

VILLAGE OF EPHRAIM

FOUNDED 1853



Community Protection Committee Agenda

Wednesday September 23, 2026, 2:30 PM

Village Hall 9996 Water Street

NOTE: This Meeting of the Village Community Protection Committee will also be held via teleconferencing. It will be available to the public to attend in person or by computer, phone, tablet, or dial in. Connection information is included below in this notice.

1. Call to order
2. Changes in Agenda
3. Previous minutes – April 22, 2026
4. Visitors' comments
5. Discussion and Recommendation of 2027 Fire Department Budget
6. Update on Emergency Operations Plan
7. Discussion and Recommendation on Responder Crash Proclamation
8. Discussion and Recommendation on Installation of Solar Powered Stop Sign at the Corner of Moravia St and CTY Q
9. Discussion on Future Fire Truck Purchases
10. Discussion on General Safety Issues in the Village
11. New business for next meeting
12. Adjournment

Please join my meeting from your computer, tablet or smartphone.

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**It is possible that a quorum of the Village Board or other Village Committees may be present at the meeting. However, no action will be taken by any other Board or Committee unless specifically noticed.*

	Date <u>9 / 18 / 2026</u>
Andrea Collak, Clerk	<u>X</u> Village Administrative Office
	<u>X</u> Visitors' Center
	<u>X</u> Post Office
Kim Roberts, Deputy Clerk	<u>X</u> Website: ephraim.wi.gov
	<u>X</u> Emailed to WDOR/ Peninsula Pulse

VILLAGE OF EPHRAIM
COMMUNITY PROTECTION COMMITTEE MINUTES
WEDNESDAY, APRIL 22, 2026 – 2:30 PM
VILLAGE HALL - 9996 WATER STREET



ACTION ITEMS:

Dukehart moved, Hart seconded to approve the minutes of January 28, 2026, all ayes. Motion carried.

Hart moved, Cox seconded to send the revised Emergency Operations Plan to the Village Board for review with the understanding that it would stimulate further discussion and refinement at the Board level, all ayes. Motion carried.

Hart moved, Dukehart seconded to adjourn at 3:13 PM, all ayes. Motion carried.

Present: John Cox, Tad Dukehart, Laird Hart (online), and Carly Mulliken - Chair.

Absent: Keith Krist.

Staff: Brent Bristol – Village Administrator/Zoning Administrator and Kim Roberts - Deputy Clerk.

Guests: None.

- 1. Call to Order:** The meeting was called to order at 2:30 PM. A quorum was present for this meeting.
- 2. Changes to the agenda:** There were no changes.

3. Approval of the previous minutes:

Dukehart moved, Hart seconded to approve the minutes of January 28, 2026, all ayes. Motion carried.

- 4. Visitors' Comments:** There were no visitors' comments.

5. Discussion and recommendation of Village Emergency Plan:

A discussion was held regarding the revised Village Emergency Plan. The discussion stressed that the plan is an internal guide for staff, emphasizing the importance of keeping the document updated with current names and contact information for effective communication in emergencies. Additionally, the discussion led to the possibility of drafting an external summary for public use, reinforcing the necessity of calling 9-1-1 in genuine emergencies.

The Committee reached consensus on simplifying responsibility language for property owners in (C)(2), agreeing to keep it concise by stating that all parcel owners are responsible for maintaining their private property, thus avoiding any legal complexities. The same was decided for (C)(3).

It was noted that flexibility in the Public Information Officer's role should be maintained, recommending an appointment by the Village President over a rigid assignment to the Village Administrator. The Committee requested that all references to the Public Information Officer include "*or designated appointee*".

Additional discussions highlighted concerns about the chain of command. Cox highlighted that under state statute, the Village Administrator has authority. Discussion included the Emergency Operations Committee (Village Board), which, based on trustee seniority, would be next in line as Emergency Management Director, if the Village President were unable to serve in the role. The organization flow chart was also reviewed. It was proposed to revise the flowchart, moving the Village Administrator below the Emergency Operations Director (Village President) into the second row of organizational command, placing greater emphasis on the Village Administrator reporting directly to the Emergency Operations Director. Spending authority during disasters was another point of consideration for Department Directors, with the acknowledgment that it needs careful evaluation by the Village Board due to varying opinions on appropriate limits in emergency scenarios.

