790.00 License & Permits	400		400	395	99%
800.00 Advertising	1,000	-700	300		0%
830.00 Telephone Expense	600		600	263	44%
840.10 Electric	5,000	1000	6,000	4,319	72%
840.20 Heating	4,000		4,000	1,319	33%
840.30 Trash	400		400	250	63%
870.00 Office Supplies			-		
873.00 Snack Shack Supplies	300	-300	-		
875.00 Special Dept Supplies & Equip			-		
877.00 Chemicals	10,000	-7000	3,000	1,196	40%
880.00 Maintenance & Supplies	1,200		1,200	874	73%
881.10 Prop 68-Grant Exp.	88,267		116,540	753	1%
990.00 Calpers Unfunded Liab	481		481	477	99%
Total W/O Grant	81,168	(556)	80,612	55,930	69%
Subtotal	169,435	(556)	197,152	56,682	29%

Fund 24 STIP	23-24 Adopted	23-24 Amendments +/-	23-24 w/Amendments	23-24 July-Mar.	%
Total Revenues		57,000	57,000	-	
Total Expenditures		57,000	57,000	-	
Total Over/Under		-	-	-	
Revenue			-		
480.00 Interest Earnings			-		
STIP-Main St.-Revenue		57,000	57,000		0%
690.00 Transfer in			-		
Total		57,000	57,000	-	0%
Expenditures			-		
760.00 Prof & Contract Svc		57,000	57,000		0%
STIP-Main St. Exp.					
Total	-	57,000	57,000	-	0%

Gas Tax	23-24 Adopted	23-24 Amendments +/-	23-24 w/Amendments	23-24 July-Mar.	%
Total Revenues	24,718	14,300	39,018	26,224	67%
Total Expenditures	21,725	14,220	35,945	26,224	73%
Total Over/Under	2,993	80	3,073	(0)	
Revenue					
480.00 Interest Earnings			-	13	
580.00 Gas Tax - 2105	4,291		4,291	2,419	56%
581.00 Gas Tax - 2106	7,943		7,943	4,728	60%
582.00 Gas Tax - 2107	5,147		5,147	3,224	63%
583.00 Gas Tax - Snow Removal	-		-		
584.00 Gas Tax - 2107.5	1,000		1,000	1,000	100%
587.00 Gas Tax-2103	6,337		6,337	3,857	61%
690.00 Transfer in	-		-		
Reserve		14,300	14,300	10,982	77%
Total	24,718	14,300	39,018	26,224	67%
Expenditures					
701.00 Salaries Regular	10,262		10,262	8,518	83%
703.00 Salaries-PT	1,638	756	2,394	1,796	75%
710.00 Ss/Mc Tax Expense	910	115	1,025	769	75%
715.00 Pers Retirement	1,947	114	2,061	1,484	72%
716.00 457 Retirement		240	240	177	74%
720.00 Health Insurance	738		738	580	79%
721.00 Health Insurance Allowance	1,107		1,107	797	72%
725.00 Workers Comp.	2,666	195	2,861	1,999	70%
730.00 Sui Tax Expense	100		100	79	79%
745.00 SCORE Liability	1,310		1,310	1,331	102%
760.00 Prof & Contract Svc	-	1,500	1,500	1,500	100%
880.00 Maintenance & Supplies		5,300	5,300	5,225	99%
880.01 Snow Removal	-		-		
900.00 Capital Outlay		6,000	6,000	900	15%
990.00 Calpers Unfunded Liab	1,047		1,047	1,070	102%
Total	21,725	14,220	35,945	26,224	73%

