



City of Etna

AGENDA for the REGULAR MEETING of the ETNA CITY COUNCIL

DATE OF THE MEETING: July 24, 2023

TIME OF THE MEETING: 6:30pm

PLACE OF THE MEETING: 442 Main Street Etna, CA, and TELECONFERENCE (Zoom)

1. Call to Order

- a. Pledge of Allegiance
- b. Roll Call

2. Public Comment - Non-Agenda Items - The City Council cannot take action or comment on non-agenda items.

3. CONSENT CALENDAR

- a. Invoice Check Register
- b. Minutes of the Regular Meetings July 10, 2023

DEPARTMENT REPORTS

*Police Dept *Public Works *Fire Dept *Ambulance *Clerk *Mayor *Council/Committee

4. CURRENT BUSINESS

- a. Discuss/Approve Code Enforcement Issues Involving Sidewalks
- b. Discuss/Approve Code Enforcement Issues Relating to People Living in RVs In City Limits
- c. Discuss/Approve Scheduling Issues Involving Water Aerobics at the Pool
- d. Discussion Regarding Friends of the Pool Annual Contribution to the Pool
- e. Discuss/Approve Budget Amendment for Fund 23 Pool Department
- f. Discuss/Approve Draft Letter to be Sent to Non-Compliant Short-Term Rental Operators

5. CORRESPONDENCE

6. CITY COUNCIL STATEMENTS AND REQUESTS

7. CLOSED SESSION:

- a. Pursuant to Government Code §54956.9(d)(4) - Conference With Legal Anticipated Litigation
 - i. Number of cases: two (2)
 1. 056-261-060-000 Foreclosure Update
 2. Payroll Audit
- b. Pursuant to Government Code §54957(b) – Personnel Matters
 - i. Public Employee Performance Evaluation
 1. City Attorney

8. ADJOURNMENT

Zoom Teleconference Information:

Phone: 1-669-444-9171 US Meeting ID: 890 3705 6340

<https://us06web.zoom.us/j/89037056340>

INVOICE APPROVAL LIST REPORT - DETAIL WITH GL DIST

Date: 07/12/2023

Time: 12:54 pm

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City of Etna

Vendor Name	Invoice Description1	Ref No.	Discount Date	
Vendor Name Line 2	Invoice Description2	PO No.	Pay Date	
Vendor Address	Vendor Number		Due Date	Taxes Withheld
City	Bank	Check No.	Check Date	Discount Amount
State/Province Zip/Postal	Invoice Number			Check Amount

AFTERMARKET PARTS SUPPLY	Fire Veh Maint.	26253	06/30/2023	
			07/10/2023	
1540 LUCAS RD.	AFTERM		06/30/2023	0.00
YREKA	GF	0	00/00/0000	0.00
CA 96097	61849			140.61
GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
10-50-860.00	VEHICLE MAINTENANCE		140.61	0.00
	Check No.	0	Total:	140.61
	Total for	AFTERMARKET PARTS SUPPLY		140.61

BOUND TREE MEDICAL, LLC	Medical Supplies	26256	07/03/2023	
			07/12/2023	
23537 NETWORK PLACE	BOUND		07/03/2023	0.00
CHICAGO	GF	0	00/00/0000	0.00
IL 60673-1235	85010568			455.80
GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
50-45-872.00	MEDICAL SUPPLIES		455.80	0.00
	Check No.	0	Total:	455.80
	Total for	BOUND TREE MEDICAL, LLC		455.80

BURTON'S FIRE INC.	Pump Testing	25218	06/12/2023	
			07/10/2023	
1301 DOKER DR.	BURTON'S		06/12/2023	0.00
MODESTO	GF	0	00/00/0000	0.00
CA 95351-1598	W81288			1,275.00
GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
10-50-850.00	EQUIPMENT MAINTENANCE		1,275.00	0.00
	Check No.	0	Total:	1,275.00
	Total for	BURTON'S FIRE INC.		1,275.00

CALIFORNIA POLICE CHIEFS' ASSOCIATION	23/24 Dues	26214	05/01/2023	
			06/29/2023	
PO BOX 255745	CPCA		05/01/2023	0.00
SACRAMENTO	GF	0	00/00/0000	0.00
CA 95865-5745	1441			210.00
GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
10-40-750.00	DUES AND SUBSCRIPTIONS		210.00	0.00
	Check No.	0	Total:	210.00
	Total for	CALIFORNIA POLICE CHIEFS'		210.00

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State/Province Zip/Postal	Invoice Number			Check Amount
CALIFORNIA RURAL WATER ASSOC	23/24 Membership Renewal	26216	01/05/2023	
			06/29/2023	
4125 NORTHGATE BOULEVARD	CRWA		01/05/2023	0.00
SACRAMENTO	GF	0	00/00/0000	0.00
CA 95834				601.00
GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
40-30-750.00	DUES AND SUBSCRIPTIONS		601.00	0.00

Check No.	0	Total:	601.00
Total for	CALIFORNIA RURAL WATER ASSC		601.00

CIIC	23/24 Advertising	26205	06/16/2023	
			06/29/2023	
PO BOX 702	CIIC		06/16/2023	0.00
YREKA	GF	0	00/00/0000	0.00
CA 96097				400.00
GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
10-20-874.50	CIIC		400.00	0.00

Check No.	0	Total:	400.00
Total for	CIIC		400.00

DEPARTMENT OF JUSTICE	Fingerprints	26252	06/30/2023	
ACCOUNTING OFFICE			07/10/2023	
PO BOX 944255	DEPTJUST		06/30/2023	0.00
SACRAMENTO	GF	0	00/00/0000	0.00
CA 94244-2550	667378			32.00
GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
10-40-760.00	PROFESSIONAL & CONTRACT SERVCS		32.00	0.00

Check No.	0	Total:	32.00
Total for	DEPARTMENT OF JUSTICE		32.00

E & S ENGINEERS	Monthly Retainer	26215	06/22/2023	
			06/29/2023	
329 WEST MINER STREET	BRAY		06/22/2023	0.00
YREKA	GF	0	00/00/0000	0.00
CA 96097	4121			500.00
GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
10-25-782.00	ENGINEER FEES		500.00	0.00

Check No.	0	Total:	500.00
Total for	E & S ENGINEERS		500.00

ELIZABETH CHRIST	Reim: Library Fingerprints	26254	07/12/2023	
			07/12/2023	
PO BOX 175	ECHRIST		07/12/2023	0.00
ETNA	GF	0	00/00/0000	0.00
CA 96027				55.00

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Vendor Address	Vendor Number		Due Date	Taxes Withheld
City	Bank	Check No.	Check Date	Discount Amount
State/Province Zip/Postal	Invoice Number			Check Amount

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
10-20-760.00	PROFESSIONAL & CONTRACT SERVCS		55.00	0.00

Check No.	0	Total:	55.00
Total for	ELIZABETH CHRIST		55.00

ETNA HARDWARE & SPORTING GOODS Maint & Supplies

26235 06/30/2023

P O BOX 328	EHSB		07/10/2023	
ETNA	GF	0	06/30/2023	0.00
CA 96027			00/00/0000	0.00
				692.75

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
10-50-880.00	MAINTENANCE & SUPPLIES		14.93	0.00
10-60-880.00	MAINTENANCE & SUPPLIES		49.62	0.00
10-70-880.00	MAINTENANCE & SUPPLIES		7.50	0.00
10-70-880.00	MAINTENANCE & SUPPLIES		70.44	0.00
23-70-880.00	MAINTENANCE & SUPPLIES		326.37	0.00
40-30-880.00	MAINTENANCE & SUPPLIES		49.62	0.00
40-30-880.00	MAINTENANCE & SUPPLIES		124.65	0.00
45-33-880.00	MAINTENANCE & SUPPLIES		49.62	0.00

Check No.	0	Total:	692.75
Total for	ETNA HARDWARE & SPORTING G		692.75

HENRY SCHEIN MEDICAL Medical Supplies

26221 06/19/2023

PO BOX 7156	HENRYSH		07/10/2023	
PASADENA	GF	0	06/19/2023	0.00
CA 91109-7156	43100882		00/00/0000	0.00
				44.82

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
50-45-872.00	MEDICAL SUPPLIES		44.82	0.00

Check No.	0	Total:	44.82
Total for	HENRY SCHEIN MEDICAL		44.82

KIEP-ER KLEEN Cleaning Services

26212 07/03/2023

PO BOX 404	KK		07/10/2023	
ETNA	GF	0	07/03/2023	0.00
CA 95027-404			00/00/0000	0.00
				643.60

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
10-25-760.00	PROFESSIONAL & CONTRACT SERVCS		63.00	0.00
10-40-760.00	PROFESSIONAL & CONTRACT SERVCS		36.00	0.00
10-70-760.00	PROFESSIONAL & CONTRACT SERVCS		517.60	0.00
23-70-760.00	PROFESSIONAL & CONTRACT SERVCS		27.00	0.00

Check No.	0	Total:	643.60
Total for	KIEP-ER KLEEN		643.60

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City	Bank	Check No.	Check Date	Discount Amount
State/Province Zip/Postal	Invoice Number			Check Amount
LES SCHWAB	Ambulance Veh Maint.	26245	06/30/2023	
			07/10/2023	
PO BOX 35181	LES SCH		05/30/2023	0.00
SEATTLE	GF	0	00/00/0000	0.00
WA 98124-5161				1,033.81

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
50-45-860.00	VEHICLE MAINTENANCE		1,033.81	0.00
		Check No. 0	Total:	1,033.81
		Total for	LES SCHWAB	1,033.81

LIFE ASSIST	Medical Supplies	26220	06/26/2023	
			07/10/2023	
11277 SUNRISE PARK DRIVE	LA		06/26/2023	0.00
RANCHO CORDOVA	GF	0	00/00/0000	0.00
CA 95742	1337931			121.44

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
50-45-872.00	MEDICAL SUPPLIES		121.44	0.00

LIFE ASSIST	Medical Supplies	26246	06/30/2023	
			07/10/2023	
11277 SUNRISE PARK DRIVE	LA		05/30/2023	0.00
RANCHO CORDOVA	GF	0	00/00/0000	0.00
CA 95742	1341255			103.55

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
50-45-872.00	MEDICAL SUPPLIES		103.55	0.00

Check No.	0	Total:	224.99
Total for	LIFE ASSIST		224.99

LINCOLN AQUATICS	Pool Chemicals	26219	07/06/2023	
			07/10/2023	
PO BOX 60130	LEI		07/06/2023	0.00
CITY OF INDUSTRY	GF	0	00/00/0000	0.00
CA 91716-8248	SN102282			2,289.84

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
23-70-877.00	CHEMICALS		2,289.84	0.00

Check No.	0	Total:	2,289.84
Total for	LINCOLN AQUATICS		2,289.84

NBS GOVERNMENT FINANCE GROUP	Qtrly Bond Assessment	26206	06/20/2023	
			07/10/2023	
32605 TEMECULA PARKWAY	NBS		06/20/2023	0.00
TEMECULA	GF	0	00/00/0000	0.00
CA 92592				1,357.20

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
47-33-760.00	PROFESSIONAL & CONTRACT SVCS		1,357.20	0.00

