



City of Etna

AGENDA for the SPECIAL MEETING of the ETNA CITY COUNCIL

DATE OF THE MEETING: January 30, 2023

TIME OF THE MEETING: 6:30 pm

PLACE OF THE MEETING: 442 Main Street Etna, CA or TELECONFERENCE

1. CALL TO ORDER:
 - a. Pledge of Allegiance
 - b. Roll Call
2. PUBLIC COMMENT: Non-agenda items – The City Council cannot take action or comment on non-agenda items.
3. CONSENT CALENDAR:
 - a. Minutes Special Meeting December 12, 2022
 - b. Invoice Approval 12.22.22
 - c. Invoice Approval 1.20.23
 - d. Resolution 2023-001 – A Resolution of the City Council of the City of Etna Authorizing Investment of City of Etna Monies in Local Agency Investment Fund (LAIF)
4. DEPARTMENT REPORTS:
Manager Police Dept Public Works Fire Dept Ambulance Clerk Mayor Council/Committee
5. CURRENT BUSINESS:
 - a. Appoint new Councilmember to replace Councilwoman Fleck
 - b. Discuss/Approve 2nd Addendum to the Memorandum of Understanding & Agreement to Provide Dispatch & Records Services
 - c. Discuss/Approve Memorandum of Understanding Etna Fire Department, Fort Jones Fire Department, and Scott Valley Fire Protection District for Assistance to Firefighters Grant – SCBAs and RIT Equipment
 - d. Discuss/Approve Memorandum of Understanding Etna Fire Department, Fort Jones Fire Department, and Scott Valley Fire Protection District for Assistance to Firefighters Grant – Extraction Equipment
 - e. Review/Discuss Financials
 - f. Discuss/Approve Memorandum of Understanding Regarding County Libraries and Local Communities
 - g. Discuss/Approve Appointing a Delegate and an Alternate to the Siskiyou County Integrated Waste Management Committee
6. CORRESPONDENCE:
7. CLOSED SESSION: Pursuant to Government Code Section §54954.5(e)
 - a. Public Employee Discipline/Dismissal/Release
 - b. Public Employee Evaluation: City Manager
8. ADJOURNMENT

Teleconference Information:

Phone: 1-669-444-9171 Meeting ID: 860 8301 7129

<https://us06web.zoom.us/j/86083017129>



MINUTES
SPECIAL MEETING OF THE ETNA CITY COUNCIL
Monday December 12, 2022

Members of the Etna City Council met on this 12th day of December, via TELECONFERENCE and IN PERSON. Mayor Cliff Munson called the meeting to order and led in the Salute to the Flag of the United States of America.

Roll Call

Councilmembers Charnna Gilmore, Mayor Cliff Munson, Jason Deppen, and Brandon Fawaz were present. Councilmember Lori Fleck was absent.

Oral Comments from the Public on Non-Agenda Item

Current Business:

Discuss/Approve 2022/2023 Budget. City Manager Adam Cox thanked Pam for her hard work. Cox presented the budget to the Council for approval and answered questions. The budget accounts for elimination of the part time detective position and the anticipation of another part time employee resigning. Police Chief Josh Short explained that Detective Mendes is still working on several projects, and it would be helpful to keep him on at least until the end of the year.

City Clerk Pam Eastlick is still working on workers comp calculations. Further discussion on janitorial expenses, professional & contract services, and City contributions to PAL, Library, and pool. Eastlick, and Cox will follow up on \$5,000 contributions.

There is fund balance in COPS and the COPS budget needs to be treated as “one-time dollars” to be spent fully, not saved, and rolled over.

Council and staff discussed the water, sewer, gas tax funds, ambulance fund, and various equipment replacement funds. Ambulance Director Teri Arrwood has been working on grants and Medicare reimbursements. Cox would like to work toward assigning ambulances to strike teams to bring in more revenue.

Councilmember Gilmore moved to approve the 2022/2023 Budget as presented with modifications made. Councilmember Deppen seconded and the motion passed.

Ayes: Gilmore, Deppen, Fawaz, Munson

Clerk Eastlick mentioned that she has been in contact with Shawn Garland from Garland Tech regarding IT vendors. Garland was present at the meeting and introduced himself to the Council. Further discussion.

Discuss/Approve Accepting Local Transportation Claim (LTC). Councilmember Gilmore moved to approve accepting the Local Transportation Claim. Councilmember Deppen seconded and the motion passed.

Ayes: Gilmore, Deppen, Fawaz, Munson

CLOSED SESSION: Pursuant to Government Code Section §54954.5(e)

Public Employee Discipline/Dismissal/Release. No reportable action.

PUBLIC WORKSHOP: The City of Etna Housing Element Update

City Planner Richard Tinsman, Michelle Neilson, and Vanessa Blodgett from Planwest Partners were on Zoom and shared a PowerPoint presentation discussing the Housing Element Update. They have created a community survey to gather information from the community regarding housing needs. Neilson, and Blodgett explained the outline of the project and gave a timeline.

Councilmember Fawaz shared a comment about population decline. Councilmember Gilmore commented on the high rent costs. An audience member commented that their insurance has increased 1,000%. Further discussion on the presentation. Neilson continued discussing the project and concluded the presentation. No action taken.

PUBLIC HEARING: Electric Vehicle Charging Stations – AB 1236 & AB 970 Compliance

Mayor Munson introduced the proposed ordinance and opened the Public Hearing. City Planner Richard Tinsman briefly explained the requirements outlined in Ordinance 225. Councilmember Gilmore moved that we make the findings that the project will not have a significant adverse impact on the environment and that it is exempt from environmental review pursuant to CEQA Guidelines Section 15061(b)(3). Further move that we introduce and read Ordinance 225 by title only, and that we direct staff to bring Ordinance 225 back for adoption at the next regular meeting. Councilmember Deppen seconded the motion. Mayor Munson read the title of Ordinance 225.

Ayes: Gilmore, Deppen, Fawaz, Munson

Consent Calendar:

- **Minutes of the Regular Meeting October 24, 2022**
- **Minutes of the Special Meeting October 24, 2022**
- **Invoice Approval List**

Councilmember Deppen moved to approve the Consent Calendar, Councilmember Fawaz seconded, and the motion passed.

Ayes: Gilmore, Deppen, Fawaz, Munson

Department Reports:

Fire Chief Alan Kramer gave a brief report. Chief Kramer has received the radios that were ordered through the 50/50 Grant. He is waiting on software for the radios. The County is doing municipal service reviews for all the fire departments throughout. Councilmember Fawaz asked where the department is as far as operational equipment. Chief Kramer explained that he has a Type 6, 1, and 2 Engines that are operational. Another Type 2 Engine is on reserve. There is a transfer case issue with the Type 3 Engine.

Ambulance Director Teri Arrwood provided a written report.

City Clerk Pam Eastlick gave a brief report on the progress the city auditor has made. Eastlick is still working on the financials and getting information to Charlie (City Auditor.) Councilmember Fawaz asked about the sales tax. Eastlick confirmed that the sales tax is correct and the amount in the budget is what the city has received. Zoom recording stopped before Mayor Munson adjourned the meeting.

CORRESPONDENCE:

None.

CITY COUNCIL STATEMENTS AND REQUESTS:

Adjournment

There being no further business Mayor Munson adjourned the meeting at approximately 6:33 pm.

Respectfully submitted,

Jenny Bennett

Asst. City Clerk

INVOICE APPROVAL LIST REPORT - DETAIL WITH GL DIST

Date: 12/22/2022

Time: 2:19 pm

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City of Etna

Vendor Name	Invoice Description1	Ref No.	Discount Date	
Vendor Name Line 2	Invoice Description2	PO No.	Pay Date	
Vendor Address	Vendor Number		Due Date	Taxes Withheld
City	Bank	Check No.	Check Date	Discount Amount
State/Province Zip/Postal	Invoice Number			Check Amount

ACTIVE 911, INC.	Alerting Subscription	25677	11/18/2022	
			12/22/2022	
4100 SW RESEARCH WAY	ACTIVE		11/18/2022	0.00
CORVALLIS	GF	0	00/00/0000	0.00
OR 97333	452911			225.00

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
50-45-750.00	DUES AND SUBSCRIPTIONS		225.00	0.00
		Check No. 0	Total:	225.00
		Total for	ACTIVE 911, INC.	225.00

BASIC LABORATORY INC.	Wastewater Quarterly	25681	11/29/2022	
			12/22/2022	
2218 RAILROAD AVE	BL		11/29/2022	0.00
REDDING	GF	0	00/00/0000	0.00
CA 96001	2212104-28			298.87

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
45-33-795.00	LABORATORY TESTS		298.87	0.00

BASIC LABORATORY INC.	Drinking Water Monitoring	25680	11/30/2022	
			12/22/2022	
2218 RAILROAD AVE	BL		11/30/2022	0.00
REDDING	GF	0	00/00/0000	0.00
CA 96001	2212163-28			95.57

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
40-30-795.00	LABORATORY TESTS		95.57	0.00

Check No. 0	Total:	394.44
Total for	BASIC LABORATORY INC.	394.44

BRANDON BUELL	Uniform Allowance	25667	12/22/2022	
			12/22/2022	
	BUELLBR		12/22/2022	0.00
	GF	0	00/00/0000	0.00
				500.00

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
10-41-705.00	UNIFORM ALLOWANCE		500.00	0.00

Check No. 0	Total:	500.00
Total for	BRANDON BUELL	500.00

CALIFORNIA AMBULANCE ASSOC.	DEBIT: Amb Webinar Training	25676	11/21/2022	
			12/22/2022	
8421 AUBURN BLVD., SUITE 256	CAA		11/21/2022	0.00
CITRUS HEIGHTS	GF	0	00/00/0000	0.00
CA 95610				175.00

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
50-45-735.00	TRAVEL & TRAINING		175.00	0.00

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State/Province Zip/Postal	Invoice Number			Check Amount

Check No.	0	Total:	175.00
Total for	CALIFORNIA AMBULANCE ASSOC		175.00

CAMPORA	SHOP Heating	25672	11/29/2022	
			12/22/2022	
PO BOX 992424	CAMPO		11/29/2022	0.00
REDDING	GF	0	00/00/0000	0.00
CA 96099-2424	2353156			709.66

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
40-30-840.20	HEATING		354.83	0.00
45-33-840.20	HEATING		354.83	0.00

CAMPORA	PD Heating	25673	11/29/2022	
			12/22/2022	
PO BOX 992424	CAMPO		11/29/2022	0.00
REDDING	GF	0	00/00/0000	0.00
CA 96099-2424	2353155			505.60

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
10-40-840.20	HEATING		252.80	0.00
53-40-840.20	HEATING		252.80	0.00

Check No.	0	Total:	1,215.26
Total for	CAMPORA		1,215.26

CHARLES KELLY	V. Salas PD Applicant	25685	12/15/2022	
			12/22/2022	
PO BOX 28	CK		12/15/2022	0.00
GREENVIEW	GF	0	00/00/0000	0.00
CA 96037				307.80

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
10-40-760.00	PROFESSIONAL & CONTRACT SERVCS		307.80	0.00

Check No.	0	Total:	307.80
Total for	CHARLES KELLY		307.80

CLINT WHITCHURCH	Uniform Allowance	25668	12/22/2022	
			12/22/2022	
PO BOX 94	WHITCHURCH		12/22/2022	0.00
ETNA	GF	0	00/00/0000	0.00
CA 96027				500.00

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
10-41-705.00	UNIFORM ALLOWANCE		500.00	0.00

Check No.	0	Total:	500.00
Total for	CLINT WHITCHURCH		500.00

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Vendor Address	Vendor Number		Due Date	Taxes Withheld
City	Bank	Check No.	Check Date	Discount Amount
State/Province Zip/Postal	Invoice Number			Check Amount
FORT JONES LUMBER YARD, INC.	PROP 68 Expenses	25678	11/25/2022	
			12/22/2022	
	FORT JONES		11/25/2022	0.00
	GF	0	00/00/0000	0.00
				9,759.10

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
23-70-881.00	PROP 68-POOL GRANT		9,759.10	0.00
		Check No. 0	Total:	9,759.10
		Total for	FORT JONES LUMBER YARD, INC	9,759.10

HENRY SCHEIN MEDICAL	Medical Supplies	25675	08/31/2022	
			12/22/2022	
PO BOX 7156	HENRYSH		08/31/2022	0.00
PASADENA	GF	0	00/00/0000	0.00
CA 91109-7156	32067683			15.17

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
50-45-872.00	MEDICAL SUPPLIES		15.17	0.00

HENRY SCHEIN MEDICAL	Medical Supplies	25691	12/08/2022	
			12/22/2022	
PO BOX 7156	HENRYSH		12/08/2022	0.00
PASADENA	GF	0	00/00/0000	0.00
CA 91109-7156	30442515			26.13

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
50-45-872.00	MEDICAL SUPPLIES		26.13	0.00

Check No. 0	Total:	41.30
Total for	HENRY SCHEIN MEDICAL	41.30

JOSH SHORT	Uniform Allowance	25665	12/22/2022	
			12/22/2022	
PO BOX 616	JSHORT		12/22/2022	0.00
ETNA	GF	0	00/00/0000	0.00
CA 96027				500.00

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
10-40-705.00	UNIFORM ALLOWANCE		350.00	0.00
53-40-705.00	UNIFORM ALLOWANCE		150.00	0.00

Check No. 0	Total:	500.00
Total for	JOSH SHORT	500.00

MARILYN J. WOOLEY, PH.D	Pre-emp Psych Eval Tupman	25674	12/02/2022	
			12/22/2022	
	MARILYN		12/02/2022	0.00
	GF	0	00/00/0000	0.00
				500.00