Fund 29: LTC	23-24 Adopted	23-24 Amendments +/-	23-24 w/Amendments	23-24 July-Mar.	%
Total Revenues	36,100	(6,091)	30,009	5	
Total Expenditures	37,500	(333)	37,167	10,222	
Total Over/Under	(1,400)	(5,758)	(7,158)	(10,217)	
Revenue					
480.00 Interest Earnings	100		100	\$ 5	
585.00 Local Transportation Fund	36,000	-6091	29,909	\$ -	
			-		
	-		-		
Total	36,100	(6,091)	30,009	5	
Expenditures					
867.00 Traffic Safety	20,000		20,000	10,222	
868.00 STAGE Exp.	17,500	-333	17,167		
Total	37,500	(333)	37,167	10,222	

Fund 40: Water	23-24 Adopted	23-24 Amendments +/-	23-24 w/Amendments	23-24 July-Mar..	%
Total Revenues	190,500	3,100	193,600	165,680	86%
Total Expenditures	158,201	2,187	160,388	107,037	67%
W/O Transfer	-	913		58,643	
Total Over/Under	32,300	913	33,212	58,643	
Revenue					
480.00 Interest Earnings	-	2,600	2,600	2,451	94%
490.00 Penalties & Delinquent Fees	8,500		8,500	5,066	60%
590.00 Water Usage	100,000		100,000	90,116	90%
591.00 Water Revenue		500	500		0%
593.00 Water Meter Flat Fee	82,000		82,000	68,047	83%
605.00 Grant Revenue			-		
690.00 Transfer In			-		
Total	190,500	3,100	193,600	165,680	86%
Expenditures					
701.00 Salaries Regular	33,223		33,223	28,157	85%
702.00 Salaries - Overtime			-		
703.00 Salaries-Part-time	28,080	58	28,138	20,499	73%
710.00 Ss/Mc Tax Expense	4,690	39	4,729	3,957	84%
715.00 Pers Retirement	7,949	39	7,988	6,023	75%
716.00 457 Retirement	1,000		1,000	993	99%
720.00 Health Insurance	9,595		9,595	5,202	54%
721.00 Health Insurance Allowance	3,912		3,912	3,078	79%
725.00 Workers Comp.	7,306	42	7,348	5,505	75%
730.00 Sui Tax Expense	643	10	653	193	30%
735.00 Travel And Training	1,000		1,000	60	6%
743.00 SCORE Vehicle	483		483	483	100%
745.00 SCORE Liability	6,458		6,458	6,555	102%
748.00 Property Insurance	10,471		10,471	10,484	100%
750.00 Dues And Subscriptions	800		800	30	4%
760.00 Professional & Contract Servcs	1,500		1,500	52	3%
760.01 IT	1,000		1,000	293	29%
760.02 Pre-Audit Fees			-		
765.00 Audit Fees	4,000		4,000		0%
780.00 Attorney Fees	1,000		1,000		0%
782.00 Engineer Fees	-		-		
790.00 License & Permits	2,000	2,000	4,000	3,977	99%
795.00 Laboratory Tests	2,000		2,000		0%
820.00 Postal Expense	650		650	601	92%
827.00 Credit Card	2,000		2,000	1,521	76%
830.00 Telephone Expense	500		500	235	47%
830.30 Cellular	750		750	418	56%
840.10 Electric	1,500		1,500	660	44%
840.20 Heating	1,500		1,500	657	44%
840.30 Trash	600		600		0%
850.00 Equipt Maintenance	1,500		1,500		0%
860.00 Vehicle Maintenance	1,500		1,500	623	42%
865.00 Vehicle Fuel & Oil	2,000		2,000	1,285	64%
870.00 Office Supplies	700		700	80	11%
875.00 Special Supp & Equip	1,000		1,000	19	2%
877.00 Chemicals	10,000		10,000	525	5%
880.00 Maintenance & Supplies	3,500		3,500	1,269	36%
900.00 Capital Outlay	-		-		
990.00 Calpers Unfunded Liab	3,391		3,391	3,603	106%
Total	158,201	2,187	160,388	107,037	67%