Check No.	0	Total:	1,357.20
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State/Province Zip/Postal	Invoice Number			Check Amount

Total for	NBS GOVERNMENT FINANCE GR	1,357.20
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PACIFIC POWER	401 Howell Pool	26224	06/30/2023		
			07/10/2023		
PO BOX 26000	PP		06/30/2023		0.00
PORTLAND	GF	0	00/00/0000		0.00
OR 97256-0001					1,411.77
GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved	
23-70-840.10	ELECTRIC		1,411.77	0.00	
PACIFIC POWER	400 Main Street Fire Hall	26225	06/30/2023		
			07/10/2023		
PO BOX 26000	PP		06/30/2023		0.00
PORTLAND	GF	0	00/00/0000		0.00
OR 97256-0001					48.55
GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved	
10-50-840.10	ELECTRIC		48.55	0.00	
PACIFIC POWER	525 Howell Shop & Amb	26226	06/30/2023		
			07/10/2023		
PO BOX 26000	PP		06/30/2023		0.00
PORTLAND	GF	0	00/00/0000		0.00
OR 97256-0001					184.61
GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved	
10-60-840.10	ELECTRIC		20.50	0.00	
40-30-840.10	ELECTRIC		20.52	0.00	
45-33-840.10	ELECTRIC		20.53	0.00	
50-45-840.10	ELECTRIC		123.06	0.00	
PACIFIC POWER	440 Main Street City Hall	26227	06/30/2023		
			07/10/2023		
PO BOX 26000	PP		06/30/2023		0.00
PORTLAND	GF	0	00/00/0000		0.00
OR 97256-0001					225.33
GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved	
10-55-840.10	ELECTRIC		225.33	0.00	
PACIFIC POWER	501 Howell Park	26228	06/30/2023		
			07/10/2023		
PO BOX 26000	PP		06/30/2023		0.00
PORTLAND	GF	0	00/00/0000		0.00
OR 97256-0001					20.03
GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved	
10-70-840.10	ELECTRIC		20.03	0.00	
PACIFIC POWER	400 Howell Pool Lites	26229	06/30/2023		
			07/10/2023		
PO BOX 26000	PP		06/30/2023		0.00
PORTLAND	GF	0	00/00/0000		0.00
OR 97256-0001					52.78
GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved	
23-70-840.10	ELECTRIC		52.78	0.00	
PACIFIC POWER	452 Main Street	26230	06/30/2023		
			07/10/2023		
PO BOX 26000	PP		06/30/2023		0.00
PORTLAND	GF	0	00/00/0000		0.00
OR 97256-0001					2.78

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City	Bank	Check No.	Check Date	Discount Amount
State/Province Zip/Postal	Invoice Number			Check Amount

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
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10-55-840.10	ELECTRIC		2.78	0.00
PACIFIC POWER	155 Diggles PD	26231	06/30/2023	
			07/10/2023	
PO BOX 26000	PP		06/30/2023	0.00
PORTLAND	GF	0	00/00/0000	0.00
OR 97256-0001				130.90

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
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10-40-840.10	ELECTRIC		65.45	0.00
53-40-840.10	ELECTRIC		65.45	0.00

PACIFIC POWER	448 Main St. RCD	26232	06/30/2023	
			07/10/2023	
PO BOX 26000	PP		06/30/2023	0.00
PORTLAND	GF	0	00/00/0000	0.00
OR 97256-0001				109.70

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
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10-55-840.10	ELECTRIC		109.70	0.00
PACIFIC POWER	Woodland Filtr Plant	26233	06/30/2023	
			07/10/2023	

PO BOX 26000	PP		06/30/2023	0.00
PORTLAND	GF	0	00/00/0000	0.00
OR 97256-0001				74.39

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
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40-30-840.10	ELECTRIC		74.39	0.00
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PACIFIC POWER	401 Island Sewerplant	26234	06/30/2023	
			07/10/2023	
PO BOX 26000	PP		06/30/2023	0.00
PORTLAND	GF	0	00/00/0000	0.00
OR 97256-0001				356.23

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
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45-33-840.10	ELECTRIC		356.23	0.00
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PACIFIC POWER	Streetlights	26250	06/30/2023	
			07/10/2023	
PO BOX 26000	PP		06/30/2023	0.00
PORTLAND	GF	0	00/00/0000	0.00
OR 97256-0001				1,024.91

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
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29-60-867.00	TRAFFIC SAFETY		1,024.91	0.00
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PACIFIC POWER	Street Flashers	26251	06/30/2023	
			07/10/2023	
PO BOX 26000	PP		06/30/2023	0.00
PORTLAND	GF	0	00/00/0000	0.00
OR 97256-0001				119.46

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
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29-60-867.00	TRAFFIC SAFETY		119.46	0.00
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Check No. 0 Total: 3,761.44

Total for PACIFIC POWER 3,761.44

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RENTAL GUYS	Pool Maint Balance	26249	06/30/2023	
			07/10/2023	
1720 NORD AVENUE	RENTALGUYS		06/30/2023	0.00
CHICO	GF	0	00/00/0000	0.00
CA 95926				1.35

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
23-70-880.00	MAINTENANCE & SUPPLIES		1.35	0.00
		Check No. 0	Total:	1.35
		Total for	RENTAL GUYS	1.35

SCOTT VALLEY AUTO PARTS	M54	26222	06/30/2023	
			07/10/2023	
P O BOX 215	SVAP		06/30/2023	0.00
FT JONES	GF	0	00/00/0000	0.00
CA 96032				27.86

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
50-45-860.00	VEHICLE MAINTENANCE		27.86	0.00
SCOTT VALLEY AUTO PARTS	K. York E8	26223	06/30/2023	
			07/10/2023	
P O BOX 215	SVAP		06/30/2023	0.00
FT JONES	GF	0	00/00/0000	0.00
CA 96032				54.67

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
10-41-860.00	VEHICLE MAINTENANCE		54.67	0.00
		Check No. 0	Total:	82.53
		Total for	SCOTT VALLEY AUTO PARTS	82.53

SCOTT VALLEY DISPOSAL	Monthly Trash	26247	06/30/2023	
			07/10/2023	
138 FOREST WALK	SVD		06/30/2023	0.00
ETNA	GF	0	00/00/0000	0.00
CA 96027				562.50

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
10-55-840.30	TRASH		125.00	0.00
10-60-840.30	TRASH		125.00	0.00
10-70-840.30	TRASH		187.50	0.00
23-70-840.30	TRASH		125.00	0.00

		Check No. 0	Total:	562.50
		Total for	SCOTT VALLEY DISPOSAL	562.50

SISKIYOU COUNTY EDC	MOU July 23	26248	07/01/2023	
			07/10/2023	
1512 SOUTH OREGON ST	SCEDC		07/01/2023	0.00
YREKA	GF	0	00/00/0000	0.00
CA 96097	July 23			416.67

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
10-20-760.00	PROFESSIONAL & CONTRACT SERVCS		416.67	0.00

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State/Province Zip/Postal	Invoice Number			Check Amount

Check No.	0	Total:	416.67
Total for	SISKIYOU COUNTY EDC		416.67

SISKIYOU TELEPHONE	3217 City Hall Fax	26237	06/30/2023		
			07/10/2023		
P O BOX 157	ST		06/30/2023		0.00
ETNA	GF	0	00/00/0000		0.00
CA 96027					51.58
GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved	
10-25-830.00	TELEPHONE EXPENSE		51.58	0.00	
SISKIYOU TELEPHONE	3295 Fire Hall	26238	06/30/2023		
			07/10/2023		
P O BOX 157	ST		06/30/2023		0.00
ETNA	GF	0	00/00/0000		0.00
CA 96027					79.52
GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved	
10-50-830.00	TELEPHONE EXPENSE		79.52	0.00	
SISKIYOU TELEPHONE	3331 Ambulance	26239	06/30/2023		
			07/10/2023		
P O BOX 157	ST		06/30/2023		0.00
ETNA	GF	0	00/00/0000		0.00
CA 96027					103.39
GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved	
50-45-830.00	TELEPHONE EXPENSE		103.39	0.00	
SISKIYOU TELEPHONE	3400 PD Phone	26240	06/30/2023		
			07/10/2023		
P O BOX 157	ST		06/30/2023		0.00
ETNA	GF	0	00/00/0000		0.00
CA 96027					271.48
GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved	
10-40-830.00	TELEPHONE EXPENSE		135.74	0.00	
53-40-830.00	TELEPHONE EXPENSE		135.74	0.00	
SISKIYOU TELEPHONE	Park Wifi Shop Phone	26241	06/30/2023		
			07/10/2023		
P O BOX 157	ST		06/30/2023		0.00
ETNA	GF	0	00/00/0000		0.00
CA 96027					175.09
GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved	
10-60-830.00	TELEPHONE EXPENSE		31.72	0.00	
10-70-830.00	TELEPHONE EXPENSE		79.95	0.00	
40-30-830.00	TELEPHONE EXPENSE		31.71	0.00	
45-33-830.00	TELEPHONE EXPENSE		31.71	0.00	
SISKIYOU TELEPHONE	5232 Pool Phone	26242	06/30/2023		
			07/10/2023		
P O BOX 157	ST		06/30/2023		0.00
ETNA	GF	0	00/00/0000		0.00
CA 96027					130.36
GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved	
23-70-830.00	TELEPHONE EXPENSE		130.36	0.00	

INVOICE APPROVAL LIST REPORT - DETAIL WITH GL DIST

Date: 07/12/2023

Time: 12:54 pm

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City of Etna

Vendor Name	Invoice Description1	Ref No.	Discount Date	
Vendor Name Line 2	Invoice Description2	PO No.	Pay Date	
Vendor Address	Vendor Number		Due Date	Taxes Withheld
City	Bank	Check No.	Check Date	Discount Amount
State/Province Zip/Postal	Invoice Number			Check Amount

SISKIYOU TELEPHONE	5255 City Hall	26243	06/30/2023	
			07/10/2023	
P O BOX 157	ST		06/30/2023	0.00
ETNA	GF	0	00/00/0000	0.00
CA 95027				227.02

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
10-25-830.00	TELEPHONE EXPENSE		227.02	0.00

SISKIYOU TELEPHONE	5638 PD Fax	26244	06/30/2023	
			07/10/2023	
P O BOX 157	ST		06/30/2023	0.00
ETNA	GF	0	00/00/0000	0.00
CA 95027				52.86

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
10-40-830.00	TELEPHONE EXPENSE		31.43	0.00
53-40-830.00	TELEPHONE EXPENSE		31.43	0.00

Check No.	0	Total:	1,101.30
Total for	SISKIYOU TELEPHONE		1,101.30

VERIZON WIRELESS	Monthly Cellular	26217	06/30/2023	
			07/10/2023	
PO BOX 9622	VW		06/30/2023	0.00
MISSION HILLS	GF	0	00/00/0000	0.00
TX 91346-9622				946.51