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
10-40-760.00	PROFESSIONAL & CONTRACT SERVCS		500.00	0.00

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Vendor Address	Vendor Number		Due Date	Taxes Withheld
City	Bank	Check No.	Check Date	Discount Amount
State/Province Zip/Postal	Invoice Number			Check Amount

Check No.	0	Total:	500.00
Total for	MARILYN J. WOOLEY, PH.D		500.00

MT. SHASTA AMBULANCE SERVICE	Run # 22-5781	25694	12/11/2022	
			12/22/2022	
MT. SHASTA	MT. SHASTA		12/11/2022	0.00
CA 96067	GF	0	00/00/0000	0.00
				400.00

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
50-45-760.00	PROFESSIONAL & CONTRACT SERVCS		400.00	0.00

Check No.	0	Total:	400.00
Total for	MT. SHASTA AMBULANCE SERVIC		400.00

NATHAN MENDES	Baton Course PD Training Reim	25688	12/05/2022	
			12/22/2022	
PO BOX 242	3001		12/05/2022	0.00
BELLA VISTA	GF	0	00/00/0000	0.00
CA 96008				1,293.80

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
53-40-735.00	TRAVEL & TRAINING		1,293.80	0.00

Check No.	0	Total:	1,293.80
Total for	NATHAN MENDES		1,293.80

NETWORK ONE	Monthly IT Services	25690	12/20/2022	
			12/22/2022	
1512 S. OREGON STREET	NETW		12/20/2022	0.00
YREKA	GF	0	00/00/0000	0.00
CA 96097	FPA-101855			2,533.00

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
10-25-760.01	I.T.		361.90	0.00
10-40-760.01	I.T.		361.85	0.00
10-41-760.01	I.T.		361.85	0.00
40-30-760.01	I.T.		361.85	0.00
45-33-760.01	I.T.		361.85	0.00
50-45-760.01	I.T.		361.85	0.00
53-40-760.01	I.T.		361.85	0.00

Check No.	0	Total:	2,533.00
Total for	NETWORK ONE		2,533.00

NORMASHOOTING.COM	DEBIT: PD Ammo	25689	12/01/2022	
			12/22/2022	
	NORMA		12/01/2022	0.00
	GF	0	00/00/0000	0.00
				1,275.84

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Vendor Name Line 2	Invoice Description2	PO No.	Pay Date	
Vendor Address	Vendor Number		Due Date	Taxes Withheld
City	Bank	Check No.	Check Date	Discount Amount
State/Province	Zip/Postal	Invoice Number		Check Amount

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
10-40-875.00	SPECIAL DEPT SUPPLIES & EQUIP		637.92	0.00
53-40-875.00	SPECIAL DEPT SUPPLIES & EQUIP		637.92	0.00

Check No.	0	Total:	1,275.84
Total for	NORMASHOOTING.COM		1,275.84

OLD ETNA TREE SERVICE	Limb Removal Etna Park	25671	12/08/2022	
JERRY PADILLA			12/22/2022	
PO BOX 201	PADILLA		12/08/2022	0.00
ETNA	GF	0	00/00/0000	0.00
CA 96027	260			650.00

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
10-70-760.00	PROFESSIONAL & CONTRACT SERVCS		650.00	0.00

Check No.	0	Total:	650.00
Total for	OLD ETNA TREE SERVICE		650.00

PEACE OFFICERS LEGAL DEFENSE	3rd & 4th Qtr Dues Reserves	25670	12/02/2022	
			12/22/2022	
	PORAC LDF		12/02/2022	0.00
	GF	0	00/00/0000	0.00
	697695			72.00

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
10-40-750.00	DUES AND SUBSCRIPTIONS		72.00	0.00

Check No.	0	Total:	72.00
Total for	PEACE OFFICERS LEGAL DEFENSE		72.00

PLANWEST PARTNERS, INC.	Housing Element Update Work	25687	12/15/2022	
			12/22/2022	
PO BOX 4581	PLAN		12/15/2022	0.00
ARCATA	GF	0	00/00/0000	0.00
CA 95518	22-285-01			3,130.00

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
15-76-760.00	PROFESSIONAL & CONTRACT SERVCS		3,130.00	0.00

Check No.	0	Total:	3,130.00
Total for	PLANWEST PARTNERS, INC.		3,130.00

SECTARIS PARTNERS	CM Work	25686	12/07/2022	
			12/22/2022	
143 W. 21ST STREET	SECT		12/07/2022	0.00
MERCED	GF	0	00/00/0000	0.00
CA 95340	22-045			4,850.00

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
10-20-760.00	PROFESSIONAL & CONTRACT SERVCS		4,850.00	0.00

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Vendor Name Line 2	Invoice Description2	PO No.	Pay Date	
Vendor Address	Vendor Number		Due Date	Taxes Withheld
City	Bank	Check No.	Check Date	Discount Amount
State/Province Zip/Postal	Invoice Number			Check Amount

Check No.	0	Total:	4,850.00
Total for	SECTARIS PARTNERS		4,850.00

SISKIYOU COUNTY COMMUNITY	Food Permit Pool	25669	12/05/2022	
DEVELOPMENT DEPT.			12/22/2022	
806 S. MAIN ST	SCCDD		12/05/2022	0.00
YREKA	GF	0	00/00/0000	0.00
CA 96097				95.00
GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
23-70-790.00	LICENSE & PERMITS		95.00	0.00

Check No.	0	Total:	95.00
Total for	SISKIYOU COUNTY COMMUNITY		95.00

STAPLES OFFICE SUPPLIES	DEBIT: Office Supplies	25679	12/01/2022	
			12/22/2022	
ON-LINE PURCHASE	STAPLES		12/01/2022	0.00
	GF	0	00/00/0000	0.00
				227.76
GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
10-25-870.00	OFFICE SUPPLIES	Clerk Ink	197.27	0.00
10-40-870.00	OFFICE SUPPLIES	PD Envelopes	30.49	0.00

Check No.	0	Total:	227.76
Total for	STAPLES OFFICE SUPPLIES		227.76

SVR HOMECARE INC	Medical Supplies	25693	07/28/2022	
			12/22/2022	
1714 SO OREGON STREET	SVR HOMECA		07/28/2022	0.00
YREKA	GF	0	00/00/0000	0.00
CA 96097-0889				30.00
GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
50-45-872.00	MEDICAL SUPPLIES		30.00	0.00

SVR HOMECARE INC	Medical Supplies	25692	12/15/2022	
			12/22/2022	
1714 SO OREGON STREET	SVR HOMECA		12/15/2022	0.00
YREKA	GF	0	00/00/0000	0.00
CA 96097-0889				145.00
GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
50-45-872.00	MEDICAL SUPPLIES		145.00	0.00

Check No.	0	Total:	175.00
Total for	SVR HOMECARE INC		175.00

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State/Province Zip/Postal	Invoice Number			Check Amount

SW MAINTENANCE CORP	PROP 68 Concrete	25684	10/28/2022	
			12/22/2022	
	SW MAINT		10/28/2022	0.00
	GF	0	00/00/0000	0.00
	275644			639.88

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
23-70-881.00	PROP 68-POOL GRANT		639.88	0.00
		Check No. 0	Total:	639.88
		Total for	SW MAINTENANCE CORP	639.88

SWRCB ACCOUNTING OFFICE	Annual Permit Waste Discharge	25682	12/08/2022	
			12/22/2022	
PO BOX 1888	SWRCB		12/08/2022	0.00
SACRAMENTO	GF	0	00/00/0000	0.00
CA 95812-1888	WD-0212571			3,453.00

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
45-33-790.00	LICENSE & PERMITS		3,453.00	0.00
SWRCB ACCOUNTING OFFICE	Annual Permit Waste Discharge	25683	12/08/2022	
			12/22/2022	
PO BOX 1888	SWRCB		12/08/2022	0.00
SACRAMENTO	GF	0	00/00/0000	0.00
CA 95812-1888	WD-0212429			24,687.00
GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
45-33-790.00	LICENSE & PERMITS		24,687.00	0.00

Check No. 0	Total:	28,140.00
Total for	SWRCB ACCOUNTING OFFICE	28,140.00

TONY STACHER	Uniform Allowance	25666	12/22/2022	
			12/22/2022	
HWY 3	TSTACHER		12/22/2022	0.00
ETNA	GF	0	00/00/0000	0.00
CA 96027				500.00

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
53-40-705.00	UNIFORM ALLOWANCE		500.00	0.00

Check No. 0	Total:	500.00
Total for	TONY STACHER	500.00

Total Invoices: 30

Grand Total:	58,100.18
Less Credit Memos:	0.00
Net Total:	58,100.18
Less Hand Check Total:	0.00
Outstanding Invoice Total:	58,100.18

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Vendor Name	Invoice Description1	Ref No.	Discount Date	
Vendor Name Line 2	Invoice Description2	PÓ No.	Pay Date	
Vendor Address	Vendor Number		Due Date	Taxes Withheld
City	Bank	Check No.	Check Date	Discount Amount
State/Province Zip/Postal	Invoice Number			Check Amount

Recap by Department

Department #	Department Name	Amount To Pay	Amount To Relieve
20	City Council	4,850.00	0.00
25	City Clerk	559.17	0.00
30	Water	812.25	0.00
33	Sewer	29,155.55	0.00
40	Law Enforcement	5,709.23	0.00
41	Police - FJ Station	1,361.85	0.00
45	Ambulance Services	1,378.15	0.00
70	Parks & Recreation	11,143.98	0.00
76	SB Grant	3,130.00	0.00
Grand Total:		58,100.18	0.00

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Vendor Name	Invoice Description1	Ref No.	Discount Date	
Vendor Name Line 2	Invoice Description2	PO No.	Pay Date	
Vendor Address	Vendor Number		Due Date	Taxes Withheld
City	Bank	Check No.	Check Date	Discount Amount
State/Province Zip/Postal	Invoice Number			Check Amount

BASIC LABORATORY INC.	Drinking Water Monitoring	25705	01/10/2023	
			01/20/2023	
2218 RAILROAD AVE	BL		01/10/2023	0.00
REDDING	GF	0	00/00/0000	0.00
CA 96001	2300250-28			149.08

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
40-30-795.00	LABORATORY TESTS		149.08	0.00
		Check No. 0	Total:	149.08
		Total for	BASIC LABORATORY INC.	149.08

CAMPORA	155 Diggles Propane	25698	12/28/2022	
			01/20/2023	
PO BOX 992424	CAMPO		12/28/2022	0.00
REDDING	GF	0	00/00/0000	0.00
CA 96099-2424	2580890			235.23

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
10-40-840.20	HEATING		117.62	0.00
53-40-840.20	HEATING		117.61	0.00

CAMPORA	Shop Propane	25704	12/28/2022	
			01/20/2023	
PO BOX 992424	CAMPO		12/28/2022	0.00
REDDING	GF	0	00/00/0000	0.00
CA 96099-2424	2581000			697.69

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
10-60-840.20	HEATING		232.56	0.00
40-30-840.20	HEATING		232.56	0.00
45-33-840.20	HEATING		232.57	0.00

CAMPORA	155 Diggles Propane	25699	12/29/2022	
			01/20/2023	
PO BOX 992424	CAMPO		12/29/2022	0.00
REDDING	GF	0	00/00/0000	0.00
CA 96099-2424	2607201			363.13

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
10-40-840.20	HEATING		181.56	0.00
53-40-840.20	HEATING		181.57	0.00

Check No. 0	Total:	1,296.05
Total for	CAMPORA	1,296.05

CHARLES W. PILLON	2022 FTR Prep	25696	01/17/2023	
			01/20/2023	
	CHARLES PI		01/17/2023	0.00
	GF	0	00/00/0000	0.00
96007	4474			2,500.00

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
10-25-765.00	AUDIT FEES		2,500.00	0.00

Check No. 0	Total:	2,500.00
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City	Bank	Check No.	Check Date	Discount Amount
State/Province Zip/Postal	Invoice Number			Check Amount

Total for	CHARLES W. PILLON	2,500.00
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CITY OF YREKA	LOLA Dinner C. Gilmore	25764	01/11/2023	
			01/20/2023	
701 FOURTH STREET	YREKA		01/11/2023	0.00
YREKA	GF	0	00/00/0000	0.00
CA 96097				30.00
GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
10-20-735.00	TRAVEL & TRAINING		30.00	0.00
		Check No.	0	Total: 30.00
		Total for	CITY OF YREKA	30.00

CNA SURETY	City Clerk Bond 23/24	25754	01/20/2023	
			01/20/2023	
8137 INNOVATION WAY	CNA		01/20/2023	0.00
ST LOUIS	GF	0	00/00/0000	0.00
MO 60682-0081				100.00
GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
10-25-755.00	FAITHFUL PERFORMANCE BONDS		100.00	0.00
		Check No.	0	Total: 100.00
		Total for	CNA SURETY	100.00

CROSS CONNECTIONS MOBILE	Programming Software 50/50 Gra	25759	12/31/2022	
COMMUNICATIONS			01/20/2023	
35860 PAUBA ROAD	CROSSCONNE		12/31/2022	0.00
TEMECULA	GF	0	00/00/0000	0.00
CA 92592	2022-12-19-EtnaFD			253.80
GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
60-50-875.00	SPECIAL DEPT SUPPLIES & EQUIP		253.80	0.00
		Check No.	0	Total: 253.80
		Total for	CROSS CONNECTIONS MOBILE	253.80