On National Incident Management System (NIMS) training, the Committee recommended adding the following language: "*The Fire Chief and one other shall complete training under this program*".

Hart moved, Cox seconded to send the revised Emergency Operations Plan to the Village Board for review with the understanding that it would stimulate further discussion and refinement at the Board level, all ayes. Motion carried.

6. Discussion of general safety issues in the Village:

The fading orange speed limit flags require replacement, Dukehart noted. Updates on the German Road communication tower were discussed; location and legal questions are ongoing. The Committee agreed that moving forward is vital to ensure adequate downtown communication coverage.

7. New business for the next meeting:

The next CPC meeting will be held on Wednesday, May 27, 2026, at 2:30 PM.

8. Adjournment:

Cox moved, Dukehart seconded to adjourn at 3:32 PM, all ayes. Motion carried.

Recorded by,
Kim Roberts – Deputy Clerk



Ephraim Fire Department
P.O. Box 138, Ephraim, WI 54211
Fire Chief Justin MacDonald
Office: (920) 854-5501 Fax: (920) 854-2072
Cell: (920) 495-0039

2027 Equipment Purchases

<u>Item</u>	<u>Cost</u>
Headset System for Boat	\$ 8,000.00
Turnout Gear x2	\$ 8,000.00
Rope Rescue Equipment	\$11,000.00
EV Emergency Plug	\$ 2,000.00
Fire Hose	\$ 1,000.00
Total	\$30,000.00

Door County Fire Department Wage Comparison 2026

[illegible]