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
10-40-830.30	CELLULAR		102.86	0.00
10-41-830.30	CELLULAR		92.78	0.00
10-42-830.30	CELLULAR		41.39	0.00
10-60-830.30	CELLULAR		144.16	0.00
40-30-830.30	CELLULAR		144.14	0.00
45-33-830.30	CELLULAR		144.14	0.00
50-45-830.30	CELLULAR		174.18	0.00
53-40-830.30	CELLULAR		102.86	0.00

Check No.	0	Total:	946.51
Total for	VERIZON WIRELESS		946.51

WITTMAN ENTERPRISES, LLC	Ambulance Billing May	26255	07/12/2023	
			07/12/2023	
11093 SUN CENTER	WE		07/12/2023	0.00
RANCHO CORDOVA	GF	0	00/00/0000	0.00
CA 95670-6110	2305467			1,988.89

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
50-45-760.00	PROFESSIONAL & CONTRACT SERVCS		1,988.89	0.00

Check No.	0	Total:	1,988.89
Total for	WITTMAN ENTERPRISES, LLC		1,988.89

INVOICE APPROVAL LIST REPORT - DETAIL WITH GL DIST

Date: 07/12/2023

Time: 12:54 pm

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City of Etna

Vendor Name	Invoice Description1	Ref No.	Discount Date	
Vendor Name Line 2	Invoice Description2	PO No.	Pay Date	
Vendor Address	Vendor Number		Due Date	Taxes Withheld
City	Bank	Check No.	Check Date	Discount Amount
State/Province Zip/Postal	Invoice Number			Check Amount

Total Invoices: 45

Grand Total:	18,817.61
Less Credit Memos:	0.00
Net Total:	18,817.61
Less Hand Check Total:	0.00
Outstanding Invoice Total:	18,817.61

Recap by Department

Department #	Department Name	Amount To Pay	Amount To Relieve
20	City Council	871.67	0.00
25	City Clerk	841.60	0.00
30	Water	1,046.03	0.00
33	Sewer	1,959.43	0.00
40	Law Enforcement	948.96	0.00
41	Police - FJ Station	147.45	0.00
42	DOJ GRANT	41.39	0.00
45	Ambulance Services	4,176.80	0.00
50	Fire Prevention	1,558.61	0.00
55	Governmental Buildings	462.81	0.00
60	Highways & Streets	1,515.37	0.00
70	Parks & Recreation	5,247.49	0.00
Grand Total:		18,817.61	0.00

Check Register Report

Date: 07/21/2023

Time: 2:33 pm

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City of Etna

BANK: EFT

Check Number	Check Date	Reconcile Date	Vendor#	Vendor Name	Gross	Amount
	Void/Stop Date		Status	Check Description	Discount	
173	07/13/2023		FEDFLAGS	FEDERALFLAGS.COM	1,518.50	1,518.50
			Printed	Debit: New City Flag	0.00	

Ref#	GL Number	Gross	Discount	Amount
	Line Distribution Description			
26213	10-60-875.00	1,518.50	0.00	1,518.50

Check Amount 1,518.50

174	07/13/2023		USPS	U S POSTAL SERVICE	139.09	139.09
			Printed	Debit: Water Bill Postage	0.00	

Ref#	GL Number	Gross	Discount	Amount
	Line Distribution Description			
26236	45-33-820.00	69.55	0.00	69.55
26236	40-30-820.00	69.54	0.00	69.54

Check Amount 139.09

Total Checks: 2 Bank Total(excluding void checks): 1,657.59

Check Register Report

Date: 07/21/2023

Time: 2:33 pm

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City of Etna

BANK: MECHANICS BANK

Check Number	Check Date Void/Stop Date	Reconcile Date	Vendor# Status	Vendor Name Check Description	Gross Discount	Amount
21482	07/17/2023		SCORE Printed	S.C.O.R.E 23/24 Property Insurance	134,119.74 0.00	134,119.74

Ref#	GL Number Line Distribution Description	Gross	Discount	Amount
26257	53-40-745.00	12,432.00	0.00	12,432.00
26257	50-45-745.00	10,093.00	0.00	10,093.00
26257	45-33-745.00	6,555.00	0.00	6,555.00
26257	40-30-745.00	6,555.00	0.00	6,555.00
26257	25-60-745.00	1,331.00	0.00	1,331.00
26257	23-70-745.00	3,535.00	0.00	3,535.00
26257	10-70-745.00	582.00	0.00	582.00
26257	10-60-745.00	1,123.00	0.00	1,123.00
26257	10-55-745.00	573.30	0.00	573.30
26257	10-50-745.00	2,214.00	0.00	2,214.00
26257	10-42-745.00	4,336.00	0.00	4,336.00
26257	10-41-745.00	12,005.00	0.00	12,005.00
26257	10-40-745.00	5,092.00	0.00	5,092.00
26257	10-25-745.00	3,184.00	0.00	3,184.00
26257	53-40-725.00	2,425.50	0.00	2,425.50
26257	50-45-725.00	1,333.00	0.00	1,333.00
26257	45-33-725.00	1,835.00	0.00	1,835.00
26257	40-30-725.00	1,835.00	0.00	1,835.00
26257	25-60-725.00	675.00	0.00	675.00
26257	23-70-725.00	1,997.50	0.00	1,997.50
26257	10-70-725.00	287.00	0.00	287.00
26257	10-60-725.00	582.00	0.00	582.00
26257	10-55-725.00	287.00	0.00	287.00
26257	10-50-725.00	3,089.00	0.00	3,089.00
26257	10-42-725.00	807.25	0.00	807.25
26257	10-41-725.00	2,309.75	0.00	2,309.75
26257	10-40-725.00	922.00	0.00	922.00
26257	10-25-725.00	166.77	0.00	166.77
26258	23-70-748.00	5,079.70	0.00	5,079.70
26258	10-70-748.00	268.94	0.00	268.94
26258	50-45-748.00	1,754.29	0.00	1,754.29

Check Register Report

Date: 07/21/2023

Time: 2:33 pm

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City of Etna

BANK: MECHANICS BANK

Check Number	Check Date Void/Stop Date	Reconcile Date Status	Vendor# Check Description	Vendor Name	Gross Discount	Amount
	26258	10-40-748.00		2,527.52	0.00	2,527.52
	26258	10-50-748.00		6,593.00	0.00	6,593.00
	26258	40-30-748.00		10,484.31	0.00	10,484.31
	26258	45-33-748.00		1,858.99	0.00	1,858.99
	26258	10-55-748.00		17,390.92	0.00	17,390.92
Check Amount					134,119.74	

Total Checks: 1 Bank Total(excluding void checks): 134,119.74

Total Checks: 3 Grand Total(excluding void checks): 135,777.33

Recap by Fund

Department #	Department Name	Dist. Amount
25	City Clerk	3,350.77
30	Water	18,943.85
33	Sewer	10,318.54
40	Law Enforcement	23,399.02
41	Police - FJ Station	14,314.75
42	DOJ GRANT	5,143.25
45	Ambulance Services	13,180.29
50	Fire Prevention	11,896.00
55	Governmental Buildings	18,251.22
60	Highways & Streets	5,229.50
70	Parks & Recreation	11,750.14
Grand Total:		135,777.33



MINUTES
REGULAR MEETING OF THE ETNA CITY COUNCIL
Monday July 10, 2023

Members of the Etna City Council met on this 10th day of July, via TELECONFERENCE. Mayor Cliff Munson called the meeting to order and lead in the flag salute to the United States of America.

Roll Call:

Council members Jason Deppen, Mayor Cliff Munson, Charnna Gilmore, and John Stacher were present. Councilmember Brandon Fawaz was absent.

Oral Comments from the Public on Non-Agenda Item:

Audience member Chris Gentry requested a few items to be placed on the agenda for the next meeting. Gentry expressed concerns regarding sidewalk encroachment issues, also people living in RVs. Council member Deppen would like to review the section in the Municipal Code that covers these topics at the next regular meeting.

Audience member Rick Kramer spoke about Albert and Valeda Facey being great people of the community for many years. Kramer also spoke about the City foreclosing on their property and them being 90 years old and not deserving to be forced to relocate. Kramer urged the Council to consider their situation.

Audience member Jackie Leary commented on the pool. Leary and other elderly women pay \$3.00 each per day to utilize the pool for exercise/water aerobics. They were asked to use a different area of the pool and were limited to only Tuesday and Thursdays rather than Monday, Wednesday, and Fridays. Leary explained that they also need more access to the shallower areas. Council member Deppen would like this item on the agenda for the next meeting to discuss further.

Consent Calendar:

- Invoice Check Register
- Minutes of the Regular Meeting June 12, 2023
- Minutes of the Regular Meeting June 26, 2023
- Resolution 2023-008 – A Resolution of the City Council of the City of Etna Establishing Firefighter Pay for Strike Team Response

Council member Gilmore asked about the budget being on the agenda for this meeting with the approved amendments. Eastlick explained that the approved budget with amendments will be on the next agenda for the July 24, 2023, meeting.

Council member Deppen moved to approve the Consent Calendar, council member Stacher seconded, and the motion passed.

Ayes: Deppen, Munson, Gilmore, Stacher

Council/Department Reports:

Mayor Munson would like the department reports submitted for every second meeting of the month.

Current Business:

Discuss/Approve Friends of the Library Designating Two Parking Spots for Library Staff, and Painting Section In Front of Library for Library Parking. Anne Kramer, representing Friends of the Library, gave a background about the two requests. Police Chief Josh Short will review the ordinance that discusses public parking. Public Works Director Dan Burbank has ordered signs that say "Library Parking" that he is planning to install soon. No action taken.

Discuss/Approve Creating a City of Etna Utility Position for Multiple Departments. No action taken.

Discuss/Approve City Credit Card Purchase Policy and Return Them to Department Heads. Council member Stacher gave a background on this item and the Council discussed the process of turning in receipts and monitoring spending. Eastlick shared concerns with credit card abuse and unexplained charges. Mayor Munson stated that the receipts need to be turned in immediately. More discussion on credit card use. Fire Chief Alan Kramer stated that the credit card is used to purchase fuel and a tire if needed when they are on a strike team assignment. Chief Short commented on this item as well. Burbank feels that the checks and balances are in place and the card should only be used by department heads. More discussion. Council member Deppen moved to approve returning the credit cards to the department heads for one month, then amended his motion to six months to see how it goes, Council member Gilmore seconded, and the motion passed.

Ayes: Deppen, Munson, Gilmore, Stacher

Discuss/Approve City of Etna Employee Contract for Outside Assignments. Council member Deppen moved to approve passing the resolution establishing firefighter pay and strike team response, Stacher seconded, and the motion passed unanimously.

Discuss/Approve Changing Ambulance Shift Coverage From Stipend Pay to an Hourly Pay. Ambulance Director Teri Arrwood explained that changing the pay to a \$5.00 per hour rate would be consistent with the Police Department on call pay and the salary schedule. Council member Deppen made a motion to change the pay from stipend to hourly, Gilmore seconded, and the motion passed.

Ayes: Deppen, Munson, Gilmore, Stacher

Council member Stacher acknowledged the ambulance staff for EMT day.

Discuss/Approve Classifying the Ambulance Director as a 40 Hour Per Week Salaried Employee. This item was approved at the budget meeting. No action taken.