E & S ENGINEERS	Monthly Retainer	25749	12/20/2022	
			01/20/2023	
329 WEST MINER STREET	BRAY		12/20/2022	0.00
YREKA	GF	0	00/00/0000	0.00
CA 96097	3919			500.00
GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
10-25-782.00	ENGINEER FEES		500.00	0.00
E & S ENGINEERS	Emergency Drought Preparedness	25706	12/22/2022	
			01/20/2023	
329 WEST MINER STREET	BRAY		12/22/2022	0.00
YREKA	GF	0	00/00/0000	0.00
CA 96097	3927			1,327.50

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Vendor Address	Vendor Number		Due Date	Taxes Withheld
City	Bank	Check No.	Check Date	Discount Amount
State/Province	Zip/Postal	Invoice Number		Check Amount

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
20-30-881.20	DWR-DROUGHT RELIEF GRANT		1,327.50	0.00
		Check No.	0	Total: 1,827.50
		Total for	E & S ENGINEERS	1,827.50

ETNA HARDWARE & SPORTING GOODS	Pool Grant Exp.	25710	12/31/2022	
P O BOX 328	EHSG		01/20/2023	
ETNA	GF	0	12/31/2022	0.00
CA 96027			00/00/0000	0.00
				110.43

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
23-70-881.00	PROP 68-POOL GRANT		110.43	0.00

ETNA HARDWARE & SPORTING GOODS	Water Dept. Supplies	25711	12/31/2022	
P O BOX 328	EHSG		01/20/2023	
ETNA	GF	0	12/31/2022	0.00
CA 96027			00/00/0000	0.00
				35.15

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
40-30-880.00	MAINTENANCE & SUPPLIES		35.15	0.00

ETNA HARDWARE & SPORTING GOODS	PD Supplies	25712	12/31/2022	
P O BOX 328	EHSG		01/20/2023	
ETNA	GF	0	12/31/2022	0.00
CA 96027			00/00/0000	0.00
				25.17

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
10-40-880.00	MAINTENANCE & SUPPLIES		25.17	0.00

ETNA HARDWARE & SPORTING GOODS	Streets Supplies	25713	12/31/2022	
P O BOX 328	EHSG		01/20/2023	
ETNA	GF	0	12/31/2022	0.00
CA 96027			00/00/0000	0.00
				42.86

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
10-60-880.00	MAINTENANCE & SUPPLIES		42.86	0.00

ETNA HARDWARE & SPORTING GOODS	Buildings Supplies	25714	12/31/2022	
P O BOX 328	EHSG		01/20/2023	
ETNA	GF	0	12/31/2022	0.00
CA 96027			00/00/0000	0.00
				36.43

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
10-55-880.00	MAINTENANCE & SUPPLIES		36.43	0.00

ETNA HARDWARE & SPORTING GOODS	Parks Supplies	25715	12/31/2022	
P O BOX 328	EHSG		01/20/2023	
ETNA	GF	0	12/31/2022	0.00
CA 96027			00/00/0000	0.00
				3.39

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
10-70-880.00	MAINTENANCE & SUPPLIES		3.39	0.00

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City	Bank	Check No.	Check Date	Discount Amount
State/Province Zip/Postal	Invoice Number			Check Amount

ETNA HARDWARE & SPORTING GOODS	Shop Supplies	25716	12/31/2022	
			01/20/2023	
P O BOX 328	EHSG		12/31/2022	0.00
ETNA	GF	0	00/00/0000	0.00
CA 96027				21.43

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
10-60-880.00	MAINTENANCE & SUPPLIES		7.14	0.00
40-30-880.00	MAINTENANCE & SUPPLIES		7.14	0.00
45-33-880.00	MAINTENANCE & SUPPLIES		7.15	0.00

ETNA HARDWARE & SPORTING GOODS	Clerk Supplies	25717	12/31/2022	
			01/20/2023	
P O BOX 328	EHSG		12/31/2022	0.00
ETNA	GF	0	00/00/0000	0.00
CA 96027				6.96

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
10-25-880.00	MAINTENANCE & SUPPLIES		6.96	0.00

Check No.	0	Total:	281.82
Total for	ETNA HARDWARE & SPORTING G		281.82

FAIRCHILD MEDICAL CENTER	Medical Supplies	25750	12/01/2022	
			01/20/2023	
444 BRUCE ST	FMC		12/01/2022	0.00
YREKA	GF	0	00/00/0000	0.00
CA 96097				79.11

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
50-45-872.00	MEDICAL SUPPLIES		79.11	0.00

Check No.	0	Total:	79.11
Total for	FAIRCHILD MEDICAL CENTER		79.11

FORT JONES LUMBER YARD, INC.	Prop 68	25757	12/25/2022	
			01/20/2023	
	FORT JONES		12/25/2022	0.00
	GF	0	00/00/0000	0.00
	268342			10,233.46

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
23-70-881.00	PROP 68-POOL GRANT		10,233.46	0.00

Check No.	0	Total:	10,233.46
Total for	FORT JONES LUMBER YARD, INC		10,233.46

HENRY SCHEIN MEDICAL	Medical Supplies	25753	12/14/2022	
			01/20/2023	
PO BOX 7156	HENRYSH		12/14/2022	0.00
PASADENA	GF	0	00/00/0000	0.00
CA 91109-7156	31475767			188.93

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
50-45-872.00	MEDICAL SUPPLIES		188.93	0.00

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Vendor Name Line 2	Invoice Description2	PO No.	Pay Date		
Vendor Address	Vendor Number		Due Date	Taxes Withheld	
City	Bank	Check No.	Check Date	Discount Amount	
State/Province Zip/Postal	Invoice Number			Check Amount	
HENRY SCHEIN MEDICAL	Medical Supplies	25719	12/22/2022		
			01/20/2023		
PO BOX 7156	HENRYSH		12/22/2022	0.00	
PASADENA	GF	0	00/00/0000	0.00	
CA 91109-7156	32035556			200.03	
GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved	
50-45-872.00	MEDICAL SUPPLIES		200.03	0.00	
HENRY SCHEIN MEDICAL	Medical Supplies	25729	12/27/2022		
			01/20/2023		
PO BOX 7156	HENRYSH		12/27/2022	0.00	
PASADENA	GF	0	00/00/0000	0.00	
CA 91109-7156	32195139			43.49	
GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved	
50-45-872.00	MEDICAL SUPPLIES		43.49	0.00	
HENRY SCHEIN MEDICAL	Medical Supplies	25730	12/28/2022		
			01/20/2023		
PO BOX 7156	HENRYSH		12/28/2022	0.00	
PASADENA	GF	0	00/00/0000	0.00	
CA 91109-7156	32238817			148.50	
GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved	
50-45-872.00	MEDICAL SUPPLIES		148.50	0.00	
HENRY SCHEIN MEDICAL	Medical Supplies	25731	12/30/2022		
			01/20/2023		
PO BOX 7156	HENRYSH		12/30/2022	0.00	
PASADENA	GF	0	00/00/0000	0.00	
CA 91109-7156	32328020			103.86	
GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved	
50-45-872.00	MEDICAL SUPPLIES		103.86	0.00	

Check No.	0	Total:	684.81
Total for	HENRY SCHEIN MEDICAL		684.81

KIEP-ER KLEEN	City Hall Cleaning	25701	01/10/2023		
			01/20/2023		
PO BOX 404	KK		01/10/2023	0.00	
ETNA	GF	0	00/00/0000	0.00	
CA 96027-404				166.51	
GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved	
10-25-760.00	PROFESSIONAL & CONTRACT SERVCS		166.51	0.00	

Check No.	0	Total:	166.51
Total for	KIEP-ER KLEEN		166.51

LIFE ASSIST	Medical Supplies	25718	12/27/2022		
			01/20/2023		
11277 SUNRISE PARK DRIVE	LA		12/27/2022	0.00	
RANCHO CORDOVA	GF	0	00/00/0000	0.00	
CA 95742	1278971			215.07	
GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved	

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Vendor Name Line 2	Invoice Description2	PO No.	Pay Date		
Vendor Address	Vendor Number		Due Date	Taxes Withheld	
City	Bank	Check No.	Check Date	Discount Amount	
State/Province Zip/Postal	Invoice Number			Check Amount	
50-45-872.00	MEDICAL SUPPLIES			215.07	0.00
LIFE ASSIST	Medical Supplies	25728	12/30/2022		
			01/20/2023		
11277 SUNRISE PARK DRIVE	LA		12/30/2022		0.00
RANCHO CORDOVA	GF	0	00/00/0000		0.00
CA 95742	1280382				157.43
GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved	
50-45-872.00	MEDICAL SUPPLIES		157.43		0.00
		Check No. 0	Total:		372.50
		Total for	LIFE ASSIST		372.50

MEAN GENE'S GAS	Heating DSL City Hall	25732	12/31/2022		
			01/20/2023		
P O BOX 534	MGM		12/31/2022		0.00
FT JONES	GF	0	00/00/0000		0.00
CA 96032					1,469.75
GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved	
10-55-840.20	HEATING		1,469.75		0.00
MEAN GENE'S GAS	Bulk Fuel Diesel	25733	12/31/2022		
			01/20/2023		
P O BOX 534	MGM		12/31/2022		0.00
FT JONES	GF	0	00/00/0000		0.00
CA 96032					478.76
GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved	
10-50-865.00	VEHICLE FUEL & OIL		47.88		0.00
10-60-865.00	VEHICLE FUEL & OIL		4.77		0.00
40-30-865.00	VEHICLE FUEL & OIL		9.58		0.00
45-33-865.00	VEHICLE FUEL & OIL		9.58		0.00
50-45-865.00	VEHICLE FUEL & OIL		406.95		0.00
MEAN GENE'S GAS	Bulk Fuel Unleaded	25734	12/31/2022		
			01/20/2023		
P O BOX 534	MGM		12/31/2022		0.00
FT JONES	GF	0	00/00/0000		0.00
CA 96032					1,018.81
GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved	
10-40-865.00	VEHICLE FUEL & OIL		815.05		0.00
10-50-865.00	VEHICLE FUEL & OIL		50.94		0.00
10-60-865.00	VEHICLE FUEL & OIL		50.94		0.00
40-30-865.00	VEHICLE FUEL & OIL		50.94		0.00
45-33-865.00	VEHICLE FUEL & OIL		50.94		0.00
MEAN GENE'S GAS	Bulk Fuel Diesel	25735	12/31/2022		
			01/20/2023		
P O BOX 534	MGM		12/31/2022		0.00
FT JONES	GF	0	00/00/0000		0.00
CA 96032					589.04
GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved	
10-45-865.00	VEHICLE FUEL & OIL		500.68		0.00
10-50-865.00	VEHICLE FUEL & OIL		58.90		0.00
10-60-865.00	VEHICLE FUEL & OIL		5.90		0.00
40-30-865.00	VEHICLE FUEL & OIL		11.78		0.00

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State/Province Zip/Postal	Invoice Number			Check Amount

45-33-865.00	VEHICLE FUEL & OIL			11.78	0.00
MEAN GENE'S GAS	Bulk Fuel Unleaded	25736	12/31/2022		
			01/20/2023		
P O BOX 534	MGM		12/31/2022		0.00
FT JONES	GF	0	00/00/0000		0.00
CA 96032					811.14

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
10-40-865.00	VEHICLE FUEL & OIL		648.91	0.00
10-50-865.00	VEHICLE FUEL & OIL		40.56	0.00
10-60-865.00	VEHICLE FUEL & OIL		40.55	0.00
40-30-865.00	VEHICLE FUEL & OIL		40.56	0.00
45-33-865.00	VEHICLE FUEL & OIL		40.56	0.00

Check No.	0	Total:	4,367.50
Total for	MEAN GENE'S GAS		4,367.50

MT. SHASTA AMBULANCE SERVICE	Run #22-5271	25755	12/31/2022		
			01/20/2023		
	MT. SHASTA		12/31/2022		0.00
MT. SHASTA	GF	0	00/00/0000		0.00
CA 96067					400.00

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
50-45-760.00	PROFESSIONAL & CONTRACT SERVCS		400.00	0.00

MT. SHASTA AMBULANCE SERVICE	Run # 23-195	25697	01/13/2023		
			01/20/2023		
	MT. SHASTA		01/13/2023		0.00
MT. SHASTA	GF	0	00/00/0000		0.00
CA 96067					400.00

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
50-45-760.00	PROFESSIONAL & CONTRACT SERVCS		400.00	0.00

Check No.	0	Total:	800.00
Total for	MT. SHASTA AMBULANCE SERVIC		800.00

NBS GOVERNMENT FINANCE GROUP	Quarterly Bond Assessment	25748	12/20/2022		
			01/20/2023		
32605 TEMECULA PARKWAY	NBS		12/20/2022		0.00
TEMECULA	GF	0	00/00/0000		0.00
CA 92592	202212-2589				1,357.21

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
47-33-760.00	PROFESSIONAL & CONTRACT SERVCS		1,357.21	0.00

Check No.	0	Total:	1,357.21
Total for	NBS GOVERNMENT FINANCE GR		1,357.21

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City	Bank	Check No.	Check Date	Discount Amount
State/Province Zip/Postal	Invoice Number			Check Amount

NETWORK ONE	IT Services	25762	01/20/2023	
			01/20/2023	
1512 S. OREGON STREET	NETW		01/20/2023	0.00
YREKA	GF	0	00/00/0000	0.00
CA 96097	FPA-102086			2,533.00

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
10-25-760.01	I.T.		361.85	0.00
10-40-760.01	I.T.		361.85	0.00
10-41-760.01	I.T.		361.85	0.00
40-30-760.01	I.T.		361.85	0.00
45-33-760.01	I.T.		361.85	0.00
50-45-760.01	I.T.		361.85	0.00
53-40-760.01	I.T.		361.90	0.00