Fund 45: Sewer	23-24 Adopted	23-24 Amendments +/-	23-24 w/Amendments	23-24 July-Mar.	%
Total Revenues	205,200	(8,800)	196,400	159,078	81%
Total Expenditures	170,337	8,613	178,950	131,346	73%
Total Over/Under	34,863	(17,413)	17,450	27,732	
Revenue					
480.00 Interest Earnings	-	3,500	3,500	2,873	82%
490.00 Penalties & Delinquent Fees	6,200		6,200	4,434	72%
595.00 Sewer Revenues	180,000		180,000	146,716	82%
597.00 Monthly Sewer Bond Fees	19,000	(12,300)	6,700	5,055	75%
Total	205,200	(8,800)	196,400	159,078	81%
Expenditures					
701.00 Salaries Regular	33,223		33,223	28,648	86%
702.00 Salaries - Overtime	-		-		
703.00 Salaries-Part-time	28,080	504	28,584	20,999	73%
710.00 Ss/Mc Tax Expense	4,690	39	4,729	4,033	85%
715.00 Pers Retirement	7,949	39	7,988	6,117	77%
716.00 457 Retirement		1,200	1,200	999	83%
720.00 Health Insurance	9,595		9,595	5,489	57%
721.00 Health Insurance Allow	3,912		3,912	3,078	79%
725.00 SCORE W/C	7,306	42	7,348	5,505	75%
730.00 Sui Tax Expense	643	10	653	193	30%
735.00 Travel & Training	1,000		1,000	110	11%
743.00 SCORE Vehicle	6,458		6,458	483	7%
745.00 SCORE Liability		6,555	6,555	6,555	100%
748.00 Property Insurance	1,840		1,840	1,859	101%
750.00 Dues & Subscriptions			-		
760.00 Professional & Contract Servc	5,000		5,000	3,935	79%
760.01 IT	400		400	293	73%
765.00 Audit Fees	4,000		4,000		0%
782.00 Engineer Fees	5,000		5,000		0%
785.00 Property Taxes	150		150	108	72%
790.00 License & Permits	30,000		30,000	27,106	90%
795.00 Laboratory Tests	1,200		1,200	2,492	208%
820.00 Postal Expense	650		650	669	103%
827.00 Credit Card Fees	2,000		2,000	1,521	76%
830.00 Telephone Expense	1,000		1,000	235	24%
830.30 Cellular	750		750	418	56%
840.10 Electric	2,000		2,000	3,447	172%
840.20 Heating	450		450	656	146%
860.00 Vehicle Maintenance	1,500		1,500	237	16%
865.00 Vehicle Fuel & Oil	3,000		3,000	1,285	43%
870.00 Office Supplies	150		150	80	53%
875.00 Special Supp & Equipt	2,500		2,500		0%
880.00 Maint & Supplies	1,000		1,000	818	82%
897.00 1983 Loan Interest	1,500		1,500	375	25%
900.00 Capital Outlay	-		-		
990.00 Calpers Unfunded Liab	3,391	225	3,616	3,603	100%
Total	170,337	8,613	178,950	131,346	73%