Discuss/Approve Required/Preferred Qualifications for Assistant Ambulance Director Position. Director Arrwood provided a background on this item. Council member Gilmore moved to approve the position update with the changes as presented by Teri, Stacher seconded. A copy with the changes will be sent to the Clerk. The motion passed.

Ayes: Deppen, Munson, Gilmore, Stacher

Discuss/Approve Changing Ambulance Supervisor Position to Assistant Ambulance Director at a \$24.00 Per Hour Pay Rate. Council member Deppen moved to approve, Gilmore seconded, and the motion passed unanimously.

Discuss/Approve Pay Rate for Ambulance Driver, Ambulance Standby, and Ambulance Training to \$1.00 Above Minimum Wage. Council member Deppen made a motion to approve, Stacher seconded, and the motion passed unanimously.

Ayes: Deppen, Munson, Gilmore, Stacher

Discuss/Approve Update and/or Proposed Changes to the City Salary Schedule. Council member Stacher asked for more clarification on pay rate steps and what a new hire would start at if experience is considered. More discussion on longevity raises specifically with the City Clerk since she was previously hired as the Clerk and then brought back again. Mayor Munson explained that employee evaluations will be a factor in a pay increase. Further discussion. Chief Kramer pointed out that the fire secretary position was omitted from the salary schedule and needs to be put in. The secretary makes \$150.00 per month. Council member Deppen asked how many hours the secretary works a month to be sure the pay is comparable. Mayor Munson requested Eastlick to put the fire secretary in the salary schedule. Chief Short asked about longevity pay. Eastlick explained that the longevity pay will be revisited in 2024-2025. Eastlick will add all positions to the salary schedule including pool personnel.

Review Transient Occupancy Tax Ordinance (TOT) and TOT Form. Council member Deppen is concerned that not everyone that operates an Airbnb is on the City's list. The Council and staff discussed TOT reporting and how to better collect the tax from the short-term rental operators. Audience member Chris Gentry commented on this topic. Chief Short explained his concerns with officer safety and Airbnb's. More discussion on TOT tax. Eastlick clarified that a business license is required to operate a short-term rental. Deppen discussed sending a newsletter with this information to be included with the next water bill. Stacher referenced the City of Redding designating a percentage of houses/sections allowed to be short-term rentals. Discussion on shortage of houses available for rentals in city limits. Gentry commented on market saturation and there may be more houses coming up for rentals. Gentry also pointed out the number of vacant houses throughout town which should be looked at. Discussion on vacant houses and code enforcement issues. Council directed Eastlick to draft a letter to be sent to the short-term rental operators that are not in compliance, and have the letter reviewed by the attorney.

CORRESPONDENCE:

Eastlick reminded the Council about the LOLA Dinner Wednesday July 12th at the park. The Council thanked Eastlick for her work on putting this event together.

CITY COUNCIL STATEMENTS AND REQUESTS:

The Council requested the items that Chris Gentry mentioned be put on the agenda for the next meeting in addition to the pool issue, the letter to be sent to non-compliant short term rental operators, the budget, and the credit cards.

Closed Session:

- Pursuant to Government Code §54956.9 – Pending Litigation – 056-261-060-000 Foreclosure
- Pursuant to Government Code §54957(e) – Employee Discipline/Dismissal Release

The City Council began the Closed Session at 8:00 pm. No reportable action for both items.

Adjournment

There being no further business Mayor Munson adjourned the meeting at 9:00 pm.

Respectfully submitted,

Jenny Bennett
Asst. City Clerk

DRAFT

Etna Police Chief's Monthly Report

June 2023

With the new changes to bi-monthly council meetings and department head reports being due in the 2nd meeting of the month, the following report will consist of statistical data beginning June 1st to present. As you will see, officers have been busy in both towns while maintaining our proactive approach to community policing. With Officer Whitchurch re joining the department as a full-time officer, we have been able to settle into a more defining schedule helping defray the workload to officers as well as on-call time. You will also see a reduction in overtime as we are better equipped with personnel to handle calls for service. As mentioned in the past keeping a good line of communication is key to our success. If council has any questions or concerns, please stop by or call so we can address the issue at hand and keep it from metastasizing into something more difficult to handle. As always if you can find time in your busy schedules to come on a ride along you would find it very inciteful of what is going on around town and valley.

Traffic- Recently our main focus around town has been concentrate on downtown and main street areas.

With an influx of travelers both on foot and motor vehicles it is important for us to show presence to slow traffic and keep drivers mindful of safe vehicle operation. Numerous traffic stops have been conducted as well as citations being issued. Our new Radar/Message board has been ordered and hopefully will arrive in the near future. If you notice an area that needs are attention please advise us so we can maintain extra patrols as well as set up our radar trailer.

Schools- We are currently in the middle of our schools summer session, however have had numerous calls related to our schools. Each of those calls for service have been investigated and sent to either the D.A's officer or probation for prosecution. Even though the schools are in their summer session, we have maintained our partnership in developing future programs and procedures to apply the next school year. We hope to be introducing several new concepts and programs in the very near future. Our school safety is paramount for our community and we will always maintain a proactive approach to making sure every child is taken care off and made to feel safe.

Fire Assignments- Despite us assisting local agencies with fire activity we have not yet been called upon to help assist a major incident. This year we have been successful in partnering with OES in setting up pre administrative measure to ensure we are reimbursed for any fire assignment within two weeks of the incident. In the past it has been sometimes years before the city has been reimbursed. Law Enforcement response to an incident is different than fire as we are administratively a post event process versus a pre-event. It has cause a lot of delays in the past but we are hopefully past that era.

Animal Control- The department has been very active with animal control recently especially related to feral cats. Both towns have seen a huge increase in dogs at large as well as other livestock. It is unfortunate that I believe many of these cases are a result of people dropping animals off within city limits knowing we will take care of the problem. We have been successful in re homing due to our partnership with local humane societies and rescue ranches. We hope to see a decrease in this activity soon but have fortunately set up our kennels to house these animals short term.

Reports/Cases- As of this date we have over 70 written cases for the year in Etna. This is a significant increase from the year before and is a direct reflection on how busy the agency has been. Again these cases reflect an actual written case with them being sent to other departments such as the District Attorney's Office. This does not reflect calls for service. These cases also include abatement cases. Several of these ordinance cases have been active and we will be hopefully closing out shortly. As with any of the abatement issues we are always looking towards voluntary compliance. These are also all civil issues not criminal so the time a case remains open can be long periods often over a year. One of our major abatement cases has continued to see much progress and will hopefully be closed out in the near future.

Calls for Service- Our calls for service for the month continue to be at a high volume as you can see in the attached stat report. As I mentioned in the past even our calls for service dispatch records are a small percentage of the everyday calls for service we handle in house or when someone calls us directly. These calls include our assistance to the fire department as well as the ambulance service. We have also been assisting allied agencies on a regular basis including regular calls for service and the implementation of search warrants. PAL events have also taken many hours Monday through Thursday which throws a curve ball into our daily activities.

Ordinance Enforcement- Enforcement continues to be on the forefront and we continue to have positive results and cooperation from those involved. The follow-up has shown to take much of our time, however with the results we are seeing makes it well worth it. Recently several notices have been posted on homes and properties around town. Each violator will have an opportunity to correct the issue at hand before we follow up with their progress. We also hope in the near future to send an informational piece out with the water bills explaining issues the city may be encountering and what we will be doing to be proactive in beautifying town.

PAL- We are currently in the middle of our swim season with both the competitive and recreational teams having an increase in attendance. Our competitive team continues to travel and compete in competitions around the state. PAL will be involved in upcoming events in town as well as providing services during the county fair in August. The mentoring program is well established and has been awarded continued funding through the next three years. This is a wonderful opportunity for our small community to receive programs that would not normally be available to our youth.

Training- Recently officers have attended critical training to help bring better services to our community. Advanced officer training is very important to us and we will continue to provide these trainings throughout our officers' careers. Each training is POST reimbursable and comes at no cost to the city. Perishable skills training throughout the two year cycle is also an ongoing training opportunity we usually are awarded through our partnership with College of the Siskiyous.

Reserves- With Officer Whitchurch coming back to full time we currently we have two reserves on the roster. Each of these reserves is putting in the required time and have been a great asset to the department. We as a community are blessed to have these individuals willing to put their lives on the line and ask for nothing in return including pay. We have recently set up procedure to allow these reserves to take on special assignments such as assistants with upcoming events. This will help the department keep full time officers on their regular shifts to cover town while still providing an officer specifically to the event.



SISKIYOU COUNTY SHERIFF'S OFFICE

305 BUTTE ST
YREKA, CA 96097
(530) 841-2900

CFS EVENT LIST REPORT

CFS EVENT LIST SEARCH

Agency = %,
CFS Report Date = 06/01/2023 to 07/20/2023,
Primary Unit = ETNA%,
Response Area = 5C

CFS EVENT LIST SEARCH RESULTS

TIME CREATED	EVENT NUMBER	CASE NUMBER	CALL TYPE	LOCATION	APT	FINAL TYPE
06/01/2023 09:35	2306010013		SCHOOL	400 HOWELL AVE		
06/05/2023 09:40	2306050019		M	723 MAIN ST		
06/06/2023 10:19	2306060031		SEXO	337 CALLAHAN ST		
06/06/2023 13:22	2306060054		CODE	706 CALLAHAN WAY		
06/06/2023 17:12	2306060074		OWAS	110 INDUSTRIAL PKY		
06/07/2023 12:57	2306070035		SCHOOL	400 HOWELL AVE		
06/07/2023 13:31	2306070039		CODE	706 CALLAHAN WAY		
06/08/2023 11:39	2306080021	4230043	CHAB	416 HOWELL AVE		
06/08/2023 11:50	2306080022		PROBS	15 TELCO WY		
06/08/2023 13:39	2306080030		CODE	116 CALLAHAN ST		
06/09/2023 18:49	2306090058		VEH STOP	536 N HWY 3		
06/14/2023 11:23	2306140020		NCRM	305 DIGGLES ST		
06/14/2023 17:02	2306140045		VEH STOP	COLLIER WAY/MAIN ST		
06/15/2023 12:08	2306150020	4230046	CHAB	226 COLLEGE AVE		
06/15/2023 12:11	2306150021	4230047	CHAB	857 VERNON ST		
06/16/2023 11:55	2306160033		CIV	305 DIGGLES ST		
06/17/2023 15:11	2306170023		M	220 COLLIER WAY		
06/20/2023 12:48	2306200019		PTFT	583 COLLIER WAY		
06/20/2023 13:50	2306200022		ASST	706 COLLIER WAY		
06/20/2023 14:10	2306200023		FND	317 MAIN ST		
06/22/2023 09:59	2306220012		VEH STOP	HOWELL AVE/CENTER ST		
06/22/2023 17:10	2306220028		ASST	321 COLLIER WAY		
06/23/2023 20:53	2306230050		WI	421 PIG ALLEY	1	
06/24/2023 09:57	2306240008		WI	525 CHURCH ST		
06/24/2023 13:22	2306240019		NARC	400 MAIN ST		
06/26/2023 21:51	2306260055		M	404 N HWY 3		
06/27/2023 08:59	2306270007		TRSP	110 INDUSTRIAL PKY		
06/27/2023 11:38	2306270020		FLP	110 INDUSTRIAL PKY		
06/27/2023 14:15	2306270035	4230049	CHAB	135 CHURCH ST		