Check No.	0	Total:	2,533.00
Total for	NETWORK ONE		2,533.00

PACIFIC POWER	440 Main City Hall	25722	12/23/2022	
			01/20/2023	
PO BOX 26000	PP		12/23/2022	0.00
PORTLAND	GF	0	00/00/0000	0.00
OR 97256-0001				244.60

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
10-55-840.10	ELECTRIC		244.60	0.00

PACIFIC POWER	155 Diggles PD	25723	12/23/2022	
			01/20/2023	
PO BOX 26000	PP		12/23/2022	0.00
PORTLAND	GF	0	00/00/0000	0.00
OR 97256-0001				174.36

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
10-40-840.10	ELECTRIC		87.18	0.00
53-40-840.10	ELECTRIC		87.18	0.00

PACIFIC POWER	Woodland Fltr Plant	25724	12/23/2022	
			01/20/2023	
PO BOX 26000	PP		12/23/2022	0.00
PORTLAND	GF	0	00/00/0000	0.00
OR 97256-0001				86.68

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
40-30-840.10	ELECTRIC		86.68	0.00

PACIFIC POWER	400 Howell Lights	25726	12/23/2022	
			01/20/2023	
PO BOX 26000	PP		12/23/2022	0.00
PORTLAND	GF	0	00/00/0000	0.00
OR 97256-0001				24.08

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
23-70-840.10	ELECTRIC		24.08	0.00

PACIFIC POWER	Island Sewerplant	25720	12/27/2022	
			01/20/2023	
PO BOX 26000	PP		12/27/2022	0.00
PORTLAND	GF	0	00/00/0000	0.00
OR 97256-0001				608.55

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City	Bank	Check No.	Check Date	Discount Amount
State/Province Zip/Postal	Invoice Number			Check Amount

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
45-33-840.10	ELECTRIC		608.55	0.00
PACIFIC POWER	Streetlights	25708 12/30/2022		
		01/20/2023		
PO BOX 26000	PP	12/30/2022		0.00
PORTLAND	GF	0 00/00/0000		0.00
OR 97256-0001				928.41
GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
29-60-867.00	TRAFFIC SAFETY		928.41	0.00
PACIFIC POWER	401 Howell Pool	25709 01/03/2023		
		01/20/2023		
PO BOX 26000	PP	01/03/2023		0.00
PORTLAND	GF	0 00/00/0000		0.00
OR 97256-0001				139.77
GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
23-70-840.10	ELECTRIC		139.77	0.00

Check No.	0	Total:	2,206.45
Total for	PACIFIC POWER		2,206.45

PEACE OFFICERS RESEARCH ASSOC.	Etna POA	25744 12/01/2022		
		01/20/2023		
2940 ADVANTAGE WAY	PORAC	12/01/2022		0.00
SACRAMENTO	GF	0 00/00/0000		0.00
CA 95834-9666	382268			73.00
GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
10-40-750.00	DUES AND SUBSCRIPTIONS		73.00	0.00
PEACE OFFICERS RESEARCH ASSOC.	Etna POA Reserves	25745 01/01/2023		
		01/20/2023		
2940 ADVANTAGE WAY	PORAC	01/01/2023		0.00
SACRAMENTO	GF	0 00/00/0000		0.00
CA 95834-9666	382269			24.00
GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
10-40-750.00	DUES AND SUBSCRIPTIONS		24.00	0.00

Check No.	0	Total:	97.00
Total for	PEACE OFFICERS RESEARCH AS		97.00

PLANWEST PARTNERS, INC.	Housing Element Update	25763 01/16/2023		
		01/20/2023		
PO BOX 4581	PLAN	01/16/2023		0.00
ARCATA	GF	0 00/00/0000		0.00
CA 95518	22-285-02			4,505.00
GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
15-76-760.00	PROFESSIONAL & CONTRACT SERVCS		4,505.00	0.00

Check No.	0	Total:	4,505.00
Total for	PLANWEST PARTNERS, INC.		4,505.00

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State/Province Zip/Postal	Invoice Number			Check Amount

PRENTICE, LONG, & EPPERSON	Attorney Fees	25746	01/01/2023	
			01/20/2023	
2240 COURT STREET	PRENTICE		01/01/2023	0.00
REDDING	GF	0	00/00/0000	0.00
CA 96001	5540			2,186.00

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
10-25-780.00	ATTORNEY FEES		1,467.50	0.00
10-40-780.00	ATTORNEY FEES		570.00	0.00
70-35-780.00	ATTORNEY FEES		148.50	0.00

Check No. 0 Total: 2,186.00

Total for PRENTICE, LONG, & EPPERSON 2,186.00

SAN DIEGO POLICE EQUIPMENT CO	PD Ammo	25703	01/06/2023	
			01/20/2023	
8205-A RONSON ROAD	SDPECO		01/06/2023	0.00
SAN DIEGO	GF	0	00/00/0000	0.00
CA 92111	655087			2,358.23

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
10-40-875.00	SPECIAL DEPT SUPPLIES & EQUIP		2,358.23	0.00

Check No. 0 Total: 2,358.23

Total for SAN DIEGO POLICE EQUIPMENT (2,358.23

SCOTT VALLEY AUTO PARTS	PD Vehicle Repairs & Maint.	25727	12/31/2022	
			01/20/2023	
P O BOX 215	SVAP		12/31/2022	0.00
FT JONES	GF	0	00/00/0000	0.00
CA 96032				829.40

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
10-40-860.00	VEHICLE MAINTENANCE		829.40	0.00

Check No. 0 Total: 829.40

Total for SCOTT VALLEY AUTO PARTS 829.40

SCOTT VALLEY DISPOSAL	Monthly Trash Service	25695	12/31/2022	
			01/20/2023	
138 FOREST WALK	SVD		12/31/2022	0.00
ETNA	GF	0	00/00/0000	0.00
CA 96027				375.00

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
10-60-840.30	TRASH		187.50	0.00
10-70-840.30	TRASH		187.50	0.00

Check No. 0 Total: 375.00

Total for SCOTT VALLEY DISPOSAL 375.00

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City	Bank	Check No.	Check Date	Discount Amount
State/Province Zip/Postal	Invoice Number			Check Amount
SECTARIS PARTNERS	City Manager Services	25761	01/02/2023	
			01/20/2023	
143 W. 21ST STREET	SECT		01/02/2023	0.00
MERCED	GF	0	00/00/0000	0.00
CA 95340	3004			4,975.00
GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
10-20-760.00	PROFESSIONAL & CONTRACT SERVCS		4,975.00	0.00
	Check No.	0	Total:	4,975.00
	Total for	SECTARIS PARTNERS		4,975.00

SHASTA VALLEY PEST CONTROL	Amb. Pest Control	25760	12/23/2022	
			01/20/2023	
467 SOUTH 7TH ST.	SHASTA		12/23/2022	0.00
MONTAGUE	GF	0	00/00/0000	0.00
CA 96064	12/23/22-7			80.00
GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
50-45-760.00	PROFESSIONAL & CONTRACT SERVCS		80.00	0.00
	Check No.	0	Total:	80.00
	Total for	SHASTA VALLEY PEST CONTROL		80.00

SHN CONSULTING ENGINEERS	Etna SSMP	25751	12/19/2022	
			01/20/2023	
	SHN		12/19/2022	0.00
	GF	0	00/00/0000	0.00
	115554			202.50
GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
45-33-760.00	PROFESSIONAL & CONTRACT SERVCS		202.50	0.00
	Check No.	0	Total:	202.50
	Total for	SHN CONSULTING ENGINEERS		202.50

SISKIYOU COUNTY COMMUNITY DEVELOPMENT DEPT.	Pool Permit	25707	12/05/2022	
806 S. MAIN ST	SCCDD		01/20/2023	
YREKA	GF	0	12/05/2022	0.00
CA 96097			00/00/0000	0.00
				300.00
GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
23-70-790.00	LICENSE & PERMITS		300.00	0.00
SISKIYOU COUNTY COMMUNITY DEVELOPMENT DEPT.	Annual Haz Mat Permit	25747	12/16/2022	
806 S. MAIN ST	SCCDD		01/20/2023	
YREKA	GF	0	12/16/2022	0.00
CA 96097	IN0322751		00/00/0000	0.00
				264.00
GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
10-60-750.00	DUES AND SUBSCRIPTIONS		88.00	0.00
40-30-750.00	DUES AND SUBSCRIPTIONS		88.00	0.00
45-33-750.00	DUES AND SUBSCRIPTIONS		88.00	0.00

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Check No.	0	Total:	564.00
Total for	SISKIYOU COUNTY COMMUNITY		564.00

SISKIYOU COUNTY SHERIFF	2nd qtr 2022 Dispatch & Record	25700	01/09/2023	
CIVIL DIVISION			01/20/2023	
305 BUTTE STREET	CIVIL		01/09/2023	0.00
YREKA	GF	0	00/00/0000	0.00
CA 96097				5,125.00
GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
10-40-762.00	SHERIFF'S CONTRACT		5,125.00	0.00

Check No.	0	Total:	5,125.00
Total for	SISKIYOU COUNTY SHERIFF		5,125.00

SISKIYOU TELEPHONE	5638 PD Fax	25737	01/01/2023	
			01/20/2023	
P O BOX 157	ST		01/01/2023	0.00
ETNA	GF	0	00/00/0000	0.00
CA 96027				52.88
GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
10-40-830.00	TELEPHONE EXPENSE		17.62	0.00
10-80-830.00	TELEPHONE EXPENSE		17.62	0.00
53-40-830.00	TELEPHONE EXPENSE		17.64	0.00

SISKIYOU TELEPHONE	3673 Shop Phone	25738	01/01/2023	
			01/20/2023	
P O BOX 157	ST		01/01/2023	0.00
ETNA	GF	0	00/00/0000	0.00
CA 96027				32.03
GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
10-60-830.00	TELEPHONE EXPENSE		10.67	0.00
40-30-830.00	TELEPHONE EXPENSE		10.67	0.00
45-33-830.00	TELEPHONE EXPENSE		10.69	0.00

SISKIYOU TELEPHONE	3400 PD Phone	25739	01/01/2023	
			01/20/2023	
P O BOX 157	ST		01/01/2023	0.00
ETNA	GF	0	00/00/0000	0.00
CA 96027				284.39
GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
10-40-830.00	TELEPHONE EXPENSE		94.79	0.00
10-80-830.00	TELEPHONE EXPENSE		94.79	0.00
53-40-830.00	TELEPHONE EXPENSE		94.81	0.00

SISKIYOU TELEPHONE	3331 Ambulance	25740	01/01/2023	
			01/20/2023	
P O BOX 157	ST		01/01/2023	0.00
ETNA	GF	0	00/00/0000	0.00
CA 96027				105.16
GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
50-45-830.00	TELEPHONE EXPENSE		105.16	0.00

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SISKIYOU TELEPHONE	3295 Fire Hall	25741	01/01/2023	
			01/20/2023	
P O BOX 157	ST		01/01/2023	0.00
ETNA	GF	0	00/00/0000	0.00
CA 96027				72.79

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
10-50-830.00	TELEPHONE EXPENSE		72.79	0.00

SISKIYOU TELEPHONE	3217 City Hall Fax	25742	01/01/2023	
			01/20/2023	
P O BOX 157	ST		01/01/2023	0.00
ETNA	GF	0	00/00/0000	0.00
CA 96027				51.78

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
10-25-830.00	TELEPHONE EXPENSE		51.78	0.00

SISKIYOU TELEPHONE	5256 City Hall Phone	25743	01/01/2023	
			01/20/2023	
P O BOX 157	ST		01/01/2023	0.00
ETNA	GF	0	00/00/0000	0.00
CA 96027				294.11

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
10-25-830.00	TELEPHONE EXPENSE		294.11	0.00

Check No.	0	Total:	893.14
Total for	SISKIYOU TELEPHONE		893.14

SWRCB ACCOUNTING OFFICE	Water System Annual Fee	25756	12/21/2022	
			01/20/2023	
PO BOX 1888	SWRCB		12/21/2022	0.00
SACRAMENTO	GF	0	00/00/0000	0.00
CA 95812-1888	SM-1040697			1,277.21

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
40-30-790.00	LICENSE & PERMITS		1,277.21	0.00

Check No.	0	Total:	1,277.21
Total for	SWRCB ACCOUNTING OFFICE		1,277.21

VERIZON WIRELESS	Monthly Cellular	25758	12/31/2022	
			01/20/2023	
PO BOX 9622	VW		12/31/2022	0.00
MISSION HILLS	GF	0	00/00/0000	0.00
TX 91346-9622				648.65

GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
10-40-830.30	CELLULAR		111.06	0.00
10-60-830.30	CELLULAR		48.06	0.00
10-80-830.30	CELLULAR		111.06	0.00
40-30-830.30	CELLULAR		48.06	0.00
45-33-830.30	CELLULAR		48.06	0.00
50-45-830.30	CELLULAR		171.29	0.00
53-40-830.30	CELLULAR		111.06	0.00

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State/Province Zip/Postal	Invoice Number			Check Amount

Check No.	0	Total:	648.65
Total for	VERIZON WIRELESS		648.65

WITTMAN ENTERPRISES, LLC	Ambulance Billing	25702	12/31/2022	
			01/20/2023	
11093 SUN CENTER	WE		12/31/2022	0.00
RANCHO CORDOVA	GF	0	00/00/0000	0.00
CA 95670-6110	2212467			2,496.34
GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
50-45-760.00	PROFESSIONAL & CONTRACT SERVCS		2,496.34	0.00