Fund 50-Ambulance	23-24 Adopted	23-24 Amendments +/-	23-24 w/Amendments	23-24 July-Mar.	%
Total Revenues	254,000	500	254,500	265,111	104%
Total Expenditures	249,100	2,754	251,854	173,311	69%
Total Over/Under	4,900	(2,254)	2,646	91,800	
Revenue					
598.00 Ambulance Service Fees	254,000		254,000	265,111	104%
598.05 Education Revenue	-		-		
598.10 Outside Services	-		-		
605.00 Grant Revenue		500	500		
Subtotal Dept. Revenue	254,000	500	254,500	265,111	104%
701.00 Salaries Regular	69,835		69,835	53,984	77%
702.00 OT Salaries			-		
703.00 Salaries PT	39,123		39,123	27,346	70%
709.50 Volunteer Fire			-		
710.00 Ss/Mc Tax Expense	8,336		8,336	6,230	75%
715.00 Pers Retirement	5,976		5,976	4,888	82%
716.00 457 Retirement	100		100	111	111%
720.00 Health Insurance	15,204		15,204	12,099	80%
				107	
725.00 SCORE Workers Comp.	5,272		5,272	3,999	76%
730.00 SUI	2,934		2,934	694	24%
735.00 Travel & Training	1,000		1,000	240	24%
740.00 Medical Expenses	2,000		2,000		
743.00 SCORE Vehicle	496		496	496	100%
744.00 SCORE Liability	10,001		10,001	10,093	101%
747.00 Commercial Auto	5,226		5,226		0%
748.00 Property Insurance		1,754	1,754	1,754	100%
750.00 Dues And Subscript	2,650		2,650	620	23%
760.00 Pro & Contract Svcs	26,100		26,100	21,770	83%
760.01 IT	4,000		4,000	756	19%
780.00 Attorney Fees	2,500		2,500	571	23%
800.00 Advertising	-		-		
820.00 Postal Expense	-		-		
830.00 Telephone Expense	1,300		1,300	1,014	78%
830.30 Cellular	1,500		1,500	789	53%
840.10 Electric	3,500		3,500	2,037	58%
840.20 Heating	1,000		1,000		0%
850.00 Equip.Maint.	-		-		
860.00 Vehicle Maintenance	10,000		10,000	4,242	42%
865.00 Vehicle Fuel & Oil	10,000		10,000	6,120	61%
870.00 Office Supplies	1,000		1,000	876	88%
872.00 Medical Supplies	12,000		12,000	6,873	57%
875.00 Special Supp & Equip	6,000	1,000	7,000	4,749	68%
880.00 Maintenance/Supplies	1,500		1,500	323	22%
888.00 Bad Debt Exp.			-		
990.00 Unfunded Liability	547		547	530	97%
Subtotal	249,100	2,754	251,854	173,311	69%

Fund 53-COPS	23-24 Adopted	23-24 Amended +/-	23-24 w/Amendments	23-24 July-Mar.	%
Total Revenues	215,605	74,660	290,265	241,241	83%
Total Expenditures	216,042	59,600	275,642	241,241	88%
Total Over/Under	(437)	15,060	14,623	(0)	(0)
Revenue					
480.00 Interest Earnings	100	3,500	3,600	7	0%
520.00 COPS Revenues	170,000	16,160	186,160	170,765	92%
535.00 Special PD Fees	505		505	5	1%
537.00 CCW			-		
690.00 Transfers In			-		
Prior Year Revenue	45,000	55,000	100,000	70,464	70%
Total	215,605	74,660	290,265	241,241	83%
Expenditures					
701.00 Salaries Regular	83,907		83,907	70,178	84%
701.50 On Call Pay	14,560		14,560	5,980	41%
702.00 Salaries OT	2,500		2,500		0%
703.00 Salaries PT	26,560		26,560	21,072	79%
705.00 Uniform Allowance	1,000		1,000		0%
710.00 SS/MC	5,513		5,513	7,590	138%
715.00 Pers	11,115		11,115	12,693	114%
716.00 457 Retirement			-	759	
720.00 Health Ins	15,474		15,474	9,523	62%
721.00 Health Ins. Allow		2,500	2,500	1,989	80%
725.00 Workers Comp.	8,419		8,419	7,276	86%
730.00 Sui Tax Expense	1,250		1,250	436	35%
735.00 Travel & Training		400	400	189	47%
743.00 Vehicle Insurance	332		332	332	100%
745.00 SCORE-Liability	13,712		13,712	12,432	91%
750.00 Dues & Subscriptions	400		400		0%
760.00 Prof. & Contract Services	800		800	2,636	330%
760.01 IT Services	1,000		1,000		0%
830.00 Telephone	1,500		1,500	1,321	88%
830.3 Cellular	1,000		1,000	712	71%
840.10 Electric	500		500	755	151%
840.20 Heating	2,000		2,000	845	42%
860.00 Vehicle Maint	5,000		5,000	5,768	115%
865.00 Vehicle Fuel	4,500		4,500	5,054	112%
870.00 Office Supplies		500	500	808	
875.00 Special Supplies	5,000		5,000	8,840	177%
899.10 PAL	5,000		5,000	500	10%
900.00 Capital Outlay		55,000	55,000	57,415	104%
950.00 Transfers Out	5,000		5,000	5,000	100%
990.00 CalPERS Unfunded Liability		1,200	1,200	1,138	95%
Total	216,042	59,600	275,642	241,241	88%