TIME CREATED	EVENT NUMBER	CASE NUMBER	CALL TYPE	LOCATION	APT	FINAL TYPE
06/27/2023 14:16	2306270037	4230050	CHAB	00 DIGGLES ST		
06/27/2023 17:59	2306270053		DP	900 CALLAHAN	1	
07/01/2023 10:16	2307010014		FLP	857 HIGHLAND ST		
07/01/2023 13:12	2307010021	4230051	DP	520 MAIN ST		
07/02/2023 19:15	2307020045		FLP	900 CALLAHAN WAY		
07/03/2023 10:29	2307030021		ASST	607 BRYAN ST		
07/04/2023 08:55	2307040009		WI	15 TELCO WY		
07/04/2023 14:32	2307040025		TRSP	15 TELCO WY		
07/04/2023 18:15	2307040038		DV	335 COLLIER WAY		
07/05/2023 11:17	2307050017	4230053	CODE	857 VERNON ST		
07/06/2023 17:25	2307060061		ANIMAL	1036 CALLAHAN WAY		
07/07/2023 15:33	2307070030	4230055	DV	840 BRYAN ST		
07/07/2023 16:59	2307070034		DV	840 BRYAN ST		
07/08/2023 22:06	2307080058		OWAV	ETNA CITY PARK		
07/09/2023 23:34	2307090053		VEH STOP	MAIN ST/N 3		
07/10/2023 12:08	2307100027		M	30 TELCO WAY		
07/10/2023 20:11	2307100049		ASST	525 CHURCH ST		
07/11/2023 09:48	2307110014		ANIMAL	400 HOWELL AVE		
07/11/2023 13:20	2307110028		CIV	923 CLEVELAND ST		
07/11/2023 16:17	2307110038		ANIMAL	857 HIGHLAND ST		
07/13/2023 14:52	2307130036	4230056	ASST	337 CALLAHAN ST		
07/14/2023 09:36	2307140013		FLP	333 CALLAHAN ST		
07/15/2023 16:39	2307150033	4230058	FLP	900 CALLAHAN WAY	7	
07/15/2023 17:19	2307150036		OWAS	900 CALLAHAN WAY		
07/16/2023 14:52	2307160027		WI	306 FREDERICK ST		
07/17/2023 17:31	2307170049		VNDL	900 CALLAHAN WAY	1	
07/19/2023 13:19	2307190039	4230059	VNDL	134 CHURCH ST		
07/19/2023 15:06	2307190047		OWAS	233 N HWY 3		
07/19/2023 17:17	2307190057		M	335 COLLIER WAY		

TOTAL CALLS: 58



SISKIYOU COUNTY SHERIFF'S OFFICE

305 BUTTE ST
YREKA, CA 96097
(530) 841-2900

CFS EVENT LIST REPORT

CFS EVENT LIST SEARCH

Agency = %,
CFS Report Date = 06/01/2023 to 07/20/2023,
Primary Unit = ETNA%,
Response Area = 5A

CFS EVENT LIST SEARCH RESULTS

TIME CREATED	EVENT NUMBER	CASE NUMBER	CALL TYPE	LOCATION	APT	FINAL TYPE
06/02/2023 14:27	2306020030		VEH STOP	MAIN ST/ALLISON WAY		
06/02/2023 18:11	2306020049	5230045	DV	243 STERLING ST	A	
06/03/2023 11:30	2306030015		DV	236 STERLING ST		
06/03/2023 15:38	2306030030		VEH STOP	S MERRILL RD/S MAIN ST		
06/04/2023 10:47	2306040013		TRSP	809 HIGH ST		
06/04/2023 16:46	2306040037		VEH STOP	MAIN ST/ALLISON WAY		
06/06/2023 09:55	2306060030		DP	236 STERLING ST		
06/06/2023 10:32	2306060032		ANIMAL	12095 OAK MILL DR		
06/06/2023 11:07	2306060036		CODE	11931 MAIN ST		
06/06/2023 18:43	2306060080		M	11736 MAIN ST		
06/06/2023 22:41	2306060092		AB	148 NEWTON ST		
06/08/2023 14:16	2306080034	5230047	M	11825 MAIN ST		
06/08/2023 19:33	2306080055		EA	11321 MITTAN WAY		
06/09/2023 10:55	2306090018		NCRM	11219 N HWY 3		
06/09/2023 13:26	2306090029	5230048	PTFT	11825 MAIN ST		
06/11/2023 11:16	2306110016		VEH STOP	MAIN ST/BUTTE ST		
06/11/2023 11:30	2306110017		VEH STOP	MAIN ST/ALLISON WAY		
06/11/2023 15:04	2306110032		VEH STOP	MAIN ST/DOUGLAS ST		
06/11/2023 19:26	2306110044	5230049	SUIC	12095 OAK MILL DR		
06/12/2023 13:38	2306120040	5230050	TC	11911 MAIN ST		
06/13/2023 09:32	2306130010		M	25 DOUGLAS ST		
06/13/2023 10:04	2306130011		FLP	12047 MAIN ST		
06/13/2023 10:55	2306130013		FLP	322 SCOTT RIVER RD		
06/14/2023 14:25	2306140033	5230051	FLP	11437 MAIN ST		
06/14/2023 15:42	2306140041		VEH STOP	MAIN ST/ALLISON WAY		
06/15/2023 12:07	2306150019	5230053	SUIC	23 DOUGLAS ST		
06/15/2023 12:12	2306150022	5230052	CHAB	30 NEWTON ST		
06/15/2023 15:55	2306150039		FLP	112 NEWTON ST		
06/15/2023 16:44	2306150044		CIV	12095 OAK MILL DR		

TIME CREATED	EVENT NUMBER	CASE NUMBER	CALL TYPE	LOCATION	APT	FINAL TYPE
06/15/2023 16:52	2306150046		FLP	101 BUTTE ST	3	
06/16/2023 23:04	2306160083		M	243 STERLING ST		
06/18/2023 11:04	2306180013		FLP	101 BUTTE ST	1	
06/18/2023 15:41	2306180029		VEH STOP	MAIN ST/DON ST		
06/18/2023 15:50	2306180030		VEH STOP	MAIN ST/NEWTON ST		
06/18/2023 17:18	2306180036		OWAS	0 BRIDGE ST / DOUGLAS		
06/18/2023 20:28	2306180048		M	11307 MAIN ST		
06/19/2023 12:49	2306190027		ANIMAL	124 DON ST		
06/25/2023 12:50	2306250015		NCRM	11807 MAIN ST		
06/26/2023 11:53	2306260013		WI	11437 MAIN ST		
06/26/2023 12:19	2306260016		VEH STOP	MAIN ST/CARLOCK ST		
06/27/2023 13:04	2306270029		FLP	11906 EAST ST		
06/28/2023 21:25	2306280050	5230054	AB	243 STERLING ST		
06/29/2023 11:47	2306290018		WI	11924 MAIN ST		
06/30/2023 23:58	2306300077		M	11740 MAIN ST		
07/01/2023 16:29	2307010029		M	230 DALE AVE		
07/02/2023 19:18	2307020047		M	12095 OAK MILL DR		
07/02/2023 20:09	2307020055		FLP	101 BUTTE ST		
07/02/2023 20:49	2307020064		VEH STOP	QUARTZ VALLEY RD		
07/02/2023 21:39	2307020069		DV	113 DALE AVE		
07/02/2023 21:47	2307020070		SUIC	41 STERLING ST		
07/02/2023 22:34	2307020072		DV	113 DALE AVE		
07/03/2023 12:52	2307030032		WI	124 COLLIER WY		
07/03/2023 16:47	2307030056		FLP	41 STERLING ST		
07/03/2023 23:01	2307030082		WI	DALE AVE/SCOTT RIVER RD		
07/07/2023 19:03	2307070047	5230066	AT	236 STERLING ST		
07/09/2023 05:34	2307090005		ALARM	11300 N HWY 3		
07/10/2023 07:34	2307100010		M	11307 MAIN ST		
07/10/2023 09:06	2307100016	5230067	VNDL	237 BUTTE ST		
07/12/2023 10:40	2307120023		ANIMAL	12079 MAIN ST		
07/12/2023 11:08	2307120026		CODE	111 BUTTE ST		
07/12/2023 12:01	2307120028		CODE	122 SCOTT RIVER RD		
07/12/2023 19:06	2307120056		M	12313 MAIN ST		
07/14/2023 09:38	2307140014		DV	106 BOWER ST		
07/14/2023 15:19	2307140033		TRSP	11319 MITTAN WAY		
07/14/2023 21:27	2307140053	5230073	WI	101 BUTTE ST		
07/15/2023 08:27	2307150007		NCRM	11219 N HWY 3	C	
07/15/2023 11:09	2307150014		PTFT	11911 MAIN ST		
07/15/2023 15:29	2307150029		VEH STOP	N HWY 3 / MCADAMS		

TIME CREATED	EVENT NUMBER	CASE NUMBER	CALL TYPE	LOCATION	APT	FINAL TYPE
07/15/2023 16:03	2307150030		VEH STOP	MAIN ST/ALLISON WAY		
07/16/2023 00:15	2307160001	5230075	DP	243 STERLING ST		
07/16/2023 18:42	2307160039		FLP	12079 MAIN ST		
07/17/2023 09:46	2307170017		FLP	11223 N HWY 3		
07/17/2023 12:09	2307170029		ANIMAL	12079 MAIN ST		
07/19/2023 15:40	2307190050		OWAS	11307 MAIN ST		

TOTAL CALLS: 74



SISKIYOU COUNTY SHERIFF'S OFFICE

305 BUTTE ST
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(530) 841-2900

CFS EVENT LIST REPORT

CFS EVENT LIST SEARCH

Agency = %,
CFS Report Date = 06/01/2023 to 07/20/2023,
Primary Unit = ETNA%,
Response Area = 5B

CFS EVENT LIST SEARCH RESULTS

TIME CREATED	EVENT NUMBER	CASE NUMBER	CALL TYPE	LOCATION	APT	FINAL TYPE
06/07/2023 08:21	2306070008		ASST	6737 N HWY 3		
06/13/2023 04:36	2306130002		DP	106 BOWERS ST		
07/02/2023 21:05	2307020066		VEH STOP	ELLER LN		
07/08/2023 21:33	2307080057		VEH STOP	S KIDDER CREEK RD/N 3		

TOTAL CALLS: 4



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CFS EVENT LIST REPORT

CFS EVENT LIST SEARCH

Agency = %,
CFS Report Date = 06/01/2023 to 07/20/2023,
Primary Unit = ETNA%,
Response Area = 1