Check No.	0	Total:	2,496.34
Total for	WITTMAN ENTERPRISES, LLC		2,496.34

XEROX CORPORATION	Print Meter	25752	12/06/2022	
			01/20/2023	
PO BOX 7405	XEROX		12/06/2022	0.00
PASADENA	GF	0	00/00/0000	0.00
CA 91109-7405	017800168			26.18
GL Number	Description	Distribution Line Description	Invoice Amount	Amount Relieved
10-25-870.00	OFFICE SUPPLIES		26.18	0.00

Check No.	0	Total:	26.18
Total for	XEROX CORPORATION		26.18

Total Invoices: 68

Grand Total:	55,877.45
Less Credit Memos:	0.00
Net Total:	55,877.45
Less Hand Check Total:	0.00
Outstanding Invoice Total:	55,877.45

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State/Province Zip/Postal	Invoice Number			Check Amount

Recap by Fund

Fund #	Fund Name	Amount To Pay	Amount To Relieve
10	General Fund	25,938.02	0.00
15	COMMUNITY DEVELOPMENT	4,505.00	0.00
20	Water Improvement Fund	1,327.50	0.00
23	Swimming Pool Fund	10,807.74	0.00
29	Local Transportation Fund	928.41	0.00
40	Water Fund	2,409.26	0.00
45	Sewer Fund	1,672.23	0.00
47	Sewer Assessment Fund	1,357.21	0.00
50	Ambulance Fund	5,558.01	0.00
53	COPS Personnel	971.77	0.00
60	Fire Dept Capital Replacement	253.80	0.00
70	CDBG-PROGRAM INCOME	148.50	0.00
Grand Total:		55,877.45	0.00



RESOLUTION 2023-001

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ETNA AUTHORIZING INVESTMENT OF CITY OF ETNA MONIES IN LOCAL AGENCY INVESTMENT FUND (LAIF)

WHEREAS, Pursuant to Chapter 730 of the statutes of 1976, Section 16429.1 was added to the California Government Code to create a Local Agency Investment Fund in the State Treasury for the deposit of money of a local agency for purposes of investment by the State Treasurer; and

WHEREAS, the City Council hereby finds that the deposit and withdrawal of money in the Local Agency Investment Fund in accordance with the provisions of Section 16429.1 of the Government Code for the purpose of investment as stated therein as in the best interests of the City of Etna.

NOW THEREFORE, BE IT RESOLVED that the City Council of the City of Etna does hereby authorize the deposit and withdrawal of City of Etna monies in the Local Agency Investment Fund in the State Treasury accordance with the provisions of Section 16429.1 of the Government Code for the purpose of investment as stated therein.

BE IT FURTHER RESOLVED, that the following City of Etna officers or their successors in office shall be authorized to order the deposit or withdrawal of monies in the Local Agency Investment Fund:

City Clerk	Pamela Eastlick
Mayor	Cliff Munson
Mayor Pro-Tem	Charnna Gilmore
Treasurer	Susan M. Marshall

I HEREBY CERTIFY that the foregoing resolution was passed and adopted by the City Council of the City of Etna at a special meeting thereof held on January 30, 2023, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Mayor, Cliff Munson

ATTEST:

Pamela Eastlick, City Clerk

Etna Police Department Monthly Report

December 2022

As we are in the middle of winter, we typically see a slowdown in police related activity. This hasn't been the case these past couple months and has continued into the new year. While much of the activity is great for our community, we are seeing a downside such as increased criminal activity and traffic related issues. Our officers have been outstanding in keeping up with the demand for service and helped keep our constituents feeling safe and protected. Thank you to City employee's and city Council in supporting our efforts, it makes all the difference in the world. It has been amazing to receive the continued thanks from the community as well as seeing the progress and positive difference while patrolling around town. It makes the hard work and effort worthwhile knowing positive change is always on the forefront.

Traffic- This past month has brought us several traffic related issues mostly in the form of preventable traffic violations and collisions. While our DUI's and collisions remain at a lower number in town there is no excuse for them, so officers are remaining vigilant to keep them at a low number or nonexistent. We continue to educate by making numerous traffic stops monthly and provide warnings in the process. After a warning, officers generally issue citations. This past month several citations were issued for various violations. We have also had an increased concern for violations near the high school and additional locations around town. We have been increasing our presence in this area and will continue to issue warnings and citations if warranted. We have also borrowed a speed trailer from Ft. Jones so you will see it strategically placed around town. If you see a problematic area, please let us know so we can address it appropriately.

Schools- Recently we have also seen an uptick in activity within our schools and the need for police intervention and counseling. I believe our role as police is not to just be an enforcer but to be proactive within our community as a prevention role. We continue to work with the schools, assisting them in anything they may need to have another successful school year for our youth. We have also made several visits to our schools recently to visit and speak with the children about law enforcement and our roles within the community. It has always been a great opportunity to visit with our local youth on a casual basis and let them know we are their friends and here to help. With covid policies being amended we now are able to utilize school facilities once again for PAL and Law Enforcement activities. I have had several meetings recently with school district personnel in the efforts to be proactive in creating protocol and policies to prevent future problems while combating current issues. These meetings have been very productive and look forward to implementing them within our communities.

Animal Control- We continue to see animal control cases decline with the exception of a few dogs at large issues. We continue to successfully rehome problematic dogs utilizing our partnership with the Mt. Shasta Humane society and the rescue ranch. We recently dealt with several dogs at large as well as lost dogs. Utilizing our face book page and local social media we

were able to locate owners and come to a successful conclusion while hopefully preventing a future problem. While we will always have animal control related issues it has been nice to see them slowly declining. Again, education is a large part of maintaining voluntary compliance with any ordinance violation especially with animal control issues. As we begin a new year we continue to educate owners the importance of dog licensing and showing proof of vaccinations. We along with city hall have been continuing to remind dog owners as June will bring a new year in hopes to gain a higher number of compliance.

Reports/Cases- Attached you will find last month's statistical data showing the diversity in calls for service and activity levels. This also includes calls for service in the outlying areas of Etna. This year has already brought us several significant cases for each town. We hope this isn't the sign of the times as we face no sign of slowing down. As mentioned above Officers have been doing a great job and are keeping up with the demand for service. In the past months we have seen many social events taking place and we will continue to see a rise in calls for service of the upcoming months. Our scheduling may differ to accommodate this demand, but we are still available 24 hours for any needs. Many of our cases continue to be officer generated coming from our officers being so proactive in the community. Presences is a huge factor in preventing crime and it is our mission to be seen as often and continually.

Calls for Service- As with the written reports we have seen an increase in calls for service including mutual aid requests and response to EMS/Fire calls. We continue to assist other departments in any way we can to help first responders to any crisis. With an increase in criminal activity outside our two towns and other agencies suffering from low staffing we have been called upon by outside agencies to assist often. These agencies include CHP, Sheriff's Office, Forest Service, and CAL Fire to name a few. They also assist us when the need arises. It has been a great working partnership we have fostered and continue to do so in the future. We have also been able to attend trainings recently involving our mutual aid partners which has not only given us a better response but the ability to understand the complexities in everyone's policies and procedures.

Ordinance Enforcement- With Bonnie's retirement we have been slowly addressing her ongoing code enforcement cases. We have been able to address and close several lately as Kelly transitions into cases yet to be adjudicated. Several in the near future will be sent through to the review and prosecution process. Bonnie had been very active in the process of code enforcement and was looking into the revising and addition of ordinances to streamline and make Etna a safer place to live. This has always been a long process but worth the work as local ordinances will continue to be tailored to the City of Etna and our lifestyle. Kelly and the PD look forward to continuing Bonnie's hard work.

PAL- Our Youth Mentoring Center has seen a lot of activity in providing education and a safe place for our youth to attend recently. We have several trips and activities planned for this upcoming month. PAL also has their annual Skills and Drills Basketball program to begin in February. This expanding program has us now partnering with our school district as well as the Quartz Valley Indian Reservation to meet the demand and need of our communities youth.

Training- Recently our officers have been attending several trainings in perishable skills as well as advanced officer trainings. We are now compliant for the past two years and will begin the training phase for the next two year cycle. We have numerous upcoming trainings scheduled and look forward to the specialties our officers will now be experts in.

Patrol Hours- The patrol hours and time in the office stay maintained over 600 hours a month with 5 officers and 2 CSO's. Countless security checks, home checks, and business checks are made daily making sure our community is safe. We continue to hear compliments and appreciation on a daily basis for the service we provide our constituents. It makes all the hard work worthwhile when we can see and especially hear the difference our officers make in the community.



SISKIYOU COUNTY SHERIFF'S OFFICE

305 BUTTE ST
YREKA, CA 96097
(530) 841-2900

CFS EVENT LIST REPORT

CFS EVENT LIST SEARCH

Agency = %,
CFS Report Date = 12/01/2022 to 01/24/2023,
Primary Unit = ETNA%,
Response Area = 5C

CFS EVENT LIST SEARCH RESULTS

TIME CREATED	EVENT NUMBER	CASE NUMBER	CALL TYPE	LOCATION	APT	FINAL TYPE
12/01/2022 10:18	2212010014		WI	900 CALLAHAN WAY	7	
12/02/2022 13:54	2212020030		WI	536 N HWY 3	B	
12/03/2022 21:50	2212030030		DP	OAK ST/HARRISON ST		
12/05/2022 21:49	2212050042		PTFT	110 INDUSTRIAL PKY		
12/06/2022 17:19	2212060039		NCRM	443 MAIN ST		
12/07/2022 10:32	2212070018		WI	519 WAGNER WAY		
12/09/2022 22:38	2212090045		ALARM	15 TELCO WY		
12/10/2022 10:09	2212100013		ASST	400 HOWELL AVE		
12/13/2022 13:21	2212130025	4220092	FG	317 MAIN ST		
12/14/2022 16:59	2212140045		ANIMAL	857 VERNON ST		
12/15/2022 12:48	2212150028		ASST	220 COLLIER WAY		
12/15/2022 22:30	2212150061		M	736 MAIN ST		
12/16/2022 08:23	2212160007		TRSP	736 MAIN ST		
12/20/2022 08:41	2212200008		NCRM	119 SCOTT ST		
12/22/2022 09:27	2212220015		FLP	368 CENTER ST		
12/22/2022 10:10	2212220020		PTRL	ETNA CITY PARK		
12/22/2022 21:05	2212220050		ANIMAL	OAK ST/HARRISON ST		
12/24/2022 16:57	2212240034		OWAS	124 COLLIER WAY		
12/25/2022 02:43	2212250003		ALARM	424 MAIN ST		
12/26/2022 21:42	2212260036		ALARM	15 TELCO WY		
12/27/2022 09:04	2212270007		FLP	38 MAIN ST		
12/28/2022 13:40	2212280023		CODE	38 MAIN ST		
12/29/2022 11:43	2212290035		FLP	00 FREDERICK ST		
12/31/2022 12:55	2212310022	4220095	TC	404 N HWY 3		
12/31/2022 16:26	2212310032		ASST	504 WOODLAND ST		
01/04/2023 05:55	2301040008		ALARM	15 TELCO WY		
01/04/2023 15:59	2301040037		AB	156 CALLAHAN ST		
01/06/2023 18:09	2301060038		FLP	117 MAIN ST		
01/06/2023 23:13	2301060055		ALARM	15 TELCO WY		

TIME CREATED	EVENT NUMBER	CASE NUMBER	CALL TYPE	LOCATION	APT	FINAL TYPE
01/07/2023 13:09	2301070014		FND	155 DIGGLES ST	.	
01/07/2023 22:04	2301070034		ALARM	15 TELCO WY		
01/08/2023 22:03	2301080039		ALARM	15 TELCO WY		
01/09/2023 10:22	2301090028		FLP	15 TELCO WY		
01/11/2023 19:18	2301110046		VEH STOP	STERLING/MATTHEWS		
01/11/2023 20:08	2301110048		VEH STOP	BUTTE/MAIN ST		
01/11/2023 21:10	2301110050		OWAS	511 MAIN ST		
01/12/2023 17:42	2301120063		TRAF	CALLAHAN ST/PLEASURE PARK		
01/13/2023 01:48	2301130007		PTFT	133 CHARLES ST		
01/13/2023 07:40	2301130011		DP	124 COLLIER WAY		
01/13/2023 11:03	2301130036		ASST	35 MAIN ST		
01/15/2023 12:39	2301150016		CIV	133 CHARLES ST		
01/16/2023 11:11	2301160010		ANIMAL	00 CLEVELAND ST		
01/17/2023 08:20	2301170008		FLP	835 VERNON ST		
01/17/2023 13:02	2301170014		M	226 COLLEGE AVE		
01/19/2023 08:37	2301190015		ASST	530 MAIN ST		
01/19/2023 09:52	2301190020		SCHOOL	400 HOWELL AVE		
01/19/2023 12:20	2301190029		WI	341 COLLIER WAY		
01/20/2023 18:30	2301200056		DP	210 DIGGLES ST		
01/20/2023 20:16	2301200058		MP	00 MAIN ST		
01/20/2023 21:39	2301200065		DP	208 DIGGLES ST		
01/21/2023 00:19	2301210002		GTFT	166 CALLAHAN ST		
01/21/2023 14:43	2301210024		ANIMAL	17 SCOTT ST		
01/22/2023 22:58	2301220034		AB	961 CLEVELAND ST		

TOTAL CALLS: 53



SISKIYOU COUNTY SHERIFF'S OFFICE

305 BUTTE ST
YREKA, CA 96097
(530) 841-2900

CFS EVENT LIST REPORT

CFS EVENT LIST SEARCH

Agency = %,
CFS Report Date = 12/01/2022 to 01/24/2023,
Primary Unit = ETNA%,
Response Area = 5A