Fund 60-Fire Dept. Replmnt	23-24 Adopted	23-24 Amendments +/-	23-24 w/Amendments	23-24 Jul-Mar.	%
Total Revenues	-	700	700	445	64%
Total Expenditures	-	15,000	15,000	-	
Total Over/Under	-	(14,300)	(14,300)	445	
Revenue	-		-		
480.00 Interest Earnings			-		
535.00 Special Police Dept. Fees		350		205	
537.00 CCW		350		240	
606.00 50/50 Grant	-		-		
690.00 Transfers In			-		
			-		
Total	-	700	700	445	64%
			-		
Expenditures			-		
860.00 Vehicle Maintenance			-		
875.00 Special Dept. Supplies & Equip.	-	15000	15,000		
950.00 Transfer Out			-		
Total	-	15,000	15,000	-	

Fund 61-Ambulance Replacement	23-24 Adopted	23-24 Amendments +/-	23-24 w/Amendments	23-24 Jul-Mar.	%
Total Revenues	-				
Total Expenditures	-				
Total Over/Under	-				
Revenue					
480.00 Interest Earnings					
690.00 Transfers In					
Total	-				
Expenditures					
875.00 Special Dept. Supplies/Equipment					
950.00 Transfers Out					
Total	-				

Fund 62-Police Dept Repalcement	23-24 Adopted	23-24 Amendm ents +/-	23-24 w/Amend ments	23-24 Jul-Sep	23-24 July-Dec.	%
Total Revenues	500	200	700	-	315	
Total Expenditures	5,000	-	5,000	-	-	
Total Over/Under	(4,500)	200	(4,300)	-	315	
Revenue						
480.00 Interest Earnings			-			
535.00 Special Police Dept Fees			-		5	
537.00 CCW Permits	500		500		210	42%
560.00 Tow Fees/14601 Admin.		200	200		100	
			-			
Total	500	200	700	-	315	45%
Expenditures						
875.00 Special Dept. Supplies/Equipment	5,000		5,000			0%
950.00 Transfers Out						
Total	5,000	-	5,000	-	-	0%

Fund 70: CDBG	23-24 Adopted	23-24 Amendment S +/-	23-24 w/Amendment S	23-24 July-Mar.	%
Total Revenues	17,200	-	17,200	12,748	74%
Total Expenditures	-	108,000	108,000	-	0%
Total Over/Under	17,200	(108,000)	(90,800)	12,748	
Revenue					
480.00 Interest Earnings	200	5,000	5,200	1,268	24%
482.00 Program Interest	17,000		17,000	11,320	67%
605.00 State Grants			-	160	
630.00 Admin Fees			-		
690.00 Transfer In			-		
Total	17,200		17,200	12,748	74%
Expenditures			-		
701.00 Salaries Regular			-		
710.00 Ss/Mc Tax Expense			-		
715.00 Pers Retirement			-		
716.00 457 Retirement			-		
720.00 Health Insurance			-		
725.00 SCORE W/C Liability			-		
730.00 Sui Tax Expense			-		
760.00 Prof & Contract Services		102,750	102,750	1596	2%
760.01 IT			-		
760.00 PreAudit Fees			-		
765.00 Audit Fees			-		
780.00 Attorney Fees			-	946	
800.00 Advertising		250	250		0%
820.00 Postal Expense			-		
847.00 GNC Administration		5,000	5,000		0%
950.00 Transfer Out			-		
990.00 Calpers Unfunded Liab			-		
Total		108,000	108,000		0%