CFS EVENT LIST SEARCH RESULTS

TIME CREATED	EVENT NUMBER	CASE NUMBER	CALL TYPE	LOCATION	APT	FINAL TYPE
06/06/2023 18:37	2306060079		VEH STOP	SERPA LN/ HWY 3		
06/11/2023 12:19	2306110022		VEH STOP	MAIN ST/MATHEWS ST		
06/11/2023 15:43	2306110034		VEH STOP	MAIN ST/MATHEWS ST		
06/13/2023 03:49	2306130001		DP	25 DOUGLAS ST		
06/13/2023 16:40	2306130036		FLP	9313 N HWY 3		
06/16/2023 10:45	2306160027		VEH STOP	MAIN ST/MATHEWS ST		
06/17/2023 13:56	2306170018		WI	25 DOUGLAS ST		
06/27/2023 17:22	2306270049		DV	SCOTT RIVER RD/MAIN ST		
07/03/2023 18:25	2307030068	1230923	DV	1108 SCOTT RIVER RD		
07/09/2023 16:39	2307090028		VEH STOP	MAIN ST/MATHEWS ST		
07/11/2023 18:20	2307110045	1230961	CRNR	SCOTT RIVER RD/N 3		
07/13/2023 16:46	2307130042		VEH STOP	HWY3/EASTSIDE		
07/16/2023 18:21	2307160037		VEH STOP	N HWY 3/FRANKLIN LN		
07/17/2023 16:05	2307170043		VEH STOP	MARBLE VIEW AVE/N 3		

TOTAL CALLS: 14



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CFS EVENT LIST REPORT

CFS EVENT LIST SEARCH

Agency = %,
CFS Report Date = 06/01/2023 to 07/20/2023,
Primary Unit = ETNA%,
Response Area = 5

CFS EVENT LIST SEARCH RESULTS

TIME CREATED	EVENT NUMBER	CASE NUMBER	CALL TYPE	LOCATION	APT	FINAL TYPE
06/01/2023 14:07	2306010034		DRDR	SAWYERS RD/CHURCH ST		
06/02/2023 08:45	2306020004		CHAB	7617 E CALLAHAN RD		
06/02/2023 15:58	2306020034		ASST	9929 S HWY 3		
06/04/2023 19:08	2306040040		M	1441 SAWYERS BAR RD		
06/06/2023 08:53	2306060017		PROBS	9929 S HWY 3		
06/06/2023 17:37	2306060076		M	3008 SAWYERS BAR RD		
06/06/2023 18:30	2306060078		VEH STOP	N HWY 3/AIRFORCE WAY		
06/14/2023 10:49	2306140014		ATC	9929 S HWY 3		
06/18/2023 17:27	2306180038		FIRE	1700 EASTSIDE RD		
06/27/2023 09:29	2306270010		WI	1307 SAWYERS BAR RD		
06/29/2023 11:56	2306290019		NCRM	101 ISLAND RD		
07/07/2023 11:24	2307070015		VEH STOP	S HWY 3/FRENCH CREEK RD		
07/08/2023 15:00	2307080039		WI	9701 S HWY 3		
07/11/2023 11:55	2307110023		ASST	9929 S HWY 3		
07/13/2023 12:31	2307130030		FLP	12313 S HWY 3		
07/14/2023 12:23	2307140022		FIRE	FRENCH CREEK RD/S 3		
07/16/2023 22:25	2307160049		VEH STOP	FRENCH CREEK RD/S 3		
07/18/2023 21:52	2307180060		VEH STOP	FRENCH CREEK RD/S 3		

TOTAL CALLS: 18

Ambulances:

M56 is getting its snow tires off and a new set placed 07/10/23. The old tires were 10 years old so this is routine service.

Building:

Dan and I spoke about the sun hitting the back of the ambulance building and the effect it has on the siding and paint. It was painted 2 years ago and took extra paint due to the direct sun and the wood is warping. At his recommendation, we ordered shade cloth in an effort to extend the life of the paint and building and also to help reduce the electrical cost and wear of our cooling units.

PP-GEMT IGT

Due to the unknown nature of amount that we would be reimbursed or when, I sent an email stating that we would be unable to fulfill our letter of intent to participate in the program. When I figured how many transports we had last year for this insurance, the estimated reimbursement would have been \$11,000. That is IF every transport was reimbursed. While that is a large amount, it is not guaranteed as some claims get denied.

Medicare

GADCS collection period ended 6/30/23. I now will be submitting required data entry to CMS (Medicare). This is a process they created to see what the cost is to run the ambulance vs their reimbursement rates.

June Numbers

Etna 8	ALS	BLS	Cancel	CCP	AMA/ALS	AMA/BLS	AMA/non	MSAS	M11	Missed	BLSD
FJ 11	19	6	11	0	0	0	billable	Rendez	Rendez	5	0
SV 21							1	0	0		
Total: 40											

Total: 40 Billable: 25

June 2022: 39 total/23 Billable

See separate sheet for fiscal year information. (Wittman and Excel document)

Misc.

Josh is working on getting confirmation from the DA for us to do DUI blood draws for them instead of having to go to the hospital. If this is accepted, it may be a service that we would be able to provide to other law enforcement agencies for a fee.

UPCOMING TRAINING/CLASSES/EVENTS:

Rodeo has been advertised for July 29th, however no one has contacted us to request an ambulance. They usually do this last minute so I will be checking with team members to see if anyone is interested in working this event.

I am in contact with COS to host an EMT course here again. I was looking into getting an independent course approved through our regional EMS authority, however, I don't believe that it would be cost effective at this time. Perhaps in the future.

Instructions

The Chart Choices below have been provided to you to see a live snapshot of your data.

Chart Type & Size

Single Panel

Quad Panels

Chart Size: Small

Search Criteria

Start Date: 07/01/2022

End Date: 06/30/2023

Display Options

Update

Reset

Current Payor Categories - By Date Range

Drop Off Facilities - By Date Range

Mail Returns - Grouped By Month

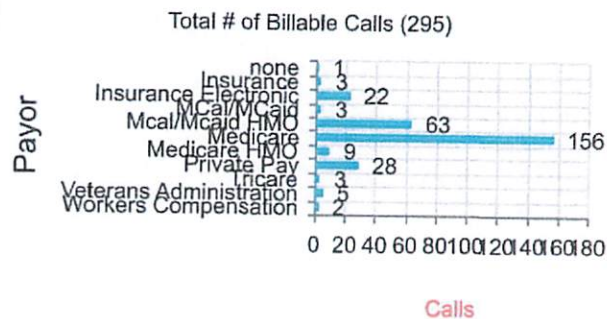
Documents - Grouped By Type

Payment Average - From First Bill to First Payment By Date Range For All Payors

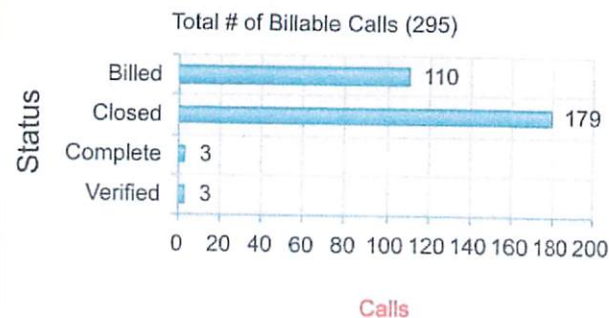
Instructions

Drag Chart Choice from the left to the panel below. Drag it back to replace it.

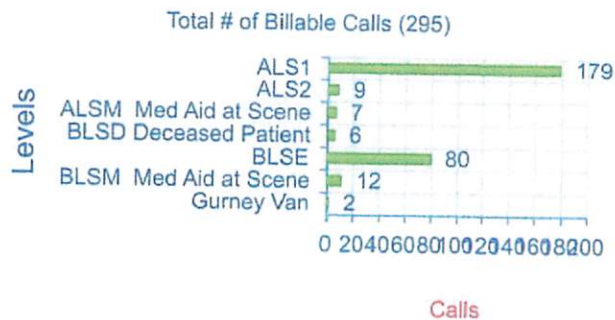
Primary Payor Categories - By Date Range



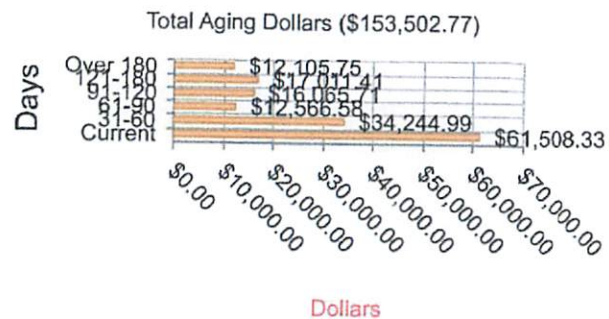
Ticket Status - By Date Range



Level of Service - By Date Range



Aging - Total Outstanding Dollars As Of Last Saturday



2022-2023

	July	August	Sept	Oct	Nov	Dec	Totals
Total calls	53	41	36	39	35	35	239
ALS	23	12	15	19	16	14	99
BLSE	7	8	7	5	3	5	35
BLSD	0	2	1	0	0	1	4
AMA	8	4	6	1	3	3	25
CXL	10	11	7	13	6	11	58
CCP	1	1	0	0	2	0	4
Missed	2	2	0	1	6	1	12
Etna	4	6	5	8	6	5	34
FJ	15	12	9	12	15	9	72
SV	31	23	20	18	13	18	123
MSAS rendezvous	1	1	0	1	3	1	7
AMA Billable	1	0	2	0	1	1	5
Transfer/IFT	2	0	0	0	0	0	2
M11 rendezvous							
Days w/o calls	6	10	7	9	8	9	49

Totals	470
ALS	202
BLSE	70
BLSD	6
AMA	48
CXL	100
CCP	10
Missed	29
MSAS rend	10
M11 rend	1
AMA Billab	17
Etna	89
FJ	120
SV	250

	Jan	Feb	Mar	Apr	May	Jun	Totals
Total calls	32	46	36	28	49	40	231
ALS	11	20	17	12	24	19	103
BLSE	6	2	6	6	9	6	35
BLSD	0	1	0	0	1	0	2
AMA	3	8	5	4	2	1	23
CXL	9	8	5	2	7	11	42
CCP	0	2	1	1	2	0	6
Missed	1	5	2	3	1	5	17
Etna	7	12	10	6	12	8	55
FJ	4	10	7	3	13	11	48
SV	20	24	19	19	24	21	127
MSAS rendezvous	1	0	0	0	2	0	3
AMA Billable	1	6	2	1	2	0	12
Transfer/IFT	0	0	0	0	0	0	0
M11 rendezvous	1	0	0	0	0	0	1
Days w/o calls	12	6	10	14	7	7	56

Days w/o c 105



City of Etna

Agenda Request

Date of Meeting: 7.24.23

Spokesperson(s): City Council

Is this for Discussion ☐ or are you requesting an Action ☐

Subject/Request: Code Enforcement

Please provide a description of the request and attach supporting documentation:

Review issues and code violations relating to sidewalks.

Review chapters 2.20, 8.14, and 12.08 of the Etna Municipal Code and take action or give direction if necessary.

Will there be a financial impact to the City? ☐ Yes ☐ No If Yes, \$ _____

Please describe:

NOTE: Agenda requests must be received no less than four working days before the date of meeting. Return this form and supporting documentation to address below.