Row	Activity Description	Code	Description	Item. Breakdown	2023 Budget	2023 End of Year	2024 Budget	2024 End of Year	2025 Budget	2025 End of Year	2026 Budget	YTD 9/30/26	2027 Budget	Increase (Decrease)
		100-50-	INCOME											
1	General Fund	43420	State - Fire Dues			\$ 11,000		\$ 11,000		\$ 11,000	\$ 11,000		\$ 11,000.00	\$ -
2			Total Revenue			\$ 11,000		\$ 11,000		\$ 11,000	\$ 11,000		\$ 11,000.00	\$ -
		100-50-	EXPENSE											
3	Law Enforcement	52100-301	Facility Supplies	CPC goods and services	\$ 5,000	\$217.31	\$5,000.00	\$36.88	\$5,000.00	\$457.27	\$ 5,000	\$ -	\$ 5,000.00	\$ -
4	Fire Protection	52200-100	Salaries		\$ 17,500	\$16,666.85	\$19,500.00	\$21,811.08	\$21,000.00	\$19,668.04	\$ 21,000	\$ 9,205.86	\$ 23,000.00	\$ 2,000.00
5	Fire Protection	52200-101	SS/Med		\$ 5,000	\$3,350.43	\$5,000.00	\$3,750.19	\$5,000.00	\$3,505.03	\$ 4,000	\$ 3,930.19	\$ 4,000.00	\$ -
6	Fire Protection	52200-102	Retirement		\$ 800	\$915.28	\$800.00	\$1,336.74	\$800.00	\$1,445.94	\$ 1,200	\$ 1,104.60	\$ 1,400.00	\$ 200.00
7	Fire Protection	52200-103	Health Insurance	Inc. extended accident	\$ 3,000	\$3,007.03	\$3,000.00	\$1,882.58	\$3,000.00	\$2,197.18	\$ 3,000	\$ 1,261.47	\$ 3,000.00	\$ -
8	Fire Protection	52200-104	Disability Insurance			\$0.00		\$0.00		\$0.00	\$ -		\$ -	\$ -
9	Fire Protection	52200-105	Workers Compensation		\$ 900	\$913.00	\$1,000.00	\$536.56	\$1,000.00	\$748.00	\$ 1,000	\$ 632.00	\$ 1,000.00	\$ -
10	Fire Protection	52200-106	LOSA (AD)		\$ 8,600	\$7,366.13	\$8,000.00	\$9,400.75	\$8,000.00	\$6,604.49	\$ 7,000	\$ -	\$ 7,000.00	\$ -
11	Fire Protection	52200-211	Property Insurance		\$ 649	\$692.00	\$713.95	\$701.00	\$763.92	\$736.00	\$ 781	\$ 752.00	\$ 780.73	\$ -
12	Fire Protection	52200-302	Facility Maintenance/Repair	Inc. to outfit station	\$ 8,000	\$2,740.85	\$7,000.00	\$2,328.26	\$7,000.00	\$4,077.75	\$ 5,000	\$ 2,786.64	\$ 5,000.00	\$ -
13	Fire Protection	52200-303	Electricity											\$ -
14	Fire Protection	52200-304	LP Gas		\$ 1,400	\$1,454.36	\$1,400.00	\$691.94	\$1,400.00	\$1,691.13	\$ 1,500	\$ 1,795.16	\$ 1,500.00	\$ -
15	Fire Protection	52200-310	Vehicle Fuel		\$ 5,500	\$3,817.53	\$5,500.00	\$2,968.67	\$5,500.00	\$3,758.97	\$ 5,000	\$ 5,481.20	\$ 5,500.00	\$ 500.00
16	Fire Protection	52200-312	Cellphone		\$ 800	\$566.06	\$800.00	\$592.75	\$800.00	\$615.06	\$ 800	\$ 415.68	\$ 1,500.00	\$ 700.00
17	Fire Protection	52200-320	Training/Conferences		\$ 13,000	\$3,123.75	\$13,000.00	\$6,885.47	\$13,000.00	\$5,870.64	\$ 13,000	\$ 5,560.62	\$ 13,000.00	\$ -
18	Fire Protection	52200-333	Office Supplies/Expences		\$ 400	\$325.42	\$300.00	\$83.60	\$300.00	\$286.92	\$ 400	\$ 10.99	\$ 400.00	\$ -
19	Fire Protection	52200-335	Professional Dues/Expences		\$ 900	\$700.00	\$700.00	\$1,124.10	\$1,000.00	\$1,080.00	\$ 1,200	\$ 1,160.00	\$ 1,500.00	\$ 300.00
20	Fire Protection	52200-340	Vehicle Insurance		\$ 5,791	\$4,355.00	\$5,996.98	\$5,293.44	\$6,183.76	\$5,638.00	\$ 6,311	\$ 6,047.00	\$ 6,311.15	\$ -
21	Fire Protection	52200-353	Equipment Repair/Maintenance	All Equipment	\$ 27,000	\$29,657.38	\$27,000.00	\$24,989.55	\$27,000.00	\$25,696.16	\$ 30,000	\$ 20,868.14	\$ 30,000.00	\$ -
22	Fire Protection	52200-368	Fire Prevention Materials (AD)		\$ 300	\$0.00	\$300.00	\$0.00	\$300.00	\$0.00	\$ 300	\$ -	\$ 300.00	\$ -
23	Fire Protection	52200-369	Fire Number Improvements			\$671.56		\$509.24		\$537.23	\$ 500	\$ 286.30	\$ 500.00	\$ -
24	Fire Protection	52200-370	Pager Maintenance		\$ 500	\$573.26	\$500.00	\$341.88	\$500.00	\$523.80	\$ 600	\$ 95.88	\$ 600.00	\$ -
25	Fire Protection	52200-371	Fire Equipment (AD)		\$ 40,200	\$33,692.30	\$40,000.00	\$35,721.80	\$41,400.00	\$34,359.84	\$ 28,200	\$ 4,581.32	\$ 30,000.00	\$ 1,800.00
26	Fire Protection	52200-372	Ephraim Fire Calls		\$ 7,000	\$5,002.50	\$7,000.00	\$5,294.00	\$7,000.00	\$6,240.00	\$ 7,000	\$ 5,508.00	\$ 7,000.00	\$ -
27	Fire Protection	52200-373	Mid Door Fire Calls		\$ 2,000	\$2,392.00	\$0.00	\$253.00	\$0.00	\$0.00	\$ -	\$ 569.90	\$ -	\$ -
28	Fire Protection	52200-374	Mutual Aid Fire Calls		\$ 5,000	\$5,186.50	\$8,500.00	\$10,752.00	\$8,500.00	\$6,612.00	\$ 8,500	\$ 12,902.25	\$ 10,000.00	\$ 1,500.00
29	Fire Protection	52200-375	Ephraim Fire Mtgs		\$ 13,000	\$9,775.00	\$23,000.00	\$15,756.50	\$23,000.00	\$15,792.00	\$ 22,000	\$ 11,899.50	\$ 22,000.00	\$ -
30	Fire Protection	52200-376	Mid Door Fire Mtgs		\$ 7,000	\$7,969.50	\$2,000.00	\$0.00	\$0.00	\$0.00	\$ -	\$ -	\$ -	\$ -
31	Fire Protection	52200-378	Ephraim Event Calls		\$ 300	\$516.00	\$475.00	\$333.25	\$475.00	\$387.00	\$ 475	\$ 473.00	\$ 600.00	\$ 125.00
32	Fire Protection	52200-379	Inspection/Data Entry (AD)		\$ 3,500	\$2,472.50	\$3,500.00	\$1,365.25	\$3,500.00	\$1,034.23	\$ 3,100	\$ 1,437.50	\$ 3,100.00	\$ -
33	Fire Protection	52200-810	Equipment Outlay		\$ 5,000	\$2,014.07	\$4,000.00	\$1,891.33	\$4,000.00	\$3,637.60	\$ 4,000	\$ -	\$ 4,000.00	\$ -
34	Fire Protection	52200-820	Bldg Improvement Outlay			\$0.00		\$0.00		\$0.00	\$ -		\$ -	\$ -
35	Fire Protection	52200-830	Other Improvement Outlay			\$0.00		\$0.00		\$0.00	\$ -		\$ -	\$ -
36	EMT	52300-377	First Responder Expences		\$ 8,000	\$11,134.40	\$8,000.00	\$16,843.24	\$9,000.00	\$11,562.57	\$ 9,000	\$ -	\$ 9,000.00	\$ -
37			Total Expense			150,143.57		190,281.65		\$ 180,422	\$ 189,867	\$ 98,765.20	\$ 196,991.88	\$ 7,125.00
						2023 Budget 196,040.14		2024 Budget 201,985.93		2025 Budget 204,402.68			3.75% increase	