CFS EVENT LIST SEARCH RESULTS

TIME CREATED	EVENT NUMBER	CASE NUMBER	CALL TYPE	LOCATION	APT	FINAL TYPE
12/02/2022 11:31	2212020014		VEH STOP	MAIN ST/STERLING ST		
12/06/2022 09:50	2212060013		WI	12098 OAK MILL DR		
12/07/2022 19:07	2212070046		TRSP	443 HIGH ST		
12/08/2022 19:46	2212080043		SUIC	0 FT JONES		
12/09/2022 09:05	2212090004		SUIC	101 BUTTE ST	1	
12/09/2022 10:53	2212090014		NARC	11307 MAIN ST		
12/10/2022 20:59	2212100035		DP	12066 OAK MILL DR		
12/12/2022 12:21	2212120020		M	101 BUTTE ST		
12/14/2022 09:40	2212140016		MMIS	11730 EAST ST		
12/15/2022 11:24	2212150018	5220075	MMIS	12725 MALBLE		
12/17/2022 08:12	2212170006		DP	149 NEWTON ST		
12/17/2022 23:15	2212170041		DP	149 NEWTON ST		
12/19/2022 16:15	2212190032	5220077	TC	11911 MAIN ST		
12/21/2022 14:09	2212210022		M	107 NEWTON ST		
12/22/2022 14:36	2212220037		FLP	12079 MAIN ST	D	
12/23/2022 12:31	2212230022		FIRE	11807 MAIN ST		
12/24/2022 19:18	2212240040		M	101 BUTTE ST	4	
12/25/2022 18:07	2212250025		DP	12825 MARBLE VIEW AVE		
12/26/2022 10:18	2212260013		FLP	12079 MAIN ST		
12/28/2022 13:08	2212280018		FLP	12628 MARBLE VIEW AVE		
12/28/2022 16:02	2212280038		FLP	12079 MAIN ST	B	
12/29/2022 10:36	2212290028	5220079	FLP	113 BUTTE ST		
01/02/2023 07:00	2301020004		DP	12148 MAIN ST		
01/03/2023 12:46	2301030023		ANIMAL	11960 EAST RD		
01/03/2023 15:13	2301030034		WI	11725 EAST ST		
01/03/2023 16:32	2301030037		TRSP	113 STERLING ST		
01/03/2023 17:42	2301030042		ANIMAL	236 STERLING ST		
01/04/2023 11:49	2301040018		ANIMAL	STERLING ST/EAST ST		
01/05/2023 14:07	2301050031		TRAF	0 FT JONES		

TIME CREATED	EVENT NUMBER	CASE NUMBER	CALL TYPE	LOCATION	APT	FINAL TYPE
01/05/2023 17:09	2301050052		PTRL	MAIN ST		
01/05/2023 18:32	2301050060		DP	MAIN ST		
01/07/2023 11:42	2301070012		FLP	12825 MARBLE VIEW AVE		
01/07/2023 13:50	2301070016		FLP	12825 MARBLE VIEW AVE		
01/09/2023 11:07	2301090032	5230001	FLP	12148 MAIN ST		
01/10/2023 11:17	2301100011		CODE	112 NEWTON ST		
01/10/2023 11:46	2301100013		CODE	12079 MAIN ST		
01/10/2023 20:49	2301100036		WI	12070 OAK MILL DR		
01/11/2023 20:18	2301110049		VEH STOP	11219 N HWY 3	C	
01/12/2023 11:18	2301120027		FLP	12148 MAIN ST		
01/12/2023 16:17	2301120058		VNDL	00 EAST ST		
01/13/2023 09:58	2301130029		TC	11806 MAIN ST		
01/13/2023 10:08	2301130030		PTFT	124 NEWTON ST		
01/13/2023 13:53	2301130055		VEH STOP	MAIN ST/CARLOCK ST		
01/15/2023 12:19	2301150014	5230002	AT	105 BOWER ST		
01/16/2023 09:45	2301160007		FLP	12148 MAIN ST		
01/19/2023 16:53	2301190049		DRNK	11825 MAIN ST		
01/19/2023 19:31	2301190064		DV	STERLING ST/MAIN ST		
01/20/2023 12:49	2301200025	5230003	DV	11906 MAIN ST		
01/20/2023 17:54	2301200055		VEH STOP	MAIN ST		
01/21/2023 17:00	2301210035		ASST	41 STERLING ST		
01/23/2023 07:50	2301230006		NCRM	11501 MATHEWS ST		

TOTAL CALLS: 51



SISKIYOU COUNTY SHERIFF'S OFFICE

305 BUTTE ST
YREKA, CA 96097
(530) 841-2900

CFS EVENT LIST REPORT

CFS EVENT LIST SEARCH

Agency = %,
CFS Report Date = 12/01/2022 to 01/24/2023,
Primary Unit = ETNA%,
Response Area = 5B

CFS EVENT LIST SEARCH RESULTS

TIME CREATED	EVENT NUMBER	CASE NUMBER	CALL TYPE	LOCATION	APT	FINAL TYPE
12/08/2022 11:28	2212080022		NCRM	412 RED FIR LN		
01/11/2023 17:44	2301110042		VEH STOP	N KIDDER CREEK RD/N 3		
01/20/2023 22:17	2301200066		VEH STOP	N HWY 3/KELLEMS LN		

TOTAL CALLS: 3



SISKIYOU COUNTY SHERIFF'S OFFICE

305 BUTTE ST
YREKA, CA 96097
(530) 841-2900

CFS EVENT LIST REPORT

CFS EVENT LIST SEARCH

Agency = %,
CFS Report Date = 12/01/2022 to 01/24/2023,
Primary Unit = ETNA%,
Response Area = 1

CFS EVENT LIST SEARCH RESULTS

TIME CREATED	EVENT NUMBER	CASE NUMBER	CALL TYPE	LOCATION	APT	FINAL TYPE
12/06/2022 11:11	2212060019		FLP	5812 WHISPERING PINES DR		
12/28/2022 17:55	2212280045		FLP	108 FRANKLIN LN		
01/04/2023 12:51	2301040023		FLP	12079 MAIN ST		
01/09/2023 10:36	2301090031		FLP	10409 LOOKOUT RD		
01/13/2023 20:47	2301130080		VEH STOP	HWY3 /PATTERSON CREEK		
01/14/2023 22:51	2301140060		M	516 N HWY 3		
01/21/2023 18:29	2301210038		VEH STOP	N HWY 3/HOLZHAUSER LN		
01/21/2023 20:44	2301210043	4230002	M	4936 ISLAND RD		

TOTAL CALLS: 8



SISKIYOU COUNTY SHERIFF'S OFFICE

305 BUTTE ST
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(530) 841-2900

CFS EVENT LIST REPORT

CFS EVENT LIST SEARCH

Agency = %,
CFS Report Date = 12/01/2022 to 01/24/2023,
Primary Unit = ETNA%,
Response Area = 5

CFS EVENT LIST SEARCH RESULTS

TIME CREATED	EVENT NUMBER	CASE NUMBER	CALL TYPE	LOCATION	APT	FINAL TYPE
12/10/2022 07:31	2212100005		ASST	1211 SAWYERS BAR RD		
12/31/2022 14:48	2212310026		DP	1446 SAWYERS BAR RD		
01/09/2023 13:29	2301090038		FLP	5104 FRENCH CREEK RD		

TOTAL CALLS: 3

Medicaid PPGEMTIGT& Medicare GADCS

I attended an ambulance cost collection workshop co-hosted by both the American Ambulance Association (AAA) and the California Ambulance Association (CAA) on January 12 that was recommended by our billing company. With the attendance, Etna Ambulance received a free 1-year membership to the AAA and free access to the AMBER software to use in the upcoming data collection.

Billing:

Our reports with Wittman show a significant outstanding balance of accounts not paid over 180 days. I have worked with Adam and Wittman on ways to improve collection on these. We have also added a credit card payment option that I was unaware we didn't already have. Between insurance, checks (private, bank or money order), payment options and now credit card, hopefully we can start getting a better response.

Grants:

Samantha Hess has started working on grants to benefit both EMS and the FD with Adams approval. We will be focusing on a paid Fire Chief that can also help with ambulance calls and needed updated equipment for the FD. Samantha will stay in contact with myself and Adam prior to submitting the grant applications and obtain any needed approvals from city council.

Training Center:

We held our first Public Safety First Aid course to local responders in conjunction with the Scott Valley Fire and Rescue Alliance Volunteer Fire Academy. I will be looking at scheduling a requested community CPR/First Aid course soon.

Ambulances:

No issues to report.

SSV Regional EMS Authority

I attended the quarterly Regional Medical Advisory Committee meeting January 17, 2023. No updates from the meeting.

The required annual EMSQIP (EMS Quality Improvement Plan) report is due in March. I will be working on the report for submission. It (and previous years) are always available for review.

December and Annual Numbers:

	Total	Area	ALS	BLS	CXL	CCP	AMA ALS Assess	AMA BLS Assess	AMA Non Billable	MSAS Rendezvous Req	Missed	
December	35	Etna: 5 FJ: 9 SV: 18 M11: 3	14	5	11	0	0	1	2	1	1	BLSD: 1
Events: 12/3 PAL Christmas Party 12/10 FJFD pancake breakfast, FJ parade												

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
2019	31	36	33	28	41	28	25	40	35	30	20	26	373
2020	20	35	26	34	27	35	50	33	38	35	39	34	406
2021	37	42	38	26	57	35	43	42	53	47	36	59	515
2022	57	35	31	47	37	39	53	41	36	39	35	35	484

UPCOMING EVENTS:

Planning ongoing for the Scott Valley MCI Training Drill, tentative date May 7.



City of Etna

Agenda Request

Date of Meeting: 1.30.23

Spokesperson(s): Adam Cox

Is this for Discussion ☐ or are you requesting an Action ☒

Subject/Request: Councilmember Appointment

Please provide a description of the request and attach supporting documentation:

Appoint new Councilmember to fill Councilmember Lori Fleck's remaining term. Term expires November 2026.

Will there be a financial impact to the City? ☐ Yes ☒ No If Yes, \$_____

Please describe:

NOTE: Agenda requests must be received no less than four working days before the date of meeting. Return this form and supporting documentation to address below.



City of Etna

Agenda Request

Date of Meeting: 1.30.23

Spokesperson(s): Adam Cox

Is this for Discussion ☐ or are you requesting an Action ☐

Subject/Request: 2nd Addendum of the Memorandum of Understanding & Agreement to
Provide Dispatch & Records Services

Please provide a description of the request and attach supporting documentation:
Review and approve 2nd Addendum of the MOU to provide dispatch and records services.

Will there be a financial impact to the City? ☐ Yes ☐ No If Yes, \$ 20,500

Please describe:

NOTE: Agenda requests must be received no less than four working days before the date of meeting. Return this form and supporting documentation to address below.

2ND ADDENDUM TO THE MEMORANDUM OF UNDERSTANDING & AGREEMENT TO PROVIDE DISPATCH & RECORDS SERVICES

THIS SECOND ADDENDUM is to that Memorandum of Understanding (MOU) entered into on August 6th, 2019 and amended on December 10th, 2019 by and between the County of Siskiyou, Office of the Sheriff ("County") and City of Etna ("City") and is entered into on the date when it has been both approved by the Board and signed by all other parties to it.

WHEREAS, the MOU expired on June 30th, 2022 and services continued to be required after that date; and

WHEREAS, the parties desire to extend the term of the MOU;

WHEREAS, the cost of services to be provided under the MOU is expected to exceed the amount provided in the MOU; and

WHEREAS, the parties desire to increase the amount of compensation payable under the MOU.

WHEREAS, the County contacts listed in Section 1 and Section 2 of the MOU needs to be updated;

NOW THEREFORE, THE PARTIES MUTUALLY AGREE AS FOLLOWS:

1. Section 4.A., page 2 of the MOU, shall be amended to extend the term of the Contract through **June 30th, 2023**.
2. Section 4.A in the MOU, on page 2, shall be amended to add fiscal year 2022-2023.
3. Add an additional total of Twenty Thousand Five Hundred Dollars and No Cents **(\$20,500.00)** as outlined in the first addendum to Exhibit A, Section B, on page 1; increasing the total compensation payable under the MOU to an amount not to exceed Seventy Seven Thousand Four Hundred Thirty Two Dollars and No Cents **(\$77,432.00)**.
4. Designated County representative within Section 1, page 1 of the MOU:
Jeremiah LaRue, Sheriff-Coroner (530) 842-8300
5. County contacts for Notices within Section 2, page 1 of the MOU:
Courtney Greenley, Administrative Services Manager: Contracts (530) 842-8326
Elizabeth Johnson, Fiscal Technician: Billings (530) 842-8315

All other terms and conditions of the Contract shall remain in full force and effect.

IN WITNESS WHEREOF, County and City have executed this second addendum to the MOU on the dates set forth below, each signatory represents that he/she has the authority to execute this agreement and to bind the Party on whose behalf his/her execution is made.

COUNTY OF SISKIYOU

Date: _____

BRANDON A. CRISS, CHAIR
Board of Supervisors
County of Siskiyou
State of California

ATTEST:
LAURA BYNUM
Clerk, Board of Supervisors

By: _____
Deputy

CITY: City of Etna

Date: _____

Cliff Munson, Mayor

Date: _____

Jenny Bennett, City Clerk

License No.: _____
(Licensed in accordance with an act providing for the registration of contractors)

Note to Contractor: For corporations, the contract must be signed by two officers. The first signature must be that of the chairman of the board, president or vice-president; the second signature must be that of the secretary, assistant secretary, chief financial officer or assistant treasurer. (Civ. Code, Sec. 1189 & 1190 and Corps. Code, Sec. 313.)