City of Etna

Agenda Request

Date of Meeting: 4.22.24

Spokesperson(s): City Council

Is this for Discussion ☒ or are you requesting an Action ☐

Subject/Request: Public Works Job Descriptions & Job Announcement

Please provide a description of the request and attach supporting documentation:

Discuss and approve Public Works job descriptions for a 32 to 40 hour per work week position and a 20 hour work week position, both positions are year round.

Approve advertising 32-40 work week job opening for the Public Works Department.

Will there be a financial impact to the City? ☐ Yes ☐ No If Yes, \$ _____

Please describe:

NOTE: Agenda requests must be received no less than four working days before the date of meeting. Return this form and supporting documentation to address below.

PUBLIC WORKS

20

Duties:

- ❖ Empty all Trash containers in town
 - ❖ Patch Potholes
 - ❖ Keep ditches free of debris and weeds
 - ❖ Keep brush cut away from all signs and intersections
 - ❖ Plow Streets when needed & spread cinders
 - ❖ Inspect & Maintain all culverts;
 - Keep free of all debris
 - ❖ Maintain signs
 - Graffiti
 - Proper Street signs in correlation to the street
 - ❖ Maintain buildings;
 - Painting
 - Replacing glass
 - Changing air filters
 - Repairing anything broken
 - Lighting
 - Fill out necessary reports
 - Keep shop clean and free of clutter
 - Maintain tools, if broken, replace
 - Empty all trash containers
 - Keep paper supplied, etc.
 - ❖ Maintain All Pool equipment
 - Clean filters
 - Chlorinate the pool
 - Clean out pump
 - Maintain pump house
 - Clean & Maintain pool house
- Park;
- Mow once a week
 - Clean bathrooms & restock
 - Maintain Sprinklers

PUBLIC WORKS

32 - 40

Duties:

- ❖ Empty all Trash containers in town
 - ❖ Patch Potholes
 - ❖ Keep ditches free of debris and weeds
 - ❖ Keep brush cut away from all signs and intersections
 - ❖ Plow Streets when needed & spread cinders
 - ❖ Inspect & Maintain all culverts;
 - Keep free of all debris
 - ❖ Maintain signs
 - Graffiti
 - Proper Street signs in correlation to the street
 - ❖ Maintain buildings;
 - Painting
 - Replacing glass
 - Changing air filters
 - Repairing anything broken
 - Lighting
 - Fill out necessary reports
 - Keep shop clean and free of clutter
 - Maintain tools, if broken, replace
 - Empty all trash containers
 - Keep paper supplied, etc.
 - ❖ Maintain All Pool equipment
 - Clean filters
 - Chlorinate the pool
 - Clean out pump
 - Maintain pump house
 - Clean & Maintain pool house
- Park;
- Mow once a week
 - Clean bathrooms & restock
 - Maintain Sprinklers

Vehicle main.



PUBLIC WORKS

DEFINITION

Experienced maintenance worker that performs a wide variety of semi-skilled and unskilled work including operation of different equipment. This work includes determining the resources required to complete tasks in the field and to carry out those tasks without specific direction or instruction. Engage in maintenance and / or improvements of City streets, storm drains, public buildings, and related Public Works as required. May also perform similar work functions in Public Utilities operation if so assigned or needed. Coordinates on a regular basis with the Council person appointed Commissioner of this department and reports to the City Council which sets policy.