Chapter 2.20 SUPERINTENDENT OF STREETS

Sections:

2.20.010 Appointment.

2.20.020 Powers and duties.

2.20.010 Appointment.

The city council shall appoint a superintendent of streets, who shall hold office at the will of the council, subject to the provisions of other applicable ordinances of the city. (Ord. 108 § 1, 1983)

2.20.020 Powers and duties.

The superintendent of streets shall have superintendence of all street work. He shall have power and it shall be his duty to keep open all streets, alleys and gutters, and he shall cause all streets, alleys, gutters, sidewalks, and culverts within the city to be kept clear and free from all obstructions and filth. He shall report, on the first meeting of the city council in each month, or at any time if necessary, to the city council, the amount of all work done, and, as required by the council, report the extent of costs and expenses incurred thereabout, and shall perform such other duties as he may be directed by the city council, or by ordinance, to do. (Ord. 108 § 2, 1983)

Chapter 8.14 WEEDS AND RUBBISH CONTROL¹

Sections:

- 8.14.010 Findings.**
- 8.14.020 Definitions.**
- 8.14.030 Concurrent authorities.**
- 8.14.040 Enforcement.**
- 8.14.050 Prohibited conduct.**
- 8.14.060 Firebreak required.**
- 8.14.070 Accumulation of tires.**
- 8.14.080 Penalty – Infraction.**

8.14.010 Findings.

The city council finds and declares that the uncontrolled growth and/or accumulation of grass, weeds or other materials or obstructions on sidewalks, streets, and on lands or lots is dangerous or injurious to neighboring property and the health or welfare of residents of the vicinity and is a public nuisance in that it creates a condition that reduces the value of private property, promotes blight and deterioration, invites plundering, creates fire hazards, constitutes an attractive nuisance creating a hazard to the health and safety of minors, creates a harbor for rodents and insects and is injurious to the health, safety and general welfare. (Ord. 212, 2014)

8.14.020 Definitions.

As used in this chapter:

- A. "Garbage" includes, but is not limited to, the following: waste resulting from the handling of edible foodstuffs or resulting from decay, and solid or semisolid putrescible waste, and all other mixed, nonrecyclable wastes which are generated in the day-to-day operation of any business, residential, governmental, public or private activity, and may include tin cans, bottles and paper or plastic, or other synthetic material, food or beverage containers.
- B. "Refuse" includes rubbish and garbage, as defined herein.
- C. "Rubbish" includes all the following, but is not restricted to nonputrescible wastes, such as paper, cardboard, grass clippings, tree or shrub trimmings, wood, bedding, crockery, rubber tires, construction waste and similar waste materials.
- D. "Weeds," as used in this chapter, includes any of the following:

1. Weeds which bear seeds of a downy or wingy nature;
2. Sagebrush, chaparral, and any other brush or weeds which attain such hard growth as to become, when dry, a fire menace to adjacent improved property;
3. Weeds and grasses which are otherwise noxious;
4. Poison oak and poison ivy when the conditions of growth are such as to constitute a menace to the public health;
5. Dry grass, stubble, brush, litter, or other flammable material which endangers the public safety by creating a fire hazard.

E. "Weeds, accumulation of" includes, but is not limited to, permitting or allowing the growth of weeds.

F. "Tire" means a pneumatic tire or solid tire manufactured for use on any type of motor vehicle. As defined in California Public Resources Code Section 42806.

G. Waste Tire. Public Resources Code (PRC) Section 42807 defines a "waste tire" as a tire that is no longer mounted on a vehicle and is no longer suitable for use as a vehicle tire due to wear, damage, or deviation from the manufacturer's original specifications. A waste tire includes a repairable tire, scrap tire, and altered waste tire, but does not include a tire-derived product, crumb rubber, or a used tire that is organized for inspection and resale by size in a rack or a stack in accordance with California Public Resources Code Section 42806.5.

H. "Used tire" as defined in California Public Resources Code Section 42806.5 means a tire that meets all of the following requirements:

1. The tire is no longer mounted on a vehicle but is still suitable for use as a vehicle tire.
2. The tire meets the applicable requirements of the Vehicle Code and Title 13 of the California Code of Regulations.
3.
 - a. The used tire is ready for resale, is stored by size in a rack or a stack not more than two rows wide, but not in a pile, and is stored in accordance with local fire and vector control requirements and with state minimum standards.
 - b. A used tire stored pursuant to this section shall be stored in a manner to allow the inspection of each individual tire. (Ord. 212, 2014)

8.14.030 Concurrent authorities.

This chapter is not the exclusive regulation for weed and refuse abatement within the city. It shall supplement and be in addition to the other regulatory codes, statutes, and ordinances heretofore and hereafter enacted by the county, the state, or any other legal entity or agency having jurisdiction. (Ord. 212, 2014)

8.14.040 Enforcement.

The division of authority for enforcement of this chapter shall be as follows:

A. The chief of the city of Etna fire department shall have authority to enforce this chapter and issue citations for violations in their respective districts, pursuant to California Penal Code Section 832.

B. The chief of police and/or designee for the city of Etna shall have authority to enforce this chapter and issue citations for violations in their respective districts, pursuant to California Penal Code Section 832.

C. The county fire warden shall have authority to enforce this chapter in the city of Etna upon request of the chief of the city of Etna fire department. (Ord. 212, 2014)

8.14.050 Prohibited conduct.

A person shall not dump weeds or refuse, nor shall he permit the dumping of weeds or refuse, nor shall he permit the accumulation of weeds or refuse, on his property or on any other property in such a manner as to constitute a fire hazard. (Ord. 212, 2014)

8.14.060 Firebreak required.

All dry grass, brush, vines or other dry vegetation shall be cleared for an area of not less than 30 feet from all structures, combustible fences, vehicles and combustible storage. The chief of the city of Etna fire department may require additional clearances when topographical or geographical conditions warrant said action. (Ord. 212, 2014)

8.14.070 Accumulation of tires.

A. No person shall allow, permit or have an accumulation of used tires or waste tires on any property within the city of Etna which tends to create a fire hazard.

B. Exception. When tires are stored for the course of a normal licensed retail business. (Ord. 212, 2014)

8.14.080 Penalty – Infraction.

A. Violation of any of the provisions of this chapter, or failure to comply with any of the regulatory requirements of this chapter is an infraction.

B. Each person shall be guilty of a separate offense for each and every day during any portion of which any violation of any provision of the ordinances of this code is committed, continued or permitted by any such person, and he shall be punishable accordingly. (Ord. 212, 2014)

8.04.510 Weeds.

It is unlawful and it shall be a public nuisance for any person owning, leasing, occupying or having charge or possession of any premises or property in the city to maintain such premises or property in a manner that has resulted in weeds at a height of over 12 inches which when mature bear wingy or downy seeds, which will attain such a large growth as to become a fire hazard when dry, or which are otherwise noxious or dangerous to be present on any front and visible side yards. (Ord. 217, 2015)

8.04.520 Weed abatement.

The city council may: (A) declare by resolution pursuant to Section 39561 et seq. of the California Government Code that a public nuisance exists with respect to a specific parcel whenever that parcel is being maintained in a manner that has resulted in weeds, as that term is defined in Section 39561.5 of the California Government Code, being grown upon the streets, sidewalks or private property in the city; and (B) commence any action or proceeding pursuant to Section 39561 et seq. of the California Government Code to abate the public nuisance, to pursue all other remedies against the violator, to seek the imposition of all penalties against the violator and to recover any and all costs from the violator. (Ord. 217, 2015)

8.04.550 Notice of public nuisance and order to abate.

When a code enforcement officer, police officer or other enforcement officer has inspected any real property or premises and has found and determined that conditions at or upon such property or premises constitute a public nuisance pursuant to any provision of the Etna Municipal Code and/or applicable statute, rule, code and regulation, and the city has not commenced an alternative public nuisance abatement procedure prescribed by statute regarding said public nuisance, the code enforcement officer, police officer or enforcement officer may issue or cause the issuance of a notice of public nuisance and order to abate ("notice and order"). (Ord. 217, 2015)

Chapter 12.08 ENCROACHMENTS

Sections:

12.08.010 Definitions.

12.08.020 Notice to remove encroachment – Service and posting.

12.08.030 Penalty for failure to remove.

12.08.040 State statutes adopted.

12.08.010 Definitions.

The following terms and expressions when used in this chapter shall for the purpose of this chapter have the meanings respectively ascribed to them as follows:

A. "Encroachment" includes any structure or object of any kind or character placed, without the authority of law, either in, under or over any city street.

B. "Street" includes all or any part of the entire width of right-of-way of a city street, whether or not such entire area is actually used for street purposes. (Ord. 52 § 1, 1962)

12.08.020 Notice to remove encroachment – Service and posting.

A. The street commissioner may, by notice, require the removal of any encroachment from any city street. Notice shall be served upon the occupant or owner of the land, or the person causing, controlling or owning the encroachment, or shall be left at the place of residence of such occupant, owner or person if he resides in the city and is known to the person giving such notice.

B. If the person upon whom notice is to be served does not reside in the city, the notice shall be posted on the encroachment. The notice shall specify the breadth of the street, the place and extent of the encroachment, and shall require the removal of such encroachment within 10 days. (Ord. 52 § 2, 1962)

12.08.030 Penalty for failure to remove.

A. If the encroachment is not removed, or its removal not commenced and diligently prosecuted, prior to the expiration of 10 days after the service or posting of the notice, the person causing, owning or controlling the encroachment forfeits \$10.00 for each day the encroachment continues unremoved, but not, in any event, more than a total of \$500.00. The superintendent of streets shall immediately remove any encroachment which is such as effectually to obstruct and prevent the use of the street by vehicles.

B. Any person violating any provisions of this chapter or of any code of which this chapter becomes a part is guilty of an infraction. Every violation is punishable by a fine not to exceed \$100.00 for a first violation,

and a fine not to exceed \$250.00 for a second violation of the same section within one year, but in no event shall punishment for violation whether by forfeiture or fine, or both forfeiture and fine, exceed a total of \$500.00. (Ord. 130 § 1, 1983; Ord. 52 § 3, 1962)

12.08.040 State statutes adopted.

In furtherance of its meaning and effectiveness, this chapter shall include Sections 1484, 1485, 1486, 1487, 1488, 1489, 1490, 1491, 1492, 1493, 1494, 1495, and 1496, Chapter 6, as set forth in the Streets and Highways Code of the state, and are made applicable to the city streets, and which statutes provide for:

A. Abatement action to remove encroachment: Judgment: Penalty recoverable.

B. Removal of encroachment at owner's or occupant's expense: Recovery of expense and penalty in action.

C. Street gates.

D. Street injury by water: Penalty.

E. Injuring the street by water seepage or overflow: Repair: Expense.

F. Bridges over ditches: Recovery of expense of construction.

G. Bridges over irrigation ditches, city constructed.

H. Injury to city bridge: Criminal and civil liability.

I. Injury to street signs, etc.: Penalty.

J. Obstructions falling on streets: Expense of removal: Penalty for neglect to remove.

K. Trees cut down which fall on streets: Penalty for neglect to remove.

L. Injury to street trees: Penalty.

M. Recovery of penalties. (Ord. 130 § 2, 1983; Ord. 52 § 4, 1962)



City of Etna

Agenda Request

Date of Meeting: 7.24.23

Spokesperson(s): City Council

Is this for Discussion ☐ or are you requesting an Action ☐

Subject/Request: Code Enforcement

Please provide a description of the request and attach supporting documentation:

Review, discuss, and take action if necessary relating to issues and violations involving the use of RVs for long term residences within city limits.