TAXPAYER I.D. _____

ACCOUNTING:

Fund	Organization	Account	Activity Code (if applicable)
1002	202010	551400	

Encumbrance number (if applicable):

If not to exceed, include amount not to exceed: \$77,432.00

If needed for multi-year contracts, please include separate sheet with financial information for each fiscal year.

CITY OF ETNA
AGENDA REQUEST

DATE OF MEETING:

1/23/23

SPOKESPERSON:

Alan Kramer

ACTION:

X

OR

DISCUSSION:

Subject/Request - (Must be a brief general description - approximately 20 words)

APPROVE MOU EFD, FJFD AND SUFPD
FOR AFG grant application for
SCBA's & RIT Equipment. FJFD
will host joint grant application

Financial Impact?

Yes ☒

Please describe impact,
indicate funding source &
amount budgeted.

No ☐

Please explain why there is
no financial impact.

Amount:

≤ \$10,000

Included in Budget?

5% Match

Yes ☐

No ☐

Fund/Acct

Comment:

Capital Equipment Fund

Signed by

NOTE: Agenda requests must be received no less than three working days before the date of the meeting.

FY2022 AFG Grant Memorandum of Understanding

WHEREAS The City of Etna Fire Department (Known hereafter as "EFD"), Town of Fort Jones Fire Department (Known hereafter as "FJFD"), and Scott Valley Fire Protection District (Known hereafter as "SVFPD") have come together to collaborate and to make an application for Assistance to Firefighters Grant; and

WHEREAS the partners listed above have agreed to enter into a collaborative agreement in which FJFD will be the lead agency and named applicant and the other agencies will be partners in this application; and

WHEREAS the partners herein desire to enter into a Memorandum of Understanding setting forth the services to be provided by the collaborative; and

WHEREAS the application prepared and approved by the collaborative through its partners is to be submitted to the Federal Emergency Management Agency (FEMA.)

I) Description of Partner Agencies

- A) EFD, FJFD, and SVFPD represent the entirety of the official local fire protection agencies for their respective areas. Each entity is in good standing with regards to laws and statutes that govern fire departments and fire protection districts in respect to this agreement at the time of the signing of this MOU.

II) Development of Application

- A) Throughout the application process it has been known by all parties that FJFD will be the "Host" agency meaning all matters regarding the grant writing process would be handled by FJFD staff. Staff of EFD and SVFPD shall provide FJFD with all needed information for the application process including, but not limited to, budgets, personnel rosters, and equipment lists.

III) Roles and Responsibilities

- A) NOW, THEREFORE, it is hereby agreed by and between the partners as follows: Each party in this agreement will provide all needed information pertaining to the grant in a timely manner as set by FJFD staff. Any delay, and/or neglect in providing this information may subsequently result in this MOU being deemed null and void at the option of signors.
- B) Each party shall provide true and accurate information based upon real data regarding their respective agencies.
- C) Should the grant be successful, each party will be responsible for payment of matching funds up to 5% of the total funds allocated to each individual department and All parties agree that matching funds will be calculated based upon actual equipment mutually agreed upon and received by each agency. All parties will collaborate to calculate what the percentage of total

funds each agency will receive. ~~and request~~ All parties receiving any grant funded equipment agree to pay for their proportionate matching funds up to 5% upon receipt of equipment.

- D) Should any party refuse to pay their matching fees as calculated by the above listed method, that party/ parties will be responsible for all action taken against the other parties in this MOU from any outside agency regarding this grant. Said party refusing to pay shall be responsible to reimburse the remaining parties for any penalties and/or legal fees associated with this grant process.
- E) If this grant is successful, all parties will provide the needed documentation and information in order to "close-out" the grant in accordance with all rules and regulations set forth by FEMA. If FJFD (the host agency) is unable to conduct all required FEMA reporting, the Town of Fort Jones shall be the party responsible for completing such reporting.
- F) All agencies are responsible for abiding by any rules and regulations regarding grant funded equipment as set forth by FEMA.
- G) All equipment (SCBAs, RIT Packs, and any other associated equipment such as compressors if applicable) will be inventoried and issued to each agency by the host agency in a timely manner once received and inspected. Each agency is responsible for inspection and self-inventory of their equipment prior to taking delivery. Each agency shall be responsible for retrieving their equipment from the host agency once it is notified as ready for pickup no later than 10 business days. (Exception being equipment delivered on site to any agency in this agreement)
- H) Maintenance and repair of SCBAs and all other equipment received through the grant will be the responsibility of the agency in possession of said SCBAs and/or other equipment.

IV) Timeline

- A) The roles and responsibilities described above are contingent on FJFD receiving funds requested for the project described in the grant application. Responsibilities under this Memorandum of Understanding would coincide with the grant period and follow up period.
- B) The deadline for all requested information shall be February 1st, 2023, at 5pm. Failure by an agency to comply with this deadline may result in this MOU becoming null and void at the option of the signors.

V) Grant close-out responsibilities

- A) All agencies shall be required to report NFIRS data to FEMA for a period of not less than 3 years following the award of grant monies as required by FEMA.
- B) All agencies shall provide all requested information and documentation to FJFD in a timely manner for FEMA grant close-out requirements.

VI) Commitment to Partnership

- A) The collaboration service area includes the City of Etna, Town of Fort Jones, and Scott Valley Fire Protection District.
- B) We, the undersigned have read and agree with this MOU. Further, we have reviewed the proposed project and approve it.

City of Etna

_____ Mayor Print	_____ Sign	_____ Date
----------------------	---------------	---------------

_____ Fire Chief Print	_____ Sign	_____ Date
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Town of Fort Jones

_____ Mayor Print	_____ Sign	_____ Date
----------------------	---------------	---------------

_____ Fire Chief Print	_____ Sign	_____ Date
--	---------------	---------------

Scott Valley Fire Protection District

_____ Chair of the Board Print	_____ Sign	_____ Date
--	---------------	---------------

_____ Fire Chief Print	_____ Sign	_____ Date
--	---------------	---------------

CITY OF ETNA
AGENDA REQUEST

DATE OF MEETING:

1/23/23

SPOKESPERSON:

Alan Kramer

ACTION:

X

OR

DISCUSSION:

Subject/Request - (Must be a brief general description - approximately 20 words)

Approve MOU EFD, FJFD, & SVFDD
FOR AFB grant application for battery
powered extrication equipment. Etna
Fire Department to Host Joint Grant
Application

Financial Impact?

Yes ☒

Please describe impact,
indicate funding source &
amount budgeted.

No ☐

Please explain why there is
no financial impact.

Amount:

~\$5,000 (5% match)

Included in Budget?

Yes ☐

No ☐

Fund/Acct

Comment:

Capital Equipment Fund

Signed by

NOTE: Agenda requests must be received no less than three working days before the date of the meeting.

FY2022 AFG Grant Memorandum of Understanding

WHEREAS The City of Etna Fire Department (Known hereafter as "EFD"), Town of Fort Jones Fire Department (Known hereafter as "FJFD"), and Scott Valley Fire Protection District (Known hereafter as "SVFPD") have come together to collaborate and to make an application for Assistance to Firefighters Grant; and

WHEREAS the partners listed above have agreed to enter into a collaborative agreement in which EFD will be the lead agency and named applicant and the other agencies will be partners in this application; and

WHEREAS the partners herein desire to enter into a Memorandum of Understanding setting forth the services to be provided by the collaborative; and

WHEREAS the application prepared and approved by the collaborative through its partners is to be submitted to the Federal Emergency Management Agency (FEMA.)

I) Description of Partner Agencies

- A) EFD, FJFD, and SVFPD represent the entirety of the official local fire protection agencies for their respective areas. Each entity is in good standing with regards to laws and statutes that govern fire departments and fire protection districts in respect to this agreement at the time of the signing of this MOU.

II) Development of Application

- A) Throughout the application process it has been known by all parties that EFD will be the "Host" agency meaning all matters regarding the grant writing process would be handled by EFD staff. Staff of FJFD and SVFPD shall provide EFD with all needed information for the application process including, but not limited to, budgets, personnel rosters, and equipment lists.

III) Roles and Responsibilities

- A) NOW, THEREFORE, it is hereby agreed by and between the partners as follows: Each party in this agreement will provide all needed information pertaining to the grant in a timely manner as set by EFD staff. Any delay, and/or neglect in providing this information may subsequently result in this MOU being deemed null and void at the option of signors.
- B) Each party shall provide true and accurate information based upon real data regarding their respective agencies.
- C) Should the grant be successful, each party will be responsible for payment of matching funds up to 5% of the total funds allocated to each individual department. All parties agree that matching funds will be calculated based upon actual equipment mutually agreed upon and received by each agency. All parties will collaborate to calculate what the percentage of total

funds each agency will receive. All parties receiving grant funded equipment agree to pay for their proportionate matching funds up to 5% upon receipt of equipment.

- D) Should any party refuse to pay their matching fees as calculated by the above listed method, that party/ parties will be responsible for all action taken against the other parties in this MOU from any outside agency regarding this grant. Said party refusing to pay shall be responsible to reimburse the remaining parties any penalties and/or legal fees associated with this grant process.
- E) If this grant is successful, all parties will provide the needed documentation and information in order to "close-out" the grant in accordance with all rules and regulations set forth by FEMA. If EFD (the host agency) is unable to conduct all required FEMA reporting, the City of Etna shall be the party responsible for completing such reporting.
- F) All agencies are responsible for abiding by any rules and regulations regarding grant funded equipment as set forth by FEMA.
- G) All equipment (Cutters, Spreaders, Combi-tools, Dash-rams, and/or other equipment as applicable.) will be inventoried and issued to each agency by the host agency in a timely manner once received and inspected. Each agency is responsible for inspection and self-inventory of their equipment prior to taking delivery. Each agency shall be responsible for retrieving their equipment from the host agency once it is notified as ready for pickup no later than 10 business days. (Exception being equipment delivered on site to any agency in this agreement)
- H) Maintenance and repair of all other equipment received through the grant will be the responsibility of the agency in possession of said equipment.

IV) Timeline

- A) The roles and responsibilities described above are contingent on EFD receiving funds requested for the project described in the grant application. Responsibilities under this Memorandum of Understanding would coincide with the grant period and follow up period.
- B) The deadline for all requested information shall be February 1st, 2023, at 5pm. Failure by an agency to comply with this deadline may result in this MOU becoming null and void at the option of the signors.

V) Grant close-out responsibilities

- A) All agencies shall be required to report NFIRS data to FEMA for a period of not less than 3 years following the award of grant monies as required by FEMA.
- B) All agencies shall provide all requested information and documentation to EFD in a timely manner for FEMA grant close-out requirements.

VI) Commitment to Partnership

- A) The collaboration service area includes the City of Etna, Town of Fort Jones, and Scott Valley Fire Protection District.
- B) We, the undersigned have read and agree with this MOU. Further, we have reviewed the proposed project and approve it.

City of Etna

_____ Mayor Print	_____ Sign	_____ Date
----------------------	---------------	---------------

_____ Fire Chief Print	_____ Sign	_____ Date
---------------------------	---------------	---------------

Town of Fort Jones

_____ Mayor Print	_____ Sign	_____ Date
----------------------	---------------	---------------

_____ Fire Chief Print	_____ Sign	_____ Date
---------------------------	---------------	---------------

Scott Valley Fire Protection District

_____ Chairman of the Board Print	_____ Sign	_____ Date
--------------------------------------	---------------	---------------

_____ Fire Chief Print	_____ Sign	_____ Date
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City of Etna

Agenda Request

Date of Meeting: 1.30.23

Spokesperson(s): Adam Cox/Pamela Eastlick

Is this for Discussion ☐ or are you requesting an Action ☐

Subject/Request: Review/Discuss Financials

Please provide a description of the request and attach supporting documentation:
Review financials.

Will there be a financial impact to the City? ☐ Yes ☐ No If Yes, \$ _____

Please describe:

NOTE: Agenda requests must be received no less than four working days before the date of meeting. Return this form and supporting documentation to address below.



City of Etna

Agenda Request

Date of Meeting: 1.30.23

Spokesperson(s): Adam Cox

Is this for Discussion ☐ or are you requesting an Action ☐

Subject/Request: Memorandum of Understanding Regarding County Libraries and Local Communities

Please provide a description of the request and attach supporting documentation:
Review and approve MOU between County Libraries and Local Communities.

Will there be a financial impact to the City? ☒ Yes ☐ No If Yes, \$ 5,000

Please describe:

NOTE: Agenda requests must be received no less than four working days before the date of meeting. Return this form and supporting documentation to address below.

MEMORANDUM OF UNDERSTANDING REGARDING COUNTY LIBRARIES AND LOCAL COMMUNITIES

This Memorandum of Understanding is entered into by the Siskiyou County Library of Siskiyou County, California, hereafter referred to as "the County," and _____ (name of municipality or service district), California, hereafter referred to as "the Community," on this ____ day of _____, 20__.

WHEREAS, County and the Community wish to continue the provision of Library services in communities; and

WHEREAS, due to financial limitations, a new Library structure to provide such services is needed.