EXAMPLE OF DUTIES:

Perform duties in maintenance of public facilities including roads, guard rails, ditches, culverts, storm drains, street signs, pavement, curbs and gutters, stripping, and water and sewer lines. Work in such activities as grading street shoulders, digging and repairing drain ditches and culverts, hauling, unloading and placing materials, supplies and equipment maintenance, and improvement of landscaped areas; Operates and Maintains heavy construction equipment such as road grader, backhoe, snow plow, front end loaders. Keeps records of materials, labor and equipment, used on projects. Other work includes minor carpentry, plumbing and electrical building maintenance, asphalt patching, concrete finishing and grounds maintenance. Is a liaison, consulting with Contractors and City Engineer on projects related to Public Works and / or Public Utilities.

QUALIFICATIONS:

Training and Experience — High School Graduate or equivalent and three years of experience in Public Works.

KNOWLEDGE AND ABILITIES:

Knowledge of methods, equipment and tools used in construction and / or maintenance of streets, buildings and sewer facilities; ability to operate and maintain construction equipment and maintenance vehicles; ability to keep records; ability to interpret blue prints and sketches; ability to layout and direct the work of a crew; ability to understand and follow oral and written instructions; ability to take effective action in emergency situations; ability to meet standard physical standards for vision and hearing; ability to establish and maintain effective relationships with others. Must have a valid California drivers license.

By signing I acknowledge that I have read and understand all of the above as a description of my job duties, and what is required of me.

Signature _____

Date:

CITY OF ETNA							
Salary Schedule 2023-2024							
	Schedule		A	B	C	D	E
<u>Police Non-Sworn Unit</u>		Prior					
Community Service Officer I	PD	16.00	25.00	25.75	26.52	27.32	28.14
<u>Police Sworn Unit</u>							
Police Officer	PD	20.19	25.50	26.27	27.05	27.86	28.70
Police Sargent	PD	21.00	28.00	28.84	29.71	30.60	31.51
Police Chief	PD	31.26	37.10	38.21	39.36	40.54	41.76
Detective	PD	21.00	28.00	28.84	29.71	30.60	31.51
On Call	PD		\$5.00/hr	Max. per year 5000 hr per year			
<u>Fire</u>							
Fire Chief	VF	500/mo	1,000.00	1,200.00	1,400.00	1,600.00	1,800.00
Assistant Fire Chief	VF	-	500.00	600.00	700.00	800.00	900.00
Secratery		160/mo	160.00				
<u>Ambulance</u>							
Director	AM	21.00	31.00	31.93	32.89	33.87	34.89
Assist. Director	AM		24.00	24.72	25.46	26.23	27.01
Paramedic	AM	40.00					
EMT	AM	30.00					
Driver		15.50	16.50	or \$1 above minimum wage			
Standby-Paramedic	AM	25.00	25.00				
Standby-EMT		20.00	20.00				
Standby-Driver	AM	16.50	16.50	or \$1 above minimum wage			
On Call	AM		\$5.00/hr	Max. per year 5000 hr per year			
<u>Public Works</u>							
Maintenance Worker I	PW	21.00	21.00	21.63	22.28	22.95	23.64
Maintenance Worker II	PW		26.00	26.78	27.58	28.41	29.26
Department Head	PW	31.00	31.00	31.93	32.89	33.87	34.89
<u>City Hall</u>							
City Clerk	CH	31.00	31.00	31.93	32.89	33.87	34.89
Asst Clerk	CH	24.00	24.00	24.72	25.46	26.23	27.01
<u>Pool</u>							
Pool Manager	PR	18.00	21.00				
Lifeguard I	PR		16.00	or \$.50 above Minimum Wage			
Lifeguard II	PR		16.50	or \$1 above Minimum Wage			
Lifeguard III	PR		17.00	or \$1.50 above Minimum Wage			
Longevity Pay to be added to the above steps if approved by Council for the 24/25 Budget							
5 percent (5%) after completing 10 years of full-time service							
An additional five percent (5%) 10 percent (10%) total after completing 15 years of full-time service							
An additional five percent (5%) 15 percent (15%) total after completing 20 years of full-time service							