Review Chapter 8.04 Nuisances sections 440 and 530 of the Etna Municipal Code regarding parking and storage restrictions and occupied vehicles.

<https://www.codepublishing.com/CA/Etna/#!/Etna08/Etna0804.html#8.04.440>

Will there be a financial impact to the City? ☐ Yes ☐ No If Yes, \$_____

Please describe:

NOTE: Agenda requests must be received no less than four working days before the date of meeting. Return this form and supporting documentation to address below.

8.04.440 Occupied vehicles.

It is unlawful and it shall be a public nuisance for any person owning, leasing, occupying or having charge or possession of any premises or property in the city to permit on such premises or property any parked operable vehicle, recreational vehicle, motor home, trailer, camper, camper shell and boat to be used for a residential occupancy exceeding 15 days, except on property zoned for mobile home parks or camping. (Ord. 217, 2015)

8.04.530 Parking and storage restrictions.

The parking, storing, placing and allowing to remain on front yards, parking strips, sidewalks, curbs and streets serving residential, commercial and industrial areas within the city, of disabled motor vehicles, motor vehicle bodies, parts, equipment, machinery, tools and other metal materials of any kind, as well as greases, oils, paints and their containers, for a period of more than 48 hours in any one calendar month is prohibited. (Ord. 217, 2015)



City of Etna

Agenda Request

Date of Meeting: 7.24.23

Spokesperson(s): City Council

Is this for Discussion ☐ or are you requesting an Action ☐

Subject/Request: Water Aerobics Scheduling

Please provide a description of the request and attach supporting documentation:

This topic was discussed during public comment at the last regular meeting. The group shared concerns with their schedule being switched from Monday, Wednesday, Friday to Tuesdays and Thursdays. Also, the group pays for their use of the pool.

City Council requested this item to be on the agenda for the next regular meeting (7/24/23) in order to discuss further and take action if necessary.

Will there be a financial impact to the City? ☐ Yes ☐ No If Yes, \$ _____

Please describe:

NOTE: Agenda requests must be received no less than four working days before the date of meeting. Return this form and supporting documentation to address below.



City of Etna

Agenda Request

Date of Meeting: 7.24.23

Spokesperson(s): City Council

Is this for Discussion ☒ or are you requesting an Action ☐

Subject/Request: Friends of the Pool Contribution

Please provide a description of the request and attach supporting documentation:

Review and discuss Friends of the Pool annual contribution.

Will there be a financial impact to the City? ☐ Yes ☐ No If Yes, \$_____

Please describe:

NOTE: Agenda requests must be received no less than four working days before the date of meeting. Return this form and supporting documentation to address below.

FOP Contribution History	FY	Fundraising	Chemicals
12/18/2017	17/18	\$ 15,000.00	
11/15/2018	18/19	\$ 15,000.00	
11/4/2019	19/20	\$ 17,000.00	
4/9/2021	20/21	\$ 17,000.00	
7/1/2021	21/22	\$ 17,000.00	
	22/23	\$ -	\$ 4,383.97
	23/24	\$ -	



City of Etna

Agenda Request

Date of Meeting: 7.24.23

Spokesperson(s): City Council

Is this for Discussion ☐ or are you requesting an Action ☐

Subject/Request: Budget Amendment for Fund 23 Pool Department

Please provide a description of the request and attach supporting documentation:

Discuss/Approve budget amendment for the pool fund.

Will there be a financial impact to the City? ☐ Yes ☐ No If Yes, \$ _____

Please describe:

NOTE: Agenda requests must be received no less than four working days before the date of meeting. Return this form and supporting documentation to address below.

Fund 23: Pool	20-21 Unaudited	21-22 Unaudited	22-23 Budget	22-23 YTD	23-24 Proposed
Total Revenues	33,576	21,776	36,500	18,640	213,000
Total Expenditures	77,656	56,704	48,898	140,848	186,395
Total Over/Under	(44,080)	(34,928)	(12,398)	(122,208)	26,605
Revenue					
570.00 Special Event Pool Rental	\$ 1,800	\$ 2,300	\$ 2,000	\$ 2,039	\$ 2,000
572.00 Daily Admittance Revenue					
574.00 Fundraising	\$ 17,000	\$ 3,236	\$ 20,000	\$ 1,148	
576.00 Swimming Lessons/Classes	\$ 5,277	\$ 5,040	\$ 2,500	\$ 2,880	\$ 3,000
579.00 Snack Shack Revenue	\$ 9,499	\$ 11,199	\$ 7,000	\$ 7,573	\$ 6,000
605.10 Prop. 68					\$ 197,000
690.00 Transfer in			5,000	5,000	5,000
Total	33,576	21,776	36,500	18,640	213,000
Expenditures					
701.00 Salaries Regular	41,183	40,053	9,125	9,672	4,710
702.00 Salaries OT	1,035				
703.00 Salaries PT			14,042	32,156	32,388
710.00 Ss/Mc Tax Expense	3,094	3,062	1,773	3,206	2,838
715.00 Pers Retirement	1,635	1,320	1,692	1,760	989
716.00 457 Retirement	252	195	240	284	175
720.00 Health Insurance		915	530	3,542	1,033
721.00 Health Allowance	231		1,000	709	472
725.00 SCORE W/C Liability	1,616	4,720	5,229	2,751	1,174
730.00 Sui Tax Expense	791	485	808	690	800
735.00 Travel & Training	500				
745.00 SCORE Liability		-	3,189	3,199	771
748.00 Property Insurance					5,084
760.00 Professional & Contract Serv	718	354	-	377	400
785.00 Property Taxes			170	173	180
790.00 License & Permits	95		400	395	400
800.00 Advertising				966	1,000
830.00 Telephone Expense	564	185	250	539	600
840.1 Electric	5,024		8,000	6,646	5,000
840.2 Heating	357		2,000	1,504	4,000
840.3 Trash	376		350	339	400
870.00 Office Supplies			100	-	
873.00 Snack Shack Supplies	9,780	1,872	-	218	300
875.00 Special Dept Supplies & Equip	1,570	378			
877.00 Chemicals	7,309	1,883	-	10,245	10,000
880.00 Maintenance & Supplies	1,526	689	-	1,114	1,200
881.10 Prop 68-Grant Rev				59,214	112,000
990.00 Calpers Unfunded Liab		593	-	1,149	481
Subtotal	77,656	56,704	48,898	140,848	186,395

Fund 23: Pool	20-21 Unaudited	21-22 Unaudited	22-23 Unaudited	23-24 Approved
Total Revenues	38,576	38,776	21,901	213,200
Total W/O Grant		38,776	21,901	16,200
Total Expenditures	77,656	81,139	147,808	187,291
Total W/O Grant		56,704	88,139	74,395
Total Over/Under	(39,080)	(17,928)	(66,238)	(58,195)
Total Over/Under W/O Grant	(39,080)	(42,363)	(125,907)	25,909
Revenue				
570.00 Special Event Pool Rental	\$ 1,800	\$ 2,300	\$ 2,039	\$ 2,000
574.00 Fundraising	\$ 17,000	\$ 20,236	\$ 1,148	
576.00 Swimming Lessons/Classes	\$ 5,277	\$ 5,040	\$ 4,500	\$ 3,000
579.00 Snack Shack Revenue	\$ 9,499	\$ 11,199	\$ 9,014	\$ 6,000
605.10 Prop. 68			\$ -	\$ 197,000
610.00 Contributions from Non-Gov.	\$ 5,000		\$ 200	\$ 200
690.00 Transfer in			5,000	5,000
Total without grant		38,776	21,901	16,200
Total	38,576	38,776	21,901	213,200
Expenditures				
701.00 Salaries Regular	41,183	40,053	36,757	4,710
702.00 Salaries OT	1,035			
703.00 Salaries PT			9,820	32,388
710.00 Ss/Mc Tax Expense	3,094	3,062	3,571	2,838
715.00 Pers Retirement	1,635	1,320	1,827	989
716.00 457 Retirement	252	195	291	175
720.00 Health Insurance		915	3,542	1,033
721.00 Health Allowance	231		722	472
725.00 SCORE W/C Liability	1,616	4,720	2,751	1,174
730.00 Sui Tax Expense	791	485	795	800
735.00 Travel & Training	500			
745.00 SCORE Liability		-	3,199	771
748.00 Property Insurance				5,084
760.00 Professional & Contract Servc	718	354	377	400
785.00 Property Taxes			173	180
790.00 License & Permits	95		395	400
800.00 Advertising			966	1,000
830.00 Telephone Expense	564	185	670	600
840.10 Electric	5,024		8,111	5,000
840.20 Heating	357		1,504	4,000
840.30 Trash	376		464	400
870.00 Office Supplies			-	
873.00 Snack Shack Supplies	9,780	1,872	218	300
875.00 Special Dept Supplies & Equip	1,570	378	244	
877.00 Chemicals	7,309	1,883	8,835	10,000
880.00 Maintenance & Supplies	1,526	689	1,662	1,200
881.10 Prop 68-Grant Exp.		24,435	59,669	112,896
990.00 Calpers Unfunded Liab		593	1,245	481
Total W/O Grant	77,656	56,704	88,139	74,395
Subtotal	77,656	81,139	147,808	187,291



City of Etna

Agenda Request

Date of Meeting: 7.24.23

Spokesperson(s): City Council

Is this for Discussion ☐ or are you requesting an Action ☐

Subject/Request: Short Term Rental Draft Letter

Please provide a description of the request and attach supporting documentation:

Review draft letter to be sent to non-compliant short term rental operators. This letter has been reviewed by legal counsel.

Will there be a financial impact to the City? ☐ Yes ☐ No If Yes, \$ _____

Please describe:

NOTE: Agenda requests must be received no less than four working days before the date of meeting. Return this form and supporting documentation to address below.



City of Etna

July 14, 2023



RE: Short-Term Rentals (Airbnb) Operations Notice to Comply

- a. Home in Etna 310 Main Street APN: 056-181-300**
- b. Room in Etna 149 Main Street APN: 056-021-140**

Dear ,

This letter is another attempt to inform you that as a short-term rental operator in the city limits of the City of Etna you are required to submit quarterly a Transient Occupancy Tax (TOT) assessment in addition to the TOT quarterly report form. You are continuing to operate two short-term rentals within city limits and are not in compliance with Chapter 3.16 Transient Occupancy Tax of the Etna Municipal Code.

For more information regarding TOT, please visit the City of Etna Municipal Code at www.codepublishing.com/CA/Etna.

Failure to respond and demonstrate compliance may result in penalties, the initiation of lien procedures against the real property in the amount of penalties plus interest, and/or referral to the City Attorney's Office for legal action.

We appreciate your timely attention to this matter.

Sincerely,

Pamela Eastlick, City Clerk