NOW THEREFORE, the parties to this Memorandum of Understanding agree as follows:

1. Items identified as fixed assets of the County will remain as County property until donated, identified as surplus or otherwise approved for disposal as agreed, by County in writing.
2. The County will make provision to provide:
 - 2.1. Technology backbone, which includes:
 - 2.1.1. Communications network connecting all library sites (including telephone and Internet)
 - 2.1.2. Centralized circulation system, including circulation parameters
 - 2.1.3. Catalog of shared library materials, available from any internet-connected computer
 - 2.1.4. Online materials requests
 - 2.1.5. Centralized file of user records, protected by firewall
 - 2.1.6. Updates to the technology backbone, handled centrally
 - 2.1.7. Staff to manage the technology backbone
 - 2.1.8. Routers and other networking communications equipment
 - 2.1.9. Installation of any equipment connected to the network in the community facilities
 - 2.1.10. Book repair
 - 2.1.11. Library specific materials, such as library cards

- 2.2. Distribution center for books and other library materials to be shared by all library locations, which includes:
 - 2.2.1. Print and non-print library materials to be shared freely throughout the county
 - 2.2.2. Rotating collections
 - 2.2.3. Preservation of historical collections
 - 2.2.4. New and gift materials cataloging and processing (as described in Appendix 1, attached hereto)
 - 2.2.5. Centralized purchasing
 - 2.2.6. Negotiation of discounts from book suppliers
 - 2.2.7. Staff for the distribution center
 - 2.2.8. Volunteers for the distribution center
 - 2.2.9. All operating costs for the distribution center
 - 2.3. Delivery service between the distribution center and community library facilities
 - 2.4. Siskiyou County Library website
 - 2.5. Design and provision of training in County Library procedures for community staff and volunteers at a central location and at times such training can be offered as determined by County.
 - 2.6. Coordination and management of programs and grants that are applicable countywide.
3. The Community will make provision to provide, at no cost to the County:
- 3.1. Code-compliant local library space, open to the public, with hours of operation to be determined by the local community
 - 3.2. The Community is responsible for:
 - 3.2.1. Additional furniture
 - 3.2.2. Utilities
 - 3.2.3. Maintenance
 - 3.2.4. Cleaning and restroom supplies
 - 3.2.5. Janitorial service
 - 3.2.6. Trash removal
 - 3.2.7. Insurance
 - 3.3. Staffing
 - 3.3.1. Local customer service volunteers
 - 3.3.2. Background checks for volunteers
 - 3.3.3. Local paid or contract staff
 - 3.3.4. Shelving and re-shelving of circulating materials
 - 3.3.5. Volunteers and paid or contract staff will participate in training provided by the County

- 3.4. Local magazine subscriptions
 - 3.5. Technology to use the backbone provided by the County:
 - 3.5.1. Optional self-service checkout machine
 - 3.5.2. At least one Internet-compatible local computers for public access
 - 3.5.3. Maintenance, and supplies for this equipment
 - 3.5.4. Purchase, maintenance, and replacement of any other non-networked local hardware – including additional computers, copiers, fax machines, supplies, software, and upgrades are the responsibility of the community
 - 3.6. Collection of overdue fines and other library service fees, such as printing and copying, are to be kept for local use (as described in the Fees Schedule in Appendix 4, attached hereto)
4. The Community agrees to share the materials held in its location with the users of other community libraries in Siskiyou County, using the County-provided circulation and delivery systems.

Policies for sharing are subject to discussion by the Siskiyou County Library Coordination Committee (described in Appendix 2, attached hereto).

5. In case of technology failure:

The County is responsible for:

- 5.1. The countywide online checkout, catalog, and patron record system
- 5.2. Problems covered under the self-check warranty agreement
- 5.3. Routers and other networking communications equipment
- 5.4. The County Library website
- 5.5. County software

The Community is responsible for:

- 5.6. Replacing the self-checkout machines
- 5.7. Laptop and desktop computers not managed by County IT
- 5.8. Copiers
- 5.9. Printers
- 5.10. Local software

6. Basic procedures for reporting technology failures and other service and support requests to the County Library Distribution Center (described in Appendix 3, attached hereto).
7. The County and the Community agree to participate in the County Library Coordination Committee (described in Appendix 2, attached hereto).
8. The County can accept funds from either the Community or its Friends of the Library group to help coordinate purchases of library materials and supplies.
9. The County Librarian will work with the Library Council to formulate cooperative library policies on countywide services. Access to the catalog's circulation database to perform library service functions will be granted to County and Community staff and volunteers that follow these policies.
10. In the event of a catastrophic event, the County's insurance will cover materials identified in the County's Insurance policy.

Items not covered by County insurance will be the responsibility of the Community.
11. The term of this agreement shall be from July 1, 2022 and be extended in writing by both parties every four (4) years. Either party may terminate this Agreement upon thirty (30) days written notice to the other party.

IN WITNESS WHEREOF, County and Contractor have executed this agreement on the dates set forth below, each signatory represents that he/she has the authority to execute this agreement and to bind the Party on whose behalf his/her execution is made.

Community: _____

Date: _____

Date: _____

License No.: _____

(Licensed in accordance with an act providing for the registration of contractors)

Note to Contractor: For corporations, the contract must be signed by two officers. The first signature must be that of the chairman of the board, president or vice-president; the second signature must be that of the secretary, assistant secretary, chief financial officer or assistant treasurer. (Civ. Code, Sec. 1189 & 1190 and Corps. Code, Sec. 313.)

TAXPAYER I.D. _____

COUNTY OF SISKIYOU

Angela Davis, County Administrator (Date)

APPROVED AS TO LEGAL FORM:

Edward J. Kiernan, County Counsel (Date)

APPROVED AS TO ACCOUNTING FORM:

Fund Org Account

If not to exceed, include amount not to exceed:

Encumbrance number (if applicable):

Diane Olson, Auditor-Controller (Date)

APPROVED AS TO INSURANCE REQUIREMENTS:

Melissa Cummins, Risk Management (Date)

Appendix 1

CATALOGING AND PROCESSING FOR NEW AND GIFT MATERIALS

Acquisition and Processing

1. Notify central processing of pending orders to facilitate the scheduling of processing workload
2. Large orders may need to be processed in coordination with new materials purchased by other locations
3. Processing turn-around time will vary based on the availability of staff and volunteers
4. Limits on the volume of materials submitted for processing will be necessary if backlogs develop

Materials will be processed based on these priorities:

1. Materials – Purchased centrally with budgeted funds
2. Materials – Purchased with local funds
3. Materials – Donated/gift materials that meet the evaluation guidelines

Collection Development guidance will be available to the communities that request assistance.

If the local community decides to keep local materials for local circulation only, those materials will not be serviced by the backbone.

Appendix 2

SISKIYOU COUNTY LIBRARY COORDINATION COMMITTEE

A Siskiyou County Library Coordination Committee will be established. This Committee will be a forum for discussing local community needs and priorities with respect to:

1. Customer service practices, such as checkout lengths and fine rates, so that such practices will be consistent
2. Communications across the County
3. Communications with County government officials
4. Countywide programs and events such as Summer Reading Program
5. Countywide grant opportunities
6. Technological upgrades
7. Issues arising under this Memorandum
8. Any future menu of optional contract services, such as children's programming or reference services, from which the Communities may select and fund, if so desired

It is understood that in order to receive the benefits of the library system, some countywide customer service rules will need to be defined. The Coordination Committee will coordinate the implementation of such rules.

The Coordination Committee will consist of the County Librarian and one representative designated by each Community participating in the County Library system.

Appendix 3

SERVICE AND SUPPORT REQUESTS

1. Service and support requests may be submitted by authorized personnel only. Authorized personnel include any paid staff or volunteer who has completed County-provided training in library circulation and reporting processes.
2. At the completion of the training of authorized personnel, the process for submitting service and support requests will be provided, including: email address, telephone numbers, and a web site link, and the coverage schedule for support staff.
3. Service and support requests will be answered by the following business day.

Appendix 4

FEES SCHEDULE

Overdue Fees	
Reference material	\$0.50 per day (\$3.00 maximum)
Interlibrary loans	\$0.50 per day (\$3.00 maximum) (Plus applicable charges from lending library, if any)
All other item (i.e., books, magazines, etc.)	\$0.20 per day (\$3.00 Maximum)

Replacement Fees	
Cataloged items	Retail price (as indicated in the library database)
If retail price is not listed in library database, then as follows:	
Books: Adult	\$20.00
Books: Young Adult and Children	\$15.00
Magazines	\$5.00
Board books	\$7.00
Audiobooks	\$30.00
DVDs	\$30.00
Reference materials	Cost of replacement
Interlibrary Loan materials	Charge set by lending library
Processing fee to replace item	\$5.00 per item

Additional Fees	
Computer Printouts and Copies	Determined by local branch (Suggested \$0.20 per page)
Microfilm Research	\$10.00 per hour (1 hr. min.)
Returned Check Fees (Non-Sufficient Funds)	\$20.00 per check
Room Use	\$10.00 per hour for non-library events (subject to availability)
Library card replacement fee	\$1.00
Replace broken Audiobook cases	\$4.00
Replace broken DVD cases	\$2.00

Zip Books Web Site

Edits to Web Text

Zip Books is a program sponsored by the California State Library allowing you to request an older, published title not in our collection and have it sent directly to your home by mail through Amazon. And when you have finished, simply drop off the book at your local branch with the included packing slip to be cataloged.

You may request one title at a time. Once you have returned your Zip Book title, you may place another Zip Book request.

Please make sure that titles you order are not already in our catalog and were published more than a year ago.

Questions? Call us in Technical Services at (530) 842-8807.

Edits to Web Form Field Description

Change text from "Book is More than 60 Days Old?" to "Title was published more than a year ago?" for this required field.



City of Etna

Agenda Request

Date of Meeting: 1.30.23

Spokesperson(s): Adam Cox

Is this for Discussion ☒ or are you requesting an Action ☒

Subject/Request: Siskiyou County Integrated Waste Management Committee

Please provide a description of the request and attach supporting documentation:

Each city is required to have two members serve on the Siskiyou County Integrated Waste Management Committee. Appoint a Delegate and an Alternate from the City Council.

Will there be a financial impact to the City? ☐ Yes ☒ No If Yes, \$_____

Please describe:

NOTE: Agenda requests must be received no less than four working days before the date of meeting. Return this form and supporting documentation to address below.

Integrated Solid Waste Management Cooperative Agreement #2285 5/6/1997

Name

Integrated Solid Waste Management Cooperative Agreement #2285 5/6/1997

Nickname

Siskiyou County Regional Solid Waste Joint Powers Authority

How Formed

County & Nine cities - JPA Agreement (5/6/97) united as Siskiyou County Integrated Solid Waste Management (Regional Agency)

Membership

A representative from each: the County and Nine incorporated cities

Duties & Responsibilities

For completion of multi-jurisdictional Elements/Summary Plan for the Siskiyou County Regional Agency Integrated Waste Management Plan

Contact

Source URL: <https://www.co.siskiyou.ca.us/bc/page/integrated-solid-waste-management-cooperative-agreement-2285-561997>

Jenny Bennett

From: Joy Hall <jdhall@co.siskiyou.ca.us>
Sent: Wednesday, January 18, 2023 1:23 PM
To: Jenny Bennett
Subject: FW: Upcoming City Selection Committee

Importance: High

Hi Jenny,

I am not sure if you are the person to reach out to, but thought I would start with you. If not, please let me know and I will reach out to them.

Do you happen to know who Etna's committee member will be for our JPA?

Thanks

Joy

From: Joy Hall
Sent: Thursday, December 1, 2022 10:18 AM
To: Arthur Boyd <aboyd@ci.yreka.ca.us>; Blake Michaelson <bmichaelsen@ci.dunsmuir.ca.us>; City of Montague <cityofmontague@sbcglobal.net>; City of Tulelake <cityoftulelake@cot.net>; Craig Sharp <sharp@ci.weed.ca.us>; Dave Dunn <publicworks@cityofmontagueca.com>; J.Lucchesi <lucchesij8@gmail.com>; Jamie Tarne (j.tarne@etnaca.com) <j.tarne@etnaca.com>; Jason Ledbetter <jledbetter@ci.yreka.ca.us>; Joy Hall <jdhall@co.siskiyou.ca.us>; Juliana Lucchesi <jlucchesi@ci.yreka.ca.us>; Karl Drexel <karl@kdmanagement.us>; Kathye Banks <14Kaugirl@gmail.com>; Melissa High <cityadmin@cot.net>; Muriel Terrel <mterrell@mtshastaca.gov>; Nancy Ogren <nogren@co.siskiyou.ca.us>; Paul McCoy <pmccoy@ci.yreka.ca.us>; Public Works <tulelakepublicworks@cot.net>; Rachel Agron <rachel.agron@fortjonesca.com>; Tim Rundel <tim.rundel@ci.weed.ca.us>
Cc: Wendy Winningham (wendy@sisqvotes.org) <wendy@sisqvotes.org>
Subject: Upcoming City Selection Committee
Importance: High

Good Morning Everyone,

Each year the Siskiyou County Clerk updates information on people who are on City Committee's. The Siskiyou County Integrated Waste Management Committee Members need to be updated. They also need to know if any of the positions are up for re-election.

Here is what is on file. I know a lot of names have changed. Please update and send back by 12/08/2022.

Thank you ☺

Members

Cities	Delegates	Alternates
Siskiyou County	Supervisor Nancy Ogren	Supervisor Michael N. Kobseff Supervisor Ray Haupt
City of Dorris	Karen McMilan	Richard Anderson
City of Weed	Robert Hall	Kenneth Palfini
City of Yreka	Paul McCoy	Duane Kegg
City of Dunsmuir	Mark Branigan	Bryce Craig
City of Etna	David Stein	
City of Montague	Tara Pitkin	David Dunn
City of Mt. Shasta	Muriel Terrell	Juliana Lucchesi
City of Tulelake	Brett Nystrom	
City of Ft. Jones	Kaleta Tasem	

Thank you,

Joy

Best Regards,

*Joy Hall
Director of General Services
Siskiyou County
Phone: 530-842-8259
Email: jdhall@co.siskiyou.ca.us*