PROCLAMATION

Federal Highway Administration's (FHWA)

Crash Responder Safety Week (CRSW)

November 2-6, 2026

WHEREAS, Crash Responder Safety is a dedicated initiative aimed at promoting awareness and understanding of the critical importance of protecting emergency responders who serve our communities on our roadways, ensuring their safety while they work to save lives and assist those in need; and,

WHEREAS, Crash Responder Safety emphasizes the vital responsibility of motorists to move over and slow down when approaching roadside incidents, thereby reducing the risk of accidents and injuries to both responders and the public; and,

WHEREAS, Crash Responder Safety highlights the unwavering dedication and sacrifice of first responders who work tirelessly in dangerous conditions, often putting their own safety at risk to protect and serve our community during emergencies; and,

WHEREAS, The Village of Ephraim recognizes the extraordinary contributions of first responders and thanks them for their work to ensure the safety of the community members; and,

THEREFORE, I, Kenneth E. Nelson, along with the Ephraim Village Board for the Village of Ephraim, do hereby **proclaim the week of November 2-6, 2026, to be**

CRASH RESPONDER SAFETY WEEK

Signed on this 13th day of October 2026.

Kenneth E. Nelson, President of Ephraim

Attest:

Andrea Collak, Village Clerk of Ephraim

CRSW Proclamation Participants 2026

Top 25 (10)

Milwaukee
Sun Prairie
Kenosha
Oshkosh
Racine
Manitowoc
Madison
Wausau
Franklin
Greenfield

Municipality (26)

Village of Hammond
Town of Rush River
Village of Butler
Village of Gilman
Village of Deer Park
Village of Rothschild
City of Blair
Town of Lawrence (Information Request)
Village of North Bay
City of Stevens Point
City of Eagle River
Village of Plover
City of New Lisbon
Village of Stetsonville
Town of Doty
Village of Prairie du Sac
Village of Amherst
Village of Big Bend
City of Waupun
Village of Merrilan
City of Algoma
City of Kewaunee
Village of Luxemburg
Village of Casco
Village of Marshall
Village of Lake Delton
City of Mineral Point

County (17)

Winnebago
Burnett
Brown
Milwaukee
Fond du Lac
Barron
Calumet
Dunn
Forest
Shawano
Polk
Columbia
Grant
Taylor
Waukesha
Kenosha
Outagamie

Governor (1)

Wisconsin

Other (1